
Southgate Community Partnership
(a company limited by guarantee)

Report and Financial Statements
For the year ended 31 March 2023

Company registration number: 7469255
Charity number: 1142873

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2023**

The trustees present their report and financial statements for the period ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Trustees

Andy Abbott - Chairman - Southgate Community
Terry Ball - Vice Chairman - Southgate Church
Bob Jones - Secretary - Southgate Church
Cllr Richard Rout - Suffolk County Council
Cllr Patrick Chung - West Suffolk Council and Bury St Edmunds Town Council
Cllr Sarah Stamp - co-opted - West Suffolk Council and Bury St Edmunds Town Council
Bob Heavisides - co-opted - Chair of Governors of Hardwick Primary School
David Dutton - Southgate Church
David Rogers - Southgate Church
Jessica Rudd - Southgate Community
Erica Short - Southgate Community and regular hirer - appointed 8 November 2022
Abi Smith - Southgate Community - appointed 8 November 2022

Company Secretary:

R H Jones

Principal address:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk, IP33 2PJ

Registered charity number: 1142873

Registered company number: 7469255

Independent Examiner:

Andrew Prentice Partnership, 5 Market Place, Stowmarket, Suffolk, IP14 1DT.

Structure, Governance and Management

Southgate Community Partnership is a charitable company limited by guarantee incorporated on 14 December 2010, and registered as a charity on 14 July 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. From 1st October 2011 the charitable company has undertaken the activities previously undertaken by the unincorporated charity, number 265996.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2023**

Southgate Community Partnership has a Board of twelve Trustees with four members elected from each of the Community, and Southgate Church; one from West Suffolk Council; one from Suffolk County Council; and two co-opted. The Trustees met six times during the period plus the Annual General Meeting. A chairman, vice chairman and secretary were elected. A treasurer is appointed by Trustees on an annual basis, but is currently vacant as a professional bookkeeper is now engaged by the charity on a part time basis. Meetings of the Board take place regularly. Two sub committees have been established: "Events" and "Finance and General Purposes".

The Board may admit to membership any person resident in the Area of Benefit and any local authority, firm, corporate body, or unincorporated association working or with an interest in the Area of Benefit who applies to the Charity in the form required by the Trustees. Members are entitled to attend and vote at general meetings either personally or (in the case of a member organisation) by an authorised representative. They elect Trustees as prescribed in the governing document. A general meeting of members is held at least annually. Trustees ensure that a comprehensive insurance policy is in place covering the buildings and contents as well as trustee indemnity liability.

All groups regularly hiring the centre are able to apply for affiliation on the payment of an annual fee determined by the Board.

The Trustees review the major risks to which the charity is exposed on a regular basis and, where appropriate, establish systems or procedures to manage those risks.

Objectives and activities

The objects of the Charity are to further or benefit the residents of the Southgate area of Bury St Edmunds and its environs, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2023**

Achievements and performance

Our flagship Community Centre has had a fabulous year that has seen new inspiring initiatives and an influx of different hirers and users. We have continued to enhance the environment of the facility inside and outside, our dedication to ensuring our strategic community facility is an enviable amenity inclusive to all is paramount.

1. There has been an increase in enquiries for new users, meetings and activities and the number of different groups hiring - we are proud to provide excellent safe facilities for a wide range of hirers as well as provision of health and social care. The local community and beyond are using the Centre even more with a particular rise in demand for children's parties, celebrations and wedding receptions.
2. We continue the partnership with a local commercial publisher in supporting a monthly community magazine known as the Southgate Directory informing the local community and beyond of news from the Community Centre.
3. Hosting weekly positive steps-based exercise classes as a falls' prevention service, these have continued as an essential user group.
4. Co-operating with Southgate Church which occupies part of the building and has first use of the Community Centre on Sundays, assisting it to provide services to overcome social isolation, as well as a number of facilities and initiatives for young people and families. We continue to embrace a unique partnership between the Centre, Southgate Church, Hardwick Primary School and local community.
5. Supporting and instigating many community initiatives including Spooky Fun Day, Family Disco, May Bank Holiday Fun Day, Easter Trail, Scarecrow Trail, Harvest Barn Dance, Summer holiday Stay and Play Café, Christmas Market for SANDS Charity, Christmas Lights event, Wreath Making and Wooden Toy Workshops. The monthly Bingo continues to be hugely popular; the bi-annual coach trips a sell-out and in June we celebrated with the nation the Queen's Platinum Jubilee with a Summer Ball and community Lunch. With great sadness we opened a Book of Condolence signed by many following her passing in September.
6. Continuing the Food Bank initiative for the benefit of those struggling or in need not just over Christmas and New Year but beyond with the increasing economic crisis. Co-ordinating the distribution of food parcels to families and individuals.
7. Ensuring the Centre is available for the NHS East Anglian Diabetic Eye Screening Service to run two clinics daily.
8. Liaising with the nearby West Suffolk Hospital and Suffolk Joint Emergency Planning Unit to update the Southgate Community Centre Emergency Rest Centre availability.
9. Continuing the programme of building improvement to make the facility more attractive for local community groups and Centre users. The foyer completely re-decorated with new carpets, the exterior transformed with new blue panels, roller shutter and signage, picture panels and discreet new down lights for security and safety. As always extra diligence ensuring that the building is maintained, cleaned and safe at all times.
10. Progressing the exciting new project with support from local councillors and Trustees to transform the outside of the Centre and the immediate environment with the development of the sanctuary garden.

Trustees consider that the range of activities they provide confer public benefit as defined by the Charity Commission to the population they serve.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2023**

Financial Review

Property


The freehold property, which was owned by the former St Edmundsbury Borough Council, was transferred to the Trustees on 30 September 2011.

Results and reserves

For the year ended to 31st March 2023 there was income of £68,854 and expenditure of £73,968 with a deficit of £5,114.

Trustees had a policy of maintaining a reserve to cover three months overheads. The challenge as always is to grow income to support the existing commitments of the Partnership and to continue to improve the fabric of the Community Centre.

This report was approved by the trustees on 7/11/23 and signed on their behalf by:


Andy Abbott
Trustee

**Southgate Community Partnership
Independent Examiner's Report to the Trustees of Southgate Community Partnership
for the year ended 31 March 2023**

I report on the accounts of the Southgate Community Partnership for the year ended 31 March 2023, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act.

Basis of independent examiner's statement

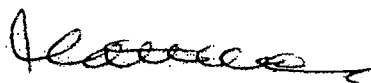
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (i) the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- (ii) the accounts did not accord with the accounting records; or
- (iii) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (iv) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous
5 Market Place
STOWMARKET
Suffolk

**Southgate Community Partnership
Statement of Financial Activities
for the year ended 31 March 2023**

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Incoming Resources					
Charitable Activities	2	61,338	-	61,338	46,920
Investment income		3,116	-	3,116	1,902
Other incoming resources	3	-	4,400	4,400	19,945
Total incoming resources		64,454	4,400	68,854	68,767
Resources expended					
Charitable activities	4	53,169	17,291	70,460	59,874
Governance costs	5	3,508	-	3,508	2,416
Total resources expended		56,677	17,291	73,968	62,290
Net income/(outgoing) resources before transfers		7,777	(12,891)	(5,114)	6,477
Transfers between funds		9,336	(9,336)	-	-
Net incoming resources		(1,559)	(3,555)	(5,114)	6,477
Fund balances as at 1 April 2022		162,966	503,836	666,802	660,325
Fund balances as at 31 March 2023	10	161,407	500,281	661,688	666,802

**Southgate Community Partnership
Balance Sheet
as at 31 March 2023**

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	7	501,691	501,398
Current assets			
Debtors and prepayments	7,310	5,333	
Cash at bank and in hand	<u>158,963</u>	<u>164,563</u>	
	166,273	169,896	
Creditors: amounts falling due within one year	9	<u>(6,276)</u>	<u>(4,492)</u>
Net current assets		159,997	165,404
Net assets		<u>661,688</u>	<u>666,802</u>
Funds			
Unrestricted	10	161,407	162,986
Restricted	10	<u>500,281</u>	<u>503,836</u>
		<u>661,688</u>	<u>666,802</u>

In approving these financial statements as trustees of the charitable company we hereby confirm:

- (i) the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- (ii) the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (iii) the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- (iv) these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 7/11/23 and signed on its behalf by:


Andy Abbott
Chair

**Southgate Community Partnership
Notes to the accounts
as at 31 March 2023**

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement Cash Flows.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold property	Trustees have agreed not to depreciate as they believe it will not decline in value
Computer and other equipment	over 5 years

Taxation

The charity is not liable to tax on its activities for the year.

Southgate Community Partnership
Notes to the accounts
as at 31 March 2023

2 Incoming resources - Charitable Activities

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Hire's Fee income	50,237	-	50,237	42,731
Miscellaneous income	127	-	127	40
Community Events	10,974	-	10,974	4,149
	<u>61,338</u>	<u>-</u>	<u>61,338</u>	<u>46,920</u>

3 Incoming resources - Other

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Grants and donations	-	4,400	4,400	6,851
Covid-19 Business Support Grants	-	-	-	10,667
HMRC CJRS Grant	-	-	-	2,427
	<u>-</u>	<u>4,400</u>	<u>4,400</u>	<u>19,945</u>

4 Resources expended - Charitable activities

	2023 £	2022 £
<i>Costs of activities in furtherance of the Charities objects</i>		
Wages	12,846	13,232
Cleaning Supplies	825	552
Maintenance contracts	84	84
Electricity	2,151	2,656
Gas	1,844	1,511
Water	899	543
Refuse Collection	358	415
Repairs & Maintenance	26,955	10,320
Inspirations	-	13,176
Community Event Costs	9,092	2,657
Licenses Fees	1,137	557
Bad Debt Write Off	235	-
	<u>58,523</u>	<u>45,703</u>
<i>Support costs allocated to activities</i>		
Salaries	8,858	8,923
Telephone and internet	904	896
Insurance	2,109	2,046
Postage, Photocopying & Stationery	147	130
Computer Maintenance	120	80
Advertising & Marketing	243	242
Bank Charges	74	96
Miscellaneous	356	403
Charitable Donations	100	500
Depreciation	1,026	855
	<u>13,937</u>	<u>14,171</u>
Total cost of Charitable Activities	<u>70,460</u>	<u>59,874</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2023

5 Governance costs

	2023	2022
	£	£
Independent Examiners fee and bookkeeping	3,495	2,403
Legal and professional fees	13	13
	<u>3,508</u>	<u>2,416</u>

Governance costs include payments to the Independent Examiner of £840 (2022: £816) for examination fees.

6 Staff costs

	2023	2022
	£	£
Number of employees		
The average number of employees during the year was:	<u>2</u>	<u>2</u>
	<u>2023</u>	<u>2022</u>
	£	£
Wages and salaries	21,804	22,155
Social security costs	-	-
	<u>21,804</u>	<u>22,155</u>

7 Trustees Remuneration

One trustee received remuneration during the year of £12,948 (2022: £13,232).

No trustees (2022: nil) were reimbursed expenses in the year (2022: £nil).

8 Tangible fixed assets

	Freehold Property £	Computer and other equipment £	Total £
Cost			
B/fwd	500,000	7,809	507,809
Additions	-	1,319	1,319
Disposals	-	-	-
C/fwd	<u>500,000</u>	<u>9,128</u>	<u>509,128</u>
Depreciation			
B/fwd	-	6,411	6,411
Charge for the year	-	1,026	1,026
On disposals	-	-	-
C/fwd	<u>-</u>	<u>7,437</u>	<u>7,437</u>
Net book value			
C/fwd	<u>500,000</u>	<u>1,691</u>	<u>501,691</u>
B/fwd	<u>500,000</u>	<u>1,398</u>	<u>501,398</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2023

9 Creditors

	2023 £	2022 £
Tax and social security	1,020	699
Creditors and accruals	5,266	3,793
	<u>6,276</u>	<u>4,492</u>

10 Statement of Funds

	Fund balances at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Fund balances at 31 March 2023 £
<i>Unrestricted funds</i>					
General	129,410	64,454	(56,677)	(9,336)	127,851
<i>Designated funds</i>					
Building	32,556	-	-	-	32,556
Community garden	1,000	-	-	-	1,000
<i>Restricted funds</i>					
Freehold property	500,000	-	-	-	500,000
Harry Harpley	100	-	(100)	-	-
Food bank hampers	118	-	(118)	-	-
Southgate Community Wildlife & Environmental	-	-	(1,087)	1,087	-
Curtains and Flooring	3,618	2,800	(14,667)	8,249	-
Defibrillator	-	1,400	(1,319)	-	81
Hardbrick lego club	-	200	-	-	200
	<u>666,802</u>	<u>68,854</u>	<u>(73,968)</u>	<u>-</u>	<u>661,688</u>

11 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Tangible assets	1,691	500,000	501,691	1,398	500,000	501,398
Current assets/(liabilities)	159,716	281	159,997	161,568	3,836	165,404
	<u>161,407</u>	<u>500,281</u>	<u>661,688</u>	<u>162,966</u>	<u>503,836</u>	<u>666,802</u>

12 Related party transactions

There were no related party transactions during either period that require disclosure.