

Southgate Community Partnership
(a company limited by guarantee)

Report and Financial Statements
For the year ended 31 March 2022

Company registration number: 7469255
Charity number: 1142873

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2022**

The trustees present their report and financial statements for the period ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Trustees

Andy Abbott - Chairman - Southgate Community
Terry Ball - Vice Chairman - Southgate Church
Bob Jones - Secretary - Southgate Church
Cllr Richard Rout - Suffolk County Council
Cllr Patrick Chung - West Suffolk Council and Bury St Edmunds Town Council
Cllr Sarah Stamp - co-opted - West Suffolk Council and Bury St Edmunds Town Council - appointed 19 July 2021
Bob Heavisides - co-opted - Chair of Governors of Hardwick Primary School
Ann Williamson - Southgate Community - Town Councillor - resigned 19 July 2021
David Dutton - Southgate Church
David Rogers - Southgate Church
Jessica Rudd - Southgate Community - appointed 21 September 2021

Company Secretary:

R H Jones

Principal address:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk, IP33 2PJ

Registered charity number: 1142873

Registered company number: 7469255

Independent Examiner:

Andrew Prentice Partnership, 5 Market Place, Stowmarket, Suffolk, IP14 1DT.

Structure, Governance and Management

Southgate Community Partnership is a charitable company limited by guarantee incorporated on 14 December 2010, and registered as a charity on 14 July 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. From 1st October 2011 the charitable company has undertaken the activities previously undertaken by the unincorporated charity, number 265996.

Southgate Community Partnership Trustees' Report for the year ended 31 March 2022

Southgate Community Partnership has a Board of twelve Trustees with four members elected from each of the Community, two of which are currently vacant, and Southgate Church; one from West Suffolk Council; one from Suffolk County Council; and two co-opted. The Trustees met six times during the period plus the Annual General Meeting. A chairman, vice chairman and secretary were elected. A treasurer is appointed by Trustees on an annual basis, but is currently vacant as a professional bookkeeper is now engaged by the charity on a part time basis. Meetings of the Board take place regularly. Two sub committees have been established: "Events" and "Finance and General Purposes".

The Board may admit to membership any person resident in the Area of Benefit and any local authority, firm, corporate body, or unincorporated association working or with an interest in the Area of Benefit who applies to the Charity in the form required by the Trustees. Members are entitled to attend and vote at general meetings either personally or (in the case of a member organisation) by an authorised representative. They elect Trustees as prescribed in the governing document. A general meeting of members is held at least annually. Trustees ensure that a comprehensive insurance policy is in place covering the buildings and contents as well as trustee indemnity liability.

All groups regularly hiring the centre are able to apply for affiliation on the payment of an annual fee determined by the Board.

The Trustees review the major risks to which the charity is exposed on a regular basis and, where appropriate, establish systems or procedures to manage those risks.

Objectives and activities

The Southgate Community Partnership (SCP), as a charitable company, is committed to further or benefit the residents of the Southgate area of Bury St Edmunds and its environs without distinction of sexual orientation, race, or political, religious or other opinions.

The primary objective of Trustees is to associate together with residents, local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare. Its activities are unprejudiced and dedicated to improving the conditions of life in the interests of social welfare among the complete Southgate, Nowton and Hardwick communities and beyond. From the flagship Southgate Community Centre, the Board of Trustees pioneer exciting new projects to transform the surroundings outside and inside with high visibility improvements as well as unique and innovative initiatives for the whole environment and habit.

Southgate Community Partnership
Trustees' Report for the year ended 31 March 2022

Achievements and performance

After two years of exceptional unparalleled times, hugely challenging for the management and running of our strategic community facility, we emerged from the Covid-19 pandemic bruised but with a refreshing and exciting future ahead. It has been an opportunity to totally refurbish and enhance the environment of our flagship Community Centre and the past year has seen new inspiring initiatives and an influx of different hirers and users.

1. There has been an increase in enquiries for new users, meetings and activities and the number of different groups hiring - we are proud to provide excellent safe facilities for a wide range of hirers as well as provision of health and social care. The local community and beyond are using the Centre even more than before the lockdowns with a particular rise in demand for children's parties and post-pandemic celebrations
2. We continue the partnership with a local commercial publisher in supporting a monthly community magazine known as the Southgate Directory informing the local community and beyond of news from the Community Centre
3. Hosting weekly positive steps-based exercise classes as a falls' prevention service, these have continued as an essential user group
4. Co-operating with Southgate Church which occupies part of the building and has first use of the Community Centre on Sundays, assisting it to provide services to overcome social isolation, as well as several facilities and initiatives for young people and families. Continuing to embrace a unique partnership between the Centre, Church and local community
5. Supporting and instigating many community initiatives including Spooky Fun Day, Indoor Car Boot Sale for SANDS Charity, Christmas Lights event, Wreath Making and Wooden Toy Workshops and the return of monthly Bingo. Celebrating the 10th Anniversary of the SCP with a Church service in October
6. Continuing the Food Bank initiative for the benefit of those struggling or in need not just over Christmas and New Year but beyond with the increasing economic crisis. Co-ordinating the distribution of food parcels to families and individuals
7. Ensuring the Centre is available for the NHS East Anglian Diabetic Eye Screening Service to run two clinics daily
8. Liaising with the nearby West Suffolk Hospital and Suffolk Joint Emergency Planning Unit to update the Southgate Community Centre Emergency Rest Centre availability
9. Continuing the programme of building improvement to make the facility more attractive for local community groups and Centre users. New environmentally and economically effective LED lighting in committee, clinic rooms and office. Significant improvements with new carpets and curtains throughout all corridors, main and small halls. New Broadband installed throughout the building for the benefit of all. Extra diligence ensuring that the building is maintained, cleaned and safe at all times.
10. Progressing the exciting new project with support from local councillors and Trustees in conjunction with environmental specialists Greener Growth to transform the outside of the Centre and local area with the Southgate Community Wildlife and Environmental Project. A unique and innovative initiative to transform the surroundings with high visibility improvements involving residents, families and school children has seen a year of dramatic and inspirational works. Firstly, the Giant mural unveiling, stone table, raised beds, Environmental Planting day, Dove of Peace plinth, composter, water butts, nesting boxes and insect hotels

Trustees consider that the range of activities they provide confer public benefit as defined by the Charity Commission to the population they serve.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2022**

Financial Review

Property

The freehold property, which was owned by the former St Edmundsbury Borough Council, was transferred to the Trustees on 30 September 2011.

Results and reserves

For the year ended to 31st March 2022 there was income of £68,767 and expenditure of £62,290 with a surplus of £6,477. As the effects of two years disruption after the effects of Covid-19 there was new enthusiasm and positivity among regular hirers and users, and we welcomed new groups and initiatives. The surplus was higher compared with the previous year and fund balances increased in the year as the renewed confidence increased revenue but still not comparable to pre-pandemic levels. The excess of income would be used for planned repairs, maintenance and improvements.

Trustees had a policy of maintaining a reserve to cover three months overheads. The challenge as always is to grow income to support the existing commitments of the Partnership and to continue to improve the fabric of the Community Centre.

This report was approved by the trustees on 8/11/22 and signed on their behalf by:



Andy Abbott
Trustee

**Southgate Community Partnership
Independent Examiner's Report to the Trustees of Southgate Community Partnership
for the year ended 31 March 2022**

I report on the accounts of the Southgate Community Partnership for the year ended 31 March 2022, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (i) the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- (ii) the accounts did not accord with the accounting records; or
- (iii) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (iv) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous
5 Market Place
STOWMARKET
Suffolk

10/11/22.

**Southgate Community Partnership
Statement of Financial Activities
for the year ended 31 March 2022**

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
	Note				
Incoming Resources					
Charitable Activities	2	46,920	-	46,920	19,485
Investment income		1,902	-	1,902	2,063
Other incoming resources	3	13,094	6,851	19,945	33,564
Total incoming resources		61,916	6,851	68,767	55,112
Resources expended					
Charitable activities	4	40,231	19,643	59,874	48,042
Governance costs	5	2,416	-	2,416	2,029
Total resources expended		42,647	19,643	62,290	50,071
Net income/(outgoing) resources before transfers		19,269	(12,792)	6,477	5,041
Transfers between funds		7,454	(7,454)	-	-
Net incoming resources		11,815	(5,338)	6,477	5,041
Fund balances as at 1 April 2021		151,151	509,174	660,325	636,529
Fund balances as at 31 March 2022	10	162,966	503,836	666,802	660,325


**Southgate Community Partnership
Balance Sheet
as at 31 March 2022**

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	7	501,398	502,253
Current assets			
Debtors and prepayments	.	5,333	6,073
Cash at bank and in hand		<u>164,563</u>	<u>163,026</u>
		169,896	169,099
Creditors: amounts falling due within one year	9	<u>(4,492)</u>	<u>(11,027)</u>
Net current assets		165,404	158,072
Net assets		<u>666,802</u>	<u>660,325</u>
Funds			
Unrestricted	10	162,966	151,151
Restricted	10	<u>503,836</u>	<u>509,174</u>
		<u>666,802</u>	<u>660,325</u>

In approving these financial statements as trustees of the charitable company we hereby confirm:

- (i) the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- (ii) the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (iii) the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- (iv) these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 8/11/22 and signed on its behalf by:


Andy Abbott
Chair

Southgate Community Partnership
Notes to the accounts
as at 31 March 2022

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement Cash Flows.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

~~Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.~~

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold property	Trustees have agreed not to depreciate as they believe it will not decline in value
Computer and other equipment	over 5 years

Taxation

The charity is not liable to tax on its activities for the year.

Southgate Community Partnership
Notes to the accounts
as at 31 March 2022

2 Incoming resources - Charitable Activities

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Hirer's Fee income	42,731	-	42,731	17,921
Miscellaneous income	40	-	40	100
Community Events	4,149	-	4,149	1,464
	<u>46,920</u>	<u>-</u>	<u>46,920</u>	<u>19,485</u>

3 Incoming resources - Other

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Grants and donations	-	6,851	6,851	4,153
Covid-19 Business Support Grants	10,667	-	10,667	19,908
HMRC CJRS Grant	2,427	-	2,427	9,503
	<u>13,094</u>	<u>6,851</u>	<u>19,945</u>	<u>33,564</u>

4 Resources expended - Charitable activities

	2022 £	2021 £
<i>Costs of activities in furtherance of the Charities objects</i>		
Wages	13,232	9,646
Cleaning Supplies	552	278
Maintenance contracts	84	84
Electricity	2,656	1,666
Gas	1,511	1,302
Water	543	304
Refuse Collection	415	196
Repairs & Maintenance	10,320	15,507
Inspirations	13,176	4,539
Community Event Costs	2,657	1,302
Licenses Fees	557	702
	<u>45,703</u>	<u>35,526</u>
<i>Support costs allocated to activities</i>		
Salaries	8,923	7,862
Telephone and internet	896	480
Insurance	2,046	1,964
Postage, Photocopying & Stationery	130	137
Computer Maintenance	80	60
Advertising & Marketing	242	59
Bank Charges	96	69
Miscellaneous	403	403
Charitable Donations	500	-
Depreciation	855	1,482
	<u>14,171</u>	<u>12,516</u>
Total cost of Charitable Activities	<u>59,874</u>	<u>48,042</u>

5 Governance costs

Southgate Community Partnership
Notes to the accounts
as at 31 March 2022

	2022 £	2021 £
Independent Examiners fee and bookkeeping	2,403	2,016
Legal and professional fees	13	13
	<u>2,416</u>	<u>2,029</u>

Governance costs include payments to the Independent Examiner of £816 (2021: £816) for examination fees.

6 Staff costs

	2022 £	2021 £
Number of employees		
The average number of employees during the year was:	<u>2</u>	<u>2</u>

	2022 £	2021 £
Wages and salaries	22,155	17,508
Social security costs	-	-
	<u>22,155</u>	<u>17,508</u>

7 Trustees Remuneration

One trustee received remuneration during the year of £13,232 (2021: £9,646).

No trustees (2021: nil) were reimbursed expenses in the year (2021: £nil).

8 Tangible fixed assets

	Freehold Property £	Computer and other equipment £	Total £
Cost			
B/fwd	500,000	7,809	507,809
Additions	-	-	-
Disposals	-	-	-
C/fwd	<u>500,000</u>	<u>7,809</u>	<u>507,809</u>
Depreciation			
B/fwd	-	5,556	5,556
Charge for the year	-	855	855
On disposals	-	-	-
C/fwd	<u>-</u>	<u>6,411</u>	<u>6,411</u>
Net book value			
C/fwd	<u>500,000</u>	<u>1,398</u>	<u>501,398</u>
B/fwd	<u>500,000</u>	<u>2,253</u>	<u>502,253</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2022

9 Creditors

	2022 £	2021 £
Tax and social security	699	634
Creditors and accruals	3,793	10,393
	4,492	11,027

10 Statement of Funds

	Fund balances at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Fund balances at 31 March 2022 £
<i>Unrestricted funds</i>					
General	117,595	61,916	(42,647)	(7,454)	129,410
<i>Designated funds</i>					
Building	32,556	-	-	-	32,556
Community garden	1,000	-	-	-	1,000
<i>Restricted funds</i>					
Freehold property	500,000	-	-	-	500,000
Inspirations	13,174	-	(13,174)	-	-
Harry Harpley	100	-	-	-	100
Food bank hampers	224	100	(206)	-	118
Southgate Community Wildlife & Environmental	(4,324)	2,451	(5,400)	7,273	-
Curtains and Flooring	-	3,900	(282)	-	3,618
Spooky Fun Day	-	400	(581)	181	-
	660,325	68,767	(62,290)	-	666,802

11 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	1,398	500,000	501,398	2,253	500,000	502,253
Current assets/(liabilities)	161,568	3,836	165,404	148,898	9,174	158,072
	162,966	503,836	666,802	151,151	509,174	660,325

12 Related party transactions

There were no related party transactions during either period that require disclosure.