

SOUTHGATE COMMUNITY PARTNERSHIP

England & Wales · Charity number 1142873

Details

Other names	SCP
Status	Registered
Legal form	Charitable company
Company number	07469255
Registered	2011-07-14
Register	View on the Charity Commission register

Contact

Address	Caie Walk Bury St Edmunds IP33 2PD
Phone	01284 703705
Email	office@southgatecommunity.org.uk
Website	www.southgatecommunity.org.uk

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF SOUTHGATE AND THE SURROUNDING AREA, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Owns and manages Southgate Community Centre in Bury St Edmunds, Suffolk providing a range of leisure, sporting, social and educational services for people of all ages in the local area, including those with physical and learning disabilities. It is also a base for Southgate Church - a local ecumenical partnership sponsored by the Anglican, Baptist and URC Churches.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£82,766	£70,238	-	-
2024-03-31	£76,850	£63,541	-	-
2023-03-31	£68,854	£73,968	-	-
2022-03-31	£68,767	£62,290	-	-
2021-03-31	£55,112	£50,071	-	-

Trustees

Name	Role	Appointed
Andrew Simon Marcus Abbott	Chair	2013-12-02
David Reuben Churchill Dutton		2019-03-15
Erica Short		2022-11-08
HUNG CHOW CHUNG		2013-07-24
Jessica Paula Rudd		2021-09-21
Richard Raydon Rout		2017-07-27
Robert Heavisides		2013-11-26
Robert Howard Jones		2011-07-14
Sarah-Anne Stamp		2021-07-19
Terence Michael BALL		2011-07-14

Accounts

Southgate Community Partnership
(a company limited by guarantee)

Report and Financial Statements
For the year ended 31 March 2025

Company registration number: 7469255
Charity number: 1142873

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2025**

The trustees present their report and financial statements for the period ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Trustees

Andy Abbott - Chairman - Southgate Community
Terry Ball - Vice Chairman - Southgate Church
Bob Jones - Secretary - Southgate Church
Cllr Richard Rout - Suffolk County Council
Cllr Patrick Chung - West Suffolk Council and Bury St Edmunds Town Council
Cllr Sarah Stamp - co-opted - West Suffolk Council and Bury St Edmunds Town Council
Bob Heavisides - co-opted - Chair of Governors of Hardwick Primary School
David Dutton - Southgate Church
David Rogers - Southgate Church
Jessica Rudd - Southgate Community
Erica Short - Southgate Community and regular hirer
Abi Smith - Southgate Community - resigned 11 November 2024

Company Secretary:

R H Jones

Principal address:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk, IP33 2PJ

Registered charity number: 1142873

Registered company number: 7469255

Independent Examiner:

The Laurel Partnership, 16 Broad Street, Eye, Suffolk, IP23 7AF

Structure, Governance and Management

Southgate Community Partnership is a charitable company limited by guarantee incorporated on 14 December 2010, and registered as a charity on 14 July 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. From 1st October 2011 the charitable company has undertaken the activities previously undertaken by the unincorporated charity, number 265996.

Southgate Community Partnership Trustees' Report for the year ended 31 March 2025

Southgate Community Partnership has a Board of twelve Trustees with four members elected from each of the Community, and Southgate Church; one from West Suffolk Council; one from Suffolk County Council; and two co-opted. The Trustees met six times during the period plus the Annual General Meeting. A chairman, vice chairman and secretary are elected. A treasurer is appointed by Trustees on an annual basis, but is currently vacant as a professional bookkeeper is now engaged by the charity on a part time basis. Meetings of the Board take place regularly. Two sub committees have been established: Events and Finance and General Purposes

The Board may admit to membership any person resident in the Area of Benefit and any local authority, firm, corporate body or unincorporated association working or with an interest in the Area of Benefit who applies to the Charity in the form required by the Trustees. Members are entitled to attend and vote at general meetings either personally or (in the case of a member organisation) by an authorised representative. They elect Trustees as prescribed in the governing document. A general meeting of members is held at least annually. Trustees ensure that a comprehensive insurance policy is in place covering the buildings and contents as well as trustee indemnity liability.

All groups regularly hiring the centre are able to apply for affiliation on the payment of an annual fee determined by the Board.

The Trustees review the major risks to which the charity is exposed on a regular basis and, where appropriate, establish systems or procedures to manage those risks.

Objectives and activities

The objects of the Charity are to further or benefit the residents of the Southgate area of Bury St Edmunds and its environs, without distinction of sex, sexual orientation, race or of political, religious or other opinions. By associating together, with residents and the local authorities, voluntary and other organisations we strive for a common effort to advance education and to provide facilities in the interests of social welfare for recreation, leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above.

Southgate Community Partnership
Trustees' Report for the year ended 31 March 2025

Achievements and performance

Our flagship Community Centre has once again had a fabulous year that has seen new inspiring initiatives and an influx of different hirers and users. We have continued to enhance the environment of the facility inside and outside, our dedication to ensuring our strategic community facility is an enviable amenity inclusive to all is paramount.

1. There has been an increase in enquiries for new users, meetings and activities and the number of different groups hiring - we are proud to provide excellent safe facilities for a wide range of hirers as well as provision of health and social care. The local community and beyond are using the Centre even more with a particular rise in demand for children's parties, celebrations and wedding receptions.
2. We continue the partnership with a local commercial publisher in supporting a monthly community magazine known as the Southgate Directory informing the local community and beyond of news from the Community Centre.
3. Continuing to host weekly positive steps-based exercise classes as a falls prevention service, this has proven to be an essential user group.
4. Co-operating with Southgate Church which occupies part of the building and has first use of the Community Centre on Sundays, assisting it to provide services to overcome social isolation, as well as a number of facilities and initiatives for young people and families. We continue to embrace a unique partnership between the Centre, Southgate Church, Hardwick Primary School and local community.
5. Supporting and instigating many initiatives hugely popular and appreciated by the local community - including Spooky Fun Day in October, Easter Family Disco and annual May Bank Holiday Fun Day, Burns Night Ceilidh and Valentines Dance. The monthly Bingo continues to be very popular; the bi-annual coach trips a sell-out.
6. Offering the Centre free to charitable and community support requests, including West Suffolk Hospital MyWiSH Charity, Chocolate Bingo for a school's parent's cancer treatment, Havebury drop-in for residents and a new Southgate Book Exchange initiative continuing to be much favoured.
7. Once again Trustees and Southgate Church approved financing the Multi Community Food Bank and Winter Hardship initiative for the benefit of those struggling or in need not just over Christmas and New Year but beyond with the increasing economic crisis. Co-ordinating the distribution of food parcels and meat vouchers to families and individuals and liaising with the pastoral care leads at Hardwick Primary School to support families.
8. Ensuring the Centre is available for the NHS East Anglian Diabetic Eye Screening Service to run two clinics daily.
9. Liaising with the nearby West Suffolk Hospital and Suffolk Joint Emergency Planning Unit to update the Southgate Community Centre Emergency Rest Centre availability.
10. Continuing the programme of building improvement to make the facility more attractive for local community groups and Centre users. The purchasing of 150 new chairs replacing them throughout the building and the donation of the old seats to the Pakenham Water Mill Visitors Centre, new LED lighting in the Small Hall, and new hand dryers in the cloakrooms. As always extra diligence ensuring that the building is maintained, cleaned and safe at all times as well as continuing to transform the outside of the Centre and the immediate environment.
11. Trustees recognise, appreciate and are indebted to our three local councillors for their continued and unabatingly generous support and awareness of all we are striving to achieve.

Trustees consider that the range of activities they provide confer public benefit as defined by the Charity Commission to the population they serve, the positive comments and community compliments testament to their efforts.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2025**

Financial Review

Property

The freehold property, which was owned by the former St Edmundsbury Borough Council, was transferred to the Trustees on 30 September 2011.

Results and reserves

For the year ended to 31st March 2025 there was income of £82,766 and expenditure of £70,238 with a surplus of £12,528.

Trustees had a policy of maintaining a reserve to cover three months overheads. The challenge as always is to grow income to support the existing commitments of the Partnership and to continue to improve the fabric of the Community Centre.

This report was approved by the trustees on November 4th 2025 and signed on their behalf by:



Andy Abbott (Nov 12, 2025 13:00:56 GMT)

Andy Abbott
Trustee

**Southgate Community Partnership
Independent Examiner's Report to the Trustees of Southgate Community Partnership
for the year ended 31 March 2025**

I report on the accounts of the Southgate Community Partnership for the year ended 31 March 2025, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (i) the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- (ii) the accounts did not accord with the accounting records; or
- (iii) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (iv) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous
16 Broad Street
Eye
Suffolk
IP23 7AF

**Southgate Community Partnership
Statement of Financial Activities
for the year ended 31 March 2025**

		Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
	Note				
Incoming Resources					
Charitable Activities	2	71,883	250	72,133	64,786
Investment income		7,693	-	7,693	6,345
Other incoming resources	3	-	2,940	2,940	5,719
Total incoming resources		79,576	3,190	82,766	76,850
Resources expended					
Charitable activities	4	65,955	985	66,940	60,516
Governance costs	5	3,298	-	3,298	3,025
Total resources expended		69,253	985	70,238	63,541
Net income/(outgoing) resources before transfers		10,323	2,205	12,528	13,309
Net incoming resources		13,288	(760)	12,528	13,309
Fund balances as at 1 April 2024		174,156	500,841	674,997	674,997
Fund balances as at 31 March 2025	10	187,444	500,081	687,525	674,997

Southgate Community Partnership
Balance Sheet
as at 31 March 2025

	Note	2025 £	2024 £
Tangible assets	7	507,482	502,487
Current assets			
Debtors and prepayments		8,578	8,292
Cash at bank and in hand		<u>178,504</u>	<u>172,975</u>
Creditors: amounts falling due within one year	9	<u>(7,039)</u>	<u>(8,757)</u>
Net current assets		180,043	172,510
Net assets		<u>687,525</u>	<u>674,997</u>
Funds			
Unrestricted	10	187,444	174,156
Restricted	10	<u>500,081</u>	<u>500,841</u>
		<u>687,525</u>	<u>674,997</u>

In approving these financial statements as trustees of the charitable company we hereby confirm:

- (i) the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- (ii) the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (iii) the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- (iv) these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 4th November 2025 signed on its behalf by:



Andy Abbott (Nov 12, 2025 13:00:56 GMT)

Andy Abbott
Chair

Southgate Community Partnership
Notes to the accounts
as at 31 March 2025

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the charities SORP (FRS 102) applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006, and the Charities Act 2011.

The charity meets the definition of a public benefit entity under FRS 102. The financial statements have been prepared under the historical cost convention unless otherwise stated in the relevant accounting policies.

Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold property	Trustees have agreed not to depreciate as they believe it will not decline in value
Computer and other equipment	over 5 years

Taxation

The charity is not liable to tax on its activities for the year.

Southgate Community Partnership
Notes to the accounts
as at 31 March 2025

2 Incoming resources - Charitable Activities

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Hirer's Fee income	59,375	-	59,375	53,516
Miscellaneous income	797	-	797	471
Community Events	11,711	250	11,961	10,799
	71,883	250	72,133	64,786

3 Incoming resources - Other

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Grants and donations	-	2,940	2,940	5,719
	-	2,940	2,940	5,719

4 Resources expended - Charitable activities

	2025 £	2024 £
<i>Costs of activities in furtherance of the Charities objects</i>		
Wages	18,059	16,459
Cleaning Supplies	803	696
Maintenance contracts	-	90
Electricity	4,205	2,928
Gas	4,283	3,813
Water	1,286	1,219
Refuse Collection	495	408
Repairs & Maintenance	7,241	7,049
Community Event Costs	11,715	10,687
Licenses Fees	1,548	1,408
Bad Debt Write Off	88	195
	49,723	44,952
<i>Support costs allocated to activities</i>		
Salaries	10,303	9,522
Telephone and internet	1,003	906
Insurance	2,925	2,260
Postage, Photocopying & Stationery	120	120
Computer Maintenance	120	120
Advertising & Marketing	258	216
Bank Charges	95	123
Miscellaneous	285	331
Depreciation	2,108	1,323
Theft and associated costs	-	643
	17,217	15,564
Total cost of Charitable Activities	66,940	60,516

Southgate Community Partnership
Notes to the accounts
as at 31 March 2025

5 Governance costs

	2025 £	2024 £
Independent Examiners fee and bookkeeping	3,264	3,012
Legal and professional fees	34	13
	<u>3,298</u>	<u>3,025</u>

Governance costs include payments to the Independent Examiner of £888 (2024: £864) for examination fees.

6 Staff costs

	2025 £	2024 £
Number of employees		
The average number of employees during the year was:	<u>2</u>	<u>2</u>
	2025 £	2024 £
Wages and salaries	28,362	25,981
Social security costs	-	-
	<u>28,362</u>	<u>25,981</u>

7 Trustees Remuneration

One trustee received remuneration during the year of £16,969 (2024: £15,725).

No trustees (2024: nil) were reimbursed expenses in the year (2024: £nil).

8 Tangible fixed assets

	Freehold Property £	Computer and other equipment £	Total £
Cost			
B/fwd	500,000	11,247	511,247
Additions	-	7,103	7,103
Disposals	-	-	-
C/fwd	<u>500,000</u>	<u>18,350</u>	<u>518,350</u>
Depreciation			
B/fwd	-	8,760	8,760
Charge for the year	-	2,108	2,108
On disposals	-	-	-
C/fwd	<u>-</u>	<u>10,868</u>	<u>10,868</u>
Net book value			
C/fwd	<u>500,000</u>	<u>7,482</u>	<u>507,482</u>
B/fwd	<u>500,000</u>	<u>2,487</u>	<u>502,487</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2025

9 Creditors

	2025	2024
	£	£
Tax and social security	1,356	1,183
Creditors and accruals	5,683	7,574
	<u>7,039</u>	<u>8,757</u>

10 Statement of Funds

	Fund balances at 1 April 2024	Incoming resources	Resources expended	Transfers	Fund balances at 31 March 2025
	£	£	£	£	£
<i>Unrestricted funds</i>					
General	140,600	79,576	(69,253)	2,965	153,888
<i>Designated funds</i>					
Building	32,556	-	-	-	32,556
Community garden	1,000	-	-	-	1,000
<i>Restricted funds</i>					
Freehold property	500,000	-	-	-	500,000
Food bank hampers	-	250	(500)	250	-
Defibrillator	81	-	-	-	81
Hardbrick lego club	200	-	(185)	(15)	-
Locality	560	-	(300)	(260)	-
Chairs	-	2,940	-	(2,940)	-
	<u>674,997</u>	<u>82,766</u>	<u>(70,238)</u>	<u>-</u>	<u>687,525</u>

11 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fund balances at 31 March 2025 are represented by:						
Tangible assets	7,482	500,000	507,482	2,487	500,000	502,487
Current assets/(liabilities)	179,962	81	180,043	171,669	841	172,510
	<u>187,444</u>	<u>500,081</u>	<u>687,525</u>	<u>174,156</u>	<u>500,841</u>	<u>674,997</u>

12 Related party transactions

There were no related party transactions during either period that require disclosure.

Accounts

Southgate Community Partnership
(a company limited by guarantee)

Report and Financial Statements
For the year ended 31 March 2024

Company registration number: 7469255
Charity number: 1142873

Southgate Community Partnership Trustees' Report for the year ended 31 March 2024

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R H Jones

Principal address:

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Southgate Community Partnership
Trustees' Report for the year ended 31 March 2024

Achievements and performance

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2. We continue the partnership with a local commercial publisher in supporting a monthly community magazine known as the Southgate Directory informing the local community and beyond of news from the Community Centre.
3. Hosting weekly positive steps-based exercise classes as a falls' prevention service, these have continued as an essential user group.
4. Co-operating with Southgate Church which occupies part of the building and has first use of the Community Centre on Sundays, assisting it to provide services to overcome social isolation, as well as a number of facilities and initiatives for young people and families. We continue to embrace a unique partnership between the Centre, Southgate Church, Hardwick Primary School and local community.
5. Supporting and instigating many initiatives hugely popular and appreciated by the local community - including Spooky Fun Day, Christmas Family Disco, Coronation Bank Holiday Fun Day and celebrations, Harvest Barn Dance, and Wreath Making Workshops. The monthly Bingo continues to be very popular; the bi-annual coach trips a sell-out.
6. Offering the Centre free to charitable and community support requests, including West Suffolk Hospital MyWiSH Charity, Motor Neurone Disease Association, Marie Curie Cancer Care, St John Ambulance Restart a Heart CPR/Defibrillator training, Havebury drop-in for residents and a new Southgate Book Exchange initiative.
7. Continuing the Multi Community Food Bank and Winter Hardship initiative for the benefit of those struggling or in need not just over Christmas and New Year but beyond with the increasing economic crisis. Co-ordinating the distribution of food parcels to families and individuals and liaising with the pastoral care leads at Hardwick Primary School to support families.
8. Ensuring the Centre is available for the NHS East Anglian Diabetic Eye Screening Service to run two clinics daily.
9. Liaising with the nearby West Suffolk Hospital and Suffolk Joint Emergency Planning Unit to update the Southgate Community Centre Emergency Rest Centre availability.
10. Continuing the programme of building improvement to make the facility more attractive for local community groups and Centre users. Ladies toilets refurbished with new flooring and facilities. Following an opportunist break-in in December extra security measures including CCTV installation effected. As always extra diligence ensuring that the building is maintained, cleaned and safe at all times as well as continuing to transform the outside of the Centre and the immediate environment.

Trustees consider that the range of activities they provide confer public benefit as defined by the Charity Commission to the population they serve.

Southgate Community Partnership
Trustees' Report for the year ended 31 March 2024

Financial Review

Property

The freehold property, which was owned by the former St Edmundsbury Borough Council, was transferred to the Trustees on 30 September 2011.

Results and reserves

For the year ended to 31st March 2024 there was income of £76,850 and expenditure of £63,541 with a surplus of £13,309.

Trustees had a policy of maintaining a reserve to cover three months overheads. The challenge as always is to grow income to support the existing commitments of the Partnership and to continue to improve the fabric of the Community Centre.

This report was approved by the trustees on 12/11/24 and signed on their behalf by:

Andy Abbott
Andy Abbott (Nov 22, 2024 11:47 GMT)

Andy Abbott
Trustee

**Southgate Community Partnership
Independent Examiner's Report to the Trustees of Southgate Community Partnership
for the year ended 31 March 2024**

I report on the accounts of the Southgate Community Partnership for the year ended 31 March 2024, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act).

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (i) the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- (ii) the accounts did not accord with the accounting records; or
- (iii) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (iv) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous
16 Broad Street
Eye
Suffolk
IP23 7AF

**Southgate Community Partnership
Statement of Financial Activities
for the year ended 31 March 2024**

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2024	2024	2024	2023
	Note	£	£	£	£
Incoming Resources					
Charitable Activities	2	64,786	-	64,786	61,338
Investment income		6,345	-	6,345	3,116
Other incoming resources	3	-	5,719	5,719	4,400
Total incoming resources		71,131	5,719	76,850	68,854
Resources expended					
Charitable activities	4	57,120	3,396	60,516	70,460
Governance costs	5	3,025	-	3,025	3,508
Total resources expended		60,145	3,396	63,541	73,968
Net income/(outgoing) resources before transfers		10,986	2,323	13,309	(5,114)
Net incoming resources		12,749	560	13,309	(5,114)
Fund balances as at 1 April 2023		161,407	500,281	661,688	666,802
Fund balances as at 31 March 2024	10	174,156	500,841	674,997	661,688

Southgate Community Partnership
Balance Sheet
as at 31 March 2024

	Note	2024 £	2023 £
Tangible assets	7	502,487	501,691
Current assets			
Debtors and prepayments		8,292	7,310
Cash at bank and in hand		<u>172,975</u>	<u>158,963</u>
Creditors: amounts falling due within one year	9	<u>(8,757)</u>	<u>(6,276)</u>
Net current assets		172,510	159,997
Net assets		<u>674,997</u>	<u>661,688</u>
Funds			
Unrestricted	10	174,156	161,407
Restricted	10	<u>500,841</u>	<u>500,281</u>
		<u>674,997</u>	<u>661,688</u>

In approving these financial statements as trustees of the charitable company we hereby confirm:

- (i) the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- (ii) the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (iii) the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- (iv) these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 12/11/24 and signed on its behalf by:

Andy Abbott
Andy Abbott (Nov 22, 2024 11:47 GMT)

Andy Abbott
Chair

Southgate Community Partnership
Notes to the accounts
as at 31 March 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement Cash Flows.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold property	Trustees have agreed not to depreciate as they believe it will not decline in value
Computer and other equipment	over 5 years

Taxation

The charity is not liable to tax on its activities for the year.

Southgate Community Partnership
Notes to the accounts
as at 31 March 2024

2 Incoming resources - Charitable Activities

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Hirer's Fee income	53,516	-	53,516	50,237
Miscellaneous income	471	-	471	127
Community Events	10,799	-	10,799	10,974
	<u>64,786</u>	<u>-</u>	<u>64,786</u>	<u>61,338</u>

3 Incoming resources - Other

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Grants and donations	-	5,719	5,719	4,400
	<u>-</u>	<u>5,719</u>	<u>5,719</u>	<u>4,400</u>

4 Resources expended - Charitable activities

	2024 £	2023 £
<i>Costs of activities in furtherance of the Charities objects</i>		
Wages	16,459	12,946
Cleaning Supplies	696	825
Maintenance contracts	90	84
Electricity	2,928	2,151
Gas	3,813	1,844
Water	1,219	899
Refuse Collection	408	355
Repairs & Maintenance	7,049	26,955
Community Event Costs	10,687	9,092
Licenses Fees	1,408	1,137
Bad Debt Write Off	195	235
	<u>44,952</u>	<u>56,523</u>
<i>Support costs allocated to activities</i>		
Salaries	9,522	8,858
Telephone and internet	906	904
Insurance	2,260	2,109
Postage, Photocopying & Stationery	120	147
Computer Maintenance	120	120
Advertising & Marketing	216	243
Bank Charges	123	74
Miscellaneous	331	356
Charitable Donations	-	100
Depreciation	1,323	1,026
Theft and associated costs	643	-
	<u>15,564</u>	<u>13,937</u>
Total cost of Charitable Activities	<u>60,516</u>	<u>70,460</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2024

5 Governance costs

	2024	2023
	£	£
Independent Examiners fee and bookkeeping	3,012	2,403
Legal and professional fees	13	13
	<u>3,025</u>	<u>2,416</u>

Governance costs include payments to the Independent Examiner of £864 (2023: £840) for examination fees.

6 Staff costs

	2024	2023
	£	£
Number of employees		
The average number of employees during the year was:	<u>2</u>	<u>2</u>
	2024	2023
	£	£
Wages and salaries	25,981	22,155
Social security costs	-	-
	<u>25,981</u>	<u>22,155</u>

7 Trustees Remuneration

One trustee received remuneration during the year of £15,725 (2023: £12,946).

No trustees (2023: nil) were reimbursed expenses in the year (2023: £nil).

8 Tangible fixed assets

	Freehold Property £	Computer and other equipment £	Total £
Cost			
Additions	-	2,119	2,119
Disposals	-	-	-
C/fwd	<u>500,000</u>	<u>11,247</u>	<u>511,247</u>
Depreciation			
B/fwd	-	7,437	7,437
Charge for the year	-	1,323	1,323
On disposals	-	-	-
C/fwd	<u>-</u>	<u>8,760</u>	<u>8,760</u>
Net book value			
C/fwd	<u>500,000</u>	<u>2,487</u>	<u>502,487</u>
B/fwd	500,000	1,691	501,691

Southgate Community Partnership
Notes to the accounts
as at 31 March 2024

9 Creditors

	2024 £	2023 £
Tax and social security	1,183	1,020
Creditors and accruals	7,574	5,256
	<u>8,757</u>	<u>6,276</u>

10 Statement of Funds

	Fund balances at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Fund balances at 31 March 2024 £
<i>Unrestricted funds</i>					
General	127,851	71,131	(60,145)	1,763	140,600
<i>Designated funds</i>					
Building	32,556	-	-	-	32,556
Community garden	1,000	-	-	-	1,000
<i>Restricted funds</i>					
Freehold property	500,000	-	-	-	500,000
Defibrillator	81	-	-	-	81
Hardbrick lego club	200	-	-	-	200
Coronation event	-	1,650	(1,903)	253	-
CCTV	-	2,069	(53)	(2,016)	-
Locality	-	2,000	(1,440)	-	560
	<u>661,688</u>	<u>76,850</u>	<u>(63,541)</u>	<u>-</u>	<u>674,997</u>

11 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 March 2024 are represented by:						
Tangible assets	2,487	500,000	502,487	1,691	500,000	501,691
Current assets/(liabilities)	171,669	841	172,510	159,716	281	159,997
	<u>174,156</u>	<u>500,841</u>	<u>674,997</u>	<u>161,407</u>	<u>500,281</u>	<u>661,688</u>

12 Related party transactions

There were no related party transactions during either period that require disclosure.

Accounts

Southgate Community Partnership
(a company limited by guarantee)

Report and Financial Statements
For the year ended 31 March 2023

Company registration number: 7469255
Charity number: 1142873

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2023**

The trustees present their report and financial statements for the period ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Trustees

Andy Abbott - Chairman - Southgate Community
Terry Ball - Vice Chairman - Southgate Church
Bob Jones - Secretary - Southgate Church
Cllr Richard Rout - Suffolk County Council
Cllr Patrick Chung - West Suffolk Council and Bury St Edmunds Town Council
Cllr Sarah Stamp - co-opted - West Suffolk Council and Bury St Edmunds Town Council
Bob Heavisides - co-opted - Chair of Governors of Hardwick Primary School
David Dutton - Southgate Church
David Rogers - Southgate Church
Jessica Rudd - Southgate Community
Erica Short - Southgate Community and regular hirer - appointed 8 November 2022
Abi Smith - Southgate Community - appointed 8 November 2022

Company Secretary:

R H Jones

Principal address:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk, IP33 2PJ

Registered charity number: 1142873

Registered company number: 7469255

Independent Examiner:

Andrew Prentice Partnership, 5 Market Place, Stowmarket, Suffolk, IP14 1DT.

Structure, Governance and Management

Southgate Community Partnership is a charitable company limited by guarantee incorporated on 14 December 2010, and registered as a charity on 14 July 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. From 1st October 2011 the charitable company has undertaken the activities previously undertaken by the unincorporated charity, number 265996.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2023**

Southgate Community Partnership has a Board of twelve Trustees with four members elected from each of the Community, and Southgate Church; one from West Suffolk Council; one from Suffolk County Council; and two co-opted. The Trustees met six times during the period plus the Annual General Meeting. A chairman, vice chairman and secretary were elected. A treasurer is appointed by Trustees on an annual basis, but is currently vacant as a professional bookkeeper is now engaged by the charity on a part time basis. Meetings of the Board take place regularly. Two sub committees have been established: "Events" and "Finance and General Purposes".

The Board may admit to membership any person resident in the Area of Benefit and any local authority, firm, corporate body, or unincorporated association working or with an interest in the Area of Benefit who applies to the Charity in the form required by the Trustees. Members are entitled to attend and vote at general meetings either personally or (in the case of a member organisation) by an authorised representative. They elect Trustees as prescribed in the governing document. A general meeting of members is held at least annually. Trustees ensure that a comprehensive insurance policy is in place covering the buildings and contents as well as trustee indemnity liability.

All groups regularly hiring the centre are able to apply for affiliation on the payment of an annual fee determined by the Board.

The Trustees review the major risks to which the charity is exposed on a regular basis and, where appropriate, establish systems or procedures to manage those risks.

Objectives and activities

The objects of the Charity are to further or benefit the residents of the Southgate area of Bury St Edmunds and its environs, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2023**

Achievements and performance

Our flagship Community Centre has had a fabulous year that has seen new inspiring initiatives and an influx of different hirers and users. We have continued to enhance the environment of the facility inside and outside, our dedication to ensuring our strategic community facility is an enviable amenity inclusive to all is paramount.

1. There has been an increase in enquiries for new users, meetings and activities and the number of different groups hiring - we are proud to provide excellent safe facilities for a wide range of hirers as well as provision of health and social care. The local community and beyond are using the Centre even more with a particular rise in demand for children's parties, celebrations and wedding receptions.
2. We continue the partnership with a local commercial publisher in supporting a monthly community magazine known as the Southgate Directory informing the local community and beyond of news from the Community Centre.
3. Hosting weekly positive steps-based exercise classes as a falls' prevention service, these have continued as an essential user group.
4. Co-operating with Southgate Church which occupies part of the building and has first use of the Community Centre on Sundays, assisting it to provide services to overcome social isolation, as well as a number of facilities and initiatives for young people and families. We continue to embrace a unique partnership between the Centre, Southgate Church, Hardwick Primary School and local community.
5. Supporting and instigating many community initiatives including Spooky Fun Day, Family Disco, May Bank Holiday Fun Day, Easter Trail, Scarecrow Trail, Harvest Barn Dance, Summer holiday Stay and Play Café, Christmas Market for SANDS Charity, Christmas Lights event, Wreath Making and Wooden Toy Workshops. The monthly Bingo continues to be hugely popular; the bi-annual coach trips a sell-out and in June we celebrated with the nation the Queen's Platinum Jubilee with a Summer Ball and community Lunch. With great sadness we opened a Book of Condolence signed by many following her passing in September.
6. Continuing the Food Bank initiative for the benefit of those struggling or in need not just over Christmas and New Year but beyond with the increasing economic crisis. Co-ordinating the distribution of food parcels to families and individuals.
7. Ensuring the Centre is available for the NHS East Anglian Diabetic Eye Screening Service to run two clinics daily.
8. Liaising with the nearby West Suffolk Hospital and Suffolk Joint Emergency Planning Unit to update the Southgate Community Centre Emergency Rest Centre availability.
9. Continuing the programme of building improvement to make the facility more attractive for local community groups and Centre users. The foyer completely re-decorated with new carpets, the exterior transformed with new blue panels, roller shutter and signage, picture panels and discreet new down lights for security and safety. As always extra diligence ensuring that the building is maintained, cleaned and safe at all times.
10. Progressing the exciting new project with support from local councillors and Trustees to transform the outside of the Centre and the immediate environment with the development of the sanctuary garden.

Trustees consider that the range of activities they provide confer public benefit as defined by the Charity Commission to the population they serve.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2023**

Financial Review

Property

The freehold property, which was owned by the former St Edmundsbury Borough Council, was transferred to the Trustees on 30 September 2011.

Results and reserves

For the year ended to 31st March 2023 there was income of £68,854 and expenditure of £73,968 with a deficit of £5,114.

Trustees had a policy of maintaining a reserve to cover three months overheads. The challenge as always is to grow income to support the existing commitments of the Partnership and to continue to improve the fabric of the Community Centre.

This report was approved by the trustees on 7/11/23 and signed on their behalf by:


Andy Abbott
Trustee

**Southgate Community Partnership
Independent Examiner's Report to the Trustees of Southgate Community Partnership
for the year ended 31 March 2023**

I report on the accounts of the Southgate Community Partnership for the year ended 31 March 2023, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act).

Basis of independent examiner's statement

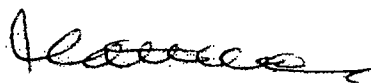
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (i) the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- (ii) the accounts did not accord with the accounting records; or
- (iii) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (iv) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous
5 Market Place
STOWMARKET
Suffolk

**Southgate Community Partnership
Statement of Financial Activities
for the year ended 31 March 2023**

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Incoming Resources					
Charitable Activities	2	61,338	-	61,338	46,920
Investment income		3,116	-	3,116	1,902
Other incoming resources	3	-	4,400	4,400	19,945
Total incoming resources		64,454	4,400	68,854	68,767
Resources expended					
Charitable activities	4	53,169	17,291	70,460	59,874
Governance costs	5	3,508	-	3,508	2,416
Total resources expended		56,677	17,291	73,968	62,290
Net income/(outgoing) resources before transfers		7,777	(12,891)	(5,114)	6,477
Transfers between funds		9,336	(9,336)	-	-
Net incoming resources		(1,559)	(3,555)	(5,114)	6,477
Fund balances as at 1 April 2022		162,966	503,836	666,802	660,325
Fund balances as at 31 March 2023	10	161,407	500,281	661,688	666,802

**Southgate Community Partnership
Balance Sheet
as at 31 March 2023**

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	7	501,691	501,398
Current assets			
Debtors and prepayments	7,310	5,333	
Cash at bank and in hand	<u>158,963</u>	<u>164,563</u>	
	166,273	169,896	
Creditors: amounts falling due within one year	9	<u>(6,276)</u>	<u>(4,492)</u>
Net current assets		159,997	165,404
Net assets		<u>661,688</u>	<u>666,802</u>
Funds			
Unrestricted	10	161,407	162,986
Restricted	10	<u>500,281</u>	<u>503,836</u>
		<u>661,688</u>	<u>666,802</u>

In approving these financial statements as trustees of the charitable company we hereby confirm:

- (i) the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- (ii) the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (iii) the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- (iv) these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 7/11/23 and signed on its behalf by:


Andy Abbott
Chair

**Southgate Community Partnership
Notes to the accounts
as at 31 March 2023**

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement Cash Flows.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold property	Trustees have agreed not to depreciate as they believe it will not decline in value
Computer and other equipment	over 5 years

Taxation

The charity is not liable to tax on its activities for the year.

Southgate Community Partnership
Notes to the accounts
as at 31 March 2023

2 Incoming resources - Charitable Activities

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Hire's Fee income	50,237	-	50,237	42,731
Miscellaneous income	127	-	127	40
Community Events	10,974	-	10,974	4,149
	<u>61,338</u>	<u>-</u>	<u>61,338</u>	<u>46,920</u>

3 Incoming resources - Other

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Grants and donations	-	4,400	4,400	6,851
Covid-19 Business Support Grants	-	-	-	10,667
HMRC CJRS Grant	-	-	-	2,427
	<u>-</u>	<u>4,400</u>	<u>4,400</u>	<u>19,945</u>

4 Resources expended - Charitable activities

	2023 £	2022 £
<i>Costs of activities in furtherance of the Charities objects</i>		
Wages	12,846	13,232
Cleaning Supplies	825	552
Maintenance contracts	84	84
Electricity	2,151	2,656
Gas	1,844	1,511
Water	899	543
Refuse Collection	358	415
Repairs & Maintenance	26,955	10,320
Inspirations	-	13,176
Community Event Costs	9,092	2,657
Licenses Fees	1,137	557
Bad Debt Write Off	235	-
	<u>58,523</u>	<u>45,703</u>
<i>Support costs allocated to activities</i>		
Salaries	8,858	8,923
Telephone and internet	904	896
Insurance	2,109	2,046
Postage, Photocopying & Stationery	147	130
Computer Maintenance	120	80
Advertising & Marketing	243	242
Bank Charges	74	96
Miscellaneous	356	403
Charitable Donations	100	500
Depreciation	1,026	855
	<u>13,937</u>	<u>14,171</u>
Total cost of Charitable Activities	<u>70,460</u>	<u>59,874</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2023

5 Governance costs

	2023	2022
	£	£
Independent Examiners fee and bookkeeping	3,495	2,403
Legal and professional fees	13	13
	<u>3,508</u>	<u>2,416</u>

Governance costs include payments to the Independent Examiner of £840 (2022: £816) for examination fees.

6 Staff costs

	2023	2022
	£	£
Number of employees		
The average number of employees during the year was:	<u>2</u>	<u>2</u>
	<u>2023</u>	<u>2022</u>
	£	£
Wages and salaries	21,804	22,155
Social security costs	-	-
	<u>21,804</u>	<u>22,155</u>

7 Trustees Remuneration

One trustee received remuneration during the year of £12,948 (2022: £13,232).

No trustees (2022: nil) were reimbursed expenses in the year (2022: £nil).

8 Tangible fixed assets

	Freehold Property £	Computer and other equipment £	Total £
Cost			
B/fwd	500,000	7,809	507,809
Additions	-	1,319	1,319
Disposals	-	-	-
C/fwd	<u>500,000</u>	<u>9,128</u>	<u>509,128</u>
Depreciation			
B/fwd	-	6,411	6,411
Charge for the year	-	1,026	1,026
On disposals	-	-	-
C/fwd	<u>-</u>	<u>7,437</u>	<u>7,437</u>
Net book value			
C/fwd	<u>500,000</u>	<u>1,691</u>	<u>501,691</u>
B/fwd	<u>500,000</u>	<u>1,398</u>	<u>501,398</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2023

9 Creditors

	2023 £	2022 £
Tax and social security	1,020	699
Creditors and accruals	5,266	3,793
	<u>6,276</u>	<u>4,492</u>

10 Statement of Funds

	Fund balances at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Fund balances at 31 March 2023 £
<i>Unrestricted funds</i>					
General	129,410	64,454	(56,677)	(9,336)	127,851
<i>Designated funds</i>					
Building	32,556	-	-	-	32,556
Community garden	1,000	-	-	-	1,000
<i>Restricted funds</i>					
Freehold property	500,000	-	-	-	500,000
Harry Harpley	100	-	(100)	-	-
Food bank hampers	118	-	(118)	-	-
Southgate Community Wildlife & Environmental	-	-	(1,087)	1,087	-
Curtains and Flooring	3,618	2,800	(14,667)	8,249	-
Defibrillator	-	1,400	(1,319)	-	81
Hardbrick lego club	-	200	-	-	200
	<u>666,802</u>	<u>68,854</u>	<u>(73,968)</u>	<u>-</u>	<u>661,688</u>

11 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Tangible assets	1,691	500,000	501,691	1,398	500,000	501,398
Current assets/(liabilities)	159,716	281	159,997	161,568	3,836	165,404
	<u>161,407</u>	<u>500,281</u>	<u>661,688</u>	<u>162,966</u>	<u>503,836</u>	<u>666,802</u>

12 Related party transactions

There were no related party transactions during either period that require disclosure.

Accounts

Southgate Community Partnership
(a company limited by guarantee)

Report and Financial Statements
For the year ended 31 March 2022

Company registration number: 7469255
Charity number: 1142873

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2022**

The trustees present their report and financial statements for the period ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Trustees

Andy Abbott - Chairman - Southgate Community
Terry Ball - Vice Chairman - Southgate Church
Bob Jones - Secretary - Southgate Church
Cllr Richard Rout - Suffolk County Council
Cllr Patrick Chung - West Suffolk Council and Bury St Edmunds Town Council
Cllr Sarah Stamp - co-opted - West Suffolk Council and Bury St Edmunds Town Council - appointed 19 July 2021
Bob Heavisides - co-opted - Chair of Governors of Hardwick Primary School
Ann Williamson - Southgate Community - Town Councillor - resigned 19 July 2021
David Dutton - Southgate Church
David Rogers - Southgate Church
Jessica Rudd - Southgate Community - appointed 21 September 2021

Company Secretary:

R H Jones

Principal address:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk, IP33 2PJ

Registered charity number: 1142873

Registered company number: 7469255

Independent Examiner:

Andrew Prentice Partnership, 5 Market Place, Stowmarket, Suffolk, IP14 1DT.

Structure, Governance and Management

Southgate Community Partnership is a charitable company limited by guarantee incorporated on 14 December 2010, and registered as a charity on 14 July 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. From 1st October 2011 the charitable company has undertaken the activities previously undertaken by the unincorporated charity, number 265996.

Southgate Community Partnership Trustees' Report for the year ended 31 March 2022

Southgate Community Partnership has a Board of twelve Trustees with four members elected from each of the Community, two of which are currently vacant, and Southgate Church; one from West Suffolk Council; one from Suffolk County Council; and two co-opted. The Trustees met six times during the period plus the Annual General Meeting. A chairman, vice chairman and secretary were elected. A treasurer is appointed by Trustees on an annual basis, but is currently vacant as a professional bookkeeper is now engaged by the charity on a part time basis. Meetings of the Board take place regularly. Two sub committees have been established: "Events" and "Finance and General Purposes".

The Board may admit to membership any person resident in the Area of Benefit and any local authority, firm, corporate body, or unincorporated association working or with an interest in the Area of Benefit who applies to the Charity in the form required by the Trustees. Members are entitled to attend and vote at general meetings either personally or (in the case of a member organisation) by an authorised representative. They elect Trustees as prescribed in the governing document. A general meeting of members is held at least annually. Trustees ensure that a comprehensive insurance policy is in place covering the buildings and contents as well as trustee indemnity liability.

All groups regularly hiring the centre are able to apply for affiliation on the payment of an annual fee determined by the Board.

The Trustees review the major risks to which the charity is exposed on a regular basis and, where appropriate, establish systems or procedures to manage those risks.

Objectives and activities

The Southgate Community Partnership (SCP), as a charitable company, is committed to further or benefit the residents of the Southgate area of Bury St Edmunds and its environs without distinction of sexual orientation, race, or political, religious or other opinions.

The primary objective of Trustees is to associate together with residents, local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare. Its activities are unprejudiced and dedicated to improving the conditions of life in the interests of social welfare among the complete Southgate, Nowton and Hardwick communities and beyond. From the flagship Southgate Community Centre, the Board of Trustees pioneer exciting new projects to transform the surroundings outside and inside with high visibility improvements as well as unique and innovative initiatives for the whole environment and habit.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2022**

Achievements and performance

After two years of exceptional unparalleled times, hugely challenging for the management and running of our strategic community facility, we emerged from the Covid-19 pandemic bruised but with a refreshing and exciting future ahead. It has been an opportunity to totally refurbish and enhance the environment of our flagship Community Centre and the past year has seen new inspiring initiatives and an influx of different hirers and users.

1. There has been an increase in enquiries for new users, meetings and activities and the number of different groups hiring - we are proud to provide excellent safe facilities for a wide range of hirers as well as provision of health and social care. The local community and beyond are using the Centre even more than before the lockdowns with a particular rise in demand for children's parties and post-pandemic celebrations
2. We continue the partnership with a local commercial publisher in supporting a monthly community magazine known as the Southgate Directory informing the local community and beyond of news from the Community Centre
3. Hosting weekly positive steps-based exercise classes as a falls' prevention service, these have continued as an essential user group
4. Co-operating with Southgate Church which occupies part of the building and has first use of the Community Centre on Sundays, assisting it to provide services to overcome social isolation, as well as several facilities and initiatives for young people and families. Continuing to embrace a unique partnership between the Centre, Church and local community
5. Supporting and instigating many community initiatives including Spooky Fun Day, Indoor Car Boot Sale for SANDS Charity, Christmas Lights event, Wreath Making and Wooden Toy Workshops and the return of monthly Bingo. Celebrating the 10th Anniversary of the SCP with a Church service in October
6. Continuing the Food Bank initiative for the benefit of those struggling or in need not just over Christmas and New Year but beyond with the increasing economic crisis. Co-ordinating the distribution of food parcels to families and individuals
7. Ensuring the Centre is available for the NHS East Anglian Diabetic Eye Screening Service to run two clinics daily
8. Liaising with the nearby West Suffolk Hospital and Suffolk Joint Emergency Planning Unit to update the Southgate Community Centre Emergency Rest Centre availability
9. Continuing the programme of building improvement to make the facility more attractive for local community groups and Centre users. New environmentally and economically effective LED lighting in committee, clinic rooms and office. Significant improvements with new carpets and curtains throughout all corridors, main and small halls. New Broadband installed throughout the building for the benefit of all. Extra diligence ensuring that the building is maintained, cleaned and safe at all times.
10. Progressing the exciting new project with support from local councillors and Trustees in conjunction with environmental specialists Greener Growth to transform the outside of the Centre and local area with the Southgate Community Wildlife and Environmental Project. A unique and innovative initiative to transform the surroundings with high visibility improvements involving residents, families and school children has seen a year of dramatic and inspirational works. Firstly, the Giant mural unveiling, stone table, raised beds, Environmental Planting day, Dove of Peace plinth, composter, water butts, nesting boxes and insect hotels

Trustees consider that the range of activities they provide confer public benefit as defined by the Charity Commission to the population they serve.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2022**

Financial Review

Property

The freehold property, which was owned by the former St Edmundsbury Borough Council, was transferred to the Trustees on 30 September 2011.

Results and reserves

For the year ended to 31st March 2022 there was income of £68,767 and expenditure of £62,290 with a surplus of £6,477. As the effects of two years disruption after the effects of Covid-19 there was new enthusiasm and positivity among regular hirers and users, and we welcomed new groups and initiatives. The surplus was higher compared with the previous year and fund balances increased in the year as the renewed confidence increased revenue but still not comparable to pre-pandemic levels. The excess of income would be used for planned repairs, maintenance and improvements.

Trustees had a policy of maintaining a reserve to cover three months overheads. The challenge as always is to grow income to support the existing commitments of the Partnership and to continue to improve the fabric of the Community Centre.

This report was approved by the trustees on 8/11/22 and signed on their behalf by:



Andy Abbott
Trustee

**Southgate Community Partnership
Independent Examiner's Report to the Trustees of Southgate Community Partnership
for the year ended 31 March 2022**

I report on the accounts of the Southgate Community Partnership for the year ended 31 March 2022, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act).

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (i) the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- (ii) the accounts did not accord with the accounting records; or
- (iii) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (iv) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous
5 Market Place
STOWMARKET
Suffolk

10/11/22.

**Southgate Community Partnership
Statement of Financial Activities
for the year ended 31 March 2022**

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
	Note				
Incoming Resources					
Charitable Activities	2	46,920	-	46,920	19,485
Investment income		1,902	-	1,902	2,063
Other incoming resources	3	13,094	6,851	19,945	33,564
Total incoming resources		61,916	6,851	68,767	55,112
Resources expended					
Charitable activities	4	40,231	19,643	59,874	48,042
Governance costs	5	2,416	-	2,416	2,029
Total resources expended		42,647	19,643	62,290	50,071
Net income/(outgoing) resources before transfers		19,269	(12,792)	6,477	5,041
Transfers between funds		7,454	(7,454)	-	-
Net incoming resources		11,815	(5,338)	6,477	5,041
Fund balances as at 1 April 2021		151,151	509,174	660,325	636,529
Fund balances as at 31 March 2022	10	162,966	503,836	666,802	660,325

Southgate Community Partnership
Balance Sheet
as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	7	501,398	502,253
Current assets			
Debtors and prepayments	.	5,333	6,073
Cash at bank and in hand		<u>164,563</u>	<u>163,026</u>
		169,896	169,099
Creditors: amounts falling due within one year	9	<u>(4,492)</u>	<u>(11,027)</u>
Net current assets		165,404	158,072
Net assets		<u>666,802</u>	<u>660,325</u>
Funds			
Unrestricted	10	162,966	151,151
Restricted	10	<u>503,836</u>	<u>509,174</u>
		<u>666,802</u>	<u>660,325</u>

In approving these financial statements as trustees of the charitable company we hereby confirm:

- (i) the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- (ii) the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (iii) the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- (iv) these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 8/11/22 and signed on its behalf by:


 Andy Abbott
 Chair

Southgate Community Partnership
Notes to the accounts
as at 31 March 2022

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement Cash Flows.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

~~Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.~~

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold property	Trustees have agreed not to depreciate as they believe it will not decline in value
Computer and other equipment	over 5 years

Taxation

The charity is not liable to tax on its activities for the year.

Southgate Community Partnership
Notes to the accounts
as at 31 March 2022

2 Incoming resources - Charitable Activities

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Hirer's Fee income	42,731	-	42,731	17,921
Miscellaneous income	40	-	40	100
Community Events	4,149	-	4,149	1,464
	<u>46,920</u>	<u>-</u>	<u>46,920</u>	<u>19,485</u>

3 Incoming resources - Other

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Grants and donations	-	6,851	6,851	4,153
Covid-19 Business Support Grants	10,667	-	10,667	19,908
HMRC CJRS Grant	2,427	-	2,427	9,503
	<u>13,094</u>	<u>6,851</u>	<u>19,945</u>	<u>33,564</u>

4 Resources expended - Charitable activities

	2022 £	2021 £
<i>Costs of activities in furtherance of the Charities objects</i>		
Wages	13,232	9,646
Cleaning Supplies	552	278
Maintenance contracts	84	84
Electricity	2,656	1,666
Gas	1,511	1,302
Water	543	304
Refuse Collection	415	196
Repairs & Maintenance	10,320	15,507
Inspirations	13,176	4,539
Community Event Costs	2,657	1,302
Licenses Fees	557	702
	<u>45,703</u>	<u>35,526</u>
<i>Support costs allocated to activities</i>		
Salaries	8,923	7,862
Telephone and internet	896	480
Insurance	2,046	1,964
Postage, Photocopying & Stationery	130	137
Computer Maintenance	80	60
Advertising & Marketing	242	59
Bank Charges	96	69
Miscellaneous	403	403
Charitable Donations	500	-
Depreciation	855	1,482
	<u>14,171</u>	<u>12,516</u>
Total cost of Charitable Activities	<u>59,874</u>	<u>48,042</u>

5 Governance costs

Southgate Community Partnership
Notes to the accounts
as at 31 March 2022

	2022 £	2021 £
Independent Examiners fee and bookkeeping	2,403	2,016
Legal and professional fees	13	13
	<u>2,416</u>	<u>2,029</u>

Governance costs include payments to the Independent Examiner of £816 (2021: £816) for examination fees.

6 Staff costs

	2022 £	2021 £
Number of employees		
The average number of employees during the year was:	<u>2</u>	<u>2</u>

	2022 £	2021 £
Wages and salaries	22,155	17,508
Social security costs	-	-
	<u>22,155</u>	<u>17,508</u>

7 Trustees Remuneration

One trustee received remuneration during the year of £13,232 (2021: £9,646).

No trustees (2021: nil) were reimbursed expenses in the year (2021: £nil).

8 Tangible fixed assets

	Freehold Property £	Computer and other equipment £	Total £
Cost			
B/fwd	500,000	7,809	507,809
Additions	-	-	-
Disposals	-	-	-
C/fwd	<u>500,000</u>	<u>7,809</u>	<u>507,809</u>
Depreciation			
B/fwd	-	5,556	5,556
Charge for the year	-	855	855
On disposals	-	-	-
C/fwd	<u>-</u>	<u>6,411</u>	<u>6,411</u>
Net book value			
C/fwd	<u>500,000</u>	<u>1,398</u>	<u>501,398</u>
B/fwd	<u>500,000</u>	<u>2,253</u>	<u>502,253</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2022

9 Creditors

	2022 £	2021 £
Tax and social security	699	634
Creditors and accruals	3,793	10,393
	<u>4,492</u>	<u>11,027</u>

10 Statement of Funds

	Fund balances at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Fund balances at 31 March 2022 £
<i>Unrestricted funds</i>					
General	117,595	61,916	(42,647)	(7,454)	129,410
<i>Designated funds</i>					
Building	32,556	-	-	-	32,556
Community garden	1,000	-	-	-	1,000
<i>Restricted funds</i>					
Freehold property	500,000	-	-	-	500,000
Inspirations	13,174	-	(13,174)	-	-
Harry Harpley	100	-	-	-	100
Food bank hampers	224	100	(206)	-	118
Southgate Community Wildlife & Environmental	(4,324)	2,451	(5,400)	7,273	-
Curtains and Flooring	-	3,900	(282)	-	3,618
Spooky Fun Day	-	400	(581)	181	-
	<u>660,325</u>	<u>68,767</u>	<u>(62,290)</u>	<u>-</u>	<u>666,802</u>

11 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	1,398	500,000	501,398	2,253	500,000	502,253
Current assets/(liabilities)	161,568	3,836	165,404	148,898	9,174	158,072
	<u>162,966</u>	<u>503,836</u>	<u>666,802</u>	<u>151,151</u>	<u>509,174</u>	<u>660,325</u>

12 Related party transactions

There were no related party transactions during either period that require disclosure.

Accounts

Southgate Community Partnership
(a company limited by guarantee)

Report and Financial Statements
For the year ended 31 March 2021

Company registration number: 7469255
Charity number: 1142873

Southgate Community Partnership is a charity not for profit, incorporated on 14 October 2010, and registered as a charity on 14 July 2011. The company was established under a Memorandum of Association which established the objects and powers of a charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are treated in accordance with the Companies Act 2006. The company's registered charity number is 1142873 and its company registration number is 7469255.

Southgate Community Partnership has a Board of Trustees with four members elected from each of the Community Area of which are currently vacant and Southgate Church, one from Walsall Council, one from Southgate Community Church, and two co-opted, one of which is vacant. The Trustees meet five times during the year plus the Annual General Meeting. A chairman, vice chairman and secretary are elected. A Treasurer is appointed by Trustees on an annual basis, but is currently vacant as a professional bookkeeper is now engaged by the charity on a part time basis. Meetings of the Board take place regularly. Trustees are responsible for business development and finance and general purposes.

**Southgate Community Partnership
Trustees' Report for the year ended 31 March 2021**

The trustees present their report and financial statements for the period ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Trustees

Andy Abbott - Chairman - Southgate Community
Bob Jones - Vice Chairman and Secretary - Southgate Church
Cllr Richard Rout - Suffolk County Council
Terry Ball - Southgate Church
Cllr Patrick Chung - St Edmundsbury Borough Council
Bob Heavisides - co-opted - Chair of Governors of Hardwick Primary School
Ann Williamson - Southgate Community - Town Councillor
David Dutton - Southgate Church
David Rogers - Southgate Church

Company Secretary:

R H Jones

Principal address:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk, IP33 2PJ

Registered charity number: 1142873

Registered company number: 7469255

Independent Examiner:

Andrew Prentice FFA, 5 Market Place, Stowmarket, Suffolk, IP14 1DT.

Structure, Governance and Management

Southgate Community Partnership is a charitable company limited by guarantee incorporated on 14 December 2010, and registered as a charity on 14 July 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. From 1st October 2011 the charitable company has undertaken the activities previously undertaken by the unincorporated charity, number 265996.

Southgate Community Partnership has a Board of twelve Trustees with four members elected from each of the Community, two of which are currently vacant, and Southgate Church; one from West Suffolk Council; one from Suffolk County Council; and two co-opted, one of which is vacant. The Trustees met five times during the period plus the Annual General Meeting. A chairman, vice chairman and secretary are elected. A treasurer is appointed by Trustees on an annual basis, but is currently vacant as a professional bookkeeper is now engaged by the charity on a part time basis. Meetings of the Board take place regularly. Two sub committees have been established: business development and finance and general purposes.

Southgate Community Partnership Trustees' Report for the year ended 31 March 2021

The Board may admit to membership any person resident in the Area of Benefit and any local authority, firm, corporate body or unincorporated association working or with an interest in the Area of Benefit who applies to the Charity in the form required by the Trustees. Members are entitled to attend and vote at general meetings either personally or (in the case of a member organisation) by an authorised representative. They elect Trustees as prescribed in the governing document. A general meeting of members is held at least annually. Trustees ensure that a comprehensive insurance policy is in place covering the buildings and contents as well as trustee indemnity liability.

All groups regularly hiring the centre are able to apply for affiliation on the payment of an annual fee determined by the Board.

The Trustees review the major risks to which the charity is exposed on a regular basis and, where appropriate, establish systems or procedures to manage those risks.

Objectives and activities

The objects of the Charity are to further or benefit the residents of the Southgate area of Bury St Edmunds and its environs, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above.

Covid-19

In March 2020, as part of the national lockdown, the Community Centre closed for over four months, with staff joining the HMRC Coronavirus Job Retention furlough scheme. Although, some groups returned in July and August following Central Government guidelines for re-opening, the social distancing restrictions prevented many hirers re-joining. Indeed from Christmas the Centre was once again closed for a further five months with the instigation of the second lockdown.

The impact of the pandemic inevitably had a major effect on the year's income and financial performance, however Trustees were grateful for West Suffolk Council Covid-19 Business Support grants which minimised the consequences of an unprecedented exceptional period. Trustees continued to keep in regular contact and meet using online technology when possible, the Chairman regularly providing Covid updates.

Southgate Community Partnership
Trustees' Report for the year ended 31 March 2021

Achievements and performance

This has been an exceptional, unparalleled time and hugely challenging for the management and running of a strategic community facility. Sadly, popular annual events had to be cancelled, the sell out coach day trips to London, bingo sessions, Community Fun Day and initiatives for local residents. However, the enforced closures and restrictions contributed to many resourceful enterprises taking place behind our sleeping giant's closed shutters.

- 1) Following various closures there was actually an increase in enquiries for new user groups and the number of different groups hiring – we are proud to provide excellent safe facilities for a wide range of community groups as well as provision of health and social care;
- 2) We continue the partnership with a local commercial publisher in supporting a monthly community magazine known as the Southgate Directory informing the local community and beyond of news from the Community Centre.
- 3) Hosting weekly positive steps-based exercise classes as a falls prevention service, these have continued as an essential user group where restrictions allowed.
- 4) Co-operating with Southgate Church which occupies part of the building and has first use of the Community Centre on Sundays; assisting it to provide self distanced services within Central Government guidelines at Christmas and Easter.
- 5) Supporting community initiatives during lock down including Rock Snake, Zoo and Round the World Trail and Christmas Lights event.
- 6) Working with local councillors to receive items for a new Food bank for the benefit of those struggling or in need over Christmas, the New Year and beyond. Co-ordinating the distribution of food parcels to families and individuals.
- 7) Ensuring the Centre was available for the NHS East Anglian Diabetic Eye Screening Service to run two clinics daily throughout restrictions and beyond.
- 8) Liaising with the nearby West Suffolk Hospital and Suffolk Joint Emergency Planning Unit to update the Southgate Community Centre Emergency Rest Centre availability
- 9) Continuing the programme of building improvement during closure to make the facility more attractive for local community groups and Centre users. New environmentally and economically effective LED lighting in main hall, small hall, corridors and committee room. Repainting and new colour scheme throughout the building, new canvas prints for rooms depicting local scenes, and montages updated in corridors. Installation of coloured lighting around the Centre to brighten the Christmas festive period and lock down for the benefit of local residents. Extra diligence ensuring that the building is maintained, cleaned and Covid safe at all times a priority.
- 10) Pioneering an exciting new project with support from local councillors and Trustees in conjunction with environmental specialists Greener Growth to transform the outside of the Centre and local area with the Southgate Community Wildlife and Environmental Project. A unique and innovative initiative to transform the surroundings with high visibility improvements involving local residents, families and school children.

Trustees consider that the range of activities they provide confer public benefit as defined by the Charity Commission to the population they serve.

Financial Review

Property

The freehold property, which was owned by the former St Edmundsbury Borough Council, was transferred to the Trustees on 30 September 2011.

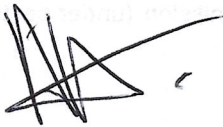
Southgate Community Partnership
Trustees' Report for the year ended 31 March 2021

Results and reserves

For the year ended to 31st March 2021 there was income of £55,112 and expenditure of £50,071 - with a surplus of £5,041. The surplus was lower compared to the previous year due to impacts of Covid-19. Trustees had a policy of maintaining a reserve to cover three months overheads. Fund balances increased by just over £5,000 in the year. The challenge in the medium term is to grow income to support the existing commitments of the Partnership and to continue to improve the fabric of the Community Centre.

This report was approved by the trustees on 21/9/21 and signed on their behalf by:

Andy Abbott
Trustee



**Southgate Community Partnership
Independent Examiner's Report to the Trustees of Southgate Community Partnership
for the year ended 31 March 2021**

I report on the accounts of the Southgate Community Partnership for the year ended 31 March 2020, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act).

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (i) the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- (ii) the accounts did not accord with the accounting records; or
- (iii) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (iv) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Prentice FFA

Andrew M Prentice FFA
5 Market Place
STOWMARKET
Suffolk

23 September 2021

**Southgate Community Partnership
Statement of Financial Activities
for the year ended 31 March 2021**

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming Resources					
Charitable Activities	2	19,418	67	19,485	88,475
Investment income		2,063	0	2,063	2,322
Other incoming resources	3	29,411	4,153	33,564	250
Total incoming resources		50,892	4,220	55,112	91,047
Resources expended					
Charitable activities	4	35,283	12,759	48,042	69,792
Governance costs	5	2,029	0	2,029	2,500
Total resources expended		37,312	12,759	50,071	72,292
Net income/(outgoing) resources before transfers		13,580	(8,539)	5,041	18,755
Transfers between funds		-	-	-	-
Net incoming resources		13,580	(8,539)	5,041	18,755
Fund balances as at 1 April 2020		137,571	517,713	655,284	636,529
Fund balances as at 31 March 2021	10	151,151	509,174	660,325	655,284

Southgate Community Partnership
Balance Sheet
as at 31 March 2021

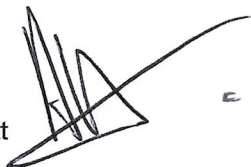
	Note	2021 £	2020 £
Fixed assets			
Tangible assets	7	502,253	503,735
Current assets			
Debtors and prepayments		6,073	4,100
Cash at bank and in hand		163,026	150,999
		<u>169,099</u>	<u>155,099</u>
Creditors: amounts falling due within one year	9	<u>(11,027)</u>	<u>(3,550)</u>
Net current assets		158,072	151,549
Net assets		<u>660,325</u>	<u>655,284</u>
Funds			
Unrestricted	10	151,151	137,571
Restricted	10	<u>509,174</u>	<u>517,713</u>
		<u>660,325</u>	<u>655,284</u>

In approving these financial statements as trustees of the charitable company we hereby confirm:

- (i) the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- (ii) the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (iii) the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- (iv) these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 21/4/21 and signed on its behalf by:

Andy Abbott
Chair



Southgate Community Partnership
Notes to the accounts
as at 31 March 2021

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement Cash Flows.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold property	Trustees have agreed not to depreciate as they believe it will not decline in value
Computer and other equipment	over 5 years

Taxation

The charity is not liable to tax on its activities for the year.

Southgate Community Partnership
Notes to the accounts
as at 31 March 2021

2 Incoming resources - Charitable Activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Hirers' Fee Income	17,921	-	17,921	55,543
Miscellaneous income	100	-	100	313
Inspirations	-	-	-	22,542
Community Events	1,397	67	1,464	10,077
	19,418	67	19,485	88,475

3 Incoming resources - Other

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Grants and donations	-	4,153	4,153	250
Covid-19 Business Support Grants	19,908	-	19,908	-
HMRC CJRS Grant	9,503	-	9,503	-
	29,411	4,153	33,564	250

4 Resources expended - Charitable activities

	2021 £	2020 £
<i>Costs of activities in furtherance of the Charities objects</i>		
Wages	9,646	9,565
Cleaning Supplies	278	796
Maintenance contracts	84	102
Electricity	1,666	2,731
Gas	1,302	1,943
Water	304	1,381
Refuse Collection	196	562
Repairs & Maintenance	15,507	9,924
Inspirations costs	4,539	21,019
Community Event Costs	1,302	7,475
Licenses Fees	702	958
Bad Debt	-	94
	35,526	56,550
<i>Support costs allocated to activities</i>		
Salaries	7,862	7,862
Telephone and internet	480	480
Insurance	1,964	1,909
Postage, Photocopying & Stationery	137	142
Computer Maintenance	60	60
Advertising & Marketing	59	946
Bank Charges	69	60
Miscellaneous	403	301
Depreciation	1,482	1,482
	12,516	13,242
Total cost of Charitable Activities	48,042	69,792

Southgate Community Partnership
Notes to the accounts
as at 31 March 2021

5 Governance costs

	2021 £	2020 £
Independent Examiner fees and bookkeeping	2,016	2,487
Legal and professional fees	13	13
	<u>2,029</u>	<u>2,500</u>

Governance costs include payments to the Independent Examiner of £816 (2020: £816) for examination fees.

6 Staff costs

	2021 £	2020 £
Number of employees		

The average number of employees during the year was:

<u>2</u>	<u>2</u>
----------	----------

	2021 £	2020 £
Wages and salaries	17,508	17,427
Social security costs	-	-
	<u>17,508</u>	<u>17,427</u>

7 Trustees Remuneration

One trustee received remuneration during the year of £9,647 (2020: £7,693).

No trustees (2020: nil) were reimbursed expenses in the year (2020: £nil).

8 Tangible fixed assets

	Freehold Property £	Computer and other equipment £	Total £
Cost			
B/fwd	500,000	7,809	507,809
Additions	-	-	-
Disposals	-	-	-
C/fwd	<u>500,000</u>	<u>7,809</u>	<u>507,809</u>
Depreciation			
B/fwd	-	4,074	4,074
Charge for the year	-	1,482	1,482
On disposals	-	-	-
C/fwd	<u>-</u>	<u>5,556</u>	<u>5,556</u>
Net book value			
C/fwd	<u>500,000</u>	<u>2,253</u>	<u>502,253</u>
B/fwd	<u>500,000</u>	<u>3,735</u>	<u>503,735</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2021

9 Creditors

	2021 £	2020 £
Tax and social security	634	657
Creditors and accruals	10,393	2,893
	<u>11,027</u>	<u>3,550</u>

10 Statement of Funds

	Fund balances at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Fund balances at 31 March 2021 £
<i>Unrestricted funds</i>					
General	104,015	50,892	(37,312)		117,595
<i>Designated funds</i>					
Building	32,556				32,556
Community garden	1,000				1,000
<i>Restricted funds</i>					
Freehold property	500,000		-		500,000
Inspirations	17,713		(4,539)		13,174
Harry Harpley		100	-		100
Lions Club - Food bank hampers		250	(26)		224
Southgate Community Wildlife & Environmental project		3,003	(7,327)		(4,324)
West Suffolk Council - Rock snake	-	450	(450)		-
Christmas lights		417	(417)		-
	<u>655,284</u>	<u>55,112</u>	<u>(50,071)</u>	<u>-</u>	<u>660,325</u>

11 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 March 2020 are represented by:						
Tangible assets	2,253	500,000	502,253	3,735	500,000	503,735
Current assets/(liabilities)	148,898	9,174	158,072	133,836	17,713	151,549
	<u>151,151</u>	<u>509,174</u>	<u>660,325</u>	<u>137,571</u>	<u>517,713</u>	<u>655,284</u>

12 Related party transactions

There were no related party transactions during either period that require disclosure.