

**St Benedicts Pre-School**  
**Unaudited annual report and financial**  
**statements**  
**For the year ended**  
**5 April 2025**

**Charity Number 1142746**

# **St Benedicts Pre-School**

## **Financial statements**

**Year ended 5 April 2025**

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# St Benedicts Pre-School

## Trustees' annual report

Year ended 5 April 2025

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The trustees present their report and the unaudited financial statements of the charity for the year ended 5 April 2025.

### Reference and administrative details

Registered charity name	St Benedicts Pre-School
Charity registration number	1142746
Principal address	St Benedicts Church Hollingsworth Road Lowestoft Suffolk NR32 4AX
Trustees (Committee members)	Tessa Amy Crane (Chair) Julian Grant (Treasurer) Lynne Poll (Secretary) Nicki Mayston Nigel Lacey
Independent Examiner	Mark Proctor FCA DChA Lovewell Blake LLP Chartered Accountants Bankside 300 Peachman Way Broadland Business Park Norwich NR7 0LB
Bankers	Barclays Bank PLC Barclays Banking Leicester LE87 2BB

# St Benedicts Pre-School

## Trustees' annual report *(continued)*

### Year ended 5 April 2025

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#### Objectives and activities

The Charity was established to provide childcare for children between the ages of 2 and 4 years old, some of which may have learning difficulties. The facilities available allow the Charity to offer rolling snack bar, inside and outside play areas and a safe and friendly environment.

The Trustees have taken due regard to the guidance published by the Charities Commission on public benefit. It is considered that a public benefit is provided by providing funded childcare services to working families.

#### Achievements and performance

This year we are still recovering from our Ofsted report last year. We are making small adjustments in setting to try to recover more funds. We have applied for several community grants to help us to purchase resources and improve the new nature garden.

#### Financial review

The results of the Charity are shown on pages 4 to 7.

#### Reserves policy

The Charity's reserve policy is set to achieve three times the monthly salary commitment. This currently sits at £21,000. As at 5 April 2025 the Charity had unrestricted free reserves of £112,877 (2024: £90,741).

The current level of reserves is considered sufficient enough to cover the operating costs of the Charity for the next 12 months. Reserves will be held at this level for the foreseeable future.

#### Plans for future periods

Our aim is to continue to grow, rebuild our reputation and take in more children following the government changes in childcare. We have opened a Monday afternoon starting September 2024 on a trial basis to try to provide more flexible sessions for working families.

The staff and committee are committed to building the setting and ensuring it grows. And our new nature area links in with our ethos. Play, protect and grow.

#### Structure, governance and management

St Benedicts Pre-School is registered with the Charity Commission under the Charities Act 2011.

The board of trustees is made up of parents of the children that attend the pre-school. Trustees are selected by management on the basis that the parents of the children have the largest connection with the Charity, and therefore will guide the Charity in the right direction.

#### Organisational structure

St Benedicts Pre School is made up of 5 trustees and multiple practitioners who oversee the day to day running of the Pre-School.

#### Independent examiner

Mark Proctor FCA DChA of Lovewell Blake LLP has been appointed as independent examiner for the ensuing year.

Signed on behalf of the trustees on 24 November 2025

.....  
Mrs T A Crane  
Chair

# St Benedicts Pre-School

## Independent examiner's report to the trustees of St Benedicts Pre-School

Year ended 5 April 2025

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I report on the accounts of the charity trustees for the year ended 5 April 2025 which are set out on pages 4 to 7.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination given me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Mark Proctor FCA DChA  
Independent examiner  
Lovewell Blake LLP Chartered Accountants  
Bankside 300  
Peachman Way  
Broadland Business Park  
Norwich  
NR7 0LB

07/12/2025  
.....

# St Benedicts Pre-School

## Receipts and payments account

Year ended 5 April 2025

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		<b>Total Unrestricted Funds 2025</b>	<b>Total Unrestricted Funds 2024</b>
	<b>Note</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>			
Grant income	<b>1</b>	1,009	104,956
Income from charitable activities	<b>2</b>	143,862	13,564
<b>Total receipts</b>		<u>144,871</u>	<u>118,520</u>
<b>Payments</b>			
Charitable activities	<b>3</b>	(122,735)	(119,781)
<b>Total payments</b>		<u>(122,735)</u>	<u>(119,781)</u>
<b>Net receipts / (payments)</b>		22,136	(1,261)
Cash and bank balance at 5 April 2024		<u>90,741</u>	<u>92,002</u>
<b>Cash and bank balance at 5 April 2025</b>		<u><u>112,877</u></u>	<u><u>90,741</u></u>

The notes on pages 6 - 7 form part of these financial statements.

# St Benedicts Pre-School

## Statement of assets and liabilities

Year Ended 5 April 2025

	2025	2024
	£	£
<b>Cash funds</b>		
Bank – Current account	112,777	90,701
Petty cash	100	40
	<u>112,877</u>	<u>90,741</u>
<b>Liabilities</b>		
Independent Examination	1,614	1,495
HMRC	2,178	-
Pension (NEST)	373	-
	<u>4,165</u>	<u>1,495</u>

These financial statements were approved by the board of trustees and authorised for issue on 24 November 2025 and are signed on behalf of the board by:

.....  
Mrs T A Crane

Chair

The notes on pages 6 - 7 form part of these financial statements.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2025

### 1. Income from grants

	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£
Grants	1,009	1,009	-

All income received in respect of grant income during the period (2024: £nil) was attributable to unrestricted funds.

### 2. Income from charitable activities

	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£
Fee income from parents, National Savings and SLC	10,364	10,364	13,564
Other income	876	876	-
Funding from Suffolk County and East Suffolk Council	132,622	132,622	104,956
	143,862	143,862	118,520

All income received in respect of charitable activities during the period (2024: £118,520) was attributable to unrestricted funds.

### 3. Costs of charitable activities

	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£
Purchases	4,978	4,978	3,810
Wages and salaries	96,888	96,888	98,644
Sundry expenses	5,762	5,762	4,278
Professional fees	197	197	117
Postage, stationery and telephone	410	410	403
Rent and rates	9,625	9,625	9,205
Repairs and maintenance	-	-	417
Governance costs	1,494	1,494	1,380
Training	2,048	2,048	1,452
Subscriptions	75	75	75
Uniform purchases	1,258	1,258	-
	122,735	122,735	119,781

All expenditure paid in respect of charitable activities during the period (2024: £119,781) was attributable to unrestricted funds.



# **St Benedicts Pre-School**

## **Notes to the financial statements**

**Year ended 5 April 2025**

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### **4. Related party transactions**

During the period total remuneration of £nil (2024: £15,937) was paid to the trustees of the Charity.

There were no trustee expenses paid during the period (2024: £Nil)