

St Benedicts Pre-School
Unaudited annual report and financial
statements
For the year ended
5 April 2021

Charity Number 1142746

St Benedicts Pre-School

Financial statements

Year ended 5 April 2021

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St Benedicts Pre-School

Trustees' annual report

Year ended 5 April 2021

The trustees present their report and the unaudited financial statements of the charity for the year ended 5 April 2021.

Reference and administrative details

Registered charity name St Benedicts Pre-School

Charity registration number 1142746

Principal address St Benedicts Church
Hollingsworth Road
Lowestoft Suffolk
NR32 4AX

The trustees

The trustees who served the charity during the period were as follows:

Sian Cooper
Julie Everson
Gemma Hampton
Nicola Mayston
Melanie Lord

Independent Examiner Paul Briddon BSc FCA
Lovewell Blake LLP
Chartered Accountants
Excelsior House
9 Quay View Business Park
Barnards Way
Lowestoft
NR32 2HD

Bankers Barclays Bank PLC
Barclays Banking
Leicester
LE87 2BB

St Benedicts Pre-School

Trustees' annual report *(continued)*

Year ended 5 April 2021

Objectives and activities

The Charity was established to provide childcare for children between the ages of 2 and 4 years old, some of which may have learning difficulties. The facilities available allow the Charity to offer rolling snack bar, inside and outside play areas and a safe and friendly environment.

The Trustees have taken due regard to the guidance published by the Charities Commission on public benefit. It is considered that a public benefit is provided by providing funded childcare services to working families.

Achievements and performance

The year to 5 April 2021 has seen the impacts of COVID-19 where the Charity closed in March until June 2021 in line with government guidelines. However, the Charity has seen a relatively consistent year despite this as government funding was still received throughout this period and the continued control over costs of the Charity has helped them to maintain a sufficient level of reserves.

Financial review

The results of the Charity are shown on pages 4 to 7.

As at 5 April 2021: £116,294 (2020: £120,297) was held in cash funds.

The current level of reserves is considered sufficient enough to cover the operating costs of the Charity for the next 12 months. Reserves will be held at this level for the foreseeable future.

Structure, governance and management

St Benedicts Pre-School is registered with the Charity Commission under the Charities Act 2011.

The board of trustees is made up of parents of the children that attend the pre-school. Trustees are selected by management on the basis that the parents of the children have the largest connection with the Charity, and therefore will guide the Charity in the right direction.

Reserves policy

The Charity's reserve policy is set to achieve three times the monthly salary commitment. This currently sits at £21,000. As at 05 April 2021 the Charity had unrestricted free reserves of £116,294 (2020: £120,297).

Independent examiner

Paul Briddon BSc FCA of Lovewell Blake LLP has been re-appointed as independent examiner for the ensuing year.

Signed on behalf of the trustees

Mrs Sian Cooper

29 June 2021

St Benedicts Pre-School

Independent examiner's report to the trustees of St Benedicts Pre-School

Year ended 5 April 2021

I report on the accounts of the charity trustees for the year ended 5 April 2021 which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination given me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Briddon BSc FCA
Lovewell Blake LLP
Independent examiner
Excelsior House
Barnards Way
Lowestoft
NR32 2HD

20 July 2021

St Benedicts Pre-School

Receipts and payments account

Year ended 5 April 2021

		Total Unrestricted Funds 2021	Total Unrestricted Funds 2020
	Note	£	£
Income			
Grant income	3	85,389	86,540
Income from charitable activities	4	9,042	7,923
Total income		<u>94,431</u>	<u>94,463</u>
Expenditure			
Charitable activities	5	(98,434)	(97,099)
Total expenditure		<u>(98,434)</u>	<u>(97,099)</u>
Net (expenditure)/income for the year		<u>(4,003)</u>	<u>(2,636)</u>
Reconciliation of funds			
Cash funds brought forward		120,297	122,933
Cash funds carried forward		<u>116,294</u>	<u>120,297</u>

The notes on pages 6 to 7 form part of these financial statements.

St Benedicts Pre-School

Statement of assets and liabilities

5 April 2021

	2021	2020
	£	£
Cash at bank		
Bank – Current account	116,224	120,227
Petty cash	70	70
	<u>116,294</u>	<u>120,297</u>

These financial statements were approved by the board of trustees and authorised for issue on 29 June 2021, and are signed on behalf of the board by:

Mrs Sian Cooper

The notes on pages 6 to 7 form part of these financial statements.

St Benedicts Pre-School

Notes to the financial statements

Year ended 5 April 2021

1. Accounting policies

1. General information

The charity is a registered charity in England and Wales and is unincorporated.

The address of the principal office is St Benedicts Church, Hollingsworth Road, Lowestoft, Suffolk, NR32 4AX.

St Benedicts Pre-School provides childcare for children aged 2-4 years, some of which have additional needs. They offer rolling snack, outside play and a safe, friendly, welcoming environment for all.

2. Accounting policies

(a) Basis of preparation

The financial statements have been prepared on a receipts and payments basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

(b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

(c) Going concern

The financial statements have been prepared on the going concern basis. Although the Charity had to close at the start of the financial year, the Charity has been successfully working remotely from home by offering online courses for pupils. The Charity has the support of Suffolk County Council who still provided funding to the Charity throughout the pandemic and the Charity has a sufficient level of reserves to support the Charity's activities for the foreseeable future.

(d) Income

All income is included in the receipts and payments account when the charity has received the income. The following specific policies are applied to particular categories of income:

- Income is received by way of grants and is included in full in the receipts and payments account when received.
- Income from charitable activities are accounted for when earned.

(e) Expenditure

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

St Benedicts Pre-School

Notes to the financial statements

Year ended 5 April 2021

3. Income from grants

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Funding from Suffolk County Council	<u>85,389</u>	<u>85,389</u>	<u>86,540</u>

All income received in respect of grant income during the period (2020: £86,540) was attributable to unrestricted funds.

4. Income from charitable activities

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Fee income from parents	<u>9,042</u>	<u>9,042</u>	<u>7,923</u>

All income received in respect of charitable activities during the period (2020: £7,923) was attributable to unrestricted funds.

5. Costs of charitable activities

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Purchases	4,261	4,261	6,077
Wages and salaries	80,187	80,187	75,520
Book purchases	-	-	652
Sundry expenses	5,319	5,319	2,569
Equipment hire	1,020	1,020	1,645
Professional fees	70	70	35
Postage, stationery and telephone	277	277	342
Rent and rates	5,027	5,027	7,277
Repairs and maintenance	1,019	1,019	1,623
Governance costs	1,194	1,194	1,176
Subscriptions	60	60	80
Training	-	-	103
	<u>98,434</u>	<u>98,434</u>	<u>97,099</u>

All expenditure paid in respect of charitable activities during the period (2020: £97,099) was attributable to unrestricted funds.

6. Related party transactions

During the period total remuneration of £14,584 (2020: £12,590) was paid to trustees of the Charity.

There were no trustee expenses paid during the period (2020: £Nil).