

# ST BENEDICT'S PRE-SCHOOL

England & Wales · Charity number 1142746

## Details

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Other names	GUNTON PRE-SCHOOL
Status	Registered
Legal form	Other
Registered	2011-07-06
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	St. Benedicts Church Hollingsworth Road Lowestoft Suffolk NR32 4AX
Phone	07791849899
Email	<a href="mailto:St.ben.pre.school@outlook.com">St.ben.pre.school@outlook.com</a>

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** We provide quality childcare for children aged 2-5yrs, some of which have additional needs. We offer Rolling Snack, Outside Play and a safe friendly welcoming environment for all. We pride our self on our inclusive setting and hold a GOOD ofsted.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities

## Geography

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- Suffolk

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-04-05	£144,871	£122,735	-	-
2024-04-05	£118,519	£119,851	-	-
2023-04-05	£108,265	£118,621	-	-
2022-04-05	£101,342	£115,428	-	-
2021-04-05	£94,431	£98,434	-	-

## Trustees

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Name	Role	Appointed
TESSA AMY-CRANE	Chair	2023-01-06
Julian Grant		2023-01-06
Nicola Mayston		2012-01-04
carrieanne oakley		2025-09-01

**ST BENEDICT'S PRE-SCHOOL**

England & Wales - Charity number 1142746

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# Accounts

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**St Benedicts Pre-School**  
**Unaudited annual report and financial**  
**statements**  
**For the year ended**  
**5 April 2025**

**Charity Number 1142746**

# **St Benedicts Pre-School**

## **Financial statements**

**Year ended 5 April 2025**

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# St Benedicts Pre-School

## Trustees' annual report

Year ended 5 April 2025

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The trustees present their report and the unaudited financial statements of the charity for the year ended 5 April 2025.

### Reference and administrative details

Registered charity name	St Benedicts Pre-School
Charity registration number	1142746
Principal address	St Benedicts Church Hollingsworth Road Lowestoft Suffolk NR32 4AX
Trustees (Committee members)	Tessa Amy Crane (Chair) Julian Grant (Treasurer) Lynne Poll (Secretary) Nicki Mayston Nigel Lacey
Independent Examiner	Mark Proctor FCA DChA Lovewell Blake LLP Chartered Accountants Bankside 300 Peachman Way Broadland Business Park Norwich NR7 0LB
Bankers	Barclays Bank PLC Barclays Banking Leicester LE87 2BB

# St Benedicts Pre-School

## Trustees' annual report *(continued)*

### Year ended 5 April 2025

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#### **Objectives and activities**

The Charity was established to provide childcare for children between the ages of 2 and 4 years old, some of which may have learning difficulties. The facilities available allow the Charity to offer rolling snack bar, inside and outside play areas and a safe and friendly environment.

The Trustees have taken due regard to the guidance published by the Charities Commission on public benefit. It is considered that a public benefit is provided by providing funded childcare services to working families.

#### **Achievements and performance**

This year we are still recovering from our Ofsted report last year. We are making small adjustments in setting to try to recover more funds. We have applied for several community grants to help us to purchase resources and improve the new nature garden.

#### **Financial review**

The results of the Charity are shown on pages 4 to 7.

#### **Reserves policy**

The Charity's reserve policy is set to achieve three times the monthly salary commitment. This currently sits at £21,000. As at 5 April 2025 the Charity had unrestricted free reserves of £112,877 (2024: £90,741).

The current level of reserves is considered sufficient enough to cover the operating costs of the Charity for the next 12 months. Reserves will be held at this level for the foreseeable future.

#### **Plans for future periods**

Our aim is to continue to grow, rebuild our reputation and take in more children following the government changes in childcare. We have opened a Monday afternoon starting September 2024 on a trial basis to try to provide more flexible sessions for working families.

The staff and committee are committed to building the setting and ensuring it grows. And our new nature area links in with our ethos. Play, protect and grow.

#### **Structure, governance and management**

St Benedicts Pre-School is registered with the Charity Commission under the Charities Act 2011.

The board of trustees is made up of parents of the children that attend the pre-school. Trustees are selected by management on the basis that the parents of the children have the largest connection with the Charity, and therefore will guide the Charity in the right direction.

#### **Organisational structure**

St Benedicts Pre School is made up of 5 trustees and multiple practitioners who oversee the day to day running of the Pre-School.

#### **Independent examiner**

Mark Proctor FCA DChA of Lovewell Blake LLP has been appointed as independent examiner for the ensuing year.

Signed on behalf of the trustees on 24 November 2025

.....  
Mrs T A Crane  
Chair

# St Benedicts Pre-School

## Independent examiner's report to the trustees of St Benedicts Pre-School

Year ended 5 April 2025

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I report on the accounts of the charity trustees for the year ended 5 April 2025 which are set out on pages 4 to 7.

### Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination given me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Mark Proctor FCA DChA  
Independent examiner  
Lovewell Blake LLP Chartered Accountants  
Bankside 300  
Peachman Way  
Broadland Business Park  
Norwich  
NR7 0LB

07/12/2025  
.....

**St Benedicts Pre-School**  
**Receipts and payments account**  
**Year ended 5 April 2025**

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	<b>Note</b>	<b>Total Unrestricted Funds 2025 £</b>	<b>Total Unrestricted Funds 2024 £</b>
<b>Receipts</b>			
Grant income	<b>1</b>	1,009	104,956
Income from charitable activities	<b>2</b>	143,862	13,564
<b>Total receipts</b>		<u>144,871</u>	<u>118,520</u>
<b>Payments</b>			
Charitable activities	<b>3</b>	(122,735)	(119,781)
<b>Total payments</b>		<u>(122,735)</u>	<u>(119,781)</u>
<b>Net receipts / (payments)</b>		22,136	(1,261)
Cash and bank balance at 5 April 2024		<u>90,741</u>	<u>92,002</u>
<b>Cash and bank balance at 5 April 2025</b>		<u>112,877</u>	<u>90,741</u>

The notes on pages 6 - 7 form part of these financial statements.

# St Benedicts Pre-School

## Statement of assets and liabilities

Year Ended 5 April 2025

	2025	2024
	£	£
<b>Cash funds</b>		
Bank – Current account	112,777	90,701
Petty cash	100	40
	<u>112,877</u>	<u>90,741</u>
<b>Liabilities</b>		
Independent Examination	1,614	1,495
HMRC	2,178	-
Pension (NEST)	373	-
	<u>4,165</u>	<u>1,495</u>

These financial statements were approved by the board of trustees and authorised for issue on 24 November 2025 and are signed on behalf of the board by:

.....  
Mrs T A Crane

Chair

The notes on pages 6 - 7 form part of these financial statements.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2025

### 1. Income from grants

	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£
Grants	1,009	1,009	-

All income received in respect of grant income during the period (2024: £nil) was attributable to unrestricted funds.

### 2. Income from charitable activities

	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£
Fee income from parents, National Savings and SLC	10,364	10,364	13,564
Other income	876	876	-
Funding from Suffolk County and East Suffolk Council	132,622	132,622	104,956
	<u>143,862</u>	<u>143,862</u>	<u>118,520</u>

All income received in respect of charitable activities during the period (2024: £118,520) was attributable to unrestricted funds.

### 3. Costs of charitable activities

	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£
Purchases	4,978	4,978	3,810
Wages and salaries	96,888	96,888	98,644
Sundry expenses	5,762	5,762	4,278
Professional fees	197	197	117
Postage, stationery and telephone	410	410	403
Rent and rates	9,625	9,625	9,205
Repairs and maintenance	-	-	417
Governance costs	1,494	1,494	1,380
Training	2,048	2,048	1,452
Subscriptions	75	75	75
Uniform purchases	1,258	1,258	-
	<u>122,735</u>	<u>122,735</u>	<u>119,781</u>

All expenditure paid in respect of charitable activities during the period (2024: £119,781) was attributable to unrestricted funds.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2025

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#### 4. Related party transactions

During the period total remuneration of £nil (2024: £15,937) was paid to the trustees of the Charity.

There were no trustee expenses paid during the period (2024: £Nil)

**ST BENEDICT'S PRE-SCHOOL**

England & Wales - Charity number 1142746

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# Accounts

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**St Benedicts Pre-School**  
**Unaudited annual report and financial**  
**statements**  
**For the year ended**  
**5 April 2024**

**Charity Number 1142746**

# St Benedicts Pre-School

## Financial statements

Year ended 5 April 2024

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# St Benedicts Pre-School

## Trustees' annual report

Year ended 5 April 2024

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The trustees present their report and the unaudited financial statements of the charity for the year ended 5 April 2024.

### Reference and administrative details

Registered charity name	St Benedicts Pre-School
Charity registration number	1142746
Principal address	St Benedicts Church Hollingsworth Road Lowestoft Suffolk NR32 4AX
Trustees (Committee members)	Tessa Amy Crane (Chair) Julian Grant (Treasurer) Lynne Poll (Secretary) Nicki Mayston Nigel Lacey
Independent Examiner	Mark Proctor FCA Lovewell Blake LLP Chartered Accountants Bankside 300 Peachman Way Broadland Business Park Norwich NR7 0LB
Bankers	Barclays Bank PLC Barclays Banking Leicester LE87 2BB

# St Benedicts Pre-School

## Trustees' annual report *(continued)*

### Year ended 5 April 2024

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#### **Objectives and activities**

The Charity was established to provide childcare for children between the ages of 2 and 4 years old, some of which may have learning difficulties. The facilities available allow the Charity to offer rolling snack bar, inside and outside play areas and a safe and friendly environment.

The Trustees have taken due regard to the guidance published by the Charities Commission on public benefit. It is considered that a public benefit is provided by providing funded childcare services to working families.

#### **Achievements and performance**

This year we are still recovering from our Ofsted report last year. We are making small adjustments in setting to try to recover more funds. We have applied for several community grants to help us to purchase resources and improve the new nature garden.

#### **Financial review**

The results of the Charity are shown on pages 4 to 6.

#### **Reserves policy**

The Charity's reserve policy is set to achieve three times the monthly salary commitment. This currently sits at £21,000. As at 5 April 2024 the Charity had unrestricted free reserves of £90,701 (2023: £92,002).

The current level of reserves is considered sufficient enough to cover the operating costs of the Charity for the next 12 months. Reserves will be held at this level for the foreseeable future.

#### **Structure, governance and management**

St Benedicts Pre-School is registered with the Charity Commission under the Charities Act 2011.

The board of trustees is made up of parents of the children that attend the pre-school. Trustees are selected by management on the basis that the parents of the children have the largest connection with the Charity, and therefore will guide the Charity in the right direction.

#### **Organisational structure**

St Benedicts Pre School is made up of 5 trustees and multiple practitioners who oversee the day to day running of the Pre-School.

#### **Plans for future periods**

Our aim is to continue to grow, rebuild our reputation and take in more children following the government changes in childcare. We have opened a Monday afternoon starting September 2024 on a trial basis to try to provide more flexible sessions for working families.

The staff and committee are committed to building the setting and ensuring it grows. And our new nature area links in with our ethos. Play, protect and grow.

#### **Independent examiner**

Mark Proctor FCA of Lovewell Blake LLP has been appointed as independent examiner for the ensuing year.

Signed on behalf of the trustees on 9 September 2024.

Mrs T A Crane  
Chair

# St Benedicts Pre-School

## Independent examiner's report to the trustees of St Benedicts Pre-School

Year ended 5 April 2024

---

I report on the accounts of the charity trustees for the year ended 5 April 2024 which are set out on pages 4 to 6.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination given me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Proctor  
Independent examiner  
Lovewell Blake LLP Chartered Accountants  
Bankside 300  
Peachman Way  
Broadland Business Park  
Norwich  
NR7 0LB

20 September 2024

**The notes on pages 6 form part of these financial statements.**

**St Benedicts Pre-School**  
**Receipts and payments account**  
**Year ended 5 April 2024**

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	<b>Note</b>	<b>Total Unrestricted Funds 2024 £</b>	<b>Total Unrestricted Funds 2023 £</b>
<b>Receipts</b>			
Grant income	<b>1</b>	104,956	96,893
Income from charitable activities	<b>2</b>	13,563	11,372
		<u>118,519</u>	<u>108,265</u>
<b>Total receipts</b>			
<b>Payments</b>			
Charitable activities	<b>3</b>	(119,851)	(118,471)
		<u>(119,851)</u>	<u>(118,471)</u>
<b>Total payments</b>			
<b>Net payments</b>			
		(1,302)	(10,206)
Cash and bank balance at 5 April 2023		<u>92,002</u>	<u>102,208</u>
<b>Cash and bank balance at 5 April 2024</b>		<u>90,701</u>	<u>92,002</u>

The notes on pages 6 form part of these financial statements.

# St Benedicts Pre-School

## Statement of assets and liabilities

Year Ended 5 April 2024

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	<b>2024</b>	2023
	<b>£</b>	£
<b>Cash funds</b>		
Bank – Current account	90,661	91,932
Petty cash	40	70
	<u>90,701</u>	<u>92,002</u>
<b>Liabilities</b>		
Independent Examination	1,495	1,380

These financial statements were approved by the board of trustees and authorised for issue on 9 September 2024 and are signed on behalf of the board by:

Mrs T A Crane

Chair

The notes on pages 6 form part of these financial statements.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2024

### 1. Income from grants

	Unrestricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£
Funding from Suffolk County and East Suffolk Council	104,956	104,956	96,893

All income received in respect of grant income during the period (2023: £96,893) was attributable to unrestricted funds.

### 2. Income from charitable activities

	Unrestricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£
Fee income from parents, National Savings and SLC	13,563	13,563	11,372

All income received in respect of charitable activities during the period (2023: £11,372) was attributable to unrestricted funds.

### 3. Costs of charitable activities

	Unrestricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£
Purchases	3,810	3,810	4,440
Wages and salaries	98,644	98,644	95,244
Sundry expenses	4,348	4,318	6,424
Professional fees	117	117	145
Postage, stationery and telephone	403	403	372
Rent and rates	9,205	9,205	8,530
Repairs and maintenance	417	417	2,038
Governance costs	1,380	1,380	1,278
Training	1,452	1,452	-
Subscriptions	75	75	-
	119,851	119,821	118,471

All expenditure paid in respect of charitable activities during the period (2023: £118,471) was attributable to unrestricted funds.

### 4. Related party transactions

During the period total remuneration of £nil (2023: £809) was paid to one of the trustees of the Charity.

There were no trustee expenses paid during the period (2023: £Nil).



**ST BENEDICT'S PRE-SCHOOL**

England & Wales - Charity number 1142746

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# Accounts

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**St Benedicts Pre-School**  
**Unaudited annual report and financial**  
**statements**  
**For the year ended**  
**5 April 2023**

**Charity Number 1142746**

# St Benedicts Pre-School

## Financial statements

Year ended 5 April 2023

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# St Benedicts Pre-School

## Trustees' annual report

### Year ended 5 April 2023

---

The trustees present their report and the unaudited financial statements of the charity for the year ended 5 April 2023.

#### Reference and administrative details

Registered charity name St Benedicts Pre-School

Charity registration number 1142746

Principal address St Benedicts Church  
Hollingsworth Road  
Lowestoft Suffolk  
NR32 4AX

#### The trustees

The trustees who served the charity during the period were as follows:

Gemma Hampton (Chair) – Resigned December 2022  
Tessa Amy Crane (Chair) – Appointed January 2023  
Julian Grant (Treasurer) – Appointed January 2023  
Julie Everson (Treasurer) – Resigned October 2022  
Melanie Lord (Secretary)

Nicki Mayston (Committee member)  
Lynne Poll (Committee member)  
Nigel Lacey (Committee member)

Independent Examiner Matthew Waters ACA FCCA  
Lovewell Blake LLP  
Chartered Accountants  
Excelsior House  
9 Quay View Business Park  
Barnards Way  
Lowestoft  
NR32 2HD

Bankers Barclays Bank PLC  
Barclays Banking  
Leicester  
LE87 2BB

# St Benedicts Pre-School

## Trustees' annual report *(continued)*

### Year ended 5 April 2023

---

#### Objectives and activities

The Charity was established to provide childcare for children between the ages of 2 and 4 years old, some of which may have learning difficulties. The facilities available allow the Charity to offer rolling snack bar, inside and outside play areas and a safe and friendly environment.

The Trustees have taken due regard to the guidance published by the Charities Commission on public benefit. It is considered that a public benefit is provided by providing funded childcare services to working families.

#### Achievements and performance

This year we have seen a few issues that have affected the group. We received an inadequate Ofsted report in November resulting in us not being able to advertise or accept new children for 7 months. This has had a big financial impact on our funding.

We have also had to increase staff wages in-line with minimum wage, this has also impacted on pension payments and tax etc. Also, we still have high numbers of Special Educational Needs and Disability children needing extreme support.

#### Financial review

The results of the Charity are shown on pages 4 to 7.

As at 5 April 2023: £92,002 (2022: £102,208) was held in cash funds.

The current level of reserves is considered sufficient enough to cover the operating costs of the Charity for the next 12 months. Reserves will be held at this level for the foreseeable future.

#### Structure, governance and management

St Benedicts Pre-School is registered with the Charity Commission under the Charities Act 2011.

The board of trustees is made up of parents of the children that attend the pre-school. Trustees are selected by management on the basis that the parents of the children have the largest connection with the Charity, and therefore will guide the Charity in the right direction.

#### Reserves policy

The Charity's reserve policy is set to achieve three times the monthly salary commitment. This currently sits at £21,000. As at 05 April 2023 the Charity had unrestricted free reserves of £92,002 (2022: £102,208).

#### Independent examiner

Matthew Waters ACA FCCA of Lovewell Blake LLP has been appointed as independent examiner for the ensuing year.

Signed on behalf of the trustees on 6 October 2023.

Mrs T A Crane

Chair

# St Benedicts Pre-School

## Independent examiner's report to the trustees of St Benedicts Pre-School

Year ended 5 April 2023

---

I report on the accounts of the charity trustees for the year ended 5 April 2023 which are set out on pages 4 to 7.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination given me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Waters ACA FCCA  
Independent examiner  
Lovewell Blake LLP Chartered Accountants  
Excelsior House  
Barnards Way  
Lowestoft  
NR32 2HD

6 October 2023

**The notes on pages 6 to 8 form part of these financial statements.**

**St Benedicts Pre-School**  
**Receipts and payments account**  
**Year ended 5 April 2023**

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	<b>Note</b>	<b>Total Unrestricted Funds 2023 £</b>	<b>Total Unrestricted Funds 2022 £</b>
<b>Income</b>			
Grant income	<b>3</b>	96,893	92,239
Income from charitable activities	<b>4</b>	11,372	9,103
<b>Total income</b>		<u>108,265</u>	<u>101,342</u>
<b>Expenditure</b>			
Charitable activities	<b>5</b>	(118,471)	(115,428)
<b>Total expenditure</b>		<u>(118,621)</u>	<u>(115,428)</u>
<b>Net (expenditure)/income for the year</b>		(10,206)	(14,086)
<b>Reconciliation of funds</b>			
Cash funds brought forward		<u>102,208</u>	<u>116,294</u>
<b>Cash funds carried forward</b>		<u>92,002</u>	<u>102,208</u>

The notes on pages 6 to 8 form part of these financial statements.

# St Benedicts Pre-School

## Statement of assets and liabilities

Year Ended 5 April 2023

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	<b>2023</b>	2022
	<b>£</b>	£
<b>Cash at bank</b>		
Bank – Current account	91,932	102,138
Petty cash	70	70
	<u>92,002</u>	<u>102,208</u>

These financial statements were approved by the board of trustees and authorised for issue on 6 October 2023 and are signed on behalf of the board by:

Mrs T A Crane

Chair

The notes on pages 6 to 8 form part of these financial statements.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2023

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### 1. Accounting policies

#### 1. General information

The charity is a registered charity in England and Wales and is unincorporated.

The address of the principal office is St Benedicts Church, Hollingsworth Road, Lowestoft, Suffolk, NR32 4AX.

St Benedicts Pre-School provides childcare for children aged 2-4 years, some of which have additional needs. They offer rolling snack, outside play and a safe, friendly, welcoming environment for all.

### 2. Accounting policies

#### (a) Basis of preparation

The financial statements have been prepared on a receipts and payments basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### (b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

#### (c) Going concern

The financial statements have been prepared on the going concern basis as the Charity has a sufficient level of reserves to support the Charity's activities for the foreseeable future.

#### (d) Income

All income is included in the receipts and payments account when the charity has received the income. The following specific policies are applied to particular categories of income:

- Income is received by way of grants and is included in full in the receipts and payments account when received.
- Income from charitable activities are accounted for when earned.

#### (e) Expenditure

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2023

### 3. Income from grants

	<b>Unrestricted Funds</b>	<b>Total Funds 2022</b>	Total Funds 2022
	<b>£</b>	<b>£</b>	<b>£</b>
Funding from Suffolk County and East Suffolk Council	<u>96,893</u>	<u>96,893</u>	<u>92,239</u>

All income received in respect of grant income during the period (2022: £92,239) was attributable to unrestricted funds.

### 4. Income from charitable activities

	<b>Unrestricted Funds</b>	<b>Total Funds 2023</b>	Total Funds 2022
	<b>£</b>	<b>£</b>	<b>£</b>
Fee income from parents, National Savings and SLC	<u>11,372</u>	<u>11,372</u>	<u>9,103</u>

All income received in respect of charitable activities during the period (2022: £9,103) was attributable to unrestricted funds.

### 5. Costs of charitable activities

	<b>Unrestricted Funds</b>	<b>Total Funds 2023</b>	Total Funds 2022
	<b>£</b>	<b>£</b>	<b>£</b>
Purchases	4,440	4,440	5,485
Wages and salaries	95,244	95,244	92,295
Book purchases	-	-	169
Sundry expenses	6,424	6,424	8,682
Equipment hire	-	-	-
Professional fees	145	145	35
Postage, stationery and telephone	372	372	294
Rent and rates	8,530	8,530	6,496
Repairs and maintenance	2,038	2,038	65
Governance costs	1,278	1,278	1,230
Subscriptions	-	-	-
Training	-	-	677
	<u>118,471</u>	<u>118,471</u>	<u>115,428</u>

All expenditure paid in respect of charitable activities during the period (2022: £115,428) was attributable to unrestricted funds.

### 6. Related party transactions

During the period total remuneration of £809 (2022: £1,254) was paid to trustees of the Charity.

There were no trustee expenses paid during the period (2022: £Nil).

**ST BENEDICT'S PRE-SCHOOL**

England & Wales - Charity number 1142746

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# Accounts

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**St Benedicts Pre-School**  
**Unaudited annual report and financial**  
**statements**  
**For the year ended**  
**5 April 2022**

**Charity Number 1142746**

# **St Benedicts Pre-School**

## **Financial statements**

**Year ended 5 April 2022**

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# St Benedicts Pre-School

## Trustees' annual report

Year ended 5 April 2022

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The trustees present their report and the unaudited financial statements of the charity for the year ended 5 April 2022.

### Reference and administrative details

Registered charity name St Benedicts Pre-School

Charity registration number 1142746

Principal address St Benedicts Church  
Hollingsworth Road  
Lowestoft Suffolk  
NR32 4AX

The trustees

The trustees who served the charity during the period were as follows:

Gemma Hampton (Chair)  
Melanie Lord (Secretary)  
Julie Everson (Treasurer)

Independent Examiner Matthew Waters FCCA  
Lovewell Blake LLP  
Chartered Accountants  
Excelsior House  
9 Quay View Business Park  
Barnards Way  
Lowestoft  
NR32 2HD

Bankers Barclays Bank PLC  
Barclays Banking  
Leicester  
LE87 2BB

# St Benedicts Pre-School

## Trustees' annual report *(continued)*

### Year ended 5 April 2022

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#### Objectives and activities

The Charity was established to provide childcare for children between the ages of 2 and 4 years old, some of which may have learning difficulties. The facilities available allow the Charity to offer rolling snack bar, inside and outside play areas and a safe and friendly environment.

The Trustees have taken due regard to the guidance published by the Charities Commission on public benefit. It is considered that a public benefit is provided by providing funded childcare services to working families.

#### Achievements and performance

The year to 5 April 2022 has seen the continuing impacts of COVID-19 on the charity as PPE and deep cleaning resources continue to be purchased to minimise the risk. In the year there was an increase in Special Educational Needs and Disability children requiring more 1-1 care needed which has impacted on the number of children which could be taken on each session.

#### Financial review

The results of the Charity are shown on pages 4 to 7.

As at 5 April 2022: £102,208 (2021: £116,294) was held in cash funds.

The current level of reserves is considered sufficient enough to cover the operating costs of the Charity for the next 12 months. Reserves will be held at this level for the foreseeable future.

#### Structure, governance and management

St Benedicts Pre-School is registered with the Charity Commission under the Charities Act 2011.

The board of trustees is made up of parents of the children that attend the pre-school. Trustees are selected by management on the basis that the parents of the children have the largest connection with the Charity, and therefore will guide the Charity in the right direction.

#### Reserves policy

The Charity's reserve policy is set to achieve three times the monthly salary commitment. This currently sits at £21,000. As at 05 April 2022 the Charity had unrestricted free reserves of £102,208 (2021: £116,294).

#### Independent examiner

Matthew Waters FCCA of Lovewell Blake LLP has been appointed as independent examiner for the ensuing year.

Signed on behalf of the trustees on 7 July 2022.

Mrs Gemma Hampton

Chair

# St Benedicts Pre-School

## Independent examiner's report to the trustees of St Benedicts Pre-School

Year ended 5 April 2022

---

I report on the accounts of the charity trustees for the year ended 5 April 2022 which are set out on pages 4 to 7.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination given me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Waters FCCA  
Independent examiner  
Lovewell Blake LLP Chartered Accountants  
Excelsior House  
Barnards Way  
Lowestoft  
NR32 2HD

10 July 2022

**The notes on pages 6 to 8 form part of these financial statements.**

**St Benedicts Pre-School**  
**Receipts and payments account**  
**Year ended 5 April 2022**

---

	<b>Note</b>	<b>Total Unrestricted Funds 2022 £</b>	<b>Total Unrestricted Funds 2021 £</b>
<b>Income</b>			
Grant income	<b>3</b>	92,239	85,389
Income from charitable activities	<b>4</b>	9,103	9,042
<b>Total income</b>		<u>101,342</u>	<u>94,431</u>
<b>Expenditure</b>			
Charitable activities	<b>5</b>	(115,428)	(98,434)
<b>Total expenditure</b>		<u>(115,428)</u>	<u>(98,434)</u>
<b>Net (expenditure)/income for the year</b>		(14,086)	(4,003)
<b>Reconciliation of funds</b>			
Cash funds brought forward		116,294	120,297
<b>Cash funds carried forward</b>		<u>102,208</u>	<u>116,294</u>

The notes on pages 6 to 8 form part of these financial statements.

# St Benedicts Pre-School

## Statement of assets and liabilities

Year Ended 5 April 2022

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	<b>2022</b>	2021
	<b>£</b>	£
<b>Cash at bank</b>		
Bank – Current account	102,138	116,224
Petty cash	70	70
	<u>102,208</u>	<u>116,294</u>

These financial statements were approved by the board of trustees and authorised for issue on 7 July 2022 and are signed on behalf of the board by:

Mrs Gemma Hampton

Chair

The notes on pages 6 to 8 form part of these financial statements.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2022

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### 1. Accounting policies

#### 1. General information

The charity is a registered charity in England and Wales and is unincorporated.

The address of the principal office is St Benedicts Church, Hollingsworth Road, Lowestoft, Suffolk, NR32 4AX.

St Benedicts Pre-School provides childcare for children aged 2-4 years, some of which have additional needs. They offer rolling snack, outside play and a safe, friendly, welcoming environment for all.

### 2. Accounting policies

#### (a) Basis of preparation

The financial statements have been prepared on a receipts and payments basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### (b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

#### (c) Going concern

The financial statements have been prepared on the going concern basis as the Charity has a sufficient level of reserves to support the Charity's activities for the foreseeable future.

#### (d) Income

All income is included in the receipts and payments account when the charity has received the income. The following specific policies are applied to particular categories of income:

- Income is received by way of grants and is included in full in the receipts and payments account when received.
- Income from charitable activities are accounted for when earned.

#### (e) Expenditure

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2022

### 3. Income from grants

	Unrestricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£
Funding from Suffolk County and East Suffolk Council	92,239	92,239	85,389

All income received in respect of grant income during the period (2021: £85,389) was attributable to unrestricted funds.

### 4. Income from charitable activities

	Unrestricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£
Fee income from parents, National Savings and SLC	9,103	9,103	9,042

All income received in respect of charitable activities during the period (2021: £9,042) was attributable to unrestricted funds.

### 5. Costs of charitable activities

	Unrestricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£
Purchases	5,485	5,485	4,261
Wages and salaries	92,295	92,295	80,187
Book purchases	169	169	-
Sundry expenses	8,682	8,682	5,319
Equipment hire	-	-	1,020
Professional fees	35	35	70
Postage, stationery and telephone	294	294	277
Rent and rates	6,496	6,496	5,027
Repairs and maintenance	65	65	1,019
Governance costs	1,230	1,230	1,194
Subscriptions	-	-	60
Training	677	677	-
	<u>115,428</u>	<u>115,428</u>	<u>98,434</u>

All expenditure paid in respect of charitable activities during the period (2021: £98,434) was attributable to unrestricted funds.

### 6. Related party transactions

During the period total remuneration of £1,254 (2021: £1,260) was paid to trustees of the Charity. There were no trustee expenses paid during the period (2021: £Nil).

**ST BENEDICT'S PRE-SCHOOL**

England & Wales - Charity number 1142746

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# Accounts

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**St Benedicts Pre-School**  
**Unaudited annual report and financial**  
**statements**  
**For the year ended**  
**5 April 2021**

**Charity Number 1142746**

# **St Benedicts Pre-School**

## **Financial statements**

**Year ended 5 April 2021**

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# St Benedicts Pre-School

## Trustees' annual report

Year ended 5 April 2021

---

The trustees present their report and the unaudited financial statements of the charity for the year ended 5 April 2021.

### Reference and administrative details

Registered charity name St Benedicts Pre-School

Charity registration number 1142746

Principal address St Benedicts Church  
Hollingsworth Road  
Lowestoft Suffolk  
NR32 4AX

The trustees

The trustees who served the charity during the period were as follows:

Sian Cooper  
Julie Everson  
Gemma Hampton  
Nicola Mayston  
Melanie Lord

Independent Examiner Paul Briddon BSc FCA  
Lovewell Blake LLP  
Chartered Accountants  
Excelsior House  
9 Quay View Business Park  
Barnards Way  
Lowestoft  
NR32 2HD

Bankers Barclays Bank PLC  
Barclays Banking  
Leicester  
LE87 2BB

# St Benedicts Pre-School

## Trustees' annual report *(continued)*

### Year ended 5 April 2021

---

#### Objectives and activities

The Charity was established to provide childcare for children between the ages of 2 and 4 years old, some of which may have learning difficulties. The facilities available allow the Charity to offer rolling snack bar, inside and outside play areas and a safe and friendly environment.

The Trustees have taken due regard to the guidance published by the Charities Commission on public benefit. It is considered that a public benefit is provided by providing funded childcare services to working families.

#### Achievements and performance

The year to 5 April 2021 has seen the impacts of COVID-19 where the Charity closed in March until June 2021 in line with government guidelines. However, the Charity has seen a relatively consistent year despite this as government funding was still received throughout this period and the continued control over costs of the Charity has helped them to maintain a sufficient level of reserves.

#### Financial review

The results of the Charity are shown on pages 4 to 7.

As at 5 April 2021: £116,294 (2020: £120,297) was held in cash funds.

The current level of reserves is considered sufficient enough to cover the operating costs of the Charity for the next 12 months. Reserves will be held at this level for the foreseeable future.

#### Structure, governance and management

St Benedicts Pre-School is registered with the Charity Commission under the Charities Act 2011.

The board of trustees is made up of parents of the children that attend the pre-school. Trustees are selected by management on the basis that the parents of the children have the largest connection with the Charity, and therefore will guide the Charity in the right direction.

#### Reserves policy

The Charity's reserve policy is set to achieve three times the monthly salary commitment. This currently sits at £21,000. As at 05 April 2021 the Charity had unrestricted free reserves of £116,294 (2020: £120,297).

#### Independent examiner

Paul Briddon BSc FCA of Lovewell Blake LLP has been re-appointed as independent examiner for the ensuing year.

Signed on behalf of the trustees

Mrs Sian Cooper

29 June 2021

# St Benedicts Pre-School

## Independent examiner's report to the trustees of St Benedicts Pre-School

Year ended 5 April 2021

---

I report on the accounts of the charity trustees for the year ended 5 April 2021 which are set out on pages 4 to 7.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination given me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Briddon BSc FCA  
Lovewell Blake LLP  
Independent examiner  
Excelsior House  
Barnards Way  
Lowestoft  
NR32 2HD

20 July 2021

# St Benedicts Pre-School

## Receipts and payments account

Year ended 5 April 2021

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	<b>Note</b>	<b>Total Unrestricted Funds 2021</b>	<b>Total Unrestricted Funds 2020</b>
		<b>£</b>	<b>£</b>
<b>Income</b>			
Grant income	<b>3</b>	85,389	86,540
Income from charitable activities	<b>4</b>	9,042	7,923
		<u>94,431</u>	<u>94,463</u>
<b>Expenditure</b>			
Charitable activities	<b>5</b>	(98,434)	(97,099)
		<u>(98,434)</u>	<u>(97,099)</u>
<b>Total expenditure</b>		<b>(98,434)</b>	<b>(97,099)</b>
<b>Net (expenditure)/income for the year</b>		<b>(4,003)</b>	<b>(2,636)</b>
<b>Reconciliation of funds</b>			
Cash funds brought forward		<u>120,297</u>	<u>122,933</u>
<b>Cash funds carried forward</b>		<b><u>116,294</u></b>	<b><u>120,297</u></b>

The notes on pages 6 to 7 form part of these financial statements.

# St Benedicts Pre-School

## Statement of assets and liabilities

5 April 2021

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	<b>2021</b>	2020
	<b>£</b>	£
<b>Cash at bank</b>		
Bank – Current account	116,224	120,227
Petty cash	70	70
	<u>116,294</u>	<u>120,297</u>

These financial statements were approved by the board of trustees and authorised for issue on 29 June 2021, and are signed on behalf of the board by:

Mrs Sian Cooper

The notes on pages 6 to 7 form part of these financial statements.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2021

---

### 1. Accounting policies

#### 1. General information

The charity is a registered charity in England and Wales and is unincorporated.

The address of the principal office is St Benedicts Church, Hollingsworth Road, Lowestoft, Suffolk, NR32 4AX.

St Benedicts Pre-School provides childcare for children aged 2-4 years, some of which have additional needs. They offer rolling snack, outside play and a safe, friendly, welcoming environment for all.

### 2. Accounting policies

#### (a) Basis of preparation

The financial statements have been prepared on a receipts and payments basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### (b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

#### (c) Going concern

The financial statements have been prepared on the going concern basis. Although the Charity had to close at the start of the financial year, the Charity has been successfully working remotely from home by offering online courses for pupils. The Charity has the support of Suffolk County Council who still provided funding to the Charity throughout the pandemic and the Charity has a sufficient level of reserves to support the Charity's activities for the foreseeable future.

#### (d) Income

All income is included in the receipts and payments account when the charity has received the income. The following specific policies are applied to particular categories of income:

- Income is received by way of grants and is included in full in the receipts and payments account when received.
- Income from charitable activities are accounted for when earned.

#### (e) Expenditure

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

# St Benedicts Pre-School

## Notes to the financial statements

Year ended 5 April 2021

---

### 3. Income from grants

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Funding from Suffolk County Council	85,389	85,389	86,540

All income received in respect of grant income during the period (2020: £86,540) was attributable to unrestricted funds.

### 4. Income from charitable activities

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Fee income from parents	9,042	9,042	7,923

All income received in respect of charitable activities during the period (2020: £7,923) was attributable to unrestricted funds.

### 5. Costs of charitable activities

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Purchases	4,261	4,261	6,077
Wages and salaries	80,187	80,187	75,520
Book purchases	-	-	652
Sundry expenses	5,319	5,319	2,569
Equipment hire	1,020	1,020	1,645
Professional fees	70	70	35
Postage, stationery and telephone	277	277	342
Rent and rates	5,027	5,027	7,277
Repairs and maintenance	1,019	1,019	1,623
Governance costs	1,194	1,194	1,176
Subscriptions	60	60	80
Training	-	-	103
	<u>98,434</u>	<u>98,434</u>	<u>97,099</u>

All expenditure paid in respect of charitable activities during the period (2020: £97,099) was attributable to unrestricted funds.

### 6. Related party transactions

During the period total remuneration of £14,584 (2020: £12,590) was paid to trustees of the Charity.

There were no trustee expenses paid during the period (2020: £Nil).