

South Norwood & Woodside Community Association

(A company limited by guarantee)

Report of the Trustees and Unaudited Financial Statements

Year ended 31 March 2023

Company no: 07258983

Charity no. 1142735



DSK Partners LLP
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COMPANY INFORMATION

COMPANY REGISTRATION NUMBER

07258983

CHARITY REGISTRATION NUMBER

1142735

TRUSTEES

Robert Elliott
Joanna Freeman
Simon Hall
Allison Howe
Karen Jewitt
Geraldine Ozah

REGISTERED OFFICE

c/o Spurgeon's College
189 South Norwood Hill
London
SE25 6DJ

BANKERS

Unity Bank PLC
Nine Brindleyplace
Birmingham
B1 2HB

Cashplus
One London Wall
London
EC2Y 5EB

Independent examiner

DSK Partners LLP
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Croydon
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REPORT OF THE TRUSTEES

The trustees who are also directors of the charity for the purpose of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Governing Document

The organisation is constituted as a company limited by guarantee ("SNWCA") and is therefore governed by a Memorandum and Articles of Association.

Trustees and Officers

The Trustees are as follows:

Robert Elliott	Chair
Joanna Freeman	
Simon Hall	
Allison Howe	
Patricia Hay-Justice (resigned on 16 March 2023)	
Karen Jewitt (appointed on 27 June 2023)	
Geraldine Ozah (appointed on 27 June 2023)	

Objectives and Activities

The objects are as follows:

- To promote the benefits of the inhabitants of South Norwood and Woodside and the neighbourhood without distinction of sex or of political, religious or any other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- To establish or to secure the establishment of a Community Centre and to maintain and manage, and to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Public Benefit & Review of Activities

These objectives are pursued by maintaining a Pop-In focused on providing neighborhood care principally for older persons but also for persons with learning disabilities. The following activities are run from there: -

- a) A Pop-In / Day Centre (with drinks and snacks) and Lunch Club for older people.
- b) An activity centre and lunch for adults with learning disabilities.
- c) Transport services, notably for older/ housebound/ disabled people, to a supermarket in a minibus and older/ housebound disabled people to and from the centre.
- d) Activities for users of the Centre, including exercise classes, bingo and excursions

Review of Operations

SNWCA has maintained active throughout the year. We are very grateful for the volunteers who continued to support SNWCA.

We operate from Spurgeon's College, who are an invaluable partner, including providing facilities at no cost, for which we are most grateful.

We detail below the actions we took as a result of Croydon Council ending the Fund through which we got our core funding.

Main Grants, Commissioned Services and Donations

SNWCA has had funding from Croydon Council for many years. There was a three year funding agreement which ended on 31 March 2023. Sadly, Croydon Council made the decision to terminate the funding for all groups such as ours.

The Ros Harding Trust has been a generous funder of SNWCA for many years. In the year ended 31 March 2023, we received £5,100. We appreciate their ongoing support.

Restructure

Following the decision of Croydon Council to end the fund that had provided us, and many voluntary groups round the borough, the trustees had to look at all aspects of the operations in order to see if and how we could keep the service going.

As a result, since April 2023, we have had to scale back our operations. We have reduced the frequency of our sessions massively and now provide each of the core services (Pop-In/ Lunch Club for older people, activity centre/ lunch for adults with learning disabilities, shopping service). We sold our minibus and have an arrangement with another local organization to use theirs. We have had to become an entirely volunteer-run service and we have

Following consultation with our staff, we had to make both members of staff redundant on financial grounds. They finished their employment on 31 March 2023. They had worked for SNWCA for 14 and 15 years respectively. We want to pay tribute to the many years of loyal service they gave to the charity and its users.

Financial Performance

In the year to 31 March 2023, SNWCA had a deficit of £9,644 (2022 - £2,395). This is after redundancy costs of £13,338 and a profit on disposal of the minibus of £6,749.

The net assets of SNWCA are £11,641, of which the majority is in cash or cash equivalents.

Going Concern Review

The Trustees have assessed the viability of SNWCA. Having taken the actions detailed above and reviewing all current information, including current operational performance and the make-up of the balance sheet and the level of reserves, the Trustees are satisfied that the charity is a going concern.

Risk Management

The Trustees have actively examined all major financial risks, as well as other operational and business risks faced by the charity. The Trustees previously identified that the charity is overly reliant on its core funding agreement with Croydon Council. To mitigate this risk, the Trustees have sought to broaden its funding base, although the pandemic has meant that, at least in the short term, the charity is more dependent than ever on the Croydon Council. Apart from this financial risk, the Trustees believe that they have established systems to alleviate the significant risks as far as is possible.

Reserves policy

The Trustees have reviewed the reserves policy. There is no longer a redundancy reserve, given the staff were made redundant. The other designated reserve has been recalculated to provide for three months of fixed costs.

Trustees' Responsibilities in relation to the financial statements

The Trustees are required by company law to prepare financial statements for each financial year, which give a true and fair view of the financial activities of the company and its financial position at the end of the year. In preparing those statements the Trustees are required to:

- a) select suitable accounting policies and apply them consistently
- b) make judgments and estimates that are reasonable and prudent
- c) state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements.
- d) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the company will continue in operation.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the company and enable them to ensure that the financial statements comply with S419(2) of the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Board of Trustees and signed on its behalf.

Signed for and on behalf of the Trustees

A handwritten signature in black ink, appearing to read 'Robert Elliott', written over a horizontal line.

Robert Elliott, Chair

11th January 2024

South Norwood & Woodside Community Association
Company Number 07258983
Charity Number 1142735

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTH NORWOOD AND WOODSIDE COMMUNITY ASSOCIATION ('THE COMPANY')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Romit Basu FCA
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Date: 11th January 2024

Statement of Financial Activities (including summary income and expenditure account) for the year ended 31 March 2023

	Notes	2023 Unrestricted and Total £	2022 Total £
INCOMING RESOURCES			
Resources from generated funds			
General donations and gifts		133	104
Fundraising		1,074	632
Resources from charitable activities			
Grants, Commissioned Services and Similar	2	34,850	37,403
Other Income		13,024	6,988
Profit on disposal of fixed assets		6,749	-
Total Incoming Resources		55,830	45,127
RESOURCES EXPENDED			
Cost of generating funds:			
Charitable activities		63,891	45,932
Fundraising costs		67	44
Governance costs		1,503	1,538
Interest paid		13	8
Total Outgoing Resources	3,4 -	65,474	47,522
Net movement in Funds		(9,644)	(2,395)
Funds brought forward		21,285	23,680
Funds carried forward	10	11,641	21,285

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

Statement of changes in resources applied for fixed assets for charity use for the year ended 31 March 2023

	2023 Unrestricted and Total £	2022 Total £
Net movement in funds for the year	(9,644)	(2,395)
Depreciation	-	2,824
Resources used for acquisitions of tangible fixed assets	-	-
Net movement in funds available for future activities	(9,644)	429

Statement of Financial Position as at 31 March 2023

	Note	2023		2022	
		£	£	£	£
Fixed Assets					
Investments	5	4,000		4,000	
Tangible Assets	6	-		5,891	
		<u>4,000</u>		<u>9,891</u>	
Current Assets					
Debtors	7	48	1,331		
Cash in bank and at hand		<u>9,874</u>	<u>14,344</u>		
		9,922	15,675		
Creditors: amounts falling due within one year	8	<u>(2,281)</u>	<u>(4,281)</u>		
Net current assets		<u>7,641</u>	<u>11,394</u>		
Net Assets		<u><u>11,641</u></u>	<u><u>21,285</u></u>		
Funds:					
Unrestricted Funds		11,641	21,285		
Restricted Funds		-	-		
Net Assets	11	<u><u>11,641</u></u>	<u><u>21,285</u></u>		

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023. The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2016.

The Trustees acknowledge their responsibilities for:

- ensuring that the charitable company keeps accounting records that comply with section 386 and 387 of the Companies Act 2016; and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies. The financial statements were approved by the Board of Trustees on 11th January 2024 and were signed on its behalf by:



Robert Elliott
Trustee

Notes forming part of the financial statements for the year ended 31 March 2023

1. Accounting policies

1.1 Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in Pound sterling (£) which is also the functional currency of the company and rounded to the nearest pound.

1.2 Company status

SNWCA is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member.

1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the financial statements for services donated by volunteers.

1.4 Resources expended

Resources expended are included in the Statement of Financial Activities on an accrual's basis, inclusive of any VAT which cannot be recovered.

1.5 Deferred Income

In accordance with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met are deferred on an accrual's basis to the period to which they relate. Such deferrals are shown in the notes to the accounts.

1.6 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. These funds are held to finance both working capital and capital investment.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each such fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund, where permitted by the relevant agreements. The aim and use of each such fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

Notes forming part of the financial statements for the year ended 31 March 2023 (cont.)

1.7 Tangible fixed assets

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives.

Minibus	20% straight line basis
Equipment	25% straight line basis
Computers	25% straight line basis

Where assets are acquired under a finance lease or hire purchase agreement, the depreciation rate will be increased if required to ensure that the assets are fully depreciated at the end of the lease period.

At each statement of financial position date, the company reviews the carrying amount of its tangible fixed assets to determine whether there is any indication that any items have suffered an impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any. Where it is not possible to estimate the recoverable amount of the asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs. However, consumables and similar that may or may be usable for more than one year are taken direct to the Income and Expenditure Account.

1.8 Hire purchase and finance lease agreements

Assets held under hire purchase agreements are capitalized and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the profit and loss account on an accruals basis.

1.9 Taxation

The charitable company is exempt from corporation tax on all its charitable activities.

1.10 Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

2. Grants and Commissioned Services

	2023	2022
	£	£
London Borough of Croydon	29,750	28,082
Ros Harding Trust	5,100	5,500
Liverpool Victoria	-	550
HMRC CJRS	-	3,271
	<u>34,850</u>	<u>37,403</u>

Notes forming part of the financial statements for the year ended 31 March 2023(cont.)

3. Charitable expenditure including management and administration

	2023	2022
	Unrestricted & Total	Total
	£	£
Staff Costs	47,108	32,404
Direct Charitable Operating Costs	12,585	9,885
Support costs: Premises Costs	510	546
Support costs: Administrative Costs	3,688	3,097
Fundraising Costs	67	44
Governance Costs	1,503	1,538
Finance Costs	13	8
	65,474	47,522
Other direct costs include:	2023	2022
	£	£
Independent Examiners' fees (including VAT)	960	942
Depreciation of owned assets	-	2,824
Operating lease rentals – Land and Buildings	400	600
Total	1,360	4,366

4. Staff and trustee remuneration

4.1 Staff costs

	2023	2022
	£	£
Wages and salaries	46,488	31,824
Employer Pension costs	620	580
	47,108	32,404

There were no employees whose emoluments as defined for taxation purposes amounted to over £60,000 in either year.

The average number of full-time equivalent employees was 2 (2022 – 2), all working on charitable activities and general management.

4.2 Trustees' remuneration

The trustees neither received nor waived any emoluments for services as trustees during the year (2022: Nil).

5. Investments

	2023	2022
	£	£
National Savings Income Bonds	4,000	4,000

Notes forming part of the financial statements for the year ended 31 March 2023 (cont.)

6. Tangible fixed assets

	Computer	Minibus	Total
	£	£	£
Cost			
As at 1 April 2022	476	14,118	14,594
Disposals		(14,118)	(14,118)
As at 31 March 2023	476	-	476
Depreciation			
As at 1 April 2022	476	8,227	8,703
Elimination on disposals		(8,227)	(8,227)
As at 31 March 2023	476	-	476
Net Book Value			
As at 31 March 2023	-	-	-
As at 31 March 2022	-	5,891	5,891

7. Debtors

	2023	2022
	£	£
Sundry Debtors	-	400
Prepayments and accrued income	48	931
	<u>48</u>	<u>1,331</u>

8. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	2,281	4,281
	<u>2,281</u>	<u>4,281</u>

9. Capital commitments

The capital commitments are £nil (2022 - £nil).

10. Operating Lease Commitments

There were operating lease commitments of £600 per annum on a rolling tenancy, which ended in Autumn 2022 by mutual agreement.

Notes forming part of the financial statements for the year ended 31 March 2023 (cont.)

11 Funds

	As at 1 April 2022	Income	Expenditure	Transfers	As at 31 March 2023
	£	£	£	£	£
Unrestricted Funds					
Redundancy Reserve	12,420	-	(13,338)	918	-
Operational Reserve	6,000	-	-	(5,500)	500
Total designated funds	18,420	-	(13,338)	(4,582)	500
General Reserve	2,865	55,830	(52,136)	4,582	11,141
Total unrestricted funds	21,285	55,830	(65,474)	-	11,641

The redundancy reserve was set at the total amount payable if all staff were made redundant. The operational reserve is some three months' fixed cash costs (principally insurance, telephone, printer).

12. Contingent Liabilities

The trustees are not aware of any contingent liabilities.

13. Related party transactions

The trustees neither received nor waived any emoluments for services as trustees during the period. The only related party transactions were reimbursements of expenses incurred on behalf of SNWCA.

14. Ultimate Controlling Party

SNWCA does not consider it has an ultimate controlling party.