



# Trustees' Annual Report for the period

Period start date 01.04.2020 Period end date 31.03.2021  
 From

## Section A Reference and administration details

Charity name	Silkstone community centre		
Other names charity is known by	Huskar Community Rooms		
Registered charity number (if any)	1142715		
Charity's principal address	The Cross		
	Silkstone		
	Barnsley		
	South Yorkshire		
	Postcode	S75 4LX	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Linda Jackson	Chair		
2	Nick Perry	Treasurer		
3	Paul Denton	Caretaker		
4	Robert Flewitt	Safeguard		
5	Maria Penrose			
6	Chris Hale	Grants/ liason		
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Committee
Trustee selection methods (eg. appointed by, elected by)	Original committee who started fund raising were then elected as members and re-elected each year

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Each member has a specific role – all policies updated by secretary and signed off by committee  
Bi annual meetings held formally to review accounts and general updates  
Regular emails and updates from meetings with other parties and treasurer / chair circulated as necessary

Some elements not taken place this year due to iompect of COVID

Secretary role now vacant and

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

We have created a safe and fit for purpose environment for local community users at an affordable rate.  
The community rooms are managed on a non profit making basis and surplus income is reinvested into the facilities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Community centre offers a wide range of activities for all ages and groups.

The activity side has brownies scouts/ cubs / beavers as regular users and have been in the centre since it was created

We have a craft club which aims to include older and vulnerable members of the parish and is very successful and well attended

Sports clubs are available for fitness

Mother and toddler and baby phonics are also weekly groups

In the dance studio we have daily dance activities including weekends, pilates and yoga are also run in here.

NHS England has utilised our facilities this year for rehabilitation and support and has been very well attended

A local photographer also runs monthly sessions

The facilities are available for rent for local people to hire for parties and general activities via a booking system that is available to all through social media, parish newsletters, noticeboards, banners and leaflets.

The centre is now used as the designated polling station for the two parishes to avoid the local school having to be closed for voting

COVID has meant the centre closed for large periods of time, however, when it was allowed to open we adhered to all recommendations on signage, cleaning etc

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All surplus income is reinvested in the centre , for example new chairs, tables, improved security, ventilation upgrades, equipment and this year redecoration throughout.  
Defibrillator attached to outside of building and committee fully trained on usage



**Summary of the main achievements of the charity during the year**

Original committee is still in place from the beginning of the project with the exception of the treasurer, the team have strived to deliver a clean, safe and accessible centre for all groups in the surrounding area. We have contributed to the community by offering the facility at reduced rates to ensure it is fully utilised and accessible.

All excess funds have been re invested to ensure the centre is kept to a high standard and has all the correct facilities in place

Supported village fair with use of centre and all group users raised funds for local causes, including defibrillator for outside of centre.

This year we aim to fill any available slots withy more users

We are reviewing the heating system to reduce running costs by introducing zones and make it more controllable and efficient.

Additionally recruiting a secretetary and new committee members to aid succession planning.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We have a £3K reserve

This is the buffer agreed to ensure we cover any fluctuations in payments and still be able to repay the loan for the cost of the centre being built. The remainder has been moved into a savings account.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

Continue to provide an excellent facility for the surrounding communities

Look to increase usage to capacity

Continue to effectively manage costs and incomes as well as daily management of the centre to a very high standard.

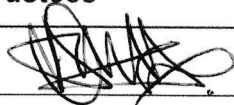
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Linda Susan Jackson

**Position (eg Secretary, Chair, etc)**

Chair

**Date**

05.12.2021

## Receipts & Payments Account for the Financial Year Ended 31-Mar-21

	Current Financial Year, Apr'20-Mar'21				Last Year
	Unrestricted Funds	Designated Funds	Restricted Funds	Total	Total
	£	£	£	£	£
<b>RECEIPTS</b>					
Voluntary Income	0			0	0
Income Generation	5,770		0	5,770	23,085
Investment Income	0		0	0	0
Charitable Income	19,431		0	19,431	647
Advance Receipts	0		0	0	0
<b>TOTAL RECEIPTS</b>	<b>25,201</b>		<b>0</b>	<b>25,201</b>	<b>23,732</b>
<b>PAYMENTS</b>	£	£	£	£	£
<b>Costs of Generating Funds</b>					
Fundraising	0	0	0	0	0
<b>Charitable Activities</b>					
Projects					
Event 3			0	0	-
Other Activities	0			0	0
<b>Sub-total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Support Costs</b>					
Governance	0	0	0	0	0
Salaries	2,990	0	0	2,990	5,077
Administration	13,431	2,030	0	15,460	22,409
<b>Sub-total</b>	<b>16,421</b>	<b>2,030</b>	<b>0</b>	<b>18,450</b>	<b>27,486</b>
<b>Advance Payments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PAYMENTS</b>	<b>16,421</b>	<b>2,030</b>	<b>0</b>	<b>18,450</b>	<b>27,486</b>
<b>NET RECEIPTS-PAYMENTS</b>	<b>8,781</b>	<b>-2,030</b>	<b>0</b>	<b>6,751</b>	<b>-3,754</b>

## Movements in Funds for the Financial Year Ended 31-Mar-21

	Bt'Fwd at 31-Mar-21	Receipts in Period	Payments in Period	Transfers in Period	Cd'Fwd at 31-Mar-21
<b>Cash Assets</b>					
<b>Cash at Bank &amp; in Hand</b>					
Petty Cash	0	0	0	0	0
Bank, Current Account	4,537	25,246	-18,549	0	11,235
	4,537	25,246	-18,549	0	11,235
<b>Investment/Deposit Accounts</b>	<b>Bt'Fwd</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Net Transfers</b>	<b>Cd'Fwd</b>
Bank, Deposit Account	3,737	0	0	0	3,737
<b>Total Cash Assets</b>	<b>8,274</b>				<b>14,972</b>
<b>Comprising:</b>					
<b>General (Unrestricted) Fund</b>	7,424	25,246	-16,519	0	16,152
<b>Designated (Unrestricted) Funds</b>	850		-2,030		-1,180
<b>Restricted Funds</b>					
Vending Machine	0	0	0	0	0
<b>Total Restricted Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Funds</b>	<b>8,274</b>				<b>14,972</b>

## Statement of Assets & Liabilities as at 31-Mar-21

	Unrestricted Funds	Designated Funds	Restricted Funds	Total at 31-Mar-21
<b>Cash Assets</b>	16,152	-1,180	-	<b>14,972</b>
<b>Other Monetary Assets</b>	0			<b>0</b>
<b>Investments Assets</b>	0			<b>None</b>
<b>Assets Retained for Own Use</b>	0	-	-	<b>0</b>
<b>Liabilities</b>	0			<b>None</b>

Cash, current & deposit bank accounts

Money still to be claimed, eg: Gift Aid

Stocks, shares, bonds, etc.

Physical assets - eg: computers, furniture

Commitments not yet paid.

Note: Assets retained for own use are shown at purchase price. Current (residual) value is unknown.

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Lisa Cork ACMA  
67 Bluebell Avenue, Penistone,  
Sheffield. S36 6AF

19<sup>th</sup> November 2021

Nicholas Perry  
Silkstone Community Centre  
Silkstone, Barnsley S75 4LX

Dear Nick

I can confirm that I have examined the accounts and bank statements provided for Silkstone Community Centre for the year to 31/03/21.

You have confirmed to me that each expense is fully receipted.

I can confirm that the records produce a balanced set of accounts without the need for any estimated or balancing figures.

I do not require payment for this work as you are a charity and I have given my time voluntarily.

Sincerely,



Lisa Cork ACMA