# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MUCH WENLOCK WITH BOURTON

England & Wales · Charity number 1142708

## Details

| | |
|---|---|
| Other names | MUCH WENLOCK WITH BOURTON P.C.C. |
| Status | Registered |
| Legal form | Previously excepted |
| Registered | 2011-07-04 |
| Register | View on the Charity Commission register |

## Contact

| | |
|---|---|
| Address | 1 Manor House Close<br>Much Wenlock<br>Shropshire<br>TF13 6LZ |
| Phone | 07775567654 |
| Email | ajruk@live.co.uk |
| Website | www.wenlockchurches.co.uk |

## Activities

**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** The P.C.C. has the responsibility of cooperating with the incumbent, Revd M.C. Stafford in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for the maintenance of the fabric of Holy Trinity Church, Much Wenlock. Services and events are open to the public.

## Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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## Geography

- Shropshire

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2025-12-31 | £211,410 | £199,950 | - | - |
| 2024-12-31 | £177,107 | £201,767 | - | - |
| 2023-12-31 | £132,494 | £126,068 | - | - |
| 2022-12-31 | £132,653 | £133,095 | - | - |
| 2021-12-31 | £182,654 | £110,202 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| **The Reverend Prebendary Matthew Charles Stafford** | Chair | 2015-03-14 |
| Alison Ruth Dixon | | 2019-07-15 |
| Andrew Ramsay | | 2023-05-21 |
| Ann Margaret Craig | | 2018-06-28 |
| FRANCINE MARGARET SUZANNE COULSON-JOY | | 2016-04-14 |
| GILLIAN VALERIE DAVIS | | 2011-07-04 |
| MARK JOHN LAWS | | 2013-08-13 |
| Susan Crooke-Williams | | 2017-06-15 |
| Susan Gilling | | 2022-05-22 |

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# Accounts

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

# Statement of Financial Affairs

**For year ending 31st December 2025**

| | Unrestricted & Designated Fund | Restricted Fund | 2025 Total Funds | 2024 Total Funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Income From: | | | | |
| Donations & legacies | 127,611 | 33,658 | 161,269 | 120,026 |
| Charitable Activities | 4,136 | 472 | 4,608 | 3,446 |
| Other related activities | 19,844 | 2,532 | 22,376 | 22,815 |
| Investment | 5,705 | | 5,705 | 5,439 |
| Other income | 17,452 | | 17,452 | 27,980 |
| Total income | 174,748 | 36,662 | 211,410 | 177,108 |
| Expenditure on: | | | | |
| Raising funds | 520 | | 520 | 1,682 |
| Charitable activities | | 5,135 | 5,135 | 8,018 |
| Other expenditure | 127,746 | 66,606 | 194,295 | 192,069 |
| Total expenditure | 128,587 | 71,741 | 199,950 | 201,767 |
| Net income/exp. | 46,161 | (35,079) | 11,460 | (24,659) |
| Totals B/F. | 30,380 | 75,383 | 105,763 | 130,799 |
| Nett accruals | | | (1,019) | |
| Totals C/F. | 75,900 | 40,304 | 116,204 | 105,763 |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

## BALANCE SHEET AT 31 DECEMBER 2025

| **CURRENT ASSETS** | | **2025** | | **2024** |
|---|---|---|---|---|
| | | £ | | £ |
| Bank Current accounts | | 3,780 | | 1,445 |
| Bank Deposit account | | 21,935 | | 17,147 |
| Bank CCLA account | | 91,468 | | 87,507 |
| Cash in Hand | | 40 | | 40 |
| | | 117,223 | | 106,140 |
| Debtors & Prepayments | | 458 | | 1,148 |
| | | 117,681 | | 107,278 |
| Less Current Liabilities | | (1,477) | | (1,524) |
| | | **116,204** | | **105,764** |
| **Represented by: -** | | | | |
| General | | 36,961 | | 22,151 |
| **Designated** | | | | |
| Mission | 2,119 | | 2,119 | |
| Fabric | 3,591 | | 4,735 | |
| | | 5,710 | | 6,854 |
| **Restricted** | | | | |
| Bourton | 5,065 | | 7,984 | |
| Sharpen | 3,500 | | 3,700 | |
| Fabric | 64,968 | | 65,075 | |

| | | |
|---|---|---|
| | 73,533 | 76,759 |
| | **116,204** | **105,764** |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

**Statement of Financial Affairs for year ending 31st December 2025**

| | | **2025** | | | **2024** |
|---|---|---|---|---|---|
| | **General Unrestricted** | **Designated Unrestricted** | **Restricted Funds** | **Total Funds** | **Total Funds** |
| **Income** | **£** | **£** | **£** | **£** | **£** |
| Giving | 41,531 | | | 41,531 | 47,022 |
| Charitable collections | | | 5,136 | 5,136 | 5,277 |
| Tax refunds | 12,432 | | | 12,432 | 13,348 |
| Donations | 65,570 | | 31,053 | 96,623 | 49,992 |
| Grants | | 7,634 | | 7,634 | 1,600 |
| Fees | 4,136 | | 472 | 4,608 | 3,446 |
| Events | 5,361 | | | 5,361 | 7,865 |
| Herald | 14,482 | | | 14,482 | 14,950 |
| Sundry | 641 | | | 641 | 291 |
| Bank Interest | 5,705 | | | 5,705 | 5,439 |
| Loan repayment | | | | | 2,500 |
| VAT Refund | 17,252 | | | 17,252 | 3,867 |
| **Total** | **167,110** | **7,634** | **36,662** | **211,410** | **155,597** |
| | | | | | |
| **Expenditure** | | | | | |
| Distribute Charities | | | 6,491 | 6,491 | 8,018 |
| Parish Promise | 60,000 | | | 60,000 | 60,000 |
| Staff | 9,379 | | | 9,379 | 9,238 |
| Team expenses | 4,300 | | | 4,300 | 4,525 |
| Mission expenses | - | | | - | - |
| Utilities | 9,051 | | 597 | 9,648 | 9,787 |
| Insurance | 4,822 | | | 4,822 | 4,296 |
| Cleaning | 616 | | | 616 | 136 |
| Repair & Replace | | 21,247 | 62,701 | 83,948 | 75,340 |
| Churchyard Maint. | 3,204 | | 1,552 | 4,756 | 9,786 |
| Sanctuary exp. | 983 | | | 983 | 847 |
| Bellringers exp. | 32 | | | 32 | 32 |
| Choir exp. | 137 | | | 137 | 270 |
| Admin exp. | 1,037 | | | 1,037 | 657 |
| Herald exp. | 11,563 | | | 11,563 | 15,039 |
| Fund raising | 519 | | | 519 | 1,682 |

| | | | | | |
|---|---|---|---|---|---|
| Sundry | 1,319 | | 400 | 1,719 | 2,115 |
| **Total expenditure** | **106,962** | **21,248** | **71,741** | **199,950** | **201,676** |
| **Movement** | | | | **11,460** | **(46,079)** |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

**Notes to the Financial Statement or year ended 31st December 2025**

Notes to the 2025 accounts:

A. The replacement organ project was completed thanks to a third and final donation a generous donor. We successfully applied for a VAT refund for the project, and this amounted to £17,252.
B. The closure of the separate "Friends of Holy Trinity", resulted in them donating £7,634 to us.
C. The Wenlock Herald returned to profitability thanks to a switch to a new print company. In 2025. The publication made a profit of £2,719.

1) The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the accounts of PCCs and with the Regulations "true and fair view" provisions.
2) Unrestricted Funds

   These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for its own use or spending on a future project.

3) Restricted Funds

   These are income funds that must be spent on restricted purposes.
   Sharpen restricted fund is a legacy that must be spent on the upkeep of a grave in the Town Cemetery.
   The Much Wenlock Fabric fund is a legacy from one parishioner to be spent on the upkeep of the building.
   The Bourton restricted fund was a legacy for the upkeep of the churchyard.

4) Designated and Restricted Funds

| | As at 01/01/25 | Income | Expenditure | As at 31/12/25 | NOTES |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | |
| Designated | | | | | |

| | | | | |
|---|---|---|---|---|
| Fabric | 4,735 | | | 3,591 |
| Mission | 2,119 | | | 2,119 |
| Total | 6,854 | | | 5,710 |
| | | | | |
| Restricted | | | | |
| Sharpen | 3,600 | | 100 | 3,500 |
| Fabric Much Wenlock | 65,075 | 63,479 | 63,586 | 64,968 |
| Fabric Bourton | 7,984 | | 2,919 | 5,065 |
| Total | 76,659 | 63,479 | 66,605 | 73.533 |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

5) Staff Costs

| | 2025 | 2024 |
|---|---|---|
| Wages and salaries | £9,237 | £8,694 |
| Average no. of employees | 2 | 2 |

During the year, the PCC employed a Director of Music and a cleaner (both part-time) but no payments were large enough to attract social security costs and no pension contributions were made.

6) Related Parties

There were no employee benefits to key management personnel in the current or previous years.
No payments or expenses were paid to any PCC member, persons closely connected to them or related persons.

7) Analysis of Transfer between Funds

There were no transfers between funds.

8) Current Assets and Prepayments

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Debtors (unrestricted funds) | | |
| Tax recoverable | 458 | |
| Other debtors | | 2,500 |
| | | |
| Liabilities falling due in one year. | | |
| Accruals utilities | 1,477 | 1,584 |

CHARITY COMMISSION
FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

**Section A** Independent Examiner's Report

| | |
|---|---|
| **Report to the trustees/ members of** | PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MUCH WENLOCK WITH BOURTON |
| **On accounts for the year ended** | 31 - 12 - 2025 — **Charity no (if any)** 1142708 |
| **Set out on pages** | (remember to include the page numbers of additional sheets) |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete* [ ] *if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

| | | | |
|---|---|---|---|
| **Signed:** | Melanie Ellison | **Date:** | 3/2/26 |
| **Name:** | MELANIE ELLISON MAAT | | |
| **Relevant professional qualification(s) or body (if any):** | AAT LEVEL 4 DIPLOMA IN PROFESSIONAL ACCOUNTING - FULL MEMBERSHIP OF THE ASSOCIATION OF ACCOUNTING TECHNICIANS | | |

# Accounts

CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

**Section A** Independent Examiner's Report

| | | | |
|---|---|---|---|
| **Report to the trustees/ members of** | | | |
| **On accounts for the year ended** | 31st December 2024 | **Charity no (if any)** | 1142708 |
| **Set out on pages** | | | |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

**Responsibilties and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

| | | | |
|---|---|---|---|
| **Signed:** | Melanie Ellison | **Date:** | 21/5/25 |
| **Name:** | MELANIE ELLISON MAAT | | |
| **Relevant professional qualification(s) or body** | AAT LEVEL 4 DIPLOMA IN PROFESSIONAL ACCOUNTING | | |

| | |
|---|---|
| (if any): | |
| Address: | 3 WESTON |
| | MUCH WENLOCK |
| | TF13 6QT |

| Section B | Disclosure |
|---|---|
| | Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners). |
| Give here brief details of any items that the examiner wishes to disclose. | |

# Statement of Financial Affairs

## For year ending 31st December 2024

| | Unrestricted & Designated Fund | Restricted Fund | 2024 Total Funds | 2023 Total Funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Income From: | | | | |
| Donations & legacies | 98,864 | 21,162 | 120,026 | 102,638 |
| Charitable Activities | | 5,372 | 5,372 | 4,610 |
| Other related activities | 25,114 | 150 | 25,264 | 22,684 |
| Investment | 5,439 | | 5,439 | 2,507 |
| Other income | 18,253 | 2,753 | 21,006 | 60 |
| Total income | 147,670 | 29,437 | 177,107 | 132,494 |
| Expenditure on: | | | | |
| Raising funds | 1,682 | | 1,682 | 493 |
| Charitable activities | | 8,018 | 8,018 | 4,171 |
| Other expenditure | 166,404 | 25,663 | 192,067 | 121,404 |
| Total expenditure | 168,086 | 33,681 | 201,767 | 126,068 |
| Net income/exp. | (20,416) | (4,244) | (24,660) | 6,426 |
| Totals B/F. | 51,172 | 79,627 | 130,799 | 124,373 |
| Nett accruals | (376) | | (376) | |
| Totals C/F. | 30,380 | 75,383 | 105,763 | 130,799 |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

## BALANCE SHEET AT 31 DECEMBER 2024

| **CURRENT ASSETS** | | **2024** | | **2023** |
|---|---|---|---|---|
| | | £ | | £ |
| Bank Current accounts | | 1,445 | | 2,311 |
| Bank Deposit account | | 17,147 | | 102,457 |
| Bank CCLA account | | 87,507 | | 25,075 |
| Cash in Hand | | 40 | | 40 |
| | | 106,140 | | 129,883 |
| Debtors & Prepayments | | 1,148 | | 2,500 |
| | | 107,278 | | 132,383 |
| Less Current Liabilities | | (1,524) | | (1,584) |
| | | **105,764** | | **130,799** |
| **Represented by: -** | | | | |
| General | | 22,151 | | 42,593 |
| **Designated** | | | | |
| Mission | 2,119 | | 2,119 | |
| Fabric | 4,735 | | 6,460 | |
| | | 6,854 | | 8,579 |
| **Restricted** | | | | |
| Bourton | 7,984 | | 16,971 | |
| Sharpen | 3,700 | | 3,900 | |
| Fabric | 65,075 | | 51,685 | |
| Bells | - | | 7,371 | |
| | | 76,759 | | 79,627 |
| | | **105,764** | | **130,799** |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

## Statement of Financial Affairs for year ending 31st December 2024

| | 2024 | | | | 2023 |
|---|---|---|---|---|---|
| | General Unrestricted | Designated Unrestricted | Restricted Funds | Total Funds | Total Funds |
| **Income** | £ | £ | £ | £ | £ |
| Giving | 46,275 | | 330 | 46,605 | 48,458 |
| Gift Day | 417 | | | 417 | 2,155 |
| Charitable collections | | | 5,372 | 5,372 | 9,384 |
| Tax refunds | 13,349 | | | 13,348 | 15,234 |
| Donations | 49,992 | | | 49,992 | 17,861 |
| Grants | 1,600 | | | 1,600 | 4,280 |
| Fees | 3,296 | | 150 | 3,446 | 8,408 |
| Fund Raising (Bells) | | 580 | 20,832 | 21,411 | 7,371 |
| Events | 5,112 | | 2,753 | 7,865 | |
| Legacy etc | | | | - | 2,500 |
| Herald | 14,950 | | | 14,950 | 14,276 |
| Sundry | 292 | | | 291 | 60 |
| Bank Interest | 1,236 | 4,203 | | 5,439 | 2,507 |
| Loan repayment | 2,500 | | | 2,500 | - |
| VAT Refund | 3,868 | | | 3,868 | |
| **Total** | **142,887** | **4,783** | **29,437** | **177,108** | **132,494** |
| **Expenditure** | | | | | |
| Distribute Charities | | | 8,018 | 8,018 | 4,171 |
| Parish Promise | 60,000 | | | 60,000 | 66,296 |
| Staff | 9,238 | | | 9,238 | 8,694 |
| Team expenses | 4,525 | | | 4,525 | 1,406 |
| Mission expenses | - | | | - | 200 |
| Utilities | 9,429 | | 358 | 9,787 | 8,860 |
| Insurance | 4,296 | | | 4,296 | 5,072 |
| Cleaning | 136 | | | 136 | 726 |
| Repair & Replace | | 41,661 | 33,680 | 75,340 | 5,244 |
| Churchyard Maint. | 7,013 | | 2,772 | 9,786 | 8,498 |
| Sanctuary exp. | 847 | | | 847 | 256 |
| Bellringers exp. | 32 | | | 32 | 32 |
| Choir exp. | 270 | | | 270 | 207 |
| Admin exp. | 657 | | | 657 | 497 |
| Herald exp. | 15,039 | | | 15,039 | 14,462 |
| Fund raising | 1,682 | | | 1,682 | 493 |
| Sundry | 1,915 | | 200 | 2,115 | 954 |
| **Total expenditure** | **115,079** | **41,661** | **45,027** | **201,767** | **126,068** |

| | | |
|---|---|---|
| **Movement** | **(24,659)** | **6,426** |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

**Notes to the Financial Statement or year ended 31st December 2024**

Notes to the 2024 accounts:

A. Two exceptional items affected the financial year. A replacement organ was ordered with a potential cost approaching £95K. However, this will be covered by a generous donor. The initial deposit of £34,504K plus VAT has been paid by this person. The second stage payment was paid in January 2025. The bells were subject to a major refurbishment at a cost approaching £25K, although this was covered by funds raised by the bellringers.

B. The Wenlock Herald virtually broke even for the year. However, a switch to a different print company from January 2025 will save us several thousand pounds per year, and thus return it to a measure of profitability.

C. Overall net funds saw a major reduction of over £24K as a result of lower income and increased expenditure.

1) The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the accounts of PCCs and with the Regulations "true and fair view" provisions.
2) Unrestricted Funds

   These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for its own use or spending on a future project.

3) Restricted Funds

   These are income funds that must be spent on restricted purposes.
   Sharpen restricted fund is a legacy that must be spent on the upkeep of a grave in the Town Cemetery.
   The Much Wenlock Fabric fund is a legacy from one parishioner to be spent on the upkeep of the building.
   The Bourton restricted fund was a legacy for the upkeep of the churchyard.

4) Designated and Restricted Funds

| | As at 01/01/24 £ | Income £ | Expenditure £ | As at 31/12/24 £ | NOTES |
|---|---|---|---|---|---|
| Designated | | | | | |
| Fabric | 6,460 | 29,497 | 31,222 | 4,735 | |
| Mission | 2,119 | | | 2,119 | |
| Total | 8,579 | 29,497 | 31,222 | 6,854 | |

| Restricted | | | | |
|---|---|---|---|---|
| Sharpen | 3,900 | | 200 | 3,700 |
| Bellringers | 7,371 | 580 | 7,951 | - |
| Fabric Much Wenlock | 51,685 | 33,640 | 20,250 | 65,075 |
| Fabric Bourton | 16,971 | | 8,987 | 7,984 |
| Total | 79,927 | 34,220 | 37,388 | 76,759 |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

5) Staff Costs

| | 2024 | 2023 |
|---|---|---|
| Wages and salaries | £9,237 | £8,694 |
| Average no. of employees | 2 | 2 |

During the year, the PCC employed a Director of Music and a cleaner (both part-time) but no payments were large enough to attract social security costs and no pension contributions were made.

6) Related Parties

There were no employee benefits to key management personnel in the current or previous years.

No payments or expenses were paid to any PCC member, persons closely connected to them or related persons.

7) Analysis of Transfer between Funds

There were no transfers between funds.

8) Current Assets and Prepayments

| | 2024<br>£ | 2024<br>£ |
|---|---|---|
| Debtors (unrestricted funds) | | |
| Tax recoverable | 1,148 | |
| Prepayments | | |
| Fees | | |
| Other debtors | | 2,500 |
| | 1,148 | 2,500 |
| | | |
| Liabilities falling due in one year. | | |
| Accruals utilities | 1,524 | 1,584 |
| Other creditors | | |
| Receipts in Advance | | |
| | 1,524 | 1,584 |

# Accounts

## Independent Examiner's Report the PCC of Holy Trinity Much Wenlock and Bourton

I report on the accounts of the church for the year ended 31st December 2023 which are set out on pages 2 to 7.

### Respective Responsibilities of PCC and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not requested for this year under section I44(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to: -

- Examine the accounts (under section I45 of the 2011 Act)
- To follow the procedures laid down in the General Directions given by The Charity Commissioners under I45 (5)(b) of the 2011 Act and
- To state whether particular matters have come to my attention

Basis of Independent Examiners report

My examination was conducted in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
    - To keep accounting records in accordance with section I30 of the 2011 Act; and
    - To prepare accounts which accord with the accounting records and comply with the accounting requirement of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

23rd May 2024
Jill Robinson, BSC, BFP, ACA
Field House,
Bourton, Much Wenlock
TF13 6QE

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

# Statement of Financial Affairs

**For year ending 31st December2023**

| | Unrestricted & Designated Fund | Restricted Fund | 2023 Total Funds | 2022 Total Funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Income From: | | | | |
| Donations & legacies | 95,262 | 7,371 | 102,633 | 105,078 |
| Charitable Activities | 4,610 | | 4,610 | 8,224 |
| Other related activities | 22,684 | | 22,684 | 18,507 |
| Investment | 2,107 | 400 | 2,507 | 751 |
| Other income | 60 | | 60 | 93 |
| Total income | 124,723 | 7,771 | 132,494 | 132,653 |
| Expenditure on: | | | | |
| Raising funds | 493 | | 493 | 713 |
| Charitable activities | 4,171 | | 4,171 | 3,166 |
| Other expenditure | 114,494 | 6,910 | 121,404 | 129,216 |
| Total expenditure | 119,158 | 6,910 | 126,068 | 133,095 |
| Net income/expenditure | 5,565 | 861 | 6,426 | (442) |
| Choir & Bellringers accounts removed | | | | (7,181) * |
| Totals brought forward. | 45,607 | 78,766 | 124,373 | 131,996 |
| Totals carried forward. | 51,172 | 79,627 | 130,799 | 124,373 * |

- **The 2022 accounts included accounts owned by the Bellringers and Choir. These have been removed from the balance sheet to provide an accurate comparison with 2023. See Note A.**

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

## BALANCE SHEET AT 31 DECEMBER 2023

| **CURRENT ASSETS** | | **2023** | | **2022** |
|---|---|---|---|---|
| | | £ | | £ |
| Bank Current accounts | | 2,311 | | 4,599 * |
| Bank Deposit account | | 102,457 | | 98,708 |
| Bank CCLA account | | 25,075 | | 31,079 |
| Cash in Hand | | 40 | | 40 |
| Debtors & Prepayments | | 2,500 | | 4,585 |
| | | 132,383 | | 139,011 |
| Less Current Liabilities | | (1,584) | | (14,638) |
| | | **130,799** | | **124,373** |
| **Represented by: -** | | | | |
| General | | 42,593 | | 35,820 |
| **Designated** | | | | |
| Mission | 2,119 | | 2,119 | |
| Fabric | 6,460 | | 7,668 | |
| | | 8,579 | | 9,787 * |
| **Restricted** | | | | |
| Bourton | 16,971 | | 19,617 | |
| Sharpen | 3,600 | | 3,600 | |
| Fabric | 51,685 | | 55,549 | |
| Bells | 7,371 | | | |
| | | 79,627 | | 78,766 |
| | | **130,799** | | **124,373** |

* The 2022 accounts included accounts owned by the Bellringers and Choir. These have been removed from the balance sheet to provide an accurate comparison with 2023. See Note A

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

## Statement of Financial Affairs for year ending 31st December 2023

| | 2023 | | | | 2022 |
|---|---|---|---|---|---|
| | General Unrestricted | Designated Unrestricted | Restricted Funds | Total Funds | Total Funds |
| **Income** | **£** | **£** | **£** | **£** | **£** |
| Giving | 48,458 | | | 48,458 | 53,978 |
| Gift Day | 2,155 | | | 2,155 | 2,101 |
| Charitable collections | 4,610 | | | 4,610 | 2,419 |
| Funerals/Weddings | 4,774 | | | 4,774 | 3,073 |
| Tax refunds | 15,234 | | | 15,234 | 15,530 |
| Donations | 17,861 | | | 17,861 | 17,479 |
| Grants | 4,280 | | | 4,280 | 8,478 |
| Fees | 8,408 | | | 8,408 | 8,224 |
| Fund Raising (Bells) | | | 7,371 | 7,371 | 3,893 |
| Legacy etc | 2,500 | | | 2,500 | 1,500 |
| Herald | 14,276 | | | 14,276 | 15,133 |
| Sundry | 60 | | | 60 | 93 |
| Bank Interest | 2,107 | | 400 | 2,507 | 752 |
| **Total** | **124,723** | | **7,771** | **132,494** | **132,653** |
| **Expenditure** | | | | | |
| Distribute Charities | 4,171 | | | 4,171 | 3,166 |
| Charitable giving | | | | | 252 |
| Parish Promise | 66,296 | | | 66,296 | 65,272 |
| Staff | 8,694 | | | 8,694 | 6,717 |
| Team expenses | 1,406 | | | 1,406 | 2,750 |
| Mission expenses | 200 | | | 200 | 452 |
| Utilities | 8,860 | | | 8,860 | 7,296 |
| Insurance | 5,072 | | | 5,072 | 4,497 |
| Cleaning | 726 | | | 726 | 248 |
| Repairs | | 1,208 | 4,036 | 5,244 | 9,783 |
| Churchyard Maint. | 5,624 | | 2,874 | 8,498 | 13,496 |
| Sanctuary exp. | 256 | | | 256 | 499 |
| Bellringers exp. | 32 | | | 32 | 32 |
| Choir exp. | 207 | | | 207 | 1,205 |
| Admin exp. | 497 | | | 497 | 950 |
| Herald exp. | 14,462 | | | 14,462 | 13,756 |
| Fund raising | 493 | | | 493 | 712 |
| Sundry | 954 | | | 954 | 2,012 |
| **Total expenditure** | **117,950** | **1,208** | **6,910** | **126,068** | **133,095** |
| **Movement** | **6,773** | **(1,208)** | **861** | **6,426** | **(442)** |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

## Notes to the Financial Statement or year ended 31st December 2023

It was decided that since the two churches were combined some time ago into a single PCC, the accounting needed to be consolidated. The Bourton bank accounts are now closed, with the money held in the combined Much Wenlock and Bourton bank account. The separate Bourton accounts are marked as such. Bourton is not a separate charity, so Gift Aid must be reclaimed through Much Wenlock.

The previous ten bank accounts have been consolidated into five.

The simplification of the accounting will continue into 2024, with plans to dramatically reduce the excessive complexity of previous accounting.

Notes to the 2023 accounts:

A. Until now, the balance sheet included two bank accounts for the choir and bellringers. These are owned and operated by those two groups and the PCC has no control over them and has no say in how the money is raised or spent. It was agreed that they should not be on our balance sheet. We consulted the Diocesan finance director, who confirmed that they needed to be removed from our balance sheet.
B. The Bellringers have been successful in raising funds for the future repairs to the bells. Most of the almost £25,000 raised is promised to the Bellringers including various grants, once the total has been reached. A much smaller sum is held by the PCC and is marked as being for the bells. A deposit was paid in March 2024 of £6,681 by the PCC from the money held by the PCC in order to facilitate commencement of the work.
C. An initial 50% payment has been made for the decoration of the tower at Bourton. This amounted to £3,150. The balance will not be due until the work has been completed.
D. The PCC had loaned £2,500 to Much Wenlock Ecclesiastical Society. This was outstanding at year end but repaid in March 2024.
E. The increase in staff costs relates to a change of church cleaner, with the new incumbent working longer hours.

1) The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the accounts of PCCs and with the Regulations "true and fair view" provisions.
2) Unrestricted Funds

   These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for its own use or spending on a future project.

3) Restricted Funds

   These are income funds that must be spent on restricted purposes.
   Sharpen restricted fund is a legacy that must be spent on the upkeep of a grave in the Town Cemetery.
   The Much Wenlock Fabric fund is a legacy from one parishioner to be spent on the upkeep of the building.
   The Bourton restricted fund was a legacy for the upkeep of the churchyard.

4) Designated and Restricted Funds

| | As at 01/01.23 £ | Income £ | Expenditure £ | As at 31/12/23 £ | NOTES |
|---|---|---|---|---|---|
| Designated | | | | | |
| Bell Ringers | | | | Nil | A |
| Choir | | | | Nil | A |
| Fabric | 7,668 | | 1,208 | 6,460 | |
| Mission | 2,119 | | | 2,119 | |
| Total | 9,787 | | 1,208 | 8,579 | |
| Restricted | | | | | |
| Sharpen | 3,600 | | | 3,600 | |
| Bellringers | | 7,371 | | 7,371 | |
| Fabric Much Wenlock | 55,549 | 144 | 4,008 | 51,685 | |
| Churchyard Bourton | 7,531 | 256 | | 7,787 | |
| Fabric Bourton | 12,086 | | 2,902 | 9,184 | |
| Total | 78,766 | 7,771 | 6,910 | 79,627 | |

**The Parochial Church Council of the Ecclesiastical Parish of Much Wenlock with Bourton**

**Registered Charity No. 1142708**

5) Staff Costs

| | 2023 | 2022 |
|---|---|---|
| Wages and salaries | £8,694 | £6,717 |
| Average no. of employees | 2 | 2 |

During the year, the PCC employed a Director of Music and a cleaner (both part-time) but no payments were large enough to attract social security costs and no pension contributions were made.

6) Related Parties

There were no employee benefits to key management personnel in the current or previous years.
No payments or expenses were paid to any PCC member, persons closely connected to them or related persons.

7) Analysis of Transfer between Funds

There were no transfers between funds.

8) Current Assets and Prepayments

| | 2023<br>£ | 2022<br>£ |
|---|---|---|
| Debtors (unrestricted funds) | | |
| Tax recoverable | | 2,489 |
| Prepayments | | 984 |
| Fees | | 242 |
| Other debtors | 2,500 | 870 |
| | 2,500 | 4,585 |
| | | |
| Liabilities falling due in one year. | | |
| Accruals utilities | 1,584 | 3,262 |
| Other creditors | | 3,896 |
| Receipts in Advance | | 7,480 |
| | 1,584 | 14,638 |

# Accounts

# HOLY TRINITY CHURCH MUCH WENLOCK AND HOLY TRINITY CHURCH BOURTON

## ANNUAL REPORT AND FINANCIAL STATEMENTS

## For the year ended 31st December, 2022

Registered Charity No 1142708

Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton

Registered Charity No 1142708

## ANNUAL REPORT FOR YEAR ENDED 31ST DECEMBER 2022

Holy Trinity Church Much Wenlock is situated in Wilmore Street, Much Wenlock and Holy Trinity Church Bourton, is in the village of Bourton, just outside Much Wenlock.

Holy Trinity Church is part of the Diocese of Hereford within the Church of England.

| | |
|---|---|
| Correspondence Address | The Rectory, New Road, Much Wenlock, Shropshire, TF13 6EQ |
| Our website I | www.muchwenlockchurch.co.uk |

PCC Members during the year

| | |
|---|---|
| Chair | Revd Preb M C Stafford |
| Vice Chair | Mr A P Walker died March 2022 |
| | Mr N Norbury appointed May 2022 |
| Church Warden | Mrs S J Crooke-Williams |
| Church Warden | Miss E Downes |
| Secretary | Mrs A Dixon |
| Treasurer | Mrs M Parker |
| Deanery Synod Rep | Mrs B Bull |
| | Mrs G Davis |
| | Mrs G Reynolds (Mothers Union) |
| Parish Safeguarding Officer | Mrs S Gilling |
| Elected Members | Mrs A Craig |
| | Mrs F Coulson-Joy |
| | Mr M Laws |
| | Mr R Hawthorn |
| | Mr P Ward resigned May 2022 |

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

| | |
|---|---|
| **Associate Priests** | **Revd. Philip Bytheway died November 2022** |
| | **Revd. David Janes** |
| | **Revd Canon Robert Bull** |
| | **Revd Sam Mann** |
| **Reader** | **Mr Paul Trenberth** |
| **Director of Music** | **Mr Brendon Quinn** |
| **Electoral Role Officer** | **Mrs Julie Quinn** |
| **Tower Captain** | **Mrs Valerie Roberts** |

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

# Report and Accounts for the Parochial Church Council for 2022

**Aims and purposes**

Holy Trinity Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, The Revd. Matthew Stafford, in promotion in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical

**Objectives and Activities**

The PCC is committed to enabling as many people to worship at our churches and to become part of our parish community. The PCC maintain an overview of worship throughout the parish.

Our services and worship put faith into practice through prayer and Scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

In particular we try to enable ordinary people to live out their faith as part of our parish community through:-

- Worship and prayer, learning about the gospel, developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work.

To facilitate the work, it is important that we maintain the fabric of the two churches

**Achievements and performance**

**Worship and prayer**

The PCC is keen to offer a range of services during the week including Prayer Group on Mondays, Holy Eucharist on Wednesdays together with Sunday Worship.

Prayer group usually meets on Monday mornings at 10.00am. It offers up to the Lord the prayers written on the prayer papers by those who come into the church for help, consideration and to voice their gratitude. The Prayer Board is still being used. On the side of caution paper is provided but we ask people to use their own pens. We are open now because the Church is open but of course we had to seal the prayer board off when the Church doors were closed. We use a small artificial tree as well to encourage the children to write a prayer or draw a picture on a "leaf". Both facilities are well used.

**Aidan Walker**

It is with great sadness that we have to report that Aidan died in March 2022.
Adian had been a trustee, vice chair of the PCC and great servant for some considerable time.
He spent many hours checking and maintaining the building, central heating etc.
and he was very supportive to all who knew him. He will be sorely missed.

**Much Wenlock Christmas Fayre**

The Christmas Fayre took place again in 2022. The Church participated along with other local charities and businesses. This was a significant fundraising day.

**Plough Man's Lunch**

The charity appeal will change from 'Soup' to 'Plough Man's Lunch in 2023. It will take place on the second Friday of the month. The time will be from 12 noon until 1.30pm. The charity changes each month and we will try to promote local or smaller, less well known appeals. The first one will take place on Friday 13th January 2023.

**Prayer Board**

The Prayer Board continues to be filled with requests for the Lord's help in many ways. Our small group is ever faithful in meeting for a short time on Monday mornings. We commit ourselves on the understanding that biblically 'where two or three gather in my name' there is an energy and power that comes from this but everything we know is in the hands of Jesus. It would be good to see some new faces to share this precious time.

**Mothers Union**

At the AGM it was decided that the meetings should be held in the church. Several speakers have visited including Julie Quinn, David Janes and Sue Crooke-Williams. Socially a garden party took place at Nancy Owen's House and the annual dinner was held at the Talbot Inn.

Members continue to meet in fellowship and they plan a full programme for 2023. Due to diminishing membership the contributions to diocesan charity concerns have reduced but fundraising will continue.

**Encircled with Care**

This group has not been active for the last two years due to Covid. It is proposed to restart activities in 2023. We hope to extend the range of things we do over time to end the isolation of individuals and help them back to feelings of belonging. We are keen to improve activities for those living with dementia .

**Bell ringers**

It was with great sadness that we lost one of our ringers in 2022. David Lees died in June and he had been ringing at Much Wenlock since the early 1980s. He was a truly faithful ringer, always trying to arrange any commitments on a Sunday around service ringing. Despite an extreme shortage of ringers the bells have been rung for Sunday Service with the help of ringers from Church Stretton and Atcham and we are extremely grateful to them. In November a leaflet was included in the parish magazine asking for people to come forward to learn the art of bellringing. Three or four people have shown an interest and it is hoped that they may start learning in 2023. We would like to have our own band of ringers in time to ring for the coronation of King Charles III.
In November Mrs Valerie Robers, Tower Captain, completed seventy years of bellringing and this was marked with a peal by friends from around the Diocese.

**Church Choir**

The parish church choir lead the music at all term time services during 2022. There is a strong regular membership with a wide age range. We are in the fortunate position of having an assistant organist and now a newly appointed organ scholar.
The majority of the younger choristers took part in the Royal School of Church Music summer school at Bath. This had been cancelled for the last two years due to Covid.

**Churchyard Maintenance**

We are indebted to Neil Warrington for all his hard work restoring the boundary wall. Over nine years Neil has deconstructed, mainly the upper levels of the wall, removed very invasive ivy , reconstructed and repointed the walls. The construction work has been carried out with 3:1 lime mortar mix, sometimes including an addition of fine gravel where spaces to be filled are large. In suitable weather conditions, Neil has worked three mornings per week. He has enjoyed the odd conversations with passers by, but this has not speeded the work up! In the past year Neil has been ably assisted by Chris de Souza, who has proved to be a first rate pointer of the lower wall, where Neil finds it difficult.
The target date for completion is Easter 2023.

During 2022 considerable work has been undertaken thinning the lime trees. We are indebted to the Priory Hall Committee and Wenlock Estates for grants towards this work.

**Pastoral Care**

Revd Matthew Stafford has visited members of our parish, at their request, in their homes, nursing homes and hospital

## Mission and Evangelism

Helping those in need is a demonstration of our faith
Our parish magazine, the Wenlock Herald, is distributed monthly to every household in the parish. The magazine keeps our parishioners informed of important matters

## Statement of Safeguarding Principles

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 and our church is committed to:-

- Promoting a safe environment and culture
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church
- Responding promptly to any safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse and any other affected persons
- Responding to those that may pose a risk to others.

The Safeguarding Action plan was compiled by the PSO (Parish Safeguarding Officer) agreed by the PCC and is a living document, being monitored and updated on a regular basis.

PCC Members have completed their Safeguarding training and have received certificates, notifying the PSO.

DBS checks have been carried out for the majority of the PCC and are monitored for renewals on a

3 year cycle.

Safeguarding has been included on the PCC Agenda as a regular/standard item

## Financial Review

The accounts for 2022 shows a small deficit of £442. .

The total unrestricted receipts were £125,259 and expenditure was £124,104 giving a net surplus of £1,155. The receipts on restricted funds were £7,394 and expenditure £8,993 resulting In a deficit of £1,597 .
Unrestricted funds carried forward into 2023 are £52,788 , of which £16,968 are designated, and £78,766 of restricted funds.

Like many organisations, the current cost of energy for heating and lighting our churches is cause for concern

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

## Reserves Policy

It is PCC policy to maintain an unrestricted fund equivalent to at least three months unrestricted expenditure. At the year end unrestricted funds were £52,788. The unrestricted expenditure in 2022 was £124,104.

## Structure, Governance and Management

The PCC is a corporate body established by the Church of England. The PCC operates under Parochial Church Council Powers Measure.

The method of appointment is set out in the Church Representation Rules. At Holy Trinity Much Wenlock and Bourton it consists of an incumbent, church wardens and members elected by those members of the congregation who are on the electoral roll of the church

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

***Signed on behalf of the PCC***

**Alison R Dixon**

**18th April, 2023**

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

## Independent Examiner's Report the PCC of Holy Trinity Much Wenlock and Bourton

I report on the accounts of the church for the year ended 31st December, 2022 which are set out on pages 2 to 15.

**Respective Responsibilities of PCC and Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not requested for this year under section I44(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:-

- Examine the accounts (under section I45 of the 2011 Act)
- To follow the procedures laid down in the General Directions given by The Charity Commissioners under I45 (5)(b) of the 2011 Act and
- To state whether particular matters have come to my attention

Basis of Independent Examiners report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
    - To keep accounting records in accordance with section I30 of the 2011 Act; and
    - To prepare accounts which accord with the accounting records and comply with the accounting requirement of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

17th April 2023

Jill Robinson, BSC, BFP, ACA
Field House,
Bourton, Much Wenlock
TF13 6QE

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

## Statement of Financial Activities

**For the year ending 31st December 2022**

| | | | 2022 | 2021 |
|---|---|---|---|---|
| | Unrestricted Funds £ | Restricted Fund £ | Total Funds £ | Total Funds £ |
| **Income from:** **Notes** | | | | |
| Donations and legacies | 98,167 | 6,911 | 105,078 | 159,875 |
| Income from charitable activities | 8,224 | | 8,224 | 5,984 |
| Other related activities | 18,188 | 319 | 18,507 | 16,772 |
| Investment | 587 | 164 | 751 | 23 |
| Other Income | 93 | | 93 | |
| Total Income | 125,259 | 7,394 | 132,653 | 182,654 |
| **Expenditure On:** | | | | |
| Raising funds | 713 | | 713 | 248 |
| Expenditure on charitable activities | 123,391 | 8,991 | 132,382 | 109,954 |
| Other expenditure | | | | |
| Total Expenditure | 124,104 | 8,991 | 133,095 | 110,202 |
| Net Income/expenditure | 1,155 | (1,597) | (442) | 72,452 |
| Gift Aid Transfer between funds | (37) | 37 | | |
| Totals brought forward | 51,670 | 80,326 | 131,996 | 59,544 |
| Totals carried forward | 52,788 | 78,766 | 131,554 | 131,996 |

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

## BALANCE SHEET AT 31 DECEMBER 2022

| **CURRENT ASSETS** | **Notes** | **2022** | | **2021** |
|---|---|---|---|---|
| | | **£** | | **£** |
| Bank Current Account | | 11,780 | | 10,546 |
| Bank Deposit Account | | 98,708 | | 108,987 |
| Bank CCLA Account | | 31,079 | | 25,561 |
| Cash in Hand | | 40 | | 40 |
| Debtors and Prepayment | **8** | 4,585 | | 2,920 |
| | | 146,192 | | 148,054 |
| **Less Current Liabilities** | **9** | (14,638) | | (16,058) |
| | | **131,554** | | **131,996** |
| **Represented by:-** | | | | |
| General | | 35,820 | | 34,655 |
| **Designated** | | | | |
| Mission | 2,119 | | 2,119 | |
| Bell ringers | 3,472 | | 4,192 | |
| Choir | 3,709 | | 2,573 | |
| Fabric | 7,668 | | 8,131 | |
| | | 16,968 | | 17,015 |
| **Restricted** | | | | |
| Bourton | 19,617 | | 16,656 | |
| Sharpen | 3,600 | | 3,700 | |
| Fabric | 55,549 | | 59,970 | |
| | | 78,766 | | 80,326 |
| | | **131,554** | | **131,996** |

Signed

Revd. M C Stafford
18th March 2023

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

## Statement of Financial Activities for year ended 31st December, 2022

| | 2022 | | | | 2021 |
|---|---|---|---|---|---|
| | General Unrestricted | Designated Unrestricted | Restricted Funds | Total Funds | Total Funds |
| **Income** | £ | £ | £ | £ | £ |
| Giving | 53,347 | | 631 | 53,978 | 47,296 |
| Gift Day | 2,101 | | | 2,101 | 2,534 |
| Special Collections | | | 2,419 | 2,419 | |
| Funerals/Weddings | 2,952 | 121 | | 3,073 | 1,051 |
| Income Tax Refund | 15,530 | | | 15,530 | 16,252 |
| Donations | 12,679 | 1,670 | 3,130 | 17,479 | 12,847 |
| Grants | 6,559 | 869 | 1,050 | 8,478 | 2,500 |
| Fees | 7,099 | 1,125 | | 8,224 | 5,984 |
| Fund Raising | 2,665 | 1,228 | | 3,893 | 3,398 |
| Legacy | 1,500 | | | 1,500 | 76,544 |
| Herald | 15,133 | | | 15,133 | 13,874 |
| Sundry | 93 | | | 93 | 350 |
| Bank Interest | 584 | 3 | 165 | 752 | 24 |
| **Total** | **120,242** | **5,016** | **7,395** | **132,653** | **182,654** |
| **Expenditure** | | | | | |
| Distribute Charities | | | 3.166 | 3,166 | 0 |
| Parish Promise | 65,272 | | | 65,272 | 64,350 |
| Staff | 6,717 | | | 6,717 | 6,559 |
| Team Expenses | 2,750 | | | 2,750 | 2,986 |
| Mission Expenses | 452 | | | 452 | 2,501 |
| Heat, Light,Water | 7,296 | | | 7,296 | 6,126 |
| Insurance | 4,497 | | | 4,497 | 4,445 |
| Cleaning | 248 | | | 248 | 739 |
| Repair | | 4,057 | 5,726 | 9,783 | 2,341 |
| Churchyard Maint | 13,496 | | | 13,496 | 5,334 |
| Sanctuary Exps | 499 | | | 499 | 25 |
| Bellringers Exp | 32 | | | 32 | 412 |
| Charitable giving | 252 | | | 252 | 430 |
| Choir Exp | 655 | 550 | | 1,205 | 223 |
| Admin Expenses | 935 | 15 | | 950 | 718 |
| Herald Exp | 13,756 | | | 13,756 | 8,886 |
| Fund Raising | 420 | 292 | | 712 | 247 |
| Sundry | 1,762 | 150 | 100 | 2,012 | 3,880 |
| **Total Expenditure** | **119,039** | **5,064** | **8,992** | **133,095** | **110,202** |
| **Movement** | **1,203** | **(48)** | **(1,597)** | **(442)** | **72,452** |

## Notes to the Financial Statements for the year ended 31 December 2022

1) The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the individual accounts of PCCs and with the Regulations "true and fair view" provisions.

**2) Unrestricted Funds**

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for its own use or for spending on a future project.

**3) Restricted Funds**

These are income funds that must be spent on restricted purposes.
Sharpen restricted fund is a legacy to be spent on the upkeep of a grave in the Town Cemetery
The Much Wenlock Fabric fund is a legacy from one parishioner to be spent on the upkeep of the building.
The Bourton Restricted fund was a legacy for the upkeep of the churchyard.

**4) Designated and Restricted Funds**

| Designated | As At 01/01/2022 | Income | Expenditure | Transfer | As At 31/12/2022 |
|---|---|---|---|---|---|
| | £ | £ | £ | | £ |
| Bell Ringers | 4,192 | 969 | (1,689) | | 3,472 |
| Choir | 2,573 | 1,753 | (617) | | 3,709 |
| Fabric | 8,131 | 2,294 | (2,757) | | 7,668 |
| Mission | 2,119 | | | | 2,119 |
| Total | 17,015 | 5,016 | (5,063) | | 16.968 |
| Restricted | | | | | |
| Sharpen | 3,700 | | (100) | | 3,600 |
| Fabric Much Wenlock | 59,970 | 1,053 | (5,474) | | 55,549 |
| Churchyard Bourton | 7,531 | | | | 7,531 |
| Fabric Bourton | 9,125 | 3,213 | (252) | | 12,086 |
| Total | 80,326 | 4,266 | (5,826) | | 78,766 |

## 5) Staff Costs

| | 2022 | 2021 |
|---|---|---|
| Wages and salaries | £6,717 | £6,559 |
| Average no of employees | 2 | 2 |

During the year the PCC employed a Director of Music and church cleaner (both part time) but no payments were large enough to attract social security costs and no pension contributions were made.

## 6) Related Parties

There were no employee benefits to key management personnel in the current or previous years
No payments or expenses were paid to any PCC member, persons closely connected to them or related person.

## 7) Analysis of Transfer Between Funds

There were no transfers between funds

## 8) Current Assets & Prepayments

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Debtors (unrestricted funds) | | |
| Tax Recoverable | 2,489 | 2,125 |
| Prepayments | 984 | |
| Fees | 242 | 765 |
| PAYE refund | | 30 |
| Other Debtors | 870 | |
| | 4,585 | 2,920 |

## 9) Liabilities

| | | |
|---|---|---|
| Amounts falling due in one year | | |
| Accruals utilities | 3,262 | 583 |
| Other creditors | 3,896 | 680 |
| HDBF | | 6,700 |
| Receipts in Advance | 7,480 | 3,200 |
| Retainers | | 4,895 |
| | 14,638 | 16,058 |

## 10) Summary of Assets by Fund

| | Unrestricted<br>£ | Restricted<br>£ | Total<br>£ |
|---|---|---|---|
| Current Assets | 67,426 | 78,766 | 146,192 |
| Liabilities | (14,638) | - | (14,638) |
| Net Assets less Liabilities | 52,778 | 78,766 | 131,554 |

# Accounts

# HOLY TRINITY CHURCH MUCH WENLOCK AND

# HOLY TRINITY CHURCH BOURTON

## ANNUAL REPORT AND FINANCIAL STATEMENTS

## For the year ended 31st December, 2021

**Registered Charity No 1142708**

Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton

Registered Charity No 1142708

## ANNUAL REPORT FOR YEAR ENDED 31ST DECEMBER 2021

Holy Trinity Church Much Wenlock is situated in Wilmore Street, Much Wenlock and Holy Trinity Church Bourton, is in the village of Bourton, just outside Much Wenlock.

Holy Trinity Church is part of the Diocese of Hereford within the Church of England.

| | |
|---|---|
| Correspondence Address | The Rectory, New Road, Much Wenlock, Shropshire, TF13 6EQ |
| Our website I | www.muchwenlockchurch.co.uk |

PCC Members during the year

| | |
|---|---|
| Chair | Revd M C Stafford |
| Vice Chair | Mr A P Walker |
| Church Warden | Mrs S J Crooke-Williams |
| Church Warden | Miss E Downes |
| Secretary | Mrs A Dixon |
| Treasurer | Mrs M Parker |
| Deanery Synod Rep | Mrs B Bull |
| | Mrs G Davis |
| | Mrs G Reynolds (Mothers Union) |
| Elected Members | Mrs A Craig |
| | Mrs F Coulson-Joy |
| | Mr M Laws |
| | Mr N Norbury |
| | Mr R Hawthorn |
| | Mr P Ward |
| Curate | Revd. A Walker |
| Associate Priests | Revd. Philip Bytheway |
| | Revd. David Janes |
| Reader | Mr Paul Trenberth |

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

| | |
|---|---|
| **Director of Music** | **Mr Brendon Quinn** |
| **Electoral Role Officer** | **Mrs Julie Quinn** |
| **Tower Captain** | **Mrs Valerie Roberts** |

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

# Report and Accounts for the Parochial Church Council for 2021

## Aims and purposes

Holy Trinity Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, The Revd. Matthew Stafford, in promotion in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical

## Objectives and Activities

The PCC is committed to enabling as many people to worship at our churches and to become part of our parish community. The PCC maintain an overview of worship throughout the parish.

Our services and worship put faith into practice through prayer and Scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

In particular we try to enable ordinary people to live out their faith as part of our parish community through:-

- Worship and prayer, learning about the gospel, developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work.

To facilitate the work, it is important that we maintain the fabric of the two churches

## Achievements and performance

### Worship and prayer

The PCC is keen to offer a range of services during the week including Prayer Group on Mondays, Holy Eucharist on Wednesdays together with Sunday Worship.

Prayer group usually meets on Monday mornings at 10.00am. It offers up to the Lord the prayers written on the prayer papers by those who come into the church for help, consideration and to voice their gratitude. The Prayer Board is still being used. On the side of caution paper is provided but we ask people to use their own pens. We are open now because the Church is open but of course we had to seal the prayer board off when the Church doors were closed. We use a small artificial tree as well to encourage the children to write a prayer or draw a picture on a "leaf". Both facilities are well used.

**Schools**

Members are involved with the literacy department of the local primary school to assist reading with the children. School assemblies are regularly led by Revd. Matthew Stafford.

Revd. Alison Walker is the Chaplain at the William Brooks School, visiting at lunchtimes once a month to be present to any of the children or staff who would like to talk. She has also spent a day teaching on Wellness from a Christian perspective and contributed to other lessons. Sadly, because of Covid – 19 much of this work has not been as regular but she has stayed in contact with the school via email.

**Much Wenlock Christmas Fayre**

The Christmas Fayre took place again in 2021. The Church participated along with other local charities and businesses. This was a significant fund raising day.

**Encircled With Care Services**

In the Autumn of 2017, at the time of filming of "A Vicar's Life", a group of interested church members attended a course on becoming Dementia Friends. The purpose was to provide an opportunity to review provision at Holy Trinity so that we could become a Dementia Friendly Church.

During 2021 it has not been possible to have services due to Covid19 restrictions

**Soup Lunches**

Due to the virus we have not been able to meet and provide lunches in 2021

**Eco church**

The group have met several times during year, mostly focusing on the promotion of plastic reduction. A well attended Climate Sunday service was held in June focusing on God's Creation. The group held a fortnight of daily COP26 prayer gatherings in November. A nature count was organised for the churchyard and further work is now being considered in the churchyard following excellent work that Neil Warrington has done in progressing the wild flower area.

**Bell ringers**

Ringers throughout the country have been trying hard to maintain bellringing to their towers and the central body have been in regular touch with the House of Bishops' Recovery Group to maintain safe practice. None more so than in Wenlock, where we have been able to continue Sunday ringing although two of our ringers have not returned leaving us with just five. We are very grateful for the help Sunday by Sunday to Brill Price a ringer at Atcham. Tuesday practices have not restarted due to the lack of ringers but quarter peals are organised at least once a month on this evening. Bellringers from around the country take part in these. We were able to ring for weddings during the year and it was lovely to have these taking place once again.

**Pastoral Care**

Revd Matthew Stafford has visited members of our parish, at their request, in their homes, nursing homes and hospital

**Mission and Evangelism**

Helping those in need is a demonstration of our faith
Our parish magazine, the Wenlock Herald, is distributed monthly to every household in the parish. The magazine keeps our parishioners informed of important matters

**Statement of Safeguarding Principles**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 and our church is committed to:-

- Promoting a safe environment and culture
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church
- Responding promptly to any safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse and any other affected persons
- Responding to those that may pose a risk to others.

The Safeguarding Action plan was compiled by the PSO (Parish Safeguarding Officer) agreed by the PCC and is a living document, being monitored and updated on a regular basis.

PCC Members have completed their Safeguarding training and have received certificates, notifying the PSO.

DBS checks have been carried out for the majority of the PCC and are monitored for renewals on a

5 year cycle.

Safeguarding has been included on the PCC Agenda as a regular/standard item.

The role of the PSO is in the process of being handed over to a new individual as agreed at the November PCC meeting,.

## Financial Review

Financially things have eased a little in 2021 due to two legacies received at the year end. £57,926 was received, restricted for fabric, and £18,619 was received for general unrestricted funds. Collection income from Church Services has reduced considerably over the last two years. This is partly due to fewer services and social distancing during Covid 19 regulations. We were able to undertake some fundraising during the year. However, coffee morning and soup lunches are yet to resume.

The total unrestricted receipts were £122,725 and expenditure was £109,646 giving a net surplus of £13,079. The receipts on restricted funds were £59,929 and expenditure £556 resulting In a surplus of £59,373.

Funds carried forward into 2022 are £51,670 of unrestricted funds and £80,326 of restricted funds.

## Reserves Policy

It is PCC policy to maintain an unrestricted fund equivalent to at least three months unrestricted expenditure. At the year end unrestricted funds were £51,670. The unrestricted expenditure in 2021 was £109,646. It should be noted that a legacy of £18,619 was received at the year end.

## Structure, Governance and Management

The PCC is a corporate body established by the Church of England. The PCC operates under Parochial Church Council Powers Measure.

The method of appointment is set out in the Church Representation Rules. At Holy Trinity Much Wenlock and Bourton it consists of an incumbent, church wardens and members elected by those members of the congregation who are on the electoral roll of the church

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

**Signed on behalf of the PCC**

**Alison R Dixon**

**24th March 2022**

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

**Independent Examiner's Report the PCC of Holy Trinity Much Wenlock and Bourton**

I report on the accounts of the church for the year ended 31st December, 2021 which are set out on pages 1 to 14.

**Respective Responsibilities of PCC and Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not requested for this year under section I44(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:-

- Examine the accounts (under section I45 of the 2011 Act)
- To follow the procedures laid down in the General Directions given by The Charity Commissioners under I45 (5)(b) of the 2011 Act and
- To state whether particular matters have come to my attention

Basis of Independent Examiners report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
    - To keep accounting records in accordance with section I30 of the 2011 Act; and
    - To prepare accounts which accord with the accounting records and comply with the accounting requirement of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

21st March 2022
Jill Robinson, BSC, BFP, ACA
Field House,
Bourton, Much Wenlock
TF13 6QE

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

## Statement of Financial Activities

**For the year ending 31st December 2021**

| | | | 2021 | 2020 |
|---|---|---|---|---|
| | Unrestricted Funds | Restricted Fund | Total Funds | Total Funds |
| | £ | £ | £ | £ |
| **Income from:** **Notes** | | | | |
| Donations and legacies | 99,949 | 59,926 | 159,875 | 74,919 |
| Income from charitable activities | 5,984 | | 5,984 | 3,133 |
| Other related activities | 16,772 | | 16,772 | 17,204 |
| Investment | 20 | 3 | 23 | 218 |
| Other Income | | | | 167 |
| Total Income | 122,725 | 59,929 | 182,654 | 95,641 |
| **Expenditure On:** | | | | |
| Raising funds | 248 | | 248 | 20 |
| Expenditure on charitable activities | 109,398 | 556 | 109,954 | 118,247 |
| Other expenditure | | | | |
| Total Expenditure | 109,646 | 556 | 110,202 | 118,267 |
| Net Income/expenditure | 13,079 | 59,373 | 72,452 | (22,626) |
| Totals brought forward | 38,591 | 20,953 | 59,544 | 82,170 |
| Totals carried forward | 51,670 | 80,326 | 131,996 | 59,544 |

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

# BALANCE SHEET AT 31 DECEMBER 2021

| **CURRENT ASSETS** | **Notes** | **2021** | | **2020** |
|---|---|---|---|---|
| | | **£** | | **£** |
| Bank Current Account | | 10,546 | | 6,540 |
| Bank Deposit Account | | 108,987 | | 26,240 |
| Bank CCLA Account | | 25,561 | | 35,656 |
| Cash in Hand | | 40 | | 40 |
| Debtors and Prepayment | **8** | 2,920 | | 5,059 |
| | | 148,054 | | 73,535 |
| **Less Current Liabilities** | **9** | (16,058) | | (13,991) |
| | | **131,996** | | **59,544** |
| **Represented by:-** | | | | |
| General | | 34,655 | | 20,547 |
| **Designated** | | | | |
| Mission | 2,119 | | 2,119 | |
| Bell ringers | 4,192 | | 3,927 | |
| Choir | 2,573 | | 2,049 | |
| Fabric | 8,131 | | 9,947 | |
| | | 17,015 | | 18,042 |
| **Restricted** | | | | |
| Bourton | 16,656 | | 17,111 | |
| Sharpen | 3,700 | | 3.800 | |
| Fabric | 59,970 | | 44 | |
| | | 80,326 | | 20,955 |
| | | **131.996** | | **59,544** |

Signed

Revd. M C Stafford
24th March 2022

**Holy Trinity Church Much Wenlock and Holy Trinity Church Bourton**

**Registered Charity No 1142708**

**Statement of Financial Activities for year ended 31st December, 2021**

| | 2021 | | | | 2020 |
|---|---|---|---|---|---|
| | General Unrestricted | Designated Unrestricted | Restricted Funds | Total Funds | Total Funds |
| **Income** | £ | £ | £ | £ | £ |
| Giving | 47,296 | | | 47,296 | 47,469 |
| Gift Day | 2,534 | | | 2,534 | 3,791 |
| Special Collections | | | | | |
| Funerals/Weddings | 1,051 | | | 1,051 | 1,020 |
| Income Tax Refund | 16,252 | | | 16,252 | 14,032 |
| Donations | 12,655 | 192 | | 12,847 | 6,243 |
| Grants | 500 | | 2,000 | 2,500 | 2,345 |
| Fees | 5,149 | 835 | | 5,984 | 3,133 |
| Fund Raising | 3,180 | 218 | | 3,398 | 890 |
| Legacy | 18,618 | | 57,926 | 76,544 | |
| Soup Lunches | | | | | 445 |
| Herald | 13,874 | | | 13,874 | 15,867 |
| Sundry | 350 | | | 350 | 187 |
| Bank Interest | 20 | | 3 | 23 | 219 |
| **Total** | **121,479** | **1,245** | **59,929** | **182,653** | **95,641** |
| **Expenditure** | | | | | |
| Distribute Charities | | | | | 445 |
| Parish Promise | 64,350 | | | 64,350 | 63,250 |
| Staff | 6,539 | 20 | | 6,559 | 6,477 |
| Team Expenses | 2,986 | | | 2,986 | 4,252 |
| Mission Expenses | 2,501 | | | 2,501 | 947 |
| Heat, Light,Water | 6,126 | | | 6,126 | 4,883 |
| Insurance | 4,264 | 181 | | 4,445 | 4.061 |
| Cleaning | 739 | | | 739 | 10 |
| Repair | 250 | 1,635 | 456 | 2,341 | 13,750 |
| Churchyard Maint | 5,334 | | | 5,334 | 4,428 |
| Sanctuary Exps | 25 | | | 25 | |
| Bellringers Exp | 32 | 380 | | 412 | 290 |
| Charitable giving | 430 | | | 430 | |
| Choir Exp | 205 | 18 | | 223 | 1,105 |
| Admin Expenses | 718 | | | 718 | 1,283 |
| Herald Exp | 8,886 | | | 8,886 | 11,964 |
| Fund Raising | 247 | | | 247 | 20 |
| Sundry | 3,743 | 37 | 100 | 3,880 | 1,102 |
| **Total Expenditure** | **107,375** | **2,271** | **556** | **110,202** | **118,267** |
| **Movement** | **14,104** | **(1,026)** | **59,373** | **72,451** | **(22,626)** |

## Notes to the Financial Statements for the year ended 31 December 2021

1) The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the individual accounts of PCCs and with the Regulations "true and fair view" provisions.

2) **Unrestricted Funds**

   These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for its own use or for spending on a future project.

3) **Restricted Funds**

   These are income funds that must be spent on restricted purposes.
   Sharpen restricted fund is a legacy to be spent on the upkeep of a grave in the Town Cemetery
   The Much Wenlock Fabric fund is a legacy from one parishioner to be spent on the upkeep of the building.
   The Bourton Restricted fund was a legacy for the upkeep of the churchyard. There are plans to replace the lytch gates.

4) **Designated and Restricted Funds**

| Designated | As At 01/01/2021 | Income | Expenditure | Transfer | As At 31/12/2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | | £ |
| Bell Ringers | 3,927 | 682 | (417) | | 4,192 |
| Choir | 2,049 | 562 | (38) | | 2,573 |
| Fabric | 9,947 | | (1,816) | | 8,131 |
| Mission | 2,119 | | | | 2,119 |
| Total | 18,042 | 1,244 | (2,272) | | 17,015 |
| | | | | | |
| Restricted | | | | | |
| Sharpen | 3,800 | | (100) | | 3,700 |
| Fabric Much Wenlock | 44 | 59,926 | | | 59,970 |
| Churchyard Bourton | 7,531 | | | | 7,531 |
| Fabric *Bourton* | 9,578 | 3 | (456) | | 9,125 |
| Total | 20,955 | 59,929 | (556) | | 80,326 |

**5) Staff Costs**

| | 2021 | 2020 |
|---|---|---|
| Wages and salaries | £6,559 | £6,477 |
| Average no of employees | 2 | 2 |

During the year the PCC employed a Director of Music and church cleaner (both part time) but no payments were large enough to attract social security costs and no pension contributions were made.

**6) Related Parties**

There were no employee benefits to key management personnel in the current or previous years
No payments or expenses were paid to any PCC member, persons closely connected to them or related person.

**7) Analysis of Transfer Between Funds**

There were no transfers between funds

**8) Current Assets & Prepayments**

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Debtors (unrestricted funds) | | |
| Tax Recoverable | 2,126 | 2,723 |
| Prepayments | | 470 |
| Fees | 765 | 696 |
| PAYE refund | 30 | 30 |
| Other Debtors | | 1,140 |
| | 2,921 | 5,059 |

**9) Liabilities**

| | | |
|---|---|---|
| Amounts falling due in one year | | |
| Accruals utilities | 583 | 796 |
| Other creditors | 680 | 100 |
| HDBF | 6,700 | 5,000 |
| Receipts in Advance | 3,200 | 3,200 |
| Retainers | 4,895 | 4,895 |
| | 16,058 | 13,991 |

## 10) Summary of Assets by Fund

| | Unrestricted £ | Restricted £ | Total £ |
|---|---|---|---|
| Current Assets | 62,833 | 85,221 | 148,054 |
| Liabilities | (11,163) | ( 4,895) | (16,058) |
| Net Assets less Liabilities | 51,670 | 80,326 | 131,996 |