

# Trustees' Annual Report

Bethel Independent Evangelical Church, Clydach

(Also known as Bethel Evangelical Church, Clydach)

For the period 1 September 2019 to 31 August 2020

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## 1. Basic details

Registered Charity number : 1142690

Principal Address: Bethel Evangelical Church  
Heol Y Nant  
Clydach  
Swansea  
SA6 5HB

Trustees: Rev. Mark Barnes (Minister to 30 April 2020  
Elder from 1 May 2020)  
Mr. Nigel Clifford (Elder)  
Mr. Stuart Morris (Acting Managing Trustee)

## 2. Structure and Governance

### Structure

The church is governed by a constitution adopted on the 22<sup>nd</sup> June 2011 and amended on the 13<sup>th</sup> March 2013 and 13<sup>th</sup> April 2016. The trustees of the church are those appointed as Managing Trustees in accordance with the Church's Members' Handbook. The right of nomination to trusteeship belongs to the existing trustees, but nominees must be approved by a two-thirds majority of the Church meeting. The Managing Trustees have full and final responsibility for the general control and management of the administration of the church.

### Recruitment and training of new trustees

The trustees take formal responsibility for the effective induction of all new trustees as well as ensuring that all potential trustees are fully informed of their legal responsibilities before they agree to stand for election. The induction of trustees includes: (1) the legal responsibilities of a trustee; (2) the charity's financial position and an explanation of most recent accounts; (3) The Church's Constitution and Members' Handbook; (4) current and future plans and (5) a copy of the Charity Commission's guidance on trusteeship.

### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have assessed the major risks to which the charity is exposed, and sought to reduce these risks, so far as is possible. The major elements of reducing our exposure to risk are: prayer, effective oversight and regular review.

The trustees continue to be mindful of the inherent risks associated with the Church's work, especially in respect of the work with children, young people and vulnerable adults. A Safeguarding Policy is in place, and all who work regularly or intensively with children are subject to DBS checks.

Training is provided to church volunteers, to ensure they have the skills and knowledge required to carry out their work to a high standard.

The insurance requirements of the Church are regularly reviewed, to ensure that all prospective liability situations are adequately covered.

### **3. Objectives and Activities**

The Church has the following objectives:

1. The advancement of the Christian faith in accordance with the basis of faith primarily but not exclusively within Clydach and the surrounding neighbourhood; and
2. Such other charitable purposes as shall, in the opinion of the managing trustees further the work of the church.

We believe that the work of redemption through faith in the Lord Jesus Christ, the only begotten Son of God, is the greatest possible benefit to mankind. There is no greater task nor higher calling than its proclamation, and that is at the heart of the church's benefit to the public.

This is done through a variety of activities which are for public benefit, including:

1. The holding of weekly worship services, which are open to all, free of charge.
2. Regular meetings and courses that introduce the Christian faith to interested members of the public, again without charge.
3. Holding regular prayer meetings, which include prayer for the nation and local community.
4. The distribution of free Christian literature to those who live near the church.
5. A weekly Sunday School, children's club and youth group, that is free of charge, and open to all. These meetings offer Bible stories, games and quizzes, and help children to understand the spiritual and moral teaching of the Bible.
6. Free of charge pastoral visits and counselling for members of the church and the general public who request it.
7. Regular visits to local schools, to assist them in providing religious assemblies and in the teaching of religious education.

These activities are carried out both by salaried staff, office-bearers and by many church members who volunteer their time. It is estimated that church members contribute around 1,000 hours of volunteer time annually.

### **4. Brief review of the year**

Whilst some other charities may talk about "achievements" and "performance", neither term is appropriate for a church. Throughout the year we have continued to provide regular opportunities for worship, with faithful and relevant Bible teaching, and to provide pastoral care both for church members and others who request it. We have been encouraged by the many local folk that we have been able to befriend. Most importantly of all, God has been at work in our midst, although we continue to long for an even greater sense of His presence. All of this is central to our charitable

objectives (see above). We, along with other churches, have felt the impact of the Covid Pandemic. From April 2020, we have met virtually using Zoom, YouTube and Facebook.

## **5. Financial Review**

The church had a total cash balance of £171,451.18 at the end of the period, together with £403,413.94 of fixed assets. The church's policy is to have sufficient free reserves to cover working capital requirements and the day to day running costs and planned deficits without the need for bank borrowing. The trustees have committed to maintaining a cash balance sufficient to cover six month's expenditure.

The charity's principal source of funds are donations received from church members and regular attenders. All the church's expenditure is spent on charitable objectives. None is spent on governance or fund-raising.

## **6. Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

M Bann

S Morin

N P Clifford



# Bethel Evangelical Church

## Balance Sheet

1st Sept 2019-31st Aug 2020

Income	£134,890.92
Expenditure	£39,750.48
Surplus/Deficit	£95,140.44

Cash Balance	£171,451.18
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Cash Funds	Opening	In	Out	Closing
General Fund	£76,310.74	£120,815.16	£33,302.48	£163,823.42
Mission Fund	£0.00	£13,423.91	£5,796.15	£7,627.76
Aylings Fund	£0.00	£651.85	£651.85	£0.00
<b>TOTAL</b>	<b>£76,310.74</b>	<b>£134,890.92</b>	<b>£39,750.48</b>	<b>£171,451.18</b>

Cash Balances	Opening Balance	Closing Balance	Difference
Savings Account	£60,769.71	£61,440.54	£670.83
Barclays Account	£15,526.61	£109,996.22	£94,469.61
Petty Cash	£14.42	£14.42	£0.00
Debtors	£0.00	£0.00	£0.00
<b>TOTAL</b>	<b>£76,310.74</b>	<b>£171,451.18</b>	<b>£95,140.44</b>

Fixed Assets	Opening Balance	Closing Balance	Difference
Property value	£400,000.00	£400,000.00	£0.00
Existing equipment value	£4,298.85	£3,206.97	-£1,091.88
Equipment purchases	£0.00	£206.97	£206.97
<b>TOTAL</b>	<b>£404,298.85</b>	<b>£403,413.94</b>	<b>-£884.91</b>

Equipment means items like chairs, the PA system, pianos, etc. These depreciate (lose value) as they get older.

# Bethel Evangelical Church

## Income/Expenditure

1st Sept 2019 to 31st Aug 2020

### Income

	2019-2020	2018-2019	Difference
Gift Aid Giving (Declared)	£8,285.00	£9,046.00	-£761.00
Gift Aid Giving (Small Donations)	£4,348.23	£8,226.72	-£3,878.49
Income tax recovered	£4,082.59	£5,040.73	-£958.14
Non Gift-Aided Church Collections	£9,809.12	£8,450.23	£1,358.89
Sundry Donations	£106,872.85	£22,562.52	£84,310.33
Oasis/Sisterhood giving	£70.45	£0.00	£70.45
Growing Together income	£0.00	£0.00	£0.00
Time2Talk income	£0.00	£0.00	£0.00
Interest received	£670.83	£416.18	£254.65
Miscellaneous Income	£100.00	£0.00	£100.00
Legacies	£0.00	£0.00	£0.00
Gifts to Aylings (Gift Aid)	£60.00	£1,050.00	-£990.00
Gifts to Aylings (non-Gift Aid)	£558.10	£653.10	-£95.00
Income tax recovered for Aylings	£33.75	£415.00	-£381.25
<b>TOTAL</b>	<b>£134,890.92</b>	<b>£55,860.48</b>	<b>£79,030.44</b>

### Expenditure

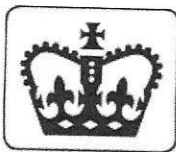
	2019-2020	2018-2019	Difference
Building Maintenance	£362.40	£1,598.63	-£1,236.23
Heat/light/water	£1,869.27	£1,584.23	£285.04
Other building expenses	£0.00	£30.07	-£30.07
School's ministry	£2,656.23	£2,472.46	£183.77
Training	£50.00	£0.00	£50.00
Sunday School	£189.24	£319.22	-£129.98
Children's Club	£344.98	£740.73	-£395.75
Youth Group	£139.98	£35.67	£104.31
Evangelistic Camps/Trips	£0.00	£250.00	-£250.00
Food for Thought	-£24.13	£37.01	-£61.14
Growing Together	£0.00	£0.00	£0.00
Oasis/Sisterhood	£300.00	£419.00	-£119.00
Evangelistic follow-up/Discipleship	£5.00	£463.09	-£458.09
Other evangelistic expenses	£420.75	£223.22	£197.53
Evangelistic Literature	£0.00	£170.00	-£170.00
Website and Audio	£568.85	£584.98	-£16.13
Mission	£0.00	£0.00	£0.00
Hospitality Expenses	£212.16	£709.77	-£497.61
Staff related costs	£20,638.08	£30,509.88	-£9,871.80
Household essentials	£113.99	£196.76	-£82.77
Travelling costs	£179.84	£1,156.94	-£977.10
Ministers' Conferences	£0.00	£435.00	-£435.00
Support for Aylings' Ministry in Japan	£3,000.00	£6,000.00	-£3,000.00
Other Mission Partners	£3,448.00	£3,969.25	-£521.25
Other giving/Miscellaneous gifts	£600.00	£550.00	£50.00
Church relationships	£100.00	£100.00	£0.00
Administrative costs	£305.03	£724.94	-£419.91
Stationery/printed material	£373.90	£83.81	£290.09
Compliance fees	£432.53	£389.78	£42.75
Health & Safety	£0.00	£0.00	£0.00
Music	£212.31	£240.27	-£27.96
Pulpit supply	£1,557.00	£565.00	£992.00
Graphic Design	£0.00	£0.00	£0.00
Insurances	£1,098.10	£984.40	£113.70
Miscellaneous expenses	£0.00	£0.00	£0.00
Bank Charges	£0.00	£0.00	£0.00
Legal Fees	£390.00	£0.00	£390.00
Equipment (transfer to fixed assets)	£206.97	-£0.02	£206.99
Write off		£0.00	
<b>TOTAL</b>	<b>£39,750.48</b>	<b>£55,544.09</b>	<b>-£15,793.61</b>

**Bethel Evangelical Church**  
**Statement of Financial Activities**  
For the period from 01 September 2019 to 31 August 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Incoming resources</i>						
Incoming resources from generated funds						
Voluntary income	133,268	—	851	—	134,120	55,444
Activities for generating funds	—	—	—	—	—	—
Investment income	1,087	—	—	—	1,087	—
Incoming resources from charitable activities	100	—	—	—	100	—
Other incoming resources	—	—	—	—	—	—
<b>Total income</b>	<b>134,455</b>	<b>—</b>	<b>851</b>	<b>—</b>	<b>135,307</b>	<b>55,444</b>
<i>Resources used</i>						
Costs of generating funds						
Costs of generating voluntary income	—	—	—	—	—	—
Charitable activities	32,895	5,796	851	—	39,543	55,544
<b>Total expenditure</b>	<b>32,895</b>	<b>5,796</b>	<b>851</b>	<b>—</b>	<b>39,543</b>	<b>55,544</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>101,559</b>	<b>(5,796)</b>	<b>—</b>	<b>—</b>	<b>95,763</b>	<b>(99)</b>
<i>Transfers</i>						
Gross transfers between funds - in	2	13,426	—	—	13,429	6,406
Gross transfers between funds - out	(13,426)	(2)	—	—	(13,429)	(6,406)
<i>Other recognised gains / losses</i>						
Gains / losses on investment assets	(1,091)	—	—	—	(1,091)	(1,556)
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>87,043</b>	<b>7,627</b>	<b>—</b>	<b>—</b>	<b>94,671</b>	<b>(1,656)</b>
<i>Reconciliation of funds</i>						
<b>Total funds brought forward</b>	<b>480,288</b>	<b>—</b>	<b>(95)</b>	<b>—</b>	<b>480,193</b>	<b>481,850</b>
<b>Total funds carried forward</b>	<b>567,332</b>	<b>7,627</b>	<b>(95)</b>	<b>—</b>	<b>574,865</b>	<b>480,193</b>

*There may be minor discrepancies in the totals if the pence are not being shown*





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

BETHEL EVANGELICAL CHURCH

On accounts for the year  
ended

31 AUGUST 2020

Charity no  
(if any)

1142690

Set out on pages

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

P. A. Layton

Date:

3. 5. 2021

Name:

PATRICIA ANNE LAYTON

Relevant professional  
qualification(s) or body  
(if any):

B.Sc (Hons) MANAGERIAL AND  
ADMINISTRATIVE STUDIES

Address:

44 MAESYGWERNEN ROAD MORRISTON  
SWANSEA SA6 6LL


**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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