

AGENDA ITEM 3.2  
**ST PETER AND ST PAUL'S CHURCH**  
**Annual Report for 2019**

**Background**

St Peter and St Paul's PCC has the responsibility of co-operating with incumbent, (during the vacancy with the Churchwardens) in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities for the Church complex in West Mersea.

**Membership**

The Members of the PCC are either ex-officio or elected by the Annual Parish and Parochial Meetings in accordance with the Church Representational Rules.

During the year the following served on the PCC:

Incumbent:	Vacancy
Assistant Priest:	Rev. John Pantry
Curate:	Rev. Terry Walker
Evangelist:	Mr Stephen Rice
Wardens:	Mrs Valerie Bocking and Mr Alan Brook
Health & Safety Officer:	Mrs Cathy Roberts
Safeguarding Officer:	Mrs Cathy Roberts
Families Worker:	Mrs Heather King
Treasurer:	Mr Roland Gardener
Representatives on the Deanery Synod: Mrs Patricia Moore and Mr Christopher Parkinson (co-opted on Sept 2018)	

<b>Elected Members</b>	<b>Until APCM</b>
Mrs Lizzie Dumas	2020
Mrs Patricia Moore	2020
Mrs Margaret Gaunt	2020
Mrs Emma Cornwell	2022
Mrs Cathy Roberts	2022
Mr Peter Easy	2021
Mrs Pauline Low	2021
Mrs Frances Hart	2021
Mr Christopher Parkinson	2021

**PAROCHIAL CHURCH COUNCIL OF ST. PETER  
AND ST. PAUL, WEST MERSEA**

**ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2019**

**Registered Charity Number 1142676**

**PAROCHIAL CHURCH COUNCIL OF ST. PETER AND ST. PAUL, WEST MERSEA**  
**Registered Charity Number 1142676**

**ACCOUNTS**  
**FOR THE YEAR ENDED 31st DECEMBER 2019**

2018 £	INCOMING RESOURCES On Unrestricted Funds	2019 £
<b>Incoming Resources from Donors</b>		
26,967.40	General Collections	17,148.85
	Parish Giving Scheme	27,203.00
43,048.80	Standing orders(incl Families Worker donations)	35,629.60
4,390.84	Donations for General Fund	2,933.01
19,436.80	Gift Aided Tax Reclaim	20,256.59
135.60	Home Communion	77.00
592.29	Carol Services	583.03
656.52	Midnight Mass & Christmas Day	418.76
-	Legacies	3,000.00
<u>95,228.25</u>		<u>107,249.84</u>
<b>Other Voluntary Incoming Resources</b>		
913.87	Donations for Mary's Meals	-
270.25	Balance from Families Worker Fund now closed	-
-	Appeals Income	1,139.52
283.60	Christmas Lunch Donations received	172.20
953.32	Lent Lunches Income	1,002.12
635.00	Donations towards Flowers	733.00
-	Porch Pantry Donations	3,284.51
<u>3,056.04</u>		<u>6,331.35</u>
<b>Income from Ancillary Trading</b>		
755.00	Rev Sam Norton leaving Donations	-
210.00	House Group Income	-
4,505.65	Hall Hire	4,869.00
-	Newsletter Income	-
180.00	Chelmsford Ordination Coach Donations	-
1,781.29	Pianissimo Income (inc Weddings)	2,500.29
66.00	Certified Copies of Marriage Certificates	22.00
<u>7,497.94</u>		<u>7,391.29</u>
<b>Ordinary Incoming Resources</b>		
693.00	Interregnum Fees refunded by CDBF	5,404.00
9,495.04	Fees for Funerals & Weddings	18,350.20
77.50	Catering/ Refreshments	202.50
588.03	Benefice Team Ministry Expenses Reimbursed	-
<u>10,853.57</u>		<u>23,956.70</u>
26.27	<b>Interest Received</b>	31.41
<u>116,662.07</u>	<b>Total Incoming Resources</b>	<u>144,960.59</u>

**PAROCHIAL CHURCH COUNCIL OF ST. PETER AND ST. PAUL, WEST MERSEA**  
Registered Charity Number 1142676

**ACCOUNTS**  
**FOR THE YEAR ENDED 31st DECEMBER 2019**

2018 £	OUTGOING RESOURCES On Unrestricted Funds	2019 £
	<b>Ministry</b>	
56,582.52	Diocesan Family Share	55,274.98
1,653.62	Team Ministry Expenses	8.00
<u>58,236.14</u>		<u>55,282.98</u>
	<b>Running Expenses</b>	
419.03	Water & Sewerage	420.87
2,106.14	Insurance	2,159.32
1,642.42	Heating Oil	2,828.78
1,761.84	Electricity	1,320.18
911.42	Altar Requisites	820.08
210.00	House Group Donations	-
11,128.20	Parish Office	4,370.70
393.89	Office Machines & Equipment	-
2,272.40	Printing, Postage & Stationery	2,830.89
-	Pre Printed Publications	110.00
2,477.21	Hall	2,624.89
1,284.00	Organ Service & Repairs	234.00
797.42	Audio & Video Costs	432.78
5,250.00	Organists Fees	5,700.00
2,475.49	Pianissimo	2,070.25
1,100.00	Pianissimo +	-
2,960.16	General Running Repairs	5,874.47
894.28	Flowers/Oasis	853.74
591.36	Rectory Refurbishments	463.37
5,623.10	Families Worker Costs	5,757.28
275.00	Evangelism	380.44
131.42	Advertising( Christmas Leaflets & Vacancy )	659.44
6,141.03	Charities and Missions - see schedule	6,162.03
22.95	Porch Prayer Display	11.75
-	Porch Prayer Donations	3,284.51
-	Bank Charges	423.56
295.00	Chelmsford Ordination Coach Cost	-
693.00	Interregnum Fees	5,404.00
4,309.00	Funeral & Wedding Fees Costs	13,711.28
216.00	Sunday School Sponsorship	216.00
758.90	Rev San Norton Leaving Gift	20.20
283.60	Christmas Lunch Costs	100.00
<u>57,424.26</u>		<u>69,244.81</u>
<u>115,660.40</u>	Total Outgoing Resources	<u>124,527.79</u>
116,662.07	Total Incoming Resources	144,960.59
970.19	Transfer - Families Workers Fund	-
115,660.40	Total Outgoing Resources	124,527.79
<u>1,971.86</u>	Net Change on Year	<u>20,432.80</u>
20,608.95	Balance at 1st January 2019	22,580.81
<u>22,580.81</u>	Balance at 31st December 2019	<u>43,013.61</u>

**ACCOUNTS  
FOR THE YEAR ENDED 31st DECEMBER 2019  
RESTRICTED FUNDS**

2018 £		2019 £
<b>BELL FUND</b>		
8,033.79	Balance at 1st January 2019	8,073.71
39.92	Interest Received	60.69
-	Repairs	-
<u>8,073.71</u>	Balance at 31st December 2019	<u>8,134.40</u>
<b>FABRIC FUND</b>		
8,828.50	Balance at 1st January 2019	6,425.34
4,700.40	FWMPC Donation for Tower Cleaning & Repairs	-
2,520.00	FWMPC Donation for Moss Removal North Roof	-
2,250.00	Various Donations for Repairs to Clock	-
38.24	Interest Received	66.65
-	Donations from Friends for Chancel Floor Repair	1,176.00
-	LPWS VAT Refund for Repairs	196.00
-4,700.40	Tower Cleaning & Repairs	-
-3,495.00	Repairs to St Christopher Lintel	-
-3,416.40	Clock service and repairs	-
-300.00	Priests Door Escape Bridge	-
-	Other Fabric Costs	-
<u>6,425.34</u>	Balance at 31st December 2019	<u>7,863.99</u>
<b>FAMILIES WORKER FUND</b>		
1,240.44	Balance at 1st January 2019	0.00
-270.25	2018 closing entries	-
-970.19	Transferred to General Fund	-
<u>0.00</u>	Balance at 31st December 2019	<u>0.00</u>
<b>COMMUNITY CHEST FUND</b>		
228.58	Balance at 1st January 2019	928.58
700.00	Receipts	120.00
-	Good Causes	-740.99
<u>928.58</u>	Balance at 31st December 2019	<u>307.59</u>
<b>TITHE CHANCEL ENDOWMENT FUND</b>		
320.65	Dividends in the year (reinvested in 18.66 shares)	339.29
9,556.30	601.75 Shares held 1st January 2019	9,717.36
-159.59	Shares re-valuation	1,836.05
<u>9,717.36</u>	620.41 Shares held 31st December 2019	<u>11,892.70</u>

**PAROCHIAL CHURCH COUNCIL OF ST. PETER AND ST. PAUL, WEST MERSEA**  
**Registered Charity Number 1142676**

**ACCOUNTS**  
**FOR THE YEAR ENDED 31st DECEMBER 2019**  
**RESTRICTED FUNDS - continued**

2018 £		2019 £
	<b>AUDIO VISUAL FUND</b>	
0.00	Balance at 1st January 2019	20,375.90
9,641.10	Mersea Island Music Marathon Sponsorship	-
600.00	Music Marathon Cycle Ride	-
4,247.00	Music Marathon Donations	-
5,145.91	Music Marathon Just Giving	-
2,525.80	Music Marathon Catering income	-
593.75	Music Marathon Gift Aid reclaimed	-
22,753.56		20,375.90
-343.53	Music Marathon Costs	-
-733.73	Music Marathon Catering costs	-
-4,675.96	Music Marathon - Third Party Charity payments	-
17,000.34	Music Marathon - Surplus	20,375.90
	Donations plus unbanked cheque for £38.28	539.57
1,183.00	Ghanaian Evening Event surplus	-
855.00	Barn Dance surplus	-
427.50	Hexacordia Event surplus	-
1,946.55	Sea Shanties Event - income	-
-1,036.49	Sea Shanties Event - costs	-
<u>20,375.90</u>	Balance at 31st December 2019	<u>20,915.47</u>

**CHURCH & COMMUNITY (CCTV) FUND**

-	Balance at 1st January 2019	-
-	Barn Dance Income	514.45
-	French Evening Income	657.00
-	EofE Ambulance Trust (MI 1st Responders) Donation	-350.00
-	Beach Club Donation	-514.45
<u>-</u>	Balance at 31st December 2019	<u>307.00</u>

**PAROCHIAL CHURCH COUNCIL OF ST. PETER AND ST. PAUL, WEST MERSEA**

**Registered Charity Number 1142676**

**BALANCE SHEET AS AT 31 DECEMBER 2019**

<b>2018</b>		<b>2019</b>
<b>£</b>		<b>£</b>
<b>CURRENT ASSETS AND LIABILITIES</b>		
9,717.36	Central Board of Finance Investment Fund Units	11,892.70
36,903.80	Cash with Barclays Bank	65,835.56
21,119.30	Cash with Central Board of Finance of the Church of England	21,278.05
57.23	Cash in hand	57.23
8,639.81	Debtors and Prepayments	4,507.65
(8,335.80)	Liabilities	(11,136.43)
<u>68,101.70</u>		<u>92,434.76</u>

**REPRESENTED BY:**

		<b>Restricted Funds</b>	<b>Unrestricted Funds</b>	<b>Totals</b>
		<b>£</b>	<b>£</b>	<b>£</b>
22,580.81	General Fund	-	43,013.61	43,013.61
8,073.71	Bell Fund	8,134.40		8,134.40
6,425.34	Fabric Fund	7,863.99		7,863.99
928.58	Community Chest Fund	307.59		307.59
20,375.90	Audio Visual Fund	20,915.47		20,915.47
-	Church & Community (CCTV) Fund	307.00		307.00
9,717.36	Tithe Chancel Trust- held by Diocese	11,892.70		11,892.70
<u>68,101.70</u>		<u>49,421.15</u>	<u>43,013.61</u>	<u>92,434.76</u>

**PAROCHIAL CHURCH COUNCIL OF ST. PETER AND ST. PAUL, WEST MERSEA**  
**Registered Charity Number 1142676**

**ACCOUNTS**  
**FOR THE YEAR ENDED 31st DECEMBER 2019**

**SCHEDULE OF GIVING TO CHARITIES AND MISSIONS**

2018 £		2019 £
460.00	Church Mission Society	-
600.00	Essex Clergy Charity	600.00
460.00	Leprosy Mission	460.00
600.00	Mersea Beach Club	600.00
460.00	Mission to Seafarers	460.00
493.84	Royal British Legion Remembrance Day	447.91
-	Refresh	-
600.00	Colchester Beacon House	-
953.32	Christian Aid ( from Lent Lunches )	1,002.12
-	Christian Blind Mission	-
600.00	Fellowship Afloat	600.00
913.87	Mary's Meals - Balance for 2018	-
-	Colchester CAP	600.00
-	Tearfund ( re Quiz)	570.00
-	Tearfund ( Bahamas Appeal )	300.00
-	Christian Aid ( Bernard Lloyd Celebration )	244.00
-	Christian Aid ( Big Breakfast Appeal )	108.00
-	Beacon House ( Mersea Island Chorus )	170.00
6,141.03		6,162.03
-	Beach Club ( from CCTV Barn Dance )	514.45
-	Mersea Island First Responders ( from CCTV )	350.00
6,141.03		7,026.48

**Independent Examiner's Report to the Parochial Church Council of St. Peter  
and St. Paul, West Mersea                      Registered Charity Number 1142676**

I report to the members of the Parochial Church Council of St Peter and St Paul,  
West Mersea on my examination of the accounts for the year ended 31 December 2019.

**Responsibilities and basis of report**

As members of the P C C you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the P C C's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1        accounting records were not kept in respect of the P C C as required by section 130 of the Act; or
- 2        the accounts do not accord with those records; or
- 3        the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**L C Tippet ACA**  
Chartered Accountant

West Mersea  
15 March 2020