

FREEWHEELERS THEATRE AND MEDIA LIMITED

England & Wales · Charity number 1142638

Details

Status Registered

Legal form Charitable company

Company number [07607883](#)

Registered 2011-06-29

Register [View on the Charity Commission register](#)

Contact

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Lyons Court
Dorking
Surrey
RH4 1GN

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Email ceo@freewheelerstheatre.co.uk

Website www.freewheelerstheatre.co.uk

Activities

Objects: 1. THE ADVANCEMENT OF EDUCATION FOR THE PUBLIC BENEFIT BY THE PROMOTION OF THE ARTS, IN PARTICULAR BUT NOT EXCLUSIVELY THE ART OF THEATRE. 2. THE ADVANCEMENT OF THE ARTS, CULTURE AND HERITAGE FOR THE PUBLIC BENEFIT. 3. THE RELIEF OF THOSE IN NEED BY REASON OF DISABILITY.

Activities: Freewheelers, based in Leatherhead, enables people with and without disabilities to produce and participate in high-quality original theatre, film and dance, challenging barriers and perceptions. Our students perform in live shows, and their films are shown widely. We won two Inspire Marks in the 2012 Cultural Olympics. In 2015 our film "Steep Rain" was shown at the UN Enable Film Festival.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, Arts/culture/heritage/science
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£322,019	£329,533	-	-
2024-03-31	£273,664	£284,728	-	-
2023-03-31	£195,521	£234,540	-	-
2022-04-30	£165,804	£232,756	-	-
2021-04-30	£295,542	£235,782	-	-

Trustees

Name	Role	Appointed
Felicity Ruth Pulleyne Raines		2019-02-05
Matthew James		2016-11-22
Peter Hart		2023-12-05
Soufyan Saaidah		2016-11-22
Susan Harries		2021-10-09
Therese Avril Winchester		2024-09-24
Victoria Balaam		2022-05-05

FREEWHEELERS THEATRE AND MEDIA LIMITED

England & Wales - Charity number 1142638

Accounts

FREEWHEELERS THEATRE AND MEDIA LIMITED

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2025**

Charity Registration No. 1142638

Company registration No. 7607883 (England and Wales)

FREEWHEELERS THEATRE AND MEDIA LIMITED

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Legal and Administrative Information

Trustees and Directors as at 31 March 2025

Mr M James
Mrs F Raines
Mr S Saaidah
Mrs S Harries
Mr P Russell (Chair)
Mrs Victoria Balaam
Mr Peter Hart (Treasurer)
Ms Terri Winchester

Principal and registered Office

231 Portsmouth Road
Cobham
KT11 1JR

Independent Examiner

Jason Foxwell
independent-examiner.net
12 Hillbourne Road
Poole
Dorset
BH17 7JB

Bankers

Lloyds Bank
83 High Street
Walton on Thames
KT12 1DU

Report of the trustees for the year ended 31 March 2025

The Trustees and Directors present their report and accounts for the year ended 31st March 2025

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16th July 2015

Structure, governance and management

The Organisation is a Charitable Company limited by Guarantee. It was established under a Memorandum of Association and is governed under its Articles of Association which set out the objects and powers of the Charitable Company. (See "Objectives and Activities" below)

The Trustees and Directors, who are also the directors for the purpose of company law, and who are also charity Trustees for the purposes of charitable law, and who served during the year were:

Mr M James
Mrs F Raines
Mr S Saaidah
Mrs S Harries
Mr P Russell (Chair)
Ms V Balaam
Mr Peter Hart (Treasurer)
Ms Terri Winchester (joined the board 29 September 2024)

We are delighted to welcome Ms Terri Winchester to the board.

None of the Trustees and Directors have any beneficial interest in the company. All of the Directors are members of the company and in the event of the company being wound up, each member would be required to contribute an amount not exceeding £10.

To adequately represent the disabled community, who are the principal beneficiaries of the charity, three Trustees are disabled members of the workshops funded by the charity. Traditional business skills, fundraising skills and experience in the field of public provision in the arts are well represented on the board. There is constant monitoring of the range of skills which feeds into the recruitment of new members. Trustees are required to read the Commission's guide "The Essential Trustee" which is distributed to all new Trustees along with the Memorandum and Articles and the latest financial statements.

All Trustees give their time as Trustees voluntarily and receive no benefits from the charity for their work as Trustees. The Board meets four times a year. Trustees may be paid for their professional services, but only at a commercial rate and not in connection with their role as Trustees.

The charity has no subsidiaries or other related parties.

Report of the Trustees for the Year Ended 31 March 2025 (cont/d)

The Trustees and Directors have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate these exposures.

Company procedures ensure compliance with legislation on the health and safety of staff, volunteers, clients and visitors to the workshops. Staff, volunteers and clients are also informed of our policies regarding protection of vulnerable people, equality and diversity, and confidentiality. All Trustees, staff and volunteers who carry out regulated activities are DBS checked, as are our senior company members who sometimes mentor workshops in schools.

Volunteers

The company benefits from input from volunteers. We have 17 regular volunteers and many others who give their support on a one-off basis. Between them, our regular volunteers have donated over 2,000 hours of their time over the past year.

What our volunteers say:

"Working with such a diverse group of people is both humbling and educating."

"Working and being part of the performances is so inspiring and so much fun to work on, with such wonderful people."

"I felt so self-conscious at the beginning, that soon changed."

Objectives and activities

Our purposes as set out in the Objects are contained in the company's Memorandum and Articles of Association. The policies adopted in furtherance of these objects are:

- The advancement of education for the public benefit by the promotion of the arts and in particular but not exclusively, the art of theatre.
- The advancement of art, culture and heritage for the public benefit.
- The relief of those in need by reason of disability

These objects have not changed during the year.

The Trustees and Directors have paid due regard to the guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The policies adopted in furtherance of these objectives are:

- The provision of education workshops, particularly for disabled, but also for non-disabled actors, dancers, musicians and film-makers, enabling them to learn the skills of theatre, media, visual arts, dance and music.
- The provision of opportunities for our students to take part in both live and filmed performances in front of audiences.

Achievement and performance

Our objectives and how we have fulfilled them.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the Trustees for the Year Ended 31 March 2025 (cont/d)

1. To maintain and where possible increase student numbers

We run 11 regular weekly workshops throughout the year for a total of 39 weeks = 429 workshops.

We currently have 120 regular weekly workshop attendees.

Our workshop timetable for April 2024 - March 2025 is as follows:

1 April 2024 - 31 March 2025

Day	Venue	Workshop	Time
Monday	The Lighthouse, Leatherhead	Monday Company	10.00 – 3.00pm
Monday	Fairfield Hall, Leatherhead	Youth Company	5.30 – 7.30pm
Tuesday	The Lighthouse, Leatherhead	Media	10.00 – 3.00pm
Tuesday	The Lighthouse, Leatherhead	Song-writing	10.00 – 12.00 noon
Tuesday	The Lighthouse, Leatherhead	Dance	10.00 – 12.00 noon
Tuesday	The Lighthouse, Leatherhead	Drama	1.00 – 3.00pm
Thursday	The Lighthouse, Leatherhead	Dance	10.00 – 11.30
Thursday	Cobham Village Hall	Dance	1.00 – 3.00pm
Thursday	St Mary's Hall, Stoke D'Abernon	Dance	5.30 – 6.45pm
Friday	The Lighthouse, Leatherhead	Music	10.00 – 12.00 noon
Friday	Online	Visual Arts	1.00 – 3.00pm

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the Trustees for the Year Ended 31 March 2025 (cont/d)

The year in numbers:

Total Annual Workshop Hours	878
Total Number of Workshop Participants	116
Number of Regular Volunteers	17
Total Annual Volunteers Hours	2,066
Number of Staff on PAYE contracts	6
Total weekly Staff Hours	164.5
Number of Freelance Practitioners	7
Total Freelance Practitioner Hours	1,452

Monday Company	16
Youth Company	12
Tuesday Dance	16
Tuesday Drama	20
Media (morning group)	4
Media (afternoon group)	8
Songwriting	3
Thursday morning dance	5
Thursday afternoon dance	6
Music	17
Visual Art (online)	9

2. To provide value for money to funders, donors and fee-payers

We achieve a high level of efficiency at very low cost.

The Lighthouse

Our main base for the year has been the Lighthouse, Leatherhead Parish Church Hall. When we moved here in January 2024 Arts Council England provided funding for an access audit, which took place on 6 February 2024. Further to this, working with the Parish Church we have drawn up plans for changes to the building including the toilets to make the spaces accessible for all and to improve efficient use of space and to improve environmental sustainability.

Report of the Trustees for the Year Ended 31 March 2025 (cont/d)

3. To increase the skills, health and well-being of our students and give them opportunities to realise their ambitions

One of our ambitions for the next three years is to support the development of leadership from among our company members. To this end, our Freewheelers ‘Ambassadors Group’, which comprises representatives from each of our workshops meets to report to our board on the progress of each workshop and to make recommendations for improvements.

We have also established subgroups with representatives from our company, staff and board, based on the Arts Council England’s four Investment Principles:

- Ambition & Quality,
- Dynamism,
- Environmental Responsibility and
- Inclusivity & Relevance.

The subgroups report to the board on a quarterly basis.

We are committed to ensuring that every Freewheeler company member, no matter how profound their disability, can take part in all our activities. For company members with more profound disabilities, we offer a dance workshop on Thursday mornings and this year, we have started ‘Ecstatic Dance’ on Thursday evenings. Ecstatic dance enables participants to experience the joy of movement in a welcoming, adaptive space for people of all abilities. Our non-judgmental sessions support physical, emotional, and social wellbeing through free expression, sensory tools, and community connection. We empower individuals with disabilities through dance that’s accessible, calming, and deeply rewarding.

Our company members performed live or on film in the following public on-line events:

Performance	Date(s)	Venue	Nature of performance
Youth Theatre Dance Showcase	17/07/2024	Lighthouse	Dance Performance
Do Not Disturb	16/10/2024	Leatherhead Community Hub	Film Screening
Carnival of Kindness	11/10/2024	Leatherhead Community Hub	Workshop
Carnival of Kindness	18/10/2024	Leatherhead Community Hub	Workshop
Carnival of Kindness	28/10/2024	Lighthouse	Workshop
Carnival of Kindness	29/10/2024	Lighthouse	Workshop
Carnival of Kindness	15/11/2024	Leatherhead Community Hub	Workshop
Carnival of Kindness	29/11/2024	Leatherhead Community Hub	Lantern Procession

Report of the Trustees for the Year Ended 31 March 2025 (cont/d)

4. To be accessible to people on low incomes

Many of the disabled people who attend our workshops and participate in these activities would not have been able to do so without the support of the charity and its funders. Our policy is not to exclude any student, and therefore we partially or fully subsidise places for several of our company members. The total value of subsidies given between 2024-25 is £27,000.

5. To expand our links with the local community and the range of activities we provide

During this financial year we have made it a priority to reach out to our local Leatherhead community and to build closer working relationships with the Leatherhead Community Hub. We regularly hold meeting in the hub café and have taken part in various community events. We have also begun to work together on joint funding bids. We have worked together with the LCH on the Carnival of Kindness, including several lantern making workshops led by artist Ruth Wheeler, in preparation for our Carnival Procession on 29th November.

Financial Review

It is the policy of the charity that unrestricted funds (i.e. funds which have not been designated for a specific use) should be maintained at a level equivalent to approximately three months' expenditure. The Trustees and Directors consider that reserves at this level will ensure that in the event of a significant drop in funding, the Company will be able to continue its current activities while consideration is given to ways in which additional funds may be raised.

However, to operate successfully, we need to be able to raise considerable amounts of money in excess of fee income, both to maintain our unrestricted reserves and for specific activities including workshop sponsorship, materials, filmmaking and theatre performances. Fundraising is challenging as there is considerable competition for funds. However, we are pleased to report that in addition to our regular income from Arts Council England as a National Portfolio Organisation, we have been successful in securing additional grant funding.

Sources of Funding: Restricted Funds

We are very grateful to all our funders, without whom Freewheelers would not exist. Our work is generously supported through donations and grant funding. This year we received grants from:

- Wates and the
- Community Foundation for Surrey

Freewheelers has reviewed its IT infrastructure and signed up to Qlic IT support to bring our IT systems up to standard in terms of efficiency, data storage and sharing, GDPR compliance and cyber-security.

In line with our updating of processes and procedures within the Company, six company members work under PAYE contracts. Two staff members, Jacqui Everington and Pete Higson are full time employees.

Report of the Trustees for the Year Ended 31 March 2025 (cont/d)

Comms

Over the past year 12 blogs have been published sharing news and featuring views and stories from across our company. Blogs are sent to 2575 subscribers. In addition, numerous one-off notices were published.

Social Media

Our social media presence has grown in the last year as we have changed the way we promote our work, shows and offerings at Freewheelers.

Using short videos (no more than a minute long) engaging visuals, bright and colourful images accompanied by short and to the point wording.

- Instagram - 714 followers - up by 20.81% - most popular video is - Disabled Creators workshops - this was the media group video made with Reel Shoot
- Facebook - 780 followers - up by 1.96% - Although our followers maybe lowish our profile has been viewed 16,258 times
- TikTok - 161 followers - 6,428 likes - our most popular video has 211k views and it is the music group Christmas video

73% of engagement is women

23% of engagement is men

Age range

45 - 54 is 33.6%

34 - 44 is 22.4%

55 - 64 is 20.1%

Other - 33.6%

We no longer use X (formerly known as Twitter) for us as this is not suited to the type of advertising that we need and use. There are a number of companies like ours that have now stopped using this as a form of promotion and advertising. We do still have the account in case we want to use it in the future but are not currently active.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the Trustees for the Year Ended 31 March 2025 (cont/d)

On behalf of the board of trustees and directors.



Mr Phillip Russell
Director and Trustee

18 December 2025

INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS OF FREEWHEELERS THEATRE AND MEDIA LIMITED (the 'Charitable Company')

I report to the trustees on my examination of the accounts of the Charitable Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the Charitable Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charitable Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charitable Company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

1. accounting records were not kept in respect of the Charitable Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jason Foxwell

independent-examiner.net

12 Hillbourne Road, Poole, BH17 7JB

Date: 19 December 2025

FREEWHEELERS THEATRE AND MEDIA LIMITED

**Statement of Financial Activities
For the Year Ended 31 March 2025**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
		£	£	£	£
Income from:					
Donations					
Donations and Legacies		134,159		134,159	104,258
Investment Income		753		753	389
Income from Charitable Activities	3	142,061	45,046	187,107	169,017
Total income		276,973	45,046	322,019	273,664
Expenditure on:					
Charitable activities					
Bursaries Awarded by Freewheelers		320,711	8,822	329,533	284,728
Total expenditure		320,711	8,822	329,533	284,728
Net gains/(losses) on investments					
Net movement in funds		(43,738)	36,224	(7,514)	(11,064)
Reconciliation of funds:					
Total funds brought forward		56,302	41,151	97,453	108,517
Total funds carried forward		12,564	77,375	89,939	97,453

The Statement of Financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Balance Sheet as at 31 March 2025

	Notes	2025 £	2024 £
Fixed Assets			
Tangible assets	6	<u>7,729</u>	<u>2,005</u>
 Current Assets			
Debtors		18,194	62,179
Cash at bank		<u>73,136</u>	<u>62,657</u>
		91,330	124,836
 Liabilities:			
Creditors: amounts falling due within one year	7	<u>9,120</u>	<u>29,388</u>
Net current assets		<u>82,210</u>	<u>95,448</u>
 Net assets		<u>89,939</u>	<u>97,453</u>
 The funds of the charity:			
Unrestricted funds	8	12,564	56,302
Restricted income funds		<u>77,375</u>	<u>41,151</u>
		<u>89,939</u>	<u>97,453</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies ACT 2006, for the year ended 31 March 2025. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 18 December 2025



Mr P Russell
Director and Trustee

**Notes to the Financial Statements
Year Ended 31 March 2025**

1 Accounting policies

(a) Accounting Convention

The financial statements have been prepared under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2015 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and the Companies Act 2006

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice (GAAP)

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c) Fixed assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and Machinery	25% reducing balance
---------------------	----------------------

(d) Income

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

General funds represent the funds of the company that are not subject to any restrictions regarding their use and are available for application of the general purposes of the company. Funds designated for a particular purpose by the company are also unrestricted.

Donations and collections given for use by the charity are recognised when received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

(e) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses are allocated or apportioned to the applicable expenditure headings.

FREEWHEELERS THEATRE AND MEDIA LIMITED

2 Related party transactions and trustees' expenses and remuneration

None of the Trustees and directors received any remuneration or expenses for the year.

3 Income from Charitable Activities

	Unrestricted funds	Restricted funds	2025 £	2024 £
	£	£		
Student Fees	142,061		142,061	139,712
Bursary - Student Fees				
Grants		45,046	45,046	29,305
	142,061	45,046	187,107	169,017

4 Employees

The number of employees during the year was 6 (2024:6). No employees had employee benefits in excess of £60,000 (2024: £60,000)

	2025 £	2024 £
Social security costs	5,735	1,927
Pension contributions	3,525	3,725
	9,260	5,652

5 Independent Examiners Remuneration

The independent examiners Remuneration constituted an examination fee of £625.

6 Tangible Fixed Assets

	Plant and Machinery
Cost	
At 1 May 2024	24,235
Additions	7405
At 31 March 2025	31,640
Depreciation	
At 1 May 2024	22,230
Charge for year	1,681
At 31 March 2025	23,911
Net Book Value	
At 31 March 2024	2,005
At 31 March 2025	7,729

FREEWHEELERS THEATRE AND MEDIA LIMITED

7 Creditors: amounts falling due within one year

	Total funds 2025 £	Total funds 2024 £
Trade Creditors	3,961	20,173
Accruals	1,452	1,210
Social security and taxes	2,986	7,173
Other creditors	721	832
	<hr/>	<hr/>
	9,120	29,388

8 Analysis of Net Assets between Funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	7,729		7,729
Current assets	13,955	77,375	91,330
Current liabilities	(9,120)		(9,120)
	<hr/>	<hr/>	<hr/>
	12,564	77,375	89,939





FREEWHEELERS THEATRE AND MEDIA LIMITED

9. Restricted Funds

	Total funds 2024 £	Movement in year £	Total funds 2025 £
Ace Cultural Recovery Fund	13,943	-	13,943
Ace Touring - Do Not Disturb	-	-	-
Ace Accessibility Audit	1,275	411	1,686
Arts Council	-	-	-
Awards for All Income	3,746	-	3,746
Lulu Lemon	16,182	- 8,032	8,150
Your Fund Surrey	6,005	- 717	5,288
Hendy Foundation		4,092	4,092
Rekindle Library project		18,100	18,100
Carnival of Kindness		14,470	14,470
CFS for Youth Theatre		6,150	6,150
RC Sheriff for Ecstatic Dance		1,750	1,750
	41,151	36,224	77,375

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FREEWHEELERS THEATRE AND MEDIA LIMITED

England & Wales - Charity number 1142638

Accounts

FREEWHEELERS THEATRE AND MEDIA LIMITED

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2024**

Charity Registration No. 1142638

Company registration No. 7607883 (England and Wales)

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Legal and Administrative Information

Trustees and Directors as at 31 March 2024

Mr M James
Mrs F Raines
Mr S Saaidah
Ms S Harries
Mr P Russell (Chair)
Ms V Balaam
Mr P Hart (Treasurer - rejoined the board January 2024)

Principal and registered Office

231 Portsmouth Road
Cobham
KT11 1JR

Independent Examiner

Jason Foxwell
independent-examiner.net
PO Box 9846
Poole
BH15 9JZ

Bankers

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83 High Street
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KT12 1DU

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Virgin Money
Jubilee House
Gosforth
Newcastle, NE3 4PL

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the trustees for the year ended 31 March 2024

The Trustees and Directors present their report and accounts for the year ended 31st March 2024

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16th July 2015

Structure, governance and management

The Organisation is a Charitable Company limited by Guarantee. It was established under a Memorandum of Association and is governed under its Articles of Association which set out the objects and powers of the Charitable Company. (See "Objectives and Activities" below)

The Trustees and Directors, who are also the directors for the purpose of company law, and who are also charity Trustees for the purposes of charitable law, and who served during the year were:

Mr M James
Mrs F Raines
Mr S Saaidah
Ms S Harries
Mrs P J Steers (retired December 2023)
Mr P Russell (Chair)
Ms V Balaam
Mr P Hart (Treasurer - joined the board January 2024)

We were very sorry that Mrs Pip Steers had to step down from the Board for personal reasons. The board expressed their heartfelt appreciation to Pip for her commitment to Freewheelers and for her long service to the company, initially as a volunteer, then as a board member and finally as a chair of the board between 2018 - 2022. We are delighted to welcome Mr Peter Hart to the board.

None of the Trustees and Directors has any beneficial interest in the company. All of the Directors are members of the company and in the event of the company being wound up, each member would be required to contribute an amount not exceeding £10.

To adequately represent the disabled community, who are the principal beneficiaries of the charity, two Trustees are disabled members of the workshops funded by the charity. Traditional business skills, fundraising skills and experience in the field of public provision in the arts are well represented on the board. There is constant monitoring of the range of skills which feeds into the recruitment of new members. Trustees are required to read the Commissions guide "The Essential Trustee" which is distributed to all new Trustees along with the Memorandum and Articles and the latest financial statements.

All Trustees give their time as Trustees voluntarily and receive no benefits from the charity for their work as Trustees. The Board normally meet four times a year. Trustees may be paid for their professional services, but only at a commercial rate and not in connection with their role as Trustees.

The charity has no subsidiaries or other related parties.

Report of the Trustees for the Year Ended 31 March 2024 (cont/d)

The Trustees and Directors have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate these exposures.

Company procedures ensure compliance with legislation on the health and safety of staff, Volunteers, clients and visitors to the workshops. Staff, volunteers and clients are also informed of our policies regarding protection of vulnerable people, equality and diversity, and confidentially. All Trustees, staff and volunteers who carry out regulated activities are DBS checked, as are our senior company members who sometimes mentor workshops in schools.

Volunteers

The company benefits from input from volunteers. We have 17 regular volunteers and many others who give their support on a one-off basis. Between them our regular volunteers have donated over 2,000 hours of their time over the past year.

What our volunteers say:

"Working with such a diverse group of people is both humbling and educating."

"Working and being part of the performances is so inspiring and so much fun to work on, with such wonderful people."

"I felt so self-conscious at the beginning, that soon changed."

Objectives and activities

Our purposes as set out in the Objects are contained in the company's Memorandum and Articles of Association. The policies adopted in furtherance of these objects are:

- The advancement of education for the public benefit by the promotion of The arts and in particular but not exclusively, the art of theatre.
- The advancement of the arts, culture and heritage for the public benefit.
- The relief of those in need by reason of disability

These objects have not changed during the year.

The Trustees and Directors have paid due regard to the guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The policies adopted in furtherance of these objectives are:

- The provision of education workshops, particularly for disabled but also for non-disabled actors, dancers, musicians and film-makers, enabling them to learn the skills of theatre, media, dance and music.
- The provision of opportunities for our students to take part in both live and filmed performances in front of audiences.

Achievement and performance

Our objectives and how we have fulfilled them.

1. To maintain and where possible increase student numbers

We run 11 regular weekly workshops throughout the year for a total of 39 weeks = 429 workshops.

We currently have 120 regular weekly workshop attendees.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the Trustees for the Year Ended 31 March 2024 (cont/d)

Our workshop timetable for April 2023 - March 2024 is as follows:

1 April 2023 - 17 October 2023

Day	Venue	Workshop	Time
Monday	The Bridge, Leatherhead	Monday Company	10.00 – 3.00pm
Monday	The Bridge, Leatherhead	Youth Company	5.30 – 7.30pm
Tuesday	The Bridge, Leatherhead	Media	10.00 – 4.00pm
Tuesday	The Bridge, Leatherhead	Song-writing	10.00 – 12.00 noon
Tuesday	The Bridge, Leatherhead	Dance	10.00 – 12.00 noon
Tuesday	The Bridge, Leatherhead	Drama	1.00 – 3.00pm
Thursday	Mencap Hall, Leatherhead	Dance	10.00 – 11.30
Thursday	Cobham Village Hall	Dance	1.00 – 3.00pm
Friday	The Bridge, Leatherhead	Music	10.00 – 12.00 noon
Friday	Online	Visual Arts	1.00 – 3.00pm

18 October - 20 December 2023

Day	Venue	Workshop	Time
Monday	The Jam Place	Monday Company	10.00 – 3.00pm
Monday	The Jam Place	Youth Company	5.30 – 7.30pm
Tuesday	Various Venues	Media	10.00 – 4.00pm
Tuesday	Various Venues	Song-writing	10.00 – 12.00 noon
Tuesday	Various Venues	Dance	10.00 – 12.00 noon
Tuesday	Various Venues	Drama	1.00 – 3.00pm
Thursday	Mencap Hall, Leatherhead	Dance	10.00 – 11.30
Thursday	Cobham Village Hall	Dance	1.00 – 3.00pm
Friday	The Jam Place	Music	10.00 – 12.00 noon
Friday	Online	Visual Arts	1.00 – 3.00pm

4 January - 31 March 2024

Day	Venue	Workshop	Time
Monday	The Lighthouse, Leatherhead Parish Church Hall	Monday Company	10.00 – 3.00pm
Monday	The Lighthouse, Leatherhead Parish Church Hall	Youth Company	5.30 – 7.30pm
Tuesday	The Lighthouse, Leatherhead Parish Church Hall	Media	10.00 – 3.00pm
Tuesday	The Lighthouse, Leatherhead Parish Church Hall	Song-writing	10.00 – 12.00 noon
Tuesday	The Lighthouse, Leatherhead Parish Church Hall	Dance	10.00 – 12.00 noon
Tuesday	The Lighthouse, Leatherhead Parish Church Hall	Drama	1.00 – 3.00pm
Thursday	Mencap Hall, Leatherhead	Dance	10.00 – 11.30
Thursday	Cobham Village Hall	Dance	1.00 – 3.00pm
Friday	The Lighthouse, Leatherhead Parish Church Hall	Music	10.00 – 12.00 noon
Friday	Online	Visual Arts	1.00 – 3.00pm

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the Trustees for the Year Ended 31 March 2024 (cont/d)

The Visual Arts workshops we introduced in 2020 have proven to be both popular and valuable. We currently have nine members participating. We have continued to run these workshops online but the remainder of our workshops are run in person.

The year in numbers:

Total Annual Workshop Hours	878
Total Number of Workshop Participants	120
Number of Regular Volunteers	17
Total Annual Volunteers Hours	2,066
Number of staff on PAYE contracts	6
Total weekly staff hours	164.5

Monday Company	16
Youth Company	12
Tuesday Dance	16
Tuesday Drama	20
Media (morning group)	4
Media (afternoon group)	8
Songwriting	3
Thursday morning dance	5
Thursday afternoon dance	6
Music	17
Visual Art (online)	9

2. To provide value for money to funders, donors and fee-payers

We achieve a high level of efficiency at very low cost. Our workshop and rehearsal spaces at the Bridge were provided at low rates by Surrey Clubs for Young People, however on Tuesday 17 October we received a call to say that the Bridge was unsafe due to the discovery of RAAC (reinforced autoclaved aerated concrete) in the roof and we were told to vacate the building immediately. We were able to quickly move ourselves and all our things to The Jam Place who kindly offered us immediate accommodation. We are able to use the Jam Place ground floor space to run our workshops on Monday and Tuesday 23 and 24 October

The disruption meant having to cancel workshops on 17, 20 and 31 October.

Between 17 October and the end of the year several venue options have been considered and enquiries to a variety of different organisations and venues were made. Altogether over 50 venues were considered.

The Lighthouse

Eventually, the Leatherhead Parish Church called to offer us space in their Lighthouse church hall. We had looked at the Lighthouse at the commencement of our search and although it appeared to be a very suitable space for us, we discounted it because we were told that it was not available on the days we needed it. Subsequently, the Parish Church said that they wanted to welcome us and that they would terminate or move existing bookings so that they could accommodate us.

The Arts Council England have subsequently provided funding for an access audit, which took place on 6 February 2024. Further to this, plans for changes to the building to make the toilets and other spaces have been drawn up and submitted to the Parish Church.

Report of the Trustees for the Year Ended 31 March 2024 (cont/d)

3. To increase the skills, health and well-being of our students and give them opportunities to realise their ambitions

One of our ambitions for the next three years is to support the development of leadership from among our company members. To this end, this year we established a Freewheelers 'Ambassadors Group, which comprises representatives from each of our workshops. The Ambassadors Group report to our board on the progress of each workshop. They also make recommendations for improvements.

We have also established subgroups with representatives from our company, staff and board, based on the Arts Council England's four investment principles:

- Ambition & Quality
- Dynamism
- Environmental Responsibility and
- Inclusivity & Relevance.

These subgroups report to the board on a quarterly basis.

We are committed to ensuring that every student, no matter how profound their disability, can take part in all our activities.

Our Company members performed live or on film in the following public on-line events:

Performance	Date	Venue	Nature of performance
Amazed	29/04/2023	Downsend School	Music concert
Wonderdusk	16/09/2023	Box Hill	Outdoor community event
Do No Disturb	31/10/2023	Leatherhead Theatre	Premier film screening of Do Not Dis
Wonderdusk	29/11/2023	University of Surrey	Live Performance
Us & Them	01/12/2023	Horton Arts, Epsom	Exhibition
Royal Visit: HRH Duke of Edir	06/03/2024	The Lighthouse, Leatherhead	Live performance of Wonderdusk
Freewheelers Have Talent	09/03/2024	The Lighthouse, Leatherhead	Live Performances

Wonderdusk - 16 September 2023 - Box Hill

Freewheelers took part in Wonderdusk on Box Hill on 16 September. Wonderdusk was organised by Surrey Hills Arts and hosted by the National Trust.

Freewheelers were invited to play a lead role alongside other groups and artists including the Mole Valley Poets, musician Graham Dowdall, Zambesi Dance Co, artist Helena Doyle and choir leader Anna Tabbush. 594 people attended the event.

In the weeks leading up to the 16th September, we led community model bird making workshops, which were run by us and by Surrey Hill Arts. In total we made 311 bird puppets. The design and templates for our Wonderdusk birds were made with support from puppet maker Nick Barnes.

In addition, we also made several dioramas; small models, each outlining a scene that was enacted by company members as part of the performances experienced by audiences as they followed the trial. The dioramas acted as a three-dimension Wonderdusk storyboard.

Report of the Trustees for the Year Ended 31 March 2024 (cont/d)

The key achievements were:

- Involvement of the whole company in one event
- Leading a largescale community arts event in such a way that over the course of the evening our audiences became participants
- New audiences
- Working in outdoor spaces
- Collaboration with various agencies and with other artists
- Experimental use of puppets, lights and props to tell a story
- Artistic response to a brief
- Introducing a storytelling/ narrative element into what had hitherto been a visual art spectacle and separate music & performance event.

Royal Visit

Freewheelers was delighted to welcome HRH the Duke of Edinburgh to our new home the Lighthouse, The Leatherhead Parish Church Hall on Wednesday 6 March 2024. We also welcomed the Lord Lieutenant, Michael More-Molyneux and representatives from the Orpheus Centre, Bloomin Arts and DAiSY (Disability Arts in Surrey).

We relocated to the Lightbox, Parish Church Hall, at the beginning of the year further to the closure of the Bridge Centre in north Leatherhead in October due to building safety concerns and this will be the first time the company receives visitors in our new home.

During the visit the Duke and guests were invited to view a display of tintype photographic portrait prints recently created with photographer Emma Brown as part of a project called Us & Them. Eight Freewheeler artists who, with support from Surrey History Centre's Julian Pooley and Dr Alana Harris from UCL researched nineteenth-century wet-plate collodion photographs and glass-plate negatives that were originally generated in Surrey's psychiatric (and learning disability) institutions. By re-staging and provocatively 'pairing' portrait images of Freewheeler company members with the original Victorian photographs, these heritage objects are repurposed for stigma-dispelling and restorative justice purposes and celebrate our experiences and agency in making and sharing art.

Following introductions to members of staff and student from the Orpheus Centre, Bloomin' Arts and DAiSY, the Duke was invited to join Freewheelers company members in three 'Wonderdusk' workshop activities, based on a Surrey Hills Arts community celebration hosted by the National Trust and led by Freewheelers during the autumn equinox on Box Hill. His Royal Highness was then invited across the road to the beautiful 1,000 year old Parish Church, to join a music workshop which in stark contrast to its ancient surrounding is based on the use of modern iPad technology enabling Freewheeler wheelchair users to create and compose their own music and soundscapes.

We finished off the visit with the Duke taking part in the Wonderdusk murmuration dance which involved using the bird puppets made during the planning and making of the project.

4. To be accessible to people on low incomes

Many of the disabled people who attend our workshops and participate in these activities would not have been able to do so without the support of the charity and its funders. Our policy is not to exclude any student, and therefore we partially or fully subsidise places for several of our company members.

5. To expand our links with the local community and the range of activities we provide

During this financial year we have made it a priority to reach out to our local Leatherhead community and to build closer working relationships with the Leatherhead Community Hub. We regularly hold meetings in the hub café and have taken part in various community events. We have also begun to work together on joint funding bids. We worked together with the LCH on a Carnival of Kindness, which took place in December 2024.

Report of the Trustees for the Year Ended 31 March 2024 (cont/d)

Financial Review

It is the policy of the charity that unrestricted funds (i.e. funds which have not been designated for a specific use) should be maintained at a level equivalent to approximately three months' expenditure. The Trustees and Directors consider that reserves at this level will ensure that in the event of a significant drop in funding, the Company will be able to continue its current activities while consideration is given to ways in which additional funds may be raised.

However, to operate successfully, we need to be able to raise considerable amounts of money in excess of fee income, both to maintain our unrestricted reserves and for specific activities including workshop sponsorship, materials, filmmaking and theatre performances. Fundraising is challenging as there is considerable competition for funds. However, we are pleased to report that our application to the Arts Council to become a National Portfolio Organisation (NPO) was successful. This ensures core funding for the next three years, 2024 - 2027. In addition, we are in the process of making targeted funding applications to a range of other potential funders with a view to enhancing our short and long-term funding.

Sources of Funding: Restricted Funds

We are very grateful to all our funders, without whom Freewheelers would not exist. Our work is generously supported through donations and grant funding. This year, in addition to NPO funding received from Arts Council England, we received grants from:

- Hendy Foundation
- Awards for All
- Kings College, London
- Your Fund Surrey
- ReKindle and
- Unnum

Organisational News

Over the past year, Freewheelers has reviewed and updated its financial policies. Freewheelers finances are now managed using the Xero Financial Management platform.

Freewheelers has reviewed its IT infrastructure and signed up to Olic IT support to bring our IT systems up to standard in terms of efficiency, data storage and sharing, GDPR compliance and cyber-security.

In line with our updating of processes and procedures within the Company, six company members work under PAYE contracts. Two staff members, Jacqui Everington and Pete Higson are full time employees.

Comms

Over the past year 22 blogs have been published sharing news and featuring views and stories from across our company. Blogs are sent to 250 subscribers. In addition, 3 newsletters were published as well as numerous one-off notices.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the Trustees for the Year Ended 31 March 2024 (cont/d)

Social Media

- Facebook followers has increased to 765, up by 71% on this time last year
- Instagram followers up to 591 up by 63% from last year
- 2,035 Followers on X (formerly known as Twitter)
- TikTok featuring the activities our members has 53 followers and 1,100 likes. Our most liked video is our Mental Health Awareness Day with 3,432 likes.

On behalf of the board of trustees and directors.



Mr Phillip Russell
Director and Trustee

Dated 27th January 2025

FREEWHEELERS THEATRE AND MEDIA LIMITED

INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS OF FREEWHEELERS THEATRE AND MEDIA LIMITED (the 'Charitable Company')

I report to the trustees on my examination of the accounts of the Charitable Company for the year ended 31 March 2024

Responsibilities and basis of report

As the trustees of the Charitable Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charitable Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charitable Company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

1. accounting records were not kept in respect of the Charitable Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jason Foxwell

independent-examiner.net

PO Box 9846, Poole, BH15 9JZ

Dated 27th January 2025

FREEWHEELERS THEATRE AND MEDIA LIMITED

**Statement of Financial Activities
For the Year Ended 31 March 2024**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
Income from:					
Donations					
Donations and Legacies		104,258		104,258	36,604
Investment Income		389		389	
Income from Charitable Activities	3	139,712	29,305	169,017	158,917
Total income		244,359	29,305	273,664	195,521
Expenditure on:					
Charitable activities					
		254,900	29,828	284,728	234,540
Total expenditure		254,900	29,828	284,728	234,540
Net gains/(losses) on investments					
Net movement in funds		(10,541)	(523)	(11,064)	(39,019)
Reconciliation of funds:					
Total funds brought forward		66,843	41,674	108,517	147,536
Total funds carried forward		56,302	41,151	97,453	108,517

The Statement of Financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Balance Sheet as at 31 March 2024

	Notes	2024 £	2023 £
Fixed Assets			
Tangible assets	6	<u>2,005</u>	<u>2,674</u>
Current Assets			
Debtors		62,179	44,211
Cash at bank		<u>62,657</u>	<u>88,642</u>
		124,836	132,853
Liabilities:			
Creditors: amounts falling due within one year	7	<u>29,388</u>	<u>27,010</u>
Net current assets		<u>95,448</u>	<u>105,843</u>
Net assets		<u>97,453</u>	<u>108,517</u>
The funds of the charity:			
Unrestricted funds	8	56,302	66,843
Restricted income funds		<u>41,151</u>	<u>41,674</u>
		<u>97,453</u>	<u>108,517</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies ACT 2006, for the year ended 31 March 2024. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 25th January 2025



Mr P Russell
Director and Trustee

FREEWHEELERS THEATRE AND MEDIA LIMITED

Notes to the Financial Statements Year Ended 31 March 2024

1 Accounting policies

(a) Accounting Convention

The financial statements have been prepared under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2015 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and the Companies Act 2006

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice (GAAP)

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c) Fixed assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and Machinery	25% reducing balance
---------------------	----------------------

(d) Income

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

General funds represent the funds of the company that are not subject to any restrictions regarding their use and are available for application of the general purposes of the company. Funds designated for a particular purpose by the company are also unrestricted.

Donations and collections given for use by the charity are recognised when received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

(e) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses are allocated or apportioned to the applicable expenditure headings.

FREEWHEELERS THEATRE AND MEDIA LIMITED

2 Related party transactions and trustees' expenses and remuneration

None of the Trustees and directors received any remuneration or expenses for the year.

3 Income from Charitable Activities

	Unrestricted funds	Restricted funds	2024 £	2023 £
	£	£		
Student Fees	139,712		139,712	116,527
Grants		29,305	29,305	42,390
	<u>139,712</u>	<u>29,305</u>	<u>169,017</u>	<u>158,917</u>

4 Employees

The number of employees during the year was 6 (2023:6). No employees had employee benefits in excess of £60,000 (2023: £60,000)

	2024 £	2023 £
Social security costs	1,927	5,025
Pension contributions	3,725	2,622
	<u>5,652</u>	<u>7,647</u>

5 Independent Examiners Remuneration

The independent examiners Remuneration constituted an examination fee of £625.

6 Tangible Fixed Assets

	Plant and Machinery
Cost	
At 1 May 2023	24,235
Additions	
At 31 March 2024	<u>24,235</u>
Depreciation	
At 1 May 2023	21,561
Charge for year	669
At 31 March 2024	<u>22,230</u>
Net Book Value	
At 31 March 2023	<u>2,674</u>
At 31 March 2024	<u>2,005</u>

FREEWHEELERS THEATRE AND MEDIA LIMITED

7 Creditors: amounts falling due within one year

	Total funds 2024 £	Total funds 2023 £
Trade Creditors	20,173	15,401
Accruals	1,210	1,521
Social security and taxes	7,173	8,998
Other creditors	832	1,090
	<hr/>	<hr/>
	29,388	27,010

8 Analysis of Net Assets between Funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	2,005		2,005
Current assets	83,685	41,151	124,836
Current liabilities	(29,388)		(29,388)
	<hr/>	<hr/>	<hr/>
	56,302	41,151	97,453

FREEWHEELERS THEATRE AND MEDIA LIMITED

9. Restricted Funds

	Total funds 2023 £	Movement in year £	Total funds 2024 £
Ace Cultural Recovery Fund	13,943	-	13,943
Ace Touring - Do Not Disturb	3,164	(3,164)	-
Ace Accessibility Audit		1,275	1,275
Arts Council	4,081	(4,081)	-
Awards for All Income	9,596	(5,850)	3,746
Lulu Lemon	10,890	5,292	16,182
Your Fund Surrey	-	6,005	6,005
	<hr/> 41,674	<hr/> (523)	<hr/> 41,151

FREEWHEELERS THEATRE AND MEDIA LIMITED

England & Wales - Charity number 1142638

Accounts

FREEWHEELERS THEATRE AND MEDIA LIMITED

**REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED
31 MARCH 2023**

Charity Registration No. 1142638

Company registration No. 07607883 (England and Wales)

FREEWHEELERS THEATRE AND MEDIA LIMITED

Period Ended 31 March 2023

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FREEWHEELERS THEATRE AND MEDIA LIMITED

Period Ended 31 March 2023

Legal and Administrative Information

Trustees and Directors as at 31 March 2023

Mr M James
Mrs F Raines
Mr S Saaidah
Mrs S Harries
Mr P Russell (Chair)
Mrs Victoria Balaam

Principal and registered Office

2 Moths Grace
Basingstoke
Hampshire
RG24 9FY

Independent Examiner

Jason Foxwell
independent-examiner.net
39 Enfield Road
Poole
Dorset
BH15 3LJ

Bankers

Lloyds Bank
83 High Street
Walton on Thames
KT12 1DU

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Virgin Money
Jubilee House
Gosforth
Newcastle, NE3 4PL

Report of the trustees for the period ended 31 March 2023

The Trustees and Directors present their report and accounts for the period ended 31 March 2023.

The accounting reference date has changed from 30 April 2022 to 31 March 2023, therefore the comparative figures represent a year and the current period represents 11 month period.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16th July 2015.

Structure, governance and management

The Organisation is a Charitable Company limited by Guarantee. It was established under a Memorandum of Association and is governed under its Articles of Association which set out the objects and powers of the Charitable Company. (See "Objectives and Activities" below)

The Trustees and Directors, who are also the directors for the purpose of company law, and who are also charity Trustees for the purposes of charitable law, and who served during the year were:

- Miss O. Bieri
- Mr M James
- Mrs F Raines
- Mr S Saaidah
- Mrs S Harries
- Mrs P J Steers (Chair until 31 December 2022)
- Mr P Russell (Chair from 1 January 2023)
- Ms V Balaam

We were very sorry that Miss O Bieri had to step down from the Board for personal reasons, but we are delighted to welcome Ms V Balaam and Mr P Russell to the Board.

None of the Trustees and Directors have any beneficial interest in the company. All of the Directors are members of the company and in the event of the company being wound up, each member would be required to contribute an amount not exceeding £10.

In order to adequately represent the disabled community, who are the principal beneficiaries of the charity, two Trustees are disabled members of the workshops funded by the charity. Traditional business skills, fundraising skills and experience in the field of public provision in the arts are well represented on the board. There is constant monitoring of the range of skills which feeds into the recruitment of new members. Trustees are required to read the Commission's guide "The Essential Trustee" which is distributed to all new Trustees along with the Memorandum and Articles and the latest financial statements.

All Trustees give their time as Trustees voluntarily and receive no benefits from the charity for their work as Trustees. The Board meets four times a year. Trustees may be paid for their professional services, but only at a commercial rate and not in connection with their role as Trustees.

Report of the Trustees for the Period Ended 31 March 2023 (cont/d)

The charity has no subsidiaries or other related parties.

The Trustees and Directors have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate these exposures.

Company procedures ensure compliance with legislation on the health and safety of staff, volunteers, clients and visitors to the workshops. Staff, volunteers and clients are also informed of our policies regarding protection of vulnerable people, equality and diversity, and confidentiality. All Trustees, staff and volunteers who carry out regulated activities are DBS checked, as are our senior company members who sometimes mentor workshops in schools.

Volunteers

The company benefits from input from volunteers. We have 14 regular volunteers and many others who give their support on a one-off basis. Between them, our regular volunteers have donated over 2,000 hours of their time over the past year.

Objectives and activities

Our purposes as set out in the Objects are contained in the company's Memorandum and Articles of Association. The policies adopted in furtherance of these objects are:

- The advancement of education for the public benefit by the promotion of the arts and in particular but not exclusively, the art of theatre.
- The advancement of the art, culture and heritage for the public benefit.
- The relief of those in need by reason of disability.

These objects have not changed during the year.

The Trustees and Directors have paid due regard to the guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The policies adopted in furtherance of these objectives are:

- The provision of education workshops, particularly for disabled, but also for non-disabled actors, dancers, musicians and film-makers, enabling them to learn the skills of theatre,
- The provision of opportunities for our students to take part in both live and filmed performances in front of audiences.

Achievements and performance

Our objectives and how we have fulfilled them.

1. To maintain and where possible increase student numbers

We run 11 regular weekly workshops throughout the year – a total of 41 weeks = 451 workshops. We currently have 120 regular weekly workshop attendees.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Our current timetable is as follows:

Day	Venue	Workshop	Time
Monday	The Bridge, Leatherhead	Monday Company	10.00 – 3.00pm
Monday	The Bridge, Leatherhead	Youth Company	5.30 – 7.30pm
Tuesday	The Bridge, Leatherhead	Media	10.00 – 4.00pm
Tuesday	The Bridge, Leatherhead	Song-writing	10.00 – 12.00 noon
Tuesday	The Bridge, Leatherhead	Dance	10.00 – 12.00 noon
Tuesday	The Bridge, Leatherhead	Drama	1.00 – 3.00pm
Thursday	Mencap Hall, Leatherhead	Dance	10.00 – 11.30am
Thursday	Cobham Village Hall	Dance	1.00 – 3.00pm
Friday	The Bridge, Leatherhead	Music	10.00 – 12.00 noon
Friday	Online	Visual Arts	1.00 – 3.00pm

The Visual Arts workshops we introduced in 2020 have proven to be both popular and valuable. We currently have 10 members participating. We have continued to run these workshops online but the remainder of our workshops are run in person.

The period in numbers:

Total Annual Workshop Hours:	1,004.50
Total Number of Workshop Participants	125
Number of Regular Volunteers	14
Total Annual Volunteers Hours	2,091
Number of staff on PAYE contracts	6
Total weekly staff hours	164.5

2. To provide value for money to funders, donors and fee-payers

We achieve a high level of efficiency at very low cost. Our workshop and rehearsal spaces at the Bridge are provided at low rates by Surrey Clubs for Young People who have tenure of the Bridge until March 2026. We are also able to make use of local church and village halls at low cost.

Much work at Freewheelers is done by volunteers who give their time, skills and other resources for free.

Much of our work is supported through donations and grant funding. Throughout May and June we focussed on applying to the Arts Council to become an NPO (National Portfolio Organisation). We were told in November that our application was successful. This ensures that from April 2023 – 2026 we will receive core annual core funding, which will provide further value for money to our investors and company member fee-payers.

3. To increase the skills, health and well-being of our students and give them opportunities to realise their ambitions

One of our ambitions for the next three years is to support the development of leadership from among our company members. To this end, this year we established a Freewheelers 'Ambassadors Group', which comprises representatives from each of our workshops. The Ambassadors Group report to our board on the progress of each workshop. They also make recommendations for improvements.

We have also established subgroups with representatives from our company, staff and board, based on the Arts Council England's four Investment Principles:

- Ambition & Quality,
- Dynamism,
- Environmental Responsibility and
- Inclusivity & Relevance.

The subgroups report to the board.

We are committed to ensuring that every student, no matter how profound their disability, can take part in all our activities.

Our company members performed live or on film in the following public on-line events:

Charlotte – Kings and Queens Event – 24th May 2022 – This was hosted by a local charity, B@titude. It was a truly wonderful event and the marquee on the recreation ground on Kingston Road looked amazing. The 110 guests enjoyed a superb sit-down meal, and an afternoon of entertainment, with Charlotte performing 4 songs from classic theatre productions.

Degas – live performance – 10 June, 2022. Harlequin Theatre, Redhill.

Seeds of Hope (Harvest Event Box Hill) – 17th September 2022 Box Hill – We took part in the making of the dome. Artist Diana Burch worked with us to create our own willow-woven 'seeds'. Our work was showcased alongside others as part of an installation at the top of Box Hill for an open air event called Harvest. Our music group also performed as part of the choir.

Out of Sight, Out of Mind – January 2023. Dr Alana Harris from Kings College London brought us her Out of Sight, Out of Mind workshop in which we made ceramic flowers for an installation to go to Horton Arts in October 2023 and which is based on the 9,000 people buried in the Horton Cemetery, which was used by the Epsom Cluster of hospitals and asylums. This project has since led to a Freewheelers-led project called Us & Them.

DAiSY Exhibition. Degas film screening – Woking Lightbox – 23rd September 2022

Degas film screening – Dorking Halls 5th October 2022

Freewheelers Has Talent – December 2022

Hartfield House – 9th December. Our music group performed Christmas songs and carols to the residents at nearby Hartfield House.

Christmas at The Hub – 10th December Our Music Group performed Christmas Carols and festive songs for the local Leatherhead residents.

Freewheelers Festive fun – This is an end of year celebration for all our members! This is a chance for them to express themselves, socialise and reward all the hard work.

Dance-A-Thon – 21st March 2023 – 6 Hour Dance-A-Thon completed by the whole company to support movement, wellbeing, physical achievement, and personal goals! We also held this on International World Down Syndrome Day.

4. To be accessible to people on low incomes

Many of the disabled people who attend our workshops and participate in these activities would not have been able to do so without the support of the charity and its funders. Our policy is not to exclude any student, and therefore we partially or fully subsidise some of our students.

5. To expand our links with the local community and the range of activities we provide

During this financial year we have made it a priority to reach out to our local Leatherhead community and to build closer working relationships with the Leatherhead Community Hub. We regularly hold meeting in the hub café and have taken part in various community events including the Kings & Queens event on the Recreation ground and we performed Christmas songs at their Christmas Fair. We have also begun to work together on joint funding bids.

We continue with our efforts to improve the facilities of The Bridge Centre in Leatherhead. As the major users of the building for many years, we are continually working towards better adapting the facilities to our purposes while ensuring that young people can also work in the building.

We are closely associated with DAiSY (Disability Arts in Surrey) and were very pleased to screen our film Degas at the Woking Lightbox as part of the DAiSY exhibition in September 2022.

7. To achieve artistic excellence and bring our work to a wider audience, changing perceptions of disability

Degas

We started working on Degas before the covid pandemic and we had to halt the development due to lock down restrictions. Completion of the production took us longer than anticipated, but all involved in the project showed pure determination, resilience and perseverance. It is a testament to everyone's dedication that they have created a new, colourful, informative, beautiful and different piece of movement art for everyone to enjoy. This has empowered all our members, giving them confidence and self-belief that anything is possible against any odds. When we work as a team, we can achieve our goals! The feedback we have had from the performance has changed perceptions and confirmed that Freewheelers is continuing to produce thought provoking art. "The evening gave us a calm gentle feeling. It had sweet notes that were so well choreographed, moving smoothly as if on ice from scene to scene. Every, and we do mean every, actor on stage held their own."

"So well-choreographed and professionally executed."

"It gives real focus and purpose to these actors' wellbeing and direction in life."

The full-length dance production 'Degas', funded by Arts Council England was performed to 300 people at the Harlequin Theatre in Redhill in June 2022. Additionally, a filmed version was made and has been screened at five different venues, including: Watford Palace - audience 50, Woking Lightbox - audience 70, Dorking Halls - audience 120, Surrey University - audience 50 - 60, The Hive in Leatherhead - audience 12.

Do Not Disturb

The Monday Company has now presented the premiere of a very ambitious new production involving music, dance, puppeteering and binaural sound. This is called 'Do Not Disturb'. It is based on the true story of one of our members, and incorporates many ideas from the other Monday members. We worked with Puppet Maker Nick Barnes, Playwright Anita Sullivan and Musician Thomas Gray. Its premiere at Leatherhead Theatre in February 2020 was an enormous success, Given Covid, the Arts Council for England permitted us to change our application from 'touring', to 'making a film'. Filming commenced in March 2022, but was curtailed due to coronavirus. It recommenced in November 2022. We expect the final edit to be ready for screening at the Mole Valley Arts Alive Festival in October 2023. After that we hope to tour the film widely, including to several hospitals. The NHS has shown a lot of interest in the project and Surrey hospitals are interested in screening the film for their staff.

Over the past year, we have built a good working relationship with the NHS through the Surrey Heartlands Community Engagement Officer and some of our company members took part in a filmed survey conducted by the NHS, which investigated the experiences of disabled people who engage with NHS services.

We have worked with great professional musicians and film makers such as Thomas Gray and Greta Zabulyte to produce a piece of work that showcases the talent and development of our members across the company intriguing those interested in art, dance and the extraordinary work of disabled people. We now have a film that allows us to promote the wonderful offerings we have, attracting a wider audience in the surrounding community.

Financial Review

It is the policy of the charity that unrestricted funds (i.e. funds which have not been designated for a specific use) should be maintained at a level equivalent to approximately three months' expenditure. The Trustees and Directors consider that reserves at this level will ensure that in the event of a significant drop in funding, the Company will be able to continue its current activities while consideration is given to ways in which additional funds may be raised.

However, to operate successfully, we need to be able to raise considerable amounts of money in excess of fee income, both to maintain our unrestricted reserves and for specific activities including workshop sponsorship, materials, filmmaking and theatre performances. Fundraising is challenging as there is considerable competition for funds. However, we are pleased to report that our application to the Arts Council to become a National Portfolio Organisation (NPO) was successful. This ensures core funding for the next three years, 2023 – 2026. In addition, we are in the process of making targeted funding applications to a range of other potential funders with a view to enhancing our short and long-term funding.

Sources of Funding: Restricted Funds

We are very grateful to all our funders, without whom Freewheelers would not exist. This year we received grants from the following organisations, for particular projects associated with our work:

- **Lululemon**
- **Awards for all**
- **Ian Steers Trust** and
- **Arts Council England**

Organisational News

Our General Manager, Katie Gentry, returned from maternity leave in February. Her job role has changed a little and expanded to include a financial dimension. Bonnie Capocciama, who was Acting General Manager is now appointed to a new role as Business Development Manager within a new company structure with Karl Newman as CEO and a management team of Brandon McGuire, Artistic Director, Katie Gentry, General Manager and Bonnie as Business Development Manager.

Freewheelers co-founder Andrea Atkinson left Freewheelers at the end of July 2022 after 32 years with the company. We celebrated her life with us together at the end of term. Andrea devised and directed our stage production Degas, which we performed at the Harlequin Theatre in Redhill in June. Andrea remained involved in the filming and editing of the filmed version of both Degas and Do Not Disturb after she left.

In line with our updating of processes and procedures within the Company, six company members work under PAYE contracts. Two staff members, Jacqui Everington and Pete Higson are full time employees.

On behalf of the board of trustees and directors

Mr Phillip Russell
Chair of Trustees
Dated 25 March 2024



INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS OF FREEWHEELERS THEATRE AND MEDIA LIMITED (the 'Charitable Company')

I report to the trustees on my examination of the accounts of the Charitable Company for the period ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the Charitable Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charitable Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charitable Company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- 1 accounting records were not kept in respect of the Charitable Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jason Foxwell

independent-examiner.net
39 Enfield Road, Poole, BH15 3LJ



Date:

FREEWHEELERS THEATRE AND MEDIA LIMITED

**Statement of Financial Activities
For the Period Ended 31 March 2023**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 11 months 2023	Total Funds Year end 2022
		£	£	£	£
Income from:					
Donations					
Donations and Legacies		36,604		36,604	12,110
Income from Charitable Activities	3	116,527	42,390	158,917	153,694
Total income		<u>153,131</u>	<u>42,390</u>	<u>195,521</u>	<u>165,804</u>
Expenditure on:					
Charitable activities					
		193,700	40,840	234,540	232,756
Total expenditure		<u>193,700</u>	<u>40,840</u>	<u>234,540</u>	<u>232,756</u>
Net gains/(losses) on investments					
Net movement in funds		<u>(40,569)</u>	<u>1,550</u>	<u>(39,019)</u>	<u>(66,952)</u>
Reconciliation of funds:					
Total funds brought forward		107,412	40,124	147,536	214,488
Total funds carried forward		<u>66,843</u>	<u>41,674</u>	<u>108,517</u>	<u>147,536</u>

The Statement of Financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Balance Sheet as at 31 March 2023

		2023 31.03.2023 £	2022 30.04.2022 £
Fixed Assets			
Tangible assets	6	2,674	3,469
 Current Assets			
Debtors		44,211	59,995
Cash at bank		88,642	100,098
		132,853	160,093
 Liabilities:			
Creditors: amounts falling due within one year	7	27,010	16,026
 Net current assets		105,843	144,067
 Net assets		108,517	147,536
 The funds of the charity:	8		
Unrestricted funds		66,843	107,412
Restricted income funds		41,674	40,124
		108,517	147,536

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the period ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on



Mr P Russell
Director and Trustee

**Notes to the Financial Statements
Period Ended 31 March 2023**

1 Accounting policies

(a) Accounting Convention

The financial statements have been prepared under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2015 and the Charities Act 2011 and the Companies Act 2006 .

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charitys ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice (GAAP)

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c) Fixed assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and Machinery	25% reducing balance
---------------------	----------------------

(d) Income

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

General funds represent the funds of the company that are not subject to any restrictions regarding their use and are available for application of the general purposes of the company. Funds designated for a particular purpose by the company are also unrestricted.

Donations and collections given for use by the charity are recognised when received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the doantion.

(e) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses are allocated or apportioned to the applicable expenditure headings.

FREEWHEELERS THEATRE AND MEDIA LIMITED**Period Ended 31 March 2023****2 Related party transactions and trustees' expenses and remuneration**

None of the Trustees and directors received any remuneration or expenses for the year.
(2021/2022-£nil)

3 Income from Charitable Activities

	Unrestricted funds	Restricted funds	2023 £	2022 £
	£	£		
Student Fees	116,527		116,527	125,187
Bursary - Student Fees				
Grants		42,390	42,390	28,507
	<u>116,527</u>	<u>42,390</u>	<u>158,917</u>	<u>153,694</u>

4 Employees

The number of employees during the year was 6 (2022: 1). No employees had employee benefits in excess of £60,000 (2022: £nil)

	2023 £	2022 £
Social security costs	5,025	3,867
Pension contributions	2,622	774
	<u>7,647</u>	<u>4,641</u>

5 Independent Examiners Remuneration

The independent examiners Remuneration constituted an examination fee of £625.

6 Tangible Fixed Assets

	Plant and Machinery
Cost	
At 1 May 2022	24,235
Additions	
At 31 March 2023	<u>24,235</u>
Depreciation	
At 1 May 2022	20,766
Charge for year	795
At 31 March 2023	<u>21,561</u>
Net Book Value	
At 30 April 2022	<u>3,469</u>
At 31 March 2023	<u>2,674</u>

FREEWHEELERS THEATRE AND MEDIA LIMITED**Period Ended 31 March 2023****7 Creditors: amounts falling due within one year**

	Total funds 2023 £	Total funds 2022 £
Trade Creditors	15,401	15,401
Accruals	1,521	625
Social security and taxes	8,998	
Other creditors	1,090	
	<u>27,010</u>	<u>16,026</u>

8 Analysis of Net Assets between Funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	2,674		2,674
Current assets	91,179	41,674	132,853
Current liabilities	(27,010)		(27,010)
	<u>66,843</u>	<u>41,674</u>	<u>108,517</u>

FREEWHEELERS THEATRE AND MEDIA LIMITED

Period Ended 31 March 2023**9 Restricted Funds**

	Total funds 2022 £	Movement in year £	Total funds 2023 £
Ace Cultural Recovery Fund	1,274	12,669	13,943
Ace Touring - Do Not Disturb	14,710	(11,546)	3,164
Arts Council	16,051	(11,970)	4,081
Awards for All Income		9,596	9,596
CFS Burnett Music Fund For Degas	1,587	(1,587)	-
CFS/DCMS Coronavirus Response Fund	1,478	(1,478)	-
Lulu Lemon		10,890	10,890
MVDC For Zoom Cubed	232	(232)	-
Surbiton Masonic Lodge	741	(741)	-
Surrey Short Breaks	4,051	(4,051)	-
	<hr/> 40,124	1,550	41,674

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FREEWHEELERS THEATRE AND MEDIA LIMITED

England & Wales - Charity number 1142638

Accounts

FREEWHEELERS THEATRE AND MEDIA LIMITED

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30 April 2022

Charity Registration No. 1142638

Company Registration No. 7607883 (England and Wales)

FREEWHEELERS THEATRE AND MEDIA LIMITED

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FREEWHEELERS THEATRE AND MEDIA LIMITED

Legal and Administrative Information

Trustees and Directors as at 30 April 2022

Miss O Bieri
Mr M James
Mrs F Raines
Mr S Saaidah
Mrs S Harries
Mr P Russell
Mrs P J Steers (Chair)

Principal and Registered Office

2 Moths Grace
Basingstoke
Hampshire
RG24 9FY

Independent Examiner

Jason Foxwell
independent-examiner.net
39 Enfield Road
Poole
Dorset
BH15 3LJ

Bankers

Lloyds Bank
83 High Street
Walton on Thames
KT12 1DU

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Virgin Money
Jubilee House
Gosforth
Newcastle, NE3 4PL

Report of the trustees for the year ended 30 April 2022

The Trustees and Directors present their report and accounts for the year ended 30th April 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16th July 2015.

Structure, governance and management

The Organisation is a Charitable Company limited by Guarantee. It was established under a Memorandum of Association and is governed under its Articles of Association which set out the objects and powers of the Charitable Company. (See "Objectives and Activities" below)

The Trustees and Directors, who are also the directors for the purpose of company law, and who are also charity Trustees for the purposes of charitable law, and who served during the year were:

Miss O Bieri – Appointed 6 July 2021

Mr M James

Mrs F Raines

Mr S Saaidah

Mrs S Harries – Appointed 9 October 2021

Mr P Russell – Appointed 29 March 2022

Mr PN Messer – Resigned 22 January 2022

Mrs P J Steers (Chair)

We were very sorry that Mr PN Messer had to step down from the Board for personal reasons, but delighted to welcome Mrs S Harries and Mr P Russell to the Board.

None of the Trustees and Directors has any beneficial interest in the company. All of the Directors are members of the company and in the event of the company being wound up, each member would be required to contribute an amount not exceeding £10.

In order to adequately represent the disabled community, who are the principal beneficiaries of the charity, two Trustees are disabled members of the workshops funded by the charity. Traditional business skills, fundraising skills and experience in the field of public provision in the arts are well represented on the board. There is constant monitoring of the range of skills which feeds into the recruitment of new members. Trustees are required to read the Commission's guide "The Essential Trustee" which is distributed to all new Trustees along with the Memorandum and Articles and the latest financial statements.

All Trustees give their time as Trustees voluntarily and receive no benefits from the charity for their work as Trustees. They normally meet four times a year but have met more frequently during the Coronavirus Emergency and subsequently. Trustees may be paid for their professional services, but only at a commercial rate and not in connection with their role as Trustees.

The charity has no subsidiaries or other related parties.

Report of the Trustees for the Year Ended 30 April 2022 (cont/d)

The Trustees and Directors have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate these exposures.

Company procedures ensure compliance with legislation on the health and safety of staff, volunteers, clients and visitors to the workshops. Staff, volunteers and clients are also informed of our policies regarding protection of vulnerable people, equality and diversity, and confidentiality. All Trustees, staff and volunteers who carry out regulated activities are DBS checked, as are our senior company members who sometimes mentor workshops in schools.

Objectives and activities

Our purposes as set out in the Objects are contained in the company's Memorandum and Articles of Association. The policies adopted in furtherance of these objects are:

- The advancement of education for the public benefit by the promotion of the arts and in particular but not exclusively, the art of theatre.
- The advancement of the arts, culture and heritage for the public benefit.
- The relief of those in need by reason of disability.

These objects have not changed during the year.

The Trustees and Directors have paid due regard to the guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The policies adopted in furtherance of these objectives are:

- The provision of education workshops, particularly for disabled but also for non-disabled actors, dancers, musicians and film-makers, enabling them to learn the skills of theatre, media, dance and music.
- The provision of opportunities for our students to take part in both live and filmed performances in front of audiences.

Activities undertaken for the public benefit

The trustees have given due consideration to the Charity Commission's published guidance on the public benefit requirement under the Charities Act 2011. The main activities undertaken for the public benefit in relation to these objects are contained within the attached supplement.

Achievements and performance

Our objectives and how we have fulfilled them.

1. To increasingly stand on our own feet by generating our own income

In terms of workshop places we have delivered 125 filled workshop places per week. 73 members have worked with us on-line.

Due to the corona virus pandemic, our creative team worked tirelessly from March 2020 to deliver our workshops online via Zoom and this continued until June 2021. All online workshops were well attended. Fees continued to be charged at the same rate as for face-to-face workshops. Our Zoom workshops continued until June 2021 when we returned to The Bridge. However, the outcome of a thorough COVID_19 risk assessment determined that we should only have a maximum of 16 people in the building at any one time. Therefore we implemented a blended approach with half of

Report of the Trustees for the Year Ended 30 April 2022 (cont/d)

the workshop members participating face-to-face and the other half on Zoom. This was worked on a three week rota so that all members were able to have at least 2 face-to-face sessions before the end of term on the 30th July.

The Visual Arts workshops we introduced in 2020 have proven to be both popular and valuable. We currently have 10 members participating, of whom half pay full fees, and the rest reduced fees (supported by bursaries). We have received grant support for this initiative and the Visual Arts workshops have become part of our ongoing offer. We will require further grant support to be able to continue these very successful workshops during the next financial year.

The year in numbers:

Total Workshop Hours – 844

Singalong hours – 15 (concluded at the end of the 2021 summer term)

Total Volunteer Hours for Workshop support – 1,565

Total Volunteer Hours for Chatline – 516 (concluded at the end of the 2021 summer term)

Additional Volunteer Hours for Quizzes, Social Events and Singalongs – 36

2. To provide value for money to funders, donors and fee-payers

We achieve a high level of efficiency at very low cost. Our workshop and rehearsal spaces at the Bridge are provided at low rates by Surrey Clubs for Young People who have tenure of the Bridge until March 2026). We are also able to make use of local church and village halls at low cost.

Much work at Freewheelers is done by volunteers who give their time, skills and other resources for free. During the part of the year where Covid restrictions still applied, our regular workshop volunteers all continued to work online with us, and two also worked to support Freewheeler members at The Grange Centre when the Grange was unable to offer full support during Covid restrictions for the large number of their residents who work with us.

During the year, we have continued to offer free social activities to our members. In addition to fortnightly quizzes with the questions chosen by members, we have added a monthly ‘social’ meeting called Wednesday Wheelers. We have run a poetry evening, enjoyed two-minute speeches by Members on a variety of topics, reviewed a film and run an improvisation evening.

3. To increase the skills, health and well-being of our students and give them opportunities to realise their ambitions

We carry out regular monitoring of our members’ ambitions and their sense of progress and wellbeing with a system called Spokes (similar to Outcome Stars). We are continuing our work to make this operational via our Database. This is the initial part of our work towards an Impact Assessment system which will enable us to report more efficiently on the work of individuals, their well-being, and the wider impact of our company.

We ensure that every student, no matter how profound their disability, can take part in all our activities.

As in 2021-22, the public visibility of our work this year has been curtailed considerably. Music Tutor Jay Bristow continued to fly the flag for Freewheelers each Friday on Facebook Live, leading a Singalong and responding to a lively chatline and requests from members until the end of the 2021 Summer term.

FREEWHEELERS THEATRE AND MEDIA LIMITED

The students in our workshops performed live or on film in the following public on-line events:

May 2021	“Picture of Health” film for opening of the new Medical Research Council (MRC) London Institute of Medical Sciences (LMS) building - Andrea & the original Degas cast	Live public event
June 2021	“Return to Freewheelers” film	Social media platforms
June 2021	Freewheelers Radio, Episode 1	Social media platforms
Sept 2021	Freewheelers Radio, Episode 2	Social media platforms
Oct 2021	Freewheelers Film Festival	Social media platforms
Oct 2021	“Zoom Cubed” trailer - Monday Company	Social media platforms
Nov 2021	Freewheelers Radio, Episode 3	Social media platforms
Nov 2021	“You Can’t Stop The Beat” film - Full Company	Social media platforms
Dec 2021	“Coronavirus Heroes” film - Junior Youth Theatre	Social media platforms
Dec 2021	Visual Arts Gallery sharing	Social media platforms
Dec 2021	The Advent Calendar	Social media platforms
Jan 2022	“Environments” exhibition at The Riverhouse Barn Gallery - Visual Arts Group	Live public event
Jan 2022	PHAB online event - Freewheelers & Wellbeing Session - Andrea, Jacqui, Richard Watson	Online for external participants from PHAB
March 2022	“Shooting Star” film - Monday Company	Social media platforms
March 2022	“The Other Side Of Me” film - Matthew James	Social media platforms
April 2022	Nick’s Leg Waxing Fundraiser - Nick Walewski	Social media platforms
April 2022	“The Alternative Cinderella” film - Junior Youth Theatre	Social media platforms
April 2022	Freewheelers Radio, Easter Special	Social media platforms

4. To be accessible to people on low incomes

Many of the disabled people who attend our workshops and participate in these activities would not have been able to do so without the support of the charity and its funders. Our policy is not to exclude any student, and therefore we partially or fully subsidise 45 students. About 40% of our members receive bursaries or fee discounts currently, which come directly from private or corporate donors.

5. To expand our links with the local community and the range of activities we provide

During this financial year the charity has provided educational workshops in theatre, youth theatre, dance, music, film-making and visual arts for disabled people in Leatherhead and surrounding areas on Mondays, Monday evenings, Tuesdays and Fridays. Most of our workshops continued online until June 2021 when we returned to the Bridge to run blended workshops (see above).

We are closely associated with DAiSY (Disability Arts in Surrey) and have worked with them to enhance our Visual Arts workshops. During the year staff and Trustees received Equality training via DAiSY.

We have continued our involvement with other local Leatherhead groups. Part of the Leatherhead Community Hub has now moved into the North Leatherhead Community Association building, and has made the building more accessible. We are hoping to use their Hive (an arts studio).

We continue with our efforts to improve the facilities of The Bridge Centre in Leatherhead. As the major users of the building for many years, we are continually working towards better adapting the facilities to our purposes while ensuring that young people can also work in the building.

6. To achieve artistic excellence and bring our work to a wider audience, changing perceptions of disability

Although our Amandla! production has now run its course, a film has been made of the performance and consideration will be given to showing this at a better time.

The Monday Company has now presented the premiere of a very ambitious new production involving music, dance, puppeteering and binaural sound. This is called 'Do Not Disturb'. It is based on the true story of one of our members, and incorporates many ideas from the other Monday members, working with Puppet Maker Nick Barnes, Playwright Anita Sullivan and Musician Thomas Gray. Its premiere at Leatherhead Theatre in February 2020 was an enormous success, Given Covid, the Arts Council for England permitted us to change our application from 'touring', to 'making a film'. Filming commenced in March 2022 but had to be curtailed due to coronavirus. It will recommence in November 2022. We hope to tour the film widely, including to medical schools (an interest has already been expressed by St Georges Hospital, London).

The full-length dance production 'Degas', for which funding was being sought when coronavirus struck, was revived and re-rehearsed during the year. The production will be rehearsed and performed at the Harlequin Theatre in Redhill in May 2022. Additionally, a short film (approximately 1 hour) will be made of the production in order to promote positive perceptions of disability and the work of Freewheelers. To accompany screenings, several members will perform excerpts from the production and conduct Q&As. The film will be toured later in 2022 and into 2023.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Financial Review

It is the policy of the charity that unrestricted funds (i.e. funds which have not been designated for a specific use) should be maintained at a level equivalent to approximately six months' expenditure. The Trustees and Directors consider that reserves at this level will ensure that in the event of a significant drop in funding, the Company will be able to continue its current activities while consideration is given to ways in which additional funds may be raised. On 30 April, 2022 our unrestricted reserves were £107,412.

However, in order to operate successfully, we need to be able to raise considerable amounts of money in excess of fee income, both to maintain our unrestricted reserves and for specific activities including workshop sponsorship, materials, film-making and theatre performances. Fundraising during the year has been challenging as there has been considerable competition for funds due to the impact of Covid 19 on many charitable organisations. We recognise the need for a long-term funding strategy to address this issue and we are currently in the process of making an application to the Arts Council to become a National Portfolio Organisation (NPO). If we are successful, we would receive substantial funding over a three-year period from 2023-2026. Additionally we are in the process of making targeted funding applications to a range of other potential funders with a view to enhancing our short and long-term funding.

Sources of Funding: Restricted Funds

We are very grateful to all our funders, without whom Freewheelers would not exist. This year we received grants from the following organisations, for particular projects associated with our work:

May-21	CFS Coronavirus
Jul-21	Arts Council, England
Jan-22	No Fear Bridge

Sources of Funding: unrestricted funds

This year 75.5% of our funding came from student fees and commissioned projects. This year we have received generous donations from individuals and organisations

Our Silver Appeal for regular giving, launched in November 2014 to celebrate our 25th anniversary, now raises annually £4,286

FREEWHEELERS THEATRE AND MEDIA LIMITED


Organisational News

The retirement of our CEO Viv Colvill in July necessitated a review of our organisational structure and a great deal of time and consideration was devoted to this. In April, we were delighted to be able to appoint Karl Newman as CEO. Karl has an extensive background in disability arts and is a former Freewheelers Trustee.

Our General Manager, Katie Gentry, went on maternity leave in March and we appointed Bonnie Capocciana Acting General Manager. Bonnie very quickly learned the complexities of our operations and has established excellent relationships with our members and our team. She has proven to be very effective in this interim role.

In line with our updating of processes and procedures within the Company, we are in the process of moving some of our staff from a freelance to salaried basis.

On behalf of the board of trustees and directors

.....

Mrs Pip Steers
Director and Trustee

Dated 9. 11. 22

Independent Examiner's Report to the Directors of the Freewheelers Theatre and Media Limited

I report on the accounts of the Company for the year ended 30 April 2022 which are set out on pages 10 to 14.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jason Foxwell
independent-examiner.net
39 Enfield Road
Poole
Dorset
BH15 3LJ

Date: 31 January 2023

FREEWHEELERS THEATRE AND MEDIA LIMITED

Statement of Financial Activities For the Year Ended 30 April 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Income from:					
Donations					
Donations and Legacies		12,110	-	12,110	17,987
Investment Income		-	-	-	566
Income from Charitable Activities	3	125,187	28,507	153,694	272,577
Other income		-	-	-	4,412
Total income		<u>137,297</u>	<u>28,507</u>	<u>165,804</u>	<u>295,542</u>
Expenditure on:					
Charitable activities					
Bursaries Awarded by Freewheelers		181,526	51,230	232,756	213,408
		-	-	-	22,374
Total expenditure		<u>181,526</u>	<u>51,230</u>	<u>232,756</u>	<u>235,782</u>
Net gains/(losses) on investments		-	-	-	-
Net movement in funds		<u>(44,229)</u>	<u>(22,723)</u>	<u>(66,952)</u>	<u>59,760</u>
Reconciliation of funds:					
Total funds brought forward		151,641	62,847	214,488	154,728
Total funds carried forward		<u>107,412</u>	<u>40,124</u>	<u>147,536</u>	<u>214,488</u>

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Balance Sheet as at 30 April 2022

	Notes	2022 £	2021 £
Fixed Assets			
Tangible assets	6	<u>3,469</u>	<u>4,625</u>
Current Assets			
Debtors		59,995	53,342
Cash at bank		100,098	178,846
		<u>160,093</u>	<u>232,188</u>
Liabilities:			
Creditors: amounts falling due within one year	7	<u>(16,026)</u>	<u>(22,325)</u>
Net current assets		144,067	209,863
Net assets		<u>147,536</u>	<u>214,488</u>
The funds of the charity:			
Unrestricted funds	8	107,412	151,641
Restricted income funds		40,124	62,847
		<u>147,536</u>	<u>214,488</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 April 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 9.11.2022

Mrs P Steers

Director and Trustee



FREEWHEELERS THEATRE AND MEDIA LIMITED

Notes to the Financial Statements Year Ended 30 April 2022

1 Accounting policies

(a) Accounting Convention

The financial statements have been prepared under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2015 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice (GAAP)

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c) Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and Machinery	25% per annum
---------------------	---------------

(d) Income

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

General funds represent the funds of the company that are not subject to any restrictions regarding their use and are available for application of the general purposes of the company. Funds designated for a particular purpose by the company are also unrestricted.

Donations and collections given for use by the charity are recognised when received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

(e) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses are allocated or apportioned to the applicable expenditure headings.

FREEWHEELERS THEATRE AND MEDIA LIMITED

2 Related party transactions and trustees' expenses and remuneration

None of the Trustees and directors received any remuneration or expenses for the year.
(2020/2021 - £21,333)

3 Income from Charitable Activities

	Unrestricted funds	Restricted funds	2022 £	2021 £
	£	£		
Student Fees	125,187	-	125,187	108,384
Bursary – Student Fees	-	-	-	22,374
Grants	-	28,507	28,507	141,819
	125,187	28,507	153,694	272,577

4 Employees

The number of employees during the year was 1 (2021: 1). No employees had employee benefits in excess of £60,000 (2021: none).

	2022 £	2021 £
Social security costs	3,867	3,922
Pension contributions	774	353
	4,641	4,275

5 Independent Examiner's Remuneration

The independent examiner's remuneration constituted an examination fee of £625.

6 Tangible Fixed Assets

	Plant and Machinery
Cost	
At 1 May 2021	24,235
Additions	-
At 30 April 2022	24,235
Depreciation	
At 1 May 2021	19,610
Charge for year	1,156
At 30 April 2022	20,766
Net Book Value	
At 30 April 2022	3,469
At 30 April 2021	4,625

FREEWHEELERS THEATRE AND MEDIA LIMITED

7 Creditors: amounts falling due within one year

	Total funds 2022 £	Total funds 2021 £
Trade Creditors	15,401	21,700
Accruals	625	625
Other creditors	-	-
	<hr/>	<hr/>
	16,026	22,325

8 Analysis of Net Assets between Funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	3,469	-	3,469
Current assets	119,969	40,124	160,093
Current liabilities	(16,026)	-	(16,026)
	<hr/>	<hr/>	<hr/>
	107,412	40,124	147,536

9. Related Party Transactions

There are no related party transactions.

FREEWHEELERS THEATRE AND MEDIA LIMITED

10. Restricted Funds

	Total funds 2022 £	Movement in year £	Total funds 2021 £
Ace Cultural Recovery Fund	1,274	(12,595)	13,869
Ace Touring - Do Not Disturb	14,710	(7,589)	22,299
Arts Council	16,051	0	16,051
CFS Burnett Music Fund for Degas	1,587	(913)	2,500
CFS/DCMS Coronavirus Response Fund	1,478	(3108)	4,586
MVDC - Arts fund for DND Access	0	495	(495)
MVDC For Zoom Cubed	232	(56)	288
No Fear Bridge	0	(550)	550
Surbiton Masonic Lodge	741	0	741
Surrey Short Breaks	4,051	1593	2,458
	<hr/> 40,124	<hr/> (22,723)	<hr/> 62,847 <hr/>

FREEWHEELERS THEATRE AND MEDIA LIMITED

England & Wales - Charity number 1142638

Accounts

FREEWHEELERS THEATRE AND MEDIA LIMITED

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30 April 2021

Charity Registration No. 1142638

Company Registration No. 7607883 (England and Wales)

FREEWHEELERS THEATRE AND MEDIA LIMITED

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FREEWHEELERS THEATRE AND MEDIA LIMITED

Legal and Administrative Information

Trustees and Directors as at 30 April 2021

Mrs V Balaam
Miss O. Bieri
Mr C Bussicott
Mr R H Colvill
Mr P Hart
Mr R Higson
Mr M James
Mr P N Messer
Mr K Newman
Mrs F Raines
Mr S Saaidah
Mrs P J Steers (Chair)

Principal Office

Pointers South
Pointers Road
Cobham
Surrey
KT11 1PQ

Independent Examiner

Jason Foxwell
independent-examiner.net
39 Enfield Road
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Dorset
BH15 3LJ

Bankers

Lloyds Bank
83 High Street
Walton on Thames
KT12 1DU

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Virgin Money
Jubilee House
Gosforth
Newcastle, NE3 4PL

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the trustees for the year ended 30 April 2021

The Trustees and Directors present their report and accounts for the year ended 30th April 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16th July 2015.

Structure, governance and management

The Organisation is a Charitable Company limited by Guarantee. It was established under a Memorandum of Association and is governed under its Articles of Association which set out the objects and powers of the Charitable Company. (See "Objectives and Activities" below)

The Trustees and Directors, who are also the directors for the purpose of company law, and who are also charity Trustees for the purposes of charitable law, and who served during the year were:

Mrs V Balaam
Miss O. Bieri
Mr C Bussicott
Mr R H Colvill
Mr P Hart
Mr R Higson
Mr M James
Mr P N Messer
Mr K Newman
Mrs F Raines
Mr S Saaidah
Mrs P J Steers (Chair)

None of the Trustees and Directors has any beneficial interest in the company. All of the Directors are members of the company and in the event of the company being wound up, each member would be required to contribute an amount not exceeding £10.

In order to adequately represent the disabled community, who are the principal beneficiaries of the charity, three Trustees are disabled members of the workshops funded by the charity. Traditional business skills, fundraising skills and experience in the field of public provision in the arts are well represented on the board. There is constant monitoring of the range of skills which feeds into the recruitment of new members. Trustees are required to read the Commission's guide "The Essential Trustee" which is distributed to all new Trustees along with the Memorandum and Articles and the latest financial statements.

All Trustees give their time as Trustees voluntarily and receive no benefits from the charity for their work as Trustees. They normally meet four times a year but have met more frequently during the Coronavirus Emergency. Trustees may be paid for their professional services, but only at a commercial rate and not in connection with their role as Trustees.

The charity has no subsidiaries or other related parties.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the Trustees for the Year Ended 30 April 2021 (cont/d)

The Trustees and Directors have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate these exposures.

Company procedures ensure compliance with legislation on the health and safety of staff, volunteers, clients and visitors to the workshops. Staff, volunteers and clients are also informed of our policies regarding protection of vulnerable people, equality and diversity, and confidentiality. All Trustees, staff and volunteers who carry out regulated activities are DBS checked, as are our senior company members who sometimes mentor workshops in schools.

Objectives and activities

Our purposes as set out in the Objects are contained in the company's Memorandum and Articles of Association. The policies adopted in furtherance of these objects are:

- The advancement of education for the public benefit by the promotion of the arts and in particular but not exclusively, the art of theatre.
- The advancement of the arts, culture and heritage for the public benefit.
- The relief of those in need by reason of disability.

These objects have not changed during the year.

The Trustees and Directors have paid due regard to the guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The policies adopted in furtherance of these objectives are:

- The provision of education workshops, particularly for disabled but also for non-disabled actors, dancers, musicians and film-makers, enabling them to learn the skills of theatre, media, dance and music.
- The provision of opportunities for our students to take part in both live and filmed performances in front of audiences.

Achievements and performance

Our objectives and how we have fulfilled them.

1. To increasingly stand on our own feet by generating our own income

The proportion of our income which is self-generated (i.e. not grants or donations) has generally increased over the past 9 years. In 2009 it was 23% and gradually rose to 64% in 2014-15. In 2015-16 it was 44% as a result of our being exceptionally successful in obtaining grants, which raised the percentage of that source of income as compared to self-generated income. In 2016-17 the percentage was 49%, again a very successful year in obtaining grants. This year the percentage is 92%.

The coronavirus pandemic forced us to close our face-to-face workshops on 13th March 2020 (three weeks before the usual end of the Spring Term). Our creative team worked tirelessly to move our workshops online and, after three preparatory weeks for which we did not charge fees, our Summer Term started online on 20th April. All online workshops have been very well attended. Fees have been charged at the same rate as for face-to-face workshops.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Report of the Trustees for the Year Ended 30 April 2021 (cont/d)

On 8th May we launched our new Visual Arts workshops for Friday afternoons. These have proved popular and we now have 10 members, of whom half pay full fees and the rest reduced fees (supported by bursaries). We have received grant support for this initiative and the Visual Arts workshops have become part of our ongoing offer.

The year in numbers:

Total Workshop Hours - 496

Singalong hours - 41

Total Volunteer Hours for Workshop support – 1360

Total Volunteer Hours for Chatline – 516

Additional Volunteer Hours for Quizzes, Social Events and Singalongs - 68

2. To provide value for money to funders, donors and fee-payers

We achieve a high level of efficiency at very low cost.

Our office space is provided free of charge by a Trustee. Our rehearsal spaces are provided at low rates by Surrey County Council (and since 8/3/21 by Surrey Clubs for Young People who have taken over the tenure of the Bridge for the next five years), and by local church and village halls. Accountancy is provided at low fees.

Much work at Freewheelers is done by volunteers who give their time, skills and other resources for free. During lockdown our regular workshop volunteers have all continued to work online with us, and two have also worked to support Freewheeler members at The Grange Centre when the Grange has been unable to offer full support during lockdown for the large number of their residents who work with us.

We have also offered free social activities to our members during this entire period. In addition to fortnightly quizzes with the questions chosen by members, we have added a monthly ‘social’ meeting called Wednesday Wheelers: since February we have run a poetry evening, enjoyed two-minute speeches by Members on a variety of topics, reviewed a film, and run an improvisation evening.

3. To increase the skills, health and well-being of our students and give them opportunities to realise their ambitions

We carry out regular monitoring of our members’ ambitions and their sense of their progress and wellbeing with a system called Spokes (similar to Outcome Stars). The recording of the data for Spokes is now kept digitally and will soon be operated via our Database. This is the initial part of our work towards an Impact Assessment system which will enable us to report

more efficiently on the work of individuals, their well-being, and the wider impact of our company.

We ensure that every student, no matter how profound their disability, can take part in all our activities.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Inevitably during 2020-21 the public visibility of our work has been much curtailed. Music Tutor Jay Bristow has flown the flag for Freewheelers each Friday on Facebook Live when he leads a Singalong and responds to a lively chatline and requests from members.

The students in our workshops performed live or on film in the following public on-line events:

July 2020	Freedom Film Festival	Facebook and You Tube
Oct 2020	Mole Valley e-Arts Alive Festival (Evening of films)	
Dec 2020	Light Up Elmbridge Arts Festival (interview with Zena, Richard, Andrea and Thomas)	
Dec 2020	The Advent Calendar (daily films)	Facebook
Feb 2021	Danceathon	Facebook
April 2021	Launch of Freewheelers Radio (additionally three Freewheelers appearances on Surrey Hills Radio and two on Radio Woking)	

Many of our films are available to view on You Tube and this year included films made from members' homes: Walking on Sunshine, Lockdown Blues, and It's a Wonderful World.

4. To be accessible to people on low incomes

Many of the disabled people who attend our workshops and participate in these activities would not have been able to do so without the support of the charity and its funders. Our policy is not to exclude any student, and therefore we partially or fully subsidise 45 students. About 40% of our members receive bursaries, which come directly from private or corporate donors.

5. To increase our student numbers

Our student numbers have more than doubled since 2009 from 42 to 90 individuals. In terms of workshop places we now operate 150 filled workshop places per week. 73 members have worked with us on-line (see reasons for reduced numbers below), including 7 new members. We are receiving enquiries currently from Surrey Choices and Seeability for our drama sessions. We are also opening a new Drama Workshop on Wednesdays at Cobham Community Centre from mid-June, alongside the reopening of our Media sessions there on Thursdays.

6. To expand our links with the local community and the range of activities we provide

During this financial year the charity has provided educational workshops in theatre, youth theatre, dance, music, film-making and visual arts for disabled people in Leatherhead on Mondays, Monday evenings, Tuesdays and Fridays. Most of our workshops moved online in April - except for our work with Woodlands School and Cobham Link. The school has been closed and adequate support could not be provided for the young people to take part. Cobham Link members have been supported at home by their own organisation during this period.

The Visual Arts workshops launched on Friday 8th May (more details at 1. above).

We are closely associated with DAiSY (Disability Arts in Surrey), working together to enhance our Visual Arts workshops, and shortly to receive some Equality training via DAiSY.

FREEWHEELERS THEATRE AND MEDIA LIMITED

We are becoming more involved with other local Leatherhead groups as part of the Leatherhead Community Hub has now moved into the North Leatherhead Community Association building, and are making the building more accessible. We are hoping to use their Hive (an arts studio) when things return to normal.

We continue with our efforts to improve the facilities of The Bridge Centre in Leatherhead. The Bridge is now run by Surrey Clubs for Young People and, as the major users of the building for many years, we are as always working towards better adapting the facilities to our purposes while ensuring that young people can also work in the building. With SCYP permission we have installed Ultrafast Broadband for use when we start blended workshops and to ensure we can all get online easily and reliably while at the Bridge.

The Chair of Mole Valley District Council, Mary Huggins, is well known to us as a great supporter, and the Council's Arts Officer, Claudia Cartwright, has continued to be very supportive of our work. We have good connections with the Elmbridge Borough Council personnel and their Arts Officer, Tristen Hennigs. As listed above, we have taken part in both Mole Valley's and Elmbridge's online Festivals this year. We also receive support from the Lieutenancy and Mr. More Molyneux is very active with charitable support within the County.

7. To achieve artistic excellence and bring our work to a wider audience, changing perceptions of disability

Although our Amandla! production has now run its course, a film has been made of the performance and consideration will be given to showing this at a better time.

The Monday Company has now presented the premiere of a very ambitious new production involving music, dance, puppeteering and binaural sound. This is called 'Do Not Disturb'. It is based on the true story of one of our members, and incorporates many ideas from the other Monday members, working with Puppet Maker Nick Barnes, Playwright Anita Sullivan and Musician Thomas Gray. Its premiere at Leatherhead Theatre in February was an enormous success, despite the sadness we all felt because of the death that week of Andrew Marber, Founder Member of Freewheelers, a witty and much loved man. ACE have permitted us to change our application from 'touring', to 'making a film' and this will take place in February 2022.

The full-length dance production 'Degas', for which funding was being sought when coronavirus struck, will be revived and re-rehearsed over four days at the Harlequin Theatre in Redhill. A short film will be made and a free afternoon performance and a ticketed evening performance will be given.

Financial Review

It is the policy of the charity that unrestricted funds (i.e. funds which have not been designated for a specific use) should be maintained at a level equivalent to approximately six months' expenditure. The Trustees and Directors consider that reserves at this level will ensure that, in the event of a significant drop in funding, the Company will be able to continue its current activities while consideration is given to ways in which additional funds may be raised.

Our reserves have given us confidence during the pandemic. We have been able to continue to pay our staff team in full through the entire year. Fundraising has been successful and now we are looking with relative confidence at unrestricted reserves of £151,641.

FREEWHEELERS THEATRE AND MEDIA LIMITED

In addition we maintain a ring-fenced bursary fund to support students who are unable to pay the full fees.

Sources of Funding: Restricted Funds

We are very grateful to all our funders, without whom Freewheelers would not exist. This year we received grants from the following organisations, for particular projects associated with our work:

May-20	Arts Council England Coronavirus Response Fund
Jun-20	Wates Foundatiion for CEO Salary
Oct-20	Community Foundation for Surrey and DCMS Coronavirus Phase 2
Sep-20	Burnett Music Fund via CFS (for ‘Degas’
Nov-20	Localgiving (DCMS) Match Funding scheme
Nov-20	Mole Valley District Council for “Zoom Cubed”
Dec-20	No Fear Bridge – for Video and Media support
Apr-21	ACE Cultural Recovery Fund (see below)*

*Our new website is almost ready to be unveiled. This will form the centrepiece of our new Marketing and Internal Communications work supported by ACE’s Cultural Recovery Fund. This fund is also supporting our new Ultrafast Broadband installation and other capital purchases which will enable us to give ‘blended’ workshops (online and face-to-face at the same time), as well as paying for COVID safety advice as we return to face-to-face work. It will cover three months of our overheads to underpin our financial security as we slowly return to our normal working practices. It also helps support our Visual Arts work.

Sources of Funding: Non-Restricted Funds

This year 44% of our funding came from student fees and commissioned projects. This year we have received generous donations from individuals and organisations, including:

The Masonic Charitable Foundation

Redhill Redstone Rotary

Waitrose

Select School Travel

and many individual sponsorships for the two Film Festivals and the Danceathon, and from our Marathon runner Eluned’s much appreciated fundraising.

Our Silver Appeal for regular giving, launched in November 2014 to celebrate our 25th anniversary, now raises annually £4,798.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Organisational News:

We are very sorry that Chris Bussicott and Vicki Balaam have both had to step down from our Board of Trustees for personal reasons, but delighted to welcome Olivia Bieri to the Board.

In accordance with our Succession strategy, our CEO Viv Colvill has announced her retirement and a replacement is currently being sought.

On behalf of the board of trustees and directors



Mrs P Steers
Director and Trustee
Dated: 8th November 2021

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FREEWHEELERS THEATRE AND MEDIA LIMITED

Independent Examiner's Report to the Directors of the Freewheelers Theatre and Media Limited

I report on the accounts of the Company for the year ended 30 April 2021, which are set out on pages 10 to 14.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].
- Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of both ACCA and ACIE; both of which are listed bodies.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jason Foxwell

independent-examiner.net
39 Enfield Road
Poole
Dorset
BH15 3LJ

Date: 9 December 2021

FREEWHEELERS THEATRE AND MEDIA LIMITED

Statement of Financial Activities For the Year Ended 30 April 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income from:					
Donations					
Donations and Legacies		17,987	-	17,987	17,421
Investment Income		566	-	566	915
Income from Charitable Activities	3	130,758	141,819	272,577	236,776
Other income		4,412	-	4,412	2,381
Total income		153,723	141,819	295,542	257,493
Expenditure on:					
Charitable activities					
Bursaries Awarded by Freewheelers		113,957	99,451	213,408	236,682
		22,374	-	22,374	31,920
Total expenditure		136,331	99,451	235,782	268,602
Net gains/(losses) on investments		-	-	-	-
Net movement in funds		17,392	42,368	59,760	(11,109)
Reconciliation of funds:					
Total funds brought forward		134,249	20,479	154,728	165,838
Total funds carried forward		151,641	62,847	214,488	154,728

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

FREEWHEELERS THEATRE AND MEDIA LIMITED

Balance Sheet as at 30 April 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible assets	6	<u>4,625</u>	<u>6,167</u>
Current Assets			
Debtors		53,342	26,009
Cash at bank		178,846	142,339
		<u>232,188</u>	<u>168,348</u>
Liabilities:			
Creditors: amounts falling due within one year	7	<u>(22,325)</u>	<u>(19,787)</u>
Net current assets		<u>209,863</u>	<u>148,561</u>
Net assets		<u>214,488</u>	<u>154,728</u>
The funds of the charity:	8		
Unrestricted funds		151,641	134,249
Restricted income funds		62,847	20,479
		<u>214,488</u>	<u>154,728</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 April 2021. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 8th November 2021.



Mrs P Steers

Director and Trustee

FREEWHEELERS THEATRE AND MEDIA LIMITED

Notes to the Financial Statements Year Ended 30 April 2021

1 Accounting policies

(a) Accounting Convention

The financial statements have been prepared under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2015 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice (GAAP)

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c) Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and Machinery	25% per annum
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(d) Income

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

General funds represent the funds of the company that are not subject to any restrictions regarding their use and are available for application of the general purposes of the company. Funds designated for a particular purpose by the company are also unrestricted.

Donations and collections given for use by the charity are recognised when received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

(e) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses are allocated or apportioned to the applicable expenditure headings.

2 Related party transactions and trustees' expenses and remuneration

One of the Trustees and directors received £21,333 in remuneration for the year.
(2018/2020 - £7,385)

3 Income from Charitable Activities

	Unrestricted funds	Restricted funds	2021 £	2020 £
	£	£		
Student Fees	108,384	-	108,384	122,680
Bursary – Student Fees	22,374	-	22,374	31,920
Grants	-	141,819	141,819	82,061
Sales of tickets and merchandise	-	-	-	115
	130,758	141,819	272,577	236,776

4 Employees

There were two employees during the year.

5 Independent Examiner's Remuneration

The independent examiner's remuneration constituted an examination fee of £625.

6 Tangible Fixed Assets

	Plant and Machinery
Cost	
At 1 May 2020	24,235
Additions	-
At 30 April 2021	24,235
Depreciation	
At 1 May 2020	18,068
Charge for year	1,542
At 30 April 2021	19,610
Net Book Value	
At 30 April 2021	4,625
At 30 April 2020	6,167

FREEWHEELERS THEATRE AND MEDIA LIMITED

7 Creditors: amounts falling due within one year

	Total funds 2021 £	Total funds 2020 £
Trade Creditors	21,700	18,403
Accruals	625	625
Other creditors	-	28
	<hr/>	<hr/>
	22,325	19,056

8 Analysis of Net Assets between Funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	4,625	-	4,625
Current assets	169,341	62,847	232,188
Current liabilities	(22,325)	-	(22,325)
	<hr/>	<hr/>	<hr/>
	151,641	62,847	214,488