

# OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED

England & Wales · Charity number 1142636

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [07461119](#)

**Registered** 2011-06-29

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Old Boat Corner Community Centre  
Carden Park  
Carden Hill  
Brighton  
East Sussex  
BN1 8GN

**Phone** 01273540779

**Email** [oldboatccc@gmail.com](mailto:oldboatccc@gmail.com)

## Activities

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**Objects:** TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE PATCHAM AND STANMER WARDS OF BRIGHTON AND HOVE AND THE NEIGHBOURHOOD (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEXUAL ORIENTATION RACE OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES AND VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** PRIMARILY PROVIDING PREMISES/FACILITIES (THE OLD BOAT CORNER COMMUNITY CENTRE) FOR USE BY RESIDENTS OF THE AREA OF BENEFIT - HOLLINGBURY, PATCHAM, COLDEAN.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

## Geography

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- Brighton And Hove

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£368,470	£336,488	-	-
2023-12-31	£281,582	£276,203	-	-
2022-12-31	£241,037	£230,615	-	-
2021-12-31	£144,724	£129,193	-	-
2020-12-31	£89,613	£59,711	-	-

## Trustees

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Name	Role	Appointed
<b>Lisa Mytton</b>	Chair	2019-09-09
Bryony Elizabeth Barrass		2022-05-03
Mairi Mitchell		2023-07-11
Mesly Fernandes		2025-10-02
Rebecca Stevens		2025-07-21

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1142636

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# Accounts

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# ANNUAL REPORT



2024

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# Legal and administrative information

31st December 2024

Charity Number 1142636  
Company Number 07461119

Registered address:  
Old Boat Corner Community Centre  
Carden Park  
Carden Hill  
Brighton  
East Sussex  
BN1 8GN

Independent  
Examiner  
Bulldog Accounting  
Limited  
12 Brogdale Place  
Faversham  
ME13 0AF

Bankers  
Virgin Money  
40 St Vincent Pl,  
United Kingdom,

# Old Boat Annual Report and Accounts 2024

## Vision and Mission

We envision a thriving and resilient community where every individual feels safe, supported, and connected.

The Old Boat is a community hub in Hollingbury, Brighton where individual and community needs are met, through food to recreation, clothing to companionship. It is a warm, safe, inclusive place that connects and supports people. Everyone is welcome. We listen. We solve problems. We connect people. We lend a hand.

## Our Charitable Objectives

To promote the benefit of the inhabitants of the local area (Patcham and Hollingbury Ward) by associating together the said inhabitants, the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants; establishing a community centre and maintaining and managing the same in furtherance of the above objects.

The Old Boat Corner Community Association Limited was incorporated on 6th December 2010 and registered as a charity on 29 June 2011.

We ensure that we deliver public benefit by providing facilities and amenities to the public which would not otherwise be available in the local area. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when planning for the future.



Registered address:  
Old Boat Corner Community Centre  
Carden Park  
Carden Hill  
Brighton  
East Sussex  
BN1 8GN

Bankers  
Virgin Money

Independent Examiner  
Bulldog Accounting

# What we do



## Our Universal Services

Our main services are our low-cost café, affordable under 5's soft play and stay and play, Boatopia (pay as you feel charity shop) and venue hire (one-off and long-term partners). We also offer fun days and events, a community cinema, a Play Café for young children and a free Costume Library (at Halloween and World Book Day).



## Our Community Services

We offer the Pantry (only non-referral food bank in the city), a Food Waste project, community garden, Data Bank, distribution of Household Support Fund and distribution of Healthy Neighbourhoods Fund, which are available to those who need it.



## Our Targeted Services

We offer Youth sessions and development work, Older Persons Group and Hollingbury International Women's Group.



# Key Achievements in 2024

**5385**

community sessions attended to support younger people, older people, preschool and international women

**11,818 KG**

Clothing repurposed into the community or other charities

**4 TONNES**

Food waste composted creating 1 tonne of living compost

**£17,553**

donations from our community

**8**

Community events delivered

**26,073 KG**

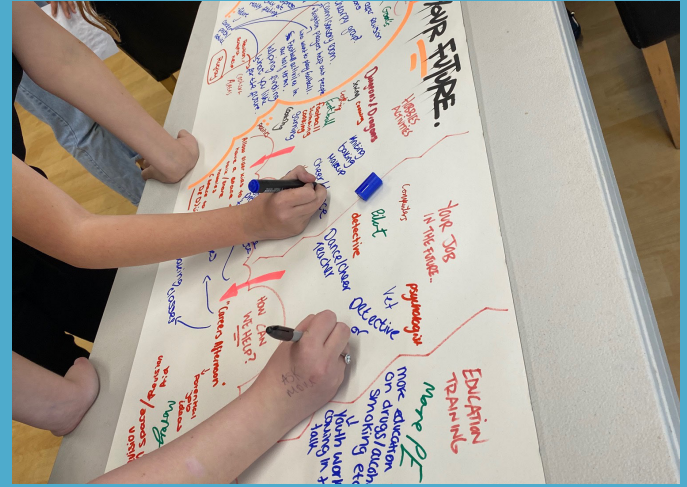
Surplus food distributed into the community

**5712**

Volunteer hours given

# Youth Project Development

'We have gone to the marina and for days out which have been cool. There isn't anywhere else for us to go where we don't get stared at. People always think we are doing something wrong, We actually want something to do and a space to be. This has given us that '



We ran a weekly drop in youth club with, 2 basketball sessions a week,(one mixed, one girls), 3 football sessions a week (8-12,12-19 and girls only) with the Albion, 3D Pen art club and provision over summer for the community. Over 75 young people a week attended the various sessions. Future plans are to re-vamp the hall with new sports facilities and look at converting the loft space into a bigger youth club. We developed a Youth Coordinator Role, and our model of delivery was recognised as best practice in the local charity sector. We have partnered with PAYPR, Brighton Sparks, Albion in the Community and Trust for Developing Communities who are considered the best at what they do to help us deliver our services.



# Caring For Our Environment

“This year, by onboarding local people—two team members to lead the project and >40 volunteers, new passions have ignited, local bonds have grown, and challenges are solved quickly and creatively, such as building a system for veg gluts. Inspired by training with local compost expert, we developed food use advocates who manage the compost system and track all food waste. This has produced a ton of compost for our orchard and community garden. To reach all centre users, not just food project participants, we trained the wider team in composting using our popular 'Fact or Fiction' quiz. Long-term changes include a switch to organic tea bags, a reusable cup discount, clear bin signage encouraging better waste habits, and continuing to share homemade surplus ready meals .” - Reyna, CEO



We achieved 4-year National Lottery Climate funding for a food waste project worker for 10 hours a week, in partnership with 16 other organisations around the city. We were also delighted to receive significant funding at the end of the year in order to carry our energy efficiency measures in the building, achieving a long-term aim.

We are planning to develop our community garden and composting offer for the community to engage in. This will help reduce waste not only within the centre but in the surrounding households. We will be asking the community to help design and build a garden they can engage with nature and the importance of harnessing and working with natural resources. The aim is to utilise wasted food, rainwater collection to support a food forest to then supplement our pantry. This sharing of knowledge and building skills we hope will feed its way into the community and their own homes.

# Supporting those who need it

'I come to the Pantry when I attend a group. I started coming because after paying all my bills I was struggling to buy food. I use it to top up my weekly food shop and find it a useful service when money that week is tight. '

'I was approached by the centre manager when she saw me outside the centre before they opened. I was accessing the free WiFi by standing outside of the building. She explained about the data bank and how it worked. I am grateful as it means that I can access other services with my phone instead of going into the centre which I find difficult '



**OLD BOAT CORNER**

**HOME COOKED MEALS**

NOW AVAILABLE  
TO TAKEAWAY  
FOR A DONATION

A variety of frozen meals cooked by Cath,  
no preservatives, all fresh ingredients.

Collect from our café staff and  
pay-what-you-feel.

Old Boat Corner Community Association  
Registered Charity 1142636

[www.theoldboat.co.uk](http://www.theoldboat.co.uk)

The Pantry supported on average 89 households a week with food. We increased the variety of food available through our own funds and added home cooked meals from the café to what was available. We gave out £16426.01 in Household Support Fund and 42 people accessed the Data Bank (free mobile credit).

# Partnership Development

'Working together in a building like the Old Boat is ideal. We have managed to tap into a huge number of people already accessing help and offer an additional service. The Old Boat is a trusted space and this partnership working means that we get to the people that need the support quicker and speak about the other services that we know of too.'

We believe we can't be the experts on everything and worked hard to develop partnership with the following organisations this year.

This enables additional support and wrap around care.



- Family hubs
- Together co
- Bhesco
- Citizens Advice Bureau
- Asphaleia
- Hey Girls
- Brighton and Hove Food Partnership
- The Trust for Developing Communities
- Pelican parcels
- Smarter uniforms.
- PAYPR Org
- Brighton Sparks
- Healthy Lifestyles team



We also partnered with Brighton and Hove Council for the Take Part Festival, running a local event as part of the main central one.

# A Place for Hire

Groups that hired the space in 2024

5th Patcham Brownies  
and Guides  
Rainbows  
Childminder Group  
Adult Basketball  
Little Learners  
Brighton and Hove  
Libraries  
Olu's Kitchen  
Brighton and Hove Food  
Partnership  
Albion Foundation  
Brighton Guide Depot

Mothers Uncovered  
B-Right-on Basketball  
In Mind Dementia Cafe  
Dragon Fencing  
Camilla Morgan Yoga  
Gemma Shrub Pilates  
Edge  
Tumble Tots  
Paul Townsend Band  
Sama Group  
Reptylers  
Bridging Change



# Challenges

Challenges in 2024 included the continuing rise of complex needs of users of the building, the increase in numbers of people needing support, rising costs, ensuring staff safety and wellbeing on a small budget and ensuring we have the right structures in place to manage the continued growth of the organisation.

Looming budget cuts within the council have meant that other organisations have needed to reduce, restrict or stop their service. This has had a knock on effect with additional users in our services as well as the number of organisations applying to funding streams. Overall we have been stable due to the diverse income streams but it is something that we will need to continually keep a close eye on.

The rising costs of utilities was also a challenge for the charity and the general wear on the building with the number of users. The building itself is aging and things like the plumbing have needed attention.

# Staff and Volunteers

Our senior management team is made up of the Centre Manager, Reyna Kothari who is responsible for leading the day-to-day operations and management of the organisation.

We had on average 19 members of staff during the course of 2024. This is an FTE of 5.6. We are a Brighton Living Wage employer, and roles included Centre Manager, Café Manager and Assistants. We also have Project Leads for our separately funded projects.

We focused on developing the staffing structure that supports central operations in the second half of the year, adding an Operations Manager, Administrator and Volunteer Coordinator to the team. We ran a wellbeing survey for staff and volunteers, to ensure focus and support on this important issue. Staff at all levels had access to training, including health and safety, first aid and a CEO Wellbeing Day. A wellbeing was also held for staff.

1 member of staff achieved a Distinction in their Level 5 Leadership and Management Training certified by the CMI (Chartered Management Institute).

Staff turnover is low, and the team is strong and reliable. It is one of the biggest reasons the Old Boat is successful, and we would like to thank them for their dedication.

We had on average 28 volunteers attending the centre each week to support in the delivery of our community services. This gives an average of 5712 hours with a value of £85,680 this year. Services supported include our charity shop Boatopia, the Pantry, the Older Persons and International Women's Groups. Ad hoc volunteers enable delivery of Costume Library, Community Fun Days and delivery of the Healthy Neighbourhood Fund to small local groups and projects. We are incredibly grateful to everyone who gives their time and energy.

# Plans for the future

We are going to be looking at how we can remain sustainable with the numbers increasing especially with the support around food. We will be looking at different models and how to expand the options to include things like a social supermarket or other support services. options that are more of a long term solution rather than small weekly handouts.

At the beginning of 2025 we were able to upgrade the heating, lighting, insulation and refurbish the doors and windows, Later on in 2025 we are going to be painting the main spaces in the building to make sure that the space remains bright and welcoming.

As the wraparound services increase at the Old Boat we are going to be structuring and consulting our community to make sure that what we are doing is needed and the services we are providing are relevant. We will also look at making new partnerships with organisations that could support with physical and mental health as the need for this has increased in the building.

The second year of the food use places project will include a recipe book developed by our international womens group as well as large scale plans to include community composting and a food forest. Working with the community, our aim is to learn ways of food use, not food waste and how the old Boat can support.

The growing number of young people engaging with the youth service highlights a rising demand for the provision that is both accessible and relevant. We're currently designing an expanded youth service that will include creative outlets such as art, movement-based activities like exercise, and a dedicated drop-in space for girls and young women.

We're also exploring the feasibility of different age sessions to allowing a younger entry point, from age 8 onward as we are seeing a gap for people at this point. This shift would allow us to reach young people earlier with inclusive, free programming that aligns with their interests.

Lastly, we're actively seeking funding to expand our physical youth space. As attendance grows, so does the need for an environment that can safely and comfortably support all who participate

# Financial Overview

The financial statements are set out on pages 22 to 23. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Total Income  
£368,470

Total Expenditure  
£336,488

Total  
unrestricted  
reserves  
£45,012

## Overview

2024 saw another increase in both income and expenditure at the charity, reflecting a busy year. Total income of £368,470 (2023: £281,582) was received. There was also a significant increase in expenditure, with £336,488 being spent in the year (2023: £276,203). This reflects the increased investment in the community from the funds raised. Overall, the charity recorded net income over expenditure of £31,982 (2023: £53,791) of which, £32,152 of net income over expenditure in restricted funds, and £(170) of net expenditure over income in unrestricted funds.

The Charity received a total of £21,582 in donations to the Centre which was a decrease from £22,405 in 2023.

Restricted income received during the year comprised £12,092 from Brighton and Hove Food Partnership for the Food Use Places Partnership funded by the National Lottery, and £21,604 was received to fund the growing youth project from Chalk Cliff, Coop, Police Crime Commissioner fund and Fonthill Foundation. A further £20,000 was received from Brighton and Hove Council for the charity to distribute to households from the Household Support Fund. Homity Trust supported with £900 towards a volunteer coordinator role and the Dodgson Foundation supported the older people's work with £5160. Lastly we received £55,649 from the National Lottery Cost Living Fund to support with core and service costs.

Total funds carried forward are £105,857 of which £60,845 is restricted and £45,012 is unrestricted.

# Governance

## Organisational Structure and Management

The Old Boat Corner Community Association is a charitable company limited by guarantee: it was incorporated on 6th December 2010 and registered as a charity on the 29th June 2011. It was established under a Memorandum of Association, which describes the objects and powers of the charitable company; it is governed under its Articles of Association at the Annual General Meeting.

### Trustees

Lisa Mytton (chair)

Bryony Barrass (vice-chair)

Sarah Cutler

Gavin Musimbe-Rix

James Bacharew

Mairi Mitchell

The following trustees were re-elected by members at the 25 February 2025 AGM: Bryony Barrass and Sarah Cutler

Gavin Musimbe-Rix, Mairi Mitchell and Lisa Mytton continued to be trustees.

James Bacharew resigned on 10 June 2024, due to work commitments. Even though only with us for a short time, we'd like to thank him for his contribution.

The above are all Trustees and Company Directors. Each person has their own area of responsibility such as safeguarding, HR and impact reporting. Trustees meet quarterly and discuss topics according to our Governance Calendar and any high-risk areas. We held a board away day in June and our AGM in February 2025 (postponed from September).

In 2024, we were proud to strengthen our governance and continue our board development journey in the following ways. We appointed a treasurer, strengthened our financial policies and procedures and presentation of our budget and management accounts, as income continued to grow. We allocated areas of responsibility for each trustee and set up dedicated email addresses. We developed an action plan for strengthening HR practices, working culture and professional boundaries. We investigated whether we needed to set up the Café as a separate trading arm and based on the professional advice received agreed this did not bring any benefits. We focused on updating our policies, procedures and risk processes.

# Governance

## **Governance and decision making**

Voluntary and not-for-profit associations and organisations which wish to support or further the aims of the Association may become affiliated groups on payment of an annual fee. Affiliated groups may nominate a representative to vote at general meetings.

The Trustees of the Association share the overall management of the Association and form the Trustee Board which meets every two months and oversees the running of the centre. The Centre Manager, Reyna Kothari is charged with the day to day running and decision making of the centre, with guidance set by the Trustees.

The duties and responsibilities of Trustees are explained to candidates before the elections at the AGM. The first Trustee Board meeting after the AGM is largely taken up by an induction session for newly elected Trustees. Trustees are encouraged to attend appropriate training provided by local organisations and refer to appropriate sources of information, in particular the Charity Commission Website.

## **Risk Review**

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are mitigated by the implementation of procedures for authorisation of all transactions and events and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are reviewed periodically to ensure that they still meet the needs of the charity.

## Statement of Trustee Responsibilities

The Trustees are responsible for preparing the financial statement in accordance with the applicable law and United Kingdom Generally Accepting Accounting Practice.

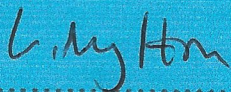
Company law requires the Trustees to prepare the financial statements for each financial year, which give true and fair view of the state of affairs of the company and of the results of the company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgment and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is not appropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enables them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report have been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on ..... 17 September 2025 ..... and signed on their behalf by:



.....  
Lisa Mytton  
(Director/Trustee)

## **Independent Examiner's Report to the Trustees for the year ended 31 December 2024**

I report on the accounts of the company for the year ended 31 December 2024, which are set out on pages 22 to 30.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 or are not consistent with the Charities SORP (FRS102)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rachel Hall FCA  
Bulldog Accounting Limited  
12 Brogdale Place  
Faversham  
ME13 0AF

Signature.....



Date.....

12/9/25

# Statement of Financial Activities for the year ended 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Unrestricted Funds £	Restricted Funds £	Total 2023 £
<b>Income from:</b>							
Donations		17,803	3,779	21,582	15,241	7,164	22,405
Fundraising activities		4,812	-	4,812	6,575	-	6,575
Charitable activities		22,508	98,637	121,145	-	29,674	29,674
Trading activities		218,366	-	218,366	221,652	-	221,652
Investment income		2,565	-	2,565	1,276	-	1,276
<b>Total</b>		<b>266,054</b>	<b>102,416</b>	<b>368,470</b>	<b>244,744</b>	<b>36,838</b>	<b>281,582</b>
<b>Expenditure from:</b>							
Fundraising activities		3,006	1,031	4,037	3,625	-	3,621
Charitable activities		199,423	69,233	268,656	184,098	25,589	209,687
Trading activities		63,795	-	63,795	62,891	-	62,891
<b>Total</b>		<b>266,224</b>	<b>70,264</b>	<b>336,488</b>	<b>250,614</b>	<b>25,589</b>	<b>276,203</b>
<b>Net income / (Expenditure)</b>		<b>(170)</b>	<b>32,152</b>	<b>31,982</b>	<b>(5,870)</b>	<b>11,249</b>	<b>5,379</b>
Transfer		5,057	(5,057)	-	-	-	-
<b>Net movement in funds</b>		<b>4,887</b>	<b>27,095</b>	<b>31,982</b>	<b>(5,870)</b>	<b>11,249</b>	<b>5,379</b>
<b>Reconciliation of Funds:</b>							
Funds brought forward		40,125	33,750	73,875	45,995	22,501	68,496
Funds carried forward		<b>45,012</b>	<b>60,845</b>	<b>105,857</b>	<b>40,125</b>	<b>33,750</b>	<b>73,875</b>

There have been no recognised gains or losses other than the result for the financial year and all surpluses or deficits have been accounted for on an historical cost basis.

The Statement of Financial Activities also complies with the requirements of an income and expenditure account under the Companies Act 2006

The notes on pages 24 to 31 form part of these financial statements.

## Balance Sheet as at 31 December 2024

	Note	£	2024 £	2023 £
<b>Fixed Assets</b>			20,670	22,949
<b>Current Assets</b>				
Debtors		4,399		5,266
Cash at Bank and in Hand		105,564		79,284
		<u>109,963</u>		<u>84,550</u>
<b>Current Liabilities</b>				
Creditors - Amounts falling due within one year		24,776		33,624
<b>Net Current Assets</b>			85,187	50,926
<b>Net Assets</b>			<u>105,857</u>	<u>73,875</u>
<b>Represented by:</b>				
Unrestricted Funds			45,012	40,125
Restricted Funds			60,845	33,750
			<u>105,857</u>	<u>73,875</u>

For the year ending 31<sup>st</sup> December 2024 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit of its financial statements for the year ended 31<sup>st</sup> December 2024 under Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006,
- preparing financial statements that give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance to the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The financial statements on pages 22 to 30 were approved by the board of Directors on 17/9 2025 and were signed on its behalf by:

  
 .....  
 Lisa Mytton  
 Director/Trustee

The notes on pages 24 to 30 form part of these financial statements.

# Notes to the Financial Statements for the Year Ended 31 December 2024

## 1. Accounting Policies

### (a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity meets the definition of a public benefit entity under FRS 102.

These financial statements have been prepared on the going concern basis. The charity has sufficient reserves, and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### (b) Accounting Convention

The financial statements are prepared under the historical cost convention

### (c) Grants Receivable

Grants are recognised on an accruals basis, accounted for in relation to the period that they relate. Where grants have been received for capital items, the total grant has been disclosed in the SOFA and depreciation, in accordance with the accounting policies, has been charged against that income over the estimated useful economic life of the asset.

Where grants are received during the year under review but relate to a later period the amount is deferred under Grants in Advance in the Balance Sheet.

### (d) Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is apportioned on a basis which is an estimate, based on the proportion of cost of each activity to the total cost of all activities.

4. *Income from charitable activities*

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
<b>Grants:</b>				
National Lottery Community Fund	20,708	34,941	55,649	-
Brighton & Hove City Council	-	20,000	20,000	11,000
Brighton & Hove Food Partnership	-	12,092	12,092	2,000
Trust for Developing Communities – Healthy Neighbourhood Fund	-	940	940	1,120
Trust for Developing Communities – Youth Led	-	3,000	3,000	-
Co-Op Money for Youth	-	7,126	7,126	-
Office of the Sussex Policy and Crime Commission	-	4,900	4,900	-
Chalk Cliff	-	5,000	5,000	4,954
Dodgson Foundation	-	5,160	5,160	2,600
Fonthill Foundation	-	4,578	4,578	-
Homity Trust	-	900	900	1,000
Ernst Klein Foundation	-	-	-	6,000
Patcham Community Foundation	-	-	-	1,000
Paley Trust	1,000	-	1,000	-
Asda	800	-	800	-
<b>Total Grants</b>	<b>22,508</b>	<b>98,637</b>	<b>121,145</b>	<b>29,674</b>

5. *Income from trading activities*

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Hire, lettings and soft play	63,611	-	63,611	63,681
Café income	154,755	-	154,755	157,971
	<b>218,366</b>	<b>-</b>	<b>218,366</b>	<b>221,652</b>

6. *Other Income*

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Bank interest received	2,565	-	2,565	1,276
	<b>2,565</b>	<b>-</b>	<b>2,565</b>	<b>1,276</b>

7. *Net movement in funds*

	2024	2023
	£	£
This is stated after charging:		
Depreciation	8,164	7,239
Independent examiner's fees	675	200
	<hr/>	<hr/>

8. *Resources expended - Fundraising Activities*

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Fundraising Events Costs	3,006	1,031	4,037	3,625
	<hr/>	<hr/>	<hr/>	<hr/>
	3,006	1,031	4,037	3,625

9. *Resources expended - Charitable Activities*

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<u>Project Costs</u>				
Community Kitchen	-	166	166	394
Community Garden	-	1,270	1,270	-
Youth Project	-	10,980	10,980	5,115
Healthy neighbourhood fund	-	1,120	1,120	1,120
International Women's Group	1,027	480	1,507	-
Old peoples project	-	4,901	4,901	806
Household Support	-	12,403	12,403	9,442
Healthy Hollingbury Fund	-	-	-	1,175
Food	-	3,968	3,968	1,355
<b>Total Project Costs</b>	<hr/>	<hr/>	<hr/>	<hr/>
	1,027	35,288	36,315	19,407

9. *Resources expended - Charitable Activities (continued)*

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Children's toys and play equipment	-	147	147	14
Staff costs	157,190	24,673	181,863	143,192
Travel and subsistence	100	-	100	-
Rent	543	552	1,095	1,110
Building rates	433	-	433	331
Water rates	2,588	-	2,588	4,799
Insurance	2,608	-	2,608	2,635
Light and heat	13,678	4,570	18,248	14,305
Maintenance, repairs and fire safety	3,636	1,413	5,049	3,178
Cleaning and refuse collection	792	-	792	788
Licences	1,320	-	1,320	1,286
Subscriptions	201	-	201	455
Depreciation	6,742	1,422	8,164	7,239
Equipment & Resources	101	237	338	-
Adjustment for VAT	2,291	-	2,291	4,292
Sundries	106	-	106	126
<b>Total Direct Costs</b>	<b>192,329</b>	<b>33,014</b>	<b>225,343</b>	<b>183,750</b>
<u>Support costs</u>				
Office supplies	-	930	930	597
Advertising & Marketing	-	-	-	60
I.T. expenses	678	-	678	0
Telephone	895	-	895	839
Bank & credit card fees	494	-	494	972
Accountancy and independent examination	1,121	-	1,121	2,456
Consultancy fees	2,879	-	2,879	1,490
Legal and professional expenses	-	-	-	566
<b>Total Support Costs</b>	<b>6,067</b>	<b>930</b>	<b>6,997</b>	<b>6,530</b>
<b>TOTAL CHARITABLE ACTIVITIES</b>	<b>199,423</b>	<b>69,232</b>	<b>268,655</b>	<b>209,687</b>

10. *Resources expended – Trading activities*

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Café items	63,795	-	63,795	62,891
<b>TOTAL TRADING ACTIVITIES</b>	<b>63,795</b>	<b>-</b>	<b>63,795</b>	<b>62,891</b>

## 11. Staff Costs

	2024	2023
	£	£
Wages and Salaries	170,738	131,664
Social Security Costs	5,271	3,053
Pension Costs	1,499	-
Temporary staff and contractors	-	6,209
Other staff costs	4,354	2,266
	<u>181,863</u>	<u>143,192</u>

The average number of persons employed by the company during the year was 19 (2023: 17)

Old Boat Corner Community Association Limited considers that the key management personnel comprise the Board of Trustees.

## 12. Trustees' Remuneration and Reimbursed Expenses

None of the Trustees have received remuneration during the year or any other form of benefit. £NIL was paid to Trustees during the period for Board meeting expenses; (2023: £Nil).

## 13. Tangible Fixed Assets

	Office Equipment	Computer Equipment	Kitchen & Café Equipment	Plant & Machinery	Total
<b>Cost or valuation</b>					
At 1 January 2024	304	1,504	34,573	359	36,740
Additions	-	1,696	4,188	-	5,884
At 31 December 2024	<u>304</u>	<u>3,200</u>	<u>38,761</u>	<u>359</u>	<u>42,624</u>
<b>Depreciation</b>					
At 1 January 2024	91	1,110	12,428	162	13,791
Charge for the year	61	615	7,455	32	8,131
At 31 December 2024	<u>152</u>	<u>1,725</u>	<u>19,883</u>	<u>194</u>	<u>21,954</u>
<b>Net book value</b>					
At 1 January 2024	<u>213</u>	<u>394</u>	<u>22,145</u>	<u>197</u>	<u>22,949</u>
At 31 December 2024	<u>152</u>	<u>1,475</u>	<u>18,878</u>	<u>165</u>	<u>20,670</u>

## 14. Debtors

	2024	2023
	£	£
Prepayments	150	150
Other Debtors	4,249	5,116
	<u>4,399</u>	<u>5,266</u>

**15. Creditors: Amounts falling due within one year**

	2024	2023
	£	£
Trade creditors	7,945	25,471
Deposits – room hire		2,335
	1,411	
Payroll	4,408	-
Accruals	11,012	5,818
	<u>24,776</u>	<u>33,624</u>

**16. Analysis of Net Assets between Funds**

	Tangible Fixed Assets	Net Current Assets	Total
	£	£	£
Restricted Funds	-	60,845	60,845
Unrestricted Funds	20,670	24,342	45,012
	<u>20,670</u>	<u>85,187</u>	<u>105,857</u>

	Tangible Fixed Assets	Net Current Assets	Total
	£	£	£
Restricted Funds	-	33,750	33,750
Unrestricted Funds	22,949	17,176	40,125
	<u>22,949</u>	<u>50,926</u>	<u>73,875</u>

**17. Movement in Funds**

	Balance 1 Jan 2024	Income	Expenditure	Transfers	Balance 31 Dec 2024
	£	£	£	£	£
<b>Restricted Funds</b>					
National Lottery Cost of Living Award	-	34,941	(32,538)	(2,403)	-
Trust for Developing Communities – Community event	1,031	-	(1,031)	-	-
Trust for Developing Communities – Healthy Hollingbury Fund	1,000	940	(1,120)	-	820
Trust for Developing Communities – CCTV	3,664	-	(1,010)	(2,654)	-
Community Garden Access	1,557	-	(1,270)	-	287
Community Kitchen Project	3,086	194	(2,508)	-	772
Household Support fund	9,297	20,000	(12,404)	-	16,894
Children’s toys and play equipment	960	-	(147)	1,151	1,964
Clift Memorial Fund	1,151	-	-	(1,151)	-
Food Projects	-	12,190	(2,415)	-	9,775
Older People Project	3,238	5,160	(4,421)	-	3,977
Youth Project	8,039	23,191	(10,500)	-	20,730
Volunteer Co-ordinator	-	900	(900)	-	-
Safer in Sussex	-	4,900	-	-	4,900
Jubilee Fun Day	727	-	-	-	727
	<u>33,750</u>	<u>102,416</u>	<u>(70,264)</u>	<u>(5,057)</u>	<u>60,845</u>

**17. Movement in Funds (continued)**

	Balance 1 Jan 2024	Income	Expenditure	Transfers	Balance 31 Dec 2024
<b>Unrestricted Funds</b>					
General	37,625	266,054	(266,224)	5,057	42,512
Designated	2,500	-	-	-	2,500
	40,125	266,054	(266,224)	-	45,012
<b>Total Funds</b>	73,875	368,470	(336,488)	-	105,857

**Previous y**

	Balance 1 Jan 2023	Income	Expenditure	Transfers	Balance 31 Dec 2023
	£	£	£	£	£
<b>Restricted Funds</b>					
Trust for Developing Communities – Community event	1,031	-	-	-	1,031
Trust for Developing Communities – Healthy Hollingbury Fund	1,801	2,000	(1,626)	-	2,175
Community Garden Access	3,718	4,000	(168)	-	3,832
Community Kitchen Project	-	-	(2,161)	-	1,557
One Church: CHOMP	193	994	(604)	(390)	-
Household Support Fund: COVID	-	-	(4)	(189)	-
Musical Performance	-	19,413	(11,674)	-	7,739
		1,600	(1,600)	-	-
Patcham United Defibrillation Machine	-	-	-	(172)	-
Sussex Community Foundation	172	1,061	(605)	-	974
Children's toys and play equipment	518	-	-	-	1,151
Clift Memorial Fund	1,151	-	-	-	-
Sainsbury's Neighbourly Fund	-	5,000	(5,000)	-	-
Brighton & Hove Food partnership	-	4,258	(5,009)	751	1,188
Older People Project	1,188	1,188	-	-	2,127
Youth Project	2,127	2,350	(223)	-	727
Jubilee Fun Day	727	9,470	(8,743)	-	1,031
	8,584	51,334	(37,417)	-	22,501
<b>Unrestricted Funds</b>					
General	32,988	132,124	118,122	-	43,495
Designated	2,500	-	-	-	2,500
	35,488	132,124	118,122	-	45,995
<b>Total Funds</b>	42,543	144,724	129,193	-	68,496

**18. Related party transactions**

There were no related party transactions in the year ended 31 December 2024.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1142636

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# Accounts

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Registered Charity Number: 1142636  
Registered Company Number: 07461119

# **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED (A Company Limited by Guarantee)**

**Financial Statements  
31 December 2023**

**Registered Company Number: 07461119  
Registered Charity Number: 1142636**

Registered Charity Number: 1142636  
Registered Company Number: 07461119

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Financial Statements for the Year Ended 31 December 2023**

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Registered Charity Number: 1142636  
Registered Company Number: 07461119

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Legal and Administrative Information 31 December 2023**

**COMPANY REGISTERED NUMBER:** 07461119

**CHARITY REGISTERED NUMBER:** 1142636

**TRUSTEES / DIRECTORS:**

Lisa Mytton (re-elected 17th October 2023)  
Lucy Holmes (resigned 9th May 2023)  
Eloise O'Sullivan (resigned 4th October 2023)  
Sarah Miriam Cutler  
Bryony Elizabeth Barrass  
Gavin Alain Musimbe-Rix (elected 17th October 2023)  
James Bacharew (elected 17th October 2023)  
Mairi Mitchell (elected 17th October 2023)

**REGISTERED ADDRESS:**

Old Boat Corner Community Centre  
Carden Park  
Carden Hill  
Brighton  
East Sussex  
BN1 8GN

**BANKERS:**

RBS  
16-17 West Street  
Brighton  
BN1 2RL

**INDEPENDENT EXAMINER:**

Lorraine London  
56 Sackville Gardens  
Hove  
BN3 4GH

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2023**

#### **ORGANISATIONAL STRUCTURE AND MANAGEMENT**

The Old Boat Corner Community Association is a charitable company limited by guarantee: it was incorporated on 6th December 2010 and registered as a charity on 29<sup>th</sup> June 2011. It was established under a Memorandum of Association, which describes the objects and powers of the charitable company; it is governed under its Articles of Association. Under those Articles, the Trustees are elected from amongst the membership of the Association at the Annual General Meeting.

#### **Trustees**

The following trustees were elected by members at the Annual General Meeting on 17th October 2023:

Gavin Musimbe-Rix  
James Bacharew  
Mairi Mitchell

The following trustee was re-elected by members at the same meeting:

Lisa Mytton

Bryony Barrass and Sarah Cutler continue to be trustees, in addition to the above.

The above are all Trustees and Company Directors.

2 trustees resigned in 2023; Lucy Holmes on 9 May and Ellie Tuck on 4 October, both due to personal circumstances. We'd like to thank them both for their hard work and contribution to making the centre what it is today

#### **Governance and decision making**

Voluntary and not-for-profit associations and organisations which wish to support or further the aims of the Association may become affiliated groups on payment of an annual fee. Affiliated groups may nominate a representative to vote at general meetings.

The Trustees of the Association share the overall management of the Association and form the Trustee Board which meets every two months and oversees the running of the centre. The Centre Manager, Reyna Kothari is charged with day to day running and decision making of the centre, with guidance set by Trustees.

The duties and responsibilities of Trustees are explained to candidates before the elections at the AGM. The first Trustee Board meeting after the AGM is largely taken up by an induction session for newly elected Trustees. Trustees are encouraged to attend appropriate training provided by local organisations and to refer to appropriate sources of information, in particular the Charity Commission website.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2023 (continued)**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objects**

The principal activity of the company and its charitable objects is that of: promoting the benefit of the inhabitants of the local area (Patcham and Hollingbury Ward) by associating together the said inhabitants, the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants; establishing a community centre and maintaining and managing the same in furtherance of the above objects.

##### **How Old Boat Corner Community Association's activities deliver public benefit**

The main activity of the OBCCA is the management of Old Boat Corner Community Centre which provides facilities and amenities to the public which would not otherwise be available in the local area. As described in the following section on its activities, the Centre is well used by community groups and local residents.

#### **RISK REVIEW**

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are mitigated by the implementation of procedures for authorisation of all transactions and events and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are reviewed periodically to ensure that they still meet the needs of the charity.

#### **Challenges in 2023**

The Cost of Living crisis has had a significant impact on the charity over this reporting period. The number of people we support has increased and the types of needs people present with increased in complexity. We had to focus on the immediate needs of service users which took up significant staff time. We looked for ways to increase service provision when our own operational costs were rising and ensured the wellbeing of the staff team when supporting people. We put structures and systems in place to manage demand and ensure staff knew they could ask for help. Other services in the local area were also reaching capacity and sending people to us, impacting further.

Our electricity costs continued to be a significant outgoing, and we were excited to be part of a heating project with Brighton and Hove City Council which would bring energy efficiency measures and help to bring down this large cost. We were willing for parts of the centre to be partially closed to enable the works to happen and had planned for this over the middle of the year. Unfortunately, quotes received for the works were greater than the funding available. The project has reduced in scope and we are waiting on approval for this revised phase. We want to fundraise for the remainder of the work due to the significance of it, but lack of clarity has meant this has been delayed.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

Issues with young people and anti-social behaviour were causing concern in the local community after a few serious events including fire and theft. Young people don't have anywhere to go, so this results in large groups hanging out in the park or in the green spaces. As we have become a more trusted place to go, we've also experienced issues in the library and in Carden Park. This gave us impetus to get the proposed youth project up and running and to pull in all the help we could to make this happen.

### **Staff and Volunteers**

2 members of staff are taking part in Leadership and Management Training as part of the Government's apprenticeship scheme; funded by Amex's Apprenticeship Levy and delivered by provider Corndel.

We had on average 17 members of staff during the course of 2023, all in a part time capacity apart from the centre manager role. Staff turnover is very low with most team members being on board for over a year. The team as a whole is strong and reliable and is one of the biggest reasons the Old Boat is successful.

Although there were no new roles at the Old Boat this year, a decision has been made to recruit an administrator to help cover the load of the centre manager.

Our volunteers are essential in delivery of our community services and we are incredibly grateful for their time and energy. We have 28 regular weekly volunteers that help to run and shape the services in the centre.

Volunteers are essential in running our charity shop Boatopia, Pay-as-you-Feel Barber, Costume Library, Older Persons Group, International Women's Group, Community Fun Days, Weekly Cinema, delivering Healthy Neighbourhood Fund and not to mention the trustee board.

### **Achievements in 2023**

Priorities for the year were:

1. Develop our community offer including youth group or youth focussed activities
2. Lower energy bill
3. Evolve staffing structure
4. Start an International Women's Group
5. Build partnerships to maximise our offer and referrals

### **Fundraising**

We continued our strategy of raising small amounts of money from which we can do big things for our community. We are extremely grateful to all of our grant funders, fantastic local businesses and our individual givers, without whom the community services we offer wouldn't be able to happen.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

Particularly: Mansell McTaggart, Co-op Local Community Fund, the Rotary, OSB Society, the Homity Trust and the National Lottery Cost of Living award. Ernest Klienwort Charitable Trust helped with our electricity bill and for the first time set up monthly £1 donations from individuals – thank you to all who signed up.

### **Youth Activities**

A great example of what can be achieved was the need to set up a youth project / more youth activities. With help from the Ladies Mile Pub and the Patcham Community Fund we were able to refurbish the old changing rooms at the back of the building and turn it into a dedicated youth space.

With further help from Brighton and Hove City Council Youth Led Grants and the Chalk Cliff Fund, the youth project has evolved through the year including free basketball for mixed/girls funded by the healthy lifestyles team, football with The Brighton and Hove Albion Foundation for younger/older and girls only, drop-in youth club once a week, 3D pen Art once a week and holiday sessions through the summer.

We're incredibly proud to have been able to address our long-term ambition of providing services for young people in the area.

### **Group Development**

International Women's Group – this group developed to cater to the needs of the users in the building as well as welcome members to the building that may need support. They have 18 regular attendees and meet up weekly to combat isolation, learn basic English, go on trips, cook and share food together. The group is strong and we are going to be looking for funding to make sure their needs are met for 2024.

The Older Person's Group is going from strength to strength. They have taken part in fencing, boccia, walking trips, christmas meals and Tai Chi among other things. The funding is secure till June 2024 and the numbers in the group keep growing. Currently there are 19 active members. We will be looking next year at doing two sessions, one for socialising and one for strength and mobility.

### **Helping those who need a helping hand**

Old Boat joined the national Warm Welcome Spaces Network and opened our doors to all, offering a friendly space to keep warm, connect and make new friends. We also connect people to services and provisions. We distribute the Household Support Fund to households most in need of help with fuel, food, toiletries and other essentials. The Pantry is still open 7 days a week and we are still receiving 2 deliveries from Fareshare. The numbers of people using the pantry have doubled over this year with the cost of living crisis and the Household Support Fund has helped us to make sure that we are able to provide food to people in need. Boatopia is still working well with donations increasing and the number of volunteers involved coming in daily to manage the stock levels. We have partnered with Astra Recycling to help us with the overspill of stock and take any bits that we don't need away to be redistributed. The clothing is exchanged for a donation depending on the weight to The Old Boat.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Community Events Programme**

**Hustings Event** – in the run up to the local elections in May 2023, for the first time we hosted a hustings event which saw all candidates standing for election as a local councillor, answering questions from residents. It was a well-attended event that sought to give good information to people in the run up to voting.

**Olu's Kitchen Night** – in August, 45 people joined us for food, music and drinks during a pay-as-you-feel Nigerian Community Kitchen which fundraised for community projects.

**End of Summer Fun Day** – September saw the return of our hugely busy fun day with lots of fun, low cost and free activities. We took the opportunity to ask the community about what Old Boat means to them.

**Inaugural Community Awards** - at our AGM in October we gave out 7 awards to amazing active local residents as recognition for their contributions to our community. It made for an emotional moment!

**Affordable Christmas events for the community:** The Littlest Christmas Elf by Bigfoot Arts Education ran 6 performances to over 300 residents young and old. All children attending received a present thanks to the OS&B Society. Christmas Market – 26 stallholders including small local businesses and individuals. Christmas Fun Day – Santa, bouncy castles, Patcham Silver Band, Tombola (with donations from the community), Otsvo Booth's Magic Mirror, Olu's Nigerian Kitchen. All children got a gift from Santa's Grotto, donated by the OS&Bs Society.

### **Centre Infrastructure**

Our low-cost café continues to go from strength to strength offering good and low cost food and enabling the centre to be open 7 days a week, 9am-5pm. The Little Boat Play Café continues to run in the café area, which is a free space for little ones to come and have fun whilst their carers can relax. Our staple services of weekly low-cost soft play and Little Boat PlayGroup for under 5s, continues to run. Friday free Cinema afternoons run weekly.

The centre receives around 3,000 visits on average each month.

Outside cafe furniture upgraded.

Energy Efficiency Project with Brighton and Hove City Council on hold as detailed in Challenges.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2023 (continued)**

Charity Bank Account – moved away from account that had started to charge, to Virgin which is offering high interest rates to bring in a small amount of unrestricted funds.

#### **Governance**

We focussed on trustee recruitment to bring more capacity and stability to the board during the first part of the year. This process resulted in 3 new trustees with skills in fundraising, safeguarding, impact and financial reporting.

We also focussed on our financial governance this year to ensure we are meeting our duties in this area and are operating in line with good practice as we continue to grow. With a finance working session, basic training for all trustees, budget review and budget setting meetings, financial risk management and a review of our finance policies, we are now in a much stronger position in this regard.

We also put in place a regular supervision structure for the Centre Manager with the Chair of Trustees.

#### **Groups using the centre**

**Various groups used the centre in 2023 and these are as follows:**

5th Patcham Brownies and Guides  
B-RIGHT-ON  
Basketball Brighton  
Electors Brighton  
Guide Depot  
Carden Tots Childminders Group  
Edge  
Girlguiding Sussex  
Hollingbury Library  
Little Learners  
Sama Karate  
Sparks Basketball  
Tumble Tots  
Drop in Soft Play  
Dragon Head Fencing  
Hollingbury Library  
Spun Glass Theatre  
Varndean Adult Education  
Reptylers  
Pandas Support Group

We continue to hear that people are enjoying the centre, feeling supported by the services and to see it bustling with activities and people is the biggest reward for all of us. The centre receives around 3000 visits on average each month.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2023 (continued)**

#### **FINANCIAL REVIEW**

The financial statements are set out on pages 15 to 26. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Overview**

2023 saw another increase in both income and expenditure at the charity, reflecting a busy year. Total income of £281,582 (2022: £241,037) was received. There was also a significant increase in expenditure, with £276,203 being spent in the year (2022: £230,615). This reflects the increased investment in the community from the funds raised. Overall, the charity recorded net income over expenditure of £5,379 (2022: £10,422) of which, £11,249 of net income over expenditure in restricted funds, and £5,870 of net expenditure over income in unrestricted funds.

The Charity received a total of £22,405 in donations to the Centre which was an uplift from £17,059 in 2022.

Restricted income received during the year comprised £1,120 from the Healthy Hollingbury Fund, of which £500 was distributed in grants during the period, and £6,000 was received to fund the electricity costs. A further £11,000 was received from Brighton and Hove Council for the charity to distribute to households from the Household Support Fund. Total funds carried forward are £73,875 (2022: £68,496) of which £33,750 is restricted and £40,125 is unrestricted.

#### **PLANS FOR THE FUTURE**

Plans on how to take the Centre forward include the following:

- Decrease expenditure:

- Continue to work towards reducing the amount of electricity used and increase energy efficiency.

- Staff/ Volunteers

- To ensure we are supporting staff in their roles and their wellbeing and ensure they have the tools needed.

- Ensure training is given and updates when needed including training that may not be what staff currently do but what they may want to do in the future.

- Look to employ additional staff to manage volunteers, help with administration and be a youth work coordinator

- Funding

- Upskill staff and trustees to apply for larger funding pots for multi-year funding.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED** **Trustees Annual Report and Accounts 31 December 2023 (continued)**

### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.


Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the company and of the results of the company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is not appropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enables them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on 9/9/24 and signed on their behalf by:

  
.....  
Lisa Mytton  
(Director / Trustee)

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Independent Examiner's Report to the Trustees for the year ended 31 December 2023**

I report on the accounts of the company for the year ended 31 December 2023, which are set out on pages 15 to 25.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 or are not consistent with the Charities SORP (FRS102)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lorraine London  
56 Sackville Gardens  
Hove  
BN3 4GH



Signature.....

20/9/2024

Date.....

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Statement of Financial Activities for the year ended 31 December 2023**

		Unrestricted Funds	Restricted Funds	Total 2023	Unrestricted Funds	Restricted Funds	Total 2022
		£	£	£	£	£	£
Note							
<b>Income from:</b>							
Donations	2	15,241	7,164	22,405	9,708	7,351	17,059
Fundraising activities	3	6,575	-	6,575	5,265	-	5,265
Charitable activities	4	0	29,674	29,674	1,000	43,983	44,983
Trading activities	5	221,652	-	221,652	173,264	-	173,264
Other income	6	0	-	-	322	-	322
Investment income	6	1,276	-	1,276	144	-	144
<b>Total</b>		<b>244,744</b>	<b>36,838</b>	<b>281,582</b>	<b>189,703</b>	<b>51,334</b>	<b>241,037</b>
<b>Expenditure from:</b>							
Fundraising activities	8	3,625	0	3,625	2,373	-	2,373
Charitable activities	9	184,098	25,589	209,687	138,863	37,417	176,280
Trading activities	10	62,891	0	62,891	51,962	-	51,962
<b>Total</b>		<b>250,614</b>	<b>25,589</b>	<b>276,203</b>	<b>193,198</b>	<b>37,417</b>	<b>230,615</b>
<b>Net Income / (Expenditure)</b>		<b>(5,870)</b>	<b>11,249</b>	<b>5,379</b>	<b>(3,495)</b>	<b>13,917</b>	<b>10,422</b>
Transfer		-	-	-			
<b>Net movement in funds</b>	17	<b>(5,870)</b>	<b>11,249</b>	<b>5,379</b>	<b>(3,495)</b>	<b>13,917</b>	<b>10,422</b>
<b>Reconciliation of funds:</b>							
Funds brought forward		45,995	22,501	68,496	49,490	8,584	58,074
<b>Funds carried forward</b>		<b>40,125</b>	<b>33,750</b>	<b>73,875</b>	<b>45,995</b>	<b>22,501</b>	<b>68,496</b>

There have been no recognised gains or losses other than the result for the financial year and all surpluses or deficits have been accounted for on an historical cost basis.

The Statement of Financial Activities also complies with the requirements of an income and expenditure account under the Companies Act 2006

The notes on pages 17 to 25 form part of these financial statements.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Balance Sheet as at 31 December 2023**

		2023		2022	
	Note	£	£	£	£
<b>Fixed Assets</b>	13		22,949		28,208
<b>Current Assets</b>					
Debtors	14	5,266		6,971	
Cash at Bank and in Hand		79,284		50,161	
		<u>84,550</u>		<u>57,132</u>	
<b>Current Liabilities</b>					
Creditors - Amounts falling due within one year	15	33,624		16,845	
<b>Net Current Assets</b>			50,926		40,287
<b>Net Assets</b>	16		<u>73,875</u>		<u>68,495</u>
<b>Represented by:</b>					
Unrestricted Funds	17		40,125		45,995
Restricted Funds	17		33,750		22,501
			<u>73,875</u>		<u>68,496</u>

For the year ending 31<sup>st</sup> December 2023, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit of its financial statements for the year ended 31<sup>st</sup> December 2023 under Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006,
- b) preparing financial statements that give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance to the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The financial statements on pages 15 to 25 were approved by the board of Directors on ..... 2024 and were signed on its behalf by:

  
.....  
Lisa Mytton

Director/Trustee

The notes on pages 17 to 25 form part of these financial statements.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Notes to the Financial Statements for the Year Ended 31 December 2023**

#### *1. Accounting Policies*

##### *(a) Basis of preparation*

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity meets the definition of a public benefit entity under FRS 102.

These financial statements have been prepared on the going concern basis. The charity has sufficient reserves, and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### *(b) Accounting Convention*

The financial statements are prepared under the historical cost convention

##### *(c) Grants Receivable*

Grants are recognised on an accruals basis, accounted for in relation to the period that they relate. Where grants have been received for capital items, the total grant has been disclosed in the SOFA and depreciation, in accordance with the accounting policies, has been charged against that income over the estimated useful economic life of the asset.

Where grants are received during the year under review but relate to a later period the amount is deferred under Grants in Advance in the Balance Sheet.

##### *(d) Expenditure*

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is apportioned on a basis which is an estimate, based on the proportion of cost of each activity to the total cost of all activities.

## OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED

### Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

#### *(e) Depreciation*

Depreciation is provided on all tangible fixed assets of over £200 at rates calculated to write off the cost less estimated residual value on a straight line basis over their estimated useful lives as follows:

Improvements to buildings	4 years
Computer Equipment	3 years
Club Equipment	5 years

Where the purchase of tangible fixed assets has been funded from restricted funding, the life of the asset has been depreciated over the duration of the funding period.

#### *(f) Fund Accounting*

The accounts distinguish between restricted and unrestricted funds. The former have been raised by the charity for specific purposes or are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

#### 2. *Donations*

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Donations	15,241	7,164	22,405	17,059
	<hr/> 15,241	<hr/> 7,164	<hr/> 22,405	<hr/> 17,059

#### 3. *Income from fundraising activities*

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Income from fundraising events	6,575	-	6,575	5,265
	<hr/> 6,575	<hr/> -	<hr/> 6,575	<hr/> 5,265

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2023**  
**(continued)**

**4. Income from charitable activities**

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
<u>Grants:</u>				
Trust for Developing Communities – Healthy Hollingbury Fund	-	-	-	6,000
Brighton & Hove City Council	-	11,000	11,000	22,513
Sussex Community Foundation	-	-	-	8,970
Sainsbury's "Neighbourly Fund"	-	-	-	5,000
Brighton & Hove Food Partnership	-	2,000	2,000	1,500
Trust for Developing Communities – Healthy Neighbourhood Fund	-	1,120	1,120	-
Chalk Cliff	-	4,954	4,954	-
Dodgson Foundation	-	2,600	2,600	-
Homity Trust	-	1,000	1,000	-
Ernst Klein Foundation	-	6,000	6,000	-
Patcham Community Foundation	-	1,000	1,000	-
Total Grants	-	29,674	29,674	43,983
Facilitation fees	-	-	-	1,000
	-	29,674	29,674	44,983

**5. Income from trading activities**

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
Fundraising events	-	-	-	-
Hire, lettings and soft play	63,681	-	63,681	58,025
Café income	157,971	-	157,971	115,239
	221,652	-	221,652	173,264

**6. Other Income**

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
				£
<u>COVID Support:</u>				
Brighton & Hove City Council - Business rates support	-	-	-	-
HMRC: Job Retention Scheme	-	-	-	-
Bank interest received	1,276	-	1,276	144
Other income	-	-	-	322
	1,276	-	1,276	466

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2023**  
**(continued)**

**7. Net movement in funds**

	2023	2022
	£	£
This is stated after charging:		
Depreciation	7,239	4,832
Independent examiner's fees	200	650
	<hr/>	<hr/>

**8. Resources expended - Fundraising Activities**

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
Fundraising Events Costs	3,625	-	3,625	2,373
	<hr/>	<hr/>	<hr/>	<hr/>
	3,625	-	3,625	2,373

**9. Resources expended - Charitable Activities**

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<u>Project Costs</u>				
Community Kitchen	-	394	394	604
Community Garden	-	-	-	2,161
Youth Project	-	5,115	5,115	223
Healthy neighbourhood fund	-	1,120	1,120	-
Old peoples project	-	806	806	-
Household Support	-	9,442	9,442	7,545
Winter COVID fund	-	-	-	4,130
Healthy Hollingbury Fund	-	1,175	1,175	1,626
Food	-	1,355	1,355	5,081
CHOMP	-	-	-	4
COVID Survey	-	-	-	1,600
Neighbourly Fund	-	-	-	5,320
Arts Council Jubilee Project	-	-	-	8,743
<b>Total Project Costs</b>	<hr/>	<hr/>	<hr/>	<hr/>
	-	19,407	19,407	37,037

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2023**  
**(continued)**

**9. Resources expended - Charitable Activities (continued)**

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
Children's toys and play equipment	0	14	14	604
Small grants to community groups	0	0	0	582
Performance Costs	0	0	0	-
Staff costs	143,192	0	143,192	117,719
Rent	1,110	0	1,110	1,500
Building rates	331	0	331	
Water rates	4,799	0	4,799	2,170
Insurance	2,635	0	2,635	3,078
Light and heat	8,305	6,000	14,305	6,576
Maintenance, repairs and fire safety	3,178	0	3,178	2,600
Cleaning and refuse collection	788	0	788	1,518
Licences	1,286	0	1,286	1,014
Subscriptions	455	0	455	549
Charitable donations	0	0	0	641
Depreciation	7,071	168	7,239	4,832
Adjustment for VAT	4,292	0	4,292	(4,908)
Sundries	126	0	126	38
<b>Total Direct Costs</b>	<b>177,568</b>	<b>6,182</b>	<b>183,750</b>	<b>136,173</b>
<b>Support costs</b>				
Office supplies	597	0	597	458
Advertising & Marketing	60	0	60	93
I.T. expenses	0	0	0	131
Telephone	839	0	839	1,208
Bank & credit card fees	972	0	972	-
Accountancy and independent examination	2,006	0	2,456	1,030
Consultancy fees	1,490	0	1,490	150
Legal and professional expenses	566	0	566	-
<b>Total Support Costs</b>	<b>6,530</b>	<b>-</b>	<b>6,530</b>	<b>3,070</b>
<b>TOTAL CHARITABLE ACTIVITIES</b>	<b>184,098</b>	<b>25,589</b>	<b>209,687</b>	<b>176,280</b>

**10. Resources expended - Trading activities**

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Café items	62,891	-	62,891	18,829
<b>TOTAL TRADING ACTIVITIES</b>	<b>62,891</b>	<b>-</b>	<b>62,891</b>	<b>18,829</b>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2023**  
**(continued)**

**11. Staff Costs**

	2023	2022
	£	£
Wages and Salaries	131,664	106,468
Social Security Costs	3,053	4,101
Pension Costs	-	-
Temporary staff and contractors	6,209	3,660
Other staff costs	2,266	1,150
	143,192	115,379

The average number of persons employed by the company during the year was 17 (2022: 12)

Old Boat Corner Community Association Limited considers that the key management personnel comprise the Board of Trustees.

**12. Trustees' Remuneration and Reimbursed Expenses**

None of the Trustees have received remuneration during the year or any other form of benefit. £NIL was paid to Trustees during the period for Board meeting expenses; (2022: £Nil).

**13. Tangible Fixed Assets**

	Office Equipment	Computer Equipment	Kitchen & Café Equipment	Plant & Machinery	Total
<b>Cost or valuation</b>					
At 1 January 2023	304	1,329	32,768	359	34,760
Additions	-	175	1,805	-	1,980
At 31 December 2023	304	1,504	34,573	359	36,740
<b>Depreciation</b>					
At 1 January 2023	30	759	5,673	90	6,552
Charge for the year	61	351	6,755	72	7,239
At 31 December 2023	91	1,110	12,428	162	13,791
<b>Net book value</b>					
At 1 January 2023	274	570	27,095	269	28,208
At 31 December 2023	213	394	22,145	197	22,949

**14. Debtors**

	2023	2022
	£	£
Prepayments	150	150
Other Debtors	5,116	6,821
	5,266	6,971

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2023**  
**(continued)**

**15. Creditors: Amounts falling due within one year**

	2023	2022
	£	£
Trade creditors	25,471	5,346
Deposits – room hire	2,335	1,635
Payroll	-	45
Accruals	5,818	9,819
	<u>33,624</u>	<u>16,845</u>

**16. Analysis of Net Assets between Funds**

	Tangible Fixed Assets	Net Current Assets	Total 2023
	£	£	£
Restricted Funds	-	33,750	33,750
Unrestricted Funds	22,949	17,176	40,125
	<u>22,949</u>	<u>50,926</u>	<u>73,875</u>
	Tangible Fixed Assets	Net Current Assets	Total 2022
	£	£	£
Restricted Funds	-	22,501	22,501
Unrestricted Funds	28,208	17,786	45,995
	<u>28,208</u>	<u>40,287</u>	<u>68,495</u>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2023**  
**(continued)**

**17. Movement in Funds**

	Balance 1 Jan 2023	Income	Expenditure	Transfers	Balance 31 Dec 2023
	£	£	£	£	£
<b>Restricted Funds</b>					
Trust for Developing Communities – Community event	1,031	-	-	-	1,031
Trust for Developing Communities – Healthy Hollingbury Fund	2,175	-	-	(1,175)	1,000
Trust for Developing Communities – Healthy Neighbourhood Fund	-	1,120	(1,400)	280	-
Trust for Developing Communities – CCTV Community Garden Access	3,832	-	(168)	-	3,664
Community Kitchen Project	1,557	-	-	-	1,557
Household Support fund	-	3,480	(394)	-	3,086
Children’s toys and play equipment	7,739	11,000	(9,442)	-	9,297
Clift Memorial Fund	974	-	(14)	-	960
Food projects	1,151	-	-	-	1,151
Older People Project	-	1,355	(2,250)	895	-
Youth Project	1,188	2,856	(806)	-	3,238
The Ernest Klein Foundation	2,127	11,027	(5,115)	-	8,039
Jubilee Fun Day	-	6,000	(6,000)	-	-
	727	-	-	-	727
	22,501	36,838	(25,589)	-	33,750
<b>Unrestricted Funds</b>					
General					
Designated	43,495	244,744	(250,614)	-	37,625
	2,500	-	-	-	2,500
	45,995	244,744	(250,614)	-	40,125
<b>Total Funds</b>	68,496	281,582	(276,203)	-	73,875

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2023**  
**(continued)**

**17. Movement in Funds (continued)**

*Previous year*

	Balance 1 Jan 2022	Income	Expenditure	Transfers	Balance 31 Dec 2022
	£	£	£	£	£
<b>Restricted Funds</b>					
Trust for Developing Communities – Community event	1,031	-	-	-	1,031
Trust for Developing Communities – Healthy Hollingbury Fund	1,801	2,000	(1,626)	-	2,175
Community Garden Access	3,718	4,000	(168)	-	3,832
Community Kitchen Project	-	-	(2,161)	-	1,557
One Church: CHOMP	193	994	(604)	(390)	-
Household Support Fund: COVID	-	-	(4)	(189)	-
Musical Performance	-	19,413	(11,674)	-	7,739
		1,600	(1,600)	-	-
Patcham United Defibrillation Machine	-	-	-	(172)	-
Sussex Community Foundation	172	1,061	(605)	-	974
Children’s toys and play equipment	518	-	-	-	1,151
Clift Memorial Fund	1,151	-	-	-	-
Sainsbury’s Neighbourly Fund	-	5,000	(5,000)	-	-
Brighton & Hove Food partnership	-	4,258	(5,009)	751	1,188
Older People Project	1,188	1,188	-	-	2,127
Youth Project	2,127	2,350	(223)	-	727
Jubilee Fun Day	727	9,470	(8,743)	-	1,031
	8,584	51,334	(37,417)	-	22,501
<b>Unrestricted Funds</b>					
General	32,988	132,124	118,122	-	43,495
Designated	2,500	-	-	-	2,500
	35,488	132,124	118,122	-	45,995
<b>Total Funds</b>	<b>42,543</b>	<b>144,724</b>	<b>129,193</b>	<b>-</b>	<b>68,496</b>

**18. Related party transactions**

There were no related party transactions in the year ended 31 December 2023.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1142636

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# Accounts

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Registered Charity Number: 1142636  
Registered Company Number: 07461119

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED (A Company Limited by Guarantee)**

**Financial Statements  
31 December 2022**

**Registered Company Number: 07461119  
Registered Charity Number: 1142636**

Registered Charity Number: 1142636  
Registered Company Number: 07461119

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Financial Statements for the Year Ended 31 December 2022**

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Registered Charity Number: 1142636  
Registered Company Number: 07461119

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Legal and Administrative Information 31 December 2022**

**COMPANY REGISTERED NUMBER:** 07461119

**CHARITY REGISTERED NUMBER:** 1142636

**TRUSTEES / DIRECTORS:**

Lisa Mytton  
Lucy Holmes  
Eloise O’Sullivan  
Toby Bicknell (resigned 1 February 2022)  
Sarah Miriam Cutler (appointed 3 May 2022)  
Bryony Elizabeth Barras (appointed 3 May 2022)  
Gavin Alain Musimbe-Rix (appointed 20 February 2023)

**REGISTERED ADDRESS:**

Old Boat Corner Community Centre  
Carden Park  
Carden Hill  
Brighton  
East Sussex  
BN1 8GN

**BANKERS:**

RBS  
60 Castle Square  
Brighton  
BN1 1DX

**INDEPENDENT EXAMINER:**

Rachel Balchin FCA  
Bulldog Accounting Ltd  
12 Brogdale Place  
Faversham  
Kent  
ME13 0AF

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2022**

#### **ORGANISATIONAL STRUCTURE AND MANAGEMENT**

The Old Boat Corner Community Association is a charitable company limited by guarantee: it was incorporated on 6th December 2010 and registered as a charity on 29<sup>th</sup> June 2011. It was established under a Memorandum of Association, which describes the objects and powers of the charitable company; it is governed under its Articles of Association. Under those Articles, the Trustees are elected from amongst the membership of the Association at the Annual General Meeting.

#### **Trustees**

The following trustees were elected by members at the Annual General Meeting on 2 August 2022:

Bryony Barrass  
Sarah Cutler

The following trustee was re-elected by members at the same meeting:

Lucy Holmes

The above are all Trustees and Company Directors.

Toby Bicknell, our Chair, stepped down on 1 February 2022 due to personal circumstances and then moving out of the area. We would like to thank Toby for all of his hard work and leadership since his involvement. He brought great planning, structure and vision to our work.

Ellie Tuck commenced maternity leave in August 2022.

#### **Governance and decision making**

Voluntary and not-for-profit associations and organisations which wish to support or further the aims of the Association may become affiliated groups on payment of an annual fee. Affiliated groups may nominate a representative to vote at general meetings.

The Trustees of the Association share the overall management of the Association and form the Trustee Board which meets every two months and oversees the running of the centre. The Centre Manager, Reyna Kothari is charged with day to day running and decision making of the centre, with guidance set by Trustees.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2022 (continued)**

The duties and responsibilities of Trustees are explained to candidates before the elections at the AGM. The first Trustee Board meeting after the AGM is largely taken up by an induction session for newly elected Trustees. Trustees are encouraged to attend appropriate training provided by local organisations and to refer to appropriate sources of information, in particular the Charity Commission website.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objects**

The principal activity of the company and its charitable objects is that of: promoting the benefit of the inhabitants of the local area (Patcham and Hollingbury Ward) by associating together the said inhabitants, the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants; establishing a community centre and maintaining and managing the same in furtherance of the above objects.

##### **How Old Boat Corner Community Association's activities deliver public benefit**

The main activity of the OBCCA is the management of Old Boat Corner Community Centre which provides facilities and amenities to the public which would not otherwise be available in the local area. As described in the following section on its activities, the Centre is well used by community groups and local residents.

#### **RISK REVIEW**

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are mitigated by the implementation of procedures for authorisation of all transactions and events and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are reviewed periodically to ensure that they still meet the needs of the charity.

##### **Challenges in 2022**

Trustees were alerted to the fact we were likely to reach the threshold for VAT registration in the first half of the year. We sought professional advice and tendered for a piece of work to help us achieve registration, submit our first return and put in place systems to enable us to make subsequent returns. We sought 3 quotes and commissioned Chariot House to work with us to achieve our aims. We registered for VAT in July and are satisfied that we are meeting our legal duties and will continue to do so.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED** **Trustees Annual Report and Accounts 31 December 2022 (continued)**

### **RISK REVIEW (continued)**

Trustees were alerted to the fact we were likely to reach the threshold for VAT registration in the first half of the year. We sought professional advice and tendered for a piece of work to help us achieve registration, submit our first return and put in place systems to enable us to make subsequent returns. We sought 3 quotes and commissioned Chariot House to work with us to achieve our aims. We registered for VAT in July and are satisfied that we are meeting our legal duties and will continue to do so.

The redevelopment of Carden Park by Brighton & Hove City Council, whilst a hugely welcome investment in the area, was a challenge for the centre during building works. We lost approximately £13,280 in income while the park was closed. However, we were proud to be able to advocate on the communities behalf around the timetable of the work and we put on extra activities and resources that the community could use for free to try to mitigate the park being closed over the summer period. We also prioritised our staff at this time, reassuring them we were not choosing to cut their hours and we re-prioritised their work where possible.

Another challenge was building on the success of the cafe and its increased usage. This meant we needed to upgrade kitchen equipment and cafe furniture away from domestic grade to being more commercial.

The increase in the revenue from our low-cost cafe and room hire has also brought a challenge in that we are not longer eligible for grants from various grant-making bodies with income thresholds. We are looking at ways to address this issue so that we can continue applying for sufficient grant income to provide our community services, through diversifying our fundraising and / or setting up a trading subsidiary.

### **Centre Manager and Staff**

We added a new role to the staff team, a Community Kitchen, Pantry and Garden Coordinator, to help us implement our long held ambition to implement our community kitchen project. This post was successfully recruited in October for six months and we were lucky to employ two people who brought great skills in these areas.

The staff team has gone from strength to strength and for the first time we ran a wellbeing survey for staff and volunteers, which will become an annual survey. Line management and supervision structures were reviewed as a result and staff have attended training on subjects such as food hygiene and enjoyed socials to foster a sense of team and for trustees to be able to say thank you for their commitment.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED** **Trustees Annual Report and Accounts 31 December 2022 (continued)**

The volunteer team has also grown significantly to around 20 people regularly volunteering. In addition, we've held successful volunteer days for different companies and organisations. Volunteers continue to support various parts of our community projects and are essential to our work. We are very grateful for their time and energy.

We continue to be hugely grateful to our Centre Manager for the skills that she brings to managing the centre and all of its services to the community.

### **ACHIEVEMENTS IN 2022**

Priorities for the year were:

- Establish the Community Kitchen
- Establish the Youth Group
- Confirm VAT and accounts
- Café / internal redo

### **Community Services**

Providing services and opportunities to people in our diverse community remains a top priority for the organisation and we made great progress in 2022:

**The Pantry** - We increased Fareshare deliveries to twice a week, initially as a trial and then confirmed for the year. This meant we stopped topping it up from supermarket buys and managed the increase in demand in the best way possible. As we are open 9-5 every day, we are more accessible than most other provisions which means we have higher numbers of users. We started collections from Sainsbury's of food that would go to waste which volunteers collect 3 times a week and we continue to collect excess fruit and milk from the local school. As our visibility has increased through word of mouth and social media we have also found that we are supported more and more from individuals through donations on a weekly basis. The project has also encouraged other services to connect with us. This year we have partnered with Hey Girls. They have donated reusable and bio-degradable period products on a regular basis for us to distribute to the community.

**Boatopia** - Clothes donations have increased dramatically as well as the number of volunteers that help in the service. Public awareness has increased within the community and we have made partnerships with other charities to share donations to get rid of excess stock. Boatopia has gone from strength to strength.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED** **Trustees Annual Report and Accounts 31 December 2022 (continued)**

**Local Household Support Fund (HSF)** - we continue to distribute funds through the HSF and support local people with food, heating and much more. The amount allocated to us to distribute in 2022 was £10,000.

**Community Kitchen/** - We now provide pre-made meals to people that need the extra support as well as using any excess food (if any) from the pantry. We received funding from the National Lottery through partnership working with the Brighton and Hove Food Partnership which enabled us to try out some community food based events and also incorporate a compost tumbler in the community garden.

**Free cinema nights** - well established, weekly film which is well attended.

**Youth Project** - identified and refurbished a youth space as a first step (a locker room). We held a Young People's Panel and the feedback gave up evidence that the youth project is needed. We received sponsorship from The Ladies Mile public house as well as the Patcham Community Foundation for the refurbishment.

**Community Events** - free Jubilee Events were held thanks to funding from the Arts Council for workshops for children throughout the holidays and also take part in a Jubilee Show. We had a Christmas Fayre and gave out toys for all local children, thanks to the OS&B Society. We were also able to put on three Christmas shows where all the children went home with a present.

**'Pay as you feel' men and boys haircuts and shaves** - thanks to the wonderful offer from Barber George, we are able to offer free or donation short haircuts and shaves once a month at the centre.

**Low-cost Soft Play** - This weekly service for under 5s continued to flourish with it being consistently used week on week..

**Low cost cafe** - leading on from the previous year's huge turnaround in income brought in by the cafe, we did not see this slow down in 2022. We are now a staple in the community for good, low cost food and we have increased our staffing to reflect that.

### **Centre Infrastructure**

A rent review for hirers was carried out.

Our CCTV system was upgraded in September which has enabled reassurance to staff when issues of antisocial behavior arise.

Cafe and lounge furniture was upgraded inside.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED** **Trustees Annual Report and Accounts 31 December 2022 (continued)**

Our partnership project with Brighton & Hove City Council Energy Efficiency Project entered the implementation stage; we are working with the council to make the building more efficient and cheaper to run.

### **Governance**

We held a successful Board Away Day held in September, with an additional budget session held in December, agreeing the Brighton Living Wage for cafe and cleaning staff. For the first time, we were able to create reserves, amounting to 3 months running costs should we need to close.

### **Groups using the centre**

**Various groups used the centre in 2022 and these are as follows:**

5th Patcham Brownies and Guides  
B-RIGHT-ON  
Basketball Brighton  
Electors Brighton  
Guide Depot  
Carden Tots Childminders Group  
Edge  
Girlguiding Sussex  
Hollingbury Library  
Little Learners  
PW Performers  
Sama Karate  
Sparks Basketball  
Tumble Tots  
Drop in Soft Play  
Dragon Head Fencing  
Hollingbury Library  
Spun Glass Theatre  
Varndean Adult Education

We continue to hear that people are enjoying the centre, feeling supported by the services and to see it bustling with activities and people is the biggest reward for all of us. The centre receives around 3000 visits on average each month.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED** **Trustees Annual Report and Accounts 31 December 2022 (continued)**

### **FINANCIAL REVIEW**

The financial statements are set out on pages 15 to 25. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Overview**

The year ended 31st December 2022 saw a substantial increase in both income and expenditure at the charity, reflecting a busy year. Total income of £241,037 (2021: £144,724) was received, including a substantial increase in revenue from lettings and room hire, which has more than doubled in comparison to 2021. As a result, the organisation has now become registered for value added tax and began submitted returns in Summer 2022. The charity also received £43,983 in grant funding (£23,268 in 2021) which has helped to expand the activities undertaken.

The increased activities during the year have led to an increase in expenditure with a total of £230,615 being spent during the year (2021: £129,193). There has been an increase in staffing levels, with staff costs increasing from £65,642 in 2021 to £115,379 in 2022, again reflecting the increased demand for the charity's services.

Overall, the charity recorded net income over expenditure of £10,422 (2021: £15,531). Of this, there was £13,917 net income over expenditure in restricted funds, and a deficit of £3,495 in unrestricted funds. At 31 December 2022, the charity holds £45,995 in unrestricted funds and £22,501 in restricted funds, a total of £68,496.

### **PLANS FOR THE FUTURE**

Plans on how to take the Centre forward include the following:

#### Room Hire

- Maximise room rental opportunities and pro actively looking to fill empty slots especially in the lounge area. Also look at booking in regular functions as this can be done on weekend evenings.
- To look at party packages and look at ways of partnering up with other suppliers to offer packages.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED** **Trustees Annual Report and Accounts 31 December 2022 (continued)**

### **PLANS FOR THE FUTURE (continued)**

#### Decrease expenditure:

- Continue to work towards reducing the amount of electricity used by working with the council to spend the grant in the best way possible moving forward.
- Look at other green energy options and funding possibilities to expend the amount of work that can be done.
- Explore energy options and funding. Insulate loft areas.

#### Staff/ Volunteers

- To ensure we are supporting staff in their roles and their wellbeing, and ensure they have the tools needed.
- Check in with the team regularly to make sure there is nothing that we can be doing to support through the cost of living crisis and other external factors.
- Ensure training is given and updates when needed including training that may not be what they currently do but what they may want to do in future.
- Look at recruiting a volunteer manager or train someone up to be the point of call for volunteers so that they are managed and looked after in the best way possible. Also so that we can make sure volunteers are aware of training and different projects they can take part in.
- Look at training or courses for the centre manager and trustees to take part in so that they are continuing their learning and expanding on their skills sets as the centre grows.

### **PLANS FOR THE FUTURE**

#### Funding

- We plan to target funding opportunities to large projects which we want to undertake eg community food projects and youth projects. We need to ensure we have the finances to sustain them.

#### Community projects

Building on the success of our community projects in 2022 we hope to increase and continue those already in place. We also want to focus on:

- Building a youth club and other youth focused activities.
- Strengthening and having a consistent and regular community food programme.
- Start an international women's group to cater to the needs of the users in the building currently as well as welcome members to the building that may need support
- Build new partnerships to make sure we are connecting with other providers in the city as much as we can to maximise what we can offer and also who we can refer to.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Trustees Annual Report and Accounts 31 December 2022 (continued)**  
**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

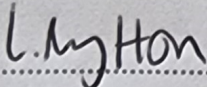
Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the company and of the results of the company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is not appropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enables them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on 20/9/23..... and signed on their behalf by:

  
.....  
Lisa Mytton  
(Director / Trustee)

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Independent Examiner's Report to the Trustees for the year ended 31 December 2022**

I report on the accounts of the company for the year ended 31 December 2022, which are set out on pages 15 to 25.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Independent Examiner's Report to the Trustees for the year ended 31**  
**December 2022 - continued**

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 or are not consistent with the Charities SORP (FRS102)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rachel Balchin FCA  
Bulldog Accounting Limited  
12 Brogdale Place  
Faversham  
Kent  
ME13 0AF

Signature.....



Date.....

20/9/23

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Statement of Financial Activities for the year ended 31 December 2022**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Note</b>							
<b>Income from:</b>							
Donations	2	9,708	7,351	17,059	4,147	680	4,827
Fundraising activities	3	5,265	-	5,265	-	-	-
Charitable activities	4	1,000	43,983	44,983	11,348	11,920	23,268
Trading activities	5	173,264	-	173,264	78,158	-	78,158
Other income	6	322	-	322	38,468	-	38,468
Investment income	6	144	-	144	3	-	3
<b>Total</b>		<b>189,703</b>	<b>51,334</b>	<b>241,037</b>	<b>132,124</b>	<b>12,600</b>	<b>144,724</b>
<b>Expenditure from:</b>							
Fundraising activities	8	2,373	-	2,373	-	-	-
Charitable activities	9	138,863	37,417	176,280	99,293	11,071	110,364
Trading activities	10	51,962	-	51,962	18,829	-	18,829
<b>Total</b>		<b>193,198</b>	<b>37,417</b>	<b>230,615</b>	<b>118,122</b>	<b>11,071</b>	<b>129,193</b>
<b>Net Income / (Expenditure)</b>		<b>(3,495)</b>	<b>13,917</b>	<b>10,422</b>	<b>14,002</b>	<b>1,529</b>	<b>15,531</b>
Transfer		-	-	-			
<b>Net movement in funds</b>	17	<b>(3,495)</b>	<b>13,917</b>	<b>10,422</b>	<b>14,002</b>	<b>1,529</b>	<b>15,531</b>
<b>Reconciliation of funds:</b>							
Funds brought forward		49,490	8,584	58,074	35,488	7,055	42,543
<b>Funds carried forward</b>		<b>45,995</b>	<b>22,501</b>	<b>68,496</b>	<b>49,490</b>	<b>8,584</b>	<b>58,074</b>

There have been no recognised gains or losses other than the result for the financial year and all surpluses or deficits have been accounted for on an historical cost basis.

The Statement of Financial Activities also complies with the requirements of an income and expenditure account under the Companies Act 2006

The notes on pages 17 to 25 form part of these financial statements.

## OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED

### Balance Sheet as at 31 December 2022

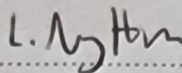
	Note	£	2022 £	2021 £
<b>Fixed Assets</b>	13	28,208		19,016
<b>Current Assets</b>				
Debtors	14	6,971	3,220	
Cash at Bank and in Hand		<u>50,161</u>	<u>47,148</u>	
		57,132	50,368	
<b>Current Liabilities</b>				
Creditors - Amounts falling due within one year	15	16,845	11,310	
<b>Net Current Assets</b>			40,287	39,058
<b>Net Assets</b>	16		<u>68,495</u>	<u>58,074</u>
<b>Represented by:</b>				
Unrestricted Funds	17		45,995	49,490
Restricted Funds	17		<u>22,501</u>	<u>8,584</u>
			<u>68,496</u>	<u>58,074</u>

For the year ending 31<sup>st</sup> December 2022, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit of its financial statements for the year ended 31<sup>st</sup> December 2022 under Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006,
- preparing financial statements that give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance to the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The financial statements on pages 15 to 25 were approved by the board of Directors on 20/9/2022 and were signed on its behalf by:



.....  
Lisa Mytton  
Director/Trustee

The notes on pages 17 to 25 form part of these financial statements.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Notes to the Financial Statements for the Year Ended 31 December 2022**

#### ***1. Accounting Policies***

##### ***(a) Basis of preparation***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity meets the definition of a public benefit entity under FRS 102.

These financial statements have been prepared on the going concern basis. The charity has sufficient reserves, and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### ***(b) Accounting Convention***

The financial statements are prepared under the historical cost convention

##### ***(c) Grants Receivable***

Grants are recognised on an accruals basis, accounted for in relation to the period that they relate. Where grants have been received for capital items, the total grant has been disclosed in the SOFA and depreciation, in accordance with the accounting policies, has been charged against that income over the estimated useful economic life of the asset.

Where grants are received during the year under review but relate to a later period the amount is deferred under Grants in Advance in the Balance Sheet.

##### ***(d) Expenditure***

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is apportioned on a basis which is an estimate, based on the proportion of cost of each activity to the total cost of all activities.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Notes to the Financial Statements for the Year Ended 31 December 2022**

#### **(continued)**

#### ***(e) Depreciation***

Depreciation is provided on all tangible fixed assets of over £200 at rates calculated to write off the cost less estimated residual value on a straight line basis over their estimated useful lives as follows:

Improvements to buildings	4 years
Computer Equipment	3 years
Club Equipment	5 years

Where the purchase of tangible fixed assets has been funded from restricted funding, the life of the asset has been depreciated over the duration of the funding period.

#### ***(f) Fund Accounting***

The accounts distinguish between restricted and unrestricted funds. The former have been raised by the charity for specific purposes or are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

### **2. Donations**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	£	£	£	£
Donations	9,708	7,351	17,059	4,827
	<hr/> 9,708	<hr/> 7,351	<hr/> 17,059	<hr/> 4,827

### **3. Income from fundraising activities**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	£	£	£	£
Income from fundraising events	5,265	-	5,265	-
	<hr/> 5,265	<hr/> -	<hr/> 5,265	<hr/> -

Income from fundraising events was included under note 5 "Income from other trading activities" in the prior year's financial statements.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2022**  
**(continued)**

**4. Income from charitable activities**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
<u>Grants:</u>				
Trust for Developing Communities – Healthy Hollingbury Fund	-	6,000	6,000	2,000
Brighton & Hove City Council	-	22,513	22,513	20,348
Sussex Community Foundation	-	8,970	8,970	-
Sainsbury’s “Neighbourly Fund”	-	5,000	5,000	-
Brighton & Hove Food Partnership	-	1,500	1,500	-
Sussex Police	-	-	-	500
The Soil Association	-	-	-	150
One Church – CHOMP	-	-	-	270
Total Grants	-	43,983	43,983	23,268
Facilitation fees	1,000	-	1,000	-
	1,000	43,983	44,983	23,268

**5. Income from trading activities**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Fundraising events	-	-	-	1,845
Hire, lettings and soft play	58,025	-	58,025	28,581
Café income	115,239	-	115,239	47,732
	173,264	-	173,264	78,158

For the current year, income from fundraising activities of £5,265 has been shown under note 3 above.

**6. Other Income**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
				£
<u>COVID Support:</u>				
Brighton & Hove City Council - Business rates support	-	-	-	28,057
HMRC: Job Retention Scheme	-	-	-	10,411
Bank interest received	144	-	144	-
Other income	322	-	322	-
	466	-	466	38,468

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2022**  
**(continued)**

**7. Net movement in funds**

	2022	2021
	£	£
This is stated after charging:		
Depreciation	1,598	<b>1,598</b>
Independent examiner's fees	650	<b>650</b>
	<hr/>	<hr/>

**8. Resources expended - Fundraising Activities**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Fundraising Events Costs	2,373	-	2,373	-
	<hr/>	<hr/>	<hr/>	<hr/>
	2,373	-	2,373	-

**9. Resources expended - Charitable Activities**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<u>Project Costs</u>				
Community Kitchen	-	604	604	1,464
Community Garden	-	2,161	2,161	3,032
Household Support – COVID	-	7,545	7,545	5,853
Winter COVID fund	-	4,130	4,130	6,275
Healthy Hollingbury Fund	-	1,626	1,626	872
Food	72	5,009	5,081	683
CHOMP	-	4	4	77
COVID Survey	-	1,600	1,600	-
Neighbourly Fund	320	5,000	5,320	-
Arts Council Jubilee Project	-	8,743	8,743	-
Youth Project	-	223	223	-
<b>Total Project Costs</b>	<hr/>	<hr/>	<hr/>	<hr/>
	392	36,645	37,037	18,256

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2022**  
**(continued)**

**9. Resources expended - Charitable Activities (continued)**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
<u>Direct costs</u>				
Children's toys and play equipment	-	604	604	350
Small grants to community groups	582	-	582	-
Performance Costs	-	-	-	950
Staff costs	115,379	-	117,719	65,642
Rent	1,500	-	1,500	-
Water rates	2,170	-	2,170	(248)
Insurance	3,078	-	3,078	1,701
Light and heat	6,576	-	6,576	6,513
Maintenance, repairs and fire safety	2,600	-	2,600	7,972
Cleaning and refuse collection	1,518	-	1,518	306
Licences	1,014	-	1,014	147
Subscriptions	549	-	549	1,111
Equipment and resources	4,664	168	4,832	2,083
Depreciation	641	-	641	1,598
Adjustment for reclaimed VAT	(4,908)	-	(4,908)	-
Sundries	38	-	38	35
<b>Total Direct Costs</b>	<b>135,401</b>	<b>772</b>	<b>136,173</b>	<b>85,160</b>
<u>Support costs</u>				
Office supplies	458	-	458	1,757
Advertising & Marketing	93	-	93	102
I.T. expenses	131	-	131	1,327
Telephone	1,208	-	1,208	1,009
Bank & credit card fees	-	-	-	69
Accountancy and independent examination	1,030	-	1,030	1,214
Consultancy fees	150	-	150	110
Legal expenses	-	-	-	1,360
<b>Total Support Costs</b>	<b>3,070</b>	<b>-</b>	<b>3,070</b>	<b>6,948</b>
<b>TOTAL CHARITABLE ACTIVITIES</b>	<b>138,863</b>	<b>37,417</b>	<b>176,280</b>	<b>110,364</b>

**10. Resources expended – Trading activities**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Café items	51,962	-	51,962	18,829
<b>TOTAL TRADING ACTIVITIES</b>	<b>51,962</b>	<b>-</b>	<b>51,962</b>	<b>18,829</b>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2022**  
**(continued)**

**11. Staff Costs**

	2022	2021
	£	£
Wages and Salaries	106,468	63,731
Social Security Costs	4,101	-
Pension Costs	-	602
Temporary staff and contractors	3,660	-
Other staff costs	1,150	1,309
	<u>115,379</u>	<u>65,642</u>

The average number of persons employed by the company during the year was 12 (2021: 9)

Old Boat Corner Community Association Limited considers that the key management personnel comprise the Board of Trustees.

**12. Trustees' Remuneration and Reimbursed Expenses**

None of the Trustees have received remuneration during the year or any other form of benefit. £NIL was paid to Trustees during the period for Board meeting expenses; (2021: £Nil).

**13. Tangible Fixed Assets**

	Office Equipment	Computer Equipment	Kitchen & Café Equipment	Plant & Machinery	Total
<b>Cost or valuation</b>					
At 1 January 2022	-	982	19,395	359	20,736
Additions	304	347	13,373	-	14,024
At 31 December 2022	<u>304</u>	<u>1,329</u>	<u>32,768</u>	<u>359</u>	<u>34,760</u>
<b>Depreciation</b>					
At 1 January 2022	-	405	1,297	18	1,720
Charge for the year	30	354	4,376	72	4,832
At 31 December 2022	<u>30</u>	<u>759</u>	<u>5,673</u>	<u>90</u>	<u>6,552</u>
<b>Net book value</b>					
At 1 January 2022	-	577	18,098	341	19,016
At 31 December 2022	<u>274</u>	<u>570</u>	<u>27,095</u>	<u>269</u>	<u>28,208</u>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2022**  
**(continued)**

**14. Debtors**

	2022	2021
	£	£
Prepayments	150	150
Other Debtors	6,821	3,070
	<u>6,971</u>	<u>3,220</u>

**15. Creditors: Amounts falling due within one year**

	2022	2021
	£	£
Trade creditors	5,346	2,618
Deposits – room hire	1,635	1,450
Payroll	45	-
Accruals	9,819	7,242
	<u>16,845</u>	<u>11,310</u>

**16. Analysis of Net Assets between Funds**

	Tangible Fixed Assets	Net Current Assets	Total 2022
	£	£	£
Restricted Funds	-	22,501	22,501
Unrestricted Funds	28,208	17,786	45,995
	<u>28,208</u>	<u>40,287</u>	<u>68,495</u>

	Tangible Fixed Assets	Net Current Assets	Total 2021
	£	£	£
Restricted Funds	-	8,584	8,584
Unrestricted Funds	19,016	30,474	49,490
	<u>19,016</u>	<u>39,058</u>	<u>58,074</u>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2022**  
**(continued)**

**17. Movement in Funds**

	Balance 1 Jan 2022	Income	Expenditure	Transfers	Balance 31 Dec 2022
	£	£	£	£	£
<b>Restricted Funds</b>					
Trust for Developing Communities – Community event	1,031	-	-	-	1,031
Trust for Developing Communities – Healthy Hollingbury Fund	1,801	2,000	(1,626)	-	2,175
Trust for Developing Communities – CCTV	-	4,000	(168)	-	3,832
Community Garden Access	3,718	-	(2,161)	-	1,557
Community Kitchen Project	-	994	(604)	(390)	-
One Church: CHOMP	193	-	(4)	(189)	-
Household Support Fund: COVID	-	19,413	(11,674)	-	7,739
COVID Survey	-	1,600	(1,600)	-	-
Sussex Community Foundation	172	-	-	(172)	-
Children’s toys and play equipment	518	1,061	(605)	-	974
Clift Memorial Fund	1,151	-	-	-	1,151
Sainsbury’s Neighbourly Fund	-	5,000	(5,000)	-	-
Brighton & Hove Food partnership	-	4,258	(5,009)	751	-
Older People Project	-	1,188	-	-	1,188
Youth Project	-	2,350	(223)	-	2,127
Jubilee Fun Day	-	9,470	(8,743)	-	727
	8,584	51,334	(37,417)	-	22,501
	<b>Balance 1 Jan 2022</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance 31 Dec 2022</b>
<b>Unrestricted Funds</b>					
General	46,990	189,702	(193,198)	-	43,495
Designated	2,500	-	-	-	2,500
	49,490	189,702	(193,199)	-	45,995
<b>Total Funds</b>	68,495	241,036	(230,615)	-	68,496

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2022**  
**(continued)**

**18. Movement in Funds (continued)**

*Previous year*

	Balance 1 Jan 2021	Income	Expenditure	Transfers	Balance 31 Dec 2021
	£	£	£	£	£
<b>Restricted Funds</b>					
Trust for Developing Communities – Community event	1,031	-	-	-	<b>1,031</b>
Trust for Developing Communities – Healthy Hollingbury Fund	1,801	2,000	872	-	<b>1,801</b>
Community Garden Access	2,600	4,150	3,032	-	<b>3,718</b>
Community Kitchen Project	60	500	560	-	-
One Church: CHOMP	-	270	77	-	<b>193</b>
Household Support Fund: COVID	-	5,000	5,000	-	-
Musical Performance	-	680	680	-	-
Patcham United Defibrillation Machine	500	-	500	-	-
Sussex Community Foundation	172	-	-	-	<b>172</b>
Children’s toys and play equipment	868	-	350	-	<b>518</b>
Clift Memorial Fund	1,151	-	-	-	<b>1,151</b>
	<b>7,055</b>	<b>12,600</b>	<b>11,071</b>	-	<b>8,584</b>
	<b>Balance 1 Jan 2021</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance 31 Dec 2021</b>
<b>Unrestricted Funds</b>					
General	32,988	132,124	118,122	-	<b>46,990</b>
Designated	2,500	-	-	-	<b>2,500</b>
	<b>35,488</b>	<b>132,124</b>	<b>118,122</b>	-	<b>49,490</b>
<b>Total Funds</b>	<b>42,543</b>	<b>144,724</b>	<b>129,193</b>	-	<b>58,074</b>

**17. Related party transactions**

There were no related party transactions in the year ended 31 December 2022.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1142636

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# Accounts

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Registered Charity Number: 1142636  
Registered Company Number: 07461119

# **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED (A Company Limited by Guarantee)**

**Financial Statements  
31 December 2021**

**Registered Company Number: 07461119  
Registered Charity Number: 1142636**

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Financial Statements for the Year Ended 31 December 2021**

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## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Legal and Administrative Information 31 December 2021**

**COMPANY REGISTERED NUMBER:** 07461119

**CHARITY REGISTERED NUMBER:** 1142636

**TRUSTEES / DIRECTORS:** Lisa Mytton  
Lucy Holmes  
Eloise Tuck  
Toby Bicknell  
Phillippa Smith – resigned 21 July 2021

**REGISTERED ADDRESS:** Old Boat Corner Community  
Centre  
Carden Park  
Carden Hill  
Brighton  
East Sussex  
BN1 8GN

**BANKERS:** RBS  
60 Castle Square  
Brighton  
BN1 1DX

**INDEPENDENT EXAMINER:** Rachel Balchin FCA  
Bulldog Accounting Ltd  
12 Brogdale Place  
Faversham  
Kent  
ME13 0AF

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2021**

#### **ORGANISATIONAL STRUCTURE AND MANAGEMENT**

The Old Boat Corner Community Association is a charitable company limited by guarantee: it was incorporated on 6th December 2010 and registered as a charity on 29<sup>th</sup> June 2011. It was established under a Memorandum of Association, which describes the objects and powers of the charitable company; it is governed under its Articles of Association. Under those Articles, the Trustees are elected from amongst the membership of the Association at the Annual General Meeting.

#### **Trustees**

The following trustees remain unchanged from 2020 and were re/elected at the Annual General Meeting on July 20<sup>th</sup> 2021.

Lisa Mytton  
Toby Bicknell  
Lucy Holmes  
Eloise Tuck

The above are all Trustees and Company Directors.

#### **Governance and decision making**

Voluntary and not-for-profit associations and organisations which wish to support or further the aims of the Association may become affiliated groups on payment of an annual fee. Affiliated groups may nominate a representative to vote at general meetings.

The Trustees of the Association share the overall management of the Association and form the Management Committee which meets monthly and oversees the running of the centre. The Centre Manager, Reyna Kothari is charged with day to day running and decision making of the centre with guidance set by Trustees.

The duties and responsibilities of Trustees are explained to candidates before the elections at the AGM. The first Management Committee meeting after the AGM is largely taken up by an induction session for newly elected Trustees. Management Committee members are encouraged to attend appropriate training provided by local organisations and to refer to appropriate sources of information, in particular the Charities Commission website.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objects**

The principal activity of the company and its charitable objects is that of: promoting the benefit of the inhabitants of the local area (Patcham Ward and Stanmer and Hollingbury Ward) by associating together the said inhabitants, the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants; establishing a community centre and maintaining and managing the same in furtherance of the above objects.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2021 (continued)**

#### **How Old Boat Corner Community Association's activities deliver public benefit**

The main activity of the OBCCA is the management of Old Boat Corner Community Centre which provides facilities and amenities to the public which would not otherwise be available in the local area. As described in the following section on its activities, the Centre is well used by community groups and local residents.

#### **RISK REVIEW**

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and events and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are reviewed periodically to ensure that they still meet the needs of the charity.

#### **Challenges in 2021**

The Covid 19 Pandemic continued to affect the running of the centre throughout 2021, particularly the first half of the year. The centre was closed to the public for the first quarter and then slowly reopened in line with government guidance. From September the centre was fully open and thriving.

Besides the day to day and financial effect of the centre being closed and partially open, it has also made planning and budgeting for the coming year difficult and many estimations have needed to be made.

#### **Centre Manager and Staff**

The introduction of centre manager, Reyna Kothari in the later part of 2020 has enabled the centre to go from strength to strength through the year. We have seen positive outcomes of having a centre manager across many areas in the centre. Staff and volunteers have felt supported and have become more confident in their roles, training has been delivered and a strong sense of 'a team' has grown. Procedures and policies which were dated or not in place have been made relevant and communicated to all.

In addition the presence of a manager in the centre has had many benefits. Networking opportunities, partnerships and interest in hiring the centre has all increased. The community are treating the centre as a safe and enjoyable space to come to and this is encouraged by having familiar regular staff in place.

Reyna has been able to move forward on projects much quicker and more successfully by first hand seeing the need and how people use the centre. Having her in place has meant less opportunities are missed out on and more new opportunities identified.

The centre manager oversees 10 staff as of the end of 2021. These staff work largely in the cafe and also support volunteers to run our community programmes: Boatopia, Community Pantry and our Soft Play and play cafe.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2021 (continued)**

We consider that appointing a centre manager has been fundamental to the success of this year and have increased the role to full time hours from the beginning of 2022.

#### **Achievements in 2021**

Although a second difficult year for all, we remain proud to have been able to support members of the community throughout. The centre has grown from strength to strength and provides services and opportunities to people throughout our diverse community.

The increase in support for the community through projects such as an expanding community pantry and the introduction of Boatopia (charity shop) has been a huge success and valued by all. We have also increased what we offer to children with various activities including soft play, play trays and a homework club.

The cafe has grown significantly with an updated menu and a refit which together have made the cafe more welcoming with a high quality produce whilst remaining affordable. Financially the turn around from the cafe has been incredible and a huge achievement of 2021.

We have had our back kitchen fitted into a professional kitchen to enable us to grow community food projects in 2022.

Despite closures and different levels of opening due to government restrictions financially the centre has thrived and been supported with several grants to help from Covid 19 difficulties. The end of year finances puts us in a strong position to thrive in 2022 and offer more services and opportunities.

We deem our biggest achievement of 2021 to be the increased popularity and the high numbers of visitors we get each week. To hear that people are enjoying the centre, feeling supported by the services and to see it bustling with activities and people is the biggest reward for all of us.

#### **Activities**

##### **Various groups used the centre in 2021 and these are as follows:**

5th Patcham Brownies and Guides  
B-RIGHT-ON  
Basketball Brighton  
Electors Brighton Guide Depot  
Carden Tots Childminders Group Edge  
Girlguiding Sussex  
Hollingbury Library  
Little Learners  
Out of the Box  
PW Performers

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2021 (continued)**

Sama Karate  
Sparks Basketball  
Tumble Tots

Drop in Soft Play

Dragon Head Fencing

Hollingbury library reopened during the year and ended the year fully opened. A new lease has been signed and the library will remain a part of the centre through 2022.

The café was opened to different levels through the first half of the year due to varying government restrictions but had a strong second half to the year, fully open and thriving. It is open consistently seven days a week 9am - 5pm

#### **FINANCIAL REVIEW**

The financial statements are set out on pages 9 to 16. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Overview**

The year ended 31st December 2021 saw a substantial increase in both income and expenditure at the charity, reflecting a busy year. Total income of £144,724 (2020: £89,613) was received, including a substantial increase in revenue from lettings and room hire, resulting from the centre being open for a much greater proportion of 2021. There was also a significant increase in expenditure, with £129,193 being spent in year (2020: £59,711). This reflects the increased investment in the centre, with substantial refurbishment works taking place during the year in the kitchen and Café space. Overall, the charity recorded net income over expenditure of £15,531 (2020: £29,902) of which, after transfers, there was £1,529 net income over expenditure in restricted funds, and £14,002 of net income over expenditure in unrestricted funds.

The Charity received a total of £38,468 in respect of the pandemic (2020: £44,969), through a combination of business rate support from Brighton and Hove Council, and the Job Retention Scheme.

Restricted income received during the year comprised £2,000 from the Healthy Hollingbury Fund, of which £827 was distributed in grants during the period, and restricted donations for the Community Garden and Kitchen project. A further £5,000 was received from Brighton and Hove Council for the charity to distribute to households struggling as a result of COVID-19.

Total funds carried forward are £58,074 (2020: £42,543) of which £8,584 is restricted and £49,490 is unrestricted.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2021 (continued)**

#### **PLANS FOR THE FUTURE**

Plans on how to take the Centre forward include the following:

- Room Hire
  - Maximise room rental opportunities and pro activiely looking to fill empty slots.
  - To look at party packages and possibility increase what we can offer.
- Decrease expenditure:
  - Continue to work towards reducing the amount of electricity used. Look at green energy options and funding. Insulate loft areas.
- Staff
  - To ensure we are supporting staff in their roles and their wellbeing and ensure they have the tools needed.
  - Ensure training is given and updates when needed.
- Funding
  - We plan to target funding opportunities to large projects which we want to undertake eg community food projects and youth projects. We need to ensure we have the finances to sustain them.

#### Community projects

Building on the success of our community projects in 2021 we hope to increase and continue those already in place. We also want to focus on

- Building a youth club and other youth focused activities.
- Strengthening and having a consistent and regular community food programme.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Trustees Annual Report and Accounts 31 December 2021 (continued)**  
**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

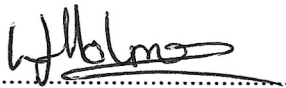
Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the company and of the results of the company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is not appropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enables them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on *Wednesday 23rd March 2022* and signed on their behalf by:



Lucy Holmes  
(Director / Trustee)

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Independent Examiner's Report to the Trustees for the year ended 31 December 2021**

I report on the accounts of the company for the year ended 31 December 2021, which are set out on pages 12 to 21.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 or are not consistent with the Charities SORP (FRS102)

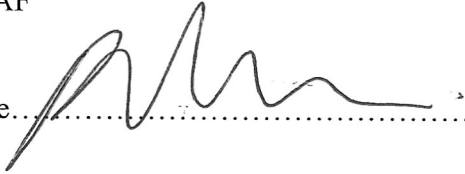
have not been met; or

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Independent Examiner's Report to the Trustees for the year ended 31**  
**December 2021 - continued**

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rachel Balchin FCA  
Bulldog Accounting Limited  
12 Brogdale Place  
Faversham  
Kent  
ME13 0AF

Signature.....



Date.....

23/3/22

## OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED

### Statement of Financial Activities for the year ended 31 December 2021

	Unrestricted Funds	Restricted Funds	Total 2021	Unrestricted Funds	Restricted Funds	Total 2020
	£	£	£	£	£	£
<b>Income from:</b>						
Donations	4,147	680	4,827	1,127	3,500	4,627
Charitable activities	11,348	11,920	21,468	13,465	8,500	21,965
Trading activities	78,158	-	78,158	18,037	-	18,037
Other income	38,468	-	38,468	44,969	-	44,969
Investment income	1	-	1	15	-	15
<b>Total</b>	<b>132,124</b>	<b>12,600</b>	<b>144,724</b>	<b>77,613</b>	<b>12,000</b>	<b>89,613</b>
<b>Expenditure from:</b>						
Charitable activities	99,293	11,071	110,364	47,702	8,167	55,869
Trading activities	18,829	-	18,829	3,842	-	3,842
<b>Total</b>	<b>118,122</b>	<b>11,071</b>	<b>129,193</b>	<b>51,544</b>	<b>8,167</b>	<b>59,711</b>
<b>Net Income / (Expenditure)</b>	<b>14,002</b>	<b>1,529</b>	<b>15,531</b>	<b>26,069</b>	<b>3,833</b>	<b>29,902</b>
Transfer	-	-	-			
<b>Net movement in funds</b>	<b>14,002</b>	<b>1,529</b>	<b>15,531</b>	<b>26,069</b>	<b>3,833</b>	<b>29,902</b>
<b>Reconciliation of funds:</b>						
Funds brought forward	35,488	7,055	42,543	9,419	3,222	12,641
Funds carried forward	<b>49,490</b>	<b>8,584</b>	<b>58,074</b>	<b>35,488</b>	<b>7,055</b>	<b>42,543</b>

There have been no recognised gains or losses other than the result for the financial year and all surpluses or deficits have been accounted for on an historical cost basis.

The Statement of Financial Activities also complies with the requirements of an income and expenditure account under the Companies Act 2006

The notes on pages 14 to 21 form part of these financial statements.

## OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED

### Balance Sheet as at 31 December 2020

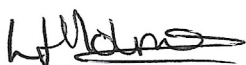
	Note	£	2021 £	2020 £
<b>Fixed Assets</b>	8	<b>19,016</b>		428
<b>Current Assets</b>				
Debtors	9	3,220	2,307	
Cash at Bank and in Hand		<u>47,148</u>	<u>45,003</u>	
		<b>50,368</b>	<b>47,310</b>	
<b>Current Liabilities</b>				
Creditors - Amounts falling due within one year	10	11,310	5,195	
<b>Net Current Assets</b>			<b>39,058</b>	42,115
<b>Net Assets</b>	11		<u><b>58,074</b></u>	<u>42,543</u>
<b>Represented by:</b>				
Unrestricted Funds	12		<b>49,490</b>	35,488
Restricted Funds	12		<u><b>8,584</b></u>	<u>7,055</u>
			<u><b>58,074</b></u>	<u>42,534</u>

For the year ending 31<sup>st</sup> December 2021, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit of its financial statements for the year ended 31<sup>st</sup> December 2021 under Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006,
- preparing financial statements that give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance to the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The financial statements on pages 10 to 17 were approved by the board of Directors on 23 March 2022 and were signed on its behalf by:

  
.....  
Lucy Holmes  
Director/Trustee

The notes on pages 14 to 21 form part of these financial statements.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Notes to the Financial Statements for the Year Ended 31 December 2021**

#### ***1. Accounting Policies***

##### ***(a) Basis of preparation***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity meets the definition of a public benefit entity under FRS 102.

These financial statements have been prepared on the going concern basis. The charity has sufficient reserves, and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### ***(b) Accounting Convention***

The financial statements are prepared under the historical cost convention

##### ***(c) Grants Receivable***

Grants are recognised on an accruals basis, accounted for in relation to the period that they relate. Where grants have been received for capital items, the total grant has been disclosed in the SOFA and depreciation, in accordance with the accounting policies, has been charged against that income over the estimated useful economic life of the asset.

Where grants are received during the year under review but relate to a later period the amount is deferred under Grants in Advance in the Balance Sheet.

##### ***(d) Expenditure***

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is apportioned on a basis which is an estimate, based on the proportion of cost of each activity to the total cost of all activities.

##### ***(e) Depreciation***

Depreciation is provided on all tangible fixed assets of over £200 at rates calculated to write off the cost less estimated residual value on a straight line basis over their estimated useful lives as follows:

Improvements to buildings	4 years
Computer Equipment	3 years
Club Equipment	5 years

Where the purchase of tangible fixed assets has been funded from restricted funding, the life of the asset has been depreciated over the duration of the funding period.

## OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED

### Notes to the Financial Statements for the Year Ended 31 December 2021 - continued

#### (f) Fund Accounting

The accounts distinguish between restricted and unrestricted funds. The former have been raised by the charity for specific purposes or are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

#### 2. Income from charitable activities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
<u>Grants:</u>				
Trust for Developing Communities	-	2,000	2,000	2,000
– Healthy Hollingbury Fund				
Brighton & Hove City Council	11,348	9,000	20,348	13,465
Sussex Police	-	500	500	-
The Soil Association	-	150	150	-
One Church – CHOMP	-	270	270	-
Pride Foundation	-	-	-	1,500
Chalk Cliff Trust	-	-	-	5,000
	<u>11,348</u>	<u>11,920</u>	<u>21,468</u>	<u>21,965</u>

#### 3. Income from trading activities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Fundraising Events	1,845	-	1,845	-
Hire and lettings	28,581	-	28,581	9,929
Café income	47,732	-	47,732	8,108
	<u>78,158</u>	<u>-</u>	<u>78,158</u>	<u>18,037</u>

#### 4. Other Income

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
<u>COVID Support:</u>				
Brighton & Hove City Council				
- Business rates support	28,057	-	28,057	25,000
- Other	-	-	-	2,000
HMRC: Job Retention Scheme	10,411	-	10,411	17,969
	<u>38,468</u>	<u>-</u>	<u>38,468</u>	<u>44,969</u>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2021 –**  
**continued**

*5. Net movement in funds*

	<b>2021</b>	2020
	<b>£</b>	£
This is stated after charging:		
Depreciation	<b>1,598</b>	122
Independent examiner's fees	<b>650</b>	600
	<hr/>	<hr/>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2021 -**  
**continued**

**6. Resources expended - Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<u>Project Costs</u>				
Community Kitchen	904	560	1,464	6,440
Community Garden	-	3,032	3,032	400
Household Support – COVID	853	5,000	5,853	-
Winter COVID fund	6,275	-	6,275	-
Healthy Hollingbury Fund	-	872	872	1,327
Food	683	-	683	-
CHOMP	-	77	77	-
<b>Total Project Costs</b>	<b>8,715</b>	<b>9,541</b>	<b>18,256</b>	<b>8,167</b>
<u>Direct costs</u>				
Children’s toys and play equipment	-	350	350	-
Performance Costs	270	680	950	-
Staff costs	65,642	-	65,642	34,322
Rent	-	-	-	188
Building rates	-	-	-	492
Water rates	(248)	-	(248)	2,069
Insurance	1,701	-	1,701	1,512
Light and heat	6,513	-	6,513	2,574
Maintenance, repairs and fire safety	4,972	-	7,972	2,030
Cleaning and refuse collection	306	-	306	836
Licences	147	-	147	(21)
Subscriptions	1,111	-	1,111	-
Equipment and resources	1,583	500	2,083	124
Depreciation	1,598	-	1,598	122
Sundries	35	-	35	-
<b>Total Direct Costs</b>	<b>83,630</b>	<b>1,530</b>	<b>85,160</b>	<b>48,089</b>
<u>Support costs</u>				
Office supplies	1,757	-	1,757	321
Advertising & Marketing	102	-	102	-
I.T. expenses	1,327	-	1,327	134
Telephone	1,009	-	1,009	1,247
Bank & credit card fees	69	-	69	320
Accountancy and independent examination	1,214	-	1,214	899
Consultancy fees	110	-	110	534
Legal expenses	1,360	-	1,360	-
<b>Total Support Costs</b>	<b>6,948</b>	<b>-</b>	<b>6,948</b>	<b>3,455</b>
<b>TOTAL CHARITABLE ACTIVITIES</b>	<b>99,293</b>	<b>11,071</b>	<b>110,364</b>	<b>59,711</b>

## OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED

### Notes to the Financial Statements for the Year Ended 31 December 2021 - continued

#### 7. Resource expended – Trading activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Café items	18,829	-	18,829	3,842
<b>TOTAL TRADING ACTIVITIES</b>	<b>18,829</b>	<b>-</b>	<b>18,829</b>	<b>3,842</b>

#### 8. Staff Costs

	2021 £	2020 £
Wages and Salaries	63,731	32,543
Social Security Costs	-	-
Pension Costs	602	204
Temporary staff and contractors	-	1,440
Other staff costs	1,309	135
	<u>65,642</u>	<u>34,322</u>

The average number of persons employed by the company during the year was 9 (2020: 5)

Old Boat Corner Community Association Limited considers that the key management personnel comprise the Board of Trustees.

#### 9. Trustees' Remuneration and Reimbursed Expenses

None of the Trustees have received remuneration during the year or any other form of benefit. £NIL was paid to Trustees during the period for Board meeting expenses; (2020: £Nil).

#### 10. Tangible Fixed Assets

	Computer Equipment	Kitchen & Café Equipment	Plant & Machinery	Total
<b>Cost or valuation</b>				
At 1 January 2021	550	-	-	550
Additions	432	19,395	359	20,186
At 31 December 2021	<u>982</u>	<u>19,395</u>	<u>359</u>	<u>20,736</u>
<b>Depreciation</b>				
At 1 January 2021	122	-	-	122
Charge for the year	283	1,297	18	1,598
At 31 December 2021	<u>405</u>	<u>1,297</u>	<u>18</u>	<u>1,720</u>
<b>Net book value</b>				
At 31 December 2020	<u>425</u>	<u>-</u>	<u>-</u>	<u>428</u>
At 31 December 2021	<u>577</u>	<u>18,098</u>	<u>341</u>	<u>19,016</u>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2021 -**  
**continued**

**11. Debtors**

	2021	2020
	£	£
Prepayments	150	-
Other Debtors	3,070	2,307
	<u>3,220</u>	<u>2,307</u>

**12. Creditors: Amounts falling due within one year**

	2021	2020
	£	£
Trade creditors	2,618	457
Deposits – room hire	1,450	503
HMRC PAYE and NIC	-	297
Pensions Payable	-	84
Accruals	7,242	3,854
	<u>11,310</u>	<u>5,195</u>

**13. Analysis of Net Assets between Funds**

	<b>Tangible Fixed Assets</b>	<b>Net Current Assets</b>	<b>Total 2021</b>
	£	£	£
Restricted Funds	-	8,584	8,584
Unrestricted Funds	19,016	30,474	49,490
	<u>19,016</u>	<u>39,058</u>	<u>58,074</u>

	<b>Tangible Fixed Assets</b>	<b>Net Current Assets</b>	<b>Total 2020</b>
	£	£	£
Restricted Funds	-	7,055	7,055
Unrestricted Funds	428	35,060	35,488
	<u>428</u>	<u>42,115</u>	<u>42,543</u>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2021 -**  
**continued**

**14. Movement in Funds**

	<b>Balance 1 Jan 2021</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance 31 Dec 2021</b>
	£	£	£	£	£
<b>Restricted Funds</b>					
Trust for Developing Communities – Community event	1,031	-	-	-	<b>1,031</b>
Trust for Developing Communities – Healthy Hollingbury Fund	673	2,000	872	-	<b>1,801</b>
Community Garden Access	2,600	4,150	3,032	-	<b>3,718</b>
Community Kitchen Project	60	500	560	-	-
One Church: CHOMP	-	270	77	-	<b>193</b>
Household Support Fund: COVID	-	5,000	5,000	-	-
Musical Performance	-	680	680	-	-
Patcham United Defibrillation Machine	500	-	500	-	-
Sussex Community Foundation	172	-	-	-	<b>172</b>
Children’s toys and play equipment	868	-	350	-	<b>518</b>
Clift Memorial Fund	1,151	-	-	-	<b>1,151</b>
	<b>7,055</b>	<b>12,600</b>	<b>11,071</b>	<b>-</b>	<b>8,584</b>
	<b>Balance 1 Jan 2021</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance 31 Dec 2021</b>
<b>Unrestricted Funds</b>					
General	32,988	132,124	118,122	-	<b>46,990</b>
Designated	2,500	-	-	-	<b>2,500</b>
	<b>35,488</b>	<b>132,124</b>	<b>118,122</b>	<b>-</b>	<b>49,490</b>
<b>Total Funds</b>	<b>42,543</b>	<b>144,724</b>	<b>129,193</b>	<b>-</b>	<b>58,074</b>

**Previous year**

	<b>Balance 1 Jan 2020</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance 31 Dec 2020</b>
	£	£	£	£	£
<b>Restricted Funds</b>					
Trust for Developing Communities – Community event	1,031	-	-	-	<b>1,031</b>
Trust for Developing Communities – Healthy Hollingbury Fund	-	2,000	(1,327)	-	<b>673</b>
Community Garden Access	-	3,000	(400)	-	<b>2,600</b>
Community Kitchen Project	-	6,500	(6,440)	-	<b>60</b>
Patcham United Defibrillation Machine	-	500	-	-	<b>500</b>
Sussex Community Foundation	172	-	-	-	<b>172</b>
Children’s toys and play equipment	868	-	-	-	<b>868</b>
Clift Memorial Fund	1,151	-	-	-	<b>1,151</b>
	<b>3,222</b>	<b>12,000</b>	<b>(8,167)</b>	<b>-</b>	<b>7,055</b>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2021 -**  
**continued**

***15. Movement in Funds (continued)***

<b>Unrestricted Funds</b>					
General	6,919	77,613	(51,544)	-	<b>32,988</b>
Designated	2,500	-	-	-	<b>2,500</b>
	<u>9,419</u>	<u>77,613</u>	<u>(51,544)</u>	<u>-</u>	<u><b>35,488</b></u>
<b>Total Funds</b>	<b><u>12,641</u></b>	<b><u>89,613</u></b>	<b><u>(59,711)</u></b>	<b><u>-</u></b>	<b><u>42,543</u></b>

***12. Related party transactions***

Reyna Kothari was appointed as Centre Manager on an 18 month fixed term contract from October 2020. Ms Kothari had previously been a Trustee of the organisation and resigned on 14 July 2020. This contract has been extended into 2022 and made a full time position.

There were no other related party transactions in the year ended 31 December 2021

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1142636

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# Accounts

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**OLD BOAT CORNER COMMUNITY  
ASSOCIATION LIMITED**  
(A Company Limited by Guarantee)

**Financial Statements**  
**31 December 2020**

**Registered Company Number: 07461119**  
**Registered Charity Number: 1142636**

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Financial Statements for the Year Ended 31 December 2020**

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## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Legal and Administrative Information 31 December 2020**

**COMPANY REGISTERED NUMBER:** 07461119

**CHARITY REGISTERED NUMBER:** 1142636

**TRUSTEES / DIRECTORS:** Lisa Mytton  
Lucy Holmes  
Eloise Tuck – Appointed 20 November 2020  
Toby Bicknell – Appointed 15 November 2020  
Phillippa Smith – resigned 21 July 2021  
Reyna Kothari - resigned 14 July 2020.

**REGISTERED ADDRESS:** Old Boat Corner Community  
Centre  
Carden Park  
Carden Hill  
Brighton  
East Sussex  
BN1 8GN

**BANKERS:** RBS  
60 Castle Square  
Brighton  
BN1 1DX

**INDEPENDENT EXAMINER:** Rachel Balchin FCA  
Bulldog Accounting Ltd  
12 Brogdale Place  
Faversham  
Kent  
ME13 0AF

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2020**

The Trustees present their report together with the financial statements for the year ended 31<sup>st</sup> December 2020.

#### **ORGANISATIONAL STRUCTURE AND MANAGEMENT**

The Old Boat Corner Community Association is a charitable company limited by guarantee: it was incorporated on 6th December 2010 and registered as a charity on 29<sup>th</sup> June 2011. It was established under a Memorandum of Association, which describes the objects and powers of the charitable company; it is governed under its Articles of Association. Under those Articles, the Trustees are elected from amongst the membership of the Association at the Annual General Meeting.

#### **Trustees**

After a delay of the Annual General Meeting in 2020 due to the Covid 19 pandemic, an Annual General Meeting was held on July 20<sup>th</sup> 2021. The following people were elected as trustees and appointed as Directors of the Company on that date:

Lisa Mytton  
Toby Bicknell  
Lucy Holmes  
Eloise Tuck

Reyna Kothari resigned as a Trustee and Director on 14 July 2020.

Phillippa Smith resigned as a Trustee and Director on 21 July 2021.

#### **Governance and decision making**

Voluntary and not-for-profit associations and organisations which wish to support or further the aims of the Association may become affiliated groups on payment of an annual fee. Affiliated groups may nominate a representative to vote at general meetings.

The Trustees of the Association share the overall management of the Association and form the Management Committee which meets monthly and is charged with the day-to-day running of the Association.

The duties and responsibilities of Trustees are explained to candidates before the elections at the AGM. The first Management Committee meeting after the AGM is largely taken up by an induction session for newly elected Trustees. Management Committee members are encouraged to attend appropriate training provided by local organisations and to refer to appropriate sources of information, in particular the Charities Commission website.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2020 - continued**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objects**

The principal activity of the company and its charitable object is that of promoting the benefit of the inhabitants of the local area (Patcham Ward and Stanmer and Hollingbury Ward) by associating together the said inhabitants, the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants; establishing a community centre and maintaining and managing the same in furtherance of the above objects.

##### **How Old Boat Corner Community Association's activities deliver public benefit**

The main activity of the OBCCA is the management of Old Boat Corner Community Centre which provides facilities and amenities to the public which would not otherwise be available in the local area. As described in the following section on its activities, the Centre is well used by community groups and local residents.

#### **RISK REVIEW**

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and events and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are reviewed periodically to ensure that they still meet the needs of the charity.

#### **Challenges in 2020**

The Covid 19 pandemic altered significantly the way in which the centre operated in 2020. From March to August our doors were closed to the public, our regular hirers and private bookings. The remaining months of the year saw a gradual reopening of our services and groups which were able to hire space. The centre was not back to full operating for the duration of 2020. Trustees made reopening decisions based upon government restrictions and regulations and assessing risks specific to the centre. Also at the forefront of decision making was adapting to the needs of the community and how the centre could best support them within government regulations.

Throughout the pandemic we operated a food hub, food parcels were delivered to approximately 45 households by a team of 25 volunteers. Once restrictions were lifted we continued to offer these parcels to be collected from the centre and now run a successful community food pantry and fridge from within the centre.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2020 - continued**

#### **Centre manager**

The workload to run the centre and manage staff and volunteers had grown to a level that was unmanageable for volunteers and trustees. With a plan to grow the centre further, a decision was taken by trustees that a centre manager would be promoted to ensure the centre grew and succeeded in its aims.

In October 2020, Reyna Kothari took the role of centre manager on a part time basis on an 18 month fixed term contract.

#### **Achievements in 2020**

Although a difficult year for everyone, we remain very proud to have been able to support members of the community throughout. The team of volunteers which has developed we hope will grow and continue to work with the centre.

Trustees have monitored finances closely and have been fortunate to benefit from several grants which will mean that we can thrive and grow in 2021.

#### **Activities**

Various groups used the centre in 2020 and these are as follows:

5th Patcham Brownies and Guides  
B-RIGHT-ON Basketball  
Basketball Brighton  
Electors Brighton Guide Depot  
Childminders Group  
Edge  
Girlguiding Sussex  
Hollingbury Library  
Home Education Group  
Krav Maga  
Little Learners  
Out of the Box  
PW Performers  
Sama Karate  
Sparks Basketball  
Spiral  
Tumble Tots  
Messy Church

Hollingbury Library was open until the Covid 19 pandemic lockdown began and did not open again until 2021.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Trustees Annual Report and Accounts 31 December 2020 - continued**

The café has opened as much as possible this year. With different levels of opening including a counter at the external door and then takeaway options. The trustees' aim is for the centre to be opened longer and more consistent hours in 2021.

#### **FINANCIAL REVIEW**

The financial statements are set out on pages 9 to 16. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Overview**

The year ended 31st December 2020 recorded net income over expenditure of £29,902 (2019: £1,096) of which after transfers there was £3,833 net expenditure over income in restricted funds, and £26,069 of net income over expenditure in unrestricted funds. This is a significant increase in income in comparison to the previous year, largely a result of the support received in respect of the ongoing COVID-19 pandemic. Various different phases of restrictions led to the centre remaining closed for the majority of the financial year. A total of £44,969 was received in respect of the pandemic, mainly from Brighton and Hove Council, and through the Job Retention Scheme operated by HMRC.

Restricted income received during the year comprised £2,000 from the Healthy Hollingbury Fund, of which £1,327 was distributed in grants during the period, and restricted donations for the Community Garden and Kitchen project, as well as a donation of £500 from Patcham United to purchase a defibrillation machine. Total reserves now stand at £42,543 of which £35,488 is unrestricted and £7,055 is restricted.

#### **PLANS FOR THE FUTURE**

Plans on how to take the Centre forward include the following:

##### Increase income:

- Grow hire revenue, maximising room rental opportunities and pro actively looking to fill empty slots
- Continue to increase the Café usage, improve the menu and do set menus for after school clubs etc.
- Increase grant income through increased applications and projects

##### Decrease expenditure:

- Continue to work towards reducing the amount of electricity used. Look at green energy options and funding. Insulate loft areas.
- Work with other volunteer organisations to continue with centre improvement.
- Ensure café costs are continuously reviewed to assess profitability.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED PLANS FOR THE FUTURE (continued)**

### Community projects

We will continue to work with the local community and groups to ensure the centre is offering the facilities needed and continue to look for new committee members. Specifically, we want to:

- Research, identify and develop projects which would most benefit the local community e.g. youth club, after school activity and lunch club for elderly people.
- Find funding to support these projects
- Expand and develop our community food and garden projects, including a community kitchen.

### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the company and of the results of the company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is not appropriate to presume that the company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enables them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on Thursday 9<sup>th</sup> September 2021 and signed on their behalf by:



.....  
Toby Bicknell  
(Director / Trustee)

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

Toby Bicknell  
(Director / Trustee)

### **Independent Examiner's Report to the Trustees for the year ended 31 December 2020**

I report on the accounts of the company for the year ended 31 December 2020, which are set out on pages 9 to 17.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 or are not consistent with the Charities SORP (FRS102)

have not been met; or

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

**Independent Examiner's Report to the Trustees for the year ended 31  
December 2020 - continued**

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rachel Balchin FCA  
Bulldog Accounting Limited  
12 Brogdale Place  
Faversham  
Kent  
ME13 0AF

Signature.....

Date.....9/9/21

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Statement of Financial Activities for the year ended 31 December 2020**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2020</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2019</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	<b>Note</b>						
<b>Income from:</b>							
Donations		1,127	3,500	4,627	1,000	-	1,000
Charitable activities	2	31,502	8,500	40,002	62,164	-	62,164
Other income	3	44,969	-	44,969	-	-	-
Investment income		15	-	15	16	-	16
<b>Total</b>		<b>77,613</b>	<b>12,000</b>	<b>89,613</b>	<b>63,180</b>	<b>-</b>	<b>63,180</b>
<b>Expenditure from:</b>							
Fundraising		-	-	-	-	-	-
Charitable activities	5	51,544	8,167	59,711	58,684	3,400	62,084
<b>Total</b>		<b>51,544</b>	<b>8,167</b>	<b>59,711</b>	<b>58,684</b>	<b>3,400</b>	<b>62,084</b>
<b>Net Income / (Expenditure)</b>							
		26,069	3,833	29,902	4,496	(3,400)	1,096
Transfer							
<b>Net movement in funds</b>							
		26,069	3,833	29,902	4,496	(3,400)	1,096
<b>Reconciliation of funds:</b>							
Funds brought forward		9,419	3,222	12,641	4,923	6,622	11,545
Funds carried forward		<b>35,488</b>	<b>7,055</b>	<b>42,543</b>	<b>9,419</b>	<b>3,222</b>	<b>12,641</b>

There have been no recognised gains or losses other than the result for the financial year and all surpluses or deficits have been accounted for on an historical cost basis.

The Statement of Financial Activities also complies with the requirements of an income and expenditure account under the Companies Act 2006

The notes on pages 11 to 16 form part of these financial statements.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Balance Sheet as at 31 December 2020**

	Note	£	2020 £	2019 £
<b>Fixed Assets</b>	8		428	-
<b>Current Assets</b>				
Debtors	9	2,307	96	
Cash at Bank and in Hand		45,003	15,641	
		<u>47,310</u>	<u>15,737</u>	
<b>Current Liabilities</b>				
Creditors - Amounts falling due within one year	10	5,195	3,096	
<b>Net Current Assets</b>			42,115	12,641
<b>Net Assets</b>	11		<u>42,543</u>	<u>12,641</u>
<b>Represented by:</b>				
Unrestricted Funds	12		35,488	9,419
Restricted Funds	12		7,055	3,222
			<u>42,534</u>	<u>12,641</u>

For the year ending 31<sup>st</sup> December 2020, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit of its financial statements for the year ended 31<sup>st</sup> December 2020 under Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006,
- b) preparing financial statements that give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance to the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The financial statements on pages 9 to 16 were approved by the board of Directors on ..... and were signed on its behalf by:



Toby Bicknell  
Director/Trustee

The notes on pages 11 to 16 form part of these financial statements.

## **OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**

### **Notes to the Financial Statements for the Year Ended 31 December 2020**

#### ***1. Accounting Policies***

##### ***(a) Basis of preparation***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity meets the definition of a public benefit entity under FRS 102.

These financial statements have been prepared on the going concern basis. The charity has sufficient reserves, and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### ***(b) Accounting Convention***

The financial statements are prepared under the historical cost convention

##### ***(c) Grants Receivable***

Grants are recognised on an accruals basis, accounted for in relation to the period that they relate. Where grants have been received for capital items, the total grant has been disclosed in the SOFA and depreciation, in accordance with the accounting policies, has been charged against that income over the estimated useful economic life of the asset.

Where grants are received during the year under review but relate to a later period the amount is deferred under Grants in Advance in the Balance Sheet.

##### ***(d) Expenditure***

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is apportioned on a basis which is an estimate, based on the proportion of cost of each activity to the total cost of all activities.

##### ***(e) Depreciation***

Depreciation is provided on all tangible fixed assets of over £200 at rates calculated to write off the cost less estimated residual value on a straight line basis over their estimated useful lives as follows:

Improvements to buildings	4 years
Computer Equipment	3 years
Club Equipment	3 years

Where the purchase of tangible fixed assets has been funded from restricted funding, the life of the asset has been depreciated over the duration of the funding period.

## OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED

### Notes to the Financial Statements for the Year Ended 31 December 2020 - continued

#### (f) Fund Accounting

The accounts distinguish between restricted and unrestricted funds. The former have been raised by the charity for specific purposes or are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

#### 2. Income from charitable activities

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
<u>Grants:</u>				
Trust for Developing Communities	-	2,000	2,000	-
- Healthy Hollingbury Fund				
Brighton & Hove City Council	13,465	-	13,465	-
Pride Foundation		1,500	1,500	
Chalk Cliff Trust		5,000	5,000	
Hire and lettings	9,929	-	9,929	46,071
Café income	8,108	-	8,108	16,093
	<u>31,502</u>	<u>8,500</u>	<u>40,002</u>	<u>62,164</u>

#### 3. Other Income

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
<u>COVID Support:</u>				
Brighton & Hove City Council				
- Business rates support	25,000	-	25,000	-
- Other	2,000	-	2,000	-
HMRC: Job Retention Scheme	17,969	-	17,969	-
	<u>44,969</u>	<u>-</u>	<u>44,969</u>	<u>-</u>

#### 4. Net movement in funds

	2020	2019
	£	£
This is stated after charging:		
Depreciation	122	-
Independent examiner's fees	<u>600</u>	<u>600</u>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2020 -**  
**continued**

**5. Resources expended - Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<u>Direct costs</u>				
Small grants to community groups	-	1,327	1,327	2,000
Children's toys and play equipment	-	-	-	1,400
Community Kitchen	-	6,440	6,440	-
Community Garden	-	400	400	-
Café items	3,841	-	3,841	9,602
Staff costs	34,322	-	34,322	26,408
Rent	188	-	188	563
Building rates	492	-	492	1,269
Water rates	2,069	-	2,069	705
Insurance	1,512	-	1,512	3,367
Light and heat	2,574	-	2,574	8,676
Maintenance, repairs and fire safety	2,030	-	2,030	2,174
Cleaning and refuse collection	836	-	836	-
Licences	(21)	-	(21)	1,848
Equipment and resources	124	-	124	-
Depreciation	122	-	122	-
<u>Support costs</u>				
Office supplies	321	-	321	-
I.T. expenses	134	-	134	255
Telephone	1,247	-	1,247	1,480
Bank & credit card fees	320	-	320	662
Accountancy and independent examination	899	-	899	600
Consultancy fees	534	-	534	925
Legal expenses	-	-	-	150
Governance	-	-	-	-
	<b>51,544</b>	<b>8,167</b>	<b>59,711</b>	<b>62,084</b>

**6. Staff Costs**

	2020 £	2019 £
Wages and Salaries	32,543	25,435
Social Security Costs	-	973
Pension Costs	204	-
Temporary staff and contractors	1,440	-
Other staff costs	135	-
	<b>34,322</b>	<b>26,408</b>

The average number of persons employed by the company during the year was 5 (2019: 7)

Old Boat Corner Community Association Limited considers that the key management personnel comprise the Board of Trustees.

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2020 -**  
**continued**

**7. Trustees' Remuneration and Reimbursed Expenses**

None of the Trustees have received remuneration during the year or any other form of benefit.  
£NIL was paid to Trustees during the period for Board meeting expenses; (2019: £Nil).

**8. Tangible Fixed Assets**

	<b>Computer Equipment</b>	<b>Total</b>
<b>Cost or valuation</b>		
At 1 January 2020	-	-
Additions	550	550
At 31 December 2020	<u>550</u>	<u>550</u>
<b>Depreciation</b>		
At 1 January 2020	-	-
Charge for the year	122	122
At 31 December 2020	<u>122</u>	<u>122</u>
<b>Net book value</b>		
At 31 December 2019	-	-
At 31 December 2020	<u>428</u>	<u>428</u>

**9. Debtors**

	<b>2020</b>	<b>2019</b>
	£	£
Prepayments	-	96
Other Debtors	2,307	-
	<u>2,307</u>	<u>96</u>

**10. Creditors: Amounts falling due within one year**

	<b>2020</b>	<b>2019</b>
	£	£
Trade creditors	457	-
Deposits – room hire	503	-
HMRC PAYE and NIC	297	127
Pensions Payable	84	-
Accruals	3,854	2,969
	<u>5,195</u>	<u>3,096</u>

**OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED**  
**Notes to the Financial Statements for the Year Ended 31 December 2020 -**  
**continued**

**11. Analysis of Net Assets between Funds**

	<b>Tangible Fixed Assets</b>	<b>Net Current Assets</b>	<b>Total 2020</b>
	£	£	£
Restricted Funds	-	7,055	7,055
Unrestricted Funds	428	35,060	35,488
	<u>428</u>	<u>42,115</u>	<u>42,543</u>

	<b>Tangible Fixed Assets</b>	<b>Net Current Assets</b>	<b>Total 2019</b>
	£	£	£
Restricted Funds	-	3,222	3,222
Unrestricted Funds	-	9,419	9,419
	<u>-</u>	<u>12,641</u>	<u>12,641</u>

**12. Movement in Funds**

	<b>Balance 1 Jan 2020</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance 31 Dec 2020</b>
	£	£	£	£	£
<b>Restricted Funds</b>					
Trust for Developing Communities – Community event	1,031	-	-	-	<b>1,031</b>
Trust for Developing Communities – Healthy Hollingbury Fund	-	2,000	(1,327)	-	<b>673</b>
Community Garden Access	-	3,000	(400)	-	<b>2,600</b>
Community Kitchen Project	-	6,500	(6,440)	-	<b>60</b>
Patcham United Defibrillation Machine	-	500	-	-	<b>500</b>
Sussex Community Foundation	172	-	-	-	<b>172</b>
Children’s toys and play equipment	868	-	-	-	<b>868</b>
Clift Memorial Fund	1,151	-	-	-	<b>1,151</b>
	<u>3,222</u>	<u>12,000</u>	<u>(8,167)</u>	<u>-</u>	<u><b>7,055</b></u>
<b>Unrestricted Funds</b>					
General	6,919	77,613	(51,544)	-	<b>32,988</b>
Designated	2,500	-	-	-	<b>2,500</b>
	<u>9,419</u>	<u>77,613</u>	<u>(51,544)</u>	<u>-</u>	<u><b>35,488</b></u>
<b>Total Funds</b>	<u><b>12,641</b></u>	<u><b>89,613</b></u>	<u><b>(59,711)</b></u>	<u><b>-</b></u>	<u><b>42,543</b></u>

## OLD BOAT CORNER COMMUNITY ASSOCIATION LIMITED

### Notes to the Financial Statements for the Year Ended 31 December 2020 - continued

	Balance 1 Jan 2019	Income	Expenditure	Transfers	Balance 31 Dec 2019
	£	£	£	£	£
<b>Restricted Funds</b>					
Trust for Developing Communities – Community event	1,031	-	-	-	1,031
Trust for Developing Communities – Healthy Hollingbury Fund	2,000	-	(2,000)	-	-
Sussex Community Foundation	172	-	-	-	172
Children’s toys and play equipment	2,268	-	(1,400)	-	868
Clift Memorial Fund	1,151	-	-	-	1,151
	<u>6,622</u>	<u>-</u>	<u>(3,400)</u>		<u>3,222</u>
<b>Unrestricted Funds</b>					
General	2,423	63,180	(58,684)	-	6,919
Designated	2,500	-	-	-	2,500
	<u>4,923</u>	<u>63,180</u>	<u>(58,684)</u>	<u>-</u>	<u>9,419</u>
<b>Total Funds</b>	<u><b>11,545</b></u>	<u><b>63,180</b></u>	<u><b>(62,084)</b></u>	<u><b>-</b></u>	<u><b>12,641</b></u>

#### 13. Related party transactions

Reyna Kothari was appointed as Centre Manager on an 18 month fixed term contract from October 2020. Ms Kothari had previously been a Trustee of the organisation and resigned on 14 July 2020.

There were no other related party transactions in the year ended 31 December 2020.