

Norfolk Schools Sailing Association

Charity no. 1142627

Reports and Accounts for year ended 30th September 2024

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Norfolk Schools Sailing Association

Charity No. 1142627

Charity Information for year ended 30th September 2024

President

Mr. C. H. Dicker, FCA, DChA, DL

Committee (Trustees)

Andy Goff	Commodore (Chairman)
Samuel Archer	Vice Commodore
Tim Percival	Rear Commodore
Ruth Bonham	Secretary
Paul Mitchelmore	Treasurer
Deborah Jennings	Membership Secretary
Jeremy Mills	RYA Principal
Paul Bonham	Compliance Officer
Sue Head	Volunteer Co-ordinator
Vanessa Comer	Welfare Officer-resigned as trustee on 15/11/23
Martin King	Trustee
Neil Thurlow	Trustee
Stephen Lloyd	Trustee-resigned as trustee on 15/11/23
Trevor Harrison	Trustee
Craig Honey	Trustee-appointed as trustee on 13/11/24
William Holledge	Trustee-appointed as trustee on 13/11/24
Philip Logsdon	Trustee-appointed as trustee on 15/01/25

Five Trustees meetings were held during the year. All meetings were quorate.

Registered Office

Foxhole House

Foxhole

Saxlingham Thorpe

NORWICH

NR15 1UG

Independent Examiner

Sexty and Co.

Chartered Certified Accountants and Registered Auditors

124 Thorpe Road

Norwich

NR1 1RS

Bankers

Co-operative Bank

P.O. Box 50

Delf House

Southway

Skelmersdale

WN8 6YL

Report of the Trustees

This is the thirteenth annual report for the Norfolk Schools Sailing Association (NSSA) following its acceptance on the Register of Charities on 28th June 2011.

Objects and Activities

The Committee or Trustees are pleased to report progress on the Charities Objects which are:

- The promotion of community participation in healthy recreation by the provision of facilities for sailing
- The advancement of the physical education of pupils and young people by providing and assisting in the provision of facilities for sailing in Norfolk.

These have been achieved through its Activities which are:

- To teach and train young people throughout Norfolk in the sport of sailing by the promotion of community participation in the sport and the provision of facilities enabling young people to take up, be proficient in, gain leadership skills and to assist in the development of all branches of sailing whatever their financial means.
- To train adults to become helpers and qualified sailing instructors.
- To raise funds and distribute bursaries for members with limited financial means to enable them to be trained and take part in the sailing activities of the Association.

The Norfolk Schools Sailing Association operates in accordance with its Constitution, which was adopted at its Annual General Meeting held in Norwich on 11th November 2010, and revised at an Extraordinary General Meeting held in Norwich on 16th June 2011. The Constitution provides details of the governance arrangements for the organisation, including the conduct, composition and powers of the trustees committee. When required, new trustees are selected based on personal recommendations.

As an RYA Training Centre, the conduct of our instructors is bound by the RYA Code of Conduct. We are also required to have an extensive set of operating procedures to maintain the Training Centre accreditation. RYA carry out an annual inspection to ensure that the required standards are being maintained.

Commodore and Chair of Trustees Report for 2023/4

This report was presented to the Annual General Meeting held on 13th November 2024.

A very warm welcome to you all at this our annual general meeting. I wish to commence by thanking each and every one of you for your continued support to our organisation, which without you would not continue to flourish in the way that it does. We are very good at what we do in meeting our charitable aims as I hope this report will demonstrate.

In preparation for the Commodore's Report for 2023-2024, I of course referred to my last report and was reminded of the growth we have achieved and the impact of the new facilities. I think our ability to change and adapt is and will be one of our greatest strengths as we prepare for the next generation that will start to take on key roles in the association. We have begun to think about succession planning, which will be key over the next five years. Another of our great strengths, and maybe our greatest, is our people, those people who act as trustees or volunteers, run courses and give most generously of their time. It is this singular and unselfish contribution which allows the NSSA to provide the activities it does, year in and year out. My attention is also drawn to our

Trustees and executive who give of their time so generously for the benefit of the young people.

This year's data shows the following:

NSSA Facts and Figures 2024

Youth Category

5 Oppies courses	56 participants
5 Topper courses	56 participants
5 Specialist courses	29 (Improver, Racing, Youth Performance, Youth Afloat x2)

Adult Category

3 Beginner courses	6 participants
1 Improver course	2 participants

On Board Groups (Co-ordinated by Ruth and Paul Bonham)

2 Youth Groups, 4 Primary Schools - 70 participants

End of Season Regatta

23 participants

Special Events Offsite

National Schools Regatta 10 participants.

Instructor Training

Dinghy Instructor	4 participants
First Aid	26 participants
Power Boat-Level 2	6 participants

Total numbers of participants in all activities:

2019 296

2020 189

2021 386

2022 289

2023 327

2024 302 an overall decrease of 25 over 2022/23

The year started with NSSA having the honour of HRH Princess Anne visit us at Filby to officially opening the new buildings. This event was led by Sue Head ably assisted by the trustees and many others. The day is undoubtedly the highlight of the year and was a huge success with the focus kept on sailing and our young people. On-the-water and land-based set of activities were organized on the day, which were enjoyed by the young people who took part and well received by all who attended.

In July the NSSA, with Sophie Thirkettle, Steve Lloyd and me as Team Manager, entered a team of ten competitors in the National School Sailing Association's National Youth Regatta, which this year was hosted in Bassenthwaite Cumbria.

This week-long event saw some excellent sailing alongside a busy activities programme, all combined with excellent weather for a week under canvas. As before, Norfolk's youth sailors demonstrated teamwork, manners and humility with notable performances across the board.

Also, in July we again opened the sailing base to support the Filby Open Gardens event. As in previous years, visitor numbers were not high, but we were pleased to show those who did attend the transformation we have made to the sailing base.

We received a further payment from the estate which improved our financial position, and will allow for further development including improving our green credentials with some work looking at electric boats.

I would like to record my thanks to Paul and Ruth Bonham for their continued excellent management of the On Board programme, and Paul's meticulous approach to the role of Compliance Officer.

I would like to thank Sue Head and Jeremy Mills for continuing to lead us both on and off the water with their endless enthusiasm and dedication to NSSA.

I would like to thank Martin King for his unstoppable DIY skills and continued 'can-do' attitude.

I would like to thank Paul Mitchelmore, who continues to manage the finances prudently in, at times, challenging circumstances.

A most heartfelt thank you to all our volunteers and people who have undertaken teaching, on site jobs. I could go on, but I should more openly and generally thank all of those people who continue to generously give their time to make the NSSA at Filby the success that it is.

Andy Goff
Commodore and Senior Instructor
2023/24

Financial Review

This financial year picked up where the previous one left off, with the need for us to continue to manage our cash flow very closely whilst we awaited the second instalment of a significant bequest which had been left to us. We were able to keep our heads above water financially until we received this £90,000 payment in February 2024. A smaller final payment remains to be made to us but, given the uncertainty about its value and timing, we have not allowed for it in our budgeting.

We also benefitted from just over £1,100 of income from an RYA grant and generous donations in memory of Jill Searle, a former commodore of NSSA and important figure in the history of this organisation. Generous donations from various individuals were also gratefully received.

Regarding income from our core activities, the total received for course and membership showed a small increase over the previous year's figure. Our On-Board courses provide an after-school introduction to sailing for local schoolchildren and continue to be popular. We had a nearly 80% increase in On-Board income over 2022/23.

The benefit of claiming Gift Aid was demonstrated once again, with £547 being paid to us through this route this year.

Expenditure on utilities was as expected and at similar levels to the previous year.

The high level of insurance costs compared to the previous year is because we paid monthly instalments for most of the year but, when we renewed close to the end of the financial year, we paid for the next year of insurance as a single lump sum. This meant that in 2023/24 we paid several instalments for one insurance year plus the cost for the whole of the following year.

There was significant increase in business rates, in percentage terms, over the previous year. This was because payment of business rates only applied during part of the previous year, having restarted, post-Covid, in August 2023.

Base maintenance costs were higher than the previous year largely due to the need to catch up with a backlog of works, including grounds maintenance, deferred from the previous year due to the restrictions on spending. The base maintenance figure also includes the cost of purchasing a defibrillator, which was funded by a grant awarded in 2022/23.

Expenditure for the National Regatta was to support the entry of some of the Norfolk team members for that event. This was funded by grants from the RYA Accessibility Fund and the Nancy Blackett Trust.

Instructor training costs were significantly higher than the previous year. This was due to the payment of some costs that had been deferred by agreement from 2022/23. There was also demand for additional first aid courses to be run.

The miscellaneous costs were associated with the visit of Princess Anne to officially open the new office and changing room building in January 2024.

Other expenditure was within expected levels.

Paul Mitchelmore

Treasurer 2023/24

Independent Examiner's Report to the Trustees of Norfolk Schools Sailing Association

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30th September 2024 which are set out on pages 13 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

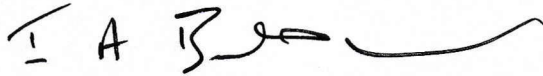
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or

2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



I A Barlow FCCA

For and on behalf of **Sexty & Co**

Chartered Certified Accountants & Registered Auditors

124 Thorpe Road

Norwich

NR1 1RS

Date: 23 July 2025

NORFOLK SCHOOLS SAILING ASSOCIATION

Receipts and Payments Account

Year to 30th September 2024

		2024		Total funds	2023 Total funds
		Unrestricted funds	Restricted funds		
		£	£	£	£
Receipts					
Adult Courses		4,403		4,403	5,596
Youth Courses		4,909		4,909	3,202
RYA On Board Scheme	note 2	2,580		2,580	1,440
Memberships		2,150		2,150	1,769
Grants and Donations	note 3	91,132		91,132	57,690
Bank interest		250		250	717
Sales of Log Books		35		35	10
Gift Aid		547		547	777
Sub total		106,006	-	106,006	71,201
Asset Sales					
Disposal of surplus boats/equipment		-		-	186
Total receipts		106,006	-	106,006	71,387
Payments					
Phone rental and charges		258		258	261
Insurance		9,690		9,690	4,425
Water and Sewerage Charges		855		855	1,175
Business Rates		322		322	84
Electricity		894		894	1,401
Filby Base Maintenance		1,893		1,893	302
Boat Maintenance		3,453		3,453	2,039
Newsletters and Admin		110		110	89
Website		-		-	547
Subscriptions	note 4	189		189	186
National Regatta		500		500	-
Instructor Training		4,137		4,137	563
Logbooks and Certificates		589		589	550
Miscellaneous		452		452	-
Boat Fuel		41		41	83
Independent Examiners Fees		839		839	776
Sub total		24,222	-	24,222	12,481
Asset Purchases					
Base Development		5,115		5,115	292,477
Total payments		29,337	-	29,337	304,958
Excess payments over receipts					233,571
Excess receipts over payments				76,669	
Bank balances at start of year				6,970	240,541
Bank balances at end of year				83,639	6,970
Summary of funds at end of year					
Bank accounts					
Community Directplus				5,892	4,473
Business Select Deposit				77,747	2,497
Debtors				-	-
Cash funds at end of year				83,639	6,970
Assets retained for the charity's own use		note 5		675,902	675,902

NORFOLK SCHOOLS SAILING ASSOCIATION
Notes to the accounts
Year to 30th September 2024

Accounting policies

1 Accounting convention

These accounts have been prepared on a receipts and payments basis and in accordance with the recommendations published by the Charity Commission for smaller charities.

£

Receipts

2 RYA On-Board Scheme

1st Wymondham Scouts	180.00
Rollsby Primary School	400.00
North Denes Primary School	300.00
Edward Worledge Ormiston Academy	300.00
4th Collier Row Scouts	500.00
Lighthouse School	900.00
	<u>2,580.00</u>

3 Grants and Donations

Estate of Leone Levine	90,000.00
RYA grant	400.00
In memory of Jill Searle	282.03
Charities Trust	170.00
Nancy Blackett Trust	150.00
Other individual donations	130.20
	<u>91,132.23</u>

Payments

4 Subscriptions

Royal Yatching Association	160.00
Norfolk and Suffolk Boating Association	29.30
	<u>189.30</u>

Assets Retained

5 Assets retained by the charity comprise the land, buildings and contents at Filby Sailing Base including the Topper and Wayfarer Stores. It also includes the boat fleet including sails and equipment, outboard engines, buoyancy aids and sailing clothing.

The asset value is the value of the land plus the total of the insured sum for all other assets.

Value of the land occupied by the sailing base	25,000.00
Insured value of assets:	
Buildings	470,000.00
Contents	11,000.00
Marine Installations (jetty, pontoon)	25,297.00
Other	7,425.00
Boat fleet inc. outboards	137,180.00
	<u>675,902.00</u>

The financial statements on pages 13 to 14 were approved by the Trustees on 13th November 2024.

P Mitchelmore, Treasurer.