

Age UK Dorchester
Financial Statements for the Year Ended 30 March 2022

Reference and Administrative Details

Trustees and Directors

Mr N Bundy
Mr N J Hyde
Mrs J House
Mrs J Matthews
Mrs C Naughton
Mrs S Joyce
Mr C Keenan

Chief Executive and Company Secretary

Mr D Thorp (Resigned 5th September 2022)
Mrs T Lewis (Started 5th September 2022)

Principal Office and Registered Office*

Units 1&2
5 Crown Square
Poundbury
Dorset
DT1 3EN

Charity Trading Name

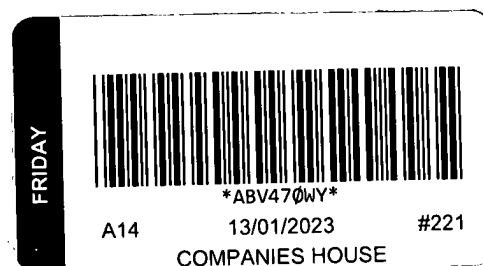
Age UK North, South, and West Dorset

External Examiners

Darkin Miller Limited
24e Deverel Road
Charlton Down
Dorchester
Dorset
DT2 9UD

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ



The Trustees (who are also the directors for the purpose of company law) are pleased to present their annual report and financial statements for the period ended 30 March 2022. The provisions of the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP FRS 102- implemented 1 January 2015) have been adopted in preparing the annual report and financial statements of the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document and Constitution

Age UK Dorchester Ltd is a registered charity, charity number 1142519, and a company limited by guarantee, company number 07614504. The charity's registered office is Units 1&2, 5 Crown Square, Poundbury, Dorset, DT1 3EN. The maximum liability of each member is limited to £1. At 30 March 2022, the company had 6 members, 6 of whom were also the charity's Trustee Directors.

Age UK Dorchester is governed by its Memorandum and Articles of Association.

Age UK Dorchester was incorporated as a company limited by guarantee on 26 April 2011.

Recruitment and Appointment of Trustees

The Trustees are also the Directors of the company for the purposes of company law. The Trustee Board must consist of at least three Trustees. Trustees are appointed for terms of 3 years and at the end of the 3 years may offer themselves for re-election by the members of Age UK Dorchester if they wish to do so in accordance with the company's Articles of Association. In addition, the Trustees may from time to time appoint any member as a Trustee to either fill a casual vacancy or add to their number. No other persons or bodies external to the charity are entitled to appoint persons to the Trustee Board.

The following people were Trustees of the charity during the period and since the period end:

Mr N Bundy	(Chair)
Mr N D Grassby	Resigned 13 January 2022
Mr N J Hyde	
Mrs J House	
Mrs J Matthews	
Mrs C Naughton	
Mrs S Joyce	
Mr C Keenan	Co-opted 15 June 2022

Induction of Trustees

Newly appointed Trustees are provided with an induction to Age UK Dorchester and are mentored by established Trustees as necessary.

Responsibility for strategy, corporate policy, governance and review lies with Age UK Dorchester's trustees (who also act as directors of the company). The trustees meet every two months, in order to undertake these roles. Implementation of strategy and policy, as well as day-to-day running of the charity was delegated to the chief executive officer, who, along with members of staff and nearly 200 volunteers, ensured that the services provided meet the needs of the older population in the service area.

The key management personnel for the organisation is the Chief Executive Officer. The salary level was set following a review of similar sized Age UKs in the area in 2021. Since then the Chief Executive Officer has received cost of living increases consistent with the rest of the staff group.

Age UK Dorchester owns 40% of a trading subsidiary (with Age UK Bournemouth and Age Concern North Dorset group) Age Concern in Dorset Ltd. This trading company was dormant during 2021/22.

Age UK Dorchester
Trustee Directors' Report
For the Year Ended 30 March 2022

Age UK Dorchester also owns 50% (with Age UK Bournemouth, Poole and East Dorset) of a second trading subsidiary, Age UK Dorset Enterprises Ltd, which was incorporated as a private limited company on 10 March 2016. This company won the commissioned service for Cognitive Stimulation Therapy and the contract commenced on the 1st April 2021 for 3 years with an option to extend for up to an additional period on 1 year.

Risk Management

The major risks to which charity is exposed have been identified and reviewed by the trustees, and procedures established to manage these risks.

Risk management procedures are set out in internal policy and procedure documentation. The charity maintains appropriate levels of insurance, and routinely reviews its financial health in order to ensure the on-going provision of its charitable objectives.

Investment Management

The charity invested £250,000 in a COIF investment fund in 2018/19.

OBJECTIVES AND ACTIVITIES

Statement of Purpose

The purpose of the charity and the objects for which it is established, and to which it is specifically restricted, as set out in the Memorandum of Association are to promote the following purposes for the benefit of the public and/or older people in and around Dorset:

- preventing or relieving the poverty of older people,
- advancing education,
- preventing or relieving sickness, disease or suffering in older people (whether emotional, mental or physical),
- promoting equality and diversity,
- promoting the human rights of older people in accordance with the Universal Declaration of Human Rights,
- assisting older people in need by reason of ill health, disability, financial hardship, social exclusion or other disadvantage, and
- such other charitable purposes for the benefit of older people as the Trustees may from time to time decide.

The outcome of this being the promotion of the well-being of older people.

Summary of Charitable Activities

Age UK Dorchester delivered a diverse educational and creative programme during the period in the furtherance of its charitable objectives. Full details of the charitable activities are set out in more detail under the Achievements and Performance heading below.

Public Benefit

The Trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding the activities undertaken by the charity during the period. The Trustees are satisfied that the information provided in the report and accounts meets the public benefit reporting requirements.

The educational and creative programme delivered during the period achieved the charity's purpose as set out above for the benefit of the public.

Age UK Dorchester has the following vision and objectives:

Vision

North, South and West Dorset is a great place for older people, where they feel valued and can live with dignity and choice. Where all service providers and statutory agencies are seen as helpful, supportive and caring.

Aims

- To identify, respond and assist older people in North, South and West Dorset, who are in need by reason of ill health, disability, financial hardship, social exclusion or other disadvantage
- To build an organisation that is influential, attractive, valued and effective to ensure we can enable older people to remain independent and enjoy life
- To help older people be socially connected through the development of an organisation which is financially sustainable through the acquisition of diverse and ethical funding streams
- To promote the wellbeing of older people by becoming a strategic partner of the major statutory, non statutory and VCS organisations which affect the lives of older people in North, South and West Dorset
- To support older people to live in their own homes for as long as they want and ensuring that older peoples voices in North, South and West Dorset are individually and collectively heard and responded to.

The charity's legal purpose (its objective) is to promote the relief of older people in any manner which is deemed by law to be charitable, at the discretion of our trustees. We work to identify the most significant issues which have an effect on older people's wellbeing, and develop services which we feel best meet these needs.

The relative powers granted to the organisation by the constitution to achieve this include:

- To encourage, promote and organise direct services appropriate to the needs of individual and groups of older people;
- To join in and co-operate with other charities, voluntary organisations and statutory authorities to achieve the above objective;
- To promote and carry out research; and
- To arrange and provide meetings, lectures, classes and training.

In order to achieve the charity's aims and objectives, it aims to be able to provide the following services across our area of benefit:

- Welfare benefits;
- Information and advice;
- Advocacy and casework;
- Physical and emotional support;
- Wellbeing;
- Exercise;
- Home Support;
- Befriending and socialisation;
- Handy person
- IT tuition; and
- Cognitive Stimulation Therapy in conjunction with Age UK (Bournemouth, Poole and East Dorset)

The charity uses a mixture of quantitative and qualitative evaluation to assess how well we meet our objectives. It reviews service take-up regularly, measure outputs and undertake quality monitoring. It will, where affordable and practicable, focus additional resource on areas where it is known that there is need, and where it can deliver positive outcomes for older people. The charity will also take the decision to stop services where the cost outweighs the benefit.

Aims and Objectives for the Future

Having established a new vision, values, priorities and approved a strategic plan, Estate and Finance Strategies the Trustees are looking to continue delivery of their key aims and objectives. However, as with many other organisations the pandemic changed the charities focus and it moved into emergency response mode during the first lockdown. Working in partnership with Dorset Council and other partners the charity delivered a highly valued response service for older people across the Council area. The pandemic required changes in systems, processes, and equipment. The charity invested to enable home working at the outset of the pandemic, and as a result was able to take calls through home-based staff. The lessons learned during the pandemic have informed Trustees on new priorities, new service needs and new ways of working.

With partnership working at the heart of the charities vision there is continued and substantial focus on developing strategic links across Dorset and more widely. Operational services will continue to grow through delivery of a new Business Plan whilst investment in staff will ensure an even higher level of professional service is sustained whilst delivering the best service possible to older people in Dorset who need our help.

The sale of our former head office, Rowan Cottage, Dorchester was completed on the 24th June 2021 and we purchased a new head office at Units 1 & 2, 5 Crown Square, Poundbury on the 11th January 2022. This is a new, environmentally friendly head office premises and will enable the staff to work in a more modern, open plan and adaptable building using up to date technology.

The Trustees will also continue to look to broaden the charities income sources and in particular increase fundraising and grant generated income. The charity will continue to raise its profile locally and will focus on both traditional and new methods of communication.

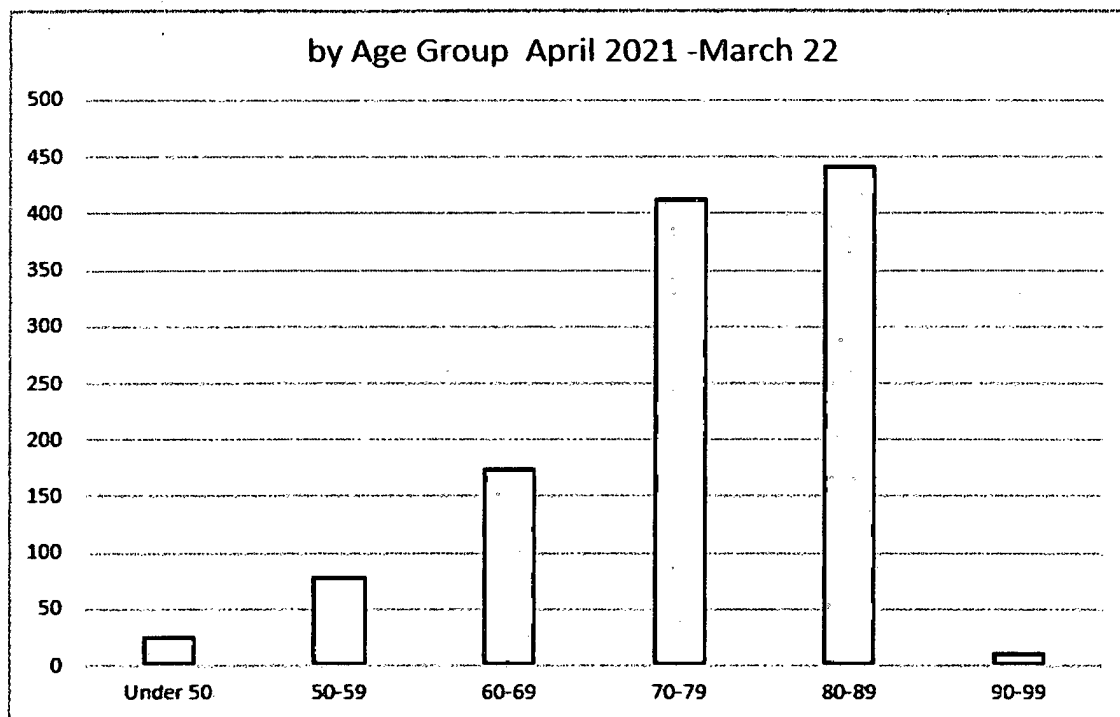
Trustees have directed the development of a new People Strategy which will focus further on the wellbeing of the teams.

ACHIEVEMENTS AND PERFORMANCE

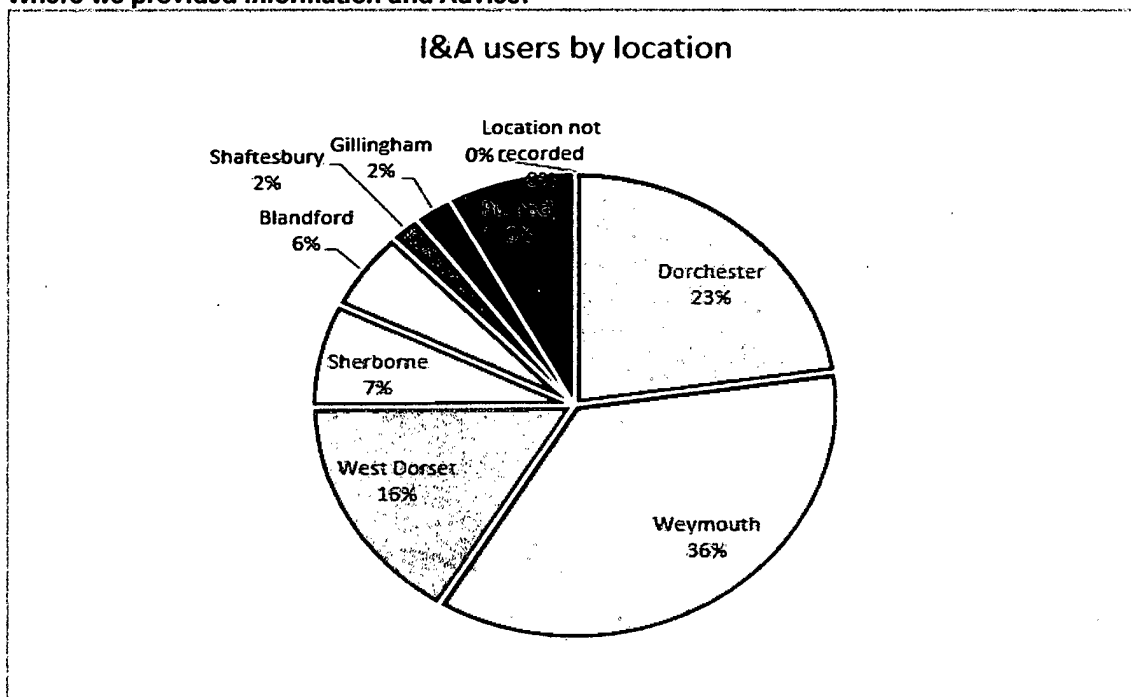
What did we deliver during 2021 - 2022?

- Over 13,000 recorded enquiries to Reception and Information and Advice team
- Our volunteer befrienders team provided over 7,500 hours of befriending
- Our Benefits advisors brought in over £1m of new benefits for older people
- We allocated a direct community response to over 2,300 people. It is estimated that over 70% of these required multiple visits
- Our independent living team took on over 400 new clients, providing them with a personalised service aimed at transforming their lives.
- The Cognitive Stimulation Therapy programme is working well in conjunction with Age UK (Bournemouth, Poole and East Dorset)

The Age Profile of those we supported:



Where we provided Information and Advice:



The Trustees recognize the invaluable work done by our staff and volunteers across all the service areas.

Service Development Priorities 2021- 2022

Retail

The charity operated 3 shops in Dorchester, Bridport and Weymouth. After the Covid lockdowns the charity considered the finances of the shops and found that due to the reduction in footfall on the High Streets the income had been significantly reduced.

Footcare

The charity operated a number of clinics across the area where clients would come at approximately 6 week intervals to have their nails cut. When the charity was able to open up again after the Covid lockdowns a number of locations that had previously been used for clinics (eg doctors surgeries) did not reopen to the charity and we could not therefore open our clinics. The number of clients after the lockdowns was significantly lower than before Covid had started.

The Chief Executive initiated a Recovery Operation which was designed to try and increase the retail income and increase the number of footcare clients.

Sadly neither worked and the Board of Trustees had to make a decision regarding a major restructure of the charity in order to safeguard it for the future. The Chief Executive produced a detailed report for the Trustees meeting held on the 9th March 2022 setting out options. The decisions of the Trustees were:

- 1 To close all retail operations as they had been making losses for many years
- 2 To close footcare operations – this had again been making losses and there was no likelihood of an upturn in numbers of clients
- 3 To close Client Liaison as the costs could no longer be substantiated
- 4 To reorganize the Senior Management Team with the result that there would be one less position.

The Dorchester shop lease was coming to an end so was not renewed.

The Bridport shop was closed and remained so until the break period in the lease

The Weymouth shop had sometime left on the lease until it reached a break point. A decision was taken to close the retail aspect but to use the premises as a 'hub' where a number of organisations could utilise the space and share the costs. This was achieved and opened as the Weymouth Information Shop in early April 2022.

As regards footcare clients most were taken on by the existing footcare staff but in a private capacity. Other clients made arrangements with other footcare providers.

The result of the restructuring was that a number of staff were made redundant after all the official procedures were followed. Some people resigned.

The restructuring was designed to significantly reduce the expenditure for the charity whilst also recognizing that some income would also be lost but that the expenditure savings would exceed the loss in income.

Sadly, in hindsight and one can always be wise in hindsight, it should have been realized much earlier that the Recovery Operation was not working and the restructure initiated possibly several months earlier. This could have saved the charity in excess of £200,000 with the result that the operational deficit would not have been as high as it is shown.

The charity has continued to operate the other services detailed in our aims and objectives above and the Trustees are keen to see these expand where possible.

During the year the charity was successful in obtaining a number of grants which were instrumental in sustaining the work of the charity.

FINANCIAL REVIEW

Financial Position

Incoming resources in the period were £772,371 (2021: £879,227). Of this £334,189 related to restricted activities (2021: £413,500). There was also an unrealised gain on an investment of £38,360 (2021: unrealised gain of £64,532). The unrealised gain on land and buildings recognised in previous years was realised on the disposal of Rowan Cottage, with £678,724 transferred to the Profit and Loss Reserve (in 2021 an unrealised gain of £380,470 was recognised).

An operational deficit of £348,449 was achieved during the period (2021: surplus of £367,987), but this includes the net unrealised revaluation gains on fixed assets and investments of £38,360 (2021: £445,002). This has been funded by a mix of unrestricted and restricted reserves. At the balance sheet date total unrestricted reserves were £752,642 (2021: £206,266). Restricted reserves at the balance sheet date were £260,071 (2021: £1,154,896).

The charity maintains a cash balance of £284,458 (2021: £183,139), and has net current assets of £247,495 (2021: £195,307). In addition, the charity has a COIF investment account valued at £368,213 (2021: £329,853). Total net assets are £1,013,477 (2021: £1,361,162).

The size of the operational deficit of £348,449 came as a surprise to the Board of Trustees as the Chief Executive at the time had informed the Trustees meeting on the 9th March 2022 that due to the failed Recovery Plan and loss of income on Retail and Footcare etc the projected operational deficit would be £210,000.

The original agreed deficit for the year 2021 – 2022 was £120,000 in recognition of the need to restart many services from a poorer position than prior to lockdown and to continue to address social isolation. The actual deficit of £348,449 is 190% higher than the original agreed deficit.

It was reported to the Board of Trustees on the 1st June 2022 that the organisation 'is now in a sound position' and a revised 'balanced' budget for 2022 – 2023 of £765,000 was presented to them. This had been revised from the original budget of £674,000 due to an increased amount being set aside for pay increases later in the year, the National Insurance increases, the living wage increase and an increase in travel expenses to 45p per mile.

As detailed above in this report under 'Aims and Objectives for the future' the charity sold its former head office, Rowan Cottage, Dorchester and purchased a new head office at Units 1 & 2, 5 Crown Square, Poundbury. There should be considerable savings in the future due to the modern, environmental nature of the new head office.

The charity continues to use funds from a legacy, received in 2015/16 specifically to help older people who are lonely or isolated.

The Trustees have risk assessed the financial position of the charity and consider it to be viable and sustainable in the medium to long term.

Reserves Policy

In 2019 the trustees approved a reserves policy. They are mindful of the need to retain sufficient reserves to protect the charity in the future and consider that the sale of the property will enable the charity to hold sufficient unrestricted reserves. The 2015/16 legacy enabled restricted reserves to be held in the charity's accounts. The Trustees directed that the legacy be spent over the medium term (7 to 10 years or by 2022 - 2025) on the specific area the beneficiary had stipulated.

Funds in Deficit

The charity has no funds that are in deficit.

Going Concern

The Trustees have no uncertainties concerning the charity's ability to continue as a going concern.

PLANS FOR FUTURE PERIODS

The trustees' plans include the continuation of broadening reach and services across the full extent of its area of benefit. Much of this development is designed to be self-funding, such as home support. Some of it, such as reducing isolation, remains funded by the Lambert legacy. However, reliance on the legacy funding for this important and highly regarded charitable function will reduce over the next 3 years, it is therefore planned that other income sources (eg grants) will need to be found in order to continue to ensure the longevity of this important service.

The Board of Trustees have decided that the charity will not resume any retail or footcare provision in the future.

TRUSTEES' RESPONSIBILITIES

The Trustees (who are also Directors of Age UK Dorchester for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- (a) select appropriate accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are also responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Acts 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant information of which the charitable company's examiners are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the examiners are aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Age UK Dorchester
Trustee Directors' Report
For the Year Ended 30 March 2022

This report has been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 5 October 2022 and signed on their behalf

A handwritten signature in black ink that reads "Nigel P. Bundy". The signature is written in a cursive style with a long horizontal stroke at the end.

N Bundy
Chairman of Trustees

Age UK Dorchester
External Examiner's Report
For the Year Ended 30 March 2022

Independent examiner's report to the trustees of Age UK Dorchester Limited ('the Company')

I report on the charity trustees on my examination of the accounts of the Company for the year ended 30 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.


Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
Name: Rosie Darkin-Miller LLB (Hons) BFP FCA
Institute of the Chartered Accountants in England and Wales
Address: 24e Deverel Road, Charlton Down, Dorchester, Dorset DT2 9UD
Date: 13/10/2022

Age UK Dorchester
Statement of Financial Activities (including an Income and Expenditure Account)
For the Year Ended 30 March 2022

	Notes	Unrestricted £ Funds	Restricted £ Funds	Total funds 2022 £	Unrestricted £ Funds	Restricted £ Funds	Total funds 2021 £
Income and endowments from:							
Donations and legacies	2	16,768	0	16,768	113,499	0	113,499
Other trading activities	3	157,491	0	157,491	65,528	0	65,528
Investments		86	0	86	735	0	735
		<u>174,345</u>	<u>0</u>	<u>174,345</u>	<u>179,762</u>	<u>0</u>	<u>179,762</u>
Charitable activities:							
Income from services		203,522	0	203,522	143,242	0	143,242
Grants and contracts		43,242	323,015	366,257	142,723	293,674	436,397
Other income - Government grants		0	11,174	11,174	0	119,826	119,826
Exceptional item:							
Recovery of historic VAT		17,073	0	17,073	0	0	0
Total income		<u>438,182</u>	<u>334,189</u>	<u>772,371</u>	<u>465,727</u>	<u>413,500</u>	<u>879,227</u>
Expenditure on:							
Raising funds	4	294,584	2,266	296,850	185,191	67,891	253,082
Charitable activities	5	275,946	586,384	862,330	224,362	478,798	703,160
Total expenditure		<u>570,530</u>	<u>588,650</u>	<u>1,159,180</u>	<u>409,553</u>	<u>546,689</u>	<u>956,242</u>
Gains/(losses) on revaluation fixed assets	9	0	0	0	0	380,470	380,470
Unrealised gains/(losses) on investments	10	0	38,360	38,360	0	64,532	64,532
Net income/(expenditure)		<u>(132,348)</u>	<u>(216,101)</u>	<u>(348,449)</u>	<u>56,174</u>	<u>311,813</u>	<u>367,987</u>
Transfers between funds		678,724	(678,724)	0	0	0	0
Net movement in funds		<u>546,376</u>	<u>(894,825)</u>	<u>(348,449)</u>	<u>56,174</u>	<u>311,813</u>	<u>367,987</u>
Reconciliation of funds:							
Total Funds brought forward		206,266	1,154,896	1,361,162	150,092	843,083	993,175
Total Funds carried forward		<u>752,642</u>	<u>260,071</u>	<u>1,012,713</u>	<u>206,266</u>	<u>1,154,896</u>	<u>1,361,162</u>

The results for the period derive from continuing activities and there are no gains or losses other than those shown above.

The statement of financial activities incorporates the income and expenditure account.

Balance Sheet
As at 30 March 2022

	Notes	£	2022	£	£	2021	£
Fixed assets							
Tangible assets	9			396,964		835,961	
Investments	10			368,254		329,894	
Total fixed assets				<u>765,218</u>		<u>1,165,855</u>	
Current assets							
Debtors and prepayments	11	113,055			64,139		
Cash at bank and in hand		284,458			183,139		
Total current assets			<u>397,513</u>		<u>247,278</u>		
Liabilities							
Creditors: Amounts falling due within one year	12	(150,018)			(51,971)		
Net current assets or liabilities				<u>247,495</u>		<u>195,307</u>	
Total assets less current liabilities				<u><u>1,012,713</u></u>		<u><u>1,361,162</u></u>	
The funds of the charity							
Unrestricted funds:							
General funds	13			702,642		156,266	
Designated funds	13			<u>50,000</u>		<u>50,000</u>	
				752,642		206,266	
Fixed asset funds	13			-		678,724	
Restricted funds	13			260,071		476,172	
Total charity funds				<u><u>1,012,713</u></u>		<u><u>1,361,162</u></u>	

The notes at pages 15 to 23 form part of these accounts.

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2016 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of the accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board of Trustees for issue on 5 October 2022 and signed on their behalf by:

Nigel P. Bundy
Chairman
NIGEL P BUNDY

Trustee *Sue Joyce*
SUSAN JOYCE

Age UK Dorchester
Statement of Cash Flows
For the Year Ended 30 March 2022

	2022	2021
£	£	£
Cash flow from operating activities		
Net movement in funds for the period	(348,449)	367,987
Adjustments to cash flows from non-cash items		
Depreciation and amortisation	4,248	5,125
Unrealised gain on investment	(38,360)	(64,532)
Unrealised gain on property	0	(380,470)
Finance income	(86)	(735)
	<u>(382,647)</u>	<u>(72,625)</u>
Working capital adjustments		
Decrease/ (increase) in debtors	(48,916)	18,822
Increase/ (decrease) in creditors	98,047	31,710
Net cash used in operating activities	<u>(333,516)</u>	<u>(22,093)</u>
Cash flows from investing activities		
Interest from investments	86	735
Purchase of investments	0	0
Net cash provided by investing activities	<u>86</u>	<u>735</u>
Capital expenditure		
Payment to acquire tangible fixed assets	(393,251)	(10,615)
Receipts from the sale of tangible fixed assets	828,000	0
Change in cash and cash equivalents in the period	<u>101,319</u>	<u>(31,973)</u>
Cash and cash equivalents at the beginning of the period	183,139	215,112
Cash and cash equivalents at the end of the period	<u><u>284,458</u></u>	<u><u>183,139</u></u>

1 Accounting Policies

1.1 General information and basis of accounting

Age UK Dorchester is a company limited by guarantee incorporated in the United Kingdom under the Companies Act. The maximum liability of each member is limited to £1. The address of the registered office is given on page 1. The nature of the charity's operations and its principal activities are set out in the Trustees report on pages 2 – 10.

The financial statements have been prepared in £ sterling on the historical cost basis, with the exception of Land and Buildings (which were revalued in 2019/20) and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Donation income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable.

For legacies, entitlement is taken as the earlier of the date on either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income from grants, relating to charitable activities are included in full in the Statement of Financial Activities when receivable and in the period to which they relate. Grants are deferred when the monies have been received in advance of the period to which they relate. Where funds have not been received in a specified period, these funds will be accrued in debtors and recognised in the period to which they relate. Where grants received have conditions or restrictions as to their use attached the income is recognised as restricted income funds. Where no such conditions or restrictions exist grants received are recognised as unrestricted income.

Income from services are amounts received for carrying out the charitable activities of the charity, such as home care, and amounts are included in full in the Statement of Financial Activities when receivable. Where funds have not been received in a specified period, they are accrued in debtors and recognised in the period to which they relate. Where such income is received in advance it is deferred to the period to which it relates.

Investment income is represented by interest on funds held on deposit. It is included in the Statement of Financial Activities when receivable and the amount can be measured reliably by the charity which is normally upon notification of the interest paid or payable by the bank.

1.3 Donated services

In accordance with the Charities SORP (FRS 102), unpaid general volunteer time is not recognised in the financial statements.

1.4 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its charitable activities. It includes both costs that can be allocated directly to such activities and costs of an indirect nature necessary to support them. Due to the nature of the charity's objects and the scale of its activities, all costs, other than those direct costs that can be readily attributed to its other trading activities, are allocated to charitable activities.

1.5 Operating leases

Leases in which substantially all the risks and rewards of ownership are retained by the lessor are classified as operating leases. Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease. The charity has operating leases for some of the premises from which it operates. The title of leased premises remains with the lessor.

1.6 Fixed assets

Where fixed assets are purchased, they are stated at their purchase cost plus any incidental expenses of acquisition, less depreciation. Where fixed assets are donated, they are stated at their estimated market value on acquisition, less depreciation. Where assets have been revalued, they are valued at a professional market valuation which is reviewed every five years. Depreciation is charged in respect of fixed assets and is calculated so as to write off the cost of the assets, less any estimated residual value, over their expected useful economic lives as follows:

Freehold land and buildings	2% straight line (buildings only)
Long leasehold buildings	0.1% straight line (999 year lease)
Office equipment	10% straight line
Computer equipment	100% straight line
Motor Vehicles	25% reducing balance

1.7 Investments

Investments in traded funds are stated at market value as at 30 March 2022.

Realised gains and losses on investments are calculated as the difference between the sales proceeds and cost. Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value or purchase date if later, as adjusted for unrealised gains or losses in previous years which have been eliminated on disposal. Realised and unrealised gains are not separated in the Statement of Financial Activities.

Investments in subsidiary companies are stated at cost.

1.8 Debtors

Sundry debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

Accrued income is included at the amount due to the charity at the balance sheet date.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

1.10 Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

1.11 Pensions

The charity operates a defined contribution pension scheme for the benefit of its employees. The scheme and its assets are held by independent managers. Contributions are recognised in the Statement of Financial Activities in the period in which they become payable in accordance with the rules of the scheme.

The charity is also part of a multi-employer defined benefit pension scheme, the assets and liabilities of which are not separately identifiable. Any payments are recorded in the Statement of Financial Activities in the period in which they become payable. See note 18 for the basis of the scheme.

1.12 Taxation

The company is a registered charity and is therefore not liable to corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value added tax was not recoverable by the company and is therefore included in the relevant costs in the Statement of Financial Activities. At the start of the 2021-2022 financial year, the Charity registered for and put in a retrospective claim in relation to Value Added Tax, which dated back to the 2015/16 financial year. This was shown as an exceptional item of income in the Statement of Financial Activities.

1.13 Fund accounting

General funds are unrestricted funds receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criterion is charged to the fund, together with a fair allocation of management and support costs as appropriate.

2 Donations and legacies

	Un-restricted Funds £	Restricted Fund £	Total Funds 2022 £	Un-restricted Funds £	Restricted Fund £	Total Funds 2021 £
Donations and gifts	16,153	0	16,153	113,499	0	113,499
Legacies	615	0	615	0	0	0
	<u>16,768</u>	<u>0</u>	<u>16,768</u>	<u>113,499</u>	<u>0</u>	<u>113,499</u>

3 Other trading activities

	Un-restricted Funds £	Restricted Fund £	Total Funds 2022 £	Un-restricted Funds £	Restricted Fund £	Total Funds 2021 £
Sales of donated goods etc.	146,588	0	146,588	56,899	0	56,899
Commissions	0	0	0	0	0	0
Distribution from joint venture	0	0	0	0	0	0
Fundraising activities	9,477	0	9,477	7,589	0	7,589
Letting income	628	0	628	1,040	0	1,040
Miscellaneous income	798	0	798	0	0	1,040
	<u>157,491</u>	<u>0</u>	<u>157,491</u>	<u>65,528</u>	<u>0</u>	<u>65,528</u>

4 Expenditure on raising funds

	Un-restricted Funds £	Restricted Fund £	Total Funds 2022 £	Un-restricted Funds £	Restricted Fund £	Total Funds 2021 £
Trading costs	294,584	2,266	296,850	185,191	67,891	253,082
	<u>294,584</u>	<u>2,266</u>	<u>296,850</u>	<u>185,191</u>	<u>67,891</u>	<u>253,082</u>

5 Expenditure on charitable activities

	Un- restricted Funds £	Restricted Fund £	Total Funds 2022 £	Un- restricted Funds £	Restricted Fund £	Total Funds 2021 £
Management	172,789	34,673	207,462	0	222,683	222,683
Covid - 19 support*	66	0	66	0	0	0
Personal and day care	0	0	0	3,017	8,814	11,831
Information, advice and benefits	54,857	63,616	118,473	33,037	19,023	52,060
Fundraising	21,389	210	21,599	11,585	3,861	15,446
Social	0	68,399	68,399	29,699	43,664	73,363
Well being	0	17,015	17,015	15,178	12,467	27,645
Nail cutting project	0	86,243	86,243	28,150	52,340	80,490
Get Up and Go	0	744	744	282	224	506
IT Skills	0	0	0	0	0	0
Prison	0	19,773	19,773	0	10,531	10,531
Befriending	0	21,117	21,117	9,139	7,264	16,403
S.A.I.L.	1,499	0	1,499	9,534	0	9,534
Home Support	0	194,358	194,358	78,093	97,366	175,459
Melodies for memories	33	0	33	224	561	785
Household Support Grant	2,474	13,829	16,303	0	0	0
Handyperson	6,272	62	6,334	0	0	0
Cognitive Support Therapy	0	50,378	50,378	0	0	0
Maintenance Cognitive Support Therapy	0	15,967	15,967	0	0	0
Depreciation	14,302	0	14,302	5,124	0	5,124
Accountancy and audit	2,265	0	2,265	1,300	0	1,300
	<u>275,946</u>	<u>586,384</u>	<u>862,330</u>	<u>224,362</u>	<u>478,798</u>	<u>703,160</u>

* Covid 19 support costs were allocated across the relevant cost centres in both financial years.
Government furlough grant support is also shown as allocated across the cost centres in this note.

6 Net (expenditure)/income for the period

This is stated after charging:	2022 £	2021 £
Depreciation	4,248	5,124
Accountancy charges		
Independent examination services	400	400
Audit services	0	0
Accountancy services	1,865	900

7 Trustee directors

None of the trustee directors (or any persons connected with them) received any remuneration during the period (2021: none) and none were reimbursed travelling expenses in their role as trustees (2021: none).

8 Employees and employment costs

	2022 £	2021 £
Wages and salaries	834,357	713,861
Social security costs	45,338	35,404
Pension costs	26,910	24,743
	<u>906,605</u>	<u>774,008</u>

The charity operates a defined contribution pension scheme. The pension charge for the period represents contributions payable by the charity to the scheme and amounted to £26,910 (2021: £24,723). Contributions totalling £4,109 (2021: £5,027) were payable to the scheme at the end of the period and are included in creditors.

No individual employee was paid over £60,000 (2021: none).

The key management personnel of the charity is considered to be the Chief Executive Officer. The total costs to the charity of employee benefits for the key management personnel were £53,811 (2021: £52,823).

The average monthly headcount (number of staff employed) during the period was:

	2022 No.	2021 No.
All staff	87	82

9 Tangible fixed assets

	Freehold Land and Property £	Motor Vehicles £	Long Leasehold Property £	Fixtures, Fittings and Equipment £	Computer Equipment £	Total 2022 £
Cost						
As at 30 March 2021	872,229	10,615	0	0	0	882,844
Additions for the year	0	0	381,127	12,124	10,054	393,251
Unrealised gain on revaluation	0	0	0	0	0	0
Eliminated on disposal	(872,229)	0	0	0	0	(872,229)
As at 30 March 2022	<u>0</u>	<u>10,615</u>	<u>381,127</u>	<u>12,124</u>	<u>10,054</u>	<u>403,866</u>
Depreciation						
As at 30 March 2021	44,229	2,654	0	0	0	46,883
Charge for period	0	2,654	382	1,212	10,054	4,248
Eliminated on disposal	(44,229)	0	0	0	0	(44,229)
As at 30 March 2022	<u>0</u>	<u>5,308</u>	<u>382</u>	<u>1,212</u>	<u>10,054</u>	<u>6,902</u>
Net Book Value						
As at 30 March 2022	<u>0</u>	<u>5,307</u>	<u>380,745</u>	<u>10,912</u>	<u>0</u>	<u>396,964</u>
As at 30 March 2021	<u>828,000</u>	<u>7,961</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>835,961</u>

10 Investments

	2022 £	2021 £
Age Concern in Dorset Limited	40	40
Age UK Dorset Enterprises Limited	1	1
COIF Investment Account	368,213	329,853
	<u>368,254</u>	<u>329,894</u>

The charity owns 40 shares of £1 each, representing 40% of the issued share capital in a joint venture company, Age Concern in Dorset Limited (registered number 6640257 in England and Wales). The joint venture company was established in conjunction with Age Concern Bournemouth and Age Concern North Dorset to provide services across Dorset for older people and which was non-profit making. The shares were transferred from Age Concern Dorchester on 1 October 2011.

All services provided by Age Concern in Dorset Limited have now ceased although the company retains sufficient funds to enable the repayment of all the share capital originally subscribed in full.

The charity owns 1 share of £1, representing 50% of the issue share capital in a joint venture company, Age UK Dorset Enterprises Limited (registered number 10054906 in England and Wales). The joint venture company was established in conjunction with Age UK Bournemouth Limited to provide services across Dorset for older people.

Age UK Dorset Enterprises Limited made no distributions of profits to Age UK Dorchester Limited and Age UK Bournemouth Limited under the gift aid scheme (2021: no profits were distributed). See note 3 for further details. Age UK Dorset Enterprises Limited (which became dormant at the end of the 2019/20 financial year) recommended trading in the year, delivering services in relation to Cognitive Support Therapy. The financial statements for that company have not yet been prepared, but the company is expected to break even, with no distributable profit. There were no intercompany transactions during the year.

In 2018/19 the Charity bought 1592.41 accumulation units of a COIF Charities Investment Fund. The disclosures of historical cost and market value are noted below:

Movement in fixed asset listed investments	2022 £	2021 £
As at 30/03/21	329,854	265,322
Additions	0	0
Net unrealised (losses)/gains	<u>38,360</u>	<u>64,532</u>
Market Value at 30/03/22	<u>368,214</u>	<u>329,854</u>
Historical Cost as at 30/03/22	<u>250,000</u>	
Historical Cost as at 30/03/21		<u>250,000</u>
Investments at Market Value comprised:		
UK Property Fund	<u>368,214</u>	<u>329,854</u>
The Trust held the following material investments (over 5% of the portfolio by value):		
COIF Charities Property Fund	<u>368,214</u>	

Investment values are stated inclusive of accrued interest.

11 Debtors

	2022 £	2021 £
Sundry debtors	84,900	50,166
Prepayments	14,991	13,973
VAT	13,164	0
	<u>113,055</u>	<u>64,139</u>

12 Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	446	0
Pension creditor	4,109	5,115
Tax and social security	10,342	11,008
Accruals	135,121	35,848
	<u>150,018</u>	<u>51,971</u>

13 Statement of funds

	As at 30/03/21	Income	Expend- iture	Transfer of revaluation surplus on disposal	Gains and losses	As at 30/03/22
Unrestricted funds						
a General funds	156,266	438,182	(570,530)	678,724	0	702,642
Designated funds						
b Building reserve	50,000	0	0	0	0	50,000
Total unrestricted funds	<u>206,266</u>	<u>438,182</u>	<u>(570,530)</u>	<u>678,724</u>	<u>0</u>	<u>752,642</u>
c Fixed asset funds	<u>678,724</u>	<u>0</u>	<u>0</u>	<u>(678,724)</u>	<u>0</u>	<u>0</u>
Restricted funds						
d Information and advice including welfare benefits - warm homes	19,009	44,607	(63,616)	0	0	0
e Government grant - furlough	0	11,174	(11,174)	0	0	0
f Cognitive Stimulation Therapy	0	72,234	(49,888)	0	0	22,346
g Maintenance of Cognitive Stimulation Therapy		19,074	(15,967)			3,107
h Management	0	34,673	(34,673)	0	0	0
i Prison	665	26,790	(19,581)	0	0	7,874
j Befriending	0	47,679	(21,117)	0	0	26,562
k Well being	0	39,299	(16,849)	0	0	22,450
l Legacy	456,498	0	(317,126)	0	38,360	177,732
Total restricted funds	<u>476,172</u>	<u>295,530</u>	<u>(549,991)</u>	<u>0</u>	<u>38,360</u>	<u>260,071</u>
Total funds	<u>1,361,162</u>	<u>733,712</u>	<u>(1,120,521)</u>	<u>0</u>	<u>38,360</u>	<u>1,012,713</u>

a The general unrestricted fund represents the unrestricted funds of the charity at the period end.

b The building reserve has been put aside for work required on the building.

c The fixed asset fund or revaluation reserve was a technical accounting reserve to reflect the unrealised revaluation gain on the Charity's property following the sale price agreed on 24/03/21. As a technical reserve, the funds were not available for expenditure. On disposal in 2021/22, the revaluation surplus was transferred to retained earnings.

d The Information and advice reserve covers grants relating to the provision of information and advice, including warm Homes funding (which came from Eon and applies to schemes to improve heating and insulation and applies to benefits entitlements checks).

e The Government Grant furlough funds were applied against expenditure on staff salaries during the year.

f The NHS has provided grant funding to support the provision of cognitive stimulation therapy classes (which assist in warding off dementia).

g Age UK has provided grant funding to support the provision of maintenance cognitive stimulation therapy.

h Various funding bodies provided grants to support management and IT costs related to the running of frontline services.

- i Age UK provided a grant to enable the provision of support to older people in prisons. This covers providing information, advice and activities, and helps with preparing them to leave the prison. The contract is for 2 years and commenced August 2020.
- j Various grants have been provided to support the provision of a befriending service, to help reduce loneliness and social isolation.
- k Various grants have been provided to support the provision of a wellbeing service, which helps to reduce loneliness and social isolation.
- l The legacy fund arises from a legacy provided by the estate of Mr Lambert for the use of reducing loneliness and social isolation.

14 Analysis of net assets between funds

	Unrest- ricted Funds £	Rest-riated Fund £	Total Funds 2022 £	Unrest- ricted Funds £	Rest-riated Fund £	Total Funds 2021 £
Fixed assets	505,147	260,071	765,218	589,150	576,705	1,165,855
Current assets	397,513	0	397,513	247,278	0	247,278
Creditors due within one year	(150,018)	0	(150,018)	(51,971)	0	(51,971)
	<u>752,642</u>	<u>260,071</u>	<u>1,012,713</u>	<u>784,457</u>	<u>576,705</u>	<u>1,361,162</u>

15 Financial commitments

As at 30 March 2022 the charity was committed to making the following payments under operating leases:

	2022 £	2021 £
Land and buildings:		
Expiring 2 – 5 years	0	80,000
Other:		
Expiring 2 – 5 years	4,513	1,789
	<u>4,513</u>	<u>81,789</u>

As at 30 March 2022 the charity was committed to making the following payments under contracts for service charges:

Land and buildings:		
Expiring 2 – 5 years	<u>7,868</u>	<u>0</u>

16 Related party transactions

The charity undertook no transactions with its joint venture company, Age Concern in Dorset Limited. During the period Age UK Dorchester received £nil in fees or recharged amounts (2021: £nil) from Age Concern in Dorset Limited.

The charity undertook no transactions with its joint venture company, Age UK Dorset Enterprises Limited (AUKDEL). During the year no management fees or recharged amounts were receivable from AUKDEL (2021: £nil). £nil was outstanding at the year end (2021: £nil).

During the year AUKDEL paid £nil salary costs on behalf of Age UK Dorchester Limited (2021: £nil). £nil was outstanding at the year end (2021: £nil).

No profits were distributed back to Age UK Dorchester Limited (2021: £nil). £nil was outstanding at the year end (2021: £nil).

At the year end the amount due from AUKDEL was £nil (2021: £nil).

17 Company limited by guarantee

The charity was incorporated as a company limited by guarantee and has no share capital. The guarantee to the company is £1 per member on the winding up of the company.

18 Pension and similar obligations

The charity participates in a TPT Retirement Solutions – The Growth Plan scheme, a multi-employer scheme which provides benefits to some 1,300 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the charity to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the charity is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2014. This valuation showed assets of £793m, liabilities of £970m and a deficit of £177m. To eliminate this funding shortfall, the Trustee asked the participating employers to pay additional contributions to the scheme from 1 April 2016 to 30 September 2025 of £12,945,440 per annum (payable monthly and increasing by 3% each on 1st April), and from 1 April 2016 to 30 September 2028 of £54,560 per annum (payable monthly and increasing by 3% each on 1st April).

Unless a concession has been agreed with the Trustee the term to 30 September 2025 applies.

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

The charity has received advice that there was an estimated debt of £7,430 (2020: £10,828) on the withdrawal liability in respect of the scheme at 30 September 2021. As noted above, the actual liability will only be known if the charity withdraws from the scheme and this had not occurred at the date of this report.