

Company registration number: 06895512

Charity registration number: 1142510

Top Valley Community Centre Ltd

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 May 2025

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Top Valley Community Centre Ltd

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Top Valley Community Centre Ltd

Reference and Administrative Details

Trustees	Christopher Needham Steve Grocock Teresa Goodwin Robin Goodwin Michael Lee
Charity Registration Number	1142510
Company Registration Number	06895512
Registered Office	Top Valley Community Centre, Unit 6, Top Valley Way Nottingham Nottinghamshire NG5 9DD
Independent Examiner	Eva Stevens, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Top Valley Community Centre Ltd

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 May 2025.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Christopher Needham
	Steve Grocock
	Teresa Goodwin
	Robin Goodwin
	Michael Lee (appointed 30 December 2025)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 5/5/2009. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

Trustees are nominated and seconded by existing Trustees at a Management Meeting or A.G.M.

Objectives and activities

Objects and aims

The objects of the charity ("the objects") are to:

- 3.1 Promote the benefit of the inhabitants without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- 3.2 Establish, or secure the establishment of, a community centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objects;
- 3.3 Promote such other charitable purposes as may from time to time be determined.

Objectives, strategies and activities

We provide room hire services to a variety of groups.

Public benefit

We give residents a community venue to enjoy a number of activities.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

We have increased the number of visitors to the centre by increasing the number of groups we provide.

Top Valley Community Centre Ltd

Trustees' Report

Financial review

Policy on reserves

We keep a emergency 25% reserve however this will be changing soon due to increased rental costs. This will be changed to 10%

Top Valley Community Centre Ltd

Trustees' Report

Principal risks and uncertainties

Financial risk

We have to now pay market rate for our rent on the community centre which will be a large increase in expenditure.

Statement of Responsibilities

The trustees (who are also the directors of Top Valley Community Centre Ltd for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 18.2.2026 and signed on its behalf by:



.....
Steve Grocock
Trustee

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Top Valley Community Centre Ltd

Independent Examiner's Report to the trustees of Top Valley Community Centre Ltd (‘the Company’)

Independent examiner’s report to the trustees of Top Valley Community Centre Ltd (‘the Company’)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 May 2025.

Responsibilities and basis of report

As the charity’s trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

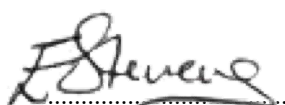
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity’s accounts as carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner’s statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Eva Stevens, BSc, CPFA, employee of Community Accounting Plus
member of the Chartered Institute of Public Finance and Accountancy (CIPFA)

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 18/02/2026

Top Valley Community Centre Ltd

Statement of Financial Activities for the Year Ended 31 May 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Total 2025 £	Total 2024 £
Income and Endowments from:				
Donations and legacies	2	-	-	3,037
Charitable activities	3	51,599	51,599	39,885
Investment income	4	1,134	1,134	1,736
Total Income		52,733	52,733	44,658
Expenditure on:				
Charitable activities	5	(61,178)	(61,178)	(37,829)
Total Expenditure		(61,178)	(61,178)	(37,829)
Net (expenditure)/income		(8,445)	(8,445)	6,829
Net movement in funds		(8,445)	(8,445)	6,829
Reconciliation of funds				
Total funds brought forward		123,274	123,274	116,445
Total funds carried forward	11	114,829	114,829	123,274

All of the charity's activities derive from continuing operations during the above two periods.

The notes on pages 8 to 14 form an integral part of these financial statements.

Top Valley Community Centre Ltd

(Registration number: 06895512)

Balance Sheet as at 31 May 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	7	1,320	1,485
Current assets			
Debtors	8	639	730
Cash at bank and in hand		114,303	122,205
		114,942	122,935
Creditors: Amounts falling due within one year	9	(1,433)	(1,146)
Net current assets		113,509	121,789
Net assets		114,829	123,274
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		114,829	123,274
Total funds	11	114,829	123,274

For the financial year ending 31 May 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 6 to 14 were approved by the trustees, and authorised for issue on 18.2.2026 and signed on their behalf by:



.....
Steve Grocock
Trustee

The notes on pages 8 to 14 form an integral part of these financial statements.

Top Valley Community Centre Ltd

Notes to the Financial Statements for the Year Ended 31 May 2025

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Top Valley Community Centre Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

Under the exemption available to smaller charities the Board of Trustees has chosen not to include a Statement of Cash Flows within the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Top Valley Community Centre Ltd

Notes to the Financial Statements for the Year Ended 31 May 2025

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £1500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Fixtures & fittings	10% Straight line

Top Valley Community Centre Ltd

Notes to the Financial Statements for the Year Ended 31 May 2025

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

2 Income from donations and legacies

	Total 2025 £	Total 2024 £
Grants, including capital grants;		
Government grants	-	3,037
	-	3,037

3 Income from charitable activities

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Room rents & services	23,888	23,888	39,885
Services	27,711	27,711	-
	51,599	51,599	39,885

Top Valley Community Centre Ltd

Notes to the Financial Statements for the Year Ended 31 May 2025

4 Investment income

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Interest receivable and similar income;			
Interest receivable on bank deposits	1,134	1,134	1,736

5 Expenditure on charitable activities

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Wages, NI & pension	43,299	43,299	23,943
Advertising	56	56	-
Professional fees	2,061	2,061	1,320
Utilities	3,487	3,487	1,486
Premises maintenance	1,030	1,030	4,883
Insurance	2,219	2,219	270
Printing & stationery	2,167	2,167	250
Equipment, repairs & renewals	1,605	1,605	2,970
Depreciation	165	165	165
Refreshments & hospitality	-	-	800
Internet & software	448	448	424
Bank charges	480	480	-
Volunteer expenses	200	200	200
Cleaning	3,446	3,446	902
Telephone & postage	-	-	216
Purchases	515	515	-
	<u>61,178</u>	<u>61,178</u>	<u>37,829</u>

Top Valley Community Centre Ltd

Notes to the Financial Statements for the Year Ended 31 May 2025

6 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
Staff costs during the year were:		
Wages and salaries	41,473	23,154
Social security costs	555	109
Pension costs	1,271	680
	<u>43,299</u>	<u>23,943</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2025 No	2024 No
Average number of employees	<u>2</u>	<u>1</u>

1 (2024 - 1) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £1,271 (2024 - £680).

No employee received emoluments of more than £60,000 during the year.

7 Tangible fixed assets

	Fixtures & fittings £	Total £
Cost		
At 1 June 2024	<u>19,150</u>	<u>19,150</u>
At 31 May 2025	<u>19,150</u>	<u>19,150</u>
Depreciation		
At 1 June 2024	17,665	17,665
Charge for the year	<u>165</u>	<u>165</u>
At 31 May 2025	<u>17,830</u>	<u>17,830</u>
Net book value		
At 31 May 2025	<u>1,320</u>	<u>1,320</u>
At 31 May 2024	<u>1,485</u>	<u>1,485</u>

Top Valley Community Centre Ltd

Notes to the Financial Statements for the Year Ended 31 May 2025

8 Debtors

	2025 £	2024 £
Prepayments	<u>639</u>	<u>730</u>

9 Creditors: amounts falling due within one year

	2025 £	2024 £
Other creditors	<u>1,433</u>	<u>1,146</u>

10 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

11 Funds

	Balance at 1 June 2024 £	Incoming resources £	Resources expended £	Balance at 31 May 2025 £
Unrestricted funds				
<i>General</i>				
General	<u>123,274</u>	<u>52,733</u>	<u>(61,178)</u>	<u>114,829</u>
	Balance at 1 June 2023 £	Incoming resources £	Resources expended £	Balance at 31 May 2024 £
Unrestricted funds				
<i>General</i>				
General	<u>116,445</u>	<u>44,658</u>	<u>(37,829)</u>	<u>123,274</u>

12 Benefits in kind

Nottingham City Council provides the building free of charge.

13 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

Top Valley Community Centre Ltd

Notes to the Financial Statements for the Year Ended 31 May 2025

	2025 £	2024 £
Independent examination	760	730
Other financial services	324	256
	<u>1,084</u>	<u>986</u>

14 Taxation

The charity is a registered charity and is therefore exempt from corporation taxation.

15 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

16 Related party transactions

There were no related party transactions in the year.