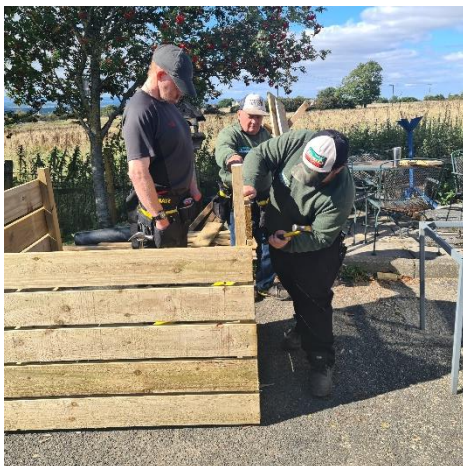




## Annual Report 2021-22



## **Introduction**

Another year dominated by the Covid-19 pandemic. The whole team has worked hard to manage our work with the restrictions that have been in place. Working in designated groups and keeping to 'zones' has been tough especially for those based down at the gardens with the separation of people having the biggest impact on us all. Although restrictions have been reduced managing staff and sickness continues to be difficult. Despite all these difficulties Just the Job has flourished and demand for our service continues to grow with new Team Members joining us this year.

## **Work team Members**

It's difficult to remember exactly when all the Team Members returned but the delight they showed when getting back is easy to remember and we could see how much they had missed their time at Just the Job. They adjusted brilliantly to the new routines but there were noticeable changes to some of our Team Members and it has been a gradual process to get them back to where they were pre-covid. We have been joined by a couple of new Team Members and there is a continued demand for our services from NYCC. We now have 26 Work team Members accessing 56 days of service per week. We are also seeing increased requests for services such as supported volunteers, we continue to keep a balance with this and currently support two individuals on work placements.

## **Gardening Services**

The summer found us back out and about doing gardens in the local area with slightly smaller teams to help reduce the covid risks. We kept with our policy to garden for elderly and vulnerable customers and demand for gardening continued to keep us busy.

## **Wood Fuel**

The new wood stores have been fully utilised and we had a busy winter selling logs. Catterick Garrison continues to be our main source of timber but we have invested in some bulk timber to get a stock ready for next winter. Selling logs in bags has become an issue as we will need to register with the Ready to Burn scheme to be able to sell by the bag the cost of which makes the sales hardly worthwhile. Our van loads are exempt from the scheme and continue to be the main source of sales. The Team Members continue to enjoy the process and new members have been attracted to the work.

## **Gardens & Orchard**

The gardens and orchard have proved to be a valuable resource being a safe open environment for our teams. They have worked really hard to create a welcoming and productive site and a great benefit to wildlife at the same time. It has been an unusual time with the groups down at the gardens feeling a little isolated from the rest of the work groups, this has eased as we could relax some of the rules and everyone starting and ending the day at Unit 30. We held our first Spring Open Gardens day with the Team Members beings heavily involved as we did it mid-week. There was a good response and will be repeated next year. The woodland area has seen some action with an area cleared for use by a local Forest School tutor and some green woodworking. The access has been improved and the circular walk reinstated. The end of the year has seen our Horticultural Supervisor retire. We thank Jane for her amazing work over the last few years to make the Gardens into the space that it now is and wish her well for the future.

### **Carpentry Project**

Our new carpentry group has proved to be very popular and the work team have learnt many new skills, grown in confidence and increasingly produce items independently. Fluctuations in material costs has been interesting to work with but a donation has enabled us to improve our tools and machines and make the work process a bit more efficient. Orders for stores and planters have started to come in and we look forward to growing this project in the coming years.

### **Occupational Therapy**

Returning to a new layout in our main room has meant some changes in delivery of the activities but the Team Members have been challenged in new ways with a wide variety of activities including, art, crafts, music and language. A great big thank you to Clare who moved on to a new post in the New Year. She has been a stalwart of Just the Job and had such a positive impact on everyone here. We wish her well in her new job. All the staff did a great job covering this role until a new supervisor could start, with us all using our various talents to try different activities.

### **Volunteers**

We have seen the return of our volunteers at Just the Job but with space restrictions we have kept it to a manageable number. The trustee board continue to give great support to the organisation.

### **Big Green Build**

A major donation of £50,000 was made and used to create a 'Double Donation' campaign where this amount was matched with individual donations creating a fund to enable the first phase of work on the site to go out to tender. We continue to apply

for grants and further donations but the grant funding landscape for capital projects continues to be difficult.

## **Developments**

With Brigitte taking on the supervisor role at the Community Gardens & Orchard, Nicole the Activities Coordinator and Emma a Work Team Supervisor we can look forward to another good year. We also aim to expand our capacity with another unit next door to Unit40 as a short term solution until we have the new building up and running. The non-regulated provider list is to be renewed this year with a 5 year contract giving slightly longer security than previously. Our activities continue to be an essential element of our work at Just the Job but it is the lives of our team members that remain our focus and they are at the heart of Just the Job.

**Just The Job Environmental Enterprise Ltd.**

**Charity No. 1142496**

**Company No. 05542689**

**Trustees' Report and Unaudited Accounts**

**30 November 2021**

**Just The Job Environmental Enterprise Ltd.**  
**Trustees Annual Report**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 30 November 2021.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Company No. 05542689**

**Charity No. 1142496**

**Registered Office**

11 Finkle Street  
Richmond  
North Yorkshire  
DL10 4QA

**Directors and Trustees**

The Directors of the charitable company are its Trustees for the purposes of charity law.  
The following Directors and Trustees served during the year:

L.A. Arnold  
S.C. Ganderton-Jackson  
H.M. Grant  
B.W. Hunter  
R. Phillips  
M.P. Thompson (Resigned 26 May 2021)

**Accountants**

Hindsight Accountants  
11 Finkle Street  
Richmond  
North Yorkshire  
DL10 4QA

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

B.W. Hunter  
Trustee  
27 June 2022

**Just The Job Environmental Enterprise Ltd.**  
**Statement of Financial Activities**  
**for the year ended 30 November 2021**

		<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<b>Total funds 2020 £</b>
	<b>Notes</b>			
<b>Income and endowments</b>				
<b>from:</b>				
Donations and legacies	4	126	126	1,551
Charitable activities	5	60,559	60,559	23,259
Other trading activities	6	21,290	21,290	20,612
Investments	7	45	45	211
Other	8	175,076	175,076	198,438
<b>Total</b>		<b>257,096</b>	<b>257,096</b>	<b>244,071</b>
<b>Expenditure on:</b>				
Raising funds	9	3,959	3,959	959
Charitable activities	10	68,118	68,118	11,616
Other	11	206,869	206,869	177,225
<b>Total</b>		<b>278,946</b>	<b>278,946</b>	<b>189,800</b>
Net gains on investments		-	-	-
<b>Net (expenditure)/income</b>	12	<b>(21,850)</b>	<b>(21,850)</b>	<b>54,271</b>
Transfers between funds		-	-	-
<b>Net (expenditure)/income before other gains/(losses)</b>		<b>(21,850)</b>	<b>(21,850)</b>	<b>54,271</b>
<b>Other gains and losses</b>				
<b>Net movement in funds</b>		<b>(21,850)</b>	<b>(21,850)</b>	<b>54,271</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		256,296	256,296	202,025
<b>Total funds carried forward</b>		<b>234,446</b>	<b>234,446</b>	<b>256,296</b>

**Just The Job Environmental Enterprise Ltd.**  
**Summary Income and Expenditure Account**  
**for the year ended 30 November 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Income	257,051	243,860
Interest and investment income	45	211
<b>Gross income for the year</b>	<u>257,096</u>	<u>244,071</u>
Expenditure	266,384	176,584
Depreciation and charges for impairment of fixed assets	12,562	13,216
<b>Total expenditure for the year</b>	<u>278,946</u>	<u>189,800</u>
Net (expenditure)/income before tax for the year	(21,850)	54,271
<b>Net (expenditure )/income for the year</b>	<u><u>(21,850)</u></u>	<u><u>54,271</u></u>



**Just The Job Environmental Enterprise Ltd.****Balance Sheet**

at 30 November 2021

Company No. 05542689	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Intangible assets	14	1,013	1,519
Tangible assets	15	58,863	63,485
		<u>59,876</u>	<u>65,004</u>
<b>Current assets</b>			
Stocks	16	1,700	2,750
Debtors	17	25,988	25,527
Cash at bank and in hand		170,739	166,253
		<u>198,427</u>	<u>194,530</u>
<b>Creditors: Amount falling due within one year</b>	18	(23,857)	(3,238)
<b>Net current assets</b>		<u>174,570</u>	<u>191,292</u>
<b>Total assets less current liabilities</b>		<u>234,446</u>	<u>256,296</u>
<b>Net assets excluding pension asset or liability</b>		<u>234,446</u>	<u>256,296</u>
<b>Total net assets</b>		<u><u>234,446</u></u>	<u><u>256,296</u></u>
<b>The funds of the charity</b>			
<b>Restricted funds</b>	19		
<b>Unrestricted funds</b>	19		
General funds		234,446	256,296
		<u>234,446</u>	<u>256,296</u>
<b>Reserves</b>	19		
<b>Total funds</b>		<u><u>234,446</u></u>	<u><u>256,296</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 30 November 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. As permitted by section 444 (5A) of the Companies Act 2006 the directors have not delivered to the Registrar a copy of the company's profit and loss account.

Approved by the board on 27 June 2022

And signed on its behalf by:

B.W. Hunter

Trustee

27 June 2022

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Fund accounting**

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

**Income**

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

## **Just The Job Environmental Enterprise Ltd.**

### **Notes to the Accounts**

#### **Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Tangible fixed assets and depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Plant and machinery	15% Reducing balance
Motor vehicles	20% Reducing balance
Fixtures, fittings and equipment	15% Reducing balance

#### **Freehold investment property**

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

#### **Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

#### **Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

**Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Research and development**

Expenditure on research and development is written off in the year in which it is incurred.

**Foreign currencies**

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

**Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

**Receipt of donated goods, facilities and services**

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

**2 Company status**

The company is a private company limited by guarantee and consequently does not have share capital.

**3 Statement of Financial Activities - prior year**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>
<b>Income and endowments from:</b>		
Donations and legacies	1,551	1,551
Charitable activities	23,259	23,259
Other trading activities	20,612	20,612
Investments	211	211
Other	198,438	198,438
<b>Total</b>	<u>244,071</u>	<u>244,071</u>
<b>Expenditure on:</b>		
Raising funds	959	959
Charitable activities	11,616	11,616
Other	177,225	177,225
<b>Total</b>	<u>189,800</u>	<u>189,800</u>
<b>Net income</b>	<u>54,271</u>	<u>54,271</u>
<b>Net income before other gains/(losses)</b>	54,271	54,271
<b>Other gains and losses:</b>		
<b>Net movement in funds</b>	<u>54,271</u>	<u>54,271</u>
<b>Reconciliation of funds:</b>		
Total funds brought forward	202,025	202,025
<b>Total funds carried forward</b>	<u><u>256,296</u></u>	<u><u>256,296</u></u>

**4 Income from donations and legacies**

	<b>Unrestricted £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Fundraising and donations	126	126	1,551
	<u>126</u>	<u>126</u>	<u>1,551</u>

**Just The Job Environmental Enterprise Ltd.**  
**Notes to the Accounts**

**5 Income from charitable activities**

	<b>Unrestricted</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Quarry Road site	2,045	2,045	2,041
Action Towards Inclusion	-	-	81
The Big Green Build	7,828	7,828	15,132
	<u>9,873</u>	<u>9,873</u>	<u>17,254</u>

**6 Income from other trading activities**

	<b>Unrestricted</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Activities for generating funds	21,290	21,290	20,612
	<u>21,290</u>	<u>21,290</u>	<u>20,612</u>

**7 Income from investments**

	<b>Unrestricted</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Deposit account interest	45	45	211
	<u>45</u>	<u>45</u>	<u>211</u>

**8 Other income**

	<b>Unrestricted</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Sundry receipts	317	317	705
Charitable contracted income	165,759	165,759	182,733
Ring-fenced grants	9,000	9,000	15,000
	<u>175,076</u>	<u>175,076</u>	<u>198,438</u>

**9 Expenditure on raising funds**

	<b>Unrestricted</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<i>Fundraising trading costs</i>			
Purchases	2,803	2,803	(425)
Loose tools and equipment	1,156	1,156	1,384
	<u>3,959</u>	<u>3,959</u>	<u>959</u>

**Just The Job Environmental Enterprise Ltd.**  
**Notes to the Accounts**

**10 Expenditure on charitable activities**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<i>Expenditure on charitable activities</i>			
Quarry Road site	2,533	2,533	2,444
Work team social fund	250	250	1,131
The Big Green Build	10,150	10,150	4,487
950 Trees Project	12,759	12,759	3,554
RCEF	38,394	38,394	-
Carpentry Project	4,032	4,032	-
	<u>68,118</u>	<u>68,118</u>	<u>11,616</u>

**11 Other expenditure**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Advertising	502	502	461
Employee costs	154,185	154,185	131,931
Motor and travel costs	6,213	6,213	6,519
Premises costs	14,421	14,421	13,062
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	12,562	12,562	13,216
General administrative costs	15,229	15,229	10,091
Legal and professional costs	3,757	3,757	1,945
	<u>206,869</u>	<u>206,869</u>	<u>177,225</u>

**12 Net (expenditure)/income before transfers**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation of owned fixed assets	12,056	13,287
Amortisation of intangible fixed assets	506	506

**Just The Job Environmental Enterprise Ltd.****Notes to the Accounts****13 Staff costs**

	<b>2021</b>	<b>2020</b>
Salaries and wages	152,636	130,573
	<u>152,636</u>	<u>130,573</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

<b>2021</b>	<b>2020</b>
<b>Number</b>	<b>Number</b>
8	8
<u>8</u>	<u>8</u>

**14 Intangible fixed assets**

	<b>Develop-ment costs</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 December 2020	2,025	2,025
At 30 November 2021	<u>2,025</u>	<u>2,025</u>
<b>Amortisation and impairment</b>		
At 1 December 2020	506	506
Amortisation charge for the year	506	506
At 30 November 2021	<u>1,012</u>	<u>1,012</u>
<b>Net book values</b>		
At 30 November 2021	<u>1,013</u>	<u>1,013</u>
At 30 November 2020	<u>1,519</u>	<u>1,519</u>



**Just The Job Environmental Enterprise Ltd.**  
**Notes to the Accounts**

**15 Tangible fixed assets**

	Plant and machinery	Motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£
<b>Cost or revaluation</b>				
At 1 December 2020	40,794	50,768	30,323	121,885
Additions	5,373	-	2,061	7,434
At 30 November 2021	<u>46,167</u>	<u>50,768</u>	<u>32,384</u>	<u>129,319</u>
<b>Depreciation and impairment</b>				
At 1 December 2020	22,790	22,421	13,189	58,400
Depreciation charge for the year	3,507	5,670	2,879	12,056
At 30 November 2021	<u>26,297</u>	<u>28,091</u>	<u>16,068</u>	<u>70,456</u>
<b>Net book values</b>				
At 30 November 2021	<u>19,870</u>	<u>22,677</u>	<u>16,316</u>	<u>58,863</u>
At 30 November 2020	<u>18,004</u>	<u>28,347</u>	<u>17,134</u>	<u>63,485</u>

**16 Stocks**

	2021	2020
	£	£
Raw materials and consumables	1,700	2,750
	<u>1,700</u>	<u>2,750</u>
<b>Carrying value analysed by activities</b>	<b>2021</b>	<b>2020</b>
	£	£
Purchases	1,700	2,750
	<u>1,700</u>	<u>2,750</u>

**17 Debtors**

	2021	2020
	£	£
Trade debtors	24,854	23,007
Other debtors	152	1,548
Prepayments and accrued income	982	972
	<u>25,988</u>	<u>25,527</u>

**18 Creditors:**

amounts falling due within one year

	2021	2020
	£	£
Trade creditors	3,006	360
Other taxes and social security	3,299	2,055
Other creditors	17,555	822
Accruals	(3)	1
	<u>23,857</u>	<u>3,238</u>

19 Movement in funds

	At 1 December 2020	Incoming resources (including other gains/losses ) £	Resources expended £	At 30 November 2021 £
Restricted funds:				
Unrestricted funds:				
General funds	256,296	257,096	(278,946)	234,446
<b>Total funds</b>	<u>256,296</u>	<u>257,096</u>	<u>(278,946)</u>	<u>234,446</u>

20 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	59,876	59,876
Net current assets	174,570	174,570
	<u>234,446</u>	<u>234,446</u>

21 Reconciliation of net debt

	At 1 December 2020 £	Cash flows £	At 30 November 2021 £
Cash and cash equivalents	166,253	4,486	170,739
	<u>166,253</u>	<u>4,486</u>	<u>170,739</u>
Net debt	<u>166,253</u>	<u>4,486</u>	<u>170,739</u>

22 Related party disclosures

**Controlling party**

The company is limited by guarantee and has no share capital; thus no single party controls the company.

**Just The Job Environmental Enterprise Ltd.**  
**Detailed Statement of Financial Activities**  
**for the year ended 30 November 2021**

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Income and endowments from:</b>			
Donations and legacies			
Fundraising and donations	126	126	1,551
	<u>126</u>	<u>126</u>	<u>1,551</u>
Charitable activities			
Quarry Road site	2,045	2,045	2,041
Action Towards Inclusion	-	-	81
The Big Green Build	7,828	7,828	15,132
950 Trees Project	20,686	20,686	6,005
RCEF	30,000	30,000	-
	<u>60,559</u>	<u>60,559</u>	<u>23,259</u>
Other trading activities			
Activities for generating funds	21,290	21,290	20,612
	<u>21,290</u>	<u>21,290</u>	<u>20,612</u>
Investments			
Deposit account interest	45	45	211
	<u>45</u>	<u>45</u>	<u>211</u>
Other			
Sundry receipts	317	317	705
Charitable contracted income	165,759	165,759	182,733
Ring-fenced grants	9,000	9,000	15,000
	<u>175,076</u>	<u>175,076</u>	<u>198,438</u>
<b>Total income and endowments</b>	<b>257,096</b>	<b>257,096</b>	<b>244,071</b>
<b>Expenditure on:</b>			
Costs of other trading activities			
Purchases	2,803	2,803	(425)
Loose tools and equipment	1,156	1,156	1,384
	<u>3,959</u>	<u>3,959</u>	<u>959</u>
<b>Total of expenditure on raising funds</b>	<b>3,959</b>	<b>3,959</b>	<b>959</b>
Charitable activities			
Quarry Road site	2,533	2,533	2,444
Work team social fund	250	250	1,131
The Big Green Build	10,150	10,150	4,487
950 Trees Project	12,759	12,759	3,554
RCEF	38,394	38,394	-
Carpentry Project	4,032	4,032	-
	<u>68,118</u>	<u>68,118</u>	<u>11,616</u>

**Just The Job Environmental Enterprise Ltd.**  
**Detailed Statement of Financial Activities**

**Total of expenditure on charitable activities**

	68,118	68,118	11,616
Other expenditure			
Advertising	502	502	461
	<u>502</u>	<u>502</u>	<u>461</u>
Employee costs			
Salaries/wages	152,636	152,636	130,573
Staff training	450	450	726
Staff welfare	1,099	1,099	632
	<u>154,185</u>	<u>154,185</u>	<u>131,931</u>
Motor and travel costs			
Vehicles - General costs	4,264	4,264	5,022
Vehicles - Insurance and licences	1,705	1,705	1,256
Travel and subsistence	244	244	241
	<u>6,213</u>	<u>6,213</u>	<u>6,519</u>
Premises costs			
Rent	7,975	7,975	7,362
Rates	539	539	647
Light, heat and power	2,756	2,756	1,617
Other premises costs	3,151	3,151	3,436
	<u>14,421</u>	<u>14,421</u>	<u>13,062</u>
General administrative costs, including depreciation and amortisation			
Amortisation	506	506	506
Depreciation of Plant and machinery	3,507	3,507	3,177
Depreciation of Motor vehicles	5,670	5,670	7,087
Depreciation of Fixtures, fittings and equipment	2,879	2,879	3,023
Loss on disposal of tangible fixed assets	-	-	(577)
Bank charges	193	193	177
Equipment leasing and hire charges	3,135	3,135	1,551
Equipment repairs and maintenance	4,151	4,151	1,775
General insurances	3,262	3,262	2,766
Postage and couriers	-	-	29
Stationery and printing	1,282	1,282	1,087
Subscriptions	1,155	1,155	927
Sundry expenses	667	667	154
Telephone, fax and broadband	1,384	1,384	1,625
	<u>27,791</u>	<u>27,791</u>	<u>23,307</u>
Legal and professional costs			
Audit/Independent examination fees	900	900	-

**Just The Job Environmental Enterprise Ltd.**  
**Detailed Statement of Financial Activities**

Accountancy	842	842	822
Payroll and bookkeeping	1,048	1,048	1,123
Consultancy	967	967	-
	<u>3,757</u>	<u>3,757</u>	<u>1,945</u>
<b>Total of expenditure of other costs</b>	206,869	206,869	177,225
<b>Total expenditure</b>	278,946	278,946	189,800
Net gains on investments	-	-	-
	<u>(21,850)</u>	<u>(21,850)</u>	<u>54,271</u>
<b>Net (expenditure)/income</b>			
<b>Net (expenditure)/income before other gains/(losses)</b>	(21,850)	(21,850)	54,271
Other Gains	-	-	-
	<u>(21,850)</u>	<u>(21,850)</u>	<u>54,271</u>
<b>Net movement in funds</b>			
<b>Reconciliation of funds:</b>			
Total funds brought forward	256,296	256,296	202,025
<b>Total funds carried forward</b>	<u>234,446</u>	<u>234,446</u>	<u>256,296</u>

**Just The Job Environmental Enterprise Ltd.**

**Charity No. 1142496**

**Company No. 05542689**

**Trustees' Report and Unaudited Accounts**

**30 November 2021**

**Just The Job Environmental Enterprise Ltd.**  
**Trustees Annual Report**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 30 November 2021.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Company No. 05542689**

**Charity No. 1142496**

**Registered Office**

11 Finkle Street  
Richmond  
North Yorkshire  
DL10 4QA

**Directors and Trustees**

The Directors of the charitable company are its Trustees for the purposes of charity law.  
The following Directors and Trustees served during the year:

L.A. Arnold  
S.C. Ganderton-Jackson  
H.M. Grant  
B.W. Hunter  
R. Phillips  
M.P. Thompson (Resigned 26 May 2021)

**Accountants**

Hindsight Accountants  
11 Finkle Street  
Richmond  
North Yorkshire  
DL10 4QA

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

B.W. Hunter  
Trustee  
27 June 2022

**Just The Job Environmental Enterprise Ltd.**  
**Statement of Financial Activities**  
**for the year ended 30 November 2021**

		<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<b>Total funds 2020 £</b>
	<b>Notes</b>			
<b>Income and endowments</b>				
<b>from:</b>				
Donations and legacies	4	126	126	1,551
Charitable activities	5	60,559	60,559	23,259
Other trading activities	6	21,290	21,290	20,612
Investments	7	45	45	211
Other	8	175,076	175,076	198,438
<b>Total</b>		<b>257,096</b>	<b>257,096</b>	<b>244,071</b>
<b>Expenditure on:</b>				
Raising funds	9	3,959	3,959	959
Charitable activities	10	68,118	68,118	11,616
Other	11	206,869	206,869	177,225
<b>Total</b>		<b>278,946</b>	<b>278,946</b>	<b>189,800</b>
Net gains on investments		-	-	-
<b>Net (expenditure)/income</b>	12	<b>(21,850)</b>	<b>(21,850)</b>	<b>54,271</b>
Transfers between funds		-	-	-
<b>Net (expenditure)/income before other gains/(losses)</b>		<b>(21,850)</b>	<b>(21,850)</b>	<b>54,271</b>
<b>Other gains and losses</b>				
<b>Net movement in funds</b>		<b>(21,850)</b>	<b>(21,850)</b>	<b>54,271</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		256,296	256,296	202,025
<b>Total funds carried forward</b>		<b>234,446</b>	<b>234,446</b>	<b>256,296</b>



**Just The Job Environmental Enterprise Ltd.**  
**Summary Income and Expenditure Account**  
**for the year ended 30 November 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Income	257,051	243,860
Interest and investment income	45	211
<b>Gross income for the year</b>	<u>257,096</u>	<u>244,071</u>
Expenditure	266,384	176,584
Depreciation and charges for impairment of fixed assets	12,562	13,216
<b>Total expenditure for the year</b>	<u>278,946</u>	<u>189,800</u>
Net (expenditure)/income before tax for the year	(21,850)	54,271
<b>Net (expenditure )/income for the year</b>	<u>(21,850)</u>	<u>54,271</u>

**Just The Job Environmental Enterprise Ltd.****Balance Sheet**

at 30 November 2021

Company No. 05542689	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Intangible assets	14	1,013	1,519
Tangible assets	15	58,863	63,485
		<u>59,876</u>	<u>65,004</u>
<b>Current assets</b>			
Stocks	16	1,700	2,750
Debtors	17	25,988	25,527
Cash at bank and in hand		170,739	166,253
		<u>198,427</u>	<u>194,530</u>
<b>Creditors: Amount falling due within one year</b>	18	(23,857)	(3,238)
<b>Net current assets</b>		<u>174,570</u>	<u>191,292</u>
<b>Total assets less current liabilities</b>		<u>234,446</u>	<u>256,296</u>
<b>Net assets excluding pension asset or liability</b>		<u>234,446</u>	<u>256,296</u>
<b>Total net assets</b>		<u><u>234,446</u></u>	<u><u>256,296</u></u>
<b>The funds of the charity</b>			
<b>Restricted funds</b>	19		
<b>Unrestricted funds</b>	19		
General funds		234,446	256,296
		<u>234,446</u>	<u>256,296</u>
<b>Reserves</b>	19		
<b>Total funds</b>		<u><u>234,446</u></u>	<u><u>256,296</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 30 November 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. As permitted by section 444 (5A) of the Companies Act 2006 the directors have not delivered to the Registrar a copy of the company's profit and loss account.

Approved by the board on 27 June 2022

And signed on its behalf by:

B.W. Hunter

Trustee

27 June 2022

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Fund accounting**

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

**Income**

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

## **Just The Job Environmental Enterprise Ltd.**

### **Notes to the Accounts**

#### **Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Tangible fixed assets and depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Plant and machinery	15% Reducing balance
Motor vehicles	20% Reducing balance
Fixtures, fittings and equipment	15% Reducing balance

#### **Freehold investment property**

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

#### **Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

#### **Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

**Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Research and development**

Expenditure on research and development is written off in the year in which it is incurred.

**Foreign currencies**

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

**Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

**Receipt of donated goods, facilities and services**

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

**2 Company status**

The company is a private company limited by guarantee and consequently does not have share capital.

**3 Statement of Financial Activities - prior year**

	Unrestricted funds 2020 £	Total funds 2020 £
<b>Income and endowments from:</b>		
Donations and legacies	1,551	1,551
Charitable activities	23,259	23,259
Other trading activities	20,612	20,612
Investments	211	211
Other	198,438	198,438
<b>Total</b>	<b>244,071</b>	<b>244,071</b>
<b>Expenditure on:</b>		
Raising funds	959	959
Charitable activities	11,616	11,616
Other	177,225	177,225
<b>Total</b>	<b>189,800</b>	<b>189,800</b>
<b>Net income</b>	<b>54,271</b>	<b>54,271</b>
<b>Net income before other gains/(losses)</b>	<b>54,271</b>	<b>54,271</b>
<b>Other gains and losses:</b>		
<b>Net movement in funds</b>	<b>54,271</b>	<b>54,271</b>
<b>Reconciliation of funds:</b>		
Total funds brought forward	202,025	202,025
<b>Total funds carried forward</b>	<b>256,296</b>	<b>256,296</b>

**4 Income from donations and legacies**

	Unrestricted £	Total 2021 £	Total 2020 £
Fundraising and donations	126	126	1,551
	<u>126</u>	<u>126</u>	<u>1,551</u>

**Just The Job Environmental Enterprise Ltd.**  
**Notes to the Accounts**

**5 Income from charitable activities**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Quarry Road site	2,045	2,045	2,041
Action Towards Inclusion	-	-	81
The Big Green Build	7,828	7,828	15,132
	<u>9,873</u>	<u>9,873</u>	<u>17,254</u>

**6 Income from other trading activities**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Activities for generating funds	21,290	21,290	20,612
	<u>21,290</u>	<u>21,290</u>	<u>20,612</u>

**7 Income from investments**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Deposit account interest	45	45	211
	<u>45</u>	<u>45</u>	<u>211</u>

**8 Other income**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Sundry receipts	317	317	705
Charitable contracted income	165,759	165,759	182,733
Ring-fenced grants	9,000	9,000	15,000
	<u>175,076</u>	<u>175,076</u>	<u>198,438</u>

**9 Expenditure on raising funds**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<i>Fundraising trading costs</i>			
Purchases	2,803	2,803	(425)
Loose tools and equipment	1,156	1,156	1,384
	<u>3,959</u>	<u>3,959</u>	<u>959</u>

**10 Expenditure on charitable activities**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<i>Expenditure on charitable activities</i>			
Quarry Road site	2,533	2,533	2,444
Work team social fund	250	250	1,131
The Big Green Build	10,150	10,150	4,487
950 Trees Project	12,759	12,759	3,554
RCEF	38,394	38,394	-
Carpentry Project	4,032	4,032	-
	<u>68,118</u>	<u>68,118</u>	<u>11,616</u>

**11 Other expenditure**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Advertising	502	502	461
Employee costs	154,185	154,185	131,931
Motor and travel costs	6,213	6,213	6,519
Premises costs	14,421	14,421	13,062
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	12,562	12,562	13,216
General administrative costs	15,229	15,229	10,091
Legal and professional costs	3,757	3,757	1,945
	<u>206,869</u>	<u>206,869</u>	<u>177,225</u>

**12 Net (expenditure)/income before transfers**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation of owned fixed assets	12,056	13,287
Amortisation of intangible fixed assets	506	506



**Just The Job Environmental Enterprise Ltd.****Notes to the Accounts****13 Staff costs**

	<b>2021</b>	<b>2020</b>
Salaries and wages	152,636	130,573
	<u>152,636</u>	<u>130,573</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

<b>2021</b>	<b>2020</b>
<b>Number</b>	<b>Number</b>
8	8
<u>8</u>	<u>8</u>

**14 Intangible fixed assets**

	<b>Develop-ment costs</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 December 2020	2,025	2,025
At 30 November 2021	<u>2,025</u>	<u>2,025</u>
<b>Amortisation and impairment</b>		
At 1 December 2020	506	506
Amortisation charge for the year	506	506
At 30 November 2021	<u>1,012</u>	<u>1,012</u>
<b>Net book values</b>		
At 30 November 2021	<u>1,013</u>	<u>1,013</u>
At 30 November 2020	<u>1,519</u>	<u>1,519</u>

**15 Tangible fixed assets**

	Plant and machinery	Motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£
<b>Cost or revaluation</b>				
At 1 December 2020	40,794	50,768	30,323	121,885
Additions	5,373	-	2,061	7,434
At 30 November 2021	<u>46,167</u>	<u>50,768</u>	<u>32,384</u>	<u>129,319</u>
<b>Depreciation and impairment</b>				
At 1 December 2020	22,790	22,421	13,189	58,400
Depreciation charge for the year	3,507	5,670	2,879	12,056
At 30 November 2021	<u>26,297</u>	<u>28,091</u>	<u>16,068</u>	<u>70,456</u>
<b>Net book values</b>				
At 30 November 2021	<u>19,870</u>	<u>22,677</u>	<u>16,316</u>	<u>58,863</u>
At 30 November 2020	<u>18,004</u>	<u>28,347</u>	<u>17,134</u>	<u>63,485</u>

**16 Stocks**

	2021	2020
	£	£
Raw materials and consumables	1,700	2,750
	<u>1,700</u>	<u>2,750</u>
<b>Carrying value analysed by activities</b>	<b>2021</b>	<b>2020</b>
	£	£
Purchases	1,700	2,750
	<u>1,700</u>	<u>2,750</u>

**17 Debtors**

	2021	2020
	£	£
Trade debtors	24,854	23,007
Other debtors	152	1,548
Prepayments and accrued income	982	972
	<u>25,988</u>	<u>25,527</u>

**18 Creditors:**

amounts falling due within one year

	2021	2020
	£	£
Trade creditors	3,006	360
Other taxes and social security	3,299	2,055
Other creditors	17,555	822
Accruals	(3)	1
	<u>23,857</u>	<u>3,238</u>

19 Movement in funds

	At 1 December 2020	Incoming resources (including other gains/losses ) £	Resources expended £	At 30 November 2021 £
Restricted funds:				
Unrestricted funds:				
General funds	256,296	257,096	(278,946)	234,446
<b>Total funds</b>	<u>256,296</u>	<u>257,096</u>	<u>(278,946)</u>	<u>234,446</u>

20 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	59,876	59,876
Net current assets	174,570	174,570
	<u>234,446</u>	<u>234,446</u>

21 Reconciliation of net debt

	At 1 December 2020 £	Cash flows £	At 30 November 2021 £
Cash and cash equivalents	166,253	4,486	170,739
	<u>166,253</u>	<u>4,486</u>	<u>170,739</u>
Net debt	<u>166,253</u>	<u>4,486</u>	<u>170,739</u>

22 Related party disclosures

**Controlling party**

The company is limited by guarantee and has no share capital; thus no single party controls the company.

**Just The Job Environmental Enterprise Ltd.**  
**Detailed Statement of Financial Activities**  
**for the year ended 30 November 2021**

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Income and endowments from:</b>			
Donations and legacies			
Fundraising and donations	126	126	1,551
	<u>126</u>	<u>126</u>	<u>1,551</u>
Charitable activities			
Quarry Road site	2,045	2,045	2,041
Action Towards Inclusion	-	-	81
The Big Green Build	7,828	7,828	15,132
950 Trees Project	20,686	20,686	6,005
RCEF	30,000	30,000	-
	<u>60,559</u>	<u>60,559</u>	<u>23,259</u>
Other trading activities			
Activities for generating funds	21,290	21,290	20,612
	<u>21,290</u>	<u>21,290</u>	<u>20,612</u>
Investments			
Deposit account interest	45	45	211
	<u>45</u>	<u>45</u>	<u>211</u>
Other			
Sundry receipts	317	317	705
Charitable contracted income	165,759	165,759	182,733
Ring-fenced grants	9,000	9,000	15,000
	<u>175,076</u>	<u>175,076</u>	<u>198,438</u>
<b>Total income and endowments</b>	<b>257,096</b>	<b>257,096</b>	<b>244,071</b>
<b>Expenditure on:</b>			
Costs of other trading activities			
Purchases	2,803	2,803	(425)
Loose tools and equipment	1,156	1,156	1,384
	<u>3,959</u>	<u>3,959</u>	<u>959</u>
<b>Total of expenditure on raising funds</b>	<b>3,959</b>	<b>3,959</b>	<b>959</b>
Charitable activities			
Quarry Road site	2,533	2,533	2,444
Work team social fund	250	250	1,131
The Big Green Build	10,150	10,150	4,487
950 Trees Project	12,759	12,759	3,554
RCEF	38,394	38,394	-
Carpentry Project	4,032	4,032	-
	<u>68,118</u>	<u>68,118</u>	<u>11,616</u>

**Just The Job Environmental Enterprise Ltd.**  
**Detailed Statement of Financial Activities**

**Total of expenditure on charitable activities**

	68,118	68,118	11,616
Other expenditure			
Advertising	502	502	461
	<u>502</u>	<u>502</u>	<u>461</u>
Employee costs			
Salaries/wages	152,636	152,636	130,573
Staff training	450	450	726
Staff welfare	1,099	1,099	632
	<u>154,185</u>	<u>154,185</u>	<u>131,931</u>
Motor and travel costs			
Vehicles - General costs	4,264	4,264	5,022
Vehicles - Insurance and licences	1,705	1,705	1,256
Travel and subsistence	244	244	241
	<u>6,213</u>	<u>6,213</u>	<u>6,519</u>
Premises costs			
Rent	7,975	7,975	7,362
Rates	539	539	647
Light, heat and power	2,756	2,756	1,617
Other premises costs	3,151	3,151	3,436
	<u>14,421</u>	<u>14,421</u>	<u>13,062</u>
General administrative costs, including depreciation and amortisation			
Amortisation	506	506	506
Depreciation of Plant and machinery	3,507	3,507	3,177
Depreciation of Motor vehicles	5,670	5,670	7,087
Depreciation of Fixtures, fittings and equipment	2,879	2,879	3,023
Loss on disposal of tangible fixed assets	-	-	(577)
Bank charges	193	193	177
Equipment leasing and hire charges	3,135	3,135	1,551
Equipment repairs and maintenance	4,151	4,151	1,775
General insurances	3,262	3,262	2,766
Postage and couriers	-	-	29
Stationery and printing	1,282	1,282	1,087
Subscriptions	1,155	1,155	927
Sundry expenses	667	667	154
Telephone, fax and broadband	1,384	1,384	1,625
	<u>27,791</u>	<u>27,791</u>	<u>23,307</u>
Legal and professional costs			
Audit/Independent examination fees	900	900	-

**Just The Job Environmental Enterprise Ltd.**  
**Detailed Statement of Financial Activities**

Accountancy	842	842	822
Payroll and bookkeeping	1,048	1,048	1,123
Consultancy	967	967	-
	<u>3,757</u>	<u>3,757</u>	<u>1,945</u>
<b>Total of expenditure of other costs</b>	206,869	206,869	177,225
<b>Total expenditure</b>	278,946	278,946	189,800
Net gains on investments	-	-	-
	<u>(21,850)</u>	<u>(21,850)</u>	<u>54,271</u>
<b>Net (expenditure)/income</b>	(21,850)	(21,850)	54,271
<b>Net (expenditure)/income before other gains/(losses)</b>	(21,850)	(21,850)	54,271
Other Gains	-	-	-
	<u>(21,850)</u>	<u>(21,850)</u>	<u>54,271</u>
<b>Net movement in funds</b>	(21,850)	(21,850)	54,271
<b>Reconciliation of funds:</b>			
Total funds brought forward	256,296	256,296	202,025
<b>Total funds carried forward</b>	<u>234,446</u>	<u>234,446</u>	<u>256,296</u>