



Annual Report 2020-21





Introduction

2020 has been an interesting year with the Covid 19 pandemic being a dominating feature of the whole year and on into 2021. No one thought at the AGM last year we would still be working around the Covid situation in May this year. We are just about to get the remaining Team Members back after over a year away. Staff quickly adjusted to home working and supporting our Team members from afar. Imaginative zoom meetings, Facebook videos, quizzes and activities all proved popular but a simple phone call was the most preferred method of contact. Gardening services when they resumed were done by staff and some very supportive family volunteers without who we would have struggled. Part way through the autumn we were able to have some of the Team members return to help with log deliveries and winter tasks at the Gardens but only in a reduced way. Everyone has worked incredibly hard through a difficult time and difficult circumstances and we continue to adjust to new situations and new working methods. This year has shown what a resilient, strong and committed team we all are at Just the Job.

Work Team Members

What a difficult and confusing day in March 2020 telling the team members they would not be able to attend Just the Job due to a word being repeatedly spoken about everywhere 'COVID 19'

It took a few weeks setting up a new routine with Work Team Members not attending Just the Job, we set up Zoom 3 times a week for an hour session of quizzes, social chat, discos and sing-alongs. With zoom we provided weekly activities on a private Facebook group for team members and parents, an activity pack full of goodies and a flat pack bird house was sent out to the team members. As we went into the second lockdown some team members were able to attend, coming back working in small bubbles in set working zones, which was not socially ideal but a safer option. For the team members not able to come back to Just the Job, some of the staff have been working remotely meeting them outside their home and going for a walk and chat, sitting in the garden having a singalong and even a kick around on the football pitch.

For all the team members and staff it has been a challenging year having to adapt to change. The team members have coped wonderfully but when they have struggled we've offered as much support as possible to help them and their families. The whole staff team would like to say a big well done to parents and carers as I'm sure there has been some challenging days.

The staff team have also had to adapt and work flexibly, some of the changes involved have been deep cleaning the building, a huge declutter and changing the set up to accommodate the small bubbles. 2 new huts were built at the gardens and Unit 40 providing extra space for break times. It was a great team effort to get things ready for the Team Members returning.

Gardening Services

Covid restrictions saw a halt to the gardening services at the start of the 2020 season. On resumption we restricted the service to those customers in most need and 2 school premises. This allowed us to cope with the volume of work and meet the needs of our most vulnerable customers at a time when they became increasingly isolated. The staff team were supported by family members volunteering their time and even the office team were seen out with the mowers. The gardening was carried out while also reorganising our workspaces and building huts in readiness for reopening.

Wood Fuel

With the quieter time in the summer 2020 we were able to reassess the wood storage and stocks. We have gradually built new storage areas and organised the drying process improving efficiency. With continued support of the DIO and Amey on the Garrison we built up a good stock of wood and this continued through the winter while we had a good season selling logs. We are currently working on bringing our stock from Marne Barracks as it has become increasingly difficult to access the site and we have been asked to vacate the store. Some further storage at the Gardens site is being created to accommodate the wood and a hard standing area for processing.

Gardens

The year at the Gardens has been very unusual with Jane working largely alone keeping things looking lovely. Income was generated through friends and acquaintances buying lots of baskets and plants even though no one could visit. In readiness for returning Team Members we put up a new hut, hired a toilet and put in a sink. After exploring options for bringing power to the Gardens we installed a gas powered water heater.

The Gardens have proved to be an important area for Team Members and staff as we returned to services from lockdown.



Community Orchard

The Orchard proved to be a great asset during lockdown as its use seemed to increase as people looked for natural places to walk and rest. Maintenance continued as best it could with Brigitte working hard to keep on top of things and some help from the gardening volunteers. During the year we were made aware of Japanese Knotweed in the quarry area. This has been assessed and a management plan put in place to kill off and manage the stands of knotweed.

Occupational Therapy

Activities moved onto social media platforms with a dedicated Facebook page and Zoom sessions three times a week. The variety of videos and activities was incredible from crafts to baking and quizzes to stories. All the staff contributed different videos and activities based on a theme for the week which covered topics as diverse as the environment and nature to food and music.

Zoom sessions developed quickly into great social events enjoyed by many of the Team Members. Quizzes were very popular but we also had music sessions, mini discos, exercise sessions, poetry and more.

Although the modern tech solutions were popular by far the most appreciated form of contact was a telephone call. Quick calls often turned into long chats.

We also sent out craft and activity packs to help keep people busy, designed individual specific packs when required and in some circumstances provided 1:1 support.

As well as supporting the Team Members through the difficult times our interventions were very much appreciated by the families. Our ability to work individually, understand their needs and work flexibly proved invaluable in creating great provision during unprecedented circumstances.

Developments

Through the Covid period we have had to adjust the way we worked and adapt our work environment. This has lead us to working in zones with the Team Members to

help reduce the mixing of people. Although this is a benefit for health & safety it does mean we don't see as much of each other and there is a less choice for activities from day to day.

Our gardening service adjusted to accommodate the reduced numbers and time available. This resulted in us just providing a service to those customers most in need. We have continued this into the current gardening season to allow the provision of a new project and further concentrate on developing the skills of our Team Members.

We have also had an opportunity to try out some carpentry work with the Members which proved very popular and has brought a new dimension into the practical skills training and team work development. Currently we are looking at a small range of planters and log stores to sell to cover the costs of materials and new tools.



Big Green Build

Fundraising and progress on the Big Green Build project was paused to allow us to concentrate on getting through the Covid period but at the end of this reporting period we have just been offered a substantial donation and we have contacted an independent fundraiser to help bring money from grants and trusts. We have continued to have the support of the local community and donations have arrived from several sources.

Finances

Just the Job Income 2019/20

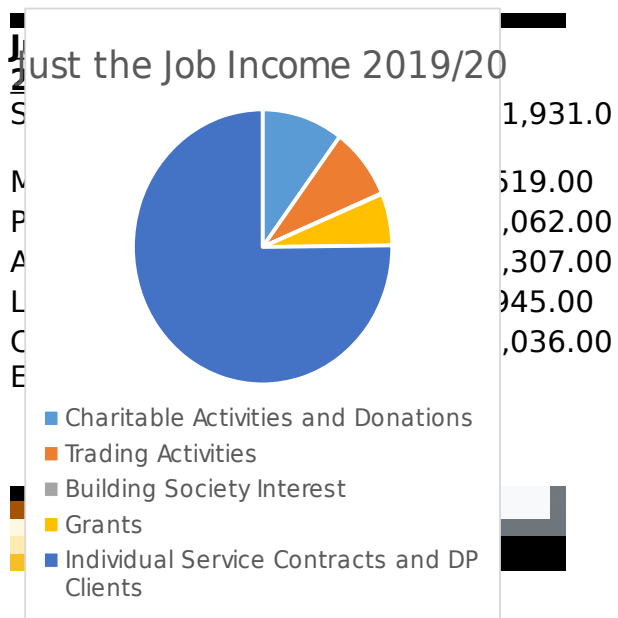
Charitable Activities and Donations
£24,810.00

Trading Activities
£20,612.00

Building Society Interest
£211.00

Grants
£15,000.00

Individual Service Contracts and DP Clients
£183,438.00



Finances remain stable with NYCC continuing their

funding throughout the Covid period. Although we had reduction of income with the gardening service we were eligible for one of the government grants which covered much of that shortfall. Extra expenses for preparing for the return to services has been offset in part by the reduction in costs for staff covering holidays and sickness.

Funding is set to remain constant going forward and earned income should see some recovery from last year's level.

Just The Job Environmental Enterprise Ltd.

Charity No. 1142496

Company No. 05542689

Trustees' Report and Unaudited Accounts

30 November 2020

Just The Job Environmental Enterprise Ltd.
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Just The Job Environmental Enterprise Ltd.
Trustees Annual Report

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 30 November 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 05542689

Charity No. 1142496

Registered Office

11 Finkle Street
Richmond
North Yorkshire
DL10 4QA

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

L.A. Arnold
A.J. Broadley
S.C. Ganderton-Jackson
H.M. Grant
B.W. Hunter
R. Phillips
M.P. Thompson

Accountants

Hindsight Accountants
11 Finkle Street
Richmond
North Yorkshire
DL10 4QA

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

S.C. Ganderton-Jackson
Trustee
30 November 2020

Just The Job Environmental Enterprise Ltd.

Independent Examiners Report

Independent Examiner's Report to the trustees of Just The Job Environmental Enterprise Ltd.

I report to the charity trustees on my examination of the accounts of Just The Job Environmental Enterprise Ltd. for the year ended 30 November 2020 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Fava
Institute of Chartered Accountants in England and Wales
Hindsight Accountants
11 Finkle Street
Richmond
North Yorkshire

DL10 4QA
30 November 2020

Just The Job Environmental Enterprise Ltd.
Statement of Financial Activities
for the year ended 30 November 2020

		Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
	Notes			
Income and endowments				
from:				
Donations and legacies	4	1,551	1,551	18,154
Charitable activities	5	23,259	23,259	5,034
Other trading activities	6	20,612	20,612	32,857
Investments	7	211	211	505
Other	8	198,438	198,438	151,190
Total		244,071	244,071	207,740
Expenditure on:				
Raising funds	9	959	959	5,524
Charitable activities	10	11,616	11,616	9,706
Other	11	177,225	177,225	174,203
Total		189,800	189,800	189,433
Net gains on investments		-	-	-
Net income	12	54,271	54,271	18,307
Transfers between funds		-	-	-
Net income before other gains/(losses)		54,271	54,271	18,307
Other gains and losses				
Net movement in funds		54,271	54,271	18,307
Reconciliation of funds:				
Total funds brought forward		202,025	202,025	183,718
Total funds carried forward		256,296	256,296	202,025

Just The Job Environmental Enterprise Ltd.
Summary Income and Expenditure Account
for the year ended 30 November 2020

	2020	2019
	£	£
Income	243,860	207,235
Interest and investment income	211	505
Gross income for the year	<u>244,071</u>	<u>207,740</u>
Expenditure	176,584	178,150
Depreciation and charges for impairment of fixed assets	13,216	11,283
Total expenditure for the year	<u>189,800</u>	<u>189,433</u>
Net income before tax for the year	54,271	18,307
Net income for the year	<u><u>54,271</u></u>	<u><u>18,307</u></u>

Just The Job Environmental Enterprise Ltd.**Balance Sheet**

at 30 November 2020

Company No. 05542689	Notes	2020 £	2019 £
Fixed assets			
Intangible assets	14	1,519	-
Tangible assets	15	63,485	39,949
		<u>65,004</u>	<u>39,949</u>
Current assets			
Stocks	16	2,750	1,000
Debtors	17	25,527	23,154
Cash at bank and in hand		166,253	142,499
		<u>194,530</u>	<u>166,653</u>
Creditors: Amount falling due within one year	18	(3,238)	(4,577)
Net current assets		<u>191,292</u>	<u>162,076</u>
Total assets less current liabilities		<u>256,296</u>	<u>202,025</u>
Net assets excluding pension asset or liability		<u>256,296</u>	<u>202,025</u>
Total net assets		<u><u>256,296</u></u>	<u><u>202,025</u></u>
The funds of the charity			
Restricted funds	19		
Unrestricted funds	19		
General funds		256,296	202,025
		<u>256,296</u>	<u>202,025</u>
Reserves	19		
Total funds		<u><u>256,296</u></u>	<u><u>202,025</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 30 November 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 30 November 2020

And signed on its behalf by:

S.C. Ganderton-Jackson
Trustee
30 November 2020

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Just The Job Environmental Enterprise Ltd.

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Plant and machinery	15% Reducing balance
Motor vehicles	20% Reducing balance
Fixtures, fittings and equipment	15% Reducing balance

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Intangible fixed assets and amortisation

Intangible fixed assets (including purchased goodwill, patents and trademarks) are carried at cost less accumulated amortisation and impairment losses.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Notes to the Accounts

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Notes to the Accounts

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2019 £	Total funds 2019 £
Income and endowments from:		
Donations and legacies	18,154	18,154
Charitable activities	5,034	5,034
Other trading activities	32,857	32,857
Investments	505	505
Other	151,190	151,190
Total	<hr/> 207,740	<hr/> 207,740
Expenditure on:		
Raising funds	5,524	5,524
Charitable activities	9,706	9,706
Other	174,203	174,203
Total	<hr/> 189,433	<hr/> 189,433
Net income	<hr/> 18,307	<hr/> 18,307
Net income before other gains/(losses)	<hr/> 18,307	<hr/> 18,307
Other gains and losses:		
Net movement in funds	<hr/> 18,307	<hr/> 18,307
Reconciliation of funds:		
Total funds brought forward	183,718	183,718
Total funds carried forward	<hr/> <hr/> 202,025	<hr/> <hr/> 202,025

Just The Job Environmental Enterprise Ltd.
Notes to the Accounts

4 Income from donations and legacies

	Unrestricted	Total 2020	Total 2019
	£	£	£
Fundraising and donations	1,551	1,551	18,154
	<u>1,551</u>	<u>1,551</u>	<u>18,154</u>

5 Income from charitable activities

	Unrestricted	Total 2020	Total 2019
	£	£	£
Quarry Road site	2,041	2,041	1,530
Work team social fund	-	-	204
Action Towards Inclusion	81	81	3,300
The Big Green Build	15,132	15,132	-
	<u>17,254</u>	<u>17,254</u>	<u>5,034</u>

6 Income from other trading activities

	Unrestricted	Total 2020	Total 2019
	£	£	£
Activities for generating funds	20,612	20,612	32,857
	<u>20,612</u>	<u>20,612</u>	<u>32,857</u>

7 Income from investments

	Unrestricted	Total 2020	Total 2019
	£	£	£
Deposit account interest	211	211	505
	<u>211</u>	<u>211</u>	<u>505</u>

8 Other income

	Unrestricted	Total 2020	Total 2019
	£	£	£
Sundry receipts	705	705	701
Charitable contracted income	182,733	182,733	148,797
Ring-fenced grants	15,000	15,000	1,692
	<u>198,438</u>	<u>198,438</u>	<u>151,190</u>

Just The Job Environmental Enterprise Ltd.
Notes to the Accounts

9 Expenditure on raising funds

	Unrestricted	Total	Total
	2020	2020	2019
	£	£	£
<i>Fundraising trading costs</i>			
Purchases	(425)	(425)	1,525
Loose tools and equipment	1,384	1,384	3,999
	<u>959</u>	<u>959</u>	<u>5,524</u>

10 Expenditure on charitable activities

	Unrestricted	Total	Total
	2020	2020	2019
	£	£	£
<i>Expenditure on charitable activities</i>			
Quarry Road site	2,444	2,444	2,728
Work team social fund	1,131	1,131	978
950 Trees Project	3,554	3,554	-
<i>Governance costs</i>			
	<u>7,129</u>	<u>7,129</u>	<u>3,706</u>

11 Other expenditure

	Unrestricted	Total	Total
	2020	2020	2019
	£	£	£
Advertising	461	461	824
Employee costs	131,931	131,931	127,487
Motor and travel costs	6,519	6,519	8,485
Premises costs	13,062	13,062	13,827
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	13,216	13,216	11,283
General administrative costs	10,091	10,091	9,496
Legal and professional costs	1,945	1,945	2,801
	<u>177,225</u>	<u>177,225</u>	<u>174,203</u>

12 Net income before transfers

	2020	2019
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	13,287	7,519
Amortisation of intangible fixed assets	506	-
Independent Examiner's fee	822	810

Just The Job Environmental Enterprise Ltd.

Notes to the Accounts

13 Staff costs

Salaries and wages	130,573	125,222
	<u>130,573</u>	<u>125,222</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

2020	2019
Number	Number
8	8
<u>8</u>	<u>8</u>

14 Intangible fixed assets

	Develop-ment costs	Total
	£	£
Cost		
Additions	2,025	2,025
At 30 November 2020	<u>2,025</u>	<u>2,025</u>
Amortisation and impairment		
Amortisation charge for the year	506	506
At 30 November 2020	<u>506</u>	<u>506</u>
Net book values		
At 30 November 2020	<u>1,519</u>	<u>1,519</u>

15 Tangible fixed assets

	Plant and machinery	Motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£
Cost or revaluation				
At 1 December 2019	37,789	37,566	25,570	100,925
Additions	3,005	29,988	4,753	37,746
Disposals	-	(16,786)	-	(16,786)
At 30 November 2020	<u>40,794</u>	<u>50,768</u>	<u>30,323</u>	<u>121,885</u>
Depreciation and impairment				
At 1 December 2019	19,613	31,197	10,166	60,976
Depreciation charge for the year	3,177	7,087	3,023	13,287
Disposals	-	(15,863)	-	(15,863)
At 30 November 2020	<u>22,790</u>	<u>22,421</u>	<u>13,189</u>	<u>58,400</u>
Net book values				
At 30 November 2020	<u>18,004</u>	<u>28,347</u>	<u>17,134</u>	<u>63,485</u>
At 30 November 2019	<u>18,176</u>	<u>6,369</u>	<u>15,404</u>	<u>39,949</u>

16 Stocks

	2020	2019
	£	£
Raw materials and consumables	2,750	1,000
	<u>2,750</u>	<u>1,000</u>
Carrying value analysed by activities	2020	2019
	£	£
Purchases	2,750	2,750
	<u>2,750</u>	<u>2,750</u>

17 Debtors

	2020	2019
	£	£
Trade debtors	23,007	21,908
Other debtors	1,548	-
Prepayments and accrued income	972	1,246
	<u>25,527</u>	<u>23,154</u>

18 Creditors:

amounts falling due within one year

	2020	2019
	£	£
Trade creditors	360	2,048
Other taxes and social security	2,055	1,721
Other creditors	822	810
Accruals and deferred income	1	(2)
	<u>3,238</u>	<u>4,577</u>

19 Movement in funds

	At 1 December 2019	Incoming resources (including other gains/losses) £	Resources expended £	At 30 November 2020 £
Restricted funds:				
Unrestricted funds:				
General funds	202,025	244,071	(189,800)	256,296
Revaluation Reserves:				
Total funds	<u>202,025</u>	<u>244,071</u>	<u>(189,800)</u>	<u>256,296</u>

20 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	65,004	65,004
Net current assets	191,292	191,292
	<u>256,296</u>	<u>256,296</u>

21 Reconciliation of net debt

	At 1 December 2019 £	Cash flows £	New HP/Finance leases £	At 30 November 2020 £
Cash and cash equivalents	142,499	23,754		166,253
	<u>142,499</u>	<u>23,754</u>	-	<u>166,253</u>
Net debt	<u>142,499</u>	<u>23,754</u>	-	<u>166,253</u>

22 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Just The Job Environmental Enterprise Ltd.
Detailed Statement of Financial Activities
for the year ended 30 November 2020

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:			
Donations and legacies			
Fundraising and donations	1,551	1,551	18,154
	<u>1,551</u>	<u>1,551</u>	<u>18,154</u>
Charitable activities			
Quarry Road site	2,041	2,041	1,530
Work team social fund	-	-	204
Action Towards Inclusion	81	81	3,300
The Big Green Build	15,132	15,132	-
950 Trees Project	6,005	6,005	-
	<u>23,259</u>	<u>23,259</u>	<u>5,034</u>
Other trading activities			
Activities for generating funds	20,612	20,612	32,857
	<u>20,612</u>	<u>20,612</u>	<u>32,857</u>
Investments			
Deposit account interest	211	211	505
	<u>211</u>	<u>211</u>	<u>505</u>
Other			
Sundry receipts	705	705	701
Charitable contracted income	182,733	182,733	148,797
Ring-fenced grants	15,000	15,000	1,692
	<u>198,438</u>	<u>198,438</u>	<u>151,190</u>
Total income and endowments	244,071	244,071	207,740
Expenditure on:			
Costs of other trading activities			
Purchases	(425)	(425)	1,525
Loose tools and equipment	1,384	1,384	3,999
	<u>959</u>	<u>959</u>	<u>5,524</u>
Total of expenditure on raising funds	959	959	5,524
Charitable activities			
Quarry Road site	2,444	2,444	2,728
Work team social fund	1,131	1,131	978
The Big Green Build	4,487	4,487	6,000
950 Trees Project	3,554	3,554	-
	<u>11,616</u>	<u>11,616</u>	<u>9,706</u>
Total of expenditure on charitable activities	11,616	11,616	9,706

Just The Job Environmental Enterprise Ltd.
Detailed Statement of Financial Activities

Other expenditure

Advertising	461	461	824
	<u>461</u>	<u>461</u>	<u>824</u>

Employee costs

Salaries/wages	130,573	130,573	125,222
Staff training	726	726	1,075
Staff welfare	632	632	1,190
	<u>131,931</u>	<u>131,931</u>	<u>127,487</u>

Motor and travel costs

Vehicles - General costs	5,022	5,022	5,655
Vehicles - Insurance and licences	1,256	1,256	1,085
Travel and subsistence	241	241	1,745
	<u>6,519</u>	<u>6,519</u>	<u>8,485</u>

Premises costs

Rent	7,362	7,362	7,775
Rates	647	647	672
Light, heat and power	1,617	1,617	3,682
Premises insurances	-	-	264
Other premises costs	3,436	3,436	1,434
	<u>13,062</u>	<u>13,062</u>	<u>13,827</u>

General administrative costs,
including depreciation and
amortisation

Amortisation	506	506	-
Depreciation of Plant and machinery	3,177	3,177	3,208
Depreciation of Motor vehicles	7,087	7,087	1,593
Depreciation of Fixtures, fittings and equipment	3,023	3,023	2,718
Profit on disposal of tangible fixed assets	(577)	(577)	3,764
Bad debts	-	-	222
Bank charges	177	177	269
Equipment leasing and hire charges	1,551	1,551	183
Equipment repairs and maintenance	1,775	1,775	2,847
General insurances	2,766	2,766	2,524
Postage and couriers	29	29	36
Stationery and printing	1,087	1,087	1,413
Subscriptions	927	927	880
Sundry expenses	154	154	377
Telephone, fax and broadband	1,625	1,625	745
	<u>23,307</u>	<u>23,307</u>	<u>20,779</u>

Legal and professional costs

Accountancy	822	822	810
Payroll and bookkeeping	1,123	1,123	1,914

Just The Job Environmental Enterprise Ltd.
Detailed Statement of Financial Activities

Consultancy fees	-	-	77
	1,945	1,945	2,801
Total of expenditure of other costs	177,225	177,225	174,203
Total expenditure	189,800	189,800	189,433
Net gains on investments	-	-	-
	54,271	54,271	18,307
Net income			
Net income before other gains/(losses)	54,271	54,271	18,307
Other Gains	-	-	-
Net movement in funds	54,271	54,271	18,307
Reconciliation of funds:			
Total funds brought forward	202,025	-	202,025
Total funds carried forward	256,296	-	202,025

Just The Job Environmental Enterprise Ltd.

Charity No. 1142496

Company No. 05542689

Trustees' Report and Unaudited Accounts

30 November 2020

Just The Job Environmental Enterprise Ltd.
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Just The Job Environmental Enterprise Ltd.
Trustees Annual Report

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 30 November 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 05542689

Charity No. 1142496

Registered Office

11 Finkle Street
Richmond
North Yorkshire
DL10 4QA

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

L.A. Arnold
A.J. Broadley
S.C. Ganderton-Jackson
H.M. Grant
B.W. Hunter
R. Phillips
M.P. Thompson

Accountants

Hindsight Accountants
11 Finkle Street
Richmond
North Yorkshire
DL10 4QA

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

S.C. Ganderton-Jackson
Trustee
30 November 2020

Just The Job Environmental Enterprise Ltd.

Independent Examiners Report

Independent Examiner's Report to the trustees of Just The Job Environmental Enterprise Ltd.

I report to the charity trustees on my examination of the accounts of Just The Job Environmental Enterprise Ltd. for the year ended 30 November 2020 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Fava
Institute of Chartered Accountants in England and Wales
Hindsight Accountants
11 Finkle Street
Richmond
North Yorkshire

DL10 4QA
30 November 2020

Just The Job Environmental Enterprise Ltd.
Statement of Financial Activities
for the year ended 30 November 2020

		Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
	Notes			
Income and endowments from:				
Donations and legacies	4	1,551	1,551	18,154
Charitable activities	5	23,259	23,259	5,034
Other trading activities	6	20,612	20,612	32,857
Investments	7	211	211	505
Other	8	198,438	198,438	151,190
Total		244,071	244,071	207,740
Expenditure on:				
Raising funds	9	959	959	5,524
Charitable activities	10	11,616	11,616	9,706
Other	11	177,225	177,225	174,203
Total		189,800	189,800	189,433
Net gains on investments		-	-	-
Net income	12	54,271	54,271	18,307
Transfers between funds		-	-	-
Net income before other gains/(losses)		54,271	54,271	18,307
Other gains and losses				
Net movement in funds		54,271	54,271	18,307
Reconciliation of funds:				
Total funds brought forward		202,025	202,025	183,718
Total funds carried forward		256,296	256,296	202,025

Just The Job Environmental Enterprise Ltd.
Summary Income and Expenditure Account
for the year ended 30 November 2020

	2020	2019
	£	£
Income	243,860	207,235
Interest and investment income	211	505
Gross income for the year	<u>244,071</u>	<u>207,740</u>
Expenditure	176,584	178,150
Depreciation and charges for impairment of fixed assets	13,216	11,283
Total expenditure for the year	<u>189,800</u>	<u>189,433</u>
Net income before tax for the year	54,271	18,307
Net income for the year	<u><u>54,271</u></u>	<u><u>18,307</u></u>

Just The Job Environmental Enterprise Ltd.**Balance Sheet**

at 30 November 2020

Company No. 05542689	Notes	2020 £	2019 £
Fixed assets			
Intangible assets	14	1,519	-
Tangible assets	15	63,485	39,949
		<u>65,004</u>	<u>39,949</u>
Current assets			
Stocks	16	2,750	1,000
Debtors	17	25,527	23,154
Cash at bank and in hand		166,253	142,499
		<u>194,530</u>	<u>166,653</u>
Creditors: Amount falling due within one year	18	(3,238)	(4,577)
Net current assets		<u>191,292</u>	<u>162,076</u>
Total assets less current liabilities		<u>256,296</u>	<u>202,025</u>
Net assets excluding pension asset or liability		<u>256,296</u>	<u>202,025</u>
Total net assets		<u><u>256,296</u></u>	<u><u>202,025</u></u>
The funds of the charity			
Restricted funds	19		
Unrestricted funds	19		
General funds		256,296	202,025
		<u>256,296</u>	<u>202,025</u>
Reserves	19		
Total funds		<u><u>256,296</u></u>	<u><u>202,025</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 30 November 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 30 November 2020

And signed on its behalf by:

S.C. Ganderton-Jackson
Trustee
30 November 2020

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Just The Job Environmental Enterprise Ltd.

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Plant and machinery	15% Reducing balance
Motor vehicles	20% Reducing balance
Fixtures, fittings and equipment	15% Reducing balance

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Intangible fixed assets and amortisation

Intangible fixed assets (including purchased goodwill, patents and trademarks) are carried at cost less accumulated amortisation and impairment losses.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Notes to the Accounts

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Notes to the Accounts

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2019 £	Total funds 2019 £
Income and endowments from:		
Donations and legacies	18,154	18,154
Charitable activities	5,034	5,034
Other trading activities	32,857	32,857
Investments	505	505
Other	151,190	151,190
Total	<hr/> 207,740	<hr/> 207,740
Expenditure on:		
Raising funds	5,524	5,524
Charitable activities	9,706	9,706
Other	174,203	174,203
Total	<hr/> 189,433	<hr/> 189,433
Net income	<hr/> 18,307	<hr/> 18,307
Net income before other gains/(losses)	<hr/> 18,307	<hr/> 18,307
Other gains and losses:		
Net movement in funds	<hr/> 18,307	<hr/> 18,307
Reconciliation of funds:		
Total funds brought forward	183,718	183,718
Total funds carried forward	<hr/> <hr/> 202,025	<hr/> <hr/> 202,025

Just The Job Environmental Enterprise Ltd.
Notes to the Accounts

4 Income from donations and legacies

	Unrestricted	Total 2020	Total 2019
	£	£	£
Fundraising and donations	1,551	1,551	18,154
	<u>1,551</u>	<u>1,551</u>	<u>18,154</u>

5 Income from charitable activities

	Unrestricted	Total 2020	Total 2019
	£	£	£
Quarry Road site	2,041	2,041	1,530
Work team social fund	-	-	204
Action Towards Inclusion	81	81	3,300
The Big Green Build	15,132	15,132	-
	<u>17,254</u>	<u>17,254</u>	<u>5,034</u>

6 Income from other trading activities

	Unrestricted	Total 2020	Total 2019
	£	£	£
Activities for generating funds	20,612	20,612	32,857
	<u>20,612</u>	<u>20,612</u>	<u>32,857</u>

7 Income from investments

	Unrestricted	Total 2020	Total 2019
	£	£	£
Deposit account interest	211	211	505
	<u>211</u>	<u>211</u>	<u>505</u>

8 Other income

	Unrestricted	Total 2020	Total 2019
	£	£	£
Sundry receipts	705	705	701
Charitable contracted income	182,733	182,733	148,797
Ring-fenced grants	15,000	15,000	1,692
	<u>198,438</u>	<u>198,438</u>	<u>151,190</u>

Just The Job Environmental Enterprise Ltd.
Notes to the Accounts

9 Expenditure on raising funds

	Unrestricted	Total	Total
	2020	2020	2019
	£	£	£
<i>Fundraising trading costs</i>			
Purchases	(425)	(425)	1,525
Loose tools and equipment	1,384	1,384	3,999
	<u>959</u>	<u>959</u>	<u>5,524</u>

10 Expenditure on charitable activities

	Unrestricted	Total	Total
	2020	2020	2019
	£	£	£
<i>Expenditure on charitable activities</i>			
Quarry Road site	2,444	2,444	2,728
Work team social fund	1,131	1,131	978
950 Trees Project	3,554	3,554	-
<i>Governance costs</i>			
	<u>7,129</u>	<u>7,129</u>	<u>3,706</u>

11 Other expenditure

	Unrestricted	Total	Total
	2020	2020	2019
	£	£	£
Advertising	461	461	824
Employee costs	131,931	131,931	127,487
Motor and travel costs	6,519	6,519	8,485
Premises costs	13,062	13,062	13,827
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	13,216	13,216	11,283
General administrative costs	10,091	10,091	9,496
Legal and professional costs	1,945	1,945	2,801
	<u>177,225</u>	<u>177,225</u>	<u>174,203</u>

12 Net income before transfers

	2020	2019
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	13,287	7,519
Amortisation of intangible fixed assets	506	-
Independent Examiner's fee	822	810

Just The Job Environmental Enterprise Ltd.

Notes to the Accounts

13 Staff costs

Salaries and wages	130,573	125,222
	<u>130,573</u>	<u>125,222</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

2020	2019
Number	Number
8	8
<u>8</u>	<u>8</u>

14 Intangible fixed assets

	Develop-ment costs	Total
	£	£
Cost		
Additions	2,025	2,025
At 30 November 2020	<u>2,025</u>	<u>2,025</u>
Amortisation and impairment		
Amortisation charge for the year	506	506
At 30 November 2020	<u>506</u>	<u>506</u>
Net book values		
At 30 November 2020	<u>1,519</u>	<u>1,519</u>

15 Tangible fixed assets

	Plant and machinery	Motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£
Cost or revaluation				
At 1 December 2019	37,789	37,566	25,570	100,925
Additions	3,005	29,988	4,753	37,746
Disposals	-	(16,786)	-	(16,786)
At 30 November 2020	<u>40,794</u>	<u>50,768</u>	<u>30,323</u>	<u>121,885</u>
Depreciation and impairment				
At 1 December 2019	19,613	31,197	10,166	60,976
Depreciation charge for the year	3,177	7,087	3,023	13,287
Disposals	-	(15,863)	-	(15,863)
At 30 November 2020	<u>22,790</u>	<u>22,421</u>	<u>13,189</u>	<u>58,400</u>
Net book values				
At 30 November 2020	<u>18,004</u>	<u>28,347</u>	<u>17,134</u>	<u>63,485</u>
At 30 November 2019	<u>18,176</u>	<u>6,369</u>	<u>15,404</u>	<u>39,949</u>

16 Stocks

	2020	2019
	£	£
Raw materials and consumables	2,750	1,000
	<u>2,750</u>	<u>1,000</u>
Carrying value analysed by activities	2020	2019
	£	£
Purchases	2,750	2,750
	<u>2,750</u>	<u>2,750</u>

17 Debtors

	2020	2019
	£	£
Trade debtors	23,007	21,908
Other debtors	1,548	-
Prepayments and accrued income	972	1,246
	<u>25,527</u>	<u>23,154</u>

18 Creditors:

amounts falling due within one year

	2020	2019
	£	£
Trade creditors	360	2,048
Other taxes and social security	2,055	1,721
Other creditors	822	810
Accruals and deferred income	1	(2)
	<u>3,238</u>	<u>4,577</u>

19 Movement in funds

	At 1 December 2019	Incoming resources (including other gains/losses) £	Resources expended £	At 30 November 2020 £
Restricted funds:				
Unrestricted funds:				
General funds	202,025	244,071	(189,800)	256,296
Revaluation Reserves:				
Total funds	<u>202,025</u>	<u>244,071</u>	<u>(189,800)</u>	<u>256,296</u>

20 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	65,004	65,004
Net current assets	191,292	191,292
	<u>256,296</u>	<u>256,296</u>

21 Reconciliation of net debt

	At 1 December 2019 £	Cash flows £	New HP/Finance leases £	At 30 November 2020 £
Cash and cash equivalents	142,499	23,754		166,253
	<u>142,499</u>	<u>23,754</u>	-	<u>166,253</u>
Net debt	<u>142,499</u>	<u>23,754</u>	-	<u>166,253</u>

22 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Just The Job Environmental Enterprise Ltd.
Detailed Statement of Financial Activities
for the year ended 30 November 2020

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:			
Donations and legacies			
Fundraising and donations	1,551	1,551	18,154
	<u>1,551</u>	<u>1,551</u>	<u>18,154</u>
Charitable activities			
Quarry Road site	2,041	2,041	1,530
Work team social fund	-	-	204
Action Towards Inclusion	81	81	3,300
The Big Green Build	15,132	15,132	-
950 Trees Project	6,005	6,005	-
	<u>23,259</u>	<u>23,259</u>	<u>5,034</u>
Other trading activities			
Activities for generating funds	20,612	20,612	32,857
	<u>20,612</u>	<u>20,612</u>	<u>32,857</u>
Investments			
Deposit account interest	211	211	505
	<u>211</u>	<u>211</u>	<u>505</u>
Other			
Sundry receipts	705	705	701
Charitable contracted income	182,733	182,733	148,797
Ring-fenced grants	15,000	15,000	1,692
	<u>198,438</u>	<u>198,438</u>	<u>151,190</u>
Total income and endowments	244,071	244,071	207,740
Expenditure on:			
Costs of other trading activities			
Purchases	(425)	(425)	1,525
Loose tools and equipment	1,384	1,384	3,999
	<u>959</u>	<u>959</u>	<u>5,524</u>
Total of expenditure on raising funds	959	959	5,524
Charitable activities			
Quarry Road site	2,444	2,444	2,728
Work team social fund	1,131	1,131	978
The Big Green Build	4,487	4,487	6,000
950 Trees Project	3,554	3,554	-
	<u>11,616</u>	<u>11,616</u>	<u>9,706</u>
Total of expenditure on charitable activities	11,616	11,616	9,706

Just The Job Environmental Enterprise Ltd.
Detailed Statement of Financial Activities

Other expenditure

Advertising	461	461	824
	<u>461</u>	<u>461</u>	<u>824</u>

Employee costs

Salaries/wages	130,573	130,573	125,222
Staff training	726	726	1,075
Staff welfare	632	632	1,190
	<u>131,931</u>	<u>131,931</u>	<u>127,487</u>

Motor and travel costs

Vehicles - General costs	5,022	5,022	5,655
Vehicles - Insurance and licences	1,256	1,256	1,085
Travel and subsistence	241	241	1,745
	<u>6,519</u>	<u>6,519</u>	<u>8,485</u>

Premises costs

Rent	7,362	7,362	7,775
Rates	647	647	672
Light, heat and power	1,617	1,617	3,682
Premises insurances	-	-	264
Other premises costs	3,436	3,436	1,434
	<u>13,062</u>	<u>13,062</u>	<u>13,827</u>

General administrative costs,
including depreciation and
amortisation

Amortisation	506	506	-
Depreciation of Plant and machinery	3,177	3,177	3,208
Depreciation of Motor vehicles	7,087	7,087	1,593
Depreciation of Fixtures, fittings and equipment	3,023	3,023	2,718
Profit on disposal of tangible fixed assets	(577)	(577)	3,764
Bad debts	-	-	222
Bank charges	177	177	269
Equipment leasing and hire charges	1,551	1,551	183
Equipment repairs and maintenance	1,775	1,775	2,847
General insurances	2,766	2,766	2,524
Postage and couriers	29	29	36
Stationery and printing	1,087	1,087	1,413
Subscriptions	927	927	880
Sundry expenses	154	154	377
Telephone, fax and broadband	1,625	1,625	745
	<u>23,307</u>	<u>23,307</u>	<u>20,779</u>

Legal and professional costs

Accountancy	822	822	810
Payroll and bookkeeping	1,123	1,123	1,914

Just The Job Environmental Enterprise Ltd.
Detailed Statement of Financial Activities

Consultancy fees	-	-	77
	1,945	1,945	2,801
Total of expenditure of other costs	177,225	177,225	174,203
Total expenditure	189,800	189,800	189,433
Net gains on investments	-	-	-
	54,271	54,271	18,307
Net income			
Net income before other gains/(losses)	54,271	54,271	18,307
Other Gains	-	-	-
Net movement in funds	54,271	54,271	18,307
Reconciliation of funds:			
Total funds brought forward	202,025	-	202,025
Total funds carried forward	256,296	-	202,025