

**Parochial Church Council
of Abbeydale and Millhouses
Trustees' Annual Report
and
Unaudited Financial Statements
for the year ending 31 December 2024**

Charity Registration Number: 1142485

Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

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Reference and Administrative Details

Charity Registration Name:
Parochial Church Council of Abbeydale and Millhouses
Charity Registration Number: 1142485
Principal Office: The Vicarage
80 Millhouses Lane
Sheffield
S7 2HB

Trustees: Revd. Nicholas Noble
Mrs V C Boddie
Mr D E Crosby
Mrs G J Crosby
Ms J Davis
Mrs E Frost
Mrs P Gregory
Mrs J Haigh
Mrs K Harwood
Mr N Harwood
Mrs J Hutchesson
Mrs C Hill
Mr A Horsfield
Mr M Morton-Thorpe
Miss N McDonald-Bell
Mrs J Paddock
Mr J Savournin
Ms A Smedley
Mrs V Smith
Mrs L Tulley
Mrs J White
Mr B Wrigley

Principal Bank: Virgin Money.
66 Fargate
Sheffield
S1 2HE

Insurers Ecclesiastical
Benefact House
2000 Pioneer Avenue
Gloucester GL3 4AW

Accountants Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Independent Examiner Richard Murdoch FCA

The Parish, with a population of 12,000 in 4,900 households, lies in the attractive outer suburbs of South-West Sheffield: Totley Brook and Abbeydale Park in Dore Village, Bradway and Millhouses. The population is overwhelmingly white and 46% declare themselves Christian. The Parish of 1.8 sq miles features the River Sheaf on its southern border and includes the public open spaces of Totley Brook Local Green Space, Beauchief Gardens, Millhouses Park, Poynton and Ecclesall Woods. Substantial areas are designated as Green Belt.

Mission Action Plan 2024

1 The Mission of the Church of Abbeydale and Millhouses LOVING GOD VALUING PEOPLE CARING FOR HIS WORLD

The Church of Abbeydale and Millhouses is Inclusive. We believe we should fulfil the Love of God in whose image everyone is made. All are welcome to our worship, activities and employment regardless of race, colour, national or ethnic origins, age, gender or gender assignment, sexual orientation, marital status, pregnancy, disability, politics, religion, belief or non-belief.

2. Worship is accessible to all the community including online, varied in form, inspiring and led by a team of ministers and lay people including musicians. Preaching is thoughtful and related to daily life. Private payer is encouraged and church buildings are open for private prayer and meditation each day.

3. We engage with children, young people and their families through All-age worship, Sunday School, toddlers' groups, a day nursery and uniformed groups.

4. The language of discipleship is regularly used and we are encouraged to see how our walk with God impacts our everyday lives and our choices.

5. Lay leaders operate in all areas of our Church and we seek to strengthen the team. Lay leaders are supported in their roles and are encouraged to seek training.

6. We attempt to attract new members through our worship particularly on festival Sundays and Occasional Offices. We reach out into the community through our free magazine publication, deliveries and invitation to attend our worship, activities and celebrations.

7. We have an understanding of the social context of our parish, the wider community and the nation. We address the issues of poverty and lack of opportunities through our charitable giving and partnerships with the Grace Food Bank, Cathedral Archer Project, other churches and agencies, providing help and support. We aim to reach a net zero carbon state by 2030.

8. We are a welcoming Church that greets everyone to our worship and activities and provide information about our meetings and activities and provide many opportunities to meet socially.

9. The PCC provides strong governance and is supported by diligent officers and committees. The PCC, supported by the Finance Committee, provides a strong budget and five-year forecast. We have a Stewardship Sunday and annual campaign to increase regular giving. This is reflected in our generous Common Fund Pledge and charitable giving.

10. Our five buildings are well adapted and maintained to a high standard for our various Church activities and for use by the wider community. We look to the future of our Mission in assessing the potential for improving our facilities.

Priest-in-Charge Revd. Nicholas Noble

We welcomed Revd. Nicholas Noble who was installed as Priest-in-Charge of the Parish of Abbeydale and Millhouses in the Mission Area of Ecclesall in December 2023. We also welcomed his family on their move from Norway in April.

Associate Priest

SSM Revd. Dr. Angie Lauener reached her compulsory retirement age in June having served as our Associate Priest for seven years and her ministry was celebrated at the 10am Eucharist on 23 June at St John's. A collection for her retirement gift raised £1000 and a bouquet and cheque for £2,000 were presented to her followed by sharing cake and wine in the hall.

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England in the Diocese of Sheffield and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules 2022. The Parochial Church Council of Abbeydale and Millhouses is a Registered Charity and ensures that its Mission serves the public benefit. The PCC approves and submits its Trustees' Annual Report and Financial Statements to the Annual Parochial Church Meeting (APCM), Sheffield Diocese and the Charity Commission.

The Parochial Church Council of Abbeydale and Millhouses is responsible for promoting in the Parish the whole Mission of the Church for the *advancement of religion for public benefit* by welcoming everyone to worship, prayer and study, through outreach and evangelism, in parish activities and the provision of sustainable facilities for our members and communities. The PCC cooperated in the Mission with the Revd. Nicholas Noble. All members of the PCC are Trustees of the registered charity.

PCC members who served from 1st January 2024 for the calendar year:

Ex-Officio members:

Priest-in-Charge:	Revd. Nicholas Noble (Chairman)
Associate Priest:	Revd. Dr. Angie Lauener (until July)
Lay Reader:	Michael Morton-Thorpe
Wardens:	Vanessa Boddye Elizabeth Frost Nigel Harwood Valerie Ledbetter (until April) Lynda Tulley (from April)
Pastoral Workers:	Pat Gregory Ann Smedley
Deanery Synod:	Ian Downing (until March) Juanita Haigh (from April) Valerie Smith Deputy Warden (from April) Brian Wrigley

Elected members:

Until 2024	Pat Marshall (until April) Juliet Rowson (Deputy Warden) until April Lynda Tulley (Deputy Warden) until April
Until 2025	Gail Crosby Andrew Horsfield Catherine Hill
Until 2026	Nikki Macdonald-Bell (Deputy Warden) Josephine Hutchesson John Savournin Jean White
Until 2027	Joan Davis (Deputy Warden from April) Jenny Paddock (from April)
Co-opted	David Crosby (Treasurer) Katie Harwood (Secretary and Safeguarding Officer)

The PCC appoints and is supported in its Mission by several committees: Standing Committee, Finance Committee, Charitable Giving Committee, Trio Magazine Committee, Fabric and Grounds Committees at St. John's and Holy Trinity, Halls and Parish Centre Committee. Social and Energy Committees. Committee reports are considered by the Standing Committee and reported to and relevant issues considered by the PCC. Summary notes and minutes of the PCC and Committees are available in both churches for our congregation's information.

The PCC met four times, to promote the Parish Mission, develop worship provision, prayer and study opportunities and outreach ministry, plan parish activities, agree the renewal of Michael Morton-Thorpe's Reader's Licence and approve A Safeguarding Policy and Safeguarding Statements, approve and monitor the budget, agree the Common Fund pledge and charitable giving allocation, allocate funds to committees, approve financial expenditure and financial reserves and plan the annual stewardship campaign.

Electoral Roll

The Parish Electoral Roll has 142 members of whom 80 are not resident within the Parish.

Parish Safeguarding

The Parish supports being a Safer Church and has a Safeguarding Officer and Policy. All employees, PCC members and volunteers who support children's and vulnerable adults' activities undertake safeguarding training and are DBS checked. Our Social Media Policy promotes open and friendly contact and prevents offensive, indecent or illegal content.

General Data Protection Regulations May 2018

The Policy is on the church web site. A continuing audit of personal data collected is undertaken.

Parish Administration

Our Parish Administrators Bev Ramsey, Dorothy Clarkson and Emma Foster worked in the Parish Office each weekday assisting our Priest-in-Charge and making bookings for the hire of all five parish buildings. We welcomed Dorothy Clarkson on her appointment on 23 September and Emma Foster on her appointment on 25 November. Hours worked were increased from 14.5 to 30 hours per week and the Parish Office was moved to a larger room at St. John's Hall. Bev retired at the end of October and the PCC thanked her for twenty years of support to the Parish.

The Wardens maintained the Church Terriers, Logbooks and PCC policy documents and supervised the church buildings for worship.

The Treasurer, David Crosby, managed the General Fund and advised the PCC on the annual budget and budget forecast. Richard Frost managed the Parish Centre Fund and Andrew Horsfield managed the Church Halls Fund. Neil Bridgwater continued as Stewardship Secretary. Chartered Accountants, Hebblethwaites, provided accountancy services and helped prepare the Annual Financial Statements for independent examination. Hebblethwaites were re-appointed as Accountants and Richard Murdoch FCA as Independent Examiner.

Deanery Synod

Juanita Haigh, Valerie Smith and Brian Wrigley are members of the Attercliffe and Ecclesall Deanery Synods Partnership.

Diocesan Synod

Brian Wrigley and Junita Haigh are elected by the Deanery Synod to the Diocesan Synod. The Diocese pattern of ministry includes mission areas, stipendiary ordained oversight ministers, focal ministers, together with mission, pastoral, financial, buildings and energy advisors at Church House.

Achievements and Performance

Worship

Sunday services were streamed live on-line via 'Zoom', including Holy Communion and All-Age Worship and Morning Prayer during the week.

A diverse programme of worship including 'Fresh Expression' provided in both church buildings is intended to fulfil the spiritual needs of our Parish. Revd. Nicholas Noble was supported in leading worship by our Associate Priest SSM Revd. Dr. Angie Lauener and SSM Revd. Catherine Staziker, visiting priests and our licensed lay reader, Michael Morton-Thorpe. Lay worship leaders, Nigel Harwood and Martin Flett, the Church Wardens, Deputy Wardens, sacristans, lay communion administrators, intercessors, Directors of Music, choir and musicians, vergers and sound assistants also undertook valued duties in supporting our services.

- **Parish Communion Sunday 10.00am:** alternated between St. John's and Holy Trinity. Sunday School was reintroduced for children during the service. We generally used specially prepared service books based on Common Worship, supplemented by weekly pew sheets. Large print versions of service orders and music settings were available. Separate forms of liturgy were used for occasions such as Advent, Mothering Sunday, Pentecost, Harvest, Christingle and Christmas. Everyone was invited to refreshments after Sunday morning services and, on occasion, members celebrated birthdays and significant anniversaries with shared cake and wine.
- **All-Age Services Sunday 10.00am** were held once a month in both churches where we especially welcomed families to a less formal form of worship. New liturgies were introduced to encourage the interaction of children. Parents are encouraged to prepare their children to receive communion. A creche is available at Holy Trinity during the service. Candlemas was celebrated at Holy Trinity with parents and children recently baptised.
- **Sunday 4pm Rehearsal Dinner** First Sunday in the month at Holy Trinity was introduced in September as a means of welcoming new and younger members to faith.
- **Sunday Evenings:** A sung evensong was held occasionally at St John's and Holy Trinity Churches.
- **Taize Services Sunday Evenings:** were held occasionally in both churches.
- **Services of Wholeness and Healing** were held at Holy Trinity and St John's.
- **Morning Prayer** was normally said on weekdays in both churches and was streamed.
- **Weekday Holy Communion 10.00am Wednesdays;** first Wednesday in the month with the Mothers' Union at St. John's, the remainder at Holy Trinity. Ash Wednesday was celebrated at Holy Trinity.
- **Holy Week:** A Celtic Eucharist was held at Holy Trinity. On Good Friday the Walk of Witness took place and a joint service was held at the Roman Catholic Mother of God Church. Stations of the Cross and 'The Cross of Christ-A Devotion for Choir and Congregation', were held at Holy Trinity with an augmented choir.

- **Easter Sunday;** An 8.00am Holy Communion was held at St. John's and Choral Eucharist was held at Holy Trinity at 10.00 am.
- **Harvest Festival Communion** and lunch was held at St. John's. A Festal Evensong was held at 6.30pm at St Johns with an augmented choir.
- **Remembrance Sunday** was celebrated at Holy Trinity and St. John's.
- **Advent Sunday Choral Evensong 6.30pm** was held at St. John's with an augmented choir.
- **Christmas;** Christingle services were held at both churches with distribution of Children's Society collection boxes and envelopes. A well-attended service of 'Yorkshire Carols' was held in Millhouse PH. A service of 9 Lessons and Carols was held at Holy Trinity. Children were especially invited to join in the Crib Service held at Holy Trinity. at 3.00pm and the Christingle Service on 24 December at 5pm at St. John's. Midnight Mass and Christmas Morning Communion were celebrated at both churches. Crib figures formed tableaux under the altars to help focus worship on the Christmas Story. A large Christmas tree with lights added to the sense of wonder and celebration in both churches.
- **St. John the Evangelist Patronal Festival Eucharist** was held at St. John's on 29 December.
- **Music;** we are grateful for the high standard of music maintained by our professional Directors of Music, Mary Cobbold and Alan East and all our dedicated musicians. A robed choir and organ at St. John's and also a small music group at Holy Trinity accompanied the singing. New singers are welcome to join Choir Practices on Fridays at 7.30pm at St. John's and Sundays at 9.30am at Holy Trinity and musicians are invited to join the Music Group at Holy Trinity on the first Sunday of the month. Occasionally the Handbell Team played during communion administration. The Handbell Team welcome new members to practice at St. John's 94 Room on Mondays.
- **Public address, hearing loop systems and streaming services** were operated at each church. TV screens were available at Holy Trinity.
- **Weekly pew sheets** were published for church members and visitors providing supplementary worship material, readings, objects for private prayer and notices of Parish activities and events. Newsletters were sent regularly to members without access to the internet.
- **Displays of flowers** each week were co-ordinated by Margaret Minns and Pat Gregory and at Easter, Harvest and Christmas additional volunteers helped with seasonal decoration at both church buildings.
- **Seasonal wall hangings** were prepared by a small creative team for the east wall and Christmas banners at Holy Trinity.

Church Attendance

The average weekly combined Church attendance including by Zoom and Henleigh Hall counted in October, was 120.

Life Events: Baptism, Weddings and Funerals

The Parish promotes these Occasional Services as an important part of our Ministry. We welcomed families to four Baptisms throughout the year and families of baptised children on their first four anniversaries had cards delivered with verses and prayers for the child as we believe it is important to keep in touch as part of the Church family. We welcomed two couples with families and friends to marriage services to exchange their vows and

receive God's blessing on their lives together. Nine funeral services were held at church and/or the crematorium that provided support to family members and friends in their bereavement and thanksgiving for lives lived in God's Love. The interment of ashes is available in memorial gardens at both churchyards.

'Community of the Cross of Nails'

The Cross of Nails is displayed in each church on alternate months. The 'Cross of Nails Litany' was said by members led by the Revd. Dr. Angie Lauener or Michael Morton-Thorpe outside St. John's Church regularly during the year.

Ecumenical Relationships

The Parish continues its strong relationship with Millhouses Methodist Church that contributed regular editorial to the 'Trio' magazine. A joint service was held at Millhouses Methodist Church on January 21st. Services were held during the Week of Christian Unity. The Good Friday Walk of Witness and Service together with members of St. Peter's and St. Oswald's Parish, the Methodist Churches of Millhouses and Carterknowle and The Mother of God took place as usual. The annual Sheffield and District Cambrian Society Service was hosted at Christmas in St. John's church.

Bible Study and Study Courses

Bible Reading Fellowship's 'Guidelines' were available three times a year by subscription, organised by John Shortland for members of the congregation.

St. John's Mothers' Union

Margaret Minns, the Branch Coordinator, reports our branch continues with the usual format of Morning Communion on the first Wednesday of the month and a meeting in the afternoon of the third Wednesday where we have a discussion or speaker.

During the year we hosted a fundraising tea for A.F.I.A. (Away From It All) helping towards a holiday for a needy family within our Diocese. We also rose to our President's Challenge to increase a given amount of money (£24) using the parable of the talents as an example which we did to good effect. Thank you for all who supported these events in various ways.

Members attended the MU Diocesan Quiet Days, Mary Sumner Day Service and the Vigil outside the Cathedral in November supporting the "No More 1 in 3" Campaign against Gender-Based Violence.

Membership remains at 28 and continues, with prayer, to uphold Mary Sumner's vision and being part of this Worldwide Christian Organisation.

Pastoral Ministry

Members unable to attend Church because of infirmity or illness were visited and Communion was arranged by one of the Pastoral Team including for members who are living at home, in assisted-living flats or care homes including The Glen, Outram Fields, Limes and Laurels, Meadow Grange, Broomcroft, Henleigh Hall and Hilltop Lodge at Chapeltown. Members who have been unwell have welcomed a telephone call for a long chat and prayer that has been very much appreciated and cards have been written to many elderly members. We thank Ann Smedley and Nicki McDonald-Bell for their work on the Pastoral Team as they retire from the team.

Carbon Footprint

Measures to reduce energy use are being undertaken in each building on an incremental basis, as appropriate. PV Panels were installed at St Johns Hall. Our electricity is generated by renewable sources. We aim to meet the Church of England and Diocesan target of zero net emissions by 2030 which will entail reviewing our central heating systems.

Support for disadvantaged people

- **Grace Food Bank:** Together with other churches in South Sheffield we continued to support the Grace Food Bank that operates from Low Edges and serves over 6,500 people with donations of food in our church buildings and financial contributions. We are grateful for the generous gifts of food and Chris Wrigley's organisation of the collections. We supported the Methodist stall at 'Christmas is Coming' that raised £400 for the food bank.
- **Luncheon Club Thursdays:** Volunteers continue to serve 31 elderly parishioners at St John's Hall.
- **Fairtrade Church:** Our membership was not renewed in August when we could no longer claim to comply with the guiding principles.
- **The Cathedral Archer Project** serving over 1,100 homeless people in Sheffield was our Harvest Appeal including donations of food and other requisites.
- **Sheffield Credit Union:** £1,037 is deposited with the Sheffield Credit Union to provide low-cost affordable loans to families.

Charitable Giving

The PCC has a policy of allocating income to charitable giving and allocated £3,000 this year and made *seasonal* and other appeals for various charities. The Lent Appeal was for the **Golddigger Trust**, the Harvest Appeal was for the **Cathedral Archer Project** and the Advent Appeal, commencing with our Christingle Services was, as usual, for the **Children's Society**.

Charitable Giving 2024	£
Lent: Golddigger Trust	1,455.54
Christian Aid	412.50
Harvest: Cathedral Archer Project	1,237.50
Children's Society	1,926.26
Total including Gift Aid Tax	5,031.80

Children and Families Outreach Mission

- **Toddlers' Groups:** Tots met in Holy Trinity hall at Wednesday's Community Cafe until October and Thursday mornings where parents, carers and young children shared fellowship, fun and refreshment with support of parish volunteers. A parents and children's music group met in St. John's hall on Fridays and Holy Trinity hall on Saturday. A creche is available during services at Holy Trinity and children's activity spaces are available at both church buildings.
- **'Croft Corner Forest Nursery'** was supported in the Parish Centre. Rated 'Good' by Ofsted, the 63-place day nursery with 20 childcare staff provides pre-school education for over 100 children Monday to Friday that is much appreciated by local parents.
- **'Soulroots'** We supported the youth project in partnership with other Churches in S17 for 23 years but Philippa Reed our voluntary chair of the group reported that the partnership has served its purpose as some churches propose to undertake their separate youth work. The project ceased operation and we celebrated the work of the group involving the staff, volunteers and numerous young people with refreshments at All Saints Totley on Sunday 21 July at 4.30pm. We thank Philippa for her voluntary leadership.
- **Church-sponsored uniformed groups:** Beavers, Cubs, Scouts and Explorers met weekly in the Parish Centre. Rainbows met at Holy Trinity and St John's weekly.

Community Outreach Mission

- **Open-Church Ministry:** the church buildings were open to the community daily for private prayer and meditation.
- **Community Support:** we welcomed regular meetings of adult and children's groups, music groups, and family parties to our churches, church halls and Parish Centre. The St. John's Fabric, Holy Trinity Fabric and Parish Centre Committees supported these groups and managed the facilities and maintenance of the five buildings to a high standard.
- **A Community Café listed as a Warm Space** was held in the hall on Wednesday mornings after Communion at Holy Trinity until October. Coffee continued to be served in the hall after October at Holy Trinity.
- **St. John's Luncheon Club** provided lunch weekly to 31 elderly members of the local community supported by volunteers. New volunteers would be welcomed.
- **Parish Social Events** held this year to which all parishioners were invited, including a regular coffee morning held in members' homes and a 'bring and share' lunch on February 15 at Holy Trinity. A Beetle Drive was held in February and the Shrove Tuesday Lent Appeal meeting in March with refreshments and speaker about 'The Golddigger Trust' at St. John's. A Harvest Lunch was held at St. John's in the Autumn. The Badminton, Snooker, Indoor Bowls and new Table Tennis Clubs met weekly in St. John's Hall.
- **'Christmas is Coming' 30 November:** The Parish community event was successfully held at Holy Trinity raising £2,246 for Parish and Charitable objects.
- **Choirs, orchestras and other music performances** including an augmented Parish concert, were hosted at St. John's and Holy Trinity. Audiences from the parish and wider afield were welcomed to enjoy the hospitality, beauty and acoustic qualities of both church buildings.
- **Trio Parish Magazine:** 70 volunteers edited, bundled and delivered Trio free to 4,900 homes each quarter. The 24-page A4 format full-colour publication is designed to be attractive, informative, educational and entertaining for members of the Church and the community.

Advertisements supporting local business aim to cover the cost of production.

- **Publicity:** In addition to Trio, leaflets publicising Parish and Diocesan news, information about services, appropriate charities, concerts and events are maintained in both church buildings, halls and Parish Centre.
- **www.amchurchsheffield.co.uk:** The Parish website provides links to on-line worship and prayer and information on the Parish Mission, including, activities and forthcoming events. We thanked Paul Ramsey for helping maintain the Parish website as he retired this year.

Parish Volunteers

The Annual Report demonstrates the scope and scale of our Parish Mission and contribution to the public benefit. The PCC is grateful for the diligent work of the Committees and the considerable support of all our members that give their time and talents. This represents many hours of prayerful effort by Church members without whom the whole Parish Mission would not be undertaken.

Financial Review

Financial Statements

We prepared our Financial Statements in accordance with Church of England regulations and the Charities Act 2011 using the accrual method.

General Fund

Of the total receipts in 2024 of £221,106 planned giving donations were £93,508 the majority of which were tax efficient and Gift-Aid Tax of £23,839 was reclaimed. The PCC expressed its gratitude for the regular generous giving of our members and the response to the Stewardship Appeal following which there was some increase in giving. *However, we need to continue to increase our planned giving annually to meet the Diocesan Common Fund Pledge, Parish Ministry and Mission costs and our commitment to employ an Associate Priest.*

The remainder of General Fund income was received in open-plate collections, one-off donations, charitable appeals, parish activities, investment interest and dividends and the hire of St John's and Holy Trinity church buildings.

General Fund operational expenditure of £225,733 supported the Parish Mission which included paying £76,500 to the Diocesan Common Fund for Ministry. The Diocese was informed our pledge would be increased to £77,500 in 2025. Expenditure included the PCC allocation of £3,000 to charitable giving and a further £2,032 including gift aid tax, raised by special appeals, for several charities.

The three Parish Administrators' salaries and pensions were paid. The Directors of Music fees were reviewed for the next three years and paid, based on the Royal School of Church Music's guidance. Expenses were paid to the Priest-in-Charge, Associate Priest and lay workers. Trio Parish Magazine printing costs were £6,609 and advertising income was £4,595. Increasing advertisers and advertising fees should enable printing costs to be fully recovered.

£10,369 was expended on regular maintenance and repair of church buildings and grounds. General Fund expenditure also included £15,767 on other church running costs including insurance, upkeep of services, music, office requisites, printing and licences. Energy costs for the two church buildings have risen sharply from £12,098 to £27,017.

Church Halls Fund

Our two church halls received hire charges this year from regular and one-off hirers totalling £41,426. The regular cost of maintenance and repair to both hall buildings to a high standard was £41,329 including insurance, energy, utilities and cleaning.

Parish Centre Fund

The Parish Centre received rent/license and service charges from the Croft Corner Forest Nursery and hire charges from the scouts and other regular and one-off hirers totalling £27,863. The cost of maintaining the building and grounds to a high standard including insurance, energy, utilities, cleaning, building repairs and improvements and grounds maintenance was £17,290.

Capital Expenditure

Urgent electrical repairs were carried out at St. John's church following the 5year survey and report. (£11,422). Following the Quinquennial Report, recommended repairs, particularly to the boiler chimney and flue, were undertaken at Holy Trinity (£15,167). Two oak-veneered welcome desks were donated to Holy Trinity and dedicated *In Memory of Bibi Machin*. (£4,600). Five chairs damaged in delivery during the reordering at St. John's were repaired. (£400). £70,000 was transferred from the Investment Fund to support capital works.

Restricted Funds

The rent deposit of £3,402 for the Croft Corner Forest Nursery is held in the Church of England Investment Fund to maintain its value. Donations for charitable appeals were paid to the relevant charities together with the appropriate Gift Aid.

Designated Funds

The Investment Fund is designated to raise dividends towards the general parish ministry and capital growth towards capital works.

Financial Balances

We ended the year with a balance of £445,630. Current account balances are £89,496 and the balance of debtors and creditors amounted to a net debtor of £1,740. £5,595 is held in the Church of England Deposit Fund and £347,762 is invested in the Church of England Investment Fund. £1,037 is deposited with the Sheffield Credit Union.

Budget and Budget Forecast

The PCC approved the budgets for 2024 and 2025 and budget *forecast* for the period to 2030 to support the ongoing Parish Mission.

Risk Assessment

Assessed risks to the operation of the Parish Mission are mitigated as follows:

- **Fund Raising:** About 55% dependant on church members' voluntary contributions, are maintained by an annual stewardship campaign appealing to church members to review and renew their planned-giving pledges including gift-aid declarations. We claim tax relief on gift-aided planned giving and on cash donations of £30 or less up to £8,000 for each church building. Changes in gift aid taxation law are monitored. About 32% of income is raised through the hire of buildings that is maintained by an annual review of charges. 9% is raised through parish activities, grants, bequest, PCC fees and 'Trio' advertising revenue and 4% is raised through managed investments.
- **Ethical Investments:** The Church of England's Deposit, Investment and Pension Board Funds are managed on behalf of the Church of England's Board of Finance by CCLA. The CCLA Investment Fund is designed to provide real long-term growth in dividend income and capital. All funds are advised by the Church of England's Ethical Investment Advisory Group.
- **Bank Deposit Safeguards:** The current account bank balances of the General Fund, Halls and Parish Centre Funds and the Sheffield Credit Union are each safeguarded up to £85,000 by the Financial Services Compensation Scheme.
- **Financial Controls:** Collections are counted, recorded on vestry forms and signed by two members. Cheque payments and bank mandates require two approved signatories.
- **Procurement Controls:** The PCC requires goods, services and works to be subject to competitive quotations and any costing over £1,000 are subject to PCC approval. Church buildings' and St. John's hall's energy contracts are procured on the advice of our energy broker Annex Solutions Ltd. in order to obtain beneficial tariffs.
- **Employer Safeguards:** The PCC employs two Parish Administrators.
- **Safeguarding:** The Parish has an approved Safeguarding Policy and Action Plan. Employees and volunteers working with children and vulnerable adults and all PCC members are DBS checked and monitored under the supervision of the Parish and Diocesan Safeguarding Officers.
- **Buildings:** both church buildings are cared for by the Church Wardens, surveyed by our appointed architect every five years and recommended repairs undertaken. Regular surveys and maintenance are undertaken on lightning conductors, fire extinguishers and electrical and gas installations. Works on church buildings requiring a Faculty and other major works are supervised by our architect. and recommendations implemented. The church halls and Parish Centre are inspected regularly by the relevant Committees. Qualified professional advice is obtained when substantial repair or maintenance works are required.
- **Health and Safety:** There is a comprehensive Health and Safety Policy managed by the wardens. Maintenance, repair and new works on parish buildings are managed in accordance with the Construction, Design and Management Regulations 2015. The PCC is aware of its duty to provide adequate information under Health and Safety Regulations when appointing professional advisors or contractors for building works. A report in 2022 assessed the safe capacity of St John's Church building as 303. Ecclesiastical Insurance carried out a Risk Management Survey

of Holy Trinity church hall making recommendations for its management in 2023. External defibrillators are installed at St. John's, Holy Trinity and Parish Centre sites.

- **Insurance:** The five parish buildings are separately insured against all normal risks and the PCC is insured against employer's, public and products liability and trustee indemnity by Ecclesiastical Insurance. Trustee indemnity was reviewed by the PCC in 2022 and concluded the cover was adequate.
- **Financial Reserves:** Adequate financial reserves are maintained in accordance with PCC policies.

Reserves Policies

The PCC has a policy of maintaining unrestricted reserves equivalent to three months 'at risk' expenditure currently estimated at £41,200. The unrestricted reserves currently stand at £45,240 providing for adequate cash-flow and emergency expenditure to be met.

Signed:

Chair:

Parochial Church Council of Abbeydale and Millhouses

Independent Examiner's Report to the Trustees of Parochial Church Council of Abbeydale and Millhouses

Year ended 31 December 2024

I report to the trustees on my examination of the financial statements of Parochial Church Council of Abbeydale and Millhouses ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Murdoch BA(Hons) FCA
Hebblethwaites
Independent Examiner

2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Activities

Year ended 31 December 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income					
Donations and legacies	4	127,004	2,032	129,036	133,539
Charitable activities	5	81,392	–	81,392	75,317
Investment income	6	10,426	252	10,678	12,245
Total income		<u>218,822</u>	<u>2,284</u>	<u>221,106</u>	<u>221,101</u>
Expenditure					
Expenditure on raising funds:					
Ministry expenses	7	(225,733)	(2,032)	(227,765)	(158,902)
Expenditure on charitable activities	8,9	(67,628)	–	(67,628)	(72,732)
Total expenditure		<u>(293,361)</u>	<u>(2,032)</u>	<u>(295,393)</u>	<u>(231,634)</u>
Net gains on investments	10	9,062	–	9,062	37,741
Net (expenditure)/income and net movement in funds		<u>(65,477)</u>	<u>252</u>	<u>(65,225)</u>	<u>27,208</u>
Reconciliation of funds					
Total funds brought forward		507,705	3,150	510,855	483,647
Total funds carried forward		<u>442,228</u>	<u>3,402</u>	<u>445,630</u>	<u>510,855</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Position

31 December 2024

	Note	2024 £	2023 £
Current assets			
Debtors	14	12,986	15,148
Investments	15	354,394	415,332
Cash at bank and in hand		89,496	89,216
		<u>456,876</u>	<u>519,696</u>
Creditors: amounts falling due within one year	16	11,246	8,841
Net current assets		<u>445,630</u>	<u>510,855</u>
Total assets less current liabilities		<u>445,630</u>	<u>510,855</u>
Net assets		<u>445,630</u>	<u>510,855</u>
Funds of the charity			
Restricted funds	17	3,402	3,150
Unrestricted funds	17	442,228	507,705
Total charity funds		<u>445,630</u>	<u>510,855</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

Chair and Trustee

Church Warden and Trustee

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Cash Flows

Year ended 31 December 2024

	2024 £	2023 £
Cash flows from operating activities		
Net (expenditure)/income	(65,225)	27,208
<i>Adjustments for:</i>		
Net (gains) on investments	(9,062)	(37,741)
Other interest receivable and similar income	(10,678)	(12,245)
Accrued expenses	2,405	2,483
<i>Changes in:</i>		
Prepayments and accrued income	2,162	(13,599)
Cash generated from operations	(80,398)	(33,894)
Interest received	10,678	12,245
Net cash used in operating activities	<u>(69,720)</u>	<u>(21,649)</u>
Cash flows from investing activities		
Transfer from investments	70,000	60,000
Net cash from investing activities	<u>70,000</u>	<u>60,000</u>
Net increase in cash and cash equivalents	280	38,351
Cash and cash equivalents at beginning of year	<u>89,216</u>	<u>50,865</u>
Cash and cash equivalents at end of year	<u>89,496</u>	<u>89,216</u>

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements

Year ended 31 December 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Vicarage, 80 Millhouses Lane, Sheffield, S7 2HB.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The trustees consider that the going concern basis is appropriate and there are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. In the opinion of the trustees, there are no areas of judgement or key sources of estimation uncertainty that have a significant effect on the financial statements, other than the policies shown below.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Pension contributions

During the previous year Abbeydale and Millhouses PCC participated in the Pension Builder Scheme (PB 2014) section of Church Workers Pension Fund, administered by the Church of England Pensions Board, for lay staff. The pensions contributions were accounted for as a defined contribution scheme. The amount charged to the SoFA during this year was £335 (2023: £Nil).

Tangible fixed assets

Consecrated and benefice property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Planned giving	93,508	–	93,508
Collections - ordinary	1,023	–	1,023
Collections - charity	–	1,370	1,370
Gift Aid recoverable	23,177	662	23,839
Other donations and legacies			
Bequests and donations in memory	–	–	–
Other donations and income	5,786	–	5,786
Grants and donations receivable	–	–	–
Church activities	3,510	–	3,510
	<u>127,004</u>	<u>2,032</u>	<u>129,036</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Planned giving	93,942	–	93,942
Collections - ordinary	830	–	830
Collections - charity	–	3,305	3,305
Gift Aid recoverable	22,184	811	22,995
Other donations and legacies			
Bequests and donations in memory	5,309	–	5,309
Other donations and income	567	–	567
Grants receivable	–	4,300	4,300
Church activities	2,291	–	2,291
	<u>125,123</u>	<u>8,416</u>	<u>133,539</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

5. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Parish ministry (including PCC fees)	4,864	4,864	729	729
Church hire income	2,644	2,644	2,664	2,664
Parish Centre - Lettings income	27,863	27,863	31,723	31,723
Church Halls - Lettings income	41,426	41,426	35,536	35,536
TRIO - Advertising revenue	4,595	4,595	4,665	4,665
	<u>81,392</u>	<u>81,392</u>	<u>75,317</u>	<u>75,317</u>

6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Interest receivable	291	—	291
Dividends on CBF investment Fund - income shares	10,135	252	10,387
	<u>10,426</u>	<u>252</u>	<u>10,678</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Interest receivable	214	—	214
Dividends on CBF investment Fund - income shares	11,907	124	12,031
	<u>12,121</u>	<u>124</u>	<u>12,245</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

7. Ministry expenses

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Parish office and secretarial expenses	15,688	—	15,688
Payments to Diocese Common Fund	76,500	—	76,500
Ministry expenses	8,539	—	8,539
Diocesan fees	1,733	—	1,733
Lighting and heating	27,017	—	27,017
Insurance	6,316	—	6,316
Repairs and capital works	42,448	—	42,448
Solar Panels – St. John’s Church Hall	22,350	—	22,350
Music Directors, Organists and Music	10,711	—	10,711
Upkeep of Services	3,522	—	3,522
Donations to Charities	3,000	2,032	5,032
Fund-raising expenses	1,062	—	1,062
Printing, stationery and posters	4,560	—	4,560
Licences and other expenses	2,287	—	2,287
	<u>225,733</u>	<u>2,032</u>	<u>227,765</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Parish office and secretarial expenses	9,438	—	9,438
Payments to Diocese Common Fund	75,600	—	75,600
Ministry expenses	2,676	—	2,676
Diocesan fees	271	—	271
Lighting and heating	9,798	2,300	12,098
Insurance	5,843	—	5,843
Repairs and capital works	16,887	2,242	19,129
Music Directors, Organists and Music	10,103	—	10,103
Upkeep of Services	3,905	—	3,905
Donations to Charities	11,400	4,116	15,516
Fund-raising expenses	990	—	990
Printing, stationery and posters	2,381	—	2,381
Licences and other expenses	952	—	952
	<u>150,244</u>	<u>8,658</u>	<u>158,902</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Parish Centre expenditure	17,290	—	17,290
Church Halls expenditure	41,329	—	41,329
TRIO expenses	6,609	—	6,609
Support costs	2,400	—	2,400
	<u>67,628</u>	<u>—</u>	<u>67,628</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Parish Centre expenditure	29,011	—	29,011
Church Halls expenditure	34,381	—	34,381
TRIO expenses	7,000	—	7,000
Support costs	2,340	—	2,340
	<u>72,732</u>	<u>—</u>	<u>72,732</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Parish Centre expenditure	17,290	—	17,290	29,011
Church Halls expenditure	41,329	—	41,329	34,381
TRIO expenses	6,609	—	6,609	7,000
Governance costs	—	2,400	2,400	2,340
	<u>65,228</u>	<u>2,400</u>	<u>67,628</u>	<u>72,732</u>

10. Net gains on investments

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Gains on revaluation of investment assets	9,062	9,062	37,741	37,741

11. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,400</u>	<u>2,340</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	<u>15,688</u>	<u>9,438</u>

The average head count of employees during the year was 1 (2023: 1).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees. There were no related party transactions which require disclosure.

14. Debtors

	2024	2023
	£	£
Prepayments and accrued income	<u>12,986</u>	<u>15,148</u>

15. Investments

	2024	2023
	£	£
The CBF Church of England Investment Fund - Income Shares	347,762	408,715
The CBF Church of England Deposit Fund	5,595	5,595
Sheffield Credit Union	1,037	1,022
	<u>354,394</u>	<u>415,332</u>

Movements during the year:

	2024
	£
At 1 January 2024	415,332
Disposal and transfer	(70,000)
Net gains	9,062
At 31 December 2024	<u>354,394</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

16. Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	<u>11,246</u>	<u>8,841</u>

17. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2024 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2024 £
General funds	64,479	146,087	(165,326)	–	45,240
Designated funds	<u>443,226</u>	<u>72,735</u>	<u>(128,035)</u>	<u>9,062</u>	<u>396,988</u>
	<u>507,705</u>	<u>218,822</u>	<u>(293,361)</u>	<u>9,062</u>	<u>442,228</u>

	At 1 Jan 2023 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2023 £
General funds	16,876	147,896	(100,293)	–	64,479
Designated funds	<u>463,503</u>	<u>64,665</u>	<u>(122,683)</u>	<u>37,741</u>	<u>443,226</u>
	<u>480,379</u>	<u>212,561</u>	<u>(222,976)</u>	<u>37,741</u>	<u>507,705</u>

Designated funds comprise:

	At 1 Jan 2024 £	Net Movement £	At 31 Dec 2024 £
Church Halls	14,926	129	15,055
Parish Centre	12,968	14,571	27,539
Investments	<u>415,332</u>	<u>(60,938)</u>	<u>354,394</u>
	<u>443,226</u>	<u>(46,238)</u>	<u>396,988</u>

Restricted funds

	At 1 Jan 2024 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2024 £
Restricted funds	<u>3,150</u>	<u>252</u>	<u>–</u>	<u>–</u>	<u>3,402</u>

	At 1 Jan 2023 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2023 £
Restricted funds	<u>3,268</u>	<u>124</u>	<u>(242)</u>	<u>–</u>	<u>3,150</u>

Restricted funds comprise:

	At 1 Jan 2024 £	Net Movement £	At 31 Dec 2024 £
Rent Deposit	<u>3,150</u>	<u>252</u>	<u>3,402</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

18. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current assets	453,474	3,402	456,876
Creditors less than 1 year	(11,246)	—	(11,246)
Net assets	<u>442,228</u>	<u>3,402</u>	<u>445,630</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current assets	516,546	3,150	519,696
Creditors less than 1 year	(8,841)	—	(8,841)
Net assets	<u>507,705</u>	<u>3,150</u>	<u>510,855</u>

19. Analysis of changes in net debt

	At 1 Jan 2024 £	Cash flows £	At 31 Dec 2024 £
Cash at bank and in hand	89,216	280	89,496
Current asset investments	415,332	(60,938)	354,394
	<u>504,548</u>	<u>(60,658)</u>	<u>443,890</u>