

**Parochial Church Council  
of Abbeydale and Millhouses  
Trustees' Annual Report  
and  
Unaudited Financial Statements  
for the year ending 31 December 2021**

**Charity Registration Number: 1142485**

Hebblethwaites  
Chartered Accountants  
2 Westbrook Court  
Sharrow Vale Road  
Sheffield  
S11 8YZ

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## Reference and Administrative Details

Charity Registration Name:  
Parochial Church Council of Abbeydale and Millhouses  
Charity Registration Number: 1142485  
Principal Office: The Vicarage  
80 Millhouses Lane  
Sheffield  
S7 2HB

Trustees: Revd. Dr A Lauener  
Mrs V C Boddy  
Mr D E Crosby  
Mrs G J Crosby  
Mrs J Davis  
Mr I Downing  
Mrs E Frost  
Mrs P Gregory  
Mrs K Harwood  
Mr N Harwood  
Mrs J E Haigh  
Mrs C Hill  
Mr A Horsfield  
Mr I Hunter  
Mrs V J Ledbetter  
Mrs P Marshall  
Mr M Morton-Thorpe  
Mrs M Minns  
Mrs J Paddock  
Mrs G Quarrell  
Ms J Rowson  
Ms A Smedley  
Mrs V Smith  
Mrs L Tulley  
Mr B Wrigley

Principal Bank Virgin Money.  
66 Fargate  
Sheffield  
S1 2HE

Accountants: Hebblethwaites  
Chartered Accountants  
2 Westbrook Court  
Sharrow Vale Road  
Sheffield  
S11 8YZ

The Parish, with a population of 11,000 in 4,500 households, is located in the attractive and affluent suburbs of South-West Sheffield: Bradway, Totley Brook and Abbeydale Park in Dore Village and Millhouses. The population is overwhelmingly white and 60% declare themselves Christian. The Parish of 1.8 sq miles is bounded on its southern border by the River Sheaf and includes the public open spaces of Beauchief Gardens, Millhouses Park, Poynton and Ecclesall Woods and substantial areas of Sheffield Green Belt.

## Mission and Purposes

**The Mission of the Parish of Abbeydale and Millhouses is to Love God, Value People and Care for His World.**

**We believe we should fulfil the Love of God in whose image everyone is made. All are welcome to our worship, activities and employment regardless of race, colour, national or ethnic origins, age, gender or gender assignment, sexual orientation, marital status, pregnancy, disability, politics, religion, belief or non-belief.**

*(Parish employment may justifiably be subject to conditions regarding religion and faith that are a necessary requirement of the post.)*

The Parochial Church Council of Abbeydale and Millhouses is responsible for promoting in the Parish the whole Mission of the Church for the *advancement of religion for public benefit* by welcoming everyone to worship, prayer and study, through evangelism and outreach, in parish activities and the provision of sustainable facilities for our members and communities. The PCC cooperated in the Mission with Revd. Canon Peter Ingram until his retirement at the end of May.

## Objectives and Activities

### Mission Action Plan for 2021

- **Improving our Church as a place of welcome and belonging;** including reordering St. John's building with direct access, new serving, accessible wc, levelled floor, chairs, storage and lighting.
- **Ensuring our Church as a place of worship and prayer;** developing worship that is attractive, inspiring and inclusive by the provision of diverse and fresh expressions of worship.
- **Being a place of nurture, empowerment and discipleship;** endeavouring to grow our members' gifts, helping them to flourish and nurture their vocations through study and training.
- **Being a base for evangelism, outreach and numerical growth;** by developing the parish profile for our new oversight minister and maintaining support for ministry through our generous contribution to the Diocesan Common Fund.
- **Actively seeking to engage with children and teenagers;** through All-Age Worship, completing our Children and Families Mission Partnership with St. Peter and St. Oswald's Parish and supporting Churches in S17 in our sponsorship of 'Soulroots'.
- **Making a difference in our local communities and beyond through being a place of serving and transforming;** through our commitment to the 'Community of the Cross of Nails', being generous in our charitable giving and support for disadvantaged people, providing facilities for local community activities. Recognising the need to manage, improve and maintain our buildings to a high standard. We aim to continue to reduce our carbon footprint and meet the Church of England's target of net zero emissions by 2030.

## Governance

### Revd. Canon Peter Ingram

Peter was inducted in 2005 as the Vicar of Holy Trinity, Millhouses and held important roles in the Diocese as Area Dean of Ecclesall, Chairman of the Diocesan Advisory Committee and Minister for Ordinands and Training.

For sixteen years Peter led the Parish Mission in an open and inclusive ministry. He encouraged Philip Goodacre, Sarah Colver and Angie Lauener in their vocation to ordination as priests and Gerrie Sturgeon as a Distinctive Deacon. He initiated and led the merging of the parishes of St. John the Evangelist and Holy Trinity in the creation of the Joint Benefice of Abbeydale and Millhouses. He planned and initiated the second phase of reordering of St. John's church building to be more accessible and to enable an increase in mission outreach.

Peter was supported in the mission and ministry by four curates: Revd. Jennie Lee, Revd. Dr. Sarah Hills, Revd. Catherine Staziker and Revd. Gerrie Sturgeon, by Associate Priest SSM Revd. Dr. Angie Lauener and Assistant SSMS Revd. Brian Cranwell, Revd. Canon Ian Draffan, Revd. John Stride and Revd. Hildred Crowther and licensed Readers, Christopher Saunders and Michael Morton-Thorpe. He appointed Philip Goodacre part-time youth worker and Philippa Dand as full-time Children and Families Worker, who worked for five years in the Mission Partnership together with St. Peter and St. Oswald's Parish. Peter latterly received approval from the Bishop for the appointment of a new full-time Associate Priest.

Peter's last Service in celebration and thanksgiving of his long ministry was Holy Communion at Holy Trinity on the 30th May at the Patronal Festival of Trinity Sunday at which over 90 persons were present as well as a Zoom congregation. Gifts of a cheque towards the building of a new sunroom in his and Joan's new house in Holmfirth and a Book of Thanksgiving were presented by the four wardens. A gift from Millhouses Methodist Church was presented by their representative, Gill Llewellyn. The Dismissal took place 'socially distanced' in the car park following the hymn 'Christ be Our Light'.

### The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England in the Diocese of Sheffield and operates under the Parochial Church Councils (Powers) Measure 1956 to undertake *ecclesiastical purposes* and the Church Representation Rules 2020. Abbeydale and Millhouses PCC is a Registered Charity and ensures that its Mission serves the public benefit. The PCC approves and submits its Trustees' Annual Report and Financial Statements to the Annual Parochial Church Meeting (APCM), Sheffield Diocese and the Charity Commission.

The PCC comprised ex-officio: the incumbent until Peter's retirement in May, an associate priest, a licensed lay reader and lay workers and PCC officers. There are up to twelve members elected by those on the electoral roll of the parish and two members co-opted by the PCC. Each year at the APCM one third of the elected members normally retire and members on the electoral roll of the Parish are encouraged to stand for election to office and membership of the PCC. All members of the PCC are Trustees of the registered charity.

PCC members who have served from 1<sup>st</sup> January 2021 for the calendar year are:

#### Ex-Officio members:

Incumbent:	Revd. Canon Peter Ingram (Chairman until June)
Associate Priest:	Revd. Dr. Angie Lauener
Lay Reader:	Michael Morton-Thorpe
Wardens:	Vanessa Boddie Elizabeth Frost Juanita Haigh (Chair after May) Valerie Ledbetter
Pastoral Workers:	Pat Gregory (Carol Hunt) Ann Smedley
Safeguarding Officer	Gill Quarrell
Deanery and Diocesan Synods:	Ian Downing Brian Wrigley

#### Elected members:

Until 2022	Joan Davis Ian Hunter Margaret Minns Jenny Paddock
Until 2023	Nigel Harwood (Deputy Warden) Pat Marshall Juliet Rowson (Deputy Warden) Lynda Tulley (Deputy Warden)
Until 2024	Gail Crosby Andrew Horsfield Catherine Hill Valerie Smith (Deputy Warden)

**Co-opted members:** Katie Harwood (Secretary)  
David Crosby (Assistant Treasurer)

The PCC appoints and is supported in its Mission by several committees: Standing Committee, Finance Committee, Charitable Giving Committee, Trio Magazine Committee, Fabric Committees at St. John's and Holy Trinity, Church Hall Committee at Holy Trinity and Parish Centre Committee. Committee reports are considered by the Standing Committee and reported to and relevant issues considered by the PCC. Summary notes and Minutes of the PCC and Committees are available in both churches for our congregations' information.

The PCC met four times including by 'zoom', to promote the Parish Mission; agree E Frost and V Boddie as representatives to prepare the Parish Profile for a new priest-in-charge, develop worship provision, prayer and study opportunities, outreach ministry, plan parish activities and to decide and monitor the budget, agree the Common Fund pledge and charitable giving allocation, allocate funds to committees, approve financial expenditure and financial reserves and plan the annual stewardship campaign.

The PCC representatives met with the Associate Archdeacon-Transition Enabler to prepare the Parish Profile and, Section 11 and 12 meetings to progress the appointment of a new Priest-In-Charge (Oversight Minister).

### Electoral Roll

The Parish Electoral Roll has 162 members of whom 80 are not resident within the Parish.

### Sidespersons

16 members at St. John's and 32 members at Holy Trinity were re-elected as sidespersons to aid the Church Wardens in their roles as welcomers and assistants at services.

## Parish Safeguarding

All employees, PCC members and volunteers who support children's and vulnerable adults' activities are DBS Checked. A Social Media Policy was adopted to promote open and friendly contact and prevent offensive, indecent or illegal content.

## Covid-19 Risk Assessment

The Parish was required by the Church of England and Government to reduce the spread of coronavirus and suspend public worship and close all church buildings from mid-March to end of June. On restarting Church services Covid restrictions were maintained in accordance with government requirements and advice.

## General Data Protection Regulations May 2018

The Policy is on the church web site. A continuing audit of personal data collected is undertaken.

## Parish Administration

Our Parish Administrator, Bev Ramsey, worked in the Parish Office each weekday morning assisting the Vicar and wardens during the interregnum and making bookings for the hire of both church buildings, both church halls and the Parish Centre. The PCC thanks Bev for her continuing support. The Wardens maintained the Church Terriers, Logbooks and PCC policy documents and arranged the church buildings for Covid-19 safe worship. The Assistant Treasurer, David Crosby managed the General Fund and advised the PCC on the budget and budget forecast. We welcomed Richard Frost to manage the Parish Centre Fund and Andrew Horsfield to manage the Church Halls Fund. Peter Quarrell and Jenny Paddock were thanked for their management of the Parish Centre and Hall Funds. Neil Bridgwater continued as Stewardship Secretary. Chartered Accountants Hebblethwaites provided accountancy services and helped prepare the Annual Financial Statements for independent examination and Richard Murdoch of Hebblethwaites was re-appointed as Independent Examiner.

## Deanery Synod

Ian Downing and Brian Wrigley are members of the cooperative partnership of Attercliffe and Ecclesall Deanery Synods. Revd. Canon Mark Brown was licensed as Priest-in-Charge of All Saints Ecclesall and Area Dean in January and a new Priest-in-Charge, Revd. Andrew Patrick, was appointed at Christ Church, Dore in our Mission Area.

## Diocesan Synod

Ian Downing and Brian Wrigley are elected by the Deanery Synod to the Diocesan Synod for three years. The Diocese has adopted a new pattern of ministry with a reducing number of ordained ministers, new Mission areas, Oversight and Focal Ministers and an increased provision of pastoral, buildings and energy advisor support at Church House.

## Achievements and Performance

### Worship

*Both church buildings were closed for public worship during the coronavirus epidemic from January to the beginning of April. During 'lockdown' and subsequently, services were streamed live on-line via 'Zoom' and recorded and uploaded onto the website, including Holy*

*Communion, All-Age Worship, Services of the Word and Café Church on Sundays and Morning Prayer during the week. Covid-secure and streamed services via Zoom services resumed in April.*

A diverse programme of worship normally provided each week in both churches is intended to fulfil the spiritual needs of our Parish. The Vicar was supported in leading worship before his retirement by our Associate Priest SSM Revd. Dr. Angie Lauener. During the Interregnum worship was also led by a series of visiting priests. Worship was also supported by our licensed lay reader; Michael Morton-Thorpe. The four Church Wardens, the Deputy Wardens, sacristans, servers, lay communion administrators, intercessors, Directors of Music, choirs and musicians, sidespersons, vergers and sound assistants undertook valued duties in supporting our services.

- **Open Church;** both church buildings were reopened for private prayer for limited periods during the weeks from January to May and then fully reopened on weekdays from June.
- **Morning Prayer** was normally said on weekdays in both churches. Services were streamed and more members joined the service.
- **Holy Communion Sunday 8.00am** was said on the second and fourth Sundays of the month at Holy Trinity and first and third Sundays of the month at St. John's using the Book of Common Prayer before 'lockdown' and resumed in a limited manner in August.
- **Parish Communion Sunday 10.00am:** normally held in both churches. Joint services were held once a month before 'lockdown', alternating between St. John's and Holy Trinity. From May socially distanced worship was resumed in both churches. We used specially prepared service books based on Common Worship, supplemented by weekly pew sheets. Large print versions of service orders and music settings were available. Separate forms of liturgy were used for occasions such as Mothering Sunday, Pentecost, Harvest, Advent, Christingle and Christmas. Children were invited to join our creche and Sunday Groups at the beginning of the service and Sunday Groups proceeded to the church halls for separate study and worship, welcomed back into the service for Administration of Communion. Children are prepared to receive communion by the Vicar. A robed choir and organ at St. John's and Holy Trinity accompanied the singing. Occasionally the Handbell Team plays during communion administration. Everyone was invited to refreshments in the church halls after Sunday morning services and, on occasion, members celebrated birthdays and significant anniversaries with shared cake and wine.
- **All-Age Services Sunday 10.00am** were held once a month in both churches where we especially welcomed families to a less formal form of worship, using a nave altar and with a Music Group at Holy Trinity after the 'lockdown'.
- **Services of the Word Sunday 10.00am; were streamed live and recorded using Zoom** during the closure of the church buildings.
- **Café Church Sunday 4.00pm;** An informal form of worship for young families was held monthly in Holy Trinity church hall and new families are attending. Café Church was held jointly with St. Peter and St. Oswald and Abbeydale and Millhouses Parishes and streamed live on Zoom.
- **Weekday Holy Communion 10.00am** was restarted once a month in October, supported by Revd. Anesia Cook..
- **Holy Week,** services were streamed on-line through 'Zoom'.

- **Easter Sunday; Festival** Services were held in both churches.
- **Harvest:** Festival Services were held in both churches in October. Revd Helen Blackburn officiated at St Johns. Harvest Choral Evensong was sung at St Johns on the 10 October.
- **Christmas;** Christingle service were held at both churches with distribution of Children's Society collection boxes and envelopes. The Service of Nine Lessons and Carols was held in Holy Trinity on Sunday 19 December, beautifully led by the readers and an augmented choir. A Christmas Eve Service with Nativity and Christingle was held for all the family with a greatly reduced attendance in St John's in the afternoon. Midnight Eucharist was held at Holy Trinity. Christmas Morning Communion was held at both churches. Crib figures formed tableaux under the altars to help focus worship on the Christmas Story and a large Christmas tree with lights added to the sense of celebration in both churches.
- **Music;** we are grateful for the high standard of music maintained by our professional Directors of Music, Mary Cobbold and Alan Eost and all our dedicated musicians. Philippa Dand and Jo Hutchesson sang the hymns during the last period of lockdown until June when our choirs recommenced leading worship. New singers are welcome to join Choir Practices on Fridays at 7.30pm at St. John's and Sundays at 9.20am at Holy Trinity. New musicians are invited to join the Music Group at Holy Trinity on the first Sunday of the month. The Handbell Team welcome new members to practice at St. John's on Wednesdays.
- **Public address and hearing loop systems** were operated by members at each church and TV screens were occasionally used to supplement presentations at Holy Trinity. Services were videoed and streamed live from both churches.
- **Displays of flowers** each week were co-ordinated by Margaret Minns and Pat Gregory and at Harvest and Christmas additional volunteers helped with seasonal decoration at both church buildings.
- **Seasonal wall hangings** were prepared by a small creative group for the east wall at Holy Trinity and banners during Advent and Christmas.

## Church Attendance

The average weekly combined church attendance including by Zoom, counted in October, was 100.

## Life Events: Baptism, Marriage and Funerals

The Parish promotes these Occasional Services as an important part of our Ministry. We welcomed families to six Baptisms throughout the year. We were able to welcome families and friends to thank God in four marriage services. Fifteen funeral services were held at church and/or the crematorium that provided support to numbers of family members and friends in their bereavement and thanksgiving for lives lived in God's Love, particularly during a time of attendances reduced by restrictions during the Coronavirus lockdown. The interment of ashes is available in memorial gardens at both churchyards and memorial tablets are also available for inscription at Holy Trinity.

## 'Community of the Cross of Nails'

The Cross of Nails is displayed in each church on alternate months. The 'Cross of Nails Litany' was said by groups of members led by the Vicar, Revd. Dr. Angie Lauener or Michael Morton-Thorpe outside St. John's

Church on Abbeydale Road South and through 'Zoom' regularly throughout the year. We celebrated the 'Community of the Cross of Nails Sunday' at St. John's on 26 September.

## Ecumenical Relationships

The Parish continues its strong relationship with Millhouses Methodist Church. Café Church alternated monthly between Holy Trinity Church and St Oswald's. The Methodist Church also contributed regular editorial material to the 'Trio' magazine.

## Bible Study and Study Courses

Bible Reading Fellowship's 'Guidelines' were available three times a year by subscription, organised by John Shortland for members of the congregations.

The PCC supported Suniel Assif on his foundation training course to examine his vocation in the church.

In Lent the Parish commenced a study course led by Revd. Dr. Angie Lauener entitled *#Live Lent* based on the book by Hannah Steele and in Advent a four session Diocesan course *'Travelling Light.'* Meetings were held on Zoom.

## St. John's Mothers' Union

Margaret Minns, the Branch Coordinator, reports there are 20 loyal branch members including two more members who became indoor members.

COVID has had an impact on the ability to meet. Nevertheless, we have managed to keep in contact with members via technology, phone calls and newsletters throughout the year. At Easter each member was given a Prayer Card and Spring Flowering plant to celebrate this special time of the year for us.

By August we felt we could meet for coffee in the Guild Room following government guidelines. This was a welcome time and members enjoyed seeing folk face to face again. In October Angie enabled us to have our first mid-week communion service since the beginning of the crisis. Afterwards we met to respond to a request from Mary Sumner House regarding 'Re-imagining of the Mothers' Union'. Our responses, along with those from other branches will be taken to a conference in January 2022 and we look forward to seeing the outcome.

We met again in November but with the spread of the new strain of the virus Margaret felt it her duty not to meet in December to keep members safe in the run up to Christmas.

The Branch continues to support the local Women's Refuge with toiletries, Fair Trade Easter eggs and chocolate Advent Calendars along with a small book relating the Christian message. Alongside this we also collected items to go into a rucksack for children of Afghan refugees. Despite the difficult circumstances Margaret felt that they have managed to follow the Mothers' Union principles.

## Pastoral Ministry

During 'lockdown', members unable to attend Church because of infirmity or illness were visited and Communion was arranged by one of the Pastoral Team including for members who are living at home, in assisted-living flats or care homes including The Glen, Meadow Grange, Grange Crescent and Hilltop Lodge at Chapelton.

Members who have been unwell have welcomed a telephone call for a long chat and prayer that has been very much appreciated and cards have been written to many elderly members. Some have been visited in their gardens observing safe 'social distancing'. Conversations have been around uncertainty, feeling isolated and fearful, and all miss Church so much.

Families of baptised children on their first four anniversaries had cards delivered with verses and prayers for the child as we believe it is important to keep in touch with these families to make them part of the Church family.

## Carbon Footprint

The report on our five buildings, carried out by the Diocesan-approved consultant 'Green Journey' in 2018, made recommendations to improve energy efficiency and reduce our carbon footprint. Measures to reduce energy use are being undertaken in each building on an incremental basis, as appropriate. Over 90% of our electricity is generated by renewable sources. We aim to meet the Church of England's and Diocese' target of zero net emissions by 2030.

## Support for disadvantaged people

- **Fairtrade Church:** The Parish of Abbeydale and Millhouses was awarded Fairtrade Church status until April 2022, providing support for farmers and communities in the Developing World by agreeing to purchase Fairtrade goods for Parish events whenever possible and promoting Fairtrade.
- **Traidcraft :** a stall was arranged regularly in the churches when covid advice permitted and at our 'Christmas is Coming' event as part of our Fairtrade support. We are grateful to Paul and Bev Ramsey for organising the stall and providing on-line sales and deliveries during the 'covid lockdown' and sold £860 of goods.
- **Grace Food Bank:** Together with other churches in South and Southwest Sheffield we continued to support the Grace Food

Bank, that operates from Low Edges, with donations of food in our church buildings and financial contributions during the 'coronavirus lockdown'. We are grateful for the generous gifts of food and Chris Wrigley's organisation of the collections.

- **The Cathedral Archer Project** for homeless people in Sheffield was a focus of our Harvest Appeal again this year. The Appeal included donations of food and other requisites.
- **Sheffield Credit Union:** Our bank deposit provides low-cost affordable loans to families.
- **Baby and Toddlers Clothes Bank** collects clothes that are distributed outside the Parish using third party charities.

## Charitable Giving

The PCC has a policy of allocating 10% of planned voluntary income to charitable giving. The Lent Appeal this year was for '**Christian Aid**' and was supported through Church funds and through holding a 'Zoom Quiz', by members' donations. The Harvest Appeal was for the **Cathedral Archer Project and Medecins Sans Frontieres**. The Advent Appeal, commencing with our Christingle Services was, as usual, for the **Children's Society**. We supported the process of emigration of a family from danger in Pakistan to the USA.

### Charitable Giving 2021

CHARITY	£
Lent Appeal: Christian Aid	1,805.62
Harvest Appeal: Medecins Sans Frontieres	996.50
Cathedral Archer Project	936.35
Advent Appeal: Children's Society	1,593.30
Embrace	1,000.00
Changing Faces	1,000.00
Open Doors	500.00
Save the Children (Afghanistan)	500.00
Support Dogs, Sheffield	250.00
Mission Aviation Fellowship	500.00
Christian African Relief Trust	500.00
Room to Read	500.00
Transport 17	250.00
Send a Cow	500.00
Soulroots	250.00
Grace Food Bank	581.25
Goodwill Children's Village (India)	250.00
South Yorkshire Eating Disorder Association	250.00
The Oakes Holiday Centre	250.00
Camphill Village Trust	250.00
Pakistan Family Support	1201.00
<b>TOTAL including gift aid tax</b>	<b>13,989.02</b>

## Children and Families Outreach Mission

- **Children and Families Worker:** Our five year Mission Partnership with St. Peter and St. Oswald's Parish aimed to 'Share God's Love and to support younger children and their families' social and spiritual welfare across the parishes'. Philippa Dand, our full-time Children and Families Worker, supervised by the Vicar and Revd. Anesia Cook, reported to both PCCs. She undertook a programme of work in the three parish churches, liaising with local primary schools, toddler groups and Croft Corner Day Nursery until her new appointment as Coordinator of Children and Families Work with the Sheffield Methodist Circuit. We thanked her for her work with the Mission Partnership over the past five years and presentations were made to her by St. Peter and St. Oswald's PCC at Café Church on 6<sup>th</sup> June and by Abbeydale and Millhouses PCC at Holy Communion on 13<sup>th</sup> June.
- **Toddlers' Groups:** Before 'lockdown' Trinity Tots met in Holy Trinity Church Hall on Wednesdays and Thursdays, where parents, carers and young children shared fellowship, fun and refreshment under the supervision of parish volunteers. In September the Wednesday group started up again and tentative start was made to encourage carers and toddlers to restart on Thursdays. A well-attended parent and toddlers' group restarted weekly at St. John's church hall and Church volunteers helped by serving refreshments etc.
- **'Croft Corner Forest Nursery'** was supported in the Parish Centre. Rated 'Good' by Ofsted, the day nursery with 20 childcare staff provides pre-school education for over 100 children Monday to Friday that is much appreciated by local parents.
- **'Soulroots':** Philippa Dand, our voluntary Parish representative and Chair of the Board of Trustees, reports: we support the youth project in partnership with other Churches in S17. Soulroots' work remained online for the first few months of 2021 and moved outdoors at Totley All Saints (as restrictions, weather and members isolating allowed) after Easter. Over Summer we finally moved out of Dore Parish Hall, which had been our home for the last 20 years and we are now based at three sites across S17: our office is at Totley All Saints, our Tuesday groups at Dore Methodist Church and our Sunday groups at Totley Rise Methodist Church. We also bade farewell to one of our youth workers, Christine. In September we restarted indoor face-to-face youthwork and welcomed a group of young people from Totley Rise to join our Tuesday social group. We are grateful to the small team of volunteers who have stepped in and enabled groups to carry on running as normal this term and look forward to welcoming Kelly as our Youth & Schools Worker in January 2022.
- **Church-sponsored uniformed groups:** Beavers, Cubs, Scouts and Explorers met weekly in the Parish Centre. Rainbows and Brownies met in St. John's hall weekly and Rainbows, sponsored by the Mother of God Church, met in the Parish Centre before the Covid-19 lockdown. An appeal was made for new leaders for St. John's Brownies.

## Community Outreach Mission

- **Open-Church Ministry:** the church buildings were accessible to members of the community daily for private prayer and meditation before 'lockdown' and after.
- **Trio Parish Magazine** was distributed free to all homes in the Parish. Volunteers edited, bundled and delivered Trio to 4,800 homes each quarter. The 24/28-page full-colour publication is designed to provide information for members of the Church and the community. Advertisements generally cover the cost of production. Peter Quarrell

resigned as Treasurer and Advertising Manager and was thanked for his work and David Crosby took on the roles.

- **Community Support:** we welcomed back regular meetings of adult and children's groups and family parties to our church halls and Parish Centre after 'Lockdown'. The St. John's Fabric, Holy Trinity Hall and Parish Centre Committees supported these groups and managed the facilities and maintenance of the three buildings to a high standard.
- **St. John's Luncheon Club** recommenced in June with light refreshments due to a lack of volunteers, attended by 21 elderly members of the local community.
- **'Christmas is Coming'** community event was successfully held in Holy Trinity Church on 27 November in a reduced form to allow for Covid Safety. The event raised over £800 for church funds and Fairtrade.
- **Parish Social Events** held this year to which all parishioners were invited, included the Christian Aid Quiz in May held via Zoom and Coffee Mornings hosted alternately on Mondays and Tuesdays fortnightly in members' homes before the 'lockdown'. The Badminton, Snooker and Bowls Clubs recommenced after 'lockdown' in St. John's Hall.
- **Choirs, orchestras and other music performances** were hosted at Holy Trinity after 'lockdown'. Audiences from the parish and wider afield were welcomed to enjoy the hospitality, beauty and acoustic qualities of Holy Trinity church. We are grateful to our Verger, Eric Lacey, for supporting the concerts.
- **Weekly Service Orders** were published for church members and visitors providing supplementary worship material, weekly readings, objects for private prayer and notices of Parish events. Newsletters were sent regularly to members without access to the internet during the 'lockdown'.
- **A display of leaflets** publicising Parish and Diocesan news, appropriate charities, concerts and events is maintained in both churches, halls and Parish Centre. A Parish leaflet promoting the Mission of the Church as 'A Place for worship and prayer, A Place for life events, A Place for everyone and a Place for the Community' is available for all who wish to know more about our Mission.
- **Notice Boards** inside and outside the churches, halls and Parish Centre, provided information about services and activities in the parish.
- **[www.amchurchsheffield.co.uk](http://www.amchurchsheffield.co.uk)**: The Parish website was regularly updated and provided links to on-line prayer and worship and information on the Parish Mission, including, activities and forthcoming events. We thank Paul Ramsey for maintaining the website.

## Parish Volunteers

*The Annual Report demonstrates the scope and scale of our Parish Mission and contribution to the public benefit. The PCC is grateful for the diligent work of the Committees and the considerable support of all our members that gave their time and talents particularly during the 'Covid-19 lockdown.' This represents many hours of prayerful effort by Church members without whom the whole Parish Mission would not be undertaken.*



## Financial Review

### Budget and Budget Forecast

The PCC approved the 2022 Financial Budget of £431,814, including £220,545 for reordering St John's church building, and a budget forecast for the five-year period to 2026 to ensure the ongoing financial viability of the Parish Mission.

### Financial Statements

Income, including the capital growth of the Investment Fund, exceeded £250,000 and we prepared our Financial Statements in accordance with Church of England regulations and the Charities Act 2011 using the accrual method.

### General Fund

Of the total receipts of £203,808 planned giving donations were £95,997, the majority of which were tax efficient and Gift-Aid Tax of £23,372 was reclaimed. The PCC expressed its gratitude for the regular generous giving of our members however, we need to increase our planned giving *annually* to meet price inflation of Diocesan Ministry and Parish costs and our commitment to employ a full-time Associate Priest and pay for more caretaking duties. The remainder of General Fund income was received in open-plate collections, one-off donations, special appeals, parish events, investment dividends, grants and the hire of Holy Trinity Church. Contributions from St. Peter and St. Oswald's PCC were received for their share of the Children and Families Mission Partnership.

General Fund unrestricted expenditure of £203,118 supported the Parish Mission which included paying £72,804 to the Diocesan Common Fund for Ministry. In response to the request from the Diocese to maintain our pledge at the current amount the PCC agreed to pledge £72,804 to the Common Fund in 2022, exceeding the PCC policy of pledging approximately 56% of planned giving plus gift aid tax recovered. The sum meets the Diocesan Ministry costs of our incumbent and contributes to other parishes in the Diocese. Expenditure included the PCC allocation of **£10,125** to charitable giving, based on 10% of our estimated planned giving and a further £2,738 including gift aid tax, raised by special appeals, for several charities.

The Children and Families Worker and Parish Administrator's salaries were paid. The Directors of Music fees were paid based on the Royal School of Church Music's guidance. Expenses were incurred by the Vicar, Associate Clergy, pastoral workers and Children and Families Worker, including paying Voluntary Action Sheffield (VAS) to provide payroll services. Special collections enabled gifts to be made to Revd. Canon Peter Ingram and Philippa Dand.

Trio Parish Magazine income and expenditure was incorporated into the General Fund this year. Advertising income was £4,495 and printing costs were £5268. Several advertisers cancelled their adverts due to the 'COVID Lockdown' but it is hoped that advertising income will increase with new advertisers to meet the full printing costs next year.

Holy Trinity and St. John's Fabric Committees spent £6,247 on maintenance and repair of church buildings and grounds. General Fund expenditure also included £17,201 on other church running costs including insurance, upkeep of services, music, printing, stationery, licences, energy and other utilities.

### Church Halls Fund

Our two church halls received reduced hire charges this year from regular and one-off hirers totalling £11,664. The cost of maintenance and repair to both hall buildings to a high standard was £18,358 including insurance, energy, utilities, cleaning, grounds maintenance, roof repairs and redecorating St. John's Hall. In addition, we installed a replacement gas boiler at Holy Trinity funded from capital expenditure.

### Parish Centre Fund

The Parish Centre received rent/license and service charges from the Croft Corner Forest Nursery and hire charges from regular and one-off hirers totalling £29,427. The cost of maintaining the building and grounds to a high standard including insurance, energy, utilities, cleaning, building repairs and improvements and grounds maintenance was £19,768.

### Capital Expenditure-St. John's Reordering

We paid the Architect's fees to prepare the working drawings, specification and to seek tenders for re-ordering St. John's church building. The work includes new direct access, an accessible wc, tea-point/servery, levelled floor, chairs, storage and lighting. The lowest tender of £194,058.96 by Land and Property Management was accepted by the PCC. The Faculty Petition was on public notice during November/December, approved by the Diocesan Chancellor and is to be issued by the Registrar in January 2022.

### Restricted Funds

The Iris Kippax Music Fund of £919 and £250 from the Vicar's Discretionary Fund for a replacement altar at Holy Trinity are held in the General Fund. The rent deposit of £2,751 for the Croft Corner Forest Nursery is held in the Church of England Investment Fund to maintain its value.

### Designated Funds

Funds are held in balances of the Halls and Parish Centre Accounts. £160,000 is held in the Church of England Investment Fund for the reordering works at St. John's church and the balance of the Investment Fund is designated to raise capital and dividends towards the general parish ministry including the appointment of an Associate Priest.

### Financial Balances

We ended the year with a balance of £729,390. Current account balances are £39,494 and the balance of debtors and creditors amounted to a net creditor of £5,153. £5,595 is held in the Church of England Deposit Fund and £688,445 is invested in the Church of England Investment Fund. £1,009 is deposited with the Sheffield Credit Union.

## Risk Assessment

The assessed risks to the operation of the Parish Mission are mitigated as follows:

- **Fund Raising:** 65% dependant on church members' voluntary contributions, is maintained by an annual stewardship campaign, appealing to church members to review and renew their planned-giving pledges. We claim gift-aid tax relief on gift-aided planned giving, collections, general and charitable giving appeal donations and on cash donations of £30 or less up to £8,000 for each church building. Changes in gift aid taxation law are monitored. About 16% of income is raised through the hire of buildings that is maintained by a biennial review of charges. 11% is raised through parish activities, grants, PCC fees and 'Trio' advertising revenue and 8% is raised through managed investments.
- **Ethical Investments:** The Church of England's Deposit and Investment Funds are managed on behalf of the Church of England's Board of Finance by CCLA. The Investment Fund is designed to provide real long-term growth in dividend income and capital. Both funds are advised by the Church of England's Ethical Investment Advisory Group.
- **Bank Deposit Safeguards:** The current account bank balances of the General Fund, Halls and Parish Centre Funds and the Sheffield Credit Union are each safeguarded up to £85,000 by the Financial Services Compensation Scheme.
- **Financial Controls:** Cheque payments and bank mandates require two approved signatories and cash is banked weekly.
- **Procurement Controls:** The PCC requires goods, services and works to be subject to competitive quotations and any costing over £1,000 are subject to PCC approval. Energy contracts are procured on the advice of our energy broker Annex Solutions Ltd. in order to obtain beneficial tariffs.
- **Employer Safeguards:** The PCC employs a Parish Administrator. The PCC also acted as employer of the Children and Families Worker on behalf of the Abbeydale Churches Mission Partnership until mid-June. Her payroll services were provided by Voluntary Action Sheffield including advice on employers' responsibilities. The Worker was a member of the contributory Church Workers Pension Fund and both PCCs jointly contributed 4% of her salary and paid 0.5% of her salary for life insurance as a condition of the fund. The Pension regulator confirmed the re-declaration of compliance under the Pensions Act 2008 had been completed on behalf of Abbeydale and Millhouses PCC.
- **Safeguarding:** The Children and Families Worker and other employees and volunteers working with children and vulnerable adults were DBS checked and monitored under the supervision of the Parish and Diocesan Safeguarding Officers. All members of the PCC are DBS checked in accordance with Diocesan guidance.
- **Buildings:** both church buildings are supervised by the Church Wardens, surveyed by our appointed architect every five years and recommended repairs undertaken. Works on church buildings requiring a Faculty and other major works are supervised by our architect. The church halls and Parish Centre are inspected regularly by the relevant Committees and qualified professional advice is obtained if substantial repair or maintenance works are required.
- **Health and Safety:** Maintenance, repair and new works on parish buildings are managed in accordance with the

Construction, Design and Management Regulations 2015. The PCC is aware of its duty to provide adequate information under Health and Safety Regulations when appointing professional advisors or contractors for building works.

- **Insurance:** The five parish buildings are separately insured against all normal risks and the PCC is insured against employer's and public and products liability including trustee indemnity by Ecclesiastical Insurance PLC. The PCC reviewed its trustee indemnity in 2018 and concluded the cover was adequate.
- **Financial Reserves:** Adequate financial reserves are maintained in accordance with PCC policies.

## Reserves Policies

The PCC has a policy of maintaining unrestricted reserves equivalent to three months 'at risk' expenditure currently estimated at £32,700. The unrestricted reserves currently stand at £8,308. Adequate cash-flow and emergency expenditure can be maintained by drawing down funds from the Investment Account.

### Signed:

Chair, Warden and Trustee: Juanita Haigh.....

Warden and Trustee; Elizabeth Frost.....

# **Parochial Church Council of Abbeydale and Millhouses**

## **Independent Examiner's Report to the Trustees of Parochial Church Council of Abbeydale and Millhouses**

**Year ended 31 December 2021**

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I report to the trustees on my examination of the financial statements of Parochial Church Council of Abbeydale and Millhouses ('the charity') for the year ended 31 December 2021.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Murdoch BA(Hons) FCA  
Hebblethwaites  
Independent Examiner

2 Westbrook Court  
Sharrow Vale Road  
Sheffield  
S11 8YZ

# Parochial Church Council of Abbeydale and Millhouses

## Statement of Financial Activities

Year ended 31 December 2021

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
	Note				
<b>Income</b>					
Donations and legacies	4	125,971	6,310	132,281	139,220
Charitable activities	5	54,050	—	54,050	41,134
Investment income	6	17,346	131	17,477	16,903
<b>Total income</b>		<u>197,367</u>	<u>6,441</u>	<u>203,808</u>	<u>197,257</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Ministry expenses	7	(150,733)	(4,114)	(154,847)	(162,237)
Expenditure on charitable activities	8,9	(52,385)	(6,740)	(59,125)	(72,830)
<b>Total expenditure</b>		<u>(203,118)</u>	<u>(10,854)</u>	<u>(213,972)</u>	<u>(235,067)</u>
Net gains on investments	10	86,162	—	86,162	38,752
<b>Net income and net movement in funds</b>		<u>80,411</u>	<u>(4,413)</u>	<u>75,998</u>	<u>942</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		645,059	8,333	653,392	652,450
<b>Total funds carried forward</b>		<u>725,470</u>	<u>3,920</u>	<u>729,390</u>	<u>653,392</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 15 to 23 form part of these financial statements.

# Parochial Church Council of Abbeydale and Millhouses

## Statement of Financial Position

31 December 2021

	Note	2021 £	2020 £
<b>Current assets</b>			
Investments	14	695,049	608,887
Cash at bank and in hand		39,494	48,998
		<u>734,543</u>	<u>657,885</u>
<b>Creditors: amounts falling due within one year</b>	15	5,153	4,493
<b>Net current assets</b>		<u>729,390</u>	<u>653,392</u>
<b>Total assets less current liabilities</b>		<u>729,390</u>	<u>653,392</u>
<b>Net assets</b>		<u>729,390</u>	<u>653,392</u>
<b>Funds of the charity</b>			
Restricted funds		3,920	8,333
Unrestricted funds		725,470	645,059
<b>Total charity funds</b>	16	<u>729,390</u>	<u>653,392</u>

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

Juanita Haigh  
Chair and Trustee

Elizabeth Frost  
Church Warden and Trustee

The notes on pages 15 to 23 form part of these financial statements.

# Parochial Church Council of Abbeydale and Millhouses

## Statement of Cash Flows

Year ended 31 December 2021

	2021 £	2020 £
<b>Cash flows from operating activities</b>		
Net income	75,998	942
<i>Adjustments for:</i>		
Net gains on investments	(86,162)	(38,752)
Other interest receivable and similar income	(17,477)	(16,903)
Accrued expenses/(income)	660	(887)
<i>Changes in:</i>		
Prepayments and accrued income	—	3,903
Cash generated from operations	(26,981)	(51,697)
Interest received	17,477	16,903
Net cash used in operating activities	(9,504)	(34,794)
<b>Net decrease in cash and cash equivalents</b>	(9,504)	(34,794)
<b>Cash and cash equivalents at beginning of year</b>	48,998	83,792
<b>Cash and cash equivalents at end of year</b>	39,494	48,998

The notes on pages 15 to 23 form part of these financial statements.

# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements

Year ended 31 December 2021

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### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Vicarage, 80 Millhouses Lane, Sheffield, S7 2HB.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

The trustees consider that the going concern basis is appropriate and there are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. In the opinion of the trustees, there are no areas of judgement or key sources of estimation uncertainty that have a significant effect on the financial statements, other than the policies shown below.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

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### 3. Accounting policies *(continued)*

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.



# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

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### 3. Accounting policies *(continued)*

#### Financial instruments *(continued)*

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

#### Pension contributions

During the year Abbeydale and Millhouses PCC participated in the Pension Builder Scheme (PB 2014) section of Church Workers Pension Fund for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

The pensions contributions charged to the SoFA in the year amounted to £1,068 (2020: £2,105) and are accounted for as a defined contribution scheme.

#### Tangible fixed assets

Consecrated and benefice property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

### 4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Planned giving	95,997	—	95,997
Collections - ordinary	869	—	869
Collections - charity	—	2,663	2,663
Gift Aid recoverable	23,372	—	23,372
<b>Other donations and legacies</b>			
Bequests and donations in memory	—	—	—
Other donations and income	4,756	—	4,756
Grants receivable	—	3,647	3,647
Church activities	977	—	977
	<u>125,971</u>	<u>6,310</u>	<u>132,281</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Donations</b>			
Planned giving	98,035	—	98,035
Collections - ordinary	1,383	—	1,383
Collections - charity	—	4,214	4,214
Gift Aid recoverable	24,028	—	24,028
<b>Other donations and legacies</b>			
Bequests and donations in memory	30	—	30
Other donations and income	1,030	50	1,080
Grants receivable	—	9,836	9,836
Church activities	614	—	614
	<u>125,120</u>	<u>14,100</u>	<u>139,220</u>

### 5. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Parish ministry (including PCC fees)	7,535	7,535	5,323	5,323
Church hire income	929	929	281	281
Parish Centre - Lettings income	29,427	29,427	15,813	15,813
Church Halls - Lettings income	11,664	11,664	16,710	16,710
TRIO - Advertising revenue	4,495	4,495	3,007	3,007
	<u>54,050</u>	<u>54,050</u>	<u>41,134</u>	<u>41,134</u>

# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

### 6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Interest receivable	6	–	6
Dividends on CBF investment Fund - income shares	17,340	131	17,471
	<u>17,346</u>	<u>131</u>	<u>17,477</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Interest receivable	31	–	31
Dividends on CBF investment Fund - income shares	16,747	125	16,872
	<u>16,778</u>	<u>125</u>	<u>16,903</u>

### 7. Ministry expenses

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Parish office and secretarial expenses	8,550	–	8,550
Payments to Diocese Common Fund	72,804	–	72,804
Ministry expenses	6,993	–	6,993
Diocesan fees	3,339	–	3,339
Lighting and heating	7,220	–	7,220
Insurance	4,987	–	4,987
Repairs and maintenance	6,690	–	6,690
St John's improvements and Architects fees	16,025	250	16,275
Music Directors, Organists and Music	8,760	–	8,760
Upkeep of Services	2,562	–	2,562
Donations to Charities	10,125	3,864	13,989
Other expenses	2,678	–	2,678
	<u>150,733</u>	<u>4,114</u>	<u>154,847</u>

# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

### 7. Ministry expenses *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Parish office and secretarial expenses	8,310	—	8,310
Payments to Diocese Common Fund	72,804	—	72,804
Ministry expenses	5,711	—	5,711
Diocesan fees	2,732	—	2,732
Lighting and heating	7,138	—	7,138
Insurance	4,976	—	4,976
Repairs and maintenance	3,032	500	3,532
Architects Fees – St John's reordering	936	—	936
Holy Trinity - lights	3,563	634	4,197
St John's car park	23,510	—	23,510
Music Directors, Organists and Music	8,076	—	8,076
Upkeep of Services	2,175	—	2,175
Donations to Charities	10,000	4,214	14,214
Other expenses	3,926	—	3,926
	<u>156,889</u>	<u>5,348</u>	<u>162,237</u>

### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Parish Centre expenditure	19,768	—	19,768
Church Halls expenditure	18,358	—	18,358
TRIO expenses	5,268	—	5,268
Children and Youth Work	6,711	6,740	13,451
Support costs	2,280	—	2,280
	<u>52,385</u>	<u>6,740</u>	<u>59,125</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Parish Centre expenditure	16,471	—	16,471
Church Halls expenditure	25,318	—	25,318
TRIO expenses	2,586	—	2,586
Children and Youth Work	17,448	8,727	26,175
Support costs	2,280	—	2,280
	<u>64,103</u>	<u>8,727</u>	<u>72,830</u>

# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	<b>Total funds 2021 £</b>	Total fund 2020 £
Parish Centre expenditure	19,768	–	19,768	16,471
Church Halls expenditure	18,358	–	18,358	25,318
TRIO expenses	5,268	–	5,268	2,586
Children and Youth Work	13,451	–	13,451	26,175
Governance costs	–	2,280	2,280	2,280
	<u>56,845</u>	<u>2,280</u>	<u>59,125</u>	<u>72,830</u>

### 10. Net gains on investments

	Unrestricted Funds £	<b>Total Funds 2021 £</b>	Unrestricted Funds £	Total Funds 2020 £
Gains/(losses) on revaluation of investment assets	<u>86,162</u>	<u>86,162</u>	<u>38,752</u>	<u>38,752</u>

### 11. Independent examination fees

	<b>2021 £</b>	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,280</u>	<u>2,280</u>

### 12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2021 £</b>	2020 £
Wages and salaries	19,115	32,015
Pension contributions	<u>1,068</u>	<u>2,105</u>

The average head count of employees during the year was 2 (2020: 2).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

### 13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees. There were no related party transactions which require disclosure.

### 14. Investments

	<b>2021 £</b>	2020 £
The CBF Church of England Investment Fund - Income Shares	688,445	602,285
The CBF Church of England Deposit Fund	5,595	5,595
Sheffield Credit Union	<u>1,009</u>	<u>1,007</u>
	<u>695,049</u>	<u>608,887</u>

# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

### 14. Investments *(continued)*

Movements during the year:

	2021 £
At 1 January 2021	608,887
Net (losses)/gains	86,162
At 31 December 2021	<u>695,049</u>

### 15. Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	<u>5,153</u>	<u>4,493</u>

### 16. Analysis of charitable funds

#### Unrestricted funds

	At 1 Jan 2021 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2021 £
General funds	21,616	156,139	(169,447)	–	8,308
Designated Funds	623,443	41,228	(33,671)	86,162	717,162
	<u>645,059</u>	<u>197,367</u>	<u>(203,118)</u>	<u>86,162</u>	<u>725,470</u>

  

	At 1 Jan 2020 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2020 £
General funds	51,601	146,203	(176,188)	–	21,616
Designated Funds	592,666	36,829	(44,804)	38,752	623,443
	<u>644,267</u>	<u>183,032</u>	<u>(220,992)</u>	<u>38,752</u>	<u>645,059</u>

Designated Funds comprise:

	At 1 Jan 2020 £	Net Movement £	At 31 Dec 2020 £
Church Halls	9,745	(1,487)	8,258
Parish Centre	4,209	9,646	13,855
TRIO	602	(602)	–
Investments	608,887	86,162	695,049
	<u>623,443</u>	<u>93,719</u>	<u>717,162</u>

# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

### 16. Analysis of charitable funds *(continued)*

#### Restricted funds

	At 1 Jan 2021	Income	Expenditure	Gains and losses	At 31 Dec 2021
	£	£	£	£	£
Restricted Funds	<u>8,333</u>	<u>6,441</u>	<u>(10,854)</u>	<u>—</u>	<u>3,920</u>

  

	At 1 Jan 2020	Income	Expenditure	Gains and losses	At 31 Dec 2020
	£	£	£	£	£
Restricted Funds	<u>8,183</u>	<u>14,225</u>	<u>(14,075)</u>	<u>—</u>	<u>8,333</u>

Restricted Funds comprise:

	At 1 Jan 2021	Net Movement	At 31 Dec 2021
	£	£	£
Children & Youth Work	3,093	(3,093)	—
Rent Deposit	2,620	131	2,751
Iris Kippax Fund	919	—	919
Vicar's Discretionary Fund	500	(250)	250
Quetta Appeal	<u>1,201</u>	<u>(1,201)</u>	<u>—</u>
	<u>8,333</u>	<u>(4,413)</u>	<u>3,920</u>

### 17. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Current assets	730,623	3,920	734,543
Creditors less than 1 year	<u>(5,153)</u>	<u>—</u>	<u>(5,153)</u>
<b>Net assets</b>	<u>725,470</u>	<u>3,920</u>	<u>729,390</u>

  

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Current assets	649,552	8,333	657,885
Creditors less than 1 year	<u>(4,493)</u>	<u>—</u>	<u>(4,493)</u>
<b>Net assets</b>	<u>645,059</u>	<u>8,333</u>	<u>653,392</u>

# Parochial Church Council of Abbeydale and Millhouses

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

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### 18. Analysis of changes in net debt

	At 1 Jan 2021 £	Cash flows £	At 31 Dec 2021 £
Cash at bank and in hand	48,998	(9,504)	39,494
Current asset investments	608,887	86,162	695,049
	<u>657,885</u>	<u>76,658</u>	<u>734,543</u>