

PAROCHIAL CHURCH COUNCIL OF ABBEYDALE AND MILLHOUSES

England & Wales · Charity number 1142485

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ABBYDALE AND MILLHOUSES, THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, MILLHOUSES (DIOCESE OF SHEFFIELD), HOLY TRINITY, MILLHOUSES
Status	Registered
Legal form	Previously excepted
Registered	2011-06-20
Register	View on the Charity Commission register

Contact

Address	41 Rushley Drive Sheffield S17 3EL
Phone	01144539615
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Website	www.amchurchsheffield.co.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular Christian public worship available to all. The provision of sacred space for personal prayer and meditation. Pastoral work, including visiting the sick and the bereaved. Provision of Public Baptism, Marriage and Funerals. Supporting activities for children, young people and adults in the community. Promotion of the mission of the Church and support of other charities in UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£234,794	£334,569	-	-
2024-12-31	£221,106	£295,393	-	-
2023-12-31	£221,101	£221,634	-	-
2022-12-31	£276,948	£445,233	-	-
2021-12-31	£203,808	£213,972	-	-
2020-12-31	£183,032	£220,992	-	-

Trustees

Name	Role	Appointed
Rev Nicholas Noble	Chair	2023-12-17
Andrew Horsfield		2021-05-23
BRIAN WRIGLEY		2017-03-19
Catherine Hill		2021-05-23
Dorothy Clarkson		2025-07-09
Elizabeth Frost		2019-04-07
Jean White		2023-06-07
John Savournin		2023-06-07
Josephine Hutchesson		2023-06-07
Juanita Haigh		2024-04-01
Lynda Tulley		2019-04-07
PAT GREGORY		2011-05-30
Rachel Burton		2025-05-04
Valerie Smith		2021-05-23
Vanessa Caitlin Boddye		2015-10-25

Accounts

**Parochial Church Council
of Abbeydale and Millhouses
Trustees' Annual Report
and
Unaudited Financial Statements
for the year ending 31 December 2025**

Charity Registration Number: 1142485

**Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ**

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Charity Registration Name:
Parochial Church Council of Abbeydale and Millhouses
Charity Registration Number: 1142485

Principal Office: The Vicarage
80 Millhouses Lane
Sheffield
S7 2HB

Trustees: Revd. Nicholas Noble
Mrs V C Boddy
Mrs R Burton
Mrs D Clarkson
Mr D E Crosby
Mrs J Davis
Mrs E Frost
Mrs P Gregory
Mrs J Haigh
Mrs J Hutchesson
Mrs C Hill
Mr A Horsfield
Miss N McDonald-Bell
Mrs J Paddock
Mr J Savournin
Mrs V Smith
Revd. C Staziker
Mrs L Tulley
Mrs J White
Mr B Wrigley

Principal Bank: Virgin Money
66 Fargate
Sheffield
S1 2HE

Insurers Ecclesiastical
Benefact House
2000 Pioneer Avenue
Gloucester GL3 4AW

Accountants Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Independent Examiner Richard Murdoch FCA

Mission Action Plan 2025

1 Mission of the Church of Abbeydale and Millhouses
LOVING GOD VALUING PEOPLE CARING FOR HIS WORLD
The Church of Abbeydale and Millhouses is Inclusive. We believe we should fulfil the Love of God in whose image everyone is made. All are welcome to our worship, activities and employment regardless of race, colour, national or ethnic origins, age, gender or gender assignment, sexual orientation, marital status, pregnancy, disability, politics, religion, belief or non-belief.

2. Worship is accessible to all the community including online, varied in form, inspiring and led by a team of ministers and lay people including musicians. Preaching is thoughtful and related to daily life. Private prayer is encouraged and church buildings are open for private prayer and reflection each day.

3. We engage with children, young people and their families through All-age Worship, Sunday School, toddlers' group, a day nursery and uniformed groups.

4. The language of discipleship is regularly used and we are encouraged to see how our walk with God impacts our everyday lives and our choices.

5. Lay leaders operate in all areas of our Church and we seek to strengthen the team. Lay leaders are supported in their roles and are encouraged to seek training. We do not have Focal Ministers.

6. We aim to attract new members through our worship particularly at Church Festivals, Occasional Offices, Fresh Expressions including Rehearsal Dinners. We reach out into the community through our free magazine delivery to all homes in the Parish.

7. We have an understanding of the social context of our parish, the wider community and the world. We address the issues of poverty and lack of opportunities through our charitable giving and partnerships with other agencies and churches particularly with the Grace Food Bank, Cathedral Archer Project and Children's Society.

8. We are a welcoming Church that greets everyone to our worship and activities, provide information about our meetings and activities and provide many opportunities to meet socially. We take safeguarding seriously.

9. The PCC provides strong governance and is supported by diligent officers and committees. The PCC, supported by the Finance Committee, develops an annual budget and five-year forecast. We have a Stewardship Sunday and annual campaign to increase regular giving. This is reflected in our full Common Fund Pledge and generous charitable giving.

10. Our five buildings are well adapted and maintained to a high standard for our various Church activities and for use by the wider community. We look to the future of our Mission in assessing the need and potential for improving our facilities. We aim to reach a net zero carbon state by 2030.

The Parish, with a population of 11,000 in 4,600 households, lies in the attractive outer suburbs of South-West Sheffield: Totley Brook and Abbeydale Park in Dore Village, Bradway and Millhouses. The population is overwhelmingly white and 46% declare themselves Christian. The Parish of 1.8 sq. miles features the River Sheaf and includes the public open spaces of Totley Brook Local Green Space, Beauchief Garden, Millhouses Park, Poynton and Ecclesall Woods. Substantial areas are designated Green Belt.

Priest-in-Charge Revd. Nicholas Noble

Revd. Nicholas Noble is our Priest-in-Charge of the Parish of Abbeydale and Millhouses in the Mission Area of Ecclesall.

Associate Priest

Revd. Catherine Staziker our stipendiary Associate Priest. is employed on a 40% stipend. In December she entered hospital for treatment but her health deteriorated and she went into St. Luke's Hospice for palliative care at Christmas.

Self Supporting Minister

Revd. Lady Dr. Angie Lauener renewed her Permission to Officiate in December to support the services.

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England in the Diocese of Sheffield and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules 2022. The Parochial Church Council of Abbeydale and Millhouses is a Registered Charity and ensures that its Mission serves the public benefit. The PCC approves and submits its Trustees' Annual Report and Financial Statements to the Annual Parochial Church Meeting (APCM), Sheffield Diocese and the Charity Commission.

The PCC is responsible for promoting in the Parish the whole Mission of the Church for the *advancement of religion for public benefit* by welcoming everyone to worship, prayer and study, through outreach and evangelism, in parish activities and the provision of sustainable facilities for our members and communities. The PCC cooperates in the Mission with the Revd. Nicholas Noble, Associate Priest and Self-supporting Minister. All members of the PCC are Trustees of the registered charity and are made aware of their responsibilities as trustee by receiving a copy of the Charity Commission's 'Essential Trustee' on appointment or election.

PCC members who served during the year:

Ex-Officio members:

Priest-in-Charge:	Revd. Nicholas Noble (Chairman)
Associate Priest:	Revd. Catherine Staziker
Lay Reader:	Michael Morton-Thorpe (until Sept.)
Wardens:	Vanessa Boddy Elizabeth Frost Nigel Harwood (until November) Lynda Tulley
Pastoral Worker:	Pat Gregory
Deanery Synod:	Valerie Smith (Deputy Warden)
Deanery & Diocesan Synods	Juanita Haigh Brian Wrigley

Elected members:

Until 2025	Gail Crosby (until May) Andrew Horsfield (until May)
Until 2026	Nikki Macdonald-Bell (Deputy Warden) Josephine Hutcheson John Savournin Jean White
Until 2027	Joan Davis (Deputy Warden) Jenny Paddock
Until 2028	Catherine Hill Rachel Burton
Co-opted	David Crosby (Treasurer)

Katie Harwood (Until May)
Andrew Horsfield (May)
Dorothy Clarkson (June)
(Safeguarding Officer)

The PCC appoints and is supported in its Mission by several committees: Standing Committee, Finance Committee, Charitable Giving Committee, Trio Magazine Committee, Fabric and Grounds Committees at St. John's and Holy Trinity, Halls and Parish Centre Committee. Committee reports are considered by the Standing Committee and reported to and relevant issues considered by the PCC.

The PCC met six times, to promote the Parish Mission, develop worship provision, prayer and study opportunities and outreach ministry, plan parish activities, approve and monitor the budget, agree the Common Fund pledge and charitable giving allocation, allocate funds to committees, approve financial expenditure and financial reserves and plan the annual stewardship campaign.

Electoral Roll

In 2025 the Electoral Roll was fully revised. The Parish Electoral Roll has 101 members of whom 54 are not resident within the Parish.

Parish Safeguarding

The Parish supports being a Safe Church and has a Safeguarding Policy. All employees, PCC members and volunteers who support children's and vulnerable adults' activities undertake safeguarding training and are DBS checked. On Katie Harwood's resignation Dorothy Clarkson was appointed our Safeguarding Officer. Our Social Media Policy promotes open and friendly contact and prevents offensive, indecent or illegal content.

General Data Protection Regulations May 2018

The Policy is on the church web site. A continuing audit of personal data collected is undertaken.

Parish Administration

Our Parish Administrator Emma Foster worked in the Parish Office weekdays Tuesday to Friday assisting our Priest-in-Charge and making bookings for the hire of all five parish buildings.

The Wardens maintained the Church Terriers, Logbooks and PCC policy documents and supervised the church buildings for worship. New Wardens are being encouraged to volunteer.

The Treasurer, David Crosby, managed the General Fund and advised the PCC on the annual budget and budget forecast. Richard Frost managed the Parish Centre Fund and Andrew Horsfield managed the Church Halls Fund. Neil Bridgwater continued as Gift Aid Secretary. Chartered Accountants, Hebblethwaites, provided accountancy services and helped prepare the Annual Financial Statements for independent examination. Hebblethwaites were re-appointed as Accountants and Richard Murdoch FCA as Independent Examiner.

Deanery Synod

Juanita Haigh, Valerie Smith and Brian Wrigley are members of the Attercliffe and Ecclesall Deanery Synods Partnership.

Diocesan Synod

Brian Wrigley and Juanita Haigh are elected by the Deanery Synod to the Diocesan Synod. The Diocese pattern of ministry includes mission areas, stipendiary ordained oversight ministers, focal ministers, together with mission, pastoral, financial, buildings and energy advisors at Church House.

Achievements and Performance

Worship

Sunday services and Morning Prayer were streamed live on-line via 'Zoom'.

A diverse programme of worship including 'Fresh Expressions' provided in two church buildings, St. John's Abbeydale and Holy Trinity Millhouses, is intended to fulfil the spiritual needs of our Parish. Revd. Nicholas Noble was supported in leading worship by our Associate Priest Revd. Catherine Staziker, visiting priests and our licensed lay reader; Michael Morton-Thorpe. Lay worship leader, Nigel Harwood, the Church Wardens, Deputy Wardens, sacristans, lay communion administrators, intercessors, Directors of Music, choir and musicians, vergers and sound assistants also undertook valued duties in supporting our services.

- Parish Communion Sunday 10.00 am: alternated between St. John's and Holy Trinity. Sunday School is held for children during the service. We generally used specially prepared service books based on Common Worship, supplemented by weekly pew sheets. Large print versions of service orders and music settings were available. Separate forms of liturgy were used for occasions such as Advent, Mothering Sunday, Pentecost, Harvest. Everyone was invited to refreshments after Sunday morning services and, on occasion, members celebrated birthdays and significant anniversaries with shared cake and wine.
- All-Age Worship Sunday 10.00 am was held once a month in both churches where we especially welcomed families to a less formal form of worship encouraging the interaction of children. Parents are encouraged to prepare their children to receive communion. Candlemas was celebrated at Holy Trinity with parents and children recently baptised. A creche is available at Holy Trinity during the service.
- Sunday 4pm Rehearsal Dinner: First Sunday in the month at St. John's is a means of welcoming new and younger members to explore their faith.
- Sunday Evenings 4pm: A sung evensong was held occasionally at St John's and Holy Trinity Churches. A Choral Evensong was sung at St. John's on June 9 to celebrate Music Sunday with an augmented choir and at Holy Trinity on July 6 with the Steel City Choristers
- Taize Services Sunday Evenings: were held occasionally in either church.

- Morning Prayer was normally said on weekdays in both churches.
- Wednesday Holy Communion 10.00am: first Wednesday in the month with the Mothers' Union at St. John's, the remainder at Holy Trinity. Ash Wednesday was celebrated at Holy Trinity.
- Holy Week: A Celtic Eucharist was held at Holy Trinity. On Good Friday the Walk of Witness took place and a joint service was held at the Roman Catholic Mother of God Church. Stations of the Cross were held at Holy Trinity and Stainer's Crucifixion was sung at St. John's with an augmented choir.
- Easter Sunday: Holy Communion was held at St. John's and Holy Trinity.
- St. John's Patronal Festival was held on May 11.
- Ascension Day was celebrated at St John's including refreshments and fireworks!
- Holy Trinity Patronal Festival was held on 15 June and witnessed the Scout troop renew their Promises.
- Harvest Festival Communion and lunch was held at both churches. A Festal Evensong was held at 4 pm at St John's with an augmented choir.
- Remembrance Sunday was celebrated at Holy Trinity and at St. John's including the last post, two minutes silence and laying of wreaths around the war memorial.
- Advent Sunday carol service 4 pm was held at Holy Trinity with an augmented choir.
- Christmas: Christingle services were held at both churches with distribution of Children's Society collection boxes and envelopes. A service of Nine Lessons and Carols was held at St. John's. A well-attended service of 'Yorkshire Carols' was held at the Castle Inn. Children joined the well-attended Pop-Up Nativity Service held at Holy Trinity and the Christingle Service at St. John's on Christmas Eve. Midnight Mass and Christmas Morning Communion were celebrated at both churches. Crib figures formed tableaux to help focus worship on the Christmas Story. A large Christmas tree with lights added to the sense of wonder and celebration in both churches.
- Music: we appreciate the high standard of music maintained by our professional Directors of Music, Mary Cobbold and Alan Eost and all our dedicated musicians. A robed choir and organ at both churches and also a small music group at Holy Trinity accompanied the singing. New singers are welcome to join Choir Practices on Fridays at 7.30 pm at St. John's and Sundays at 9.30 am at Holy Trinity and musicians are invited to join the Music Group at Holy Trinity on the first Sunday of the month. Occasionally the Handbell Team played during communion administration. The Handbell Team welcome new members to practice at St. John's 94 Room on Monday mornings.
- Public address, hearing loop systems and streaming services by Zoom were operated at each church. TV screens were available for occasional presentations at Holy Trinity.
- Weekly pew sheets were published providing supplementary worship material, readings, objects for private prayer and notices of Parish activities and events.
- Displays of flowers were co-ordinated by Margaret Minns at St. John's and at Easter, Harvest and

Christmas additional volunteers helped with seasonal decoration at both church buildings.

- Seasonal wall hangings were prepared by a small creative team for the east wall and Christmas banners at Holy Trinity.

Church Attendance

The average weekly combined Church attendance including by Zoom and at Henleigh Hall, counted in October, was 120.

Life Events: Baptisms, Weddings and Funerals

The Parish promotes these Occasional Services as an important part of our Ministry. We welcomed families to seven Baptisms throughout the year and families of baptised children on their first four anniversaries had cards delivered with verses and prayers for the child as we believe it is important to keep in touch as part of the Church family. Eight funeral services were held at church and/or the crematorium that provided support to family members and friends in their bereavement and in thanksgiving for lives lived in God's Love. The interment of ashes is available in memorial gardens at both churchyards.

'Community of the Cross of Nails'

The Cross of Nails is displayed in each church on alternate months. The 'Cross of Nails Litany' was said by members led by Michael Morton-Thorpe outside St. John's Church regularly during the year.

Ecumenical Relationships

The Parish continues its strong relationship with Millhouses Methodist Church that contributed regular editorial to the 'Trio' magazine. Services were held during the Week of Christian Unity. The Good Friday Walk of Witness and Service together with members of St. Peter's and St. Oswald's Parish, the Methodist Churches of Millhouses and Carterknowle and The Mother of God took place as usual. The annual Sheffield and District Cambrian Society Service was hosted at Christmas in St. John's church.

Bible Study and Study Courses

Bible Reading Fellowship's 'Guidelines' were available three times a year by subscription, organised by John Shortland for members of the congregation.

St. John's Mothers' Union

Margaret Minns, the Branch Coordinator, reports it is now 150 years since our founder, Mary Sumner had a vision of women supporting and encouraging each other in their Faith and families. In her role of wife to a clergyman she became aware that many faced day-to-day difficulties and invited these women to meet in her home for friendship and fellowship. From these humble beginnings our organisation now has a membership of 4 million in 84 countries. Our branch here at St. John's Abbeydale has been witness for over 90 years continuing her vision with her Aims and Objectives to maintain fellowship united in prayer, worship and service.

We had varied and interesting speakers during 2025: topics included HELMED-Air Ambulance, Revd. Angie relating her Pilgrimage experience to Santiago de Compostella, the WRVS by our very own Christine Manby, the work of the Parish Nursing ministries and Kjersti Noble talking about her life in Norway.

We had Fundraising Tea with a difference for A.F.I.A. resulting in a £570 donation towards a holiday for needy families and we supported the Women's Refuge by sending a 'Moving on Basket', knitted blanket, various toiletries and small gifts for Christmas.

Everyone enjoyed a lovely lunch in June at Norton Lees Golf Club organised by our valued Treasurer, Gail.

A branch needs the support and help of all its members to run smoothly, especially a committee to carry out the organisation for day to day running, particularly a Branch Leader, Secretary and Treasurer and we have always been blessed with willing members. I wish to thank all members for their support over the 19 years as Branch Coordinator and before then as Secretary for 10 years. I am particularly grateful when people stepped in to cover for me earlier this year when I was unable to attend. We ask members to seriously consider taking on roles needed to enable the continuation of our branch.

At present our membership stands at 27 including 2 IMPC members.

Pastoral Ministry

Members unable to attend Church because of infirmity or illness were visited and Communion was arranged by one of the Pastoral Team including for members who are living at home, in assisted-living flats or care homes. Members who have been unwell have welcomed a telephone call for a long chat and prayer that has been very much appreciated, and cards have been written to many elderly members.

Support for disadvantaged people

- Luncheon Club Thursdays: Volunteers continue to serve 31 elderly parishioners at St John's Hall and at Christmas over 100 guests attended.
- Grace Food Bank: Together with other churches in South Sheffield we continued to support the Grace Food Bank that operates from Low Edges and serves over 11,000 people, with donations of food in our church buildings and financial contributions. We are grateful for the generous gifts of food and Chris Wrigley's organisation of the collections.
- The Cathedral Archer Project supporting over 1,100 homeless people in Sheffield was our Harvest Appeal including donations of food and other requisites.
- Sheffield Credit Union: £1,042 is deposited with the Sheffield Credit Union to provide low-cost affordable loans to families.

Carbon Footprint

Measures to reduce energy use are being undertaken in each building on an incremental basis, as appropriate. Our electricity is generated by renewable sources. Solar panels are installed at St. John's Hall and provide feed-in

supply to the Grid. We aim to meet the Church of England and Diocesan target of zero net emissions by 2030 which will entail reviewing our central heating systems

Charitable Giving

The PCC has a policy of allocating 10% of planned giving income to charitable giving and allocated £17,000 this year including £7,000 for 2024 and made seasonal and other appeals for several charities.

Charitable Gifts	£
Lent Appeal: World Vision	1,656.25
Christian Aid	362.63
Harvest Appeal: Cathedral Archer Project	2,390.13
Advent Appeal: Children's Society	1,638.68
Smile Train	1,500.00
Nomad	1,000.00
UNICEF	1,500.00
British Heart Foundation	500.00
Open Doors	1,000.00
Bluebell Wood Hospice	1,500.00
Teenage Cancer Trust	1,000.00
MU Away From It All Holidays	1,000.00
Sheffield Young Carers	1,000.00
Sightsavers	1,000.00
Operation Smile UK	1,000.00
Goodwill Children's Homes	1,000.00
Barnabas Aid	1,000.00
Israel/Magen David Adam	112.50
TOTAL including gift aid	20,160.19

Children and Families Outreach Mission

- **Toddlers' Group:** Trinity Tots met in Holy Trinity Hall on Thursday mornings where parents, carers and young children shared fellowship, fun and refreshment with support of parish volunteers.
- **'Croft Corner Forest School Nursery'** was supported in the Parish Centre and a new lease/license agreed to include a temporary building for babies. Rated 'Good' by Ofsted, the 63-place day nursery with 20 childcare staff provides pre-school education for over 100 children Monday to Friday that is much appreciated by local parents.
- **Church-sponsored uniformed groups:** Beavers, Cubs, Scouts and Explorers met weekly in the Parish Centre. Rainbows met at Holy Trinity and St John's weekly.

Community Outreach Mission

- **Open-Church Ministry:** the church buildings were open to the community daily for private prayer and reflection.
- **Trio Parish Magazine:** Kjersti Noble became editor following Pat Jackson's magnificent 20 years in the role. Volunteers edited, bundled and delivered Trio free to 4,800 homes each quarter until May when we commenced employment of a professional delivery company. We held a reception to thank all the volunteer deliverers for their longstanding support.

The 24-page A4 format full-colour publication is designed as outreach to be attractive, informative, educational and entertaining for members of the Church and the community. Advertisements supporting local businesses help defray the cost of production and delivery.

- **Community Support:** we welcomed regular meetings of adult and children's groups, and family parties to our church buildings, church halls and Parish Centre.
- **Coffee after Church** was held in the 94 Room on the first Wednesday of the month at St. John's and in the hall on remaining Wednesday mornings at Holy Trinity.
- **St. John's Luncheon Club** provided lunch weekly to 31 elderly members of the local community supported by volunteers. New volunteers are welcome.
- **Parish Social Events** held this year to which all parishioners were invited, including a regular coffee morning held in members' homes. A Beetle Drive was held in February and the Shrove Tuesday Lent Appeal meeting in March with refreshments and speaker about 'World Vision' at Holy Trinity. A bring and share picnic celebration of 10 years as a joint parish was held at St John's on 27 July. A Quiz was held at Holy Trinity on 12 September. A Wine and Cheese evening, Crafty Kids Session, 'Churches Together in Abbeydale Ceilidh' and Harvest Lunches at both churches were held in support of the Cathedral Archer Project. The Badminton, Snooker, Indoor Bowls and Table Tennis Clubs met weekly in St. John's Hall.
- **'Christmas is Coming'** 30 November: The Parish community event was successfully held at Holy Trinity raising £2,211 for Parish and Charitable objects.
- **Choirs, orchestras and other music performances** including audiences from the parish and wider afield were welcomed to enjoy the hospitality, beauty and acoustic qualities of both church buildings.
- **Publicity:** In addition to Trio, leaflets publicising Parish and Diocesan news, information about services, appropriate charities, concerts and events are maintained in both church buildings, halls and Parish Centre. This year we agreed to adopt a new corporate style for our publicity.
- **www.amchurchsheffield.co.uk:** The Parish website provides links to on-line worship and prayer and information on the Parish Mission, including, activities and forthcoming events and is maintained by our Parish Administrator.

Parish Volunteers

The Annual Report demonstrates the scope and scale of our Parish Mission and contribution to the public benefit. The PCC is grateful for the diligent work of the Committees and the considerable support of all our members that give their time and talents. This represents many hours of prayerful effort by Church members without whom the whole Parish Mission would not be undertaken.

Financial Review

Financial Statements

We prepared our Financial Statements in accordance with Church of England regulations and the Charities Act 2011 using the accrual method.

General Fund

Of the total receipts in 2025 of £234,794 planned giving donations were £90,182, the majority of which were tax efficient and Gift-Aid Tax of £22,948 was reclaimed. The PCC expressed its gratitude for the regular generous giving of our members and the response to the Stewardship Appeal following which there was some increase in giving. *However, we need to increase our planned giving annually to meet the Diocesan Common Fund Pledge, Parish Ministry and Mission costs including our commitment to employ an Associate Priest.*

The remainder of General Fund income was received in open-plate collections, contactless payments through newly installed digital machines, one-off donations, a bequest, charitable appeals, parish activities, investment interest and dividends and the hire of St John's and Holy Trinity church buildings.

General Fund expenditure of £331,409 supported the Parish Mission which included paying £77,508 to the Diocesan Common Fund for Ministry. Expenditure included the PCC allocation of £17,000 (including £7,000 for the year 2024) to charitable giving, based on 10% of our estimated planned giving and a further £3,160 including gift aid tax, raised by special appeals, for several charities.

The Parish Administrator's salaries national insurance and pensions were paid. The Directors of Music fees were paid, based on the Royal School of Church Music's guidance. Expenses were paid to the Priest-in-Charge and Associate Priest including housing support.

Trio Parish Magazine printing and delivery costs were £9,463 and advertising income was £4,430. Increasing advertisers and advertising fees aims to recover more of the costs.

£8,220 was expended on regular maintenance and repair of church buildings and grounds. £19,500 was expended on rainwater goods refurbishment. General Fund expenditure also included £18,431 on other church running costs including insurance, upkeep of services, music, printing, telephone and licences. Energy costs for the two church buildings were £25,877.

Church Halls Fund

Our two church halls received hire charges this year from regular and one off hirers totalling £40,256. The regular cost of maintenance and repair to both hall buildings to a high standard was £49,732 including insurance, energy, utilities and cleaning. St. John's Hall commenced receipt of Feed-in Tariff.

Parish Centre Fund

A new license/lease was agreed with the Croft Corner Forest Nursey including for a new temporary building and received income including building repair and service charges and hire charges from the Scouts and other hirers totalling £41,127. The cost of maintaining the building and grounds to a high standard including insurance, energy, utilities, cleaning, building repairs, improvements and grounds maintenance was £37,241. £20,000 was transferred to the General Fund.

Capital Expenditure

£100,000 was transferred from the Investment Fund to support capital works including repairs and painting the rainwater goods at Holy Trinity church, emergency lighting and additional power points installed at St. John's church and rewiring and new heating provision at St. John's Hall.

Restricted Funds

The rent deposit of £3,470 for the Croft Corner Forest Nursery is held in the Church of England Investment Fund to maintain its value. Donations for charitable appeals were paid to the relevant charities together with the appropriate Gift Aid.

Designated Funds

The Investment Fund is designated to raise dividends towards the parish ministry and capital growth to support capital works.

Financial Balances

We ended the year with a balance of £333,018. Current account balances are £83,694 and the balance of debtors and creditors amounted to a net debtor of £7,767. £5,595 is held in the Church of England Deposit Fund and £234,910 is invested in the Church of England Investment Fund. £1,052 is deposited with the Sheffield Credit Union.

Budget and Budget Forecast

The PCC approved the budget for 2026 and budget forecast for the period to 2031 to support the ongoing Parish Mission.

Risk Assessment

Assessed risks to the operation of the Parish Mission are mitigated:

- **Fund Raising:** about 50% dependant on church members' voluntary contributions, are maintained by an annual stewardship campaign appealing to church members to review and renew their planned-giving pledges including gift-aid declarations. We claim tax relief on gift-aided planned giving and on cash donations of £30 or less up to £8,000 for each church building. Changes in gift aid taxation law are monitored. About 33% of income is raised through the hire of buildings that is maintained by an annual review of hire charges. We also receive approximately £2,000 feed-in tariff. 14% is raised through parish activities, grants, bequests, PCC fees and 'Trio' advertising revenue and 2.5% is raised through managed investments. The CCLA Deposit Fund provides interest and the CCLA Investment Fund provide dividend income and real growth in capital and both are subject to control by the Financial Conduct Authority.
- **Ethical Investments:** The Church of England's Deposit, Investment and Pension Board Funds are managed on behalf of the Church of England's Board of Finance by CCLA and all funds are advised by the Church of England's Ethical Investment Advisory Group.
- **Bank Deposit Safeguards:** The current account bank balances of the General Fund, Halls and Parish Centre Funds and the Sheffield Credit Union deposit are each safeguarded up to £85,000 by the Financial Services Compensation Scheme. The CCLA Deposit Fund provides security for a proportion of operational reserves.
- **Financial Controls:** Expenditure payments are controlled by the approved annual budget. Collections are counted, recorded on vestry forms and signed by two members. Cheque payments and bank mandates require two approved signatories.
- **Procurement Controls:** The PCC requires goods, services and works to be subject to competitive quotations and any costing over £1,000 are subject to PCC approval. Church buildings' and St. John's hall's energy contracts are procured on the advice of our energy broker Annex Solutions Ltd. in order to obtain beneficial tariffs.
- **Employer Responsibilities:** The PCC employs an Associate Priest and Parish Administrator, pays over the statutory minimum wage and has enrolled them in Church of England pension schemes.
- **Safeguarding:** The Parish has a Safeguarding Officer, an approved Safeguarding Policy and Action Plan. Employees and volunteers working with children and vulnerable adults and all PCC members are DBS checked and monitored under the supervision of the Parish and Diocesan Safeguarding Officers.
- **Buildings:** both church buildings are cared for by the Church Wardens, surveyed by our appointed architect every five years and recommended repairs undertaken. Regular surveys and maintenance are undertaken on lightning

conductors, fire extinguishers and electrical and gas installations. Works on church buildings requiring a Faculty and other major works are supervised by our architect, and recommendations implemented. The church halls and Parish Centre are inspected regularly by the relevant Committees. Qualified professional advice is obtained when substantial improvement or maintenance works are required.

- **Health and Safety:** There is a comprehensive Health and Safety Policy managed by the wardens. Maintenance, repair and new works on parish buildings are managed in accordance with the Construction, Design and Management Regulations 2015. The PCC has a duty to provide adequate information under Health and Safety Regulations when appointing professional advisors or contractors for building works. A report in 2022 assessed the safe capacity of St John's Church building as 303. External defibrillators are installed at St. John's, Holy Trinity and Parish Centre sites.
- **Insurance:** The five parish buildings are separately and fully insured against all normal risks and the PCC is insured against employer's, public and products liability and trustee indemnity by Ecclesiastical Insurance. Trustee indemnity was reviewed by the PCC in 2025 and concluded the cover was adequate.
- **Financial Reserves:** Adequate financial reserves are maintained in accordance with PCC policies.

Reserves Policy

The PCC has a policy of maintaining unrestricted reserves equivalent to three months 'at risk' expenditure currently estimated at £50,000. The unrestricted reserves currently stand at £78,072 providing for adequate cash-flow and emergency expenditure to be met.

Signed:

Revd. Nicholas Noble

Chairman:

18 March 2026



Parochial Church Council of Abbeydale and Millhouses

Independent Examiner's Report to the Trustees of Parochial Church Council of Abbeydale and Millhouses

Year ended 31 December 2025

I report to the trustees on my examination of the financial statements of Parochial Church Council of Abbeydale and Millhouses ('the charity') for the year ended 31 December 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Murdoch BA(Hons) FCA
Hebblethwaites
Independent Examiner

23 March 2026

2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Activities

Year ended 31 December 2025

		Unrestricted funds £	2025 Restricted funds £	Total funds £	2024 Total funds £
	Note				
Income					
Donations and legacies	4	131,551	3,160	134,711	129,036
Charitable activities	5	90,537	–	90,537	81,392
Investment income	6	9,478	68	9,546	10,678
Total income		<u>231,566</u>	<u>3,228</u>	<u>234,794</u>	<u>221,106</u>
Expenditure					
Expenditure on raising funds:					
Ministry expenses	7	(232,453)	(3,160)	(235,613)	(227,765)
Expenditure on charitable activities	8,9	(98,956)	–	(98,956)	(67,628)
Total expenditure		<u>(331,409)</u>	<u>(3,160)</u>	<u>(334,569)</u>	<u>(295,393)</u>
Net (losses)/gains on investments	10	(12,837)	–	(12,837)	9,062
Net expenditure and net movement in funds		<u>(112,680)</u>	<u>68</u>	<u>(112,612)</u>	<u>(65,225)</u>
Reconciliation of funds					
Total funds brought forward		442,228	3,402	445,630	510,855
Total funds carried forward		<u>329,548</u>	<u>3,470</u>	<u>333,018</u>	<u>445,630</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Position

31 December 2025

	Note	2025 £	2024 £
Current assets			
Debtors	14	17,113	12,986
Investments	15	241,557	354,394
Cash at bank and in hand		83,694	89,496
		<u>342,364</u>	<u>456,876</u>
Creditors: amounts falling due within one year	16	9,346	11,246
Net current assets		<u>333,018</u>	<u>445,630</u>
Total assets less current liabilities		<u>333,018</u>	<u>445,630</u>
Net assets		<u>333,018</u>	<u>445,630</u>
Funds of the charity			
Restricted funds	17	3,470	3,402
Unrestricted funds	17	329,548	442,228
Total charity funds		<u>333,018</u>	<u>445,630</u>

These financial statements were approved by the board of trustees and authorised for issue on 18 March 2026 and are signed on behalf of the board by:

Chair and Trustee
Revd. Nicholas Noble

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Cash Flows

Year ended 31 December 2025

	2025 £	2024 £
Cash flows from operating activities		
Net expenditure	(112,612)	(65,225)
<i>Adjustments for:</i>		
Net losses/(gains) on investments	12,837	(9,062)
Other interest receivable and similar income	(9,546)	(10,678)
Accrued expenses	(1,900)	2,405
<i>Changes in:</i>		
Prepayments and accrued income	(4,127)	2,162
Cash generated from operations	(115,348)	(80,398)
Interest received	9,546	10,678
Net cash used in operating activities	(105,802)	(69,720)
Cash flows from investing activities		
Transfer from investments	100,000	70,000
Net cash from investing activities	100,000	70,000
Net (decrease)/increase in cash and cash equivalents	(5,802)	280
Cash and cash equivalents at beginning of year	89,496	89,216
Cash and cash equivalents at end of year	83,694	89,496

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements

Year ended 31 December 2025

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Vicarage, 80 Millhouses Lane, Sheffield, S7 2HB.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The trustees consider that the going concern basis is appropriate and there are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. In the opinion of the trustees, there are no areas of judgement or key sources of estimation uncertainty that have a significant effect on the financial statements, other than the policies shown below.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2025

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2025

3. Accounting policies *(continued)*

Pension contributions

During the year Abbeydale and Millhouses PCC participated in the Church Workers Pension Fund, administered by the Church of England Pensions Board, for lay staff. The pensions contributions were accounted for as a defined contribution scheme. The amount charged to the SoFA during this year was £1,813 (2024: £335).

Tangible fixed assets

Consecrated and benefice property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Donations			
Planned giving	90,182	—	90,182
Collections - ordinary	2,287	—	2,287
Collections - charity	—	2,530	2,530
Gift Aid recoverable	22,318	630	22,948
Other donations and legacies			
Bequests and donations in memory	2,000	—	2,000
Other donations and income	445	—	445
Grants and donations receivable	11,175	—	11,175
Church activities	3,144	—	3,144
	<u>131,551</u>	<u>3,160</u>	<u>134,711</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Planned giving	93,508	—	93,508
Collections - ordinary	1,023	—	1,023
Collections - charity	—	1,370	1,370
Gift Aid recoverable	23,177	662	23,839
Other donations and legacies			
Bequests and donations in memory	—	—	—
Other donations and income	5,786	—	5,786
Grants receivable	—	—	—
Church activities	3,510	—	3,510
	<u>127,004</u>	<u>2,032</u>	<u>129,036</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2025

5. Charitable activities

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Parish ministry (including PCC fees)	3,183	3,183	4,864	4,864
Church hire income	1,541	1,541	2,644	2,644
Parish Centre - Lettings income	41,127	41,127	27,863	27,863
Church Halls - Lettings income	40,256	40,256	41,426	41,426
TRIO - Advertising revenue	4,430	4,430	4,595	4,595
	<u>90,537</u>	<u>90,537</u>	<u>81,392</u>	<u>81,392</u>

6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Interest receivable	181	68	249
Dividends on CBF investment Fund - income shares	9,297	—	9,297
	<u>9,478</u>	<u>68</u>	<u>9,546</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Interest receivable	291	—	291
Dividends on CBF investment Fund - income shares	10,135	252	10,387
	<u>10,426</u>	<u>252</u>	<u>10,678</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2025

7. Ministry expenses

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Parish office and secretarial expenses	21,693	—	21,693
Payments to Diocese Common Fund	77,508	—	77,508
Ministry expenses	30,010	—	30,010
Diocesan fees	1,352	—	1,352
Lighting and heating	25,877	—	25,877
Insurance	6,418	—	6,418
Repairs and capital works	27,720	—	27,720
Music Directors, Organists and Music	12,053	—	12,053
Upkeep of Services	3,637	—	3,637
Donations to Charities	17,000	3,160	20,160
Fund-raising expenses	1,460	—	1,460
Printing, stationery and posters	6,278	—	6,278
Licences and other expenses	1,447	—	1,447
	<u>232,453</u>	<u>3,160</u>	<u>235,613</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Parish office and secretarial expenses	15,688	—	15,688
Payments to Diocese Common Fund	76,500	—	76,500
Ministry expenses	8,539	—	8,539
Diocesan fees	1,733	—	1,733
Lighting and heating	27,017	—	27,017
Insurance	6,316	—	6,316
Repairs and capital works	42,448	—	42,448
Solar Panels – St. John's Church Hall	22,350	—	22,350
Music Directors, Organists and Music	10,711	—	10,711
Upkeep of Services	3,522	—	3,522
Donations to Charities	3,000	2,032	5,032
Fund-raising expenses	1,062	—	1,062
Printing, stationery and posters	4,560	—	4,560
Licences and other expenses	2,287	—	2,287
	<u>225,733</u>	<u>2,032</u>	<u>227,765</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2025

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Parish Centre expenditure	37,241	—	37,241
Church Halls expenditure	49,732	—	49,732
TRIO expenses	9,463	—	9,463
Support costs	2,520	—	2,520
	<u>98,956</u>	<u>—</u>	<u>98,956</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Parish Centre expenditure	17,290	—	17,290
Church Halls expenditure	41,329	—	41,329
TRIO expenses	6,609	—	6,609
Support costs	2,400	—	2,400
	<u>67,628</u>	<u>—</u>	<u>67,628</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2025 £	Total fund 2024 £
Parish Centre expenditure	37,241	—	37,241	17,290
Church Halls expenditure	49,732	—	49,732	41,329
TRIO expenses	9,463	—	9,463	6,609
Governance costs	—	2,520	2,520	2,400
	<u>96,436</u>	<u>2,520</u>	<u>98,956</u>	<u>67,628</u>

10. Net gains on investments

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
(Losses)/gains on revaluation of investment assets	(12,837)	(12,837)	9,062	9,062

11. Independent examination fees

	2025 £	2024 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,520</u>	<u>2,400</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2025

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025	2024
	£	£
Wages and salaries	<u>21,693</u>	<u>15,688</u>

The average head count of employees during the year was 1 (2024: 1).

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees. There were no related party transactions which require disclosure.

14. Debtors

	2025	2024
	£	£
Prepayments and accrued income	<u>17,113</u>	<u>12,986</u>

15. Investments

	2025	2024
	£	£
The CBF Church of England Investment Fund - Income Shares	234,910	347,762
The CBF Church of England Deposit Fund	5,595	5,595
Sheffield Credit Union	1,052	1,037
	<u>241,557</u>	<u>354,394</u>

Movements during the year:

	2025
	£
At 1 January 2025	354,394
Disposal and transfer	(100,000)
Net gains	<u>(12,837)</u>
At 31 December 2025	<u>241,557</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements (continued)

Year ended 31 December 2025

16. Creditors: amounts falling due within one year

	2025 £	2024 £
Accruals and deferred income	<u>9,346</u>	<u>11,246</u>

17. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2025 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2025 £
General funds	45,240	155,938	(123,106)	–	78,072
Designated funds	<u>396,988</u>	<u>75,628</u>	<u>(208,303)</u>	<u>(12,837)</u>	<u>251,476</u>
	<u>442,228</u>	<u>231,566</u>	<u>(331,409)</u>	<u>(12,837)</u>	<u>329,548</u>

	At 1 Jan 2024 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2024 £
General funds	64,479	146,087	(165,326)	–	45,240
Designated funds	<u>443,226</u>	<u>72,735</u>	<u>(128,035)</u>	<u>9,062</u>	<u>396,988</u>
	<u>507,705</u>	<u>218,822</u>	<u>(293,361)</u>	<u>9,062</u>	<u>442,228</u>

Designated funds comprise:

	At 1 Jan 2025 £	Net Movement £	At 31 Dec 2025 £
Church Halls	15,055	(11,285)	3,770
Parish Centre	27,539	(21,390)	6,149
Investments	<u>354,394</u>	<u>(112,837)</u>	<u>241,557</u>
	<u>396,988</u>	<u>(145,512)</u>	<u>251,476</u>

Restricted funds

	At 1 Jan 2025 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2025 £
Restricted funds	<u>3,402</u>	<u>68</u>	<u>–</u>	<u>–</u>	<u>3,470</u>

	At 1 Jan 2024 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2024 £
Restricted funds	<u>3,150</u>	<u>252</u>	<u>–</u>	<u>–</u>	<u>3,402</u>

Restricted funds comprise:

	At 1 Jan 2025 £	Net Movement £	At 31 Dec 2025 £
Rent Deposit	<u>3,402</u>	<u>68</u>	<u>3,470</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2025

18. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Current assets	338,894	3,470	342,364
Creditors less than 1 year	(9,346)	–	(9,346)
Net assets	329,548	3,470	333,018

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current assets	453,474	3,402	456,876
Creditors less than 1 year	(11,246)	–	(11,246)
Net assets	442,228	3,402	445,630

19. Analysis of changes in net debt

	At 1 Jan 2025 £	Cash flows £	At 31 Dec 2025 £
Cash at bank and in hand	89,496	(5,802)	83,694
Current asset investments	354,394	(112,837)	241,557
	443,890	(118,639)	325,251



Accounts

**Parochial Church Council
of Abbeydale and Millhouses
Trustees' Annual Report
and
Unaudited Financial Statements
for the year ending 31 December 2024**

Charity Registration Number: 1142485

Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

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Reference and Administrative Details

Charity Registration Name:
Parochial Church Council of Abbeydale and Millhouses
Charity Registration Number: 1142485
Principal Office: The Vicarage
80 Millhouses Lane
Sheffield
S7 2HB

Trustees: Revd. Nicholas Noble
Mrs V C Boddie
Mr D E Crosby
Mrs G J Crosby
Ms J Davis
Mrs E Frost
Mrs P Gregory
Mrs J Haigh
Mrs K Harwood
Mr N Harwood
Mrs J Hutchesson
Mrs C Hill
Mr A Horsfield
Mr M Morton-Thorpe
Miss N McDonald-Bell
Mrs J Paddock
Mr J Savournin
Ms A Smedley
Mrs V Smith
Mrs L Tulley
Mrs J White
Mr B Wrigley

Principal Bank: Virgin Money.
66 Fargate
Sheffield
S1 2HE

Insurers Ecclesiastical
Benefact House
2000 Pioneer Avenue
Gloucester GL3 4AW

Accountants Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Independent Examiner Richard Murdoch FCA

The Parish, with a population of 12,000 in 4,900 households, lies in the attractive outer suburbs of South-West Sheffield: Totley Brook and Abbeydale Park in Dore Village, Bradway and Millhouses. The population is overwhelmingly white and 46% declare themselves Christian. The Parish of 1.8 sq miles features the River Sheaf on its southern border and includes the public open spaces of Totley Brook Local Green Space, Beauchief Gardens, Millhouses Park, Poynton and Ecclesall Woods. Substantial areas are designated as Green Belt.

Mission Action Plan 2024

1 The Mission of the Church of Abbeydale and Millhouses LOVING GOD VALUING PEOPLE CARING FOR HIS WORLD

The Church of Abbeydale and Millhouses is Inclusive. We believe we should fulfil the Love of God in whose image everyone is made. All are welcome to our worship, activities and employment regardless of race, colour, national or ethnic origins, age, gender or gender assignment, sexual orientation, marital status, pregnancy, disability, politics, religion, belief or non-belief.

2. Worship is accessible to all the community including online, varied in form, inspiring and led by a team of ministers and lay people including musicians. Preaching is thoughtful and related to daily life. Private payer is encouraged and church buildings are open for private prayer and meditation each day.

3. We engage with children, young people and their families through All-age worship, Sunday School, toddlers' groups, a day nursery and uniformed groups.

4. The language of discipleship is regularly used and we are encouraged to see how our walk with God impacts our everyday lives and our choices.

5. Lay leaders operate in all areas of our Church and we seek to strengthen the team. Lay leaders are supported in their roles and are encouraged to seek training.

6. We attempt to attract new members through our worship particularly on festival Sundays and Occasional Offices. We reach out into the community through our free magazine publication, deliveries and invitation to attend our worship, activities and celebrations.

7. We have an understanding of the social context of our parish, the wider community and the nation. We address the issues of poverty and lack of opportunities through our charitable giving and partnerships with the Grace Food Bank, Cathedral Archer Project, other churches and agencies, providing help and support. We aim to reach a net zero carbon state by 2030.

8. We are a welcoming Church that greets everyone to our worship and activities and provide information about our meetings and activities and provide many opportunities to meet socially.

9. The PCC provides strong governance and is supported by diligent officers and committees. The PCC, supported by the Finance Committee, provides a strong budget and five-year forecast. We have a Stewardship Sunday and annual campaign to increase regular giving. This is reflected in our generous Common Fund Pledge and charitable giving.

10. Our five buildings are well adapted and maintained to a high standard for our various Church activities and for use by the wider community. We look to the future of our Mission in assessing the potential for improving our facilities.

Priest-in-Charge Revd. Nicholas Noble

We welcomed Revd. Nicholas Noble who was installed as Priest-in-Charge of the Parish of Abbeydale and Millhouses in the Mission Area of Ecclesall in December 2023. We also welcomed his family on their move from Norway in April.

Associate Priest

SSM Revd. Dr. Angie Lauener reached her compulsory retirement age in June having served as our Associate Priest for seven years and her ministry was celebrated at the 10am Eucharist on 23 June at St John's. A collection for her retirement gift raised £1000 and a bouquet and cheque for £2,000 were presented to her followed by sharing cake and wine in the hall.

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England in the Diocese of Sheffield and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules 2022. The Parochial Church Council of Abbeydale and Millhouses is a Registered Charity and ensures that its Mission serves the public benefit. The PCC approves and submits its Trustees' Annual Report and Financial Statements to the Annual Parochial Church Meeting (APCM), Sheffield Diocese and the Charity Commission.

The Parochial Church Council of Abbeydale and Millhouses is responsible for promoting in the Parish the whole Mission of the Church for the *advancement of religion for public benefit* by welcoming everyone to worship, prayer and study, through outreach and evangelism, in parish activities and the provision of sustainable facilities for our members and communities. The PCC cooperated in the Mission with the Revd. Nicholas Noble. All members of the PCC are Trustees of the registered charity.

PCC members who served from 1st January 2024 for the calendar year:

Ex-Officio members:

Priest-in-Charge:	Revd. Nicholas Noble (Chairman)
Associate Priest:	Revd. Dr. Angie Lauener (until July)
Lay Reader:	Michael Morton-Thorpe
Wardens:	Vanessa Boddye Elizabeth Frost Nigel Harwood Valerie Ledbetter (until April) Lynda Tulley (from April)
Pastoral Workers:	Pat Gregory Ann Smedley
Deanery Synod:	Ian Downing (until March) Juanita Haigh (from April) Valerie Smith Deputy Warden (from April) Brian Wrigley

Elected members:

Until 2024	Pat Marshall (until April) Juliet Rowson (Deputy Warden) until April Lynda Tulley (Deputy Warden) until April
Until 2025	Gail Crosby Andrew Horsfield Catherine Hill
Until 2026	Nikki Macdonald-Bell (Deputy Warden) Josephine Hutchesson John Savournin Jean White
Until 2027	Joan Davis (Deputy Warden from April) Jenny Paddock (from April)
Co-opted	David Crosby (Treasurer) Katie Harwood (Secretary and Safeguarding Officer)

The PCC appoints and is supported in its Mission by several committees: Standing Committee, Finance Committee, Charitable Giving Committee, Trio Magazine Committee, Fabric and Grounds Committees at St. John's and Holy Trinity, Halls and Parish Centre Committee. Social and Energy Committees. Committee reports are considered by the Standing Committee and reported to and relevant issues considered by the PCC. Summary notes and minutes of the PCC and Committees are available in both churches for our congregation's information.

The PCC met four times, to promote the Parish Mission, develop worship provision, prayer and study opportunities and outreach ministry, plan parish activities, agree the renewal of Michael Morton-Thorpe's Reader's Licence and approve A Safeguarding Policy and Safeguarding Statements, approve and monitor the budget, agree the Common Fund pledge and charitable giving allocation, allocate funds to committees, approve financial expenditure and financial reserves and plan the annual stewardship campaign.

Electoral Roll

The Parish Electoral Roll has 142 members of whom 80 are not resident within the Parish.

Parish Safeguarding

The Parish supports being a Safer Church and has a Safeguarding Officer and Policy. All employees, PCC members and volunteers who support children's and vulnerable adults' activities undertake safeguarding training and are DBS checked. Our Social Media Policy promotes open and friendly contact and prevents offensive, indecent or illegal content.

General Data Protection Regulations May 2018

The Policy is on the church web site. A continuing audit of personal data collected is undertaken.

Parish Administration

Our Parish Administrators Bev Ramsey, Dorothy Clarkson and Emma Foster worked in the Parish Office each weekday assisting our Priest-in-Charge and making bookings for the hire of all five parish buildings. We welcomed Dorothy Clarkson on her appointment on 23 September and Emma Foster on her appointment on 25 November. Hours worked were increased from 14.5 to 30 hours per week and the Parish Office was moved to a larger room at St. John's Hall. Bev retired at the end of October and the PCC thanked her for twenty years of support to the Parish.

The Wardens maintained the Church Terriers, Logbooks and PCC policy documents and supervised the church buildings for worship.

The Treasurer, David Crosby, managed the General Fund and advised the PCC on the annual budget and budget forecast. Richard Frost managed the Parish Centre Fund and Andrew Horsfield managed the Church Halls Fund. Neil Bridgwater continued as Stewardship Secretary. Chartered Accountants, Hebblethwaites, provided accountancy services and helped prepare the Annual Financial Statements for independent examination. Hebblethwaites were re-appointed as Accountants and Richard Murdoch FCA as Independent Examiner.

Deanery Synod

Juanita Haigh, Valerie Smith and Brian Wrigley are members of the Attercliffe and Ecclesall Deanery Synods Partnership.

Diocesan Synod

Brian Wrigley and Junita Haigh are elected by the Deanery Synod to the Diocesan Synod. The Diocese pattern of ministry includes mission areas, stipendiary ordained oversight ministers, focal ministers, together with mission, pastoral, financial, buildings and energy advisors at Church House.

Achievements and Performance

Worship

Sunday services were streamed live on-line via 'Zoom', including Holy Communion and All-Age Worship and Morning Prayer during the week.

A diverse programme of worship including 'Fresh Expression' provided in both church buildings is intended to fulfil the spiritual needs of our Parish. Revd. Nicholas Noble was supported in leading worship by our Associate Priest SSM Revd. Dr. Angie Lauener and SSM Revd. Catherine Staziker, visiting priests and our licensed lay reader, Michael Morton-Thorpe. Lay worship leaders, Nigel Harwood and Martin Flett, the Church Wardens, Deputy Wardens, sacristans, lay communion administrators, intercessors, Directors of Music, choir and musicians, vergers and sound assistants also undertook valued duties in supporting our services.

- **Parish Communion Sunday 10.00am:** alternated between St. John's and Holy Trinity. Sunday School was reintroduced for children during the service. We generally used specially prepared service books based on Common Worship, supplemented by weekly pew sheets. Large print versions of service orders and music settings were available. Separate forms of liturgy were used for occasions such as Advent, Mothering Sunday, Pentecost, Harvest, Christingle and Christmas. Everyone was invited to refreshments after Sunday morning services and, on occasion, members celebrated birthdays and significant anniversaries with shared cake and wine.
- **All-Age Services Sunday 10.00am** were held once a month in both churches where we especially welcomed families to a less formal form of worship. New liturgies were introduced to encourage the interaction of children. Parents are encouraged to prepare their children to receive communion. A creche is available at Holy Trinity during the service. Candlemas was celebrated at Holy Trinity with parents and children recently baptised.
- **Sunday 4pm Rehearsal Dinner** First Sunday in the month at Holy Trinity was introduced in September as a means of welcoming new and younger members to faith.
- **Sunday Evenings:** A sung evensong was held occasionally at St John's and Holy Trinity Churches.
- **Taize Services Sunday Evenings:** were held occasionally in both churches.
- **Services of Wholeness and Healing** were held at Holy Trinity and St John's.
- **Morning Prayer** was normally said on weekdays in both churches and was streamed.
- **Weekday Holy Communion 10.00am Wednesdays;** first Wednesday in the month with the Mothers' Union at St. John's, the remainder at Holy Trinity. Ash Wednesday was celebrated at Holy Trinity.
- **Holy Week:** A Celtic Eucharist was held at Holy Trinity. On Good Friday the Walk of Witness took place and a joint service was held at the Roman Catholic Mother of God Church. Stations of the Cross and 'The Cross of Christ-A Devotion for Choir and Congregation', were held at Holy Trinity with an augmented choir.

- **Easter Sunday;** An 8.00am Holy Communion was held at St. John's and Choral Eucharist was held at Holy Trinity at 10.00 am.
- **Harvest Festival Communion** and lunch was held at St. John's. A Festal Evensong was held at 6.30pm at St Johns with an augmented choir.
- **Remembrance Sunday** was celebrated at Holy Trinity and St. John's.
- **Advent Sunday Choral Evensong 6.30pm** was held at St. John's with an augmented choir.
- **Christmas;** Christingle services were held at both churches with distribution of Children's Society collection boxes and envelopes. A well-attended service of 'Yorkshire Carols' was held in Millhouse PH. A service of 9 Lessons and Carols was held at Holy Trinity. Children were especially invited to join in the Crib Service held at Holy Trinity. at 3.00pm and the Christingle Service on 24 December at 5pm at St. John's. Midnight Mass and Christmas Morning Communion were celebrated at both churches. Crib figures formed tableaux under the altars to help focus worship on the Christmas Story. A large Christmas tree with lights added to the sense of wonder and celebration in both churches.
- **St. John the Evangelist Patronal Festival Eucharist** was held at St. John's on 29 December.
- **Music;** we are grateful for the high standard of music maintained by our professional Directors of Music, Mary Cobbold and Alan East and all our dedicated musicians. A robed choir and organ at St. John's and also a small music group at Holy Trinity accompanied the singing. New singers are welcome to join Choir Practices on Fridays at 7.30pm at St. John's and Sundays at 9.30am at Holy Trinity and musicians are invited to join the Music Group at Holy Trinity on the first Sunday of the month. Occasionally the Handbell Team played during communion administration. The Handbell Team welcome new members to practice at St. John's 94 Room on Mondays.
- **Public address, hearing loop systems and streaming services** were operated at each church. TV screens were available at Holy Trinity.
- **Weekly pew sheets** were published for church members and visitors providing supplementary worship material, readings, objects for private prayer and notices of Parish activities and events. Newsletters were sent regularly to members without access to the internet.
- **Displays of flowers** each week were co-ordinated by Margaret Minns and Pat Gregory and at Easter, Harvest and Christmas additional volunteers helped with seasonal decoration at both church buildings.
- **Seasonal wall hangings** were prepared by a small creative team for the east wall and Christmas banners at Holy Trinity.

Church Attendance

The average weekly combined Church attendance including by Zoom and Henleigh Hall counted in October, was 120.

Life Events: Baptism, Weddings and Funerals

The Parish promotes these Occasional Services as an important part of our Ministry. We welcomed families to four Baptisms throughout the year and families of baptised children on their first four anniversaries had cards delivered with verses and prayers for the child as we believe it is important to keep in touch as part of the Church family. We welcomed two couples with families and friends to marriage services to exchange their vows and

receive God's blessing on their lives together. Nine funeral services were held at church and/or the crematorium that provided support to family members and friends in their bereavement and thanksgiving for lives lived in God's Love. The interment of ashes is available in memorial gardens at both churchyards.

'Community of the Cross of Nails'

The Cross of Nails is displayed in each church on alternate months. The 'Cross of Nails Litany' was said by members led by the Revd. Dr. Angie Lauener or Michael Morton-Thorpe outside St. John's Church regularly during the year.

Ecumenical Relationships

The Parish continues its strong relationship with Millhouses Methodist Church that contributed regular editorial to the 'Trio' magazine. A joint service was held at Millhouses Methodist Church on January 21st. Services were held during the Week of Christian Unity. The Good Friday Walk of Witness and Service together with members of St. Peter's and St. Oswald's Parish, the Methodist Churches of Millhouses and Carterknowle and The Mother of God took place as usual. The annual Sheffield and District Cambrian Society Service was hosted at Christmas in St. John's church.

Bible Study and Study Courses

Bible Reading Fellowship's 'Guidelines' were available three times a year by subscription, organised by John Shortland for members of the congregation.

St. John's Mothers' Union

Margaret Minns, the Branch Coordinator, reports our branch continues with the usual format of Morning Communion on the first Wednesday of the month and a meeting in the afternoon of the third Wednesday where we have a discussion or speaker.

During the year we hosted a fundraising tea for A.F.I.A. (Away From It All) helping towards a holiday for a needy family within our Diocese. We also rose to our President's Challenge to increase a given amount of money (£24) using the parable of the talents as an example which we did to good effect. Thank you for all who supported these events in various ways.

Members attended the MU Diocesan Quiet Days, Mary Sumner Day Service and the Vigil outside the Cathedral in November supporting the "No More 1 in 3" Campaign against Gender-Based Violence.

Membership remains at 28 and continues, with prayer, to uphold Mary Sumner's vision and being part of this Worldwide Christian Organisation.

Pastoral Ministry

Members unable to attend Church because of infirmity or illness were visited and Communion was arranged by one of the Pastoral Team including for members who are living at home, in assisted-living flats or care homes including The Glen, Outram Fields, Limes and Laurels, Meadow Grange, Broomcroft, Henleigh Hall and Hilltop Lodge at Chapeltown. Members who have been unwell have welcomed a telephone call for a long chat and prayer that has been very much appreciated and cards have been written to many elderly members. We thank Ann Smedley and Nicki McDonald-Bell for their work on the Pastoral Team as they retire from the team.

Carbon Footprint

Measures to reduce energy use are being undertaken in each building on an incremental basis, as appropriate. PV Panels were installed at St Johns Hall. Our electricity is generated by renewable sources. We aim to meet the Church of England and Diocesan target of zero net emissions by 2030 which will entail reviewing our central heating systems.

Support for disadvantaged people

- **Grace Food Bank:** Together with other churches in South Sheffield we continued to support the Grace Food Bank that operates from Low Edges and serves over 6,500 people with donations of food in our church buildings and financial contributions. We are grateful for the generous gifts of food and Chris Wrigley's organisation of the collections. We supported the Methodist stall at 'Christmas is Coming' that raised £400 for the food bank.
- **Luncheon Club Thursdays:** Volunteers continue to serve 31 elderly parishioners at St John's Hall.
- **Fairtrade Church:** Our membership was not renewed in August when we could no longer claim to comply with the guiding principles.
- **The Cathedral Archer Project** serving over 1,100 homeless people in Sheffield was our Harvest Appeal including donations of food and other requisites.
- **Sheffield Credit Union:** £1,037 is deposited with the Sheffield Credit Union to provide low-cost affordable loans to families.

Charitable Giving

The PCC has a policy of allocating income to charitable giving and allocated £3,000 this year and made *seasonal* and other appeals for various charities. The Lent Appeal was for the **Golddigger Trust**, the Harvest Appeal was for the **Cathedral Archer Project** and the Advent Appeal, commencing with our Christingle Services was, as usual, for the **Children's Society**.

Charitable Giving 2024	£
Lent: Golddigger Trust	1,455.54
Christian Aid	412.50
Harvest: Cathedral Archer Project	1,237.50
Children's Society	1,926.26
Total including Gift Aid Tax	5,031.80

Children and Families Outreach Mission

- **Toddlers' Groups:** Tots met in Holy Trinity hall at Wednesday's Community Cafe until October and Thursday mornings where parents, carers and young children shared fellowship, fun and refreshment with support of parish volunteers. A parents and children's music group met in St. John's hall on Fridays and Holy Trinity hall on Saturday. A creche is available during services at Holy Trinity and children's activity spaces are available at both church buildings.
- **'Croft Corner Forest Nursery'** was supported in the Parish Centre. Rated 'Good' by Ofsted, the 63-place day nursery with 20 childcare staff provides pre-school education for over 100 children Monday to Friday that is much appreciated by local parents.
- **'Soulroots'** We supported the youth project in partnership with other Churches in S17 for 23 years but Philippa Reed our voluntary chair of the group reported that the partnership has served its purpose as some churches propose to undertake their separate youth work. The project ceased operation and we celebrated the work of the group involving the staff, volunteers and numerous young people with refreshments at All Saints Totley on Sunday 21 July at 4.30pm. We thank Philippa for her voluntary leadership.
- **Church-sponsored uniformed groups:** Beavers, Cubs, Scouts and Explorers met weekly in the Parish Centre. Rainbows met at Holy Trinity and St John's weekly.

Community Outreach Mission

- **Open-Church Ministry:** the church buildings were open to the community daily for private prayer and meditation.
- **Community Support:** we welcomed regular meetings of adult and children's groups, music groups, and family parties to our churches, church halls and Parish Centre. The St. John's Fabric, Holy Trinity Fabric and Parish Centre Committees supported these groups and managed the facilities and maintenance of the five buildings to a high standard.
- **A Community Café listed as a Warm Space** was held in the hall on Wednesday mornings after Communion at Holy Trinity until October. Coffee continued to be served in the hall after October at Holy Trinity.
- **St. John's Luncheon Club** provided lunch weekly to 31 elderly members of the local community supported by volunteers. New volunteers would be welcomed.
- **Parish Social Events** held this year to which all parishioners were invited, including a regular coffee morning held in members' homes and a 'bring and share' lunch on February 15 at Holy Trinity. A Beetle Drive was held in February and the Shrove Tuesday Lent Appeal meeting in March with refreshments and speaker about 'The Golddigger Trust' at St. John's. A Harvest Lunch was held at St. John's in the Autumn. The Badminton, Snooker, Indoor Bowls and new Table Tennis Clubs met weekly in St. John's Hall.
- **'Christmas is Coming' 30 November:** The Parish community event was successfully held at Holy Trinity raising £2,246 for Parish and Charitable objects.
- **Choirs, orchestras and other music performances** including an augmented Parish concert, were hosted at St. John's and Holy Trinity. Audiences from the parish and wider afield were welcomed to enjoy the hospitality, beauty and acoustic qualities of both church buildings.
- **Trio Parish Magazine:** 70 volunteers edited, bundled and delivered Trio free to 4,900 homes each quarter. The 24-page A4 format full-colour publication is designed to be attractive, informative, educational and entertaining for members of the Church and the community.

Advertisements supporting local business aim to cover the cost of production.

- **Publicity:** In addition to Trio, leaflets publicising Parish and Diocesan news, information about services, appropriate charities, concerts and events are maintained in both church buildings, halls and Parish Centre.
- **www.amchurchsheffield.co.uk:** The Parish website provides links to on-line worship and prayer and information on the Parish Mission, including, activities and forthcoming events. We thanked Paul Ramsey for helping maintain the Parish website as he retired this year.

Parish Volunteers

The Annual Report demonstrates the scope and scale of our Parish Mission and contribution to the public benefit. The PCC is grateful for the diligent work of the Committees and the considerable support of all our members that give their time and talents. This represents many hours of prayerful effort by Church members without whom the whole Parish Mission would not be undertaken.

Financial Review

Financial Statements

We prepared our Financial Statements in accordance with Church of England regulations and the Charities Act 2011 using the accrual method.

General Fund

Of the total receipts in 2024 of £221,106 planned giving donations were £93,508 the majority of which were tax efficient and Gift-Aid Tax of £23,839 was reclaimed. The PCC expressed its gratitude for the regular generous giving of our members and the response to the Stewardship Appeal following which there was some increase in giving. *However, we need to continue to increase our planned giving annually to meet the Diocesan Common Fund Pledge, Parish Ministry and Mission costs and our commitment to employ an Associate Priest.*

The remainder of General Fund income was received in open-plate collections, one-off donations, charitable appeals, parish activities, investment interest and dividends and the hire of St John's and Holy Trinity church buildings.

General Fund operational expenditure of £225,733 supported the Parish Mission which included paying £76,500 to the Diocesan Common Fund for Ministry. The Diocese was informed our pledge would be increased to £77,500 in 2025. Expenditure included the PCC allocation of £3,000 to charitable giving and a further £2,032 including gift aid tax, raised by special appeals, for several charities.

The three Parish Administrators' salaries and pensions were paid. The Directors of Music fees were reviewed for the next three years and paid, based on the Royal School of Church Music's guidance. Expenses were paid to the Priest-in-Charge, Associate Priest and lay workers. Trio Parish Magazine printing costs were £6,609 and advertising income was £4,595. Increasing advertisers and advertising fees should enable printing costs to be fully recovered.

£10,369 was expended on regular maintenance and repair of church buildings and grounds. General Fund expenditure also included £15,767 on other church running costs including insurance, upkeep of services, music, office requisites, printing and licences. Energy costs for the two church buildings have risen sharply from £12,098 to £27,017.

Church Halls Fund

Our two church halls received hire charges this year from regular and one-off hirers totalling £41,426. The regular cost of maintenance and repair to both hall buildings to a high standard was £41,329 including insurance, energy, utilities and cleaning.

Parish Centre Fund

The Parish Centre received rent/license and service charges from the Croft Corner Forest Nursery and hire charges from the scouts and other regular and one-off hirers totalling £27,863. The cost of maintaining the building and grounds to a high standard including insurance, energy, utilities, cleaning, building repairs and improvements and grounds maintenance was £17,290.

Capital Expenditure

Urgent electrical repairs were carried out at St. John's church following the 5year survey and report. (£11,422). Following the Quinquennial Report, recommended repairs, particularly to the boiler chimney and flue, were undertaken at Holy Trinity (£15,167). Two oak-veneered welcome desks were donated to Holy Trinity and dedicated *In Memory of Bibi Machin*. (£4,600). Five chairs damaged in delivery during the reordering at St. John's were repaired. (£400). £70,000 was transferred from the Investment Fund to support capital works.

Restricted Funds

The rent deposit of £3,402 for the Croft Corner Forest Nursery is held in the Church of England Investment Fund to maintain its value. Donations for charitable appeals were paid to the relevant charities together with the appropriate Gift Aid.

Designated Funds

The Investment Fund is designated to raise dividends towards the general parish ministry and capital growth towards capital works.

Financial Balances

We ended the year with a balance of £445,630. Current account balances are £89,496 and the balance of debtors and creditors amounted to a net debtor of £1,740. £5,595 is held in the Church of England Deposit Fund and £347,762 is invested in the Church of England Investment Fund. £1,037 is deposited with the Sheffield Credit Union.

Budget and Budget Forecast

The PCC approved the budgets for 2024 and 2025 and budget *forecast* for the period to 2030 to support the ongoing Parish Mission.

Risk Assessment

Assessed risks to the operation of the Parish Mission are mitigated as follows:

- **Fund Raising:** About 55% dependant on church members' voluntary contributions, are maintained by an annual stewardship campaign appealing to church members to review and renew their planned-giving pledges including gift-aid declarations. We claim tax relief on gift-aided planned giving and on cash donations of £30 or less up to £8,000 for each church building. Changes in gift aid taxation law are monitored. About 32% of income is raised through the hire of buildings that is maintained by an annual review of charges. 9% is raised through parish activities, grants, bequest, PCC fees and 'Trio' advertising revenue and 4% is raised through managed investments.
- **Ethical Investments:** The Church of England's Deposit, Investment and Pension Board Funds are managed on behalf of the Church of England's Board of Finance by CCLA. The CCLA Investment Fund is designed to provide real long-term growth in dividend income and capital. All funds are advised by the Church of England's Ethical Investment Advisory Group.
- **Bank Deposit Safeguards:** The current account bank balances of the General Fund, Halls and Parish Centre Funds and the Sheffield Credit Union are each safeguarded up to £85,000 by the Financial Services Compensation Scheme.
- **Financial Controls:** Collections are counted, recorded on vestry forms and signed by two members. Cheque payments and bank mandates require two approved signatories.
- **Procurement Controls:** The PCC requires goods, services and works to be subject to competitive quotations and any costing over £1,000 are subject to PCC approval. Church buildings' and St. John's hall's energy contracts are procured on the advice of our energy broker Annex Solutions Ltd. in order to obtain beneficial tariffs.
- **Employer Safeguards:** The PCC employs two Parish Administrators.
- **Safeguarding:** The Parish has an approved Safeguarding Policy and Action Plan. Employees and volunteers working with children and vulnerable adults and all PCC members are DBS checked and monitored under the supervision of the Parish and Diocesan Safeguarding Officers.
- **Buildings:** both church buildings are cared for by the Church Wardens, surveyed by our appointed architect every five years and recommended repairs undertaken. Regular surveys and maintenance are undertaken on lightning conductors, fire extinguishers and electrical and gas installations. Works on church buildings requiring a Faculty and other major works are supervised by our architect. and recommendations implemented. The church halls and Parish Centre are inspected regularly by the relevant Committees. Qualified professional advice is obtained when substantial repair or maintenance works are required.
- **Health and Safety:** There is a comprehensive Health and Safety Policy managed by the wardens. Maintenance, repair and new works on parish buildings are managed in accordance with the Construction, Design and Management Regulations 2015. The PCC is aware of its duty to provide adequate information under Health and Safety Regulations when appointing professional advisors or contractors for building works. A report in 2022 assessed the safe capacity of St John's Church building as 303. Ecclesiastical Insurance carried out a Risk Management Survey

of Holy Trinity church hall making recommendations for its management in 2023. External defibrillators are installed at St. John's, Holy Trinity and Parish Centre sites.

- **Insurance:** The five parish buildings are separately insured against all normal risks and the PCC is insured against employer's, public and products liability and trustee indemnity by Ecclesiastical Insurance. Trustee indemnity was reviewed by the PCC in 2022 and concluded the cover was adequate.
- **Financial Reserves:** Adequate financial reserves are maintained in accordance with PCC policies.

Reserves Policies

The PCC has a policy of maintaining unrestricted reserves equivalent to three months 'at risk' expenditure currently estimated at £41,200. The unrestricted reserves currently stand at £45,240 providing for adequate cash-flow and emergency expenditure to be met.

Signed:

Chair:

Parochial Church Council of Abbeydale and Millhouses

Independent Examiner's Report to the Trustees of Parochial Church Council of Abbeydale and Millhouses

Year ended 31 December 2024

I report to the trustees on my examination of the financial statements of Parochial Church Council of Abbeydale and Millhouses ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Murdoch BA(Hons) FCA
Hebblethwaites
Independent Examiner

2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Activities

Year ended 31 December 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income					
Donations and legacies	4	127,004	2,032	129,036	133,539
Charitable activities	5	81,392	–	81,392	75,317
Investment income	6	10,426	252	10,678	12,245
Total income		<u>218,822</u>	<u>2,284</u>	<u>221,106</u>	<u>221,101</u>
Expenditure					
Expenditure on raising funds:					
Ministry expenses	7	(225,733)	(2,032)	(227,765)	(158,902)
Expenditure on charitable activities	8,9	(67,628)	–	(67,628)	(72,732)
Total expenditure		<u>(293,361)</u>	<u>(2,032)</u>	<u>(295,393)</u>	<u>(231,634)</u>
Net gains on investments	10	9,062	–	9,062	37,741
Net (expenditure)/income and net movement in funds		<u>(65,477)</u>	<u>252</u>	<u>(65,225)</u>	<u>27,208</u>
Reconciliation of funds					
Total funds brought forward		507,705	3,150	510,855	483,647
Total funds carried forward		<u>442,228</u>	<u>3,402</u>	<u>445,630</u>	<u>510,855</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Position

31 December 2024

	Note	2024 £	2023 £
Current assets			
Debtors	14	12,986	15,148
Investments	15	354,394	415,332
Cash at bank and in hand		89,496	89,216
		<u>456,876</u>	<u>519,696</u>
Creditors: amounts falling due within one year	16	11,246	8,841
Net current assets		<u>445,630</u>	<u>510,855</u>
Total assets less current liabilities		<u>445,630</u>	<u>510,855</u>
Net assets		<u>445,630</u>	<u>510,855</u>
Funds of the charity			
Restricted funds	17	3,402	3,150
Unrestricted funds	17	442,228	507,705
Total charity funds		<u>445,630</u>	<u>510,855</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

Chair and Trustee

Church Warden and Trustee

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Cash Flows

Year ended 31 December 2024

	2024 £	2023 £
Cash flows from operating activities		
Net (expenditure)/income	(65,225)	27,208
<i>Adjustments for:</i>		
Net (gains) on investments	(9,062)	(37,741)
Other interest receivable and similar income	(10,678)	(12,245)
Accrued expenses	2,405	2,483
<i>Changes in:</i>		
Prepayments and accrued income	2,162	(13,599)
Cash generated from operations	(80,398)	(33,894)
Interest received	10,678	12,245
Net cash used in operating activities	<u>(69,720)</u>	<u>(21,649)</u>
Cash flows from investing activities		
Transfer from investments	70,000	60,000
Net cash from investing activities	<u>70,000</u>	<u>60,000</u>
Net increase in cash and cash equivalents	280	38,351
Cash and cash equivalents at beginning of year	<u>89,216</u>	<u>50,865</u>
Cash and cash equivalents at end of year	<u>89,496</u>	<u>89,216</u>

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements

Year ended 31 December 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Vicarage, 80 Millhouses Lane, Sheffield, S7 2HB.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The trustees consider that the going concern basis is appropriate and there are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. In the opinion of the trustees, there are no areas of judgement or key sources of estimation uncertainty that have a significant effect on the financial statements, other than the policies shown below.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Pension contributions

During the previous year Abbeydale and Millhouses PCC participated in the Pension Builder Scheme (PB 2014) section of Church Workers Pension Fund, administered by the Church of England Pensions Board, for lay staff. The pensions contributions were accounted for as a defined contribution scheme. The amount charged to the SoFA during this year was £335 (2023: £Nil).

Tangible fixed assets

Consecrated and benefice property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Planned giving	93,508	–	93,508
Collections - ordinary	1,023	–	1,023
Collections - charity	–	1,370	1,370
Gift Aid recoverable	23,177	662	23,839
Other donations and legacies			
Bequests and donations in memory	–	–	–
Other donations and income	5,786	–	5,786
Grants and donations receivable	–	–	–
Church activities	3,510	–	3,510
	<u>127,004</u>	<u>2,032</u>	<u>129,036</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Planned giving	93,942	–	93,942
Collections - ordinary	830	–	830
Collections - charity	–	3,305	3,305
Gift Aid recoverable	22,184	811	22,995
Other donations and legacies			
Bequests and donations in memory	5,309	–	5,309
Other donations and income	567	–	567
Grants receivable	–	4,300	4,300
Church activities	2,291	–	2,291
	<u>125,123</u>	<u>8,416</u>	<u>133,539</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

5. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Parish ministry (including PCC fees)	4,864	4,864	729	729
Church hire income	2,644	2,644	2,664	2,664
Parish Centre - Lettings income	27,863	27,863	31,723	31,723
Church Halls - Lettings income	41,426	41,426	35,536	35,536
TRIO - Advertising revenue	4,595	4,595	4,665	4,665
	<u>81,392</u>	<u>81,392</u>	<u>75,317</u>	<u>75,317</u>

6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Interest receivable	291	—	291
Dividends on CBF investment Fund - income shares	10,135	252	10,387
	<u>10,426</u>	<u>252</u>	<u>10,678</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Interest receivable	214	—	214
Dividends on CBF investment Fund - income shares	11,907	124	12,031
	<u>12,121</u>	<u>124</u>	<u>12,245</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

7. Ministry expenses

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Parish office and secretarial expenses	15,688	–	15,688
Payments to Diocese Common Fund	76,500	–	76,500
Ministry expenses	8,539	–	8,539
Diocesan fees	1,733	–	1,733
Lighting and heating	27,017	–	27,017
Insurance	6,316	–	6,316
Repairs and capital works	42,448	–	42,448
Solar Panels – St. John's Church Hall	22,350	–	22,350
Music Directors, Organists and Music	10,711	–	10,711
Upkeep of Services	3,522	–	3,522
Donations to Charities	3,000	2,032	5,032
Fund-raising expenses	1,062	–	1,062
Printing, stationery and posters	4,560	–	4,560
Licences and other expenses	2,287	–	2,287
	<u>225,733</u>	<u>2,032</u>	<u>227,765</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Parish office and secretarial expenses	9,438	–	9,438
Payments to Diocese Common Fund	75,600	–	75,600
Ministry expenses	2,676	–	2,676
Diocesan fees	271	–	271
Lighting and heating	9,798	2,300	12,098
Insurance	5,843	–	5,843
Repairs and capital works	16,887	2,242	19,129
Music Directors, Organists and Music	10,103	–	10,103
Upkeep of Services	3,905	–	3,905
Donations to Charities	11,400	4,116	15,516
Fund-raising expenses	990	–	990
Printing, stationery and posters	2,381	–	2,381
Licences and other expenses	952	–	952
	<u>150,244</u>	<u>8,658</u>	<u>158,902</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Parish Centre expenditure	17,290	—	17,290
Church Halls expenditure	41,329	—	41,329
TRIO expenses	6,609	—	6,609
Support costs	2,400	—	2,400
	<u>67,628</u>	<u>—</u>	<u>67,628</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Parish Centre expenditure	29,011	—	29,011
Church Halls expenditure	34,381	—	34,381
TRIO expenses	7,000	—	7,000
Support costs	2,340	—	2,340
	<u>72,732</u>	<u>—</u>	<u>72,732</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Parish Centre expenditure	17,290	—	17,290	29,011
Church Halls expenditure	41,329	—	41,329	34,381
TRIO expenses	6,609	—	6,609	7,000
Governance costs	—	2,400	2,400	2,340
	<u>65,228</u>	<u>2,400</u>	<u>67,628</u>	<u>72,732</u>

10. Net gains on investments

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Gains on revaluation of investment assets	9,062	9,062	37,741	37,741

11. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,400</u>	<u>2,340</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	<u>15,688</u>	<u>9,438</u>

The average head count of employees during the year was 1 (2023: 1).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees. There were no related party transactions which require disclosure.

14. Debtors

	2024	2023
	£	£
Prepayments and accrued income	<u>12,986</u>	<u>15,148</u>

15. Investments

	2024	2023
	£	£
The CBF Church of England Investment Fund - Income Shares	347,762	408,715
The CBF Church of England Deposit Fund	5,595	5,595
Sheffield Credit Union	1,037	1,022
	<u>354,394</u>	<u>415,332</u>

Movements during the year:

	2024
	£
At 1 January 2024	415,332
Disposal and transfer	(70,000)
Net gains	9,062
At 31 December 2024	<u>354,394</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

16. Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	<u>11,246</u>	<u>8,841</u>

17. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2024 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2024 £
General funds	64,479	146,087	(165,326)	–	45,240
Designated funds	<u>443,226</u>	<u>72,735</u>	<u>(128,035)</u>	<u>9,062</u>	<u>396,988</u>
	<u>507,705</u>	<u>218,822</u>	<u>(293,361)</u>	<u>9,062</u>	<u>442,228</u>

	At 1 Jan 2023 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2023 £
General funds	16,876	147,896	(100,293)	–	64,479
Designated funds	<u>463,503</u>	<u>64,665</u>	<u>(122,683)</u>	<u>37,741</u>	<u>443,226</u>
	<u>480,379</u>	<u>212,561</u>	<u>(222,976)</u>	<u>37,741</u>	<u>507,705</u>

Designated funds comprise:

	At 1 Jan 2024 £	Net Movement £	At 31 Dec 2024 £
Church Halls	14,926	129	15,055
Parish Centre	12,968	14,571	27,539
Investments	<u>415,332</u>	<u>(60,938)</u>	<u>354,394</u>
	<u>443,226</u>	<u>(46,238)</u>	<u>396,988</u>

Restricted funds

	At 1 Jan 2024 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2024 £
Restricted funds	<u>3,150</u>	<u>252</u>	<u>–</u>	<u>–</u>	<u>3,402</u>

	At 1 Jan 2023 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2023 £
Restricted funds	<u>3,268</u>	<u>124</u>	<u>(242)</u>	<u>–</u>	<u>3,150</u>

Restricted funds comprise:

	At 1 Jan 2024 £	Net Movement £	At 31 Dec 2024 £
Rent Deposit	<u>3,150</u>	<u>252</u>	<u>3,402</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

18. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current assets	453,474	3,402	456,876
Creditors less than 1 year	(11,246)	—	(11,246)
Net assets	<u>442,228</u>	<u>3,402</u>	<u>445,630</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current assets	516,546	3,150	519,696
Creditors less than 1 year	(8,841)	—	(8,841)
Net assets	<u>507,705</u>	<u>3,150</u>	<u>510,855</u>

19. Analysis of changes in net debt

	At 1 Jan 2024 £	Cash flows £	At 31 Dec 2024 £
Cash at bank and in hand	89,216	280	89,496
Current asset investments	415,332	(60,938)	354,394
	<u>504,548</u>	<u>(60,658)</u>	<u>443,890</u>

Accounts

**Parochial Church Council
of Abbeydale and Millhouses
Trustees' Annual Report
and
Unaudited Financial Statements
for the year ending 31 December 2023**

Charity Registration Number: 1142485

Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

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Reference and Administrative Details

Charity Registration Name:
Parochial Church Council of Abbeydale and Millhouses
Charity Registration Number: 1142485
Principal Office: The Vicarage
80 Millhouses Lane
Sheffield
S7 2HB

Trustees:

Revd. Nicholas Noble
Revd. Dr. A Lauener
Mrs V C Boddye
Mr D E Crosby
Mrs G J Crosby
Mr I Downing
Mrs E Frost
Mrs P Gregory
Mrs K Harwood
Mr N Harwood
Mrs J Hutchesson
Mrs C Hill
Mr A Horsfield
Mrs V J Ledbetter
Miss N Macdonald-Bell
Mrs P Marshall
Mr M Morton-Thorpe
Ms J Rowson
Mr J Savoumin
Ms A Smedley
Mrs V Smith
Mrs L Tulley
Mrs J White
Mr B Wrigley

Principal Bank: Virgin Money.
66 Fargate
Sheffield
S1 2HE

Accountants & Independent Examiner: Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

The Parish, with a population of 12,000 in 4,900 households, lies in the attractive outer suburbs of South-West Sheffield: Bradway, Totley Brook and Abbeydale Park in Dore Village and Millhouses. The population is overwhelmingly white and 60% declare themselves Christian. The Parish of 1.8 sq miles features the River Sheaf on its southern border and includes the public open spaces of Beauchief Gardens, Millhouses Park, Poynton and Ecclesall Woods and substantial areas of Sheffield Green Belt.

Mission and Purposes

The Mission of the Parish of Abbeydale and Millhouses
Love God Value People and Care for His World

St. John the Evangelist and Holy Trinity are Inclusive Churches.

We believe we should fulfil the Love of God in whose image everyone is made. All are welcome to our worship, activities and employment regardless of race, colour, national or ethnic origins, age, gender or gender assignment, sexual orientation, marital status, pregnancy, disability, politics, religion, belief or non-belief.

(Parish employment may justifiably be subject to conditions regarding religion and faith that are a necessary requirement of the post.)

The Parochial Church Council of Abbeydale and Millhouses is responsible for promoting in the Parish the whole Mission of the Church for the *advancement of religion for public benefit* by welcoming everyone to worship, prayer and study, through outreach and evangelism, in parish activities and the provision of sustainable facilities for our members and communities. The PCC cooperated in the Mission with the Revd. Matt Wood as Curate-in-Charge until February and now with our new Priest-in-Charge Revd. Nicholas Noble from 17 December.

Objectives and Activities

Mission Action Plan 2023

- **Improving our Churches as places of welcome and belonging;** benefitting from the new facilities and reordering at St. John's.
- **Ensuring our Church as a place of worship and prayer;** developing worship that is attractive, inspiring and inclusive by the provision of diverse and fresh expressions of worship.
- **Being a place of nurture, empowerment and discipleship;** endeavouring to grow our members' gifts, helping them to flourish and nurture their vocations through study and training.
- **Being a base for evangelism, outreach and numerical growth;** by the appointment of our new Priest-In-Charge, maintaining support for ministry through a generous contribution to the Diocesan Common Fund and planning the appointment of a full-time Associate Priest.
- **Actively seeking to engage with children and teenagers;** through All-Age Worship, supporting toddlers' and uniformed groups, the Croft Comer Nursery and by our sponsorship, with Churches in S17, of the youth project, 'Soulroots'.
- **Making a difference in our local communities and beyond through being a place of serving and transforming;** through our commitment to the 'Community of the Cross of Nails', being generous in our charitable giving, supporting disadvantaged people and by providing facilities for local community activities. We recognise the need to manage, maintain and improve our buildings to a high standard for public use. We aim to reduce our carbon footprint to meet the Church of England's and Diocesan target of net zero emissions.

Governance

Curate-in-Charge Revd. Matt Wood

Revd. Matt Wood was the Curate-in-Charge under the supervision of the Vicar of St. John Ranmoor. He was installed in June 2022 and resigned at the end of February 2023. We appreciated his enthusiastic and spiritual approach to the Mission and Ministry during his eight months leading the Parish. We wish him well in his new post in Upper Wharfedale.

Priest-in-Charge Revd. Nicholas Noble

We welcomed Revd. Nicholas Noble who was installed as Priest in Charge of the Parish of Abbeydale and Millhouses in the Mission Area of Ecclesall on December 17 at Holy Trinity by Bishop Pete and look forward to his leading us in the Mission and Ministry.

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England in the Diocese of Sheffield and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules 2020. The Parochial Church Council of Abbeydale and Millhouses is a Registered Charity and ensures that its Mission serves the public benefit. The PCC approves and submits its Trustees' Annual Report and Financial Statements to the Annual Parochial Church Meeting (APCM), Sheffield Diocese and the Charity Commission.

The PCC comprises ex-officio: the Priest-in-Charge, an associate priest, four wardens, a licensed lay reader and two licensed lay pastoral workers. Up to twelve members are also elected by those on the electoral roll of the parish. Each year at the APCM one third of the elected members retire and members on the electoral roll of the Parish are encouraged to stand for election to office and membership of the PCC. Members may also be co-opted. All members of the PCC are Trustees of the registered charity.

PCC members who served from 1st January 2023 for the calendar year:

Ex-Officio members:

Curate in-Charge: Revd. Matt Wood (Chairman until March)
Priest-in-Charge: Revd. Nicholas Noble (Chairman from December 17)
Associate Priest: Revd. Dr. Angie Lauener
Lay Reader: Michael Morton-Thorpe
Wardens: Vanessa Boddy
Elizabeth Frost
Juanita Haigh (until April 2023)
Nigel Harwood (from April 2023)
Valerie Ledbetter
Pastoral Workers: Pat Gregory
Ann Smedley
Deanery and Diocesan Synods:
Ian Downing
Brian Wrigley

Elected members:

Until 2024 Pat Marshall
Juliet Rowson (Deputy Warden)
Lynda Tulley (Deputy Warden)
Until 2025 Gail Crosby
Andrew Horsfield
Catherine Hill
Valerie Smith (Deputy Warden)
Until 2026 Nikki Macdonald-Bell (Deputy Warden)
Jo Huthesson
John Savoumin
Jean White

Co-opted members: David Crosby (Assistant Treasurer)
Katie Harwood (Secretary and Safeguarding Officer)

The PCC appoints and is supported in its Mission by several committees: Standing Committee, Finance Committee, Charitable Giving Committee, Trio Magazine Committee, Fabric Committees at St. John's and Holy Trinity, Church Hall Committee at Holy Trinity and Parish Centre Committee. Committee reports are considered by the Standing Committee and report to and relevant issues considered by the PCC. Summary notes and Minutes of the PCC and Committees are available in both churches for our congregation's information.

The PCC met five times, to promote the Parish Mission, develop worship provision, prayer and study opportunities and outreach ministry, plan parish activities and decide the Parish Safeguarding Action Plan, monitor the budget, agree the Common Fund pledge and charitable giving allocation, allocate funds to committees, approve financial expenditure and financial reserves and plan the annual stewardship campaign.

The Archdeacon of Sheffield and Rotherham and Associate Archdeacon (Transition Enabler) met with the PCC to consider the discernment process for appointing a Priest-in-Charge. A decision was made to invite Revd. Matt Wood as the single applicant but sadly Matt decided the post was not for him and resigned. The PCC was authorised to advertise for a new Priest-in-Charge nationally. Three candidates were interviewed and the Bishop approved the appointment of Revd. Nicholas Noble to be our Priest-in-Charge.

Electoral Roll

The Parish Electoral Roll has 142 members of whom 80 are not resident within the Parish.

Parish Safeguarding

The new Parish Safeguarding Plan was approved. All employees, PCC members and volunteers who support children's and vulnerable adults' activities are DBS Checked. A Social Media Policy promotes open and friendly contact and prevent offensive, indecent or illegal content.

General Data Protection Regulations May 2018

The Policy is on the church web site. A continuing audit of personal data collected is undertaken.

Parish Administration

Our Parish Administrator Bev Ramsey worked in the Parish Office each weekday morning assisting our Curate-in-Charge and Priest-in-Charge and making bookings for the hire of all five church buildings. The PCC thanks Bev for her continuing support. The Wardens maintained the Church Terriers, Logbooks and PCC policy documents and arranged the church buildings for worship. The Assistant Treasurer, David Crosby, managed the General Fund and advised the PCC on the annual budget and budget forecast. Richard Frost managed the Parish Centre Fund and Andrew Horsfield managed the Church Halls Fund. Neil Bridgwater continued as Stewardship Secretary. Chartered Accountants Hebblethwaites provided accountancy services by helping prepare the Annual Financial Statements for independent examination. Hebblethwaites were re-appointed as Accountants and Richard Murdoch as Independent Examiner.

Deanery Synod

Ian Downing and Brian Wrigley are members of the Attercliffe and Ecclesall Deanery Synods Partnership.

Diocesan Synod

Ian Downing and Brian Wrigley are elected by the Deanery Synod to the Diocesan Synod for three years. Ian Downing is elected as a member of the Sheffield Diocesan Board of Finance. The Diocese has adopted a new pattern of ministry with mission areas, stipendiary ordained oversight ministers, focal ministers, together with an increased provision of mission, pastoral, financial, buildings and energy advisors at Church House.

Achievements and Performance

Worship

Sunday services were streamed live on-line via 'Zoom' and recorded and uploaded onto the website, including Holy Communion, All-Age Worship and Services of the Word on Sundays and Morning Prayer during the week.

A diverse programme of worship provided in both churches is intended to fulfil the spiritual needs of our Parish. Revd. Matt Wood as Curate-in-Charge and until his resignation in February and Revd. Nicholas Noble as Priest-in-Charge from 17 December were supported in leading worship by our Associate Priest SSM Revd. Dr. Angie Lauener, our licensed lay reader; Michael Morton-Thorpe and lay worship leaders, Martin Flett, Nigel Harwood and Philippa Reed. Philippa was thanked for her support with a token gift. During the interregnum a number of invited priests led worship, in particular Revd. Catherine Staziker. The Church Wardens, Deputy Wardens, sacristans, lay communion administrators, intercessors, Directors of Music, choir and musicians, sidespersons, vergers and sound assistants also undertook valued duties in supporting our services.

- **Morning Prayer** was normally said on weekdays in both churches. Services were streamed.
- **Holy Communion Sunday 8.00am** normally said on the second and fourth Sundays of the month at Holy Trinity and first and third Sundays of the month at St. John's using the Book of Common Prayer until Revd. Matt Wood's resignation in March. The Service was cancelled during the interregnum.
- **Parish Communion Sunday 10.00am:** normally held in both churches during the interregnum with joint services held once a month. After February services alternated between St. John's and Holy Trinity. We used specially prepared service books based on Common Worship, supplemented by weekly pew sheets. Large print versions of service orders and music settings were available. Separate forms of liturgy were used for occasions such as Advent, Mothering Sunday, Pentecost, Harvest, Christingle and Christmas. Children are to be prepared to receive communion by the Priest-in-Charge. A robed choir and organ at St. John's and Holy Trinity accompanied the singing. Occasionally the Handbell Team played during communion administration. Everyone was invited to refreshments after Sunday morning services and, on occasion, members celebrated birthdays and significant anniversaries with shared cake and wine.
- **All-Age Services Sunday 10.00am** were held once a month in both churches where we especially welcomed families to a less formal form of worship, with a Music Group at Holy Trinity.
- **Services of the Word Sunday 10.00am;** Occasionally arranged.
- **Evensong Sunday Evenings:** A sung evensong was held occasionally at St John's and Holy Trinity Churches supported twice by the Steel City Choristers.

- **Taize Services Sunday Evenings:** were held on occasion in both churches before March.
- **Weekday Holy Communion 10.00 am Wednesdays;** first Wednesday with the Mothers' Union at St. John's, the remainder at Holy Trinity.
- **Services of Wholeness and Healing** led by the lay Pastoral Team were held at Holy Trinity and St John's.
- **Palm Sunday Lessons and Passiontide Music** held at Holy Trinity with an augmented choir at 6.30pm.
- **Holy Week:** A Celtic Eucharist was Held at Holy Trinity. On Good Friday the Walk of Witness to the Mother of God Church took place. Reflections in Words and Music was held with the Steel City Choristers and Stations of the Cross took place at Holy Trinity. Stainer's Crucifixion was sung with an augmented Choir at St. John's.
- **Easter Sunday;** The Dawn Service, Vigil, Service of Light and Eucharist was held at St. John's. Festival Eucharist Services were held at St. John's and Holy Trinity.
- **Coronation Sunday May 7:** A Family Communion was held at Holy Trinity and Service of the Word at St. John's.
- **Harvest:** Festival Communion were held in both churches in October. A Festival Evensong was held at 6.30pm at St John's with an augmented choir.
- **Remembrance Sunday** was celebrated in both churches.
- **Advent Sunday Choral Evensong 6.30pm** was held at St. John's with an augmented choir.
- **Installation of Revd. Nicholas Nobel as Priest-in-Charge; 6.00pm 17 December by Bishop Pete** at Holy Trinity. Refreshments were provided in the church hall.
- **Christmas;** Christingle services were held at both churches with distribution of Children's Society collection boxes and envelopes. Children were invited to join in the Crib Service held at Holy Trinity. at 3.00pm on the 23 December and the Christingle Service on 23 December at 5pm at St. John's. Midnight Mass and Christmas Morning Communion were held at both churches. Crib figures formed tableaux under the altars to help focus worship on the Christmas Story. A large Christmas tree with lights added to the sense of wonder and celebration in both churches.
- **St. John the Evangelist Patronal Festival Eucharist** was held at St. John's on 31st December.
- **Music;** we are grateful for the high standard of music maintained by our professional Directors of Music, Mary Cobbold and Alan Eost and all our dedicated musicians. New singers are welcome to join Choir Practices on Fridays at 7.30pm at St. John's and Sundays at 9.30am at Holy Trinity and musicians are invited to join the Music Group at Holy Trinity on the first Sunday of the month. The Handbell Team welcome new members to practice at St. John's on Wednesdays. A grand piano was donated to St. John's Church to support our music.
- **Public address and hearing loop systems** were operated at each church and TV screens were available at Holy Trinity. Services were streamed live from both churches.
- **Weekly pew sheets** were published for church members and visitors providing supplementary worship material, readings, objects for private prayer and notices of Parish activities and events. Newsletters were sent regularly to members including those without access to the internet.
- **Displays of flowers** each week were co-ordinated by Margaret Minns and Pat Gregory and at Easter, Harvest and Christmas

additional volunteers helped with seasonal decoration at both church buildings.

- **Seasonal wall hangings** were prepared by a small creative team for the east wall and Christmas banners at Holy Trinity.

Church Attendance

The average weekly combined church attendance including by Zoom, counted in October, was 120. Residents of Henleigh Hall Care Home attended monthly Holy Communion at the home.

Life Events: Baptism, Marriage and Funerals

The Parish promotes these Occasional Services as an important part of our Ministry. We welcomed families to six Baptisms throughout the year and families of baptised children on their first four anniversaries had cards delivered with verses and prayers for the child as we believe it is important to keep in touch and to welcome them as part of the Church family. Two funeral services were held at church and/or the crematorium that provided support to family members and friends in their bereavement and thanksgiving for lives lived in God's Love. The interment of ashes is available in memorial gardens at both churchyards.

'Community of the Cross of Nails'

The Cross of Nails is displayed in each church on alternate months. The 'Cross of Nails Litany' was said by members led by the Revd. Dr. Angie Lauener or Michael Morton-Thorpe outside Holy Trinity or St. John's Church regularly throughout the year. We celebrated the 'Community of the Cross of Nails Sunday' at St. John's on 24 September.

Ecumenical Relationships

The Parish continues its strong relationship with Millhouses Methodist Church that also contributed regular editorial to the 'Trio' magazine. The Good Friday Walk of Witness and Service together with members of St. Peter's and St. Oswald's Parish, the Methodist Churches of Millhouses and Carterknowle and members of the Mother of God took place as usual. The annual Sheffield and District Cambrian Society Service was hosted at Christmas in St. John's church.

Bible Study and Study Courses

Bible Reading Fellowship's 'Guidelines' were available three times a year by subscription, organised by John Shortland for members of the congregations. Nigel Harwood's completion of the Diocesan Foundation Course was marked at a service in the Cathedral by Bishop Sophie.

St. John's Mothers' Union

Margaret Minns, the Branch Coordinator, reports the branch continues with the usual format of Morning Communion on the first Wednesday of the month and a meeting in the afternoon of the third Wednesday where we have a discussion or speaker.

This year we celebrated 90 years since the formation of our branch with a special service to mark the occasion and grateful thanks to Angie and Catherine for leading this.

As usual, during the year we supported local families with donations to the Women's Refuge. Baby Basics, items for Refugees coming to our city and A.F.I.A. We held a fundraising tea in September which raised £550 for

A.F.I.A. helping towards a holiday for a needy family within the Diocese. Thank you for all who supported this event in various ways.

Membership now stands at 27. The increase is due to the closure of other branches in the Diocese.

Pastoral Ministry

Contact is maintained either by visiting or by telephone with those on the Pastoral lists who are ill, lonely or housebound. Some have moved outside the parish into residential care but contact is maintained. The clergy are informed of any contacts.

When requested Home Communion is taken to those unable to attend church. When possible we support the newly established monthly communion services at Henleigh Hall.

The Community Café at Holy Trinity continues to offer refreshment and welcome to all in the community, not just for church members; all ages including tots and carers. Numbers are low but it seems to meet a need.

Support for disadvantaged people

- **Fairtrade Church:** The Parish of Abbeydale and Millhouses has Fairtrade Church status, providing support for farmers and communities in the Developing World by agreeing to purchase Fair Trade goods for Parish events whenever possible and promoting Fairtrade. A Fair Trade stall was held occasionally at both churches and at our 'Christmas is Coming' event. We are grateful to Paul and Bev Ramsey for organising the stall.
- **Grace Food Bank:** Together with other churches in South Sheffield we continued to support the Grace Food Bank that operates from Low Edges, with donations of food in our church buildings and financial contributions. We are grateful for the generous gifts of food and Chris Wrigley's organisation of the collections.
- **The Cathedral Archer Project** serving over 600 homeless people in Sheffield was part of our Harvest Appeal again this year. The Appeal included for donations of food and other requisites.
- **Sheffield Credit Union:** Approximately £1,000 is deposited with the Sheffield Credit Union to provide low-cost affordable loans to families.
- **Baby and Toddlers Clothes Bank** collects clothes that are distributed outside the Parish using third party charities.

Charitable Giving

The PCC has a policy of allocating 10% of planned voluntary income to charitable giving. The PCC allocated £11,400 and made *seasonal* and other appeals for various charities including for Christian Aid. The Lent Appeal this year was for the **Share-Psychotherapy** service in Sheffield, the Harvest Appeal was for **The Friends of Bereaved Families Forum and the Cathedral Archer Project** and The Advent Appeal, commencing with our Christingle Services was, as usual, for the **Children's Society**.

Charitable Giving 2023	£
Lent Appeal: Share Psychotherapy, Sheffield	1,758.75
Disaster Emergency Committee Turkey-Syria Earthquake Appeal	2,153.75
Christian Aid	308.75
British Red Cross Moroccan Earthquake Appeal	775.00
British Red Cross Libyan Flood Appeal	756.25
Harvest Appeal: Cathedral Archer Project	63.75
Friends of Bereaved Families Forum (Israel/Palestine)	1,541.55
Advent Appeal: Children's Society	1,758.48
Age UK	1,000.00
Grace Food Bank	1,500.00
Manor and Castle Development Trust	1,500.00
Medical Aid for Palestine	1,000.00
Shelter Box Trust	1,400.00
TOTAL including gift aid tax	15,516.28

Children and Families Outreach Mission

- **Toddlers' Groups:** Tots groups met in Holy Trinity Church Hall on Wednesday's Warm Space and Thursdays where parents, carers and young children shared fellowship, fun and refreshment with support of parish volunteers. A new parents and children's music group met in St. John's hall on Fridays and Holy Trinity hall on Saturday. A creche is available during services at Holy Trinity and children's activity spaces are available at both church buildings.
- **'Croft Comer Forest Nursery'** was supported in the Parish Centre. Rated 'Good' by Ofsted, the 63 place day nursery with 20 childcare staff provides pre-school education for over 100 children Monday to Friday that is much appreciated by local parents.
- **'Soulroots':** Philippa is our voluntary Parish representative and Chair of the Board of Trustees where we support the youth project in partnership with other Churches in S17. We welcomed new young people to both our Tuesday social and Sunday faith groups. The Tuesday evening meetings now take place at Totley All Saints church. We are immensely grateful for the ongoing prayerful and financial support of churches and individuals.
- **Church-sponsored uniformed groups:** Beavers, Cubs, Scouts and Explorers met weekly in the Parish Centre. Rainbows and Brownies met in St. John's hall weekly.

Community Outreach Mission

- **Open-Church Ministry:** the church buildings were open to the community daily for private prayer and meditation.
- **Trio Parish Magazine:** Volunteers edited, bundled and delivered Trio free to over 4,900 homes each quarter. The 24-page full-colour publication provides Parish outreach and is designed to be attractive, informative, educational and entertaining for members of the Church and the community. Advertisements supporting local business aim to cover the cost of production.
- **Community Support:** we welcomed regular meetings of adult and children's groups and family parties to our church halls and Parish Centre. The St. John's Fabric, Holy Trinity Hall and Parish Centre Committees supported these groups and managed the facilities and maintenance of the three buildings to a high standard.
- **A Community Café listed as a Warm Space** continued in the hall on Wednesday mornings at Holy Trinity.
- **St. John's Luncheon Club** provided lunch weekly to 29 elderly members of the local community supported by volunteers.
- **'Christmas is Coming'** community event was successfully held at Holy Trinity on 25 November.

- **Parish Social Events** held this year to which all parishioners were invited, including a regular coffee morning held in members' homes, the Shrove Tuesday Lent Appeal meeting in March with refreshments and speaker about 'Share Psychotherapy'. An Entertainment Evening was arranged by Revd. Brian Cranwell in June at St. Johns. A Quiz and Harvest Lunch was held at St. John's in the Autumn. The Badminton, Snooker and Indoor Bowls Clubs met weekly in St. John's Hall.
- **Choirs, orchestras and other music performances** were hosted at St. John's and Holy Trinity. This year we hosted the Dore Male Voice Choir for their Christmas Concert on three evenings at St. John's. Audiences from the parish and wider afield were welcomed to enjoy the hospitality, beauty and acoustic qualities of both churches. We are grateful to our Verger, Eric Lacey, for supporting the concerts and regular choirs and orchestras' rehearsals at Holy Trinity.
- **Leaflets** publicising Parish and Diocesan news, appropriate charities, concerts and events are maintained in both churches, halls and Parish Centre. A Parish leaflet promoting the Mission of the Church as 'A Place for worship and prayer, A Place for Life events, A Place for Everyone and A Place for the Community' is available for all who wish to know more about our Mission.
- **Notice Boards** inside and outside the churches, halls and Parish Centre, provided information about services and activities in the parish.
- **www.amchurchsheffield.co.uk**; The Parish and 'A Church Near You' websites were updated and provided links to on-line worship and prayer and information on the Parish Mission, including, activities and forthcoming events. We thank Paul Ramsey for helping maintain the Parish website.

Carbon Footprint

Measures to reduce energy use are being undertaken in each building on an incremental basis, as appropriate. Most of our electricity is generated by renewable sources. We aim to meet the Church of England's and Diocesan target of zero net emissions by 2030.

Parish Volunteers

The Annual Report demonstrates the scope and scale of our Parish Mission and contribution to the public benefit. The PCC is grateful for the diligent work of the Committees and the considerable support of all our members that gave their time and talents. This represents many hours of prayerful effort by Church members without whom the whole Parish Mission would not be undertaken.

Financial Review

Financial Statements

We prepared our Financial Statements in accordance with Church of England regulations and the Charities Act 2011 using the accrual method.

General Fund

Of the total receipts in 2023 of £221,101 planned giving donations were £93,942 the majority of which were tax efficient and Gift-Aid Tax of £22,995 was reclaimed. The PCC expressed its gratitude for the regular generous giving of our members. *However, we need to increase our planned giving annually to meet the Diocesan and Parish Ministry and Mission costs and our commitment to appoint a full-time Associate Priest.*

The remainder of General Fund income was received in open-plate collections, one-off donations, bequests, charitable appeals, parish activities, investment interest and dividends and the hire of Holy Trinity and St John's church buildings.

General Fund expenditure of £222,976 supported the Parish Mission which included paying £75,600 to the Diocesan Common Fund for Ministry. Expenditure included the PCC allocation of £11,400 to charitable giving, based on 10% of our estimated planned giving and a further £4,116 including gift aid tax, raised by special appeals, for several charities.

The Parish Administrator's salary was paid. The Directors of Music fees were paid, based on the Royal School of Church Music's guidance. Expenses were incurred by the Curate-in-Charge, Priest-in-Charge, Associate Priest and lay workers. Trio Parish Magazine printing costs were £7,000 and advertising income reduced to £4,665 due to the loss of two major advertisers. Increasing advertisers and advertising fees should enable printing costs to be fully recovered.

Holy Trinity and St. John's Fabric Committees spent £7,818 on regular maintenance and repair of church buildings and grounds. General Fund expenditure also included £29,649 on other church running costs including insurance, upkeep of services, music, printing, licences, energy and utilities.

Church Halls Fund

Our two church halls received hire charges this year from regular and one-off hirers totalling £35,536. The cost of maintenance and repair to both hall buildings to a high standard was £34,381 including insurance, energy, utilities, cleaning and grounds maintenance. We installed an external defibrillator at St. John's.

Parish Centre Fund

The Parish Centre received rent/license and service charges from the Croft Corner Forest Nursery and hire charges from regular and one-off hirers totalling £31,723. The cost of maintaining the building and grounds to a high standard including insurance, energy, utilities, cleaning, building repairs and improvements and grounds maintenance was £29,011.

Capital Expenditure

£60,000 was transferred from the Investment Fund to pay for capital works: the retention monies were paid for the works at St John's church (£7,190). The Quinquennial Report (£1,630) recommended repairs were undertaken at Holy Trinity church. Architect's fees were paid for the design of the new altar and chancel improvements at Holy Trinity (£765).

Restricted Funds

The £242 balance of the Iris Kippax Music Fund was used towards fitting an A-frame to the donated grand piano at St. John's. The rent deposit of £3,150 for the Croft Corner Forest Nursery is held in the Church of England Investment Fund to maintain its value.

Designated Funds

The Investment Fund is designated to raise dividends towards the general parish ministry and capital growth towards capital works.

Financial Balances

We ended the year with a balance of £510,855. Current account balances are £89,216 and the balance of debtors and creditors amounted to a net debtor of £6,307. £5,595 is held in the Church of England Deposit Fund and £408,715 is invested in the Church of England Investment Fund. £1,022 is deposited with the Sheffield Credit Union.

Budget and Budget Forecast

The PCC agreed to pledge £76,500 to the Common Fund in 2024. The sum meets the Diocesan Ministry costs for our Parish and contributes to other parishes in the Diocese. Budget setting has been postponed to the New Year. [A budget forecast](#) for the period to 2029 helps ensure the ongoing financial viability of the Parish Mission.

Risk Assessment

Assessed risks to the operation of the Parish Mission are mitigated as follows:

- **Fund Raising:** About 57% dependant on church members' voluntary contributions, is maintained by an annual stewardship campaign appealing to church members to review and renew their planned-giving pledges including gift-aid declarations. We claim tax relief on gift-aided planned giving and on cash donations of £30 or less up to £8,000 for each church building. Changes in gift aid taxation law are monitored. About 28% of income is raised through the hire of buildings that is maintained by an annual review of charges. 11% is raised through parish activities, grants, bequest, PCC fees and 'Trio' advertising revenue and 4% is raised through managed investments.
- **Ethical Investments:** The Church of England's Deposit and Investment Funds are managed on behalf of the Church of England's Board of Finance by CCLA. The Investment Fund is designed to provide real long-term growth in dividend income and capital. Both funds are advised by the Church of England's Ethical Investment Advisory Group.
- **Bank Deposit Safeguards:** The current account bank balances of the General Fund, Halls and Parish Centre Funds and the Sheffield Credit Union are each safeguarded up to £85,000 by the Financial Services Compensation Scheme.
- **Financial Controls:** Cheque payments and bank mandates require two approved signatories and cash is banked weekly.
- **Procurement Controls:** The PCC requires goods, services and works to be subject to competitive quotations and any costing over £1,000 are subject to PCC approval. Church buildings' and St. John's hall's energy contracts are procured on the advice of our energy broker Annex Solutions Ltd. in order to obtain beneficial tariffs.
- **Employer Safeguards:** The PCC employs a Parish Administrator. The Pension Regulator confirmed the re-declaration of compliance this year under the Pensions Act 2008 had been completed on behalf of Abbeydale and Millhouses PCC.
- **Safeguarding:** The Parish has an approved Safeguarding Policy. Employees and volunteers working with children and vulnerable adults and all PCC members are DBS checked and monitored under the supervision of the Parish and Diocesan Safeguarding Officers.
- **Buildings:** both church buildings are cared for by the Church Wardens, surveyed by our appointed architect every five years and recommended repairs undertaken. Regular surveys and maintenance are undertaken on lightning conductors, fire extinguishers and electrical and gas installations. Works on church buildings requiring a Faculty and other major works are supervised by our architect. and recommendations implemented. The church halls and Parish Centre are inspected regularly by the relevant Committees. Qualified professional advice is obtained when substantial repair or maintenance works are required.
- **Health and Safety:** There is a comprehensive Health and Safety Policy managed by the wardens. Maintenance, repair and new works on parish buildings are managed in accordance with the Construction, Design and Management Regulations 2015. The PCC is aware of its duty to provide adequate information under Health and Safety Regulations when appointing professional advisors or contractors for building works. A report in 2022

assessed the safe capacity of St John's Church building as 303. An external defibrillator is installed at St. John's site.

- **Insurance:** The five parish buildings are separately insured against all normal risks and the PCC is insured against employer's, public and products liability including trustee indemnity by Ecclesiastical Insurance PLC. Trustee indemnity was reviewed by the Church Wardens in 2022 and concluded the cover was adequate. Ecclesiastical carried out a Risk Management Survey of Holy Trinity church hall making recommendations for its management.
- **Financial Reserves:** Adequate financial reserves are maintained in accordance with PCC policies.

Reserves Policies

The PCC has a policy of maintaining unrestricted reserves equivalent to three months 'at risk' expenditure currently estimated at £34,050. The unrestricted reserves currently stand at £64,479 which provides reasonable safeguarding for adequate cash-flow and emergency expenditure to be met.

Signed:

Chair:

Parochial Church Council of Abbeydale and Millhouses

Independent Examiner's Report to the Trustees of Parochial Church Council of Abbeydale and Millhouses

Year ended 31 December 2023

I report to the trustees on my examination of the financial statements of Parochial Church Council of Abbeydale and Millhouses ('the charity') for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Murdoch BA(Hons) FCA
Hebblethwaites
Independent Examiner

2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Activities

Year ended 31 December 2023

			2023		2022
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income					
Donations and legacies	4	125,123	8,416	133,539	188,010
Charitable activities	5	75,317	–	75,317	74,778
Investment income	6	12,121	124	12,245	14,160
Total income		<u>212,561</u>	<u>8,540</u>	<u>221,101</u>	<u>276,948</u>
Expenditure					
Expenditure on raising funds:					
Ministry expenses	7	(150,244)	(8,658)	(158,902)	(388,170)
Expenditure on charitable activities	8,9	(72,732)	–	(72,732)	(57,063)
Total expenditure		<u>(222,976)</u>	<u>(8,658)</u>	<u>(231,634)</u>	<u>(445,233)</u>
Net gains/(losses) on investments	10	37,741	–	37,741	(77,458)
Net income/(expenditure) and net movement in funds		<u>27,326</u>	<u>(118)</u>	<u>27,208</u>	<u>(245,743)</u>
Reconciliation of funds					
Total funds brought forward		480,379	3,268	483,647	729,390
Total funds carried forward		<u>507,705</u>	<u>3,150</u>	<u>510,855</u>	<u>483,647</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Position

31 December 2023

	Note	2023 £	2022 £
Current assets			
Debtors	14	15,148	1,549
Investments	15	415,332	437,591
Cash at bank and in hand		89,216	50,865
		<u>519,696</u>	<u>490,005</u>
Creditors: amounts falling due within one year	16	8,841	6,358
Net current assets		<u>510,855</u>	<u>483,647</u>
Total assets less current liabilities		<u>510,855</u>	<u>483,647</u>
Net assets		<u>510,855</u>	<u>483,647</u>
Funds of the charity			
Restricted funds	17	3,150	3,268
Unrestricted funds	17	507,705	480,379
Total charity funds		<u>510,855</u>	<u>483,647</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

Chair and Trustee

Church Warden and Trustee

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Cash Flows

Year ended 31 December 2023

	2023 £	2022 £
Cash flows from operating activities		
Net income/(expenditure)	27,208	(245,743)
<i>Adjustments for:</i>		
Net (gains)/losses on investments	(37,741)	77,458
Other interest receivable and similar income	(12,245)	(14,160)
Accrued expenses	2,483	1,205
<i>Changes in:</i>		
Prepayments and accrued income	(13,599)	(1,549)
Cash generated from operations	(33,894)	(182,789)
Interest received	12,245	14,160
Net cash used in operating activities	<u>(21,649)</u>	<u>(168,629)</u>
Cash flows from investing activities		
Transfer from investments	60,000	180,000
Net cash from investing activities	<u>60,000</u>	<u>180,000</u>
Net increase in cash and cash equivalents	38,351	11,371
Cash and cash equivalents at beginning of year	<u>50,865</u>	<u>39,494</u>
Cash and cash equivalents at end of year	<u>89,216</u>	<u>50,865</u>

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements

Year ended 31 December 2023

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Vicarage, 80 Millhouses Lane, Sheffield, S7 2HB.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The trustees consider that the going concern basis is appropriate and there are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. In the opinion of the trustees, there are no areas of judgement or key sources of estimation uncertainty that have a significant effect on the financial statements, other than the policies shown below.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

3. Accounting policies *(continued)*

Pension contributions

During the previous year Abbeydale and Millhouses PCC participated in the Pension Builder Scheme (PB 2014) section of Church Workers Pension Fund, administered by the Church of England Pensions Board, for lay staff. The pensions contributions were accounted for as a defined contribution scheme. The amount charged to the SoFA during this year was £Nil (2022: £Nil).

Tangible fixed assets

Consecrated and benefice property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Planned giving	93,942	–	93,942
Collections - ordinary	830	–	830
Collections - charity	–	3,305	3,305
Gift Aid recoverable	22,184	811	22,995
Other donations and legacies			
Bequests and donations in memory	5,309	–	5,309
Other donations and income	567	–	567
Grants and donations receivable	–	4,300	4,300
Church activities	2,291	–	2,291
	<u>125,123</u>	<u>8,416</u>	<u>133,539</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Planned giving	98,758	–	98,758
Collections - ordinary	1,404	–	1,404
Collections - charity	–	2,178	2,178
Gift Aid recoverable	24,431	511	24,942
Other donations and legacies			
Bequests and donations in memory	–	–	–
Other donations and income	578	–	578
Grants receivable	–	57,425	57,425
Church activities	2,725	–	2,725
	<u>127,896</u>	<u>60,114</u>	<u>188,010</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

5. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Parish ministry (including PCC fees)	729	729	8,536	8,536
Church hire income	2,664	2,664	3,096	3,096
Parish Centre - Lettings income	31,723	31,723	30,599	30,599
Church Halls - Lettings income	35,536	35,536	27,762	27,762
TRIO - Advertising revenue	4,665	4,665	4,785	4,785
	<u>75,317</u>	<u>75,317</u>	<u>74,778</u>	<u>74,778</u>

6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Interest receivable	214	—	214
Dividends on CBF investment Fund - income shares	11,907	124	12,031
	<u>12,121</u>	<u>124</u>	<u>12,245</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Interest receivable	37	—	37
Dividends on CBF investment Fund - income shares	13,848	275	14,123
	<u>13,885</u>	<u>275</u>	<u>14,160</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

7. Ministry expenses

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Parish office and secretarial expenses	9,438	—	9,438
Payments to Diocese Common Fund	75,600	—	75,600
Ministry expenses	2,676	—	2,676
Diocesan fees	271	—	271
Lighting and heating	9,798	2,300	12,098
Insurance	5,843	—	5,843
Repairs and capital works	16,887	2,242	19,129
Music Directors, Organists and Music	10,103	—	10,103
Upkeep of Services	3,905	—	3,905
Donations to Charities	11,400	4,116	15,516
Other expenses	4,323	—	4,323
	<u>150,244</u>	<u>8,658</u>	<u>158,902</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Parish office and secretarial expenses	8,580	—	8,580
Payments to Diocese Common Fund	72,804	—	72,804
Ministry expenses	4,834	—	4,834
Diocesan fees	1,778	—	1,778
Lighting and heating	10,639	—	10,639
Insurance	5,144	—	5,144
Repairs and maintenance	8,596	—	8,596
St John's reordering	182,694	58,352	241,046
Music Directors, Organists and Music	11,780	—	11,780
Upkeep of Services	3,700	—	3,700
Donations to Charities	10,000	2,689	12,689
Other expenses	6,580	—	6,580
	<u>327,129</u>	<u>61,041</u>	<u>388,170</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Parish Centre expenditure	29,011	—	29,011
Church Halls expenditure	34,381	—	34,381
TRIO expenses	7,000	—	7,000
Support costs	2,340	—	2,340
	<u>72,732</u>	<u>—</u>	<u>72,732</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Parish Centre expenditure	30,282	—	30,282
Church Halls expenditure	18,206	—	18,206
TRIO expenses	6,175	—	6,175
Support costs	2,400	—	2,400
	<u>57,063</u>	<u>—</u>	<u>57,063</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
Parish Centre expenditure	29,011	—	29,011	30,282
Church Halls expenditure	34,381	—	34,381	18,206
TRIO expenses	7,000	—	7,000	6,175
Governance costs	—	2,340	2,340	2,400
	<u>70,392</u>	<u>2,340</u>	<u>72,732</u>	<u>57,063</u>

10. Net gains/(losses) on investments

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Gains/(losses) on revaluation of investment assets	<u>37,741</u>	<u>37,741</u>	<u>(77,458)</u>	<u>(77,458)</u>

11. Independent examination fees

	2023 £	2022 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	<u>2,340</u>	<u>2,400</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	<u>9,438</u>	<u>8,580</u>

The average head count of employees during the year was 1 (2022: 1).

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees. There were no related party transactions which require disclosure.

14. Debtors

	2023	2022
	£	£
Prepayments and accrued income	<u>15,148</u>	<u>1,549</u>

15. Investments

	2023	2022
	£	£
The CBF Church of England Investment Fund - Income Shares	408,715	430,985
The CBF Church of England Deposit Fund	5,595	5,595
Sheffield Credit Union	<u>1,022</u>	<u>1,011</u>
	<u>415,332</u>	<u>437,591</u>

Movements during the year:

	2023
	£
At 1 January 2023	437,591
Disposal and transfer	(60,000)
Net gains	<u>37,741</u>
At 31 December 2023	<u>415,332</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

16. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	<u>8,841</u>	<u>6,358</u>

17. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2023	Income	Expenditure	Gains and losses	At 31 Dec 2023
	£	£	£	£	£
General funds	16,876	147,896	(100,293)	–	64,479
Designated funds	<u>463,503</u>	<u>64,665</u>	<u>(122,683)</u>	<u>37,741</u>	<u>443,226</u>
	<u>480,379</u>	<u>212,561</u>	<u>(222,976)</u>	<u>37,741</u>	<u>507,705</u>

	At 1 Jan 2022	Income	Expenditure	Gains and losses	At 31 Dec 2022
	£	£	£	£	£
General funds	8,308	160,216	(151,648)	–	16,876
Designated funds	<u>717,162</u>	<u>56,343</u>	<u>(232,544)</u>	<u>(77,458)</u>	<u>463,503</u>
	<u>725,470</u>	<u>216,559</u>	<u>(384,192)</u>	<u>(77,458)</u>	<u>480,379</u>

Designated funds comprise:

	At 1 Jan 2023	Net Movement	At 31 Dec 2023
	£	£	£
Church Halls	13,538	1,388	14,926
Parish Centre	12,374	594	12,968
Investments	<u>437,591</u>	<u>(22,259)</u>	<u>415,332</u>
	<u>463,503</u>	<u>(20,277)</u>	<u>443,226</u>

Restricted funds

	At 1 Jan 2023	Income	Expenditure	Gains and losses	At 31 Dec 2023
	£	£	£	£	£
Restricted funds	<u>3,268</u>	<u>124</u>	<u>(242)</u>	<u>–</u>	<u>3,150</u>

	At 1 Jan 2022	Income	Expenditure	Gains and losses	At 31 Dec 2022
	£	£	£	£	£
Restricted funds	<u>3,920</u>	<u>275</u>	<u>(927)</u>	<u>–</u>	<u>3,268</u>

Restricted funds comprise:

	At 1 Jan 2023	Net Movement	At 31 Dec 2023
	£	£	£
Rent Deposit	3,026	124	3,150
Iris Kippax Fund	<u>242</u>	<u>(242)</u>	<u>–</u>
	<u>3,268</u>	<u>(118)</u>	<u>3,150</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

18. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current assets	516,546	3,150	519,696
Creditors less than 1 year	(8,841)	—	(8,841)
Net assets	<u>507,705</u>	<u>3,150</u>	<u>510,855</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Current assets	486,737	3,268	490,005
Creditors less than 1 year	(6,358)	—	(6,358)
Net assets	<u>480,379</u>	<u>3,268</u>	<u>483,647</u>

19. Analysis of changes in net debt

	At 1 Jan 2023 £	Cash flows £	At 31 Dec 2023 £
Cash at bank and in hand	50,865	38,351	89,216
Current asset investments	437,591	(22,259)	415,332
	<u>488,456</u>	<u>16,092</u>	<u>504,548</u>

Accounts

**Parochial Church Council of Abbeydale and Millhouses
Trustees' Annual Report
and
Unaudited Financial Statements
for the year ending 31 December 2022**

Charity Registration Number: 1142485

Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

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Reference and Administrative Details

Charity Registration Name:
Parochial Church Council of Abbeydale and Millhouses
Charity Registration Number: 1142485
Principal Office: The Vicarage
80 Millhouses Lane
Sheffield
S7 2HB

Trustees: Revd. Matt Wood
Revd. Dr A Lauener
Mrs V C Boddie
Mr D E Crosby
Mrs G J Crosby
Mrs J Davis
Mr I Downing
Mrs E Frost
Mrs P Gregory
Mrs K Harwood
Mr N Harwood
Mrs J E Haigh
Mrs C Hill
Mr A Horsfield
Mr I Hunter
Mrs V J Ledbetter
Mrs P Marshall
Mr M Morton-Thorpe
Mrs M Minns
Mrs J Paddock
Mrs G Quarrell
Ms J Rowson
Ms A Smedley
Mrs V Smith
Mrs L Tulley
Mr B Wrigley

Principal Bank: Virgin Money.
66 Fargate
Sheffield
S1 2HE

Accountants: Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

The Parish, with a population of 12,000 in 4,800 households, lies in the attractive suburbs of South-West Sheffield: Bradway, Totley Brook and Abbeydale Park in Dore Village and Millhouses. The population is overwhelmingly white and 60% declare themselves Christian. The Parish of 1.8 sq miles is bounded on its southern border by the River Sheaf and includes the public open spaces of Beauchief Gardens, Millhouses Park, Poynton and Ecclesall Woods and substantial areas of Sheffield Green Belt.

Mission and Purposes

The Mission of the Parish of Abbeydale and Millhouses

is to Love God, Value People and Care for His World.

St. John the Evangelist and Holy Trinity are Inclusive Churches.

We believe we should fulfil the Love of God in whose image everyone is made. All are welcome to our worship, activities and employment regardless of race, colour, national or ethnic origins, age, gender or gender assignment, sexual orientation, marital status, pregnancy, disability, politics, religion, belief or non-belief.

(Parish employment may justifiably be subject to conditions regarding religion and faith that are a necessary requirement of the post.)

The Parochial Church Council of Abbeydale and Millhouses is responsible for promoting in the Parish the whole Mission of the Church for the *advancement of religion for public benefit* by welcoming everyone to worship, prayer and study, through outreach and evangelism, in parish activities and the provision of sustainable facilities for our members and communities. The PCC cooperated in the Mission with the Revd. Matt Wood following his appointment as Curate-in-Charge in July.

Objectives and Activities

Mission Action Plan for 2022

- **Improving our Church as a place of welcome and belonging;** especially benefitting from the new facilities and improvements at St. John's.
- **Ensuring our Church as a place of worship and prayer;** developing worship that is attractive, inspiring and inclusive by the provision of diverse and fresh expressions of worship.
- **Being a place of nurture, empowerment and discipleship;** endeavouring to grow our members' gifts, helping them to flourish and nurture their vocations through study and training.
- **Being a base for evangelism, outreach and numerical growth;** by the appointment of our Curate-In-Charge and maintaining support for ministry through a generous contribution to the Diocesan Common Fund.
- **Actively seeking to engage with children and teenagers;** through All-Age Worship, supporting toddlers' and uniformed groups, the Croft Corner Nursery and Churches in S17 by our sponsorship of the youth project, 'Soulroots'.
- **Making a difference in our local communities and beyond through being a place of serving and transforming;** through our commitment to the 'Community of the Cross of Nails', being generous in our charitable giving and support for disadvantaged people. In providing facilities for local community activities. We recognise the need to manage, improve and maintain our buildings to a high standard for Church and public use. We aim to continue to reduce our carbon footprint and to meet the Church of England's and Diocesan target of net zero emissions by 2030 particularly in the provision of solar panels at St. John's and Holy Trinity halls.

Governance

Revd. Matt Wood

Revd. Matt Wood was installed as Curate-in-Charge on 3 July 2022 by the Bishop of Doncaster at Holy Trinity Church during the All-Age Service. He will continue under the supervision of the Vicar of St. John Ranmoor until July 2023.

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England in the Diocese of Sheffield and operates under the Parochial Church Councils (Powers) Measure 1956 to undertake ecclesiastical purposes and the Church Representation Rules 2020. Abbeydale and Millhouses PCC is a Registered Charity and ensures that its Mission serves the public benefit. The PCC approves and submits its Trustees' Annual Report and Financial Statements to the Annual Parochial Church Meeting (APCM), Sheffield Diocese and the Charity Commission.

The PCC comprises ex-officio: the Curate in Charge, an associate priest, a licensed lay reader, two lay workers and elected and co-opted PCC officers. There are up to twelve members elected by those on the electoral roll of the parish. Each year at the APCM normally one third of the elected members retire and members on the electoral roll of the Parish are encouraged to stand for election to office and membership of the PCC. The process has not been enacted due to the Interregnum this year. All members of the PCC are Trustees of the registered charity.

PCC members who have served from 1st January 2022 for the calendar year are:

Ex-Officio members:

Curate-in-Charge: Revd. Matt Wood (Chairman after July)
Associate Priest: Revd. Dr. Angie Lauener
Lay Reader: Michael Morton-Thorpe
Wardens: Vanessa Boddie
Elizabeth Frost
Juanita Haigh (Chair until July)
Valerie Ledbetter
Pastoral Workers: Pat Gregory
Ann Smedley
Safeguarding Officer Gill Quarrell
Deanery and Diocesan Synods:
Ian Downing
Brian Wrigley

Elected members:

Until 2023 Joan Davis
Ian Hunter
Margaret Minns
Jenny Paddock
Until 2024 Nigel Harwood (Deputy Warden)
Pat Marshall
Juliet Rowson (Deputy Warden)
Lynda Tulley (Deputy Warden)
Until 2025 Gail Crosby
Andrew Horsfield
Catherine Hill
Valerie Smith (Deputy Warden)

Co-opted members: Katie Harwood (Secretary)
David Crosby (Assistant Treasurer)

Church Hall Committee at Holy Trinity and Parish Centre Committee. Committee reports are considered by the Standing Committee and reported to and relevant issues considered by the PCC. Summary notes and Minutes of the PCC and Committees are available in both churches for our congregations' information.

The PCC met five times, to promote the Parish Mission: develop worship provision, prayer and study opportunities and outreach ministry, plan parish activities and to decide and monitor the budget, agree the Common Fund pledge and charitable giving allocation, allocate funds to committees, approve financial expenditure and financial reserves and plan the annual stewardship campaign.

The PCC and representatives met with the Archdeacon of Sheffield and Rotherham and Associate Archdeacon-Transition Enabler to prepare the Parish Profile and met for a Section 12 meeting to agree the Parish Profile and the job description for a new Priest-In-Charge (Oversight Minister). The Archdeacon announced that Revd. Matt Wood would be appointed Curate-in-Charge for 12 months from July.

Electoral Roll

The Parish Electoral Roll has 162 members of whom 80 are not resident within the Parish.

Parish Safeguarding

All employees, PCC members and volunteers who support children's and vulnerable adults' activities are DBS Checked. A Social Media Policy was adopted to promote open and friendly contact and prevent offensive, indecent or illegal content.

Covid-19 Risk Assessment

The Church opened for more normal worship during the year in accordance with government and Church of England requirements and advice. Administration of Communion following Diocesan Advice moved to administration in both kinds.

General Data Protection Regulations May 2018

The Policy is on the church web site. A continuing audit of personal data collected is undertaken.

Parish Administration

Our Parish Administrator Bev Ramsey worked in the Parish Office each weekday morning assisting the wardens during the interregnum and Curate-in-Charge after July and making bookings for the hire of church buildings, church halls and the Parish Centre. The PCC thanks Bev for her continuing support. The Wardens maintained the Church Terriers, Logbooks and PCC policy documents and arranged the church buildings for Covid-19-safe worship. The Assistant Treasurer, David Crosby, managed the General Fund and advised the PCC on the budget and budget forecast. Richard Frost managed the Parish Centre Fund and Andrew Horsfield managed the Church Halls Fund. Neil Bridgwater continued as Stewardship Secretary. Chartered Accountants Hebblethwaites provided accountancy services and helped prepare the Annual Financial Statements for independent examination and Richard Murdoch of Hebblethwaites was re-appointed as Independent Examiner.

The PCC appoints and is supported in its Mission by several committees: Standing Committee, Finance Committee, Charitable Giving Committee, Trio Magazine Committee, Fabric Committees at St. John's and Holy Trinity,

Deanery Synod

Ian Downing and Brian Wrigley are members of the partnership of Attercliffe and Ecclesall Deanery Synods.

Diocesan Synod

Ian Downing and Brian Wrigley are elected by the Deanery Synod to the Diocesan Synod for three years. The Diocese has adopted a new pattern of ministry with a reducing number of stipendiary ordained oversight ministers, lay focal ministers, mission areas and an increased provision of pastoral, financial, buildings and energy advisors at Church House.

Achievements and Performance

Worship

Covid secure Services were undertaken in both churches and in St John's church hall during reordering works in the first half of the year. Covid restraints were relaxed in the latter half of the year. All services were streamed live on-line via 'Zoom' and recorded and uploaded onto the website, including Holy Communion, All-Age Worship and Services of the Word on Sundays and Morning Prayer during the week.

A diverse programme of worship provided in both churches is intended to fulfil the spiritual needs of our Parish. During the Interregnum worship was led by Revd. Dr. Angie Lauener and a series of visiting priests. Following the appointment of Revd. Matt Wood as Curate-in-Charge he was supported in leading worship by our Associate Priest SSM Revd. Dr. Angie Lauener, Revd. Brian Cranwell, by our licensed lay reader; Michael Morton-Thorpe and worship leaders: Martin Flett, Nigel Harwood and Philippa Reed. The four Church Wardens, Deputy Wardens, sacristans, servers, lay communion administrators, intercessors, Directors of Music, choirs and musicians, sidespersons, vergers and sound assistants also undertook valued duties in supporting our services.

- **Morning Prayer** was normally said on weekdays in both churches. Services were streamed and more members joined the service.
- **Holy Communion Sunday 8.00am** was said on the second and fourth Sundays of the month at Holy Trinity and first and third Sundays of the month at St. John's using the Book of Common Prayer.
- **Parish Communion Sunday 10.00am:** normally held in both churches, joint services were held once a month, alternating between St. John's and Holy Trinity. During the reordering works the service was held on the fourth Sunday in St. John's Hall. In September services were recommenced in St. John's church. We used specially prepared service books based on Common Worship, supplemented by weekly pew sheets. Large print versions of service orders and music settings were available. Separate forms of liturgy were used for occasions such as Mothering Sunday, Pentecost, Harvest, Advent, Christingle and Christmas. Children are prepared to receive communion by the Curate-in-charge. A robed choir and organ at St. John's and Holy Trinity accompanied the singing. Occasionally the Handbell Team plays during communion administration. Everyone was invited to refreshments in the church halls after Sunday morning services and, on occasion, members celebrated birthdays and significant anniversaries with shared cake and wine.

- **All-Age Services Sunday 10.00am** were held once a month in both churches where we especially welcomed families to a less formal form of worship, using a nave altar and with a Music Group at Holy Trinity.
- **Services of the Word Sunday 10.00am;** Occasionally arranged. Mattins was sung by Steel City Choristers at Holy Trinity on 16th October.
- **Evensong** A sung evensong was held occasionally at 6.30pm and at Holy Trinity Church on 10 July at 4.00pm supported by the Steel City Choir.
- **Weekday Holy Communion 10.00 am Wednesdays Holy Trinity and first Wednesday** with the Mothers' Union at St. Johns.
- **Services of Wholeness and Healing** led by the lay Pastoral Team were held at Holy Trinity and St John's.
- **Henleigh Hall**-monthly Communion Services have been introduced supported by the Pastoral Team.
- **Palm Sunday Lessons and Passiontide Music** held at Holy Trinity with an augmented choir at 6.30pm. The Service was streamed on Zoom.
- **Holy Week**, services at Holy Trinity were streamed on-line through 'Zoom'.
- **Easter Sunday; The Festival** Service was held at Holy Trinity.
- **Queen Elizabeth II 18 September 10.00am:** Holy Communion marking the life of The Queen at both churches and a Service of Commemoration marking the death of Her Late Majesty at Holy Trinity 6.30pm.
- **Harvest:** Festival Services were held in both churches in October. Choral Evensong was sung at St Johns on the 9 October.
- **Festal Eucharist;** Bishop Pete celebrated the reordering of St. John's at 4pm on 16 October.
- **Advent Carol Service:** 6.30pm in Holy Trinity on 27 November with an augmented choir.
- **Christmas;** Christingle service were held at both churches with distribution of Children's Society collection boxes and envelopes. The Service of Nine Lessons and Carols was held in St. John's on Sunday 18 December. A Christmas Eve Service with crib and volunteers actors at Holy Trinity at 3.00pm and the Nativity and Christingle service was held for all the family at St John's at 5pm. Midnight Eucharist and Christmas Morning Communion was held at both churches. Crib figures formed tableaux under the altars to help focus worship on the Christmas Story and a large Christmas tree with lights added to the sense of wonder and celebration in both churches.
- **Music;** we are grateful for the high standard of music maintained by our professional Directors of Music, Mary Cobbold and Alan Eost and all our dedicated musicians. New singers are welcome to join Choir Practices on Fridays at 7.30pm at St. John's and Sundays at 9.20am at Holy Trinity and musicians are invited to join the Music Group at Holy Trinity on the first Sunday of the month. The Handbell Team welcome new members to practice at St. John's on Wednesdays.
- **Public address and hearing loop systems** were operated by at each church and TV screens were occasionally used to supplement presentations at Holy Trinity. Services were streamed live from both churches.
- **Weekly Service Orders and, after July, pew sheets** were published for church members and visitors providing supplementary worship material, readings, objects for private prayer and notices of Parish events. Newsletters were sent

regularly to members including those without access to the internet.

- **Displays of flowers** each week were co-ordinated by Margaret Minns and Pat Gregory and at Harvest and Christmas additional volunteers helped with seasonal decoration at both church buildings.
- **Seasonal wall hangings** were prepared by a small creative group for the Christmas banners and east wall at Holy Trinity.

Church Attendance

The average weekly combined church attendance including by Zoom, counted in October, was 120.

Life Events: Baptism, Marriage and Funerals

The Parish promotes these Occasional Services as an important part of our Ministry.

We welcomed families to eight Baptisms throughout the year. Families of baptised children on their first four anniversaries had cards delivered with verses and prayers for the child as we believe it is important to keep in touch with these families and to welcome them as part of the Church family.

We were able to welcome families and friends to thank God in four marriage services. Fourteen funeral services were held at church and/or the crematorium that provided support to family members and friends in their bereavement and thanksgiving for lives lived in God's Love. The interment of ashes is available in memorial gardens at both churchyards.

'Community of the Cross of Nails'

The Cross of Nails is displayed in each church on alternate months. The 'Cross of Nails Litany' was said by members led by the Curate-in-Charge, Revd. Dr. Angie Lauener or Michael Morton-Thorpe outside Holy Trinity or St. John's Church regularly throughout the year. We celebrated the 'Community of the Cross of Nails Sunday' at St. John's on 26 September.

Ecumenical Relationships

The Parish continues its strong relationship with Millhouses Methodist Church that also contributed regular editorial material to the 'Trio' magazine. The annual Sheffield and District Cambrian Society Service was hosted again at Christmas in St. John's church.

Bible Study and Study Courses

Bible Reading Fellowship's 'Guidelines' were available three times a year by subscription, organised by John Shortland for members of the congregations. The PCC met at a special meeting to approve the sponsorship of Nigel Harwood on the Diocesan Foundation Course. A Parish Advent Quiet Morning was held at Whirlow Spirituality Centre in December led by Amanda Georgiou.

St. John's Mothers' Union

Margaret Minns, the Branch Coordinator, reports we are pleased that we have been able to return to our regular meetings this year after the disruption Covid has had in all our lives.

There are now 27 loyal branch members including four members who are indoor members. The increase from 20 is due to some branches in the

Deanery closing and we welcome those members to our branch that have chosen to join us to enjoy the fellowship and friendship the Mothers' Union brings.

Each year we support the local Women's Refuge and for the second year Warm Welcome who provide a rucksack with suitable items for Refugee Children arriving in Sheffield. This year we put an appeal out to the wider Church family and had wonderful and generous support.

Many thanks for this and all the support that enables us to achieve one of the Aims and Objectives of the Mothers' Union, to help those whose family life has met with adversity.

Pastoral Ministry

Contact with members is maintained by visiting or by telephone with those on the Pastoral Lists who are ill, lonely or housebound. Some have moved outside the Parish boundary into residential care but contact is still maintained. New names are added by request.

When requested Home Communion is taken to those unable to attend Church. It has been much appreciated when Matt has helped in delivering Home Communion. The Team supports the newly established monthly Communion service at Henleigh Hall.

In Autumn Matt started a Community Café at Holy Trinity alongside a small Tots Group on Wednesday mornings, offering a Warm Space including refreshments and a welcoming place to socialise with people of any age in the local area. This seems worthwhile after Covid made us very aware of single, elderly people feeling isolated and lonely. We need more helpers to assist with refreshments to make this a success.

Matt encouraged and supported the Team in leading two Wholeness and Healing Services before Christmas.

Pastoral support meetings with Matt are very much appreciated and a good way of sharing our ideas, workloads and concerns. The Team helped deliver Christmas 'Goodie Bags' to the housebound. This new initiative by Matt was very well received and hopefully will be repeated next Christmas.

Carbon Footprint

Measures to reduce energy use are being undertaken in each building on an incremental basis, as appropriate. Proposals for solar panel installations at both church halls are in-hand. All our electricity is generated by renewable sources. We aim to meet the Church of England's and Diocese' target of zero net emissions by 2030.

Support for disadvantaged people

- **Fairtrade Church:** The Parish of Abbeydale and Millhouses has Fairtrade Church status, providing support for farmers and communities in the Developing World by agreeing to purchase Fairtrade goods for Parish events whenever possible and promoting Fairtrade. A Traidcraft stall was held in the churches when Covid advice permitted and at our 'Christmas is Coming' event. We are grateful to Paul and Bev Ramsey for organising the stall that sold £750 of goods this year.
- **Grace Food Bank:** Together with other churches in South and Southwest Sheffield we continued to support the Grace Food Bank, that operates from Low Edges, with donations of food in our church buildings and financial contributions. We are grateful

for the generous gifts of food and Chris Wrigley's organisation of the collections.

- **The Cathedral Archer Project** serving over 600 homeless people in Sheffield was the focus of our Harvest Appeal again this year. The Appeal included donations of food and other requisites.
- **Sheffield Credit Union:** £1,011 is deposited with the Sheffield Credit Union that provides affordable loans and financial advice to families in the Sheffield Region.
- **Baby and Toddlers Clothes Bank** collects clothes that are distributed outside the Parish using third party charities.

Charitable Giving

The PCC has a policy of allocating 10% of planned voluntary income to charitable giving. The PCC allocated £10,000 and made *seasonal* and other appeals for various charities including Christian Aid. The **Lent Appeal** this year was for '**Sheffield City of Sanctuary**', the **Harvest Appeal** was for the **Cathedral Archer Project** and the **Advent Appeal**, commencing with our Christingle Services was, as usual, for the **Children's Society**.

Redundant choir robes from St. John's were donated to the Christian African Relief Trust.

Charitable Giving 2022

CHARITY	£
Lent Appeal: Sheffield City of Sanctuary	1,701.25
Disaster Emergencies Committee Ukrainian Humanitarian Appeal	1,487.50
Christian Aid	268.75
Disaster Emergency Committee Pakistan Flood Appeal	1,093.75
Harvest Appeal: Cathedral Archer Project	2,131.25
Advent Appeal: Children's Society	1,576.91
Sheffield Area Kidney Association	136.20
Grace Food Bank	750.00
Sheffield Churches Council for Community Care	750.00
Manor and Castle Development Trust	750.00
Sense	400.00
Open Doors	400.00
Sightsavers	400.00
Mind the Gap Africa	400.00
Mothers' Union Away From It All	400.00
Aquabox	43.75
TOTAL including gift aid tax	12,689.36

Children and Families Outreach Mission

- **Toddlers' Groups:** Tots groups met in Holy Trinity Church Hall on Thursdays where parents, carers and young children shared fellowship, fun and refreshment under the supervision of parish volunteers. A small Tots group restarted in October on Wednesday mornings alongside the Community Café.
- **'Croft Corner Forest Nursery'** was supported in the Parish Centre. Rated 'Good' by Ofsted, the day nursery with 20 childcare staff provides pre-school education for over 110 children Monday to Friday that is much appreciated by local parents.
- **'Soulroots':** Philippa Reed, our voluntary Parish representative and Chair of the Board of Trustees, reports: this has been a positive year for Soulroots, with much to be thankful for. We were able to resume youth work fully face to face in our new locations at Totley Rise Methodist and Dore Methodist churches. We welcomed new young people both to our Tuesday (social) and Sunday (faith) groups. In January we were pleased to appoint a new youth worker, Kelly to work alongside Mel following Christine's departure in the Summer. As a result we have also been able to resume some of our schools work at Totley All Saints School, running the 'Unique' course (building self-esteem) as well as some transition activities for Y6 moving to secondary school. These have been well received and we have been invited back to do more in 2022-2023. We are immensely grateful for

the ongoing support, prayerful and financial, of Churches and individuals locally.

- **Church-sponsored uniformed groups:** Beavers, Cubs, Scouts and Explorers met weekly in the Parish Centre. Rainbows and Brownies met in St. John's hall weekly and Rainbows, sponsored by the Mother of God Church, met in the Parish Centre.

Community Outreach Mission

- **Open-Church Ministry:** the church buildings were open to the community daily for private prayer and meditation.
- **Trio Parish Magazine:** Volunteers edited, bundled and delivered Trio free to over 4,800 homes each quarter. The 24/28-page full-colour publication is designed to provide information for members of the Church and the community. Advertisements supporting local business aim to cover the increasing cost of production.
- **Community Support:** we welcomed back regular meetings of adult and children's groups and family parties to our church halls and Parish Centre. The St. John's Fabric, Holy Trinity Hall and Parish Centre Committees supported these groups and managed the facilities and maintenance of the three buildings to a high standard.
- **A Community Café** registered as a **Warm Space** started in October in the hall on Wednesday mornings at Holy Trinity.

- **Coffee mornings** were recommenced in members' homes once a month.
- **St. John's Luncheon Club** provided lunch weekly to 21 elderly members of the local community.
- **'Christmas is Coming'** community event was successfully held at Holy Trinity on 26 November and raised £2103 for Church funds, Childline, Fairtrade, Mother's Union and Aquabox
- **Parish Social Events** held this year to which all parishioners were invited, included the Shrove Tuesday Lent Appeal meeting with refreshments and speaker on 'Sheffield City of Sanctuary' in March and a Quiz, Beetle Drive and Harvest Lunch at St. John's. The Badminton, Snooker and Indoor Bowls Clubs met regularly in St. John's Hall.
- **Choirs, orchestras and other music performances** were hosted at St. John's and Holy Trinity. Audiences from the parish and wider afield were welcomed to enjoy the hospitality, beauty and acoustic qualities of both churches. A Christmas Concert was sung by an augmented choir at St John's on 8th December. We are grateful to our Verger, Eric Lacey, for supporting the concerts and regular choirs and orchestras' rehearsals at Holy Trinity.
- **Leaflets** publicising Parish and Diocesan news, appropriate charities, concerts and events are maintained in both churches, halls and Parish Centre. A Parish leaflet promoting the Mission of the Church as 'A Place for worship and prayer, A Place for Life events, A Place for Everyone and a Place for the Community' is available for all who wish to know more about our Mission.
- **Notice Boards** inside and outside the churches, halls and Parish Centre, provided information about services and activities in the parish.
- **www.amchurchsheffield.co.uk**; The Parish and 'A Church Near You' websites were updated and provided links to on-line worship, prayer and information on the Parish Mission, including, activities and forthcoming events. We thank Paul Ramsey for maintaining the Parish website.

Parish Volunteers

The Annual Report demonstrates the scope and scale of our Parish Mission and contribution to the public benefit. The PCC is grateful for the diligent work of the Committees and the considerable support of all our members that gave their time and talents. This represents many hours of prayerful effort by Church members without whom the whole Parish Mission would not be undertaken.

Financial Review

Budget and Budget Forecast

The PCC approved the 2023 Financial Budget of £279,375 and a budget forecast for the five-year period to 2028 to help ensure the ongoing financial viability of the Parish Mission. In response to the request from the Diocese to increase our pledge by 8% based on our 2019 contribution the PCC agreed to pledge £75,600 to the Common Fund in 2023. The sum meets the Diocesan Ministry costs for our Parish and contributes to other parishes in the Diocese. It is proposed to use £10,000 per year from the Investment Account to seed-fund a new full-time Associate Priest.

However, we need to increase our planned giving *annually* to meet the increasing Diocesan Ministry and Parish costs including our commitment to employ a full-time Associate Priest. We particularly need to take into account much higher than normal increases in energy costs.

Financial Statements

We prepared our Financial Statements in accordance with Church of England regulations and the Charities Act 2011 using the accrual method.

General Fund

Of the total income of £276,948 planned giving donations were £98,758, the majority of which were tax efficient and Gift-Aid Tax of £24,942 was reclaimed. The PCC expressed its gratitude for the regular generous giving of our members.

The remainder of General Fund income was received in open-plate collections, one-off donations, special appeals, parish events, investment dividends and the hire of Holy Trinity and St John's church buildings.

General Fund unrestricted expenditure of £151,648 supported the Parish Mission which included paying £72,804 to the Diocesan Common Fund for Ministry. Expenditure included the PCC allocation of £10,000 to charitable giving, based on 10% of our estimated planned giving and a further £2,689 including gift aid tax, raised by special appeals, for several charities.

The Parish Administrator's salary was reviewed and paid. The Directors of Music fees were reviewed and continued to be paid, based on the Royal School of Church Music's guidance. Expenses were incurred by the Curate-in-Charge, Associate Priest and pastoral workers. Trio Parish Magazine printing costs were £6,175 and advertising income was £4,785. Increases in advertising fees will enable printing costs to be largely recovered.

Holy Trinity and St. John's Fabric Committees spent £8,180 on maintenance and repair of church buildings and grounds. General Fund expenditure also included £14,688 on other church running costs including insurance, upkeep of services, music, printing, stationery and licences and utilities. We bought new choir robes at St. John's and the office costs were higher this year as we bought new computers and ancillary software and equipment. In addition, energy costs were £10,639 compared with £7,220 last year.

Church Halls Fund

Our two church halls received hire charges this year from regular and one-off hirers totalling £27,762. The cost of maintenance and repair to both hall buildings to a high standard was £18,206 including insurance, energy, utilities, cleaning and grounds maintenance.

Parish Centre Fund

The Parish Centre received rent/license and service charges from the Croft Corner Forest Nursery and hire charges from regular and one-off hirers totalling £30,599. The cost of maintaining the building and grounds to a high standard including insurance, energy, utilities, cleaning, building repairs and improvements including £6,644 for new windows and grounds maintenance was £30,282.

Capital Expenditure

The cost of the works, fees and furniture for the improvements at St. John's were paid amounting to £241,046. 2.5% of the building contract price is retained until 2023. £180,000 was transferred from the Investment Fund to

help fund the costs of the work. We received £55,424 from the sale of redundant furniture, a very generous bequest from a former member of St. John's congregation, gifts from church members and grants from Dore Village Society, The Benefact Trust and The Beatrice Laing Family Trust. £2,000 was received to support the provision of a new altar and chancel improvements at Holy Trinity.

Restricted Funds

We purchased new robes for the choir at St. John's. The Iris Kippax Music Fund stands at £242 and £250 was released from the former Vicar's Discretionary Fund for a replacement altar at Holy Trinity now held in the General Fund. The rent deposit of £3,026 for the Croft Corner Forest Nursery is held in the Church of England Investment Fund to maintain its value.

Designated Funds

The Investment Fund is designated to raise dividends towards the general parish ministry, seed-funding the appointment of an Associate Priest and future capital works.

Financial Balances

We ended the year with a balance of £483,647. Current account balances are £50,865 (including General Fund £24,953, Halls £13,538 and Parish Centre £12,374). Net creditors £4,809. £5,595 is held in the Church of England Deposit Fund and £430,985 is invested in the Church of England Investment Fund. £1,011 is deposited with the Sheffield Credit Union.

Risk Assessment

The assessed risks to the operation of the Parish Mission are mitigated as follows:

- **Fund Raising:** About 50% dependant on church members' voluntary contributions, is maintained by an annual stewardship campaign appealing to church members to review and renew their planned-giving pledges including gift-aid. We claim tax relief on gift-aided planned giving and on cash donations of £30 or less up to £8,000 for each church building. Changes in gift aid taxation law are monitored. About 22% of income is raised through the hire of buildings that is maintained by an annual review of charges. 24% is raised through parish activities, grants, PCC fees and 'Trio' advertising revenue and 4% is raised through managed investments.
- **Ethical Investments:** The Church of England's Deposit and Investment Funds are managed on behalf of the Church of England's Board of Finance by CCLA. The Investment Fund is designed to provide real long-term growth in dividend income and capital. Both funds are advised by the Church of England's Ethical Investment Advisory Group.
- **Bank Deposit Safeguards:** The current account bank balances of the General Fund, Halls and Parish Centre Funds and the Sheffield Credit Union are each safeguarded up to £85,000 by the Financial Services Compensation Scheme.
- **Financial Controls:** Cheque payments and bank mandates require two approved signatories and cash is banked weekly.
- **Procurement Controls:** The PCC requires goods, services and works to be subject to competitive quotations and any costing over £1,000 are subject to PCC approval. Energy contracts are

procured on the advice of our energy broker Annex Solutions Ltd. in order to obtain beneficial tariffs.

- **Employer Safeguards:** The PCC employs a Parish Administrator. The Pension regulator confirmed the re-declaration of compliance under the Pensions Act 2008 had been completed on behalf of Abbeydale and Millhouses PCC.
- **Safeguarding:** Employees and volunteers working with children and vulnerable adults were DBS checked and monitored under the supervision of the Parish and Diocesan Safeguarding Officers. All members of the PCC are DBS checked in accordance with Diocesan guidance.
- **Buildings:** both church buildings are supervised by the Church Wardens, surveyed by our appointed architect every five years and recommended repairs undertaken. Works on church buildings requiring a Faculty and other major works are supervised by our architect. A Fire Risk Assessment for St. John's church building was commissioned in 2022 and Recommendations implemented. The church halls and Parish Centre are inspected regularly by the relevant Committees and qualified professional advice is obtained if substantial repair or maintenance works are required.
- **Health and Safety:** Maintenance, repair and new works on parish buildings are managed in accordance with the Construction, Design and Management Regulations 2015. The PCC is aware of its duty to provide adequate information under Health and Safety Regulations when appointing professional advisors or contractors for building works. A Capacity Report prepared in 2022 for St John's church building assessed the safe capacity of the building as 303.
- **Insurance:** The five parish buildings are separately insured against all normal risks and the PCC is insured against employer's and public and products liability including trustee indemnity by Ecclesiastical Insurance PLC. The trustee indemnity was reviewed by the Wardens in 2022 and concluded the cover was adequate.
- **Financial Reserves:** Adequate financial reserves are maintained in accordance with PCC policies.

Reserves Policies

The PCC has a policy of maintaining unrestricted reserves equivalent to three months 'at risk' expenditure currently estimated at £33,250. The unrestricted reserves currently stand at £16,876. Adequate cash-flow and emergency expenditure can be met by releasing funds from the investments.

Signed:

Chair and Trustee:

Church Warden and Trustee.....

Parochial Church Council of Abbeydale and Millhouses

Independent Examiner's Report to the Trustees of Parochial Church Council of Abbeydale and Millhouses

Year ended 31 December 2022

I report to the trustees on my examination of the financial statements of Parochial Church Council of Abbeydale and Millhouses ('the charity') for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Murdoch BA(Hons) FCA
Hebblethwaites
Independent Examiner

2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Activities

Year ended 31 December 2022

			2022		2021
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income					
Donations and legacies	4	127,896	60,114	188,010	132,281
Charitable activities	5	74,778	–	74,778	54,050
Investment income	6	13,885	275	14,160	17,477
Total income		<u>216,559</u>	<u>60,389</u>	<u>276,948</u>	<u>203,808</u>
Expenditure					
Expenditure on raising funds:					
Ministry expenses	7	(327,129)	(61,041)	(388,170)	(154,847)
Expenditure on charitable activities	8,9	(57,063)	–	(57,063)	(59,125)
Total expenditure		<u>(384,192)</u>	<u>(61,041)</u>	<u>(445,233)</u>	<u>(213,972)</u>
Net (losses)/gains on investments	10	(77,458)	–	(77,458)	86,162
Net (expenditure)/income and net movement in funds		<u>(245,091)</u>	<u>(652)</u>	<u>(245,743)</u>	<u>75,998</u>
Reconciliation of funds					
Total funds brought forward		725,470	3,920	729,390	653,392
Total funds carried forward		<u>480,379</u>	<u>3,268</u>	<u>483,647</u>	<u>729,390</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Position

31 December 2022

	Note	2022 £	2021 £
Current assets			
Debtors	14	1,549	–
Investments	15	437,591	695,049
Cash at bank and in hand		50,865	39,494
		<u>490,005</u>	<u>734,543</u>
Creditors: amounts falling due within one year	16	6,358	5,153
Net current assets		<u>483,647</u>	<u>729,390</u>
Total assets less current liabilities		<u>483,647</u>	<u>729,390</u>
Net assets		<u>483,647</u>	<u>729,390</u>
Funds of the charity			
Restricted funds	17	3,268	3,920
Unrestricted funds	17	480,379	725,470
Total charity funds		<u>483,647</u>	<u>729,390</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

Chair and Trustee

Church Warden and Trustee

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Cash Flows

Year ended 31 December 2022

	2022 £	2021 £
Cash flows from operating activities		
Net (expenditure)/income	(245,743)	75,998
<i>Adjustments for:</i>		
Net losses/(gains) on investments	77,458	(86,162)
Other interest receivable and similar income	(14,160)	(17,477)
Accrued expenses	1,205	660
<i>Changes in:</i>		
Prepayments and accrued income	(1,549)	—
Cash generated from operations	(182,789)	(26,981)
Interest received	14,160	17,477
Net cash used in operating activities	<u>(168,629)</u>	<u>(9,504)</u>
Cash flows from investing activities		
Transfer from investments	180,000	—
Net cash from investing activities	<u>180,000</u>	<u>—</u>
Net increase/(decrease) in cash and cash equivalents	11,371	(9,504)
Cash and cash equivalents at beginning of year	39,494	48,998
Cash and cash equivalents at end of year	<u>50,865</u>	<u>39,494</u>

The notes on pages 14 to 22 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements

Year ended 31 December 2022

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Vicarage, 80 Millhouses Lane, Sheffield, S7 2HB.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The trustees consider that the going concern basis is appropriate and there are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. In the opinion of the trustees, there are no areas of judgement or key sources of estimation uncertainty that have a significant effect on the financial statements, other than the policies shown below.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

3. Accounting policies *(continued)*

Pension contributions

During the previous year Abbeydale and Millhouses PCC participated in the Pension Builder Scheme (PB 2014) section of Church Workers Pension Fund, administered by the Church of England Pensions Board, for lay staff. The pensions contributions were accounted for as a defined contribution scheme. The amount charged to the SoFA during this year was £Nil (2021: £1,068).

Tangible fixed assets

Consecrated and benefice property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Planned giving	98,758	–	98,758
Collections - ordinary	1,404	–	1,404
Collections - charity	–	2,178	2,178
Gift Aid recoverable	24,431	511	24,942
Other donations and legacies			
Other donations and income	578	–	578
Grants and donations receivable	–	57,425	57,425
Church activities	2,725	–	2,725
	<u>127,896</u>	<u>60,114</u>	<u>188,010</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Planned giving	95,997	–	95,997
Collections - ordinary	869	–	869
Collections - charity	–	2,663	2,663
Gift Aid recoverable	23,372	–	23,372
Other donations and legacies			
Other donations and income	4,756	–	4,756
Grants receivable	–	3,647	3,647
Church activities	977	–	977
	<u>125,971</u>	<u>6,310</u>	<u>132,281</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

5. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Parish ministry (including PCC fees)	8,536	8,536	7,535	7,535
Church hire income	3,096	3,096	929	929
Parish Centre - Lettings income	30,599	30,599	29,427	29,427
Church Halls - Lettings income	27,762	27,762	11,664	11,664
TRIO - Advertising revenue	4,785	4,785	4,495	4,495
	<u>74,778</u>	<u>74,778</u>	<u>54,050</u>	<u>54,050</u>

6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Interest receivable	37	—	37
Dividends on CBF investment Fund - income shares	13,848	275	14,123
	<u>13,885</u>	<u>275</u>	<u>14,160</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Interest receivable	6	—	6
Dividends on CBF investment Fund - income shares	17,340	131	17,471
	<u>17,346</u>	<u>131</u>	<u>17,477</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

7. Ministry expenses

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Parish office and secretarial expenses	8,580	—	8,580
Payments to Diocese Common Fund	72,804	—	72,804
Ministry expenses	4,834	—	4,834
Diocesan fees	1,778	—	1,778
Lighting and heating	10,639	—	10,639
Insurance	5,144	—	5,144
Repairs and maintenance	8,596	—	8,596
St John's reordering	182,694	58,352	241,046
Music Directors, Organists and Music	11,780	—	11,780
Upkeep of Services	3,700	—	3,700
Donations to Charities	10,000	2,689	12,689
Other expenses	6,580	—	6,580
	<u>327,129</u>	<u>61,041</u>	<u>388,170</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Parish office and secretarial expenses	8,550	—	8,550
Payments to Diocese Common Fund	72,804	—	72,804
Ministry expenses	6,993	—	6,993
Diocesan fees	3,339	—	3,339
Lighting and heating	7,220	—	7,220
Insurance	4,987	—	4,987
Repairs and maintenance	6,690	—	6,690
St John's improvements	16,025	250	16,275
Music Directors, Organists and Music	8,760	—	8,760
Upkeep of Services	2,562	—	2,562
Donations to Charities	10,125	3,864	13,989
Other expenses	2,678	—	2,678
	<u>150,733</u>	<u>4,114</u>	<u>154,847</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Parish Centre expenditure	30,282	—	30,282
Church Halls expenditure	18,206	—	18,206
TRIO expenses	6,175	—	6,175
Children and Youth Work	—	—	—
Support costs	2,400	—	2,400
	<u>57,063</u>	<u>—</u>	<u>57,063</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Parish Centre expenditure	19,768	—	19,768
Church Halls expenditure	18,358	—	18,358
TRIO expenses	5,268	—	5,268
Children and Youth Work	6,711	6,740	13,451
Support costs	2,280	—	2,280
	<u>52,385</u>	<u>6,740</u>	<u>59,125</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Parish Centre expenditure	30,282	—	30,282	19,768
Church Halls expenditure	18,206	—	18,206	18,358
TRIO expenses	6,175	—	6,175	5,268
Children and Youth Work	—	—	—	13,451
Governance costs	—	2,400	2,400	2,280
	<u>54,663</u>	<u>2,400</u>	<u>57,063</u>	<u>59,125</u>

10. Net (losses)/gains on investments

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Gains/(losses) on revaluation of investment assets	<u>(77,458)</u>	<u>(77,458)</u>	<u>86,162</u>	<u>86,162</u>

11. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,400</u>	<u>2,280</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	8,580	19,115
Pension contributions	—	1,068
	<u> </u>	<u> </u>

The average head count of employees during the year was 1 (2021: 2).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees. There were no related party transactions which require disclosure.

14. Debtors

	2022	2021
	£	£
Prepayments and accrued income	<u>1,549</u>	<u>—</u>

15. Investments

	2022	2021
	£	£
The CBF Church of England Investment Fund - Income Shares	430,985	688,445
The CBF Church of England Deposit Fund	5,595	5,595
Sheffield Credit Union	<u>1,011</u>	<u>1,009</u>
	<u>437,591</u>	<u>695,049</u>

Movements during the year:

	2022
	£
At 1 January 2022	695,049
Disposal and transfer	(180,000)
Net (losses)/gains	<u>(77,458)</u>
At 31 December 2022	<u>437,591</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

16. Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals and deferred income	<u>6,358</u>	<u>5,153</u>

17. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2022	Income	Expenditure	Gains and losses	At 31 Dec 2022
	£	£	£	£	£
General funds	8,308	160,216	(151,648)	–	16,876
Designated funds	<u>717,162</u>	<u>56,343</u>	<u>(232,544)</u>	<u>(77,458)</u>	<u>463,503</u>
	<u>725,470</u>	<u>216,559</u>	<u>(384,192)</u>	<u>(77,458)</u>	<u>480,379</u>

	At 1 Jan 2021	Income	Expenditure	Gains and losses	At 31 Dec 2021
	£	£	£	£	£
General funds	21,616	156,139	(169,447)	–	8,308
Designated funds	<u>623,443</u>	<u>41,228</u>	<u>(33,671)</u>	<u>86,162</u>	<u>717,162</u>
	<u>645,059</u>	<u>197,367</u>	<u>(203,118)</u>	<u>86,162</u>	<u>725,470</u>

Designated funds comprise:

	At 1 Jan 2022	Net Movement	At 31 Dec 2022
	£	£	£
Church Halls	8,258	5,280	13,538
Parish Centre	13,855	(1,481)	12,374
Investments	<u>695,049</u>	<u>(257,458)</u>	<u>437,591</u>
	<u>717,162</u>	<u>(253,659)</u>	<u>463,503</u>

Restricted funds

	At 1 Jan 2022	Income	Expenditure	Gains and losses	At 31 Dec 2022
	£	£	£	£	£
Restricted funds	<u>3,920</u>	<u>275</u>	<u>(927)</u>	<u>–</u>	<u>3,268</u>

	At 1 Jan 2021	Income	Expenditure	Gains and losses	At 31 Dec 2021
	£	£	£	£	£
Restricted funds	<u>8,333</u>	<u>6,441</u>	<u>(10,854)</u>	<u>–</u>	<u>3,920</u>

Restricted funds comprise:

	At 1 Jan 2022	Net Movement	At 31 Dec 2022
	£	£	£
Rent Deposit	2,751	275	3,026
Iris Kippax Fund	919	(677)	242
Vicar's Discretionary Fund	<u>250</u>	<u>(250)</u>	<u>–</u>
	<u>3,920</u>	<u>(652)</u>	<u>3,268</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

18. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Current assets	486,737	3,268	490,005
Creditors less than 1 year	(6,358)	—	(6,358)
Net assets	<u>480,379</u>	<u>3,268</u>	<u>483,647</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Current assets	730,623	3,920	734,543
Creditors less than 1 year	(5,153)	—	(5,153)
Net assets	<u>725,470</u>	<u>3,920</u>	<u>729,390</u>

19. Analysis of changes in net debt

	At 1 Jan 2022 £	Cash flows £	At 31 Dec 2022 £
Cash at bank and in hand	39,494	11,371	50,865
Current asset investments	695,049	(257,458)	437,591
	<u>734,543</u>	<u>(246,087)</u>	<u>488,456</u>

Accounts

**Parochial Church Council
of Abbeydale and Millhouses
Trustees' Annual Report
and
Unaudited Financial Statements
for the year ending 31 December 2021**

Charity Registration Number: 1142485

Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

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Reference and Administrative Details

Charity Registration Name:
Parochial Church Council of Abbeydale and Millhouses
Charity Registration Number: 1142485
Principal Office: The Vicarage
80 Millhouses Lane
Sheffield
S7 2HB

Trustees: Revd. Dr A Lauener
Mrs V C Boddy
Mr D E Crosby
Mrs G J Crosby
Mrs J Davis
Mr I Downing
Mrs E Frost
Mrs P Gregory
Mrs K Harwood
Mr N Harwood
Mrs J E Haigh
Mrs C Hill
Mr A Horsfield
Mr I Hunter
Mrs V J Ledbetter
Mrs P Marshall
Mr M Morton-Thorpe
Mrs M Minns
Mrs J Paddock
Mrs G Quarrell
Ms J Rowson
Ms A Smedley
Mrs V Smith
Mrs L Tulley
Mr B Wrigley

Principal Bank Virgin Money.
66 Fargate
Sheffield
S1 2HE

Accountants: Hebblethwaites
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

The Parish, with a population of 11,000 in 4,500 households, is located in the attractive and affluent suburbs of South-West Sheffield: Bradway, Totley Brook and Abbeydale Park in Dore Village and Millhouses. The population is overwhelmingly white and 60% declare themselves Christian. The Parish of 1.8 sq miles is bounded on its southern border by the River Sheaf and includes the public open spaces of Beauchief Gardens, Millhouses Park, Poynton and Ecclesall Woods and substantial areas of Sheffield Green Belt.

Mission and Purposes

The Mission of the Parish of Abbeydale and Millhouses is to Love God, Value People and Care for His World.

We believe we should fulfil the Love of God in whose image everyone is made. All are welcome to our worship, activities and employment regardless of race, colour, national or ethnic origins, age, gender or gender assignment, sexual orientation, marital status, pregnancy, disability, politics, religion, belief or non-belief.

(Parish employment may justifiably be subject to conditions regarding religion and faith that are a necessary requirement of the post.)

The Parochial Church Council of Abbeydale and Millhouses is responsible for promoting in the Parish the whole Mission of the Church for the *advancement of religion for public benefit* by welcoming everyone to worship, prayer and study, through evangelism and outreach, in parish activities and the provision of sustainable facilities for our members and communities. The PCC cooperated in the Mission with Revd. Canon Peter Ingram until his retirement at the end of May.

Objectives and Activities

Mission Action Plan for 2021

- **Improving our Church as a place of welcome and belonging;** including reordering St. John's building with direct access, new serving, accessible wc, levelled floor, chairs, storage and lighting.
- **Ensuring our Church as a place of worship and prayer;** developing worship that is attractive, inspiring and inclusive by the provision of diverse and fresh expressions of worship.
- **Being a place of nurture, empowerment and discipleship;** endeavouring to grow our members' gifts, helping them to flourish and nurture their vocations through study and training.
- **Being a base for evangelism, outreach and numerical growth;** by developing the parish profile for our new oversight minister and maintaining support for ministry through our generous contribution to the Diocesan Common Fund.
- **Actively seeking to engage with children and teenagers;** through All-Age Worship, completing our Children and Families Mission Partnership with St. Peter and St. Oswald's Parish and supporting Churches in S17 in our sponsorship of 'Soulroots'.
- **Making a difference in our local communities and beyond through being a place of serving and transforming;** through our commitment to the 'Community of the Cross of Nails', being generous in our charitable giving and support for disadvantaged people, providing facilities for local community activities. Recognising the need to manage, improve and maintain our buildings to a high standard. We aim to continue to reduce our carbon footprint and meet the Church of England's target of net zero emissions by 2030.

Governance

Revd. Canon Peter Ingram

Peter was inducted in 2005 as the Vicar of Holy Trinity, Millhouses and held important roles in the Diocese as Area Dean of Ecclesall, Chairman of the Diocesan Advisory Committee and Minister for Ordinands and Training.

For sixteen years Peter led the Parish Mission in an open and inclusive ministry. He encouraged Philip Goodacre, Sarah Colver and Angie Lauener in their vocation to ordination as priests and Gerrie Sturgeon as a Distinctive Deacon. He initiated and led the merging of the parishes of St. John the Evangelist and Holy Trinity in the creation of the Joint Benefice of Abbeydale and Millhouses. He planned and initiated the second phase of reordering of St. John's church building to be more accessible and to enable an increase in mission outreach.

Peter was supported in the mission and ministry by four curates: Revd. Jennie Lee, Revd. Dr. Sarah Hills, Revd. Catherine Staziker and Revd. Gerrie Sturgeon, by Associate Priest SSM Revd. Dr. Angie Lauener and Assistant SSMs Revd. Brian Cranwell, Revd. Canon Ian Draffan, Revd. John Stride and Revd. Hildred Crowther and licensed Readers, Christopher Saunders and Michael Morton-Thorpe. He appointed Philip Goodacre part-time youth worker and Philippa Dand as full-time Children and Families Worker, who worked for five years in the Mission Partnership together with St. Peter and St. Oswald's Parish. Peter latterly received approval from the Bishop for the appointment of a new full-time Associate Priest.

Peter's last Service in celebration and thanksgiving of his long ministry was Holy Communion at Holy Trinity on the 30th May at the Patronal Festival of Trinity Sunday at which over 90 persons were present as well as a Zoom congregation. Gifts of a cheque towards the building of a new sunroom in his and Joan's new house in Holmfirth and a Book of Thanksgiving were presented by the four wardens. A gift from Millhouses Methodist Church was presented by their representative, Gill Llewellyn. The Dismissal took place 'socially distanced' in the car park following the hymn 'Christ be Our Light'.

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England in the Diocese of Sheffield and operates under the Parochial Church Councils (Powers) Measure 1956 to undertake *ecclesiastical purposes* and the Church Representation Rules 2020. Abbeydale and Millhouses PCC is a Registered Charity and ensures that its Mission serves the public benefit. The PCC approves and submits its Trustees' Annual Report and Financial Statements to the Annual Parochial Church Meeting (APCM), Sheffield Diocese and the Charity Commission.

The PCC comprised ex-officio: the incumbent until Peter's retirement in May, an associate priest, a licensed lay reader and lay workers and PCC officers. There are up to twelve members elected by those on the electoral roll of the parish and two members co-opted by the PCC. Each year at the APCM one third of the elected members normally retire and members on the electoral roll of the Parish are encouraged to stand for election to office and membership of the PCC. All members of the PCC are Trustees of the registered charity.

PCC members who have served from 1st January 2021 for the calendar year are:

Ex-Officio members:

Incumbent:	Revd. Canon Peter Ingram (Chairman until June)
Associate Priest:	Revd. Dr. Angie Lauener
Lay Reader:	Michael Morton-Thorpe
Wardens:	Vanessa Boddy Elizabeth Frost Juanita Haigh (Chair after May) Valerie Ledbetter
Pastoral Workers:	Pat Gregory (Carol Hunt) Ann Smedley
Safeguarding Officer	Gill Quarrell
Deanery and Diocesan Synods:	Ian Downing Brian Wrigley

Elected members:

Until 2022	Joan Davis Ian Hunter Margaret Minns Jenny Paddock
Until 2023	Nigel Harwood (Deputy Warden) Pat Marshall Juliet Rowson (Deputy Warden) Lynda Tulley (Deputy Warden)
Until 2024	Gail Crosby Andrew Horsfield Catherine Hill Valerie Smith (Deputy Warden)

Co-opted members: Katie Harwood (Secretary)
David Crosby (Assistant Treasurer)

The PCC appoints and is supported in its Mission by several committees: Standing Committee, Finance Committee, Charitable Giving Committee, Trio Magazine Committee, Fabric Committees at St. John's and Holy Trinity, Church Hall Committee at Holy Trinity and Parish Centre Committee. Committee reports are considered by the Standing Committee and reported to and relevant issues considered by the PCC. Summary notes and Minutes of the PCC and Committees are available in both churches for our congregations' information.

The PCC met four times including by 'zoom', to promote the Parish Mission; agree E Frost and V Boddy as representatives to prepare the Parish Profile for a new priest-in-charge, develop worship provision, prayer and study opportunities, outreach ministry, plan parish activities and to decide and monitor the budget, agree the Common Fund pledge and charitable giving allocation, allocate funds to committees, approve financial expenditure and financial reserves and plan the annual stewardship campaign.

The PCC representatives met with the Associate Archdeacon-Transition Enabler to prepare the Parish Profile and, Section 11 and 12 meetings to progress the appointment of a new Priest-In-Charge (Oversight Minister).

Electoral Roll

The Parish Electoral Roll has 162 members of whom 80 are not resident within the Parish.

Sidespersons

16 members at St. John's and 32 members at Holy Trinity were re-elected as sidespersons to aid the Church Wardens in their roles as welcomers and assistants at services.

Parish Safeguarding

All employees, PCC members and volunteers who support children's and vulnerable adults' activities are DBS Checked. A Social Media Policy was adopted to promote open and friendly contact and prevent offensive, indecent or illegal content.

Covid-19 Risk Assessment

The Parish was required by the Church of England and Government to reduce the spread of coronavirus and suspend public worship and close all church buildings from mid-March to end of June. On restarting Church services Covid restrictions were maintained in accordance with government requirements and advice.

General Data Protection Regulations May 2018

The Policy is on the church web site. A continuing audit of personal data collected is undertaken.

Parish Administration

Our Parish Administrator, Bev Ramsey, worked in the Parish Office each weekday morning assisting the Vicar and wardens during the interregnum and making bookings for the hire of both church buildings, both church halls and the Parish Centre. The PCC thanks Bev for her continuing support. The Wardens maintained the Church Terriers, Logbooks and PCC policy documents and arranged the church buildings for Covid-19 safe worship. The Assistant Treasurer, David Crosby managed the General Fund and advised the PCC on the budget and budget forecast. We welcomed Richard Frost to manage the Parish Centre Fund and Andrew Horsfield to manage the Church Halls Fund. Peter Quarrell and Jenny Paddock were thanked for their management of the Parish Centre and Hall Funds. Neil Bridgwater continued as Stewardship Secretary. Chartered Accountants Hebblethwaites provided accountancy services and helped prepare the Annual Financial Statements for independent examination and Richard Murdoch of Hebblethwaites was re-appointed as Independent Examiner.

Deanery Synod

Ian Downing and Brian Wrigley are members of the cooperative partnership of Attercliffe and Ecclesall Deanery Synods. Revd. Canon Mark Brown was licensed as Priest-in-Charge of All Saints Ecclesall and Area Dean in January and a new Priest-in-Charge, Revd. Andrew Patrick, was appointed at Christ Church, Dore in our Mission Area.

Diocesan Synod

Ian Downing and Brian Wrigley are elected by the Deanery Synod to the Diocesan Synod for three years. The Diocese has adopted a new pattern of ministry with a reducing number of ordained ministers, new Mission areas, Oversight and Focal Ministers and an increased provision of pastoral, buildings and energy advisor support at Church House.

Achievements and Performance

Worship

Both church buildings were closed for public worship during the coronavirus epidemic from January to the beginning of April. During 'lockdown' and subsequently, services were streamed live on-line via 'Zoom' and recorded and uploaded onto the website, including Holy

Communion, All-Age Worship, Services of the Word and Café Church on Sundays and Morning Prayer during the week. Covid-secure and streamed services via Zoom services resumed in April.

A diverse programme of worship normally provided each week in both churches is intended to fulfil the spiritual needs of our Parish. The Vicar was supported in leading worship before his retirement by our Associate Priest SSM Revd. Dr. Angie Lauener. During the Interregnum worship was also led by a series of visiting priests. Worship was also supported by our licensed lay reader; Michael Morton-Thorpe. The four Church Wardens, the Deputy Wardens, sacristans, servers, lay communion administrators, intercessors, Directors of Music, choirs and musicians, sidespersons, vergers and sound assistants undertook valued duties in supporting our services.

- **Open Church;** both church buildings were reopened for private prayer for limited periods during the weeks from January to May and then fully reopened on weekdays from June.
- **Morning Prayer** was normally said on weekdays in both churches. Services were streamed and more members joined the service.
- **Holy Communion Sunday 8.00am** was said on the second and fourth Sundays of the month at Holy Trinity and first and third Sundays of the month at St. John's using the Book of Common Prayer before 'lockdown' and resumed in a limited manner in August.
- **Parish Communion Sunday 10.00am:** normally held in both churches. Joint services were held once a month before 'lockdown', alternating between St. John's and Holy Trinity. From May socially distanced worship was resumed in both churches. We used specially prepared service books based on Common Worship, supplemented by weekly pew sheets. Large print versions of service orders and music settings were available. Separate forms of liturgy were used for occasions such as Mothering Sunday, Pentecost, Harvest, Advent, Christingle and Christmas. Children were invited to join our creche and Sunday Groups at the beginning of the service and Sunday Groups proceeded to the church halls for separate study and worship, welcomed back into the service for Administration of Communion. Children are prepared to receive communion by the Vicar. A robed choir and organ at St. John's and Holy Trinity accompanied the singing. Occasionally the Handbell Team plays during communion administration. Everyone was invited to refreshments in the church halls after Sunday morning services and, on occasion, members celebrated birthdays and significant anniversaries with shared cake and wine.
- **All-Age Services Sunday 10.00am** were held once a month in both churches where we especially welcomed families to a less formal form of worship, using a nave altar and with a Music Group at Holy Trinity after the 'lockdown'.
- **Services of the Word Sunday 10.00am; were streamed live and recorded using Zoom** during the closure of the church buildings.
- **Café Church Sunday 4.00pm;** An informal form of worship for young families was held monthly in Holy Trinity church hall and new families are attending. Café Church was held jointly with St. Peter and St. Oswald and Abbeydale and Millhouses Parishes and streamed live on Zoom.
- **Weekday Holy Communion 10.00am** was restarted once a month in October, supported by Revd. Anesia Cook..
- **Holy Week,** services were streamed on-line through 'Zoom'.

- **Easter Sunday; Festival** Services were held in both churches.
- **Harvest:** Festival Services were held in both churches in October. Revd Helen Blackburn officiated at St Johns. Harvest Choral Evensong was sung at St Johns on the 10 October.
- **Christmas;** Christingle service were held at both churches with distribution of Children's Society collection boxes and envelopes. The Service of Nine Lessons and Carols was held in Holy Trinity on Sunday 19 December, beautifully led by the readers and an augmented choir. A Christmas Eve Service with Nativity and Christingle was held for all the family with a greatly reduced attendance in St John's in the afternoon. Midnight Eucharist was held at Holy Trinity. Christmas Morning Communion was held at both churches. Crib figures formed tableaux under the altars to help focus worship on the Christmas Story and a large Christmas tree with lights added to the sense of celebration in both churches.
- **Music;** we are grateful for the high standard of music maintained by our professional Directors of Music, Mary Cobbold and Alan Eost and all our dedicated musicians. Philippa Dand and Jo Hutchesson sang the hymns during the last period of lockdown until June when our choirs recommenced leading worship. New singers are welcome to join Choir Practices on Fridays at 7.30pm at St. John's and Sundays at 9.20am at Holy Trinity. New musicians are invited to join the Music Group at Holy Trinity on the first Sunday of the month. The Handbell Team welcome new members to practice at St. John's on Wednesdays.
- **Public address and hearing loop systems** were operated by members at each church and TV screens were occasionally used to supplement presentations at Holy Trinity. Services were videoed and streamed live from both churches.
- **Displays of flowers** each week were co-ordinated by Margaret Minns and Pat Gregory and at Harvest and Christmas additional volunteers helped with seasonal decoration at both church buildings.
- **Seasonal wall hangings** were prepared by a small creative group for the east wall at Holy Trinity and banners during Advent and Christmas.

Church Attendance

The average weekly combined church attendance including by Zoom, counted in October, was 100.

Life Events: Baptism, Marriage and Funerals

The Parish promotes these Occasional Services as an important part of our Ministry. We welcomed families to six Baptisms throughout the year. We were able to welcome families and friends to thank God in four marriage services. Fifteen funeral services were held at church and/or the crematorium that provided support to numbers of family members and friends in their bereavement and thanksgiving for lives lived in God's Love, particularly during a time of attendances reduced by restrictions during the Coronavirus lockdown. The interment of ashes is available in memorial gardens at both churchyards and memorial tablets are also available for inscription at Holy Trinity.

'Community of the Cross of Nails'

The Cross of Nails is displayed in each church on alternate months. The 'Cross of Nails Litany' was said by groups of members led by the Vicar, Revd. Dr. Angie Lauener or Michael Morton-Thorpe outside St. John's

Church on Abbeydale Road South and through 'Zoom' regularly throughout the year. We celebrated the 'Community of the Cross of Nails Sunday' at St. John's on 26 September.

Ecumenical Relationships

The Parish continues its strong relationship with Millhouses Methodist Church. Café Church alternated monthly between Holy Trinity Church and St Oswald's. The Methodist Church also contributed regular editorial material to the 'Trio' magazine.

Bible Study and Study Courses

Bible Reading Fellowship's 'Guidelines' were available three times a year by subscription, organised by John Shortland for members of the congregations.

The PCC supported Suniel Assif on his foundation training course to examine his vocation in the church.

In Lent the Parish commenced a study course led by Revd. Dr. Angie Lauener entitled *#Live Lent* based on the book by Hannah Steele and in Advent a four session Diocesan course *'Travelling Light.'* Meetings were held on Zoom.

St. John's Mothers' Union

Margaret Minns, the Branch Coordinator, reports there are 20 loyal branch members including two more members who became indoor members.

COVID has had an impact on the ability to meet. Nevertheless, we have managed to keep in contact with members via technology, phone calls and newsletters throughout the year. At Easter each member was given a Prayer Card and Spring Flowering plant to celebrate this special time of the year for us.

By August we felt we could meet for coffee in the Guild Room following government guidelines. This was a welcome time and members enjoyed seeing folk face to face again. In October Angie enabled us to have our first mid-week communion service since the beginning of the crisis. Afterwards we met to respond to a request from Mary Sumner House regarding 'Re-imagining of the Mothers' Union'. Our responses, along with those from other branches will be taken to a conference in January 2022 and we look forward to seeing the outcome.

We met again in November but with the spread of the new strain of the virus Margaret felt it her duty not to meet in December to keep members safe in the run up to Christmas.

The Branch continues to support the local Women's Refuge with toiletries, Fair Trade Easter eggs and chocolate Advent Calendars along with a small book relating the Christian message. Alongside this we also collected items to go into a rucksack for children of Afghan refugees. Despite the difficult circumstances Margaret felt that they have managed to follow the Mothers' Union principles.

Pastoral Ministry

During 'lockdown', members unable to attend Church because of infirmity or illness were visited and Communion was arranged by one of the Pastoral Team including for members who are living at home, in assisted-living flats or care homes including The Glen, Meadow Grange, Grange Crescent and Hilltop Lodge at Chapelton.

Members who have been unwell have welcomed a telephone call for a long chat and prayer that has been very much appreciated and cards have been written to many elderly members. Some have been visited in their gardens observing safe 'social distancing'. Conversations have been around uncertainty, feeling isolated and fearful, and all miss Church so much.

Families of baptised children on their first four anniversaries had cards delivered with verses and prayers for the child as we believe it is important to keep in touch with these families to make them part of the Church family.

Carbon Footprint

The report on our five buildings, carried out by the Diocesan-approved consultant 'Green Journey' in 2018, made recommendations to improve energy efficiency and reduce our carbon footprint. Measures to reduce energy use are being undertaken in each building on an incremental basis, as appropriate. Over 90% of our electricity is generated by renewable sources. We aim to meet the Church of England's and Diocese' target of zero net emissions by 2030.

Support for disadvantaged people

- **Fairtrade Church:** The Parish of Abbeydale and Millhouses was awarded Fairtrade Church status until April 2022, providing support for farmers and communities in the Developing World by agreeing to purchase Fairtrade goods for Parish events whenever possible and promoting Fairtrade.
- **Traidcraft :** a stall was arranged regularly in the churches when covid advice permitted and at our 'Christmas is Coming' event as part of our Fairtrade support. We are grateful to Paul and Bev Ramsey for organising the stall and providing on-line sales and deliveries during the 'covid lockdown' and sold £860 of goods.
- **Grace Food Bank:** Together with other churches in South and Southwest Sheffield we continued to support the Grace Food

Bank, that operates from Low Edges, with donations of food in our church buildings and financial contributions during the 'coronavirus lockdown'. We are grateful for the generous gifts of food and Chris Wrigley's organisation of the collections.

- **The Cathedral Archer Project** for homeless people in Sheffield was a focus of our Harvest Appeal again this year. The Appeal included donations of food and other requisites.
- **Sheffield Credit Union:** Our bank deposit provides low-cost affordable loans to families.
- **Baby and Toddlers Clothes Bank** collects clothes that are distributed outside the Parish using third party charities.

Charitable Giving

The PCC has a policy of allocating 10% of planned voluntary income to charitable giving. The Lent Appeal this year was for '**Christian Aid**' and was supported through Church funds and through holding a 'Zoom Quiz', by members' donations. The Harvest Appeal was for the **Cathedral Archer Project and Medecins Sans Frontieres**. The Advent Appeal, commencing with our Christingle Services was, as usual, for the **Children's Society**. We supported the process of emigration of a family from danger in Pakistan to the USA.

Charitable Giving 2021

CHARITY	£
Lent Appeal: Christian Aid	1,805.62
Harvest Appeal: Medecins Sans Frontieres	996.50
Cathedral Archer Project	936.35
Advent Appeal: Children's Society	1,593.30
Embrace	1,000.00
Changing Faces	1,000.00
Open Doors	500.00
Save the Children (Afghanistan)	500.00
Support Dogs, Sheffield	250.00
Mission Aviation Fellowship	500.00
Christian African Relief Trust	500.00
Room to Read	500.00
Transport 17	250.00
Send a Cow	500.00
Soulroots	250.00
Grace Food Bank	581.25
Goodwill Children's Village (India)	250.00
South Yorkshire Eating Disorder Association	250.00
The Oakes Holiday Centre	250.00
Camphill Village Trust	250.00
Pakistan Family Support	1201.00
TOTAL including gift aid tax	13,989.02

Children and Families Outreach Mission

- **Children and Families Worker:** Our five year Mission Partnership with St. Peter and St. Oswald's Parish aimed to 'Share God's Love and to support younger children and their families' social and spiritual welfare across the parishes'. Philippa Dand, our full-time Children and Families Worker, supervised by the Vicar and Revd. Anesia Cook, reported to both PCCs. She undertook a programme of work in the three parish churches, liaising with local primary schools, toddler groups and Croft Corner Day Nursery until her new appointment as Coordinator of Children and Families Work with the Sheffield Methodist Circuit. We thanked her for her work with the Mission Partnership over the past five years and presentations were made to her by St. Peter and St. Oswald's PCC at Café Church on 6th June and by Abbeydale and Millhouses PCC at Holy Communion on 13th June.
- **Toddlers' Groups:** Before 'lockdown' Trinity Tots met in Holy Trinity Church Hall on Wednesdays and Thursdays, where parents, carers and young children shared fellowship, fun and refreshment under the supervision of parish volunteers. In September the Wednesday group started up again and tentative start was made to encourage carers and toddlers to restart on Thursdays. A well-attended parent and toddlers' group restarted weekly at St. John's church hall and Church volunteers helped by serving refreshments etc.
- **'Croft Corner Forest Nursery'** was supported in the Parish Centre. Rated 'Good' by Ofsted, the day nursery with 20 childcare staff provides pre-school education for over 100 children Monday to Friday that is much appreciated by local parents.
- **'Soulroots':** Philippa Dand, our voluntary Parish representative and Chair of the Board of Trustees, reports: we support the youth project in partnership with other Churches in S17. Soulroots' work remained online for the first few months of 2021 and moved outdoors at Totley All Saints (as restrictions, weather and members isolating allowed) after Easter. Over Summer we finally moved out of Dore Parish Hall, which had been our home for the last 20 years and we are now based at three sites across S17: our office is at Totley All Saints, our Tuesday groups at Dore Methodist Church and our Sunday groups at Totley Rise Methodist Church. We also bade farewell to one of our youth workers, Christine. In September we restarted indoor face-to-face youthwork and welcomed a group of young people from Totley Rise to join our Tuesday social group. We are grateful to the small team of volunteers who have stepped in and enabled groups to carry on running as normal this term and look forward to welcoming Kelly as our Youth & Schools Worker in January 2022.
- **Church-sponsored uniformed groups:** Beavers, Cubs, Scouts and Explorers met weekly in the Parish Centre. Rainbows and Brownies met in St. John's hall weekly and Rainbows, sponsored by the Mother of God Church, met in the Parish Centre before the Covid-19 lockdown. An appeal was made for new leaders for St. John's Brownies.

Community Outreach Mission

- **Open-Church Ministry:** the church buildings were accessible to members of the community daily for private prayer and meditation before 'lockdown' and after.
- **Trio Parish Magazine** was distributed free to all homes in the Parish. Volunteers edited, bundled and delivered Trio to 4,800 homes each quarter. The 24/28-page full-colour publication is designed to provide information for members of the Church and the community. Advertisements generally cover the cost of production. Peter Quarrell

resigned as Treasurer and Advertising Manager and was thanked for his work and David Crosby took on the roles.

- **Community Support:** we welcomed back regular meetings of adult and children's groups and family parties to our church halls and Parish Centre after 'Lockdown'. The St. John's Fabric, Holy Trinity Hall and Parish Centre Committees supported these groups and managed the facilities and maintenance of the three buildings to a high standard.
- **St. John's Luncheon Club** recommenced in June with light refreshments due to a lack of volunteers, attended by 21 elderly members of the local community.
- **'Christmas is Coming'** community event was successfully held in Holy Trinity Church on 27 November in a reduced form to allow for Covid Safety. The event raised over £800 for church funds and Fairtrade.
- **Parish Social Events** held this year to which all parishioners were invited, included the Christian Aid Quiz in May held via Zoom and Coffee Mornings hosted alternately on Mondays and Tuesdays fortnightly in members' homes before the 'lockdown'. The Badminton, Snooker and Bowls Clubs recommenced after 'lockdown' in St. John's Hall.
- **Choirs, orchestras and other music performances** were hosted at Holy Trinity after 'lockdown'. Audiences from the parish and wider afield were welcomed to enjoy the hospitality, beauty and acoustic qualities of Holy Trinity church. We are grateful to our Verger, Eric Lacey, for supporting the concerts.
- **Weekly Service Orders** were published for church members and visitors providing supplementary worship material, weekly readings, objects for private prayer and notices of Parish events. Newsletters were sent regularly to members without access to the internet during the 'lockdown'.
- **A display of leaflets** publicising Parish and Diocesan news, appropriate charities, concerts and events is maintained in both churches, halls and Parish Centre. A Parish leaflet promoting the Mission of the Church as 'A Place for worship and prayer, A Place for life events, A Place for everyone and a Place for the Community' is available for all who wish to know more about our Mission.
- **Notice Boards** inside and outside the churches, halls and Parish Centre, provided information about services and activities in the parish.
- **www.amchurchsheffield.co.uk**: The Parish website was regularly updated and provided links to on-line prayer and worship and information on the Parish Mission, including, activities and forthcoming events. We thank Paul Ramsey for maintaining the website.

Parish Volunteers

The Annual Report demonstrates the scope and scale of our Parish Mission and contribution to the public benefit. The PCC is grateful for the diligent work of the Committees and the considerable support of all our members that gave their time and talents particularly during the 'Covid-19 lockdown.' This represents many hours of prayerful effort by Church members without whom the whole Parish Mission would not be undertaken.

Financial Review

Budget and Budget Forecast

The PCC approved the 2022 Financial Budget of £431,814, including £220,545 for reordering St John's church building, and a budget forecast for the five-year period to 2026 to ensure the ongoing financial viability of the Parish Mission.

Financial Statements

Income, including the capital growth of the Investment Fund, exceeded £250,000 and we prepared our Financial Statements in accordance with Church of England regulations and the Charities Act 2011 using the accrual method.

General Fund

Of the total receipts of £203,808 planned giving donations were £95,997, the majority of which were tax efficient and Gift-Aid Tax of £23,372 was reclaimed. The PCC expressed its gratitude for the regular generous giving of our members however, we need to increase our planned giving *annually* to meet price inflation of Diocesan Ministry and Parish costs and our commitment to employ a full-time Associate Priest and pay for more caretaking duties. The remainder of General Fund income was received in open-plate collections, one-off donations, special appeals, parish events, investment dividends, grants and the hire of Holy Trinity Church. Contributions from St. Peter and St. Oswald's PCC were received for their share of the Children and Families Mission Partnership.

General Fund unrestricted expenditure of £203,118 supported the Parish Mission which included paying £72,804 to the Diocesan Common Fund for Ministry. In response to the request from the Diocese to maintain our pledge at the current amount the PCC agreed to pledge £72,804 to the Common Fund in 2022, exceeding the PCC policy of pledging approximately 56% of planned giving plus gift aid tax recovered. The sum meets the Diocesan Ministry costs of our incumbent and contributes to other parishes in the Diocese. Expenditure included the PCC allocation of **£10,125** to charitable giving, based on 10% of our estimated planned giving and a further £2,738 including gift aid tax, raised by special appeals, for several charities.

The Children and Families Worker and Parish Administrator's salaries were paid. The Directors of Music fees were paid based on the Royal School of Church Music's guidance. Expenses were incurred by the Vicar, Associate Clergy, pastoral workers and Children and Families Worker, including paying Voluntary Action Sheffield (VAS) to provide payroll services. Special collections enabled gifts to be made to Revd. Canon Peter Ingram and Philippa Dand.

Trio Parish Magazine income and expenditure was incorporated into the General Fund this year. Advertising income was £4,495 and printing costs were £5268. Several advertisers cancelled their adverts due to the 'COVID Lockdown' but it is hoped that advertising income will increase with new advertisers to meet the full printing costs next year.

Holy Trinity and St. John's Fabric Committees spent £6,247 on maintenance and repair of church buildings and grounds. General Fund expenditure also included £17,201 on other church running costs including insurance, upkeep of services, music, printing, stationery, licences, energy and other utilities.

Church Halls Fund

Our two church halls received reduced hire charges this year from regular and one-off hirers totalling £11,664. The cost of maintenance and repair to both hall buildings to a high standard was £18,358 including insurance, energy, utilities, cleaning, grounds maintenance, roof repairs and redecorating St. John's Hall. In addition, we installed a replacement gas boiler at Holy Trinity funded from capital expenditure.

Parish Centre Fund

The Parish Centre received rent/license and service charges from the Croft Corner Forest Nursery and hire charges from regular and one-off hirers totalling £29,427. The cost of maintaining the building and grounds to a high standard including insurance, energy, utilities, cleaning, building repairs and improvements and grounds maintenance was £19,768.

Capital Expenditure-St. John's Reordering

We paid the Architect's fees to prepare the working drawings, specification and to seek tenders for re-ordering St. John's church building. The work includes new direct access, an accessible wc, tea-point/servery, levelled floor, chairs, storage and lighting. The lowest tender of £194,058.96 by Land and Property Management was accepted by the PCC. The Faculty Petition was on public notice during November/December, approved by the Diocesan Chancellor and is to be issued by the Registrar in January 2022.

Restricted Funds

The Iris Kippax Music Fund of £919 and £250 from the Vicar's Discretionary Fund for a replacement altar at Holy Trinity are held in the General Fund. The rent deposit of £2,751 for the Croft Corner Forest Nursery is held in the Church of England Investment Fund to maintain its value.

Designated Funds

Funds are held in balances of the Halls and Parish Centre Accounts. £160,000 is held in the Church of England Investment Fund for the reordering works at St. John's church and the balance of the Investment Fund is designated to raise capital and dividends towards the general parish ministry including the appointment of an Associate Priest.

Financial Balances

We ended the year with a balance of £729,390. Current account balances are £39,494 and the balance of debtors and creditors amounted to a net creditor of £5,153. £5,595 is held in the Church of England Deposit Fund and £688,445 is invested in the Church of England Investment Fund. £1,009 is deposited with the Sheffield Credit Union.

Risk Assessment

The assessed risks to the operation of the Parish Mission are mitigated as follows:

- **Fund Raising:** 65% dependant on church members' voluntary contributions, is maintained by an annual stewardship campaign, appealing to church members to review and renew their planned-giving pledges. We claim gift-aid tax relief on gift-aided planned giving, collections, general and charitable giving appeal donations and on cash donations of £30 or less up to £8,000 for each church building. Changes in gift aid taxation law are monitored. About 16% of income is raised through the hire of buildings that is maintained by a biennial review of charges. 11% is raised through parish activities, grants, PCC fees and 'Trio' advertising revenue and 8% is raised through managed investments.
- **Ethical Investments:** The Church of England's Deposit and Investment Funds are managed on behalf of the Church of England's Board of Finance by CCLA. The Investment Fund is designed to provide real long-term growth in dividend income and capital. Both funds are advised by the Church of England's Ethical Investment Advisory Group.
- **Bank Deposit Safeguards:** The current account bank balances of the General Fund, Halls and Parish Centre Funds and the Sheffield Credit Union are each safeguarded up to £85,000 by the Financial Services Compensation Scheme.
- **Financial Controls:** Cheque payments and bank mandates require two approved signatories and cash is banked weekly.
- **Procurement Controls:** The PCC requires goods, services and works to be subject to competitive quotations and any costing over £1,000 are subject to PCC approval. Energy contracts are procured on the advice of our energy broker Annex Solutions Ltd. in order to obtain beneficial tariffs.
- **Employer Safeguards:** The PCC employs a Parish Administrator. The PCC also acted as employer of the Children and Families Worker on behalf of the Abbeydale Churches Mission Partnership until mid-June. Her payroll services were provided by Voluntary Action Sheffield including advice on employers' responsibilities. The Worker was a member of the contributory Church Workers Pension Fund and both PCCs jointly contributed 4% of her salary and paid 0.5% of her salary for life insurance as a condition of the fund. The Pension regulator confirmed the re-declaration of compliance under the Pensions Act 2008 had been completed on behalf of Abbeydale and Millhouses PCC.
- **Safeguarding:** The Children and Families Worker and other employees and volunteers working with children and vulnerable adults were DBS checked and monitored under the supervision of the Parish and Diocesan Safeguarding Officers. All members of the PCC are DBS checked in accordance with Diocesan guidance.
- **Buildings:** both church buildings are supervised by the Church Wardens, surveyed by our appointed architect every five years and recommended repairs undertaken. Works on church buildings requiring a Faculty and other major works are supervised by our architect. The church halls and Parish Centre are inspected regularly by the relevant Committees and qualified professional advice is obtained if substantial repair or maintenance works are required.
- **Health and Safety:** Maintenance, repair and new works on parish buildings are managed in accordance with the

Construction, Design and Management Regulations 2015. The PCC is aware of its duty to provide adequate information under Health and Safety Regulations when appointing professional advisors or contractors for building works.

- **Insurance:** The five parish buildings are separately insured against all normal risks and the PCC is insured against employer's and public and products liability including trustee indemnity by Ecclesiastical Insurance PLC. The PCC reviewed its trustee indemnity in 2018 and concluded the cover was adequate.
- **Financial Reserves:** Adequate financial reserves are maintained in accordance with PCC policies.

Reserves Policies

The PCC has a policy of maintaining unrestricted reserves equivalent to three months 'at risk' expenditure currently estimated at £32,700. The unrestricted reserves currently stand at £8,308. Adequate cash-flow and emergency expenditure can be maintained by drawing down funds from the Investment Account.

Signed:

Chair, Warden and Trustee: Juanita Haigh.....

Warden and Trustee; Elizabeth Frost.....

Parochial Church Council of Abbeydale and Millhouses

Independent Examiner's Report to the Trustees of Parochial Church Council of Abbeydale and Millhouses

Year ended 31 December 2021

I report to the trustees on my examination of the financial statements of Parochial Church Council of Abbeydale and Millhouses ('the charity') for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Murdoch BA(Hons) FCA
Hebblethwaites
Independent Examiner

2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Activities

Year ended 31 December 2021

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
	Note				
Income					
Donations and legacies	4	125,971	6,310	132,281	139,220
Charitable activities	5	54,050	–	54,050	41,134
Investment income	6	17,346	131	17,477	16,903
Total income		<u>197,367</u>	<u>6,441</u>	<u>203,808</u>	<u>197,257</u>
Expenditure					
Expenditure on raising funds:					
Ministry expenses	7	(150,733)	(4,114)	(154,847)	(162,237)
Expenditure on charitable activities	8,9	(52,385)	(6,740)	(59,125)	(72,830)
Total expenditure		<u>(203,118)</u>	<u>(10,854)</u>	<u>(213,972)</u>	<u>(235,067)</u>
Net gains on investments	10	86,162	–	86,162	38,752
Net income and net movement in funds		<u>80,411</u>	<u>(4,413)</u>	<u>75,998</u>	<u>942</u>
Reconciliation of funds					
Total funds brought forward		645,059	8,333	653,392	652,450
Total funds carried forward		<u>725,470</u>	<u>3,920</u>	<u>729,390</u>	<u>653,392</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 15 to 23 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Position

31 December 2021

	Note	2021 £	2020 £
Current assets			
Investments	14	695,049	608,887
Cash at bank and in hand		39,494	48,998
		<u>734,543</u>	<u>657,885</u>
Creditors: amounts falling due within one year	15	5,153	4,493
Net current assets		<u>729,390</u>	<u>653,392</u>
Total assets less current liabilities		<u>729,390</u>	<u>653,392</u>
Net assets		<u>729,390</u>	<u>653,392</u>
Funds of the charity			
Restricted funds		3,920	8,333
Unrestricted funds		725,470	645,059
Total charity funds	16	<u>729,390</u>	<u>653,392</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

Juanita Haigh
Chair and Trustee

Elizabeth Frost
Church Warden and Trustee

The notes on pages 15 to 23 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Cash Flows

Year ended 31 December 2021

	2021 £	2020 £
Cash flows from operating activities		
Net income	75,998	942
<i>Adjustments for:</i>		
Net gains on investments	(86,162)	(38,752)
Other interest receivable and similar income	(17,477)	(16,903)
Accrued expenses/(income)	660	(887)
<i>Changes in:</i>		
Prepayments and accrued income	—	3,903
Cash generated from operations	(26,981)	(51,697)
Interest received	17,477	16,903
Net cash used in operating activities	(9,504)	(34,794)
Net decrease in cash and cash equivalents	(9,504)	(34,794)
Cash and cash equivalents at beginning of year	48,998	83,792
Cash and cash equivalents at end of year	39,494	48,998

The notes on pages 15 to 23 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements

Year ended 31 December 2021

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Vicarage, 80 Millhouses Lane, Sheffield, S7 2HB.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The trustees consider that the going concern basis is appropriate and there are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. In the opinion of the trustees, there are no areas of judgement or key sources of estimation uncertainty that have a significant effect on the financial statements, other than the policies shown below.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Pension contributions

During the year Abbeydale and Millhouses PCC participated in the Pension Builder Scheme (PB 2014) section of Church Workers Pension Fund for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

The pensions contributions charged to the SoFA in the year amounted to £1,068 (2020: £2,105) and are accounted for as a defined contribution scheme.

Tangible fixed assets

Consecrated and benefice property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Planned giving	95,997	—	95,997
Collections - ordinary	869	—	869
Collections - charity	—	2,663	2,663
Gift Aid recoverable	23,372	—	23,372
Other donations and legacies			
Bequests and donations in memory	—	—	—
Other donations and income	4,756	—	4,756
Grants receivable	—	3,647	3,647
Church activities	977	—	977
	<u>125,971</u>	<u>6,310</u>	<u>132,281</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Planned giving	98,035	—	98,035
Collections - ordinary	1,383	—	1,383
Collections - charity	—	4,214	4,214
Gift Aid recoverable	24,028	—	24,028
Other donations and legacies			
Bequests and donations in memory	30	—	30
Other donations and income	1,030	50	1,080
Grants receivable	—	9,836	9,836
Church activities	614	—	614
	<u>125,120</u>	<u>14,100</u>	<u>139,220</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Parish ministry (including PCC fees)	7,535	7,535	5,323	5,323
Church hire income	929	929	281	281
Parish Centre - Lettings income	29,427	29,427	15,813	15,813
Church Halls - Lettings income	11,664	11,664	16,710	16,710
TRIO - Advertising revenue	4,495	4,495	3,007	3,007
	<u>54,050</u>	<u>54,050</u>	<u>41,134</u>	<u>41,134</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Interest receivable	6	–	6
Dividends on CBF investment Fund - income shares	17,340	131	17,471
	<u>17,346</u>	<u>131</u>	<u>17,477</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Interest receivable	31	–	31
Dividends on CBF investment Fund - income shares	16,747	125	16,872
	<u>16,778</u>	<u>125</u>	<u>16,903</u>

7. Ministry expenses

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Parish office and secretarial expenses	8,550	–	8,550
Payments to Diocese Common Fund	72,804	–	72,804
Ministry expenses	6,993	–	6,993
Diocesan fees	3,339	–	3,339
Lighting and heating	7,220	–	7,220
Insurance	4,987	–	4,987
Repairs and maintenance	6,690	–	6,690
St John's improvements and Architects fees	16,025	250	16,275
Music Directors, Organists and Music	8,760	–	8,760
Upkeep of Services	2,562	–	2,562
Donations to Charities	10,125	3,864	13,989
Other expenses	2,678	–	2,678
	<u>150,733</u>	<u>4,114</u>	<u>154,847</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

7. Ministry expenses *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Parish office and secretarial expenses	8,310	–	8,310
Payments to Diocese Common Fund	72,804	–	72,804
Ministry expenses	5,711	–	5,711
Diocesan fees	2,732	–	2,732
Lighting and heating	7,138	–	7,138
Insurance	4,976	–	4,976
Repairs and maintenance	3,032	500	3,532
Architects Fees – St John's reordering	936	–	936
Holy Trinity - lights	3,563	634	4,197
St John's car park	23,510	–	23,510
Music Directors, Organists and Music	8,076	–	8,076
Upkeep of Services	2,175	–	2,175
Donations to Charities	10,000	4,214	14,214
Other expenses	3,926	–	3,926
	<u>156,889</u>	<u>5,348</u>	<u>162,237</u>

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Parish Centre expenditure	19,768	–	19,768
Church Halls expenditure	18,358	–	18,358
TRIO expenses	5,268	–	5,268
Children and Youth Work	6,711	6,740	13,451
Support costs	2,280	–	2,280
	<u>52,385</u>	<u>6,740</u>	<u>59,125</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Parish Centre expenditure	16,471	–	16,471
Church Halls expenditure	25,318	–	25,318
TRIO expenses	2,586	–	2,586
Children and Youth Work	17,448	8,727	26,175
Support costs	2,280	–	2,280
	<u>64,103</u>	<u>8,727</u>	<u>72,830</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Parish Centre expenditure	19,768	–	19,768	16,471
Church Halls expenditure	18,358	–	18,358	25,318
TRIO expenses	5,268	–	5,268	2,586
Children and Youth Work	13,451	–	13,451	26,175
Governance costs	–	2,280	2,280	2,280
	<u>56,845</u>	<u>2,280</u>	<u>59,125</u>	<u>72,830</u>

10. Net gains on investments

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Gains/(losses) on revaluation of investment assets	<u>86,162</u>	<u>86,162</u>	<u>38,752</u>	<u>38,752</u>

11. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,280</u>	<u>2,280</u>

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	19,115	32,015
Pension contributions	<u>1,068</u>	<u>2,105</u>

The average head count of employees during the year was 2 (2020: 2).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees. There were no related party transactions which require disclosure.

14. Investments

	2021 £	2020 £
The CBF Church of England Investment Fund - Income Shares	688,445	602,285
The CBF Church of England Deposit Fund	5,595	5,595
Sheffield Credit Union	<u>1,009</u>	<u>1,007</u>
	<u>695,049</u>	<u>608,887</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

14. Investments *(continued)*

Movements during the year:

	2021 £
At 1 January 2021	608,887
Net (losses)/gains	86,162
At 31 December 2021	<u>695,049</u>

15. Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	<u>5,153</u>	<u>4,493</u>

16. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2021 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2021 £
General funds	21,616	156,139	(169,447)	–	8,308
Designated Funds	623,443	41,228	(33,671)	86,162	717,162
	<u>645,059</u>	<u>197,367</u>	<u>(203,118)</u>	<u>86,162</u>	<u>725,470</u>

	At 1 Jan 2020 £	Income £	Expenditure £	Gains and losses £	At 31 Dec 2020 £
General funds	51,601	146,203	(176,188)	–	21,616
Designated Funds	592,666	36,829	(44,804)	38,752	623,443
	<u>644,267</u>	<u>183,032</u>	<u>(220,992)</u>	<u>38,752</u>	<u>645,059</u>

Designated Funds comprise:

	At 1 Jan 2020 £	Net Movement £	At 31 Dec 2020 £
Church Halls	9,745	(1,487)	8,258
Parish Centre	4,209	9,646	13,855
TRIO	602	(602)	–
Investments	608,887	86,162	695,049
	<u>623,443</u>	<u>93,719</u>	<u>717,162</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

16. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 Jan 2021	Income	Expenditure	Gains and losses	At 31 Dec 2021
	£	£	£	£	£
Restricted Funds	8,333	6,441	(10,854)	–	3,920

	At 1 Jan 2020	Income	Expenditure	Gains and losses	At 31 Dec 2020
	£	£	£	£	£
Restricted Funds	8,183	14,225	(14,075)	–	8,333

Restricted Funds comprise:

	At 1 Jan 2021	Net Movement	At 31 Dec 2021
	£	£	£
Children & Youth Work	3,093	(3,093)	–
Rent Deposit	2,620	131	2,751
Iris Kippax Fund	919	–	919
Vicar's Discretionary Fund	500	(250)	250
Quetta Appeal	1,201	(1,201)	–
	8,333	(4,413)	3,920

17. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Current assets	730,623	3,920	734,543
Creditors less than 1 year	(5,153)	–	(5,153)
Net assets	725,470	3,920	729,390

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Current assets	649,552	8,333	657,885
Creditors less than 1 year	(4,493)	–	(4,493)
Net assets	645,059	8,333	653,392

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

18. Analysis of changes in net debt

	At 1 Jan 2021 £	Cash flows £	At 31 Dec 2021 £
Cash at bank and in hand	48,998	(9,504)	39,494
Current asset investments	608,887	86,162	695,049
	<u>657,885</u>	<u>76,658</u>	<u>734,543</u>