



Egyptian Cultural Heritage Organisation (ECHO)

(A Company Limited by Guarantee)

Charity No. 1142484

Company No. 03669629 (England and Wales)



Trustees' Annual Report and Financial Statements

For the year ended 30 November 2022



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For the year ended 30 November 2022

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E C H O

Trustee's Annual Report 2021/22

Egyptian Cultural Heritage Organisation (ECHO)

Financial Year 01 December 2021 to 30 November 2022

Charity Registration Number: 1142484

The Board of Trustees for the Egyptian Cultural Heritage Organisation (ECHO) present their annual report and financial statements of the charity for the period ended 30 November 2022. The report has been prepared in accordance with The Charity Commission's Statement of Recommended Practice including its guidance on the application of the required Financial Reporting Standard (FRS 102).

1) OBJECTIVES AND ACTIVITIES

a) Overview

The Egyptian Cultural Heritage Organisation (ECHO) is a charitable organisation committed to assisting Egyptian archaeologists and specialists in preserving and managing Egypt's cultural heritage. We aim to aid in the development of effective, long-term, sustainable and inexpensive means of safeguarding Egypt's threatened archaeological record, through programmes of excavation, research, training and publication.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's public benefit guidance.



E C H O

Actively making archaeology work to protect Egypt's heritage.

Egyptian Cultural Heritage Organisation

Registered Charity: 1142484

Registered address: 14 Vincent Road, Kingston-Upon-Thames, Surrey KT1 3HJ, UK

E-mail: egyptianheritage.echo@gmail.com Website: www.e-c-h-o.org



- ECHO has undertaken yearly archaeological excavation, survey and analysis at Kafr Hassan Dawood (KHD), Nile Delta, Egypt since 1998.
- ECHO offers onsite training at KHD for students and trainees
- ECHO sources the majority of goods and services from the local community for the excavation season and updates the community on progress through onsite tours
- ECHO publishes an online report on work at KHD and our academic trustees and associates readily offer lectures and talks to Egyptology societies and social groups
- ECHO raises funds through fund raising platforms, personal donations from members of the public and occasional small grants from academic societies and charities
- ECHO produces publications covering: cultural heritage, Prehistoric Egypt, an archaeological excavation field guide and volumes of the management of cultural heritage in Egypt

OUR OBJECTIVES FOR 2021/22

Our key objectives for the year included:

- To continue excavation and survey work at Kafr Hassan Dawood (KHD), Nile Delta, Egypt
- To implement on-site excavation training for Egyptian and International students and trainees
- To source the majority of goods and services for the archaeological excavation from the local vicinity thereby providing much needed finance to a rural area
- To provide a full report for the Egyptian Ministry of Antiquities
- To provide updates and an online report for our donors and general public



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- To raise funds through funding platforms and private donation to finance the future of KHD
- To discuss the creation and development of an open access online journal for Egyptian Archaeology and Cultural Heritage specifically aimed at early-stage career Egyptologists, academics and students

REVIEW OF ACHIEVEMENTS AND ACTIVITIES

KAFR HASSAN DAWOOD KHD 2021 EXCAVATION SEASON

The 2021 season at KHD opened on 31st July 2021 with Dr Lawrence Owens, site director, leading an international team of specialists and students. Over 50 local people were employed to work alongside the team, which also included the skilled workforce of Quftis overseen by Omer Farouk Sayed Mahmoud.

The main focus was on an area of burials located in previous years and a settlement site associated with the Predynastic cemetery where a second team was investigating the area based on information from core samples taken from previous years.

The teams were hampered by rising ground water that saturated the newly excavated burials and questions regarding the increase in water levels appeared to be linked to heavily irrigated fields in the locality. This problem also affected local housing and village properties so hopefully the problem will be resolved before the next season.

ECHO expected the cost of the 2021 season to be much higher than previous years due to the need to hire heavy plant machinery and personnel to remove sand dunes, increased costs of flights, wages for the local crew, rocketing cost of living in Egypt and a temperamental exchange rate between Egyptian pounds, US dollars and GBP.

ECHO offered formal and informal on site training supervised by Dr Owens, a bioarchaeologist, who provided training for local workers and a small group of International and Egyptian students.

The initial report of the 2021 season's work was submitted to the Egyptian Ministry of Antiquities and a more detailed site report will be finalised when all the data has been analysed.



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FUND RAISING FOR KHD

ECHO undertook a fund raising drive through GoFundMe, PayPal and private donors, which out-stripped all expectations. The sum of GBP 35,903 was raised specifically for KHD alongside a bequest from the estate of Dr Geoffrey Tassie and other monies totally GBP 51,350. All KHD costs were met and paid leaving a balance of over GBP 10,288 to help towards funding the 2023 season at KHD and the proposed online journal.

ECHO ONLINE JOURNAL

The bank balance at the end of the financial year ending 30 November 2021 was GBP 10,288. The board of trustees voted unanimously that given there was a sufficient fund at hand that plans to develop an online journal as a platform for publishing the work of early career Egyptian archaeologists and students should go ahead. The board agreed to engage a web designer, who we have worked with before, to develop the website and link it to ECHO's webpage www.e-c-h-o.org

OUR FINANCES

The Board of Trustees for the Egyptian Cultural Heritage Organisation (ECHO) are pleased to announce that the past financial year 2021/22 proved the most successful year since the inception of the organisation.

ECHO started the new financial year on 01 December 2021 with a balance of £3,704 by the close of the year the net income was £51,350 with expenditure of £44,766 providing net income over expenditure of £6,583. This added to the starting balance gives ECHO a closing bank balance on 30th November 2022 of £10,288.



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FUTURE PLANS

- ECHO plans to continue working with the KHD material in 2022/23 into 23/24 but a study season is envisaged due to the reduced availability of key personnel and the backlog of material and data from previous years excavations that needs to be analysed, processed and published.
- The Board of Trustees plan to focus on creating the online journal, which will be open, to all. It will focus on the archaeology and cultural heritage of ancient and modern Egypt, in fields ranging from bioarchaeology to iconography, cultural history to epigraphy. This will be an opportunity for academics starting their career to be able to publish papers, site reports, and reviews.
- ECHO plans that there will be an active peer-review process for research publications and analysis, while site reports and reviews will be edited but not peer reviewed. This will allow the articles to be published online as soon as edited/reviewed to keep the subject active and relevant.
- The editors may offer an editorial service for contributors with English as a second language to help refine the text and language thereby providing access to an academic journal, which may otherwise be inaccessible to them.

Structure, Governance and Management

The Egyptian Cultural Heritage Organisation is a registered charity, number 1142484 and is a company limited by guarantee and not having share capital.

The Constitution provides for a minimum of three Trustees and shall not be subject to any maximum. New trustees are elected by the board and serve for three years, after which they may put themselves forward for re-election.

The trustees seek to follow relevant Charity Commission guidelines. They keep the skills and composition of the board under review.



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REFERENCE and ADMINISTRATIVE INFORMATION

Company no. 03669629

Egyptian Cultural Heritage Organisation ECHO

Registered charity number

1142484

Principal address

14 Vincent Road, Kingston-upon-Thames, Surrey KT1 3HJ

Trustees

Prof Fekri Hassan, President

Janet Johnstone, Chair of Trustees

Neil Robson, Secretary

Lawrence Owens

Aloisia de Trafford

Emma Smith

Nigel Hetherington

Treasurer – Jeff Collins

Bankers

Barclays Bank UK PLC, 1 Churchill Place, London E14 5HP



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Auditor / Independent reviewer

Verdant Accountants, 167 Clarence Ave, New Malden, KT3 3TX

Declarations

The trustees declare that they have approved the trustee's report above. Signed on behalf of the charity's trustees:

Signature

Full name Janet Marion Johnstone

Position Chair of Trustees

Date 22/07/2023

Janet Johnstone, Chair



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Egyptian Cultural Heritage Organisation (ECHO)

INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of The Egyptian Cultural Heritage Organisation (ECHO), Company no: 03669629 and Charity no: 1142484

I report on the financial statements of the above charity (a company limited by guarantee) for the year ended 30 November 2022, which comprise the statement of Financial Activities, the Balance Sheet and the related notes 1-11.

Respective responsibilities of trustees and examiner

The trustees who are also directors of the company for the purposes of company law, are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act'). The Charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Charities Act, follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (1) In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:
- the accounting records were not kept in accordance with section 386 of the Companies Act (2006); or
 - the accounts do not accord with the accounting records; or
 - the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
 - The accounts have not been prepared in accordance with the Charities SORP (FRS102).
- (2) I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Chaweevan Williams FCCA
Verdant Accountants Limited
Chartered Certified Accountants
167 Clarence Avenue, New Malden
KT3 3TX

Date: 07 August 2023

Statement of Financial Activities

For the year ended 30 November 2022



	Notes	Unrestricted Funds	Unrestricted Funds
		2022 £	2021 £
Income from:			
Donations and legacies	2	51,349	2,000
Other income	3	1	0
Charitable activities	4	0	0
Total income		51,350	2,000
Expenditure on:			
Charitable activities	5	45,426	77
Total expenditure		45,426	77
Net (expenditure) / income resources		5,924	1,923
Gain / (loss) on investment asset		0	0
Net movements in funds		5,924	1,923
Reconciliation of funds:			
Total funds brought forward		3,704	1,781
Total funds carried forward		9,628	3,704

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. All funds were Unrestricted in 2022 & 2021.

Notes 1-11 form part of these accounts



Balance Sheet

As at 30 November 2022

	Notes	2022 £	2021 £
Current Assets			
Debtors	7	0	0
Cash at bank and in hand		<u>10,288</u>	<u>3,704</u>
		10,288	3,704
Liabilities			
Creditors: amounts falling due within 1 year	8	<u>(660)</u>	<u>0</u>
Net current assets		<u>9,628</u>	<u>3,704</u>
Net assets		<u>9,628</u>	<u>3,704</u>
Funds			
Unrestricted funds	9	<u>9,628</u>	<u>3,704</u>
Total Funds		<u>9,628</u>	<u>3,704</u>

For the year ending 30 November 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Notes 1-11 form part of these accounts

The financial statements were approved and signed on the board of directors' behalf on 02/08/2023 by:

Janet Johnstone
Chair and Trustee



1 Accounting policies

General information and basis of preparation

The Egyptian Cultural Heritage Organisation is a company limited by guarantee. In the event of The Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of The Charity. The address of the registered office is given in The Charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through Update Bulletin 1 published on 2nd February 2016), the Charities Act 2016, the Companies 2006 and UK Generally Accepted Accounting Practice.

The Charity has taken the small charity exemption not to prepare cash flow statements on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of The Charity.

The significant accounting policies applied in preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of The Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by The Charity for particular purpose. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Income recognition

All incoming resources (which is recognised on receipts basis) are included in the Statement of Financial Activities (SoFA) when The Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised The Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of The Charity and it is probable that they will be fulfilled.



1 Accounting policies (continued)

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the heading 'Expenditure on charitable activities'. See note 5 for details of the nature and cost involved.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Provisions

Provisions are recognised when The Charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Tax

The Charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements and the budgeted income and expenditure is considered sufficient for the charity to be able to continue as a going concern.



2 Income from donations and legacies

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Cash Donations	35,903	2,000
Bequest from Dr Gtassie Estate	15,446	0
	51,349	2,000

3 Income from other income

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Bank interest received	1	0
	1	0

4 Income from charitable activities

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Misc	0	0
	0	0

All incomes were attributable to Unrestricted funds in 2022 & 2021 .



5 Total expenditure

Expenditure on charitable activities:	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Excavation Costs at Kafr Hassan Dawood	41,343	0
Travelling costs	3,268	0
Governance costs	660	0
Bank charges	155	0
Administrative expenses	0	77
	45,426	77

All expenses were attributed to Unrestricted funds in 2022 & 2021.

6 Governance costs	2022	2021
	£	£
Independent examination & accounts preparation	660	0
	660	0

7 Debtors	2022	2021
	£	£
Prepayment	0	0
Other debtors	0	0
	0	0

8 Creditors: amounts falling due within one year	2022	2021
	£	£
Trade creditors	0	0
Other creditors & Accruals	660	0
	660	0



9 Unrestricted funds

	2022
	£
At 1 Decmber 2021	3,704
Income	51,350
Expenditure	(45,426)
At 30 November 2022	<u>9,628</u>

All funds were Unrestricted in 2022.

10 Transactions with trustees and related parties

There have been no related party transactions during 2022 and 2021.

11 Share capital and controlling parties

The company is limited by guarantee and has no share capital. The liability of its members is limited to £10 per member.