THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PHILIP, CAMBRIDGE

England & Wales · Charity number 1142474

Details

Other names	ST PHILIP'S CHURCH, CAMBRIDGE
Status	Registered
Legal form	Previously excepted
Registered	2011-06-20
Register	View on the Charity Commission register

Contact

Address	St. Philips Church 185 Mill Road Cambridge CB1 3AN
Phone	01223414775
Email	centre@stphilipschurch.org.uk
Website	www.stphilipschurch.org.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular open public worship. Providing space, including a cafe, for community use compatible with the Christian faith. Promoting the whole mission of the Church including teaching, pastoral work and activities with a Christian ethos for older people, young people and other groups. Christian events such as, meetings, literature and work in schools. Supporting Christian work in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£552,007	£188,508	£1,400,286	1
2023-12-31	£176,751	£167,609	-	-
2022-12-31	£181,029	£161,634	-	-
2021-12-31	£210,841	£197,124	-	-
2020-12-31	£191,154	£192,218	-	-

Trustees

Name	Role	Appointed
Rev Ruth Mary Barry	Chair	2022-07-07
Bea Ridley		2018-04-30
Christian Margaret Ann Osborne		2025-07-07
DAVID BROWN		2019-04-29
Dr Alan Nigel Syrop		2019-04-29
Dr MARTIN CLARK		2019-04-29
Elizabeth Hurst		2024-04-28
JANE CATHERINE BATTEN		2019-04-29
JIM GRIFFITHS		2011-06-08
MICHAEL JOHN PRIESTLEY		2011-06-08
Peter John Andrews		2023-05-21
Polly Belinda Macartney		2022-07-18
Rosalind Claire Legge		2025-04-27
Simon Francis Deakin		2024-04-28
Tatiana Gadelha Serra dos Santos		2023-05-21

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PHILIP, CAMBRIDGE

England & Wales - Charity number 1142474

Accounts

St Philip's Church Annual Report for 2024

Aim and Purposes

The aim and purpose of St Philip's Church Parochial Church Council (PCC) is to co-operate with the minister, Revd Ruth Barry, in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for maintaining the church building at 185 Mill Road and the church's other properties.

Objectives and Activities

The PCC is committed to supporting the ministry and mission of St Philip's Church, so that the church congregation and others in the parish can worship God, grow together as disciples of Christ, serve the local community, and enable others to encounter Jesus.

To achieve these objectives, the PCC maintains an overview of worship services and community activities in the church building; encourages discipleship through small groups and prayer meetings at home and online; builds partnerships with other community organisations and seeks to support the local ministry of the incumbent and others, for example in pastoral visiting and friendship and connections with local charities. The PCC also oversees the hiring of the church building by community groups and individuals, and works with the Operations Manager to maintain the fabric of the building, improve it as a welcoming space, and make the church's activities environmentally sustainable. The PCC is responsible for maintaining three properties belonging to St Philip's Church, and makes decisions about charitable giving.

Our process of reflection and discernment (begun in 2023) resulted in a vision for what we believe God is currently doing in and through St Philip's. We believe that God is setting us free to become a more trinity shaped community, both receiving and serving and holding all in brokenness and joy. This belief in what God is doing has shaped our decisions and the use of our resources through this year.

Achievements and Performance

Worship Services

St Philip's seeks to offer varied opportunities for different groups in the parish to worship and learn together. In 2024, the main Sunday service at 10.30am was typically attended by about 60 people. Alternating each week between All Age worship and a Holy Communion service with a children's group, this service has provided a welcoming space for families and single people of all ages. The children's group, 'Explorers', is led by Tatiana Santos, Bea Ridley and Lucy Sixsmith and regularly welcomes new children and families. Sadly Lucy Sixsmith left the church during the year and her commitment to the young people of St Philip's is greatly missed, the PCC would like to formally say thank you to her for her dedication to Explorers over the years. We continue to offer a fortnightly Sunday morning Holy Communion service at 8.30am providing a space for those seeking a quieter more reflective service, and our Midweek Communion service at noon on Wednesdays is a similarly peaceful time in the middle of the week. Revd Ruth continues to offer a monthly service at Brook House Care Home and the St Philip's youth group, Edge, continues to meet each fortnight for games, hot chocolate, discussion and prayer.

Wider Ministry Team

This year we welcomed Revd Colin Hurst who received his Permission To Officiate (PTO) at St Philip's Church. Revd Catherine Ievins continues to minister in a PTO capacity and Michael Priestley (LLM) received a long service reward and the Ely Diocese Etheldreda Medal for his outstandingly faithful service to ministry at St Philip's and the wider community. We also welcomed ordinands from both Ridley College and Westcott House on attachment or placement through the year and were blessed by Revd Elizabeth Baker with us on a curacy placement for a month.

Special Events

On Easter Sunday, over 100 people attended church either at the St Philip's sunrise service or 10.30am Communion service, where the children enjoyed an Easter egg hunt and everyone joined together to celebrate Christ's resurrection. There were quieter services on Maundy Thursday and Good Friday, to mark the stages of our journey through Easter week. Later in the year, St Philip's offered a Blue Christmas service, creating room in the church for sadness and remembering. The annual Carol Service once more brought together many from the church and the wider community, and the Crib Service engaged

children in an active retelling of the Christmas story. This was followed by Midnight Communion and a joyful Christmas Day service. In all, we welcomed nearly 500 people into the church to celebrate Christmas in some form.

Community Activities

We are delighted that Warm Spaces has continued providing a friendly environment of warm welcome. It has built up quite a community of regulars now. It has been the policy to create these Warm Spaces with "blurry edges" connecting each with an act of worship or a church group. The Wednesday communion has continued to grow regularly filling the chancel with worshippers. Cambridge Sustainable Food (CSF) volunteers have continued to offer a Pay-as-you-feel lunch on a Wednesday and this has grown in popularity as word has spread. CSF also cook for Phil's People, our monthly community meal on a Monday evening which regularly draws 20+ guests. All these spaces provide a relaxed, homelike space where everyone is welcome. In December, the church once again offered to be a venue for choirs at Mill Road Winter Fair, but sadly, due to winter storms the Fair was cancelled. However, two choirs were determined to sing and we opened our doors to a wonderful impromptu afternoon concert and welcomed well over 100 people in who were grateful for some celebration and joy on a deeply disappointing day for the community. We are grateful for the hard work of Warm Spaces, CSF and other church volunteers who help to cook, make tea and coffee, chat to guests and make St Philip's such a welcoming space for everyone who comes through our doors.

Partnerships

We continue to work in partnership with Cambridge Sustainable Food, who have used the church kitchen through much of the year even as chefs change. We ran a successful cookery course at the start of the year with CSF chef Mandy teaching people how to cook healthily and sustainably. The café space has also provided, along with the main auditorium, a venue for Romsey Music Project's classical and folk concerts, which bring many musical residents of Romsey together, followed by tea and conversation. Although these became fewer through the year we hope that the project might continue into 2025 and provide the opportunity for people to be transported by music in our beautiful church building as well as finding fellowship and new friendships over refreshments.

One of the church's properties, Melbourne House, represents an ongoing partnership with Jimmy's Night Shelter. The church also maintains a friendly

relationship with Romsey Mill, where Revd Ruth visits once a week to pray with staff.

Schools

Ruth visits St Philip's School regularly to support the staff and parents and lead a weekly Collective Worship for the children. Church members support the school in prayer and on the board of governors, and the church building has hosted the school for, hugely popular end of term services at Christmas, Easter and in the summer. We also partnered with St Philip's School PTA to display a dazzling array of Easter Rabbits in our café windows. Coloured in by the children at school and forming part of the community Rabbit Trail over the Easter holidays. St Philip's has also hosted several other schools, both primary and secondary, for visits to the church building in relation to Re curriculum and RE GCSE classes.

Maintenance

The fabric and functioning of the building was supervised throughout the year by our Operations Manager, Rosemary Barrett, with practical support from Alan Syrop and Peter Andrews. The main project this year was the renovation of all our toilets, thank you to Rosemary for managing the project and all the complications and delays that inevitably arose. They all feel much more bright, clean and practical. A huge thank you too, to Alan and Peter for all the ways they provide essential day to day maintenance. The church garden was maintained by Peter Andrews and Anke Friedrich and we would like to say thank you to them both.

Giving

The church donated 10% of members' giving to the St Philip's mission partners, which the church also prays for month by month: Wycliffe Bible Translators, Romsey Mill, Friends International, Tearfund, Cambridge Youth for Christ, Concrete Rose, GenR8, Langham Partnership, Cambridge Money Advice, Cambridge Street Pastors, Church Pastoral Aid Society and Leprosy Mission.

Hiring

Throughout the year, the church's rooms have been regularly used by hirers for a range of activities, including educational and community work, individual and group therapy, drama, dance, yoga and concerts. We appreciate our hirers not only as a source of income but also for the sake of ongoing relationships and the opportunity to support others in Cambridge who are contributing to community and individual well-being.

Pastoral Care

Beyond the church building, regular members of the church community have supported each other in small groups and through friendship. And this year, after a successful Lent Book Group, a new evening small group has been established. Revd Ruth has regularly visited people at home and in hospital during illness and difficult times, and has supported an unprecedented number of families through the funerals of their loved ones. A number of local couples had their banns read at St Philip's and the church celebrated the baptisms of two families this year.

Safeguarding

Safeguarding at St Philip's is overseen by Revd Ruth and the Parish Safeguarding Officer, Alan Syrop and supported by the administrative work of Celia Phipps. We use the Safeguarding Dashboard program to track all the administration involved in good Safeguarding practice. Thank you to Celia for getting us and keeping us on track in this regard. All PCC members and other church volunteers have kept up to date with their safeguarding training. And Safeguarding posters and information have been kept up to date. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (i.e. to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Volunteer Training

Our volunteers who take more of a welcoming role we invited to Handling Challenging Visitors Training provided by Heart and Soul, the Chaplaincy at Fulbourn Hospital. Learning how to come alongside people who may be struggling and becoming more aware of how to create a genuinely welcoming and accessible venue for all.

Financial Review

(by Jim Griffiths)

Members Giving

The level of Members Giving in 2024 totalled £82k, which was a 2.5% increase on 2023, but slightly down on our Budget forecast. The giving value includes an amount of £13.5k of Income Tax recovered from HMRC because of members gift aiding their gifts.

Several new church members began regular giving during the year, which is very encouraging, but a few substantial givers left the church during the year, so 2025 giving is forecast to be lower.

Grateful thanks to all those who give generously and sacrificially to enable the work of the church to continue.

Mission and Good Causes

Our mission support continued with 10% of undesignated income being given from PCC funds to a variety of home and overseas mission partners, amounting to £8k. The PCC also agreed to make an additional gift of £500 for the St. Martin's chair appeal.

Rent and Hire of Buildings

In 2024 the church received Income of over £56k from hirers of rooms in the church and £24k in rental income for the 2 church owned houses in Stourbridge Grove and Broxbourne Close. Room Hire was lower than the record income achieved in 2023, but substantially higher than seemed likely earlier in the year, following the loss of key hirers.

We must again express our grateful thanks to Rosemary, our Operations Manager, for all her hard work and efficiency in looking after our church building and dealing with the numerous hirers of our rooms and facilities.

Stan Downing House – 13, Thoday Street

Following the award of probate to the executors of Stan's Estate, his house was formally transferred to the church in early 2024, in accordance with Stan's Will, that left his entire Estate to St. Philip's.

The PCC spent much of the year examining options for the house and our early hopes were that we could retain ownership of the house and use it perhaps in partnership with another Christian organisation. However, as the year progressed, the third-party partnership hopes receded and the scale and cost of

the necessary refurbishment became all too evident, along with the time and effort required by church members.
In December, after much prayer and consultation, the PCC took the sad and difficult decision to put the house on the market. The PCC also decided that a "Stan Downing Fund" would be established from the proceeds of the sale, to help fund certain things that Stan felt passionate about, and those causes that were close to his heart.
The PCC further decided that 10% of the sale proceeds would be tithed and possibly used to help fund ministers or church workers housing, perhaps in Africa.

In the annual accounts, we have included the probate value of the house, amounting to £375k, as Income in accordance with accounting practice; this figure was within the value range given to us by Ratcliffe Rust whom we have appointed to market the house on our behalf.

Parish Share

The Parish Share paid during the year amounted to over £77k and this represented a 4% increase in the amount paid in 2023. The Parish Share continues to be the dominant category of cost for the church and accounts for over 40% of our overall expenditure.

Employee Costs

Apart from Parish Share, employee costs were the biggest area of cost for the church in 2024 and this totalled £46k. Our 2 employees were Rosemary Barrett who is the Operations Manager, looking after the church and dealing with our many room hirers, and Lucy Sixsmith who worked as Parish Assistant until her departure in July; Lucy's position has not been continued, so we now have just one employee going into 2025.
Grateful thanks to Lucy for her valuable service in the 16 months she spent working in the Parish Assistant role.

Other Expenditure

Most categories of expenditure were within the Budget allowances, but we did incur costs of almost £7k on utility and insurance costs for 13 Thoday Street, together with Survey and Architects costs, as we investigated the refurbishment options for the house.
During the year the church toilets were refurbished at a total cost of over £18k; despite this our repair and maintenance costs were well below budget, but this was mainly due to a deferral of certain items of planned expenditure.

Summary

The Budget agreed by the PCC for 2024, forecast a Deficit of £27k but in the event the deficit was only about £9k on our Revenue Reserve, due mainly to savings on staff costs and deferred repairs and maintenance on the church.

The church finances remain very healthy, and we are well placed to tackle some of the longer-term repairs and improvements that the church needs.

Our grateful thanks to Anke Friedrich our Treasurer for all her diligence and hard work during 2023.
Many thanks also to Rosemary for all that she does with the financial management of the church.

Grateful thanks also to our Independent Reviewer, Mick Lumsden who has been carrying out our Review for over 30 years. Mick now lives in the Netherlands, so these days the whole Review process needs to take place via Zoom meetings and email exchanges. We are so grateful that Mick is willing to continue for the moment despite having a new life in Enschede, Netherlands

Reserves Policy

(agreed March 2019 and revised in 2021)

The agreed policy of the PCC is to retain minimum unrestricted revenue in the general fund equivalent to three months' expenditure, based on the annual budget set each year. Whereas the PCC consider it unnecessary to create a new reserve fund within the balance sheet, we will ensure that we never approve an annual budget that would threaten the general revenue fund dropping below the equivalent of three months' expenditure. The PCC will review the level of reserves necessary, on an annual basis, in the light of our intended mission and ministry activities, and also the level of our staffing; and then decide whether three months' cover remains sufficient. The PCC, in carrying out any review, will also take into account other designated Funds that have been set up.

Plans for Future Periods

The church's activities in ministry and mission were maintained throughout 2024 although it was more challenging to increase our capacity for growth in certain areas, particularly our Warm Spaces and Children's work. This was in part due to our Parish Assistant Lucy Sixsmith leaving part way through the year. Lucy was doing wonderful work connecting our Sunday "work" with our weekday "work", providing hospitality and continuity across the week for families and local residents. An attempt to recruit for a similar role with a music focus was unsuccessful but we received news that our application to train a Curate from Ely Diocese was successful and we look forward to Christian Osbourne's arrival in 2025 to help encourage and build up the church in worship and in the areas of small groups, pastoral support, community partnerships, and other connections across the parish.

Working with the Operations Manager, a core group of people consisting of both PCC members and other members of the congregation have begun a process to draw up a building improvement strategy with the aim to reduce our carbon footprint, maintain our accessibility and upgrade areas of the building and/or equipment. We hope that we will be able to implement this strategy in 2025.

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Philip's the membership of the PCC consists of the vicar, the churchwardens, the licensed lay minister, deanery synod reps, and nine lay members elected by those members of the congregation who are on the electoral roll of the church. All those who regularly attend our services are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC members are responsible for making decisions on matters of general concern and importance to St Philip's Church, including deciding how the funds of the PCC are to be spent. All PCC members undertake safeguarding training and are subject to a DBS check.

The PCC meets monthly, except in August, December, and the month in which there is an APCM. Each PCC member acts as Link Person for an area of church life (e.g. discipleship and small groups, buildings and equipment, health and safety). The Link Person liaises with those who are active in this area and reports back to the PCC. The PCC also regularly hears reports from the incumbent, the operations manager, the parish safeguarding officer and the financial overseer.

Administrative Information

St Philip's Church is situated on Mill Road, Romsey Town, Cambridge. It is part of the Diocese of Ely within the Church of England. The correspondence address is: St Philip's Church, 185 Mill Road, Cambridge CB1 3AN. The St Philip's Church Charity Registration Number is 1142474.

PCC members who have served at any time from 1 January 2024 until the date this report was approved are:

Ex officio members:

- Incumbent: The Revd Ruth Barry (chair)
- Licensed Lay Minister: Michael Priestley
- Churchwardens: David Brown, Martin Clark

Elected members:

- Polly Macartney, Deanery Synod representative
- Liz Hurst, Deanery Synod representative (from May 2024)
- Jim Griffiths
- Jane Batten
- Bea Ridley
- Robin Nelson (till May 2024)
- Tatiana Santos
- Peter Andrews
- Eric Chen (till May 2024)
- Alan Syrop
- Simon Deakin (from May 2024)

Our bank is: CAF Bank Ltd., 25 Kings Hill Avenue, Kings Hill, West Malling ME19 4JQ.

Our Independent Examiner is: Mr M. E. Lumsden, Haarspithoek 63, 7546 KH Enschede, Netherlands.

Day-to-day management of St Philip's Church is delegated to the incumbent, Revd Ruth Barry, and the operations manager, Rosemary Barrett, and the parish assistant, Lucy Sixsmith (till August 2024).

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF ACCOUNTS

YEAR ENDED 31st DECEMBER 2024

Charity Registration Number: **1142474**

TREASURER : ANKE FRIEDRICH

Accounts & Statements prepared by Jim Griffiths

Prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006

ACCOUNTING POLICIES and DISCLOSURES

Basis of Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current statement of Recommended Practice Accounting and Reporting by Charities (SORP) 2015
The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.
The PCC has opted to prepare the Accounts on an Accruals basis even though there is no requirement to do so.

Fixed Assets - see also Notes 7,8 and 9

In 2007, Clarence Melbourne a former church member, bequeathed his house to the house. These Accounts include the house at 6, Broxbourne Close, Cambridge at Net Valuation as estimated by Jim Griffiths

In February 2014 the church purchased 12, Stourbridge Grove, Cambridge - **See Note 7**

Stanley Downing, a longstanding member of the church who died in January 2023, bequeathed his entire estate to St. Philip's Church, including his house at 13, Thoday Street, Cambridge - see Note 9.
After looking at refurbishment options, the PCC decided in Dec 24 to sell the house and this is currently in hand.
The current net value of the house shown in the Balance Sheet is a conservative estimate based on agents advice.

Annual Report

The regulations require an Annual Report which links and relates the Financial Statements to the aims, objectives and activities of the Church. The Annual Report is published separately to these financial statements but will contain a Review of the Financial Activities for Year Ended 31st December 2024, extracted from these accounts.

Related Party Transactions

Derek and Margaret Rawlings are church members and they are also tenants (effectively life tenants) **of 6, Broxbourne Close; they paid rent during the year totalling £6,578.70**

RESTRICTIONS (see also Notes 4 and 5 to the Accounts)

Permanent Endowment

The late Rev. A.G.L. Hunt (Vicar of St. Philips 1928-1963) specified in his Will that the Income arising from the Capital invested, must only be used for fitments, repairs and maintenance of Parish Buildings. The PCC has no control or rights regarding the Capital which is therefore excluded from these accounts..

Reserves Policy - (Agreed March 2019 and Revised 2021)

The agreed Policy of the PCC is to retain minimum unrestricted revenue in the General Fund equivalent to 3 months expenditure, based on the Annual Budget set each year. Whereas the PCC consider it unnecessary to actually create a new Reserve Fund within the Balance Sheet, we will ensure that we never approve an Annual Budget that would threaten the General Revenue Fund dropping below the equivalent of 3 months expenditure.

The PCC will review the level of Reserves necessary, on an annual basis, in the light of our intended mission and ministry activities, and also the level of our staffing; and then decide whether 3 months cover remains sufficient. The PCC in carrying out any review, will also take into account other designated Funds that have been set up.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31st December 2024

INCOME

	NOTE	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2024	TOTAL FUNDS 2023
Income from Members/Congreg.	1[a]	£ 83,824	£ 193	£ -	£ 84,017	£ 82,239
Other Voluntary Income	1(b)	£ 378,006	£ -	£ 2,524	£ 380,530	£ 6,535
Rents & Hire of Buildings	1[c]	£ 80,499	£ -	£ -	£ 80,499	£ 81,171
Sundry Income	1[d]	£ 6,960	£ -	£ -	£ 6,960	£ 6,805
TOTAL CHURCH INCOME		**£ 549,291**	**£ 193**	**£ 2,524**	**£ 552,007**	**£ 176,751**

EXPENDITURE

Direct Church Activities	2[a]	£ 80,049	£ 1,750	£ -	£ 76,924	£ 76,924
Buildings & Establishmenmt	2[b]	£ 46,086	£ 160	£ 2,524	£ 30,398	£ 30,398
Home & Overseas Mission	2[c]	£ 8,500	£ 33	£ -	£ 8,533	£ 7,650
Church Management & Admin.	2[d]	£ 49,406	£ -	£ -	£ 49,406	£ 52,636
TOTAL CHURCH EXPENDITURE		**£ 184,041**	**£ 1,943**	**£ 2,524**	**£ 188,508**	**£ 167,609**
NET MOVEMENT OF FUNDS		**£ 365,249**	**-£ 1,750**	**£ -**	**£ 363,499**	**£ 9,143**
Balances B/Fwd at 1st January 2024		£ 979,937	£ 1,850	£ -	£ 981,787	£ 972,644
Revaluation & Transfers of Funds at Dec 24		£ 55,000	£ -	£ -	£ 55,000	£ -
BALANCES C/FWD at 31st Dec 2024		**£ 1,400,186**	**£ 100**	**£ -**	**£ 1,400,286**	**£ 981,787**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

BALANCE SHEET at 31st December 2024

		2024			2023		
FIXED ASSETS	**(Note 7,8 & 9)**						
6, Broxbourne Close House at Dec 24 Valuation		£ 450,000			£ 425,000		
12, Stourbridge Grove House at Dec 24 Valuation		£ 410,000			£ 380,000		
13, Thoday Street House at Dec 24 Valuation		£ 375,000	£ 1,235,000		£ -	£	805,000
CURRENT ASSETS							
Debtors & Prepayments		£ 12,468		£ 14,355			
Petty Cash - Office and Café		£ 187		£ 206			
Cash at Bank	**(Note 3)**	£ 159,706		£ 173,446			
		£ 172,361		£ 188,008			
LESS CURRENT LIABILITIES							
Creditors & Accruals		£ 7,075		£ 11,221			
NET CURRENT ASSETS			£ 165,286			£	176,787
TOTAL ASSETS			**£ 1,400,286**			**£**	**981,787**
FUNDS - UNRESTRICTED:							
GENERAL FUNDS:							
Capital - Expendable Endowment Funds							
Valuation of Broxbourne/Stourbridge Houses at Jan 24		£ 805,000			£ 805,000		
Revaluations of Broxbourne/Stourbridge at Dec 2024		£ 55,000			£ -		
Thoday Street House at Valuation		£ 375,000	£ 1,235,000		£ -	£	805,000
Revenue - Undesignated							
Balance at 1st January 2023		£ 153,046		£ 145,754			
Transferred from Café Equipment Fund		£ 2,000					
Surplus (Deficit) for Year		-£ 9,496	£ 145,550	£ 7,293		£	153,046
Building Repairs Sinking Fund -							
Transferred in from General Fund		£ 16,000			£ 16,000		
Café/Kitchen Equipment Fund							
Transferred in from General Fund		£ 2,000			£ 2,000		
Transferred to General Fund		-£ 2,000	£ -				
Designated for Pastoral Fund							
Balance at 1st January 2024		£ 3,890		£ 3,890			
Net Payments out during the Year		£ 255	£ 3,636	£ -	£	3,890	
Total Revenue Funds			£ 165,186			£	174,937
RESTRICTED Funds	**[Note 4]**						
Cambridge City Council - CSF Cookery Classes		£ 1,850				£	1,850
Paid to CSF during Year		£ 1,750	£ 100				
TOTAL OF FUNDS			**£ 1,400,286**			**£**	**981,787**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2024

NOTE 1 - INCOME

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2024	2023
1[a]	**Members Giving**					
	Gift Aided Giving	£ 52,178			£ 52,178	£ 52,947
	Non Gift Aided Giving	£ 10,120			£ 10,120	£ 7,870
	Church Collections	£ 2,153			£ 2,153	£ 754
	Members Earmarked Giving		£ 193		£ 193	£ -
	Income Tax on Gift Aid	£ 13,470			£ 13,470	£ 13,518
	Other Donations	£ 5,905			£ 5,905	£ 7,149
		£ 83,824	**£ 193**	**£ -**	**£ 84,017**	**£ 82,239**
1[b]	**Other Voluntary Income**					
	Hunt Legacy Income **[Note 5]**	£ -		£ 2,524	£ 2,524	£ 2,460
	Stan Downing Legacy [Includes House at Valuation]	£ 375,961			£ 375,961	£ -
	Grants Received	£ 500			£ 500	£ 2,750
	Camb. Sustainable Foods - Energy Contribution	£ 1,546			£ 1,546	£ 1,326
		£ 378,006	**£ -**	**£ 2,524**	**£ 380,530**	**£ 6,535**
1[c]	**Rents & Hire of Buildings**					
	St Philips Centre - Room Hire	£ 56,266			£ 56,266	£ 59,608
	Stourbridge Grove Rent	£ 17,655			£ 17,655	£ 15,173
	Broxbourne Close Rent	£ 6,579			£ 6,579	£ 6,250
	Café Takings	£ -			£ -	£ 141
		£ 80,499	**£ -**	**£ -**	**£ 80,499**	**£ 81,171**
1[d]	**Sundry Income**					
	PCC Fees Received	£ 1,121			£ 1,121	£ 858
	Bank Interest	£ 3,040			£ 3,040	£ 2,966
	Feed in Tariff Payments	£ 2,266			£ 2,266	£ 2,269
	Miscellaneous (incl. Groups contributions)	£ 534			£ 534	£ 713
		£ 6,960	**£ -**	**£ -**	**£ 6,960**	**£ 6,805**
	TOTAL CHURCH INCOME	**£ 549,291**	**£ 193**	**£ 2,524**	**£ 552,007**	**£ 176,751**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2024

NOTE 2 - EXPENDITURE

2[a] Activities		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2024	2023
Ministry: Parish Share	[Note 6]	£ 77,081			£ 77,081	£ 74,247
Clergy Expenses		£ 318			£ 318	£ 19
Subscriptions		£ 883			£ 883	£ 836
Young People Work		£ 284	£ -		£ 284	£ 481
Pastoral Payments		£ 255	£ -		£ 255	£ -
Worship & Services		£ 403	£ -		£ 403	£ 248
Refreshments		£ 705			£ 705	£ 780
CSF Garnt		£ -	£ 1,750		£ 1,750	£ -
Outreach Costs		£ 120			£ 120	£ 312
		£ 80,049	£ 1,750	£ -	**£ 81,799**	**£ 76,924**
2[b] Buildings						
Insurance		£ 2,412			£ 2,412	£ 2,626
Church Utilities		£ 7,347			£ 7,347	£ 7,463
Church Housekeeping		£ 9,248			£ 9,248	£ 8,278
Church Repairs & Maintenance		£ 16,836		£ 2,524	£ 19,360	£ 9,403
Costs re Church Owned Houses		£ 7,140	£ 160		£ 7,301	£ 406
Furniture & Fittings		£ 3,103			£ 3,103	£ 2,223
		£ 46,086	£ 160	£ 2,524	**£ 48,770**	**£ 30,398**
2[c] Home & Overseas Mission (also Note 10)						
Members Earmarked Giving		£ -	£ 33		£ 33	£ -
P.C.C. Giving:		£ 8,500			£ 8,500	£ 7,650
		£ 8,500	£ 33	£ -	£ 8,533	**£ 7,650**
2[d] Church Management & Administration						
Office & Management Salaries		£ 45,889			£ 45,889	£ 49,016
Staff Training		£ 168			£ 168	£ 359
Software & IT Support		£ 2,043			£ 2,043	£ 1,994
Telephone/Internet		£ 698			£ 698	£ 587
Printing & Stationery		£ 130			£ 130	£ 273
Miscellaneous		£ 479			£ 479	£ 407
		£ 49,406			**£ 49,406**	**£ 52,636**
TOTAL CHURCH EXPENDITURE		**£ 184,041**	**£ 1,943**	**£ 2,524**	**£ 188,508**	**£ 167,609**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2024

NOTE 3 - Cash at Bank:

Accounts	Dec-24	Dec-23
CAF Current Account	£ 52,578	£ 71,818
Café TSB Business Account	£ -	£ 19
Cambridge Building Society	£ 107,128	£ 101,628
	£ 159,706	**£ 173,466**

NOTE 4 - Restricted Funds: as defined in the Church Accounting Regulations 1997(2006), are sums that have been restricted by the Donors or sums that have been raised for a specific purpose. (See also Accounting Policies)

In May 2023 the church received a Grant from Cambridge City Council, specifically to fund Cookery Classes to be provided by Cambridge Sustainable Foods (CSF). This Grant was unused at 31/12/2023, but £1,750 has been paid to CSF in 2024.

NOTE 5 - Permanent Endowment - Hunt Legacy

The Church policy is to use all annual income as an offset against our Repairs and Maintenance expenditure and thus there is no Fund to be carried forward. The PCC has no access to, or rights over, the Capital in the Hunt Bequest Fund, however we are advised from time to time of the value of the underlying Investments, which at 31st December 2024, amounted to **£93,502.56**

NOTE 6 - Parish Share

The Parish Share paid to the Cambridge Deanery in 2024 was **£77,081.**

NOTE 7 - Broxbourne Close House

6, Broxbourne Close was left to the church in 2007 by the late Clarence Melboune, a former church member.
The house is currently occupied by church members,Derek and Margaret Rawlings, under the terms of a life tenancy lease agreement.
The valuation of 6, Broxbourne Close shown on the Balance Sheet, is the market value as estimated by Jim Griffiths.

NOTE 8- Stourbridge Grove House

On 26th February 2014, the church purchased 12, Stourbridge Grove Cambridge for the sum of **£287,607**

In May 2014 the church entered into a 3 year lease with Jimmy's Cambridge, a charity providing emergency accommodation for people who would otherwise have to sleep rough. The house is used to provide "move on" accommodation for guests, generally for periods of about 6 months, as part of the process of helping residents to re-take control of their lives again and regain confidence & self esteem.
Further 3 year agreements were contracted in May 2017, May 2020, May 2021 & May 2024

The valuation of 12, Stourbridge Grove shown on the Balance Sheet, is the market value as estimated by Jim Griffiths.

Note 9 - Thoday Street House

13, Thoday Street was left to the church in 2023 by the late Stanley Downing, a former church member.
The PCC decided in Dec 24 to sell the house and establish a "Stan Downing Fund" with the sale proceeds.
The valuation of 13,Thoday Street shown on the Balance Sheet, is based on advice from the selling agent.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2024

NOTE 10 - Home & Overseas Mission

Home Mission	P.C.C. Funds	Other Earmarked Giving		2024 Total	2023 Total
Romsey Mill	£ 1,000	£ -		£ 1,000	£ 1,000
Friends International (Kairos Trust)	£ 650	£ -		£ 650	£ 650
C.P.A.S.	£ 300	£ -		£ 300	£ 300
Cambridge Y.F.C.	£ 500	£ -	**	£ 500	£ 500
	£ 2,450	£ -		£ 2,450	£ 2,450
Overseas Mission					
Wycliffe B.T. - Tim & Maggie Gaved	£ 1,600	£ -		£ 1,600	£ 1,650
TEAR Fund	£ 1,250	£ 33		£ 1,283	£ 650
Emmanuel International	£ -	£ -		£ -	£ -
Leprosy Mission	£ 600	£ -		£ 600	£ 600
Langham Partnership	£ 500	£ -		£ 500	£ 500
	£ 3,950	£ 33		£ 3,983	£ 3,400
Other Giving					
Cambridge Money Advice Centre	£ 300	£ -		£ 300	£ 400
Street Pastors	£ 300	£ -		£ 300	£ 300
GenR8	£ 500	£ -		£ 500	£ 500
Concrete Rose	£ 500	£ -		£ 500	£ 500
Gifts for departing Clergy					£ 100
St. Martin's Chair Fund Appeal	£ 500	£ -		£ 500	£ -
	£ 2,100	£ -		£ 2,100	£ 1,800
Total Church Giving	**£ 8,500**	**£ 33**		**£ 8,533**	**£ 7,650**

Independent Examiner's Report to the
Parochial Church Council St. Philip, Cambridge

I report on the accounts for the year ended 31st December 2024 which are set out on pages 1 to 8.

Respective responsibilities of Trustees and Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year unders section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to
- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Audit Requirement

Under the Charities Act, charities with a gross income of **£500,000 or less** may choose to . have an independent examination in place of an audit unless **both** their gross assets exceed £3.26M and their gross income exceeds £250,000. As the total Income and Gross Assets of the church are well within the limits above, the PCC have chosen to have the accounts independently examined.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission.
An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Charities Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 20 March 2025

Mr. M.E. Lumsden
Haarspithoek 63
7546 KH Enschede
Netherlands

St Philip's Church Fabric Report 2024

Fire alarms, fire extinguishers and boilers serviced, and lift serviced twice.

Fire alarm sensor in kitchen replaced after two false alarms.

Camera and controller bought for zooming services thanks to a sizeable donation.

Front door glass cracked by angry visitor attempting to open whilst it was on the electric lock – decided not to go to expense of repairing because the integrity of the door was not damaged and it was still deemed safe and secure.

All windows, incl velux and solar panels washed.

All toilets were refurbished – incl child seats bought for toilet seats.

Chair trolly re-wheeled.

Beam re-stained after being bleached by leak in 2023.

Sound deadening panels applied to ceiling.

Power supply unit replaced on heating manifold 2.

Piano tuned.

Rosemary Barrett
Operations Manager

Deanery Synod Report for APCM

There were three meetings held for Deanery Synod in 2024. St Philips is in Cambridge South Deanery.

29th February 2024 was a Cambridge South Deanery Synod meeting. Polly Macartney attended this meeting. It was held at St Mark's Church Newnham.

21st May 2024 was a joint Deanery Synod meeting between Cambridge South and Cambridge North Deanery. Polly Macartney and Liz Hurst attended this meeting. It was held at St Andrew's Church, Chesterton.

22nd October 2024 was a Cambridge South Deanery Synod meeting. Polly Macartney and Liz Hurst attended this meeting. It was held at St Andrew's Church, Cherry Hinton.

We are beginning to see a pattern of how these meetings work.

Guest Speakers.

February 2024 – Tim Hall gave a presentation about Citizens UK

May 2024 - Mark Rodel gave a presentation in his role as development officer for learning in Ely diocese.

He was talking about an online tool / platform with information on all the different courses that the diocese of Ely run. All the information is now in one place and moves away from a centralized model to one where learners can download resources to use individually, as well as meet in groups online or in person.

October 2024 - Francis Burkitt, a senior member of Ely Cathedral Chapter, gave a presentation about the cathedral, likening it to 'a mother'.

Good news in Churches and Challenges

At most meetings we have a chance to hear from a couple of churches and we have been able to share what is going on at St Philip's too. We have heard from St Matthew's, St Paul's, St Andrew's Church Cherry Hinton and from St Barnabas Church.

A group of clergy from North and South Deaneries are collaborating over the response to the large new housing developments, particularly on the airport site.

Deanery Finances

In October we had a helpful explanation given of the deanery finances.

Like other churches in the deanery St Philip's Church has been asked for a 4.5 % increase in our parish share in 2025. The PCC has agreed to this. Then we will be asked for a 3% increase in 2026.

In total the deanery had between £75,000 – 80,000. This is largely going to be spent on the Cambridge Churches Homelessness project. The deanery gave our first of three payments of £25,000 to CCHP in October 2024. We are going to give CCHP £25,000 per annum for the next 3 years. This money will be replaced gradually from the 2.5% discount we get back If our deanery has paid our full parish share. This 2.5% discount is given specifically to fund joint projects.

Diocesan appointments

In February it was unanimously decided that Cambridge South Deanery should part-fund the Cambridge Churches Homelessness Project post of Bishop's Officer for Homelessness in Ely Diocese. This is for a period of three years up to a maximum of £25,000 per annum. In May we heard that Kristian Hewitt had been accepted for this post.

Rev Jim Robinson was appointed vicar of St Mark's Newnham and St Mary's Grantchester. He was inducted as vicar on 5th September 2024.

Rev Devin McLachlan was appointed vicar of St Benet's Church. He was inducted as vicar on 13th September 2024.

There were interviews for new Ely Diocesan Bishop, but unfortunately no bishop was appointed. We will now have to wait until at least 2026 for a new one.

Polly Macartney and Liz Hurst.

Parish Safeguarding Officer – Report on Safeguarding

The activities on safeguarding over the past year have been relatively straightforward and may best be described as consolidating our efforts. The major focus has been on implementing the Parish Safeguarding Dashboard more comprehensively. It does much more than simply display the status of the various aspects of our provisions. Many thanks are due to Celia Phipps who has spent many hours maintaining the database that is at the heart of the system and records aspects such as risk assessments, role descriptions, DBS checks and training details. The dashboard allows easy identification of upcoming requirements with a simple traffic light presentation across the differing demands of our safeguarding procedures.

The second notable improvement has been a review of our risk assessment for services in church and how we respond to potentially hazardous situations. We have consequently updated the relevant training for Duty Wardens.

However, in conclusion, I would remind you that although the safeguarding procedures are put in place by Ruth and myself, keeping everyone safe from abuse is everyone's responsibility – it depends on all of us being vigilant and reporting if we observe anything of concern. Do not be afraid to talk to me or Ruth if you notice something indicating real or potential abuse.

Alan Syrop, Parish Safeguarding Officer

March 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PHILIP, CAMBRIDGE

England & Wales - Charity number 1142474

Accounts

St Philip’s Church Annual Report for 2023

Aim and Purposes

The aim and purpose of St Philip’s Church Parochial Church Council (PCC) is to co-operate with the minister, Revd Ruth Barry, in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for maintaining the church building at 185 Mill Road and the church’s other properties.

Objectives and Activities

The PCC is committed to supporting the ministry and mission of St Philip’s Church, so that the church congregation and others in the parish can worship God, grow together as disciples of Christ, serve the local community, and enable others to encounter Jesus.

To achieve these objectives, the PCC maintains an overview of worship services and community activities in the church building; encourages discipleship through small groups and prayer meetings at home and online; builds partnerships with other organisations, like Cambridge Sustainable Food and St Philip’s School; and seeks to support the local ministry of the incumbent and others, for example in pastoral visiting and friendship and connections with local charities. The PCC also oversees the hiring of the church building by community groups and individuals, and works with the Operations Manager to maintain the fabric of the building, improve it as a welcoming space, and make the church’s activities environmentally sustainable. The PCC is responsible for maintaining three properties belonging to St Philip’s Church, and makes decisions about charitable giving.

In November 2023, the PCC began a process of reflection and discernment, assisted by Mark Rodel, the Diocese of Ely’s Development Officer for Fresh Expressions and Pioneer Ministry. From this, a renewed vision statement for the life of the church will emerge in 2024.

Achievements and Performance

Worship Services
St Philip's seeks to offer varied opportunities for different groups in the parish to worship and learn together. In 2023, the main Sunday service at 10.30 was typically attended by about 60 people. Alternating each week between All Age worship and a Holy Communion service with a children's group, this service has provided a welcoming space for families and single people of all ages. The children's group, 'Explorers', is led by Tatiana Santos, Bea Ridley and Lucy Sixsmith and has grown in number over the year. A fortnightly Sunday morning Holy Communion service at 8.30 offers a space for quiet reflection, and a new Midweek Communion service at noon on Wednesdays is a similarly peaceful time in the middle of the week. This year, Revd Ruth also began a monthly service at Brook House Care Home, where residents have appreciated the music, connection and opportunity to receive communion. The St Philip's youth group, The Edge, continues to meet each fortnight for games, hot chocolate, discussion and prayer.

Special Events
On Easter Sunday, over 90 people attended the St Philip's sunrise service and 10.30 Communion service, where the children enjoyed an Easter egg hunt and everyone joined together to celebrate Christ's resurrection. There were quieter services on Maundy Thursday and Good Friday, to mark the stages of our journey through Easter week. Later in the year, St Philip's offered an All Souls service for the first time, as well as a Blue Christmas service, creating room in the church for sadness and remembering. A small group joined in Advent devotions in the run-up to Christmas, while the annual Carol Service brought together many from the church and the wider community, and the Crib Service engaged children in an active retelling of the Christmas story. This was followed by Midnight Communion and a joyful Christmas Day service.

Community Activities
Warm Spaces has remained open on Wednesdays and Fridays throughout the year, since a warm welcome is just as

important in the summer months as in winter. A friendly community of regular guests attend this group, and it has provided support and encouragement for many of them in different ways. Some guests come on Wednesdays and stay on for Communion, while others arrive early on Fridays for a relaxed Bible discussion group. These sessions are overseen by the Parish Assistant, Lucy Sixsmith, supported by Revd Ruth and volunteers from the local community and the church. A number of Warm Spaces guests also attend 'Phil's People', our monthly community meal on a Monday evening. All these spaces provide a relaxed, homelike space where everyone is welcome. In December, the church opened as a choir venue for Mill Road Winter Fair, and saw many enthusiastic singers and their audiences pass in and out, as well as others who were glad of a tea or coffee on a cold day. We are grateful for the hard work of Warm Spaces and CSF volunteers who help to cook, make tea and coffee, chat to guests and make sure everyone is safe and welcome.

Partnerships

Our community work has benefited from an ongoing partnership with Cambridge Sustainable Food, who have used the church kitchen through much of the year. CSF have cooked for Phil's People and begun a pay-as-you-feel pop-up café on Wednesdays, as well as preparing food at St Philip's for their holiday lunch clubs and other projects. The café space has also proved useful, along with the main auditorium, as a venue for Romsey Music Project's classical and folk concerts, which bring many musical residents of Romsey together, followed by tea and conversation.

One of the church's properties, Melbourne House, represents an ongoing partnership with Jimmy's Night Shelter. The church also maintains a friendly relationship with Romsey Mill, where Revd Ruth visits once a week to pray with staff. Ruth also visits St Philip's School regularly to support the staff and parents and lead Collective Worship for the children. Church members support the school in prayer and on the board of governors, and the church building has hosted the school for leavers' and Christmas services.

Maintenance

The fabric and functioning of the building was supervised throughout the year by our Operations Manager, Rosemary Barrett, with practical support from Alan Syrop. For example, a roof leak was repaired; new blinds were installed in the café; maintenance work, e.g. on toilets and door locks, was undertaken; and a new security alarm system was installed. The church garden was maintained by Peter Andrews, who also supported Alan in maintenance tasks around the building.

Giving

The church donated 10% of members' giving to the St Philip's mission partners, which the church also prays for month by month: Wycliffe Bible Translators, Romsey Mill, Friends International, Tearfund, Cambridge Youth for Christ, Concrete Rose, GenR8, Langham Partnership, Cambridge Money Advice, Cambridge Street Pastors, Church Pastoral Aid Society and Leprosy Mission.

Hiring

Throughout the year, the church's rooms have been regularly used by hirers for a range of activities, including educational and community work, individual and group therapy, drama, dance, yoga and concerts. We appreciate our hirers not only as a source of income but also for the sake of ongoing relationships and the opportunity to support others in Cambridge who are contributing to community and individual well-being.

Pastoral Care

Beyond the church building, regular members of the church community have supported each other in small groups and through friendship. Revd Ruth has regularly visited people at home and in hospital during illness and difficult times, and has supported several families through the funerals of their loved ones. One wedding was also celebrated in St Philip's, including an unprecedented Zoom link to the bride's family in Ukraine, and a number of local couples had their banns read at St Philip's. The church also celebrated the baptisms of two of its youngest members in July.

Safeguarding

Safeguarding at St Philip's is overseen by Revd Ruth and the Parish Safeguarding Officer, Alan Syrop. We are grateful that Celia Phipps has undertaken safeguarding administration in 2023, to improve and streamline our practice. Several PCC members and other church volunteers have upgraded their safeguarding training, and basic principles and information about safeguarding are now on display on a church noticeboard (along with the posters which were already on display). The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (i.e. to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Financial Review

(by Jim Griffiths)

Members Giving

The level of members' giving in 2023 totalled £82k, which was a 7% increase on 2022 and an improvement over our budget forecast. The giving value includes an amount of £13.5k of income tax recovered from HMRC because of members gift aiding their gifts.

Several new church members began regular giving during the year which is very encouraging.

Grateful thanks to all those who give generously and sacrificially to enable the work of the church to continue.

Mission and Good Causes

Our mission support continued with 10% of undesignated income being given from PCC funds to a variety of home and overseas mission partners, amounting to £7.6k. Each year the church reviews which organisations it supports. One notable change in 2023 was that we began to financially support Concrete Rose, a Cambridge based charity with a Christian ethos, that seeks to support young people with accommodation and educational needs.

Rent and Hire of Buildings

In 2023 we achieved a record level of income from hire of buildings including £21k rents from the 2 houses owned by the church. The income from hiring the church building was also a

record of almost £60k, although some of this was due to our decision at the end of 2022 to cancel our VAT registration. By and large we were able to retain the VAT saving achieved, by not having to pay over to HMRC one sixth of our hire income as in previous years.
We must again express our grateful thanks to Rosemary, our Operations Manager, for all her hard work and efficiency in looking after our church building and dealing with the numerous hirers of our rooms and facilities.

Parish Share
At the end of 2022, and in the light of the good state of our church finances, the PCC felt challenged to review the level of Parish Share that we pay to the Cambridge Deanery. The Deanery were only seeking a 4% increase from us for 2023, but the PCC decided to volunteer to pay an extra 12%, thus narrowing the gap between our Parish Share and the total “all in” cost of a full-time minister.

Employee Costs
Apart from Parish Share, employee costs are the biggest area of cost for the church and this totalled £49k in 2023. Our 2 employees are an Operations Manager and a Parish Assistant, and we are much blessed in having Rosemary and Lucy performing these roles.
The Parish Assistant position was a newly created position which commenced on 1st April 2023.

Other Expenditure
Most categories of expenditure were well within the budget allowances. We saw reductions in our energy costs due mainly to the closure of the café in May 2022, as the café used a considerable amount of electricity.
Building repair and maintenance costs were well below budget, but this was mainly due to a deferral of certain planned expenditure.
We did however incur some unbudgeted cost on fixtures and fittings, including blinds to the café windows and some extra chairs.

Summary

The Budget agreed by PCC for 2023, forecast a deficit of £11k but in the event, God gave us yet another surplus, this time £7k!
The church finances are very healthy, and we are now well placed to tackle some of the longer-term repairs and improvements that the church needs.

Our strong finances should also help us with the cost of refurbishments to the house at 13 Thoday Street.
Our dear friend Stan Downing, who died in 2023, bequeathed 13 Thoday Street and other estate to the church. We expect the house to be formally transferred to the church by the executors, early in 2024; because the house does not yet legally belong to the church, its value is not included in the 2023 accounts.

Our grateful thanks to Anke Friedrich our Treasurer for all her diligence and hard work during 2023.
Many thanks also to Rosemary for all that she does with the financial management of the church.

Grateful thanks also to our Independent Reviewer, Mick Lumsden, who has been carrying out our Review for over 30 years. Mick now lives in the Netherlands, so these days the whole Review process needs to take place via Zoom meetings and email exchanges. We are so grateful that Mick is willing to continue for the moment despite having a new life in Enschede, Netherlands.

Reserves Policy

(agreed March 2019 and revised in 2021)

The agreed policy of the PCC is to retain minimum unrestricted revenue in the general fund equivalent to three months' expenditure, based on the annual budget set each year. Whereas the PCC consider it unnecessary to create a new reserve fund within the balance sheet, we will ensure that we never approve an annual budget that would threaten the general revenue fund dropping below the equivalent of three months' expenditure. The PCC will review the level of reserves necessary, on an annual basis, in the light of our intended mission and ministry activities, and also the level of our

staffing; and then decide whether three months' cover remains sufficient. The PCC, in carrying out any review, will also take into account other designated Funds that have been set up.

Plans for Future Periods

The church's activities in ministry and mission continued to strengthen in 2023, and we hope that in 2024 we will see further growth in our services, Warm Spaces community gatherings, small groups, pastoral support network, community partnerships, and other connections across the parish. The PCC and others will also continue the Discerning Together process, which we hope will integrate the many different aspects of life at St Philip's through a sense of shared vision and purpose.

Working with the Operations Manager, the PCC hopes to begin a series of maintenance and refurbishment activities over the next five years, and a schedule for these will be developed early in the year. These projects will increase the sense of welcome, ease and comfort we offer in the building, and will be designed to improve our status as an eco-church.

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Philip's the membership of the PCC consists of the vicar, the churchwardens, the licensed lay minister, deanery synod reps, and nine lay members elected by those members of the congregation who are on the electoral roll of the church. All those who regularly attend our services are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC members are responsible for making decisions on matters of general concern and importance to St Philip's Church, including deciding how the funds of the PCC are to be spent. All PCC members undertake safeguarding training and are subject to a DBS check.

The PCC meets monthly, except in August, December, and the month in which there is an APCM. Each PCC member acts as Link Person for an area of church life (e.g. discipleship and small groups, buildings and equipment, health and safety). The Link Person liaises with those who are active in this area and reports back to the PCC. The PCC also hears reports from the incumbent, the operations manager, the parish safeguarding officer and the financial overseer.

Administrative Information

St Philip's Church is situated on Mill Road, Romsey Town, Cambridge. It is part of the Diocese of Ely within the Church of England. The correspondence address is: St Philip's Church, 185 Mill Road, Cambridge CB1 3AN. The St Philip's Church Charity Registration Number is 1142474.

PCC members who have served at any time from 1 January 2023 until the date this report was approved are:

Ex officio members:

- Incumbent: The Revd Ruth Barry (chair)
- Associate Vicar: Catherine Ievins (until May 2023)
- Licensed Lay Minister: Michael Priestley
- Churchwardens: Jane Batten (until May 2023), David Brown (from May 2023), Martin Clark

Elected members:

- Polly Macartney, Deanery Synod representative
- Jim Griffiths
- Chris Illingworth
- Jane Batten (from May 2023)
- David Brown (until May 2023)
- Bea Ridley

- Robin Nelson
- Tatiana Santos
- Peter Andrews
- Eric Chen
- Alan Syrop
- Andrew Stannard (until May 2023)
- Elaine Skidmore (until May 2023)
- Lucy Sixsmith (until May 2023)

Our bank is: CAF Bank Ltd., 25 Kings Hill Avenue, Kings Hill, West Malling ME19 4JQ.

Our Independent Examiner is: Mr M. E. Lumsden, Haarspithoek 63, 7546 KH Enschede, Netherlands.

Day-to-day management of St Philip’s Church is delegated to the incumbent, Revd Ruth Barry, and the operations manager, Rosemary Barrett, and the parish assistant, Lucy Sixsmith.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF ACCOUNTS

YEAR ENDED 31st DECEMBER 2023

Charity Registration Number: 1142474

TREASURER : ANKE FRIEDRICH

Accounts & Statements prepared by Jim Griffiths

Prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006

ACCOUNTING POLICIES and DISCLOSURES

Basis of Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current statement of Recommended Practice Accounting and Reporting by Charities (SORP) 2015

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The PCC has opted to prepare the Accounts on an Accruals basis even though there is no requirement to do so.

Fixed Assets

In 2007, Clarence Melbourne a former church member, bequeathed a house and this is registered in the name of "The Parochial Church Council of the Parish of St.Philip, Cambridge". These accounts include the house at 6, Broxbourne Close, Cambridge, on the Balance Sheet at Net Valuation as estimated by Jim Griffiths.

In February 2014 the church purchased 12, Stourbridge Grove, Cambridge - **See Note 7**

Stanley Downing, a longstanding member of the church who died in January 2023, bequeathed his entire estate to St. Philip's Church. Stan's only real asset is his house at 13, Thoday Street, Cambridge, and we are currently waiting for his Executors to arrange transfer of the legal title. The house is in a very poor state of repair and the PCC is currently reviewing future options for the refurbishment of the house along with it's future use.
The current net value of the house is probably at least £300,000.
The house does not legally belong to the PCC at the accounts date and therefore is not included in these accounts.

Annual Report

The regulations require an Annual Report which links and relates the Financial Statements to the aims, objectives and activities of the Church. The Annual Report is published separately to these financial statements but will contain a Review of the Financial Activities for Year Ended 31st December 2023, extracted from these accounts.

Related Party Transactions

Derek and Margaret Rawlings are church members and they are also tenants (effectively life tenants) **of 6, Broxbourne Close; they paid rent during the year totalling £6,249.66**

RESTRICTIONS (see also Notes 4 and 5 to the Accounts)

Endowment Fund

The late Rev. A.G.L. Hunt (Vicar of St. Philips 1928-1963) specified in his Will that the Income arising from the Capital invested, must only be used for fitments, repairs and maintenance of Parish Buildings. The PCC has no control or rights regarding the Capital which is therefore excluded from these accounts..

VAT

The PCC de-registered for VAT witH effect from December 31st 2022, and thus VAT was not payable on Hire Income in 2023, nor was VAT reclaimable on purchases.

Reserves Policy - (Agreed March 2019 and Revised 2021)

The agreed Policy of the PCC is to retain minimum unrestricted revenue in the General Fund equivalent to 3 months expenditure, based on the Annual Budget set each year. Whereas the PCC consider it unnecessary to actually create a new Reserve Fund within the Balance Sheet, we will ensure that we never approve an Annual Budget that would threaten the General Revenue Fund dropping below the equivalent of 3 months expenditure.

The PCC will review the level of Reserves necessary, on an annual basis, in the light of our intended mission and ministry activities, and also the level of our staffing; and then decide whether 3 months cover remains sufficient. The PCC in carrying out any review, will also take into account other designated Funds that have been set up.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31st December 2023

INCOME

	NOTE	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2023	TOTAL FUNDS 2022
Income from Members/Congreg.	1[a]	£ 82,239	£ -	£ -	£ 82,239	£ 76,743
Other Voluntary Income	1(b)	£ 2,226	£ 1,850	£ 2,460	£ 6,535	£ 3,584
Rents & Hire of Buildings	1[c]	£ 81,171	£ -	£ -	£ 81,171	£ 96,507
Sundry Income	1[d]	£ 6,805	£ -	£ -	£ 6,805	£ 4,195
TOTAL CHURCH INCOME		**£ 172,442**	**£ 1,850**	**£ 2,460**	**£ 176,751**	**£ 181,029**
EXPENDITURE						
Direct Church Activities	2[a]	£ 76,924	£ -	£ -	£ 76,924	£ 93,602
Buildings & Establishmenmt	2[b]	£ 27,939	£ -	£ 2,460	£ 30,398	£ 25,692
Home & Overseas Mission	2[c]	£ 7,650	£ -	£ -	£ 7,650	£ 8,847
Church Management & Admin.	2[d]	£ 52,636	£ -	£ -	£ 52,636	£ 33,494
TOTAL CHURCH EXPENDITURE		£ 165,149	£ -	£ 2,460	**£ 167,609**	**£ 161,634**
NET MOVEMENT OF FUNDS		**£ 7,293**	**£ 1,850**	**£ -**	**£ 9,143**	**£ 19,395**
Balances B/Fwd at 1st January 2023		£ 972,644	£ -	£ -	£ 972,644	£ 953,249
Revaluation & Transfers of Funds at Dec 23		£ -	£ -	£ -	£ -	£ -
BALANCES C/FWD at 31st Dec 2023		**£ 979,937**	**£ 1,850**	**£ -**	**£ 981,787**	**£ 972,644**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

BALANCE SHEET at 31st December 2023

				2023			2022
FIXED ASSETS	**(Note 7)**						
6, Broxbourne Close House at Dec 23 Valuation			£ 425,000			£ 425,000	
12, Stourbridge Grove House at Dec 23 Valuation			£ 380,000	£ 805,000		£ 380,000	£ 805,000
CURRENT ASSETS							
Debtors & Prepayments		£ 14,355			£ 20,956		
Petty Cash - Office and Café		£ 206			£ 592		
Cash at Bank	**(Note 3)**	£ 173,446			£ 150,394		
		£ 188,008			£ 171,942		
LESS CURRENT LIABILITIES							
Creditors & Accruals		£ 11,221			£ 4,298		
NET CURRENT ASSETS				£ 176,787			£ 167,644
TOTAL ASSETS				**£ 981,787**			**£ 972,644**
FUNDS - UNRESTRICTED:							
GENERAL FUNDS:							
Capital							
Valuation of Broxbourne/Stourbridge Jan 23			£ 805,000			£ 760,000	
Revaluations at Dec 2023			£ -	£ 805,000		£ 45,000	£ 805,000
Restricted Funds	**[Note 4]**						
Cambridge City Council - CSF Cookery Classes				£ 1,850			£ -
Revenue - Undesignated							
Balance at 1st January 2023		£ 145,754			£ 125,371		
Surplus (Deficit) for Year		£ 7,293			£ 19,395		
Net Payments from Pastoral Fund		£ -	£ 153,046		£ 988	£ 145,754	
Building Repairs Sinking Fund -							
Transferred in from General Fund			£ 16,000			£ 16,000	
Café/Kitchen Equipment Fund							
Transferred in from General Fund			£ 2,000			£ 2,000	
Designated for Pastoral Fund							
Balance at 1st January 2023		£ 3,890			£ 4,878		
Net Payments out during the Year			£ 3,890		-£ 988	£ 3,890	
Total Revenue Funds				£ 174,937			£ 167,644
TOTAL OF FUNDS				**£ 981,787**			**£ 972,644**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2023

NOTE 1 - INCOME

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2023	2022
1[a]	**Members Giving**					
	Gift Aided Giving	£ 52,947			£ 52,947	£ 49,300
	Non Gift Aided Giving	£ 7,870			£ 7,870	£ 6,600
	Church Collections	£ 754			£ 754	£ 666
	Members Earmarked Giving	£ -	£ -		£ -	£ 1,047
	Income Tax on Gift Aid	£ 13,518			£ 13,518	£ 13,725
	Other Donations	£ 7,149			£ 7,149	£ 5,406
		£ 82,239	**£ -**	**£ -**	**£ 82,239**	**£ 76,743**
1[b]	**Other Voluntary Income**					
	Hunt Legacy Income [Note 5]	£ -		£ 2,460	£ 2,460	£ 2,484
	Grants Received	£ 900	£ 1,850		£ 2,750	£ 1,100
	Camb. Sustainable Foods - Energy Contribution	£ 1,326			£ 1,326	£ -
		£ 2,226	**£ 1,850**	**£ 2,460**	**£ 6,535**	**£ 3,584**
1[c]	**Rents & Hire of Buildings**					
	St Philips Centre - Room Hire	£ 59,608			£ 59,608	£ 48,389
	Stourbridge Grove Rent	£ 15,173			£ 15,173	£ 15,173
	Broxbourne Close Rent	£ 6,250			£ 6,250	£ 5,715
	Café Takings [Note 9]	£ 141			£ 141	£ 27,231
		£ 81,171	**£ -**	**£ -**	**£ 81,171**	**£ 96,507**
1[d]	**Sundry Income**					
	PCC Fees Received	£ 858			£ 858	£ 917
	Bank Interest	£ 2,966			£ 2,966	£ 528
	Feed in Tariff Payments	£ 2,269			£ 2,269	£ 2,163
	Miscellaneous (incl. Groups contributions)	£ 713			£ 713	£ 587
		£ 6,805	**£ -**	**£ -**	**£ 6,805**	**£ 4,195**
	TOTAL CHURCH INCOME	**£ 172,442**	**£ 1,850**	**£ 2,460**	**£ 176,751**	**£ 181,029**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2023

NOTE 2 - EXPENDITURE

2[a] Activities		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2023	2022
Ministry: Parish Share	[Note 6]	£ 74,247			£ 74,247	£ 66,156
Clergy Expenses		£ 19			£ 19	£ 392
Subscriptions		£ 836			£ 836	£ 638
Café Food & Wages Costs	[Note 9]	£ -			£ -	£ 22,490
Young People Work		£ 481	£ -		£ 481	£ 1,995
Pastoral Payments		£ -	£ -		£ -	£ 1,488
Worship & Services		£ 248	£ -		£ 248	£ 106
Refreshments		£ 780			£ 780	£ 106
Outreach & Lookout Costs		£ 312			£ 312	£ 337
		£ 76,924	£ -	£ -	£ 76,924	£ 93,602
2[b] Buildings						
Insurance		£ 2,626			£ 2,626	£ 2,517
Church Utilities		£ 7,463			£ 7,463	£ 8,642
Church Housekeeping		£ 8,278			£ 8,278	£ 11,375
Church Repairs & Maintenance		£ 6,943		£ 2,460	£ 9,403	£ 9,890
VAT Recovered - Church Centre Project		£ -			£ -	-£ 7,431
Costs re Broxbourne & Stourbridge Houses		£ 406			£ 406	£ 125
Furniture & Fittings		£ 2,223			£ 2,223	£ 573
		£ 27,939	£ -	£ 2,460	£ 30,398	£ 25,692
2[c] Home & Overseas Mission (also Note 8)						
Members Earmarked Giving		£ -	£ -		£ -	£ 797
P.C.C. Giving:		£ 7,650			£ 7,650	£ 8,050
		£ 7,650	£ -	£ -	£ 7,650	£ 8,847
2[d] Church Management & Administration						
Office & Management Salaries		£ 49,016			£ 49,016	£ 28,708
Staff Training		£ 359			£ 359	£ 511
Software & IT Support		£ 1,994			£ 1,994	£ 2,462
Telephone/Internet		£ 587			£ 587	£ 924
Printing & Stationery		£ 273			£ 273	£ 473
Miscellaneous		£ 407			£ 407	£ 415
		£ 52,636			£ 52,636	£ 33,494
TOTAL CHURCH EXPENDITURE		£ 165,149	£ -	£ 2,460	£ 167,609	£ 161,634

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2023

NOTE 3 - Cash at Bank:

Accounts	Dec-23	Dec-22
CAF Current Account	£ 71,818	£ 78,759
Café TSB Business Account	£ 19	£ 185
Cambridge Building Society	£ 101,628	£ 71,450
	£ 173,466	**£ 150,394**

NOTE 4 - Restricted Funds: as defined in the Church Accounting Regulations 1997(2006), are sums that have been restricted by the Donors or sums that have been raised for a specific purpose. (See also Accounting Policies)

In May 2023 the church received a Grant from Cambridge City Council, specifically to fund Cookery Classes to be provided by Cambridge Sustainable Foods (CSF). This Grant was unused at 31/12/2023, but has been Invoiced by CSF in March 2024.

NOTE 5 - Endowment Fund - Hunt Legacy

The Church policy is to use all annual income as an offset against our Repairs and Maintenance expenditure and thus there is no Fund to be carried forward. The PCC has no access to, or rights over, the Capital in the Hunt Bequest Fund, however we are advised from time to time of the value of the underlying Investments, which at 31st December 2022, amounted to **£83,723.97**

NOTE 6 - Parish Share

The Parish Share paid to the Cambridge Deanery in 2023 was **£74,247.** The PCC volunteered to pay a higher percentage increase for 2023 than was requested by the Deanery.

NOTE 7- Stourbridge Grove House

On 26th February 2014, the church purchased 12, Stourbridge Grove Cambridge for the sum of **£287,607**

In May 2014 the church entered into a 3 year lease with Jimmy's Cambridge, a charity providing emergency accommodation for people who would otherwise have to sleep rough. The house is used to provide "move on" accommodation for guests, generally for periods of about 6 months, as part of the process of helping residents to re-take control of their lives again and regain confidence & self esteem.

Further 3 year agreements were contracted in May 2017, May 2020 & May 2021

The valuation of 12, Stourbridge Grove shown on the Balance Sheet is the market value as estimated by Jim Griffiths.

NOTE 9 - Cornerstone Café

The Café closed on 20th May 2022 following the departure of the Chef Manager & some key volunteers.

On 25th September 2022, the PCC decided that the Café would not reopen as a Commercial Café.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2023

NOTE 8 - Home & Overseas Mission

Home Mission	P.C.C. Funds	Other Earmarked Giving		2023 Total	2022 Total
Romsey Mill	£ 1,000	£ -		£ 1,000	£ 1,720
Friends International (Kairos Trust)	£ 650	£ -		£ 650	£ 550
C.P.A.S.	£ 300	£ -		£ 300	£ 300
Cambridge Y.F.C.	£ 500	£ -	**	£ 500	£ 500
	£ 2,450	£ -		£ 2,450	£ 3,070
Overseas Mission					
Wycliffe B.T. - Tim & Maggie Gaved	£ 1,650	£ -		£ 1,650	£ 1,500
TEAR Fund	£ 650			£ 650	£ 1,427
Emmanuel International	£ -	£ -		£ -	£ 700
Leprosy Mission	£ 600	£ -		£ 600	£ 650
Langham Partnership	£ 500			£ 500	£ 500
	£ 3,400	£ -		£ 3,400	£ 4,777
Other Giving					
Cambridge Money Advice Centre	£ 400	£ -		£ 400	£ 300
Street Pastors	£ 300	£ -		£ 300	£ 300
Open the Book		£ -		£ -	£ 100
GenR8	£ 500	£ -		£ 500	£ 300
Concrete Rose	£ 500			£ 500	£ -
Gifts for departing Clergy	£ 100	£ -		£ 100	£ -
	£ 1,800	£ -		£ 1,800	£ 1,000
Total Church Giving	**£ 7,650**	**£ -**		**£ 7,650**	**£ 8,847**

Independent Examiner's Report to the
Parochial Church Council St. Philip, Cambridge

I report on the accounts for the year ended 31st December 2023 which are set out on pages 1 to 8.

Respective responsibilities of Trustees and Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year unders section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to
- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Audit Requirement

Under the Charities Act, charities with a gross income of **£500,000 or less** may choose to . have an independent examination in place of an audit unless **both** their gross assets exceed £3.26M and their gross income exceeds £250,000. As the total Income and Gross Assets of the church are well within the limits above, the PCC have chosen to have the accounts independently examined.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission.
An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Charities Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 9TH MARCH 2024

Mr. M.E. Lumsden
Haarspithoek 63
7546 KH Enschede
Netherlands

Saint Phillips Church, Cambridge.
Report to the PCC
Accounts, year ended 31st December 2023. Independent examination.

INTRODUCTION AND BACKGROUND

I have carried out an independent examination of the accounts of the church which shows net assets of £979,937. I am happy to sign the report.

This report is prepared for the PCC. It seeks to put the work done in the context of the church accounts. There are comments both on the work done and on the accounts themselves.

In carrying out my detailed work I have liaised primarily with Jim Griffiths who I have known for over 30 years. I have always found him to be competent and honest but the PCC should be aware that there is a risk that my own judgement could be clouded by this relationship. Further, the PCC needs to be aware that they hold collective responsibility for the accounts.

Nature of a formal independent review.

You should be aware that an independent review is not an audit. An independent review focuses on testing a number of transactions in order to determine whether the system is working and thus forms a valid basis for the accounts. In addition it tests the validity of some transactions. It gives the PCC some confidence that the financial reporting is under control.

By contrast an auditor gives an opinion that the accounts give a "true and fair view". An audit is a much more rigorous process.

Limitation of an independent examination and refinement of my work

In my opinion a simple independent examination would give little value to the PCC.

The church is very fortunate to have a very experienced accountant involved (Jim Griffiths) who is not only very able and experienced but has proved his commitment to Saint Philip's church for more than 50 years. In my opinion the expertise applied to the church account is probably better than 90% of comparable churches. In my view, with this level of expertise and experience applied to the accounting system, it is extremely unlikely that any independent examiner would find any problems at all by following the normal formulaic independent examination process.

Put bluntly, if Jim does his work honestly, a process of Independent Examination would be unlikely to find an error that Jim had missed; if Jim were dishonest, it's unlikely that the process of Independent Examination would bring this to light.

How I have refined my work

I have learned from experience that the best way to find problems within the financial system is to understand the systems and ask pertinent questions. This has never failed to lead me to the important/problematic areas in the accounts. I have therefore held Zoom meetings with Jim Griffiths to discuss the accounts (one of which also involved the treasurer, Anke Friedrich) and the accounting process and I have inspected relevant evidence where I considered it appropriate.

I have also attempted to apply general auditing principles in order to give a little more assurance to the PCC.

My credentials and limitations of the work I have done.

I was a member of St Philips church for several years in the 1990s, initially when Ray Smith was the vicar. Having moved house in 1992 we moved on from Saint Phillips and I have been the independent examiner for many years thereafter.
I qualified as a chartered accountant in 1991 and spent my career mostly in the field of audit, retiring in 2017. I am no longer a member of the ICAEW, and do minimal accounting/audit work, so it could be argued that there is a danger that I am "out of touch". However, I do not think this has adversely affected my work; the basic principles have not changed, and I am not seeking to verify compliance with new rules and regulations.
I am now living in the Netherlands and therefore the work has been facilitated with the use of email and zoom. Again, I do not think this has adversely affected my work.

THE WORK DONE

The Balance Sheet – Statement of Assets

The balance sheet is a statement of the assets and liabilities of the church. I seek to give assurance that the assets exist and are fairly valued, and that the liabilities are complete. The focus is thus on testing the possibility that the balance sheet overstates the value of the net assets; I believe this to be more important than under valuation.

Existence and valuation of assets

The most valuable assets are the two properties.
It is self-evident that these properties exist – for example rent is received! I have done no work to verify legal title.
You will be aware that the properties have not been re-valued in the year. This appears reasonable but I have not checked the valuation.
The values assigned are largely academic as I understand there are no plans to sell, at least in the short term.

The other principal asset is bank balances and these have been tied into third-party evidence – bank statements or equivalent.

I have reviewed the debtors, which all appear reasonable, and consistent with the previous years. I have not carried out any detailed testing.

Completeness of creditors or liabilities

Creditors have increased considerably. The principle item was a sum of over £4,500 in respect of roof repairs. The other increases recorded all seemed reasonable, and in any case, the focus of the work was on understatement of creditors.

All significant items from the previous year were considered – an appropriate creditor had in all cases been included in the 2023 schedule.

Income and expenditure

This is set out on page 2 of the accounts in the Statement of Financial Activities. Details are given in notes 1 and 2.

Completeness of income

In a formal audit one seeks to gain assurance that all income is captured and recorded accurately in the accounting system.
With a church there are some unique difficulties, particularly uncertain levels of donations. I will comment on the main sources of income below:

Congregational giving

Traditionally this has been difficult to control because there have been large amounts of cash and giving has been private and anonymous. When large amounts of cash are collected it is notoriously difficult to manage. However, over the last few years there has been a move away from cash to direct bank transfers. This eliminates the risk associated with cash.

As congregational giving in cash has continued to fall, the risk is reduced further in this area.

Rent and hire of buildings

This is a very significant source of income for the church.

Invoices are raised by the centre manager who receives advice from Jim and Anke and reports to the Centre Management Committee. When customers settle their invoice, it is mostly by direct transfer into the relevant bank account. It is theoretically possible that occasionally invoices are not raised but given the experience of the centre manager and her "supervisor", if there are any such omissions it seems to me they are likely to be rare.

In addition there has been a significant increase in income from room hire in line with expectations resulting from the VAT deregistration – it was explained to me that prices have been increased so that customers continue to pay the same price (in other words the church has the benefit of the VAT-deregistration.

Sundry donations

These can be significant. It is difficult to find an easy way to verify such donations because it is difficult to know what to expect! However, as such donations are usually paid directly into the church bank account there seems little cause for concern.

Expenditure –for the benefit of the church?

An auditor would seek to establish that the expenditure recorded is genuinely applied to the church. I have sought to consider the main items of expenditure and verify these as follows:

Parish share £74,247

This was agreed to the notice/receipt from the Ely Diocese dated 18th January 2024. It is a significant increase on last year which was apparently a PCC decision.

Other Costs

I requested and received the following:

A breakdown of the Fixtures & Fittings cost of £2,223
A breakdown of the Salaries costs shown in the accounts amounting to £49,016.
A breakdown of the Repairs and Maintenance £9,403
A breakdown of the church houses costs £406

From each of these I selected to or3 invoices or equivalent and was able to agree the specific invoices to the breakdown provided.

Other expenditure

I have reviewed for reasonableness and checked some figures and transactions and found no problems. Of course, the fact that I found no problems does not mean that there are no problems; I was not carrying out an audit!

IMPORTANT CHANGES IN THE YEAR

1. **Café and Cambridge Sustainable Foods**. The facilities retained when the Café project was terminated have been utilised at a much lower level in part through a partnership with Cambridge Sustainable Foods. This work involving "Warm Spaces" does not seem to have a significant financial impact.

2. **Parish Assistant**. With the closure of the Café I had expected salaries to fall; in fact there has been a large increase owing to the appointment of a Parish Assistant.

3. **Reserves**. The church has very considerable cash reserves. This is of course not a problem in itself. However, all charities do have to be aware of the requirements placed on them by the Charities Commission to have purposes for the reserves held. The comments in 4. below are relevant here.

4. **Vision and bequeathed property**. With the new vicar having been in place for over a year now, there may well be some changes in direction. Or not! It appears that very shortly there will be a need for decisions to be made regarding the property in Thoday Street to which the Church should shortly acquire legal title. Given the amount of work which may be needed to upgrade the property, these decisions would be expected to be very important.

5. **Vicar's Expenses.** The vicar is entitled to claim appropriate expenses, but the levels seem to have fallen dramatically. This matter was discussed and rather than reflecting significantly different levels of expenditure incurred by the former and current vicar, it seems that they operate in a different way. The method used by the current minister enables the accounting team to assign expenditure to a specific category – this explains why the sum in the "general pot" entitled vicar's expenses has again fallen dramatically. There seems to be no easy way to compare the expenditure of the current and former ministers – but there appears no reason to want to do this!

Impact of changes

Last year it was noted that the closure of the café, the reduction in the number of employees, the implementation of a more appropriate accounting package and the VAT deregistration all made the accounting process simpler and significantly reduced the pressure on the finance team. It appears that 2023 has indeed been significantly more straightforward for both Jim and Anke.

OTHER ISSUES

Risk of fraud or error.

If the accounts do contain inaccuracies, these would be caused by either fraud or error.
The financial system is now much less complicated but it is staffed by unqualified volunteers. It is therefore inevitable that some errors do occur.

However, the work done by Jim Griffiths is by way of high-level review and I believe that his review would uncover any significant errors, particularly now as the financial system has become much simpler.

With regard to fraud, it seems to me that the only person who would be in a position to carry out any significant fraud would be Jim himself. I think in all likelihood any fraudulent activity by another individual would be detected by Jim.

I have known Jim Griffiths for over 30 years, and I have enormous respect for him and his work.

I suspect that most if not all of the PCC members share my view. But I would remind them of the fundamental principle “trust is not a control “.

I have therefore discussed the system with Jim and Anke and it appears to me from our discussions that the system is set up in such a way that Jim is not able to process transactions – particularly he is not a signatory on any of the bank accounts. This was confirmed by Anke and the importance of this situation has been stressed to the PCC.

It appears to me that if a fraud were to be carried out it would have to involve collusion between Jim and Anke and one of Roy, Robin or Tom. In my opinion that risk is very low.

Jim's ongoing role

I reported in March 2022 as follows:

"Jim has served the church for many years as the "financial guru". However he is no longer a young man and he has responsibilities as a husband, father and grandfather. The large amount of work that he continues to put in for the church appears to be a burden to him and his family.

Steps have been taken so that in the long run the high-level input should be reduced (particularly as a result of the installation of the Liberty system).

However, in my opinion, the PCC does need to be urgently considering how the burden can be lifted from Jim and his family – or at least reduced.

A starting point would be to consider the action that would be necessary if Jim were to be incapacitated. A second step might be discussing with Jim a provisional end date for his input, and a plan to enable him to put down the burden.

I know that the Queen of England is still working hard at the age of 95. In the Netherlands the monarch retires…….in my opinion Jim should not be expected to go on forever!"

This comment was added last year – in March 2023

While the pressure has been significantly reduced and Jim has expressed satisfaction at the changes (and willingness to continue), it continues to be my opinion that the PCC need to have a clear idea of what would need to be managed if Jim were not available on a temporary or permanent basis.

2024. I have again discussed the current position with Jim. It is clear that the system and the whole accounts preparation process is very much more straight forward than it has been for many years. If Jim were not available it appears that it would be not too difficult for the accounts to be prepared by a professional firm of accountants.

For the record, my personal view is that Jim has served St Philip's Church way beyond the call of duty. My hope is that in the near future he will be able to retire form this position and devote his time to his family and friends and enjoy his well-earned retirement.

M E Lumsden

Enschede
The Netherlands
8th March 2024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PHILIP, CAMBRIDGE

England & Wales - Charity number 1142474

Accounts

St Philip's Church, Cambridge

Annual Parochial Church Meeting

21 May 2023

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Annual Report on the proceedings of the PCC and activities of the parish

Catherine and Michael's report on the first half of 2022

When we think about the first half of 2022 the word which springs to mind is 'firefighting'. We were so short-staffed, and meeting so many challenges!

The first big challenge of 2022 was that Zoë left at the end of January 2022. There was a moving goodbye, and a lot of hard work trying to make sure that the Sunday Children's Group and the Edge continued, given that we weren't in a position to appoint a successor during the interregnum. Chris and Lucy revamped the Children's Group as 'Explorers' and put together a programme, and huge thanks are due to them and the other leaders and helpers. Tali, our Youth for Christ volunteer, took over leadership of the Edge and stepped up wonderfully, and after a little while Bekki heroically stepped in to help her, providing much-needed continuity when Tali left just as Ruth arrived. Tali moved in with Chris and Eleanor in March, so Catherine succeeded Chris as her line manager, and Barbara became her mentor. We later explored the possibility of a YFC intern to replace Tali, but in the end this was not possible.

It became apparent that much of our safeguarding had become out of date during the pandemic, and also we needed to implement the new Safer Recruitment provisions. Catherine and Alan put a lot of hours into this, with a lot of help from the Diocese, and from many of you. We did get back up to date, and one of the more enjoyable aspects of this was an in-person Safeguarding course held in the Church Centre—yes, really!

Meanwhile the Café was going astonishingly well, at great cost to Barry who was rushed off his feet, and the Café Group spent a lot of time and energy exploring ways to support him. Alas, in the end he announced he was leaving in May to go to another post. Huge thanks were given to him for all he had done, and we wish him well in his new post and are glad that he is still a member of the congregation. However, his resignation left a big void for many people. It was impossible to reopen without him, and the café was hugely missed. We would like to take this opportunity to give a huge thank you to Jenny Eustace who for many years was café pastor, bringing her gentle sensitivity and experience to the service of many people.

Attempts were made to start a new group in the café space, but we were hampered by safeguarding requirements and lack of volunteers. A small group began on Fridays, building on the pre-existing Friday Friends, but it was only after Ruth came that this really flourished.

Caroline retired in June after fifteen and a half years as our administrator, and again many thanks are due to her. Again, we are delighted she is still around, and regularly attends the 8.30. This was easier to manage than the other transitions because she gave a lot more notice, but obviously her absence left even more to be done by those who were left!

Covid guidance was constantly under review during this period for the Sunday Service and the midweek activities, and huge thanks are due to many people for drafting and implementing this, especially Chris, Jane and Rosemary. Chris and Jane also had many other responsibilities as a result of being Churchwardens in an interregnum. We would also like to thank Alan, who in addition to all he does anyway, was line managing Rosemary during the interregnum.

Phil's People continued through most of the half year, with a smaller but very committed clientele. David took over overall leadership of it, and initiated a monthly team meeting. Sue, a musician, joined our team, adding a new and important dimension.

Three home groups met during most of this period, either on Zoom or in person, plus the Saturday Morning Bible Discussion and the Wednesday prayer group on Zoom. An additional Saturday morning in-person prayer group met in church during the weeks before the interviews for Vicar. There was quiet care from many people towards fellow members of the congregation, both through Alongsiders and otherwise. David continued to visit Melbourne House regularly.

Which brings us to two very important features of the half year, which we have not yet mentioned. First, in February 2022 interviews were held for the post of Vicar, involving

a huge amount of work for the PCC and others, especially Bea and Chris our parish representatives, who organised the day and interviewed the candidates together with the Archdeacon and Graham Archer representing CPAS our Patron. After a surprisingly short time we received the very glad tidings that Ruth, whom many of us knew well, had been appointed. After that there was a much greater sense that the end was in sight and that Ruth was about to arrive on a white charger. In the weeks before she arrived, a lot of work was done planning her Institution Service, especially by Jane and Martin. And we can't tell you how glad we were when that day came!

Michael was responsible for organising the services. As well as our home team, in 2022 we had memorable visits and support in celebrating Holy Communion and preaching from the following clergy: Bishop Dagmar, Bishop Graham Kings, and Rev'ds Ally Barrett, Sue Butler, Janet Glover, Peter Heslam, Richard Higginson, and Muthuraj Swamy, as well as Tim and Maggie Gaved from Wycliffe Bible Translators. Bekki did a brilliant job of coordinating the plans to Zoom the in-person Sunday Service, and making it happen—many thanks to her and those who helped in various ways. I know it has been greatly appreciated.

After six months of firefighting, thanks be to God for bringing us safely through the fire and into greener pastures. Now let's remember that Ruth is doing much of what we were all doing and more, and try and take care of her!

Catherine Ievins and Michael Priestley

Ruth's report on the second half of 2022

It was an absolute joy and delight to return 'home' to St Philip's in July 2022 and what a lovely service of Installation was created to welcome me. A huge thank you to all of you who had a hand in creating the service and inviting all the guests as well as those who took part or served refreshments, your warm welcome was greatly appreciated. And as I begin a reflection on the second six months of 2022 it is in the recognition of the amazing work everyone did to hold St Philip's through a turbulent interregnum. A huge thank you to Catherine Ievins and Michael Priestley who led ministerially but also Chris Illingworth and Jane Batten in their Church Warden capacity, every member of the PCC and all who stepped up to help keep things running and ensure St Philip's stayed shining as a beacon of God's light on Mill Road.

<u>Edge Youth Group</u>
It was very sad that my first Sunday was Tali's last Sunday but a huge thank you to her for all the care she has taken of the young people at St Philip's. I walked in to leading a group that felt like a small family, so supportive of each other and delighting in each other's company. Edge is a credit to all her work. And a thank you to Bekki and Jane who have come on board to help keep Edge running. It is such an important space for

these young people and I am grateful that through Jane and Bekki's help we have been able to keep that space open.

Cornerstone Café

It was also very sad that one of the first decisions we had to make as a PCC after my arrival was the closure of Cornerstone Café as a commercial café. This was due to the financial pressures and Barry (Café Manager) moving on. Cornerstone Café was a much-loved eatery, mainly for the welcome, hospitality and acceptance it gave. A huge credit to Barry and Jenny Eustace for creating this welcoming space. Thank you to both for your service and care for all those who came through the door. But this ending of a season enabled St Philip's to reimagine the space as a community gathering space and (in God's perfect timing!) enabled us to offer the café kitchen to Cambridge Sustainable Foods (CSF) as their kitchen base, from where they could cook Holiday Lunches and other meals for families who need help. This collaboration with CSF coincided with the national call for Warm Spaces to help people through the winter by providing warm environments for people who would be otherwise cold at home. These opportunities aligned perfectly with St Philip's desire to be open and welcoming to the local community, particularly those in need. It was exciting to have the Mayor of Cambridge come to officially launch this collaboration and get us in the paper!

Warm Spaces

So began Warm Spaces on Wednesday and Friday mornings (also known as Wednesday and Friday Friends) for anyone and everyone in the community to drop in, have a cup of coffee, a piece of cake and enjoy some company. It has been great to see these times really take off and see friendships grow. Another blessing has been to see volunteers join us from the wider community, all passionate about caring for those suffering fuel poverty. Thank you to Rosie and Peter Wilson, Dodie Carter, Andrew, Bea Ridley, Claire Byrne and Alistair Barry for all their help hosting these spaces.

Phil's People

Phil's People has continued to provide a two-course meal for a reasonable price every month for anyone and everyone who wants to join us. Sadly, numbers dropped off since the pandemic, so we are down to a regular 16. But there is hope that our collaboration with CSF may expand the reach of Phil's People once more. A huge thank you to Angela Collinson for expertly taking on the role of chef for those meals after the café closed and Barry was no longer able to cook for us and for the rest of the team for keeping the Phil's People family together, David Brown, Catherine & Peter Ievins, Stella O'Keefe, Robin Nelson, Peter Andrews and Sue Greenhalgh.

A time of mourning

September marked a time of beginnings and endings for the country and our own small portion of it. The Queen's death was a sad time of mourning but it was lovely to be able to open the church and offer a space for peace and quiet reflection, as indeed it was good to share our sadness, coming together to watch her funeral. These times of gathering as a community at significant moments underpin, for me, what it means to be a parish church and it is a privilege to be able to offer the resources we have for Romsey Town in this way.

St Philip's School

But as one reign ended and another began in King Charles III, so we in Romsey were also preparing for the ending of one Headship at St Philip's Primary School and the beginning of another. The contact we have with approximately 200 families through our local Primary School is a missional opportunity not to be ignored and so it was a privilege to be involved (and see God's provision) in the appointment of Helen Coleman to follow on from Sally Allan as Headteacher there.

Since July I have been honoured to be invited into school on a twice weekly basis to lead Collective Worship and to get to know staff. The school also came to the church for Easter and Christmas services, as well as performing their School Nativity in the church. With God's grace (and waiting on God's perfect timing again!) there is hope that these links will grow to greater connection with families in Romsey Town and to see more families join our church family.

Eco Church and Explorers

A huge thank you to the faithful leaders of Explorers—Bea Ridley, Tatiana Santos, Lucy Sixsmith, Ros Legge, Eithne Brown, Celia Phipps and Daisy Rudge—who have such a heart for the children in our church, lovingly preparing sessions to excite and engage them in their faith. Sometimes there have been disappointments as we face weeks with no families but they are there ready again for the next session. And our Explorers have taken the lead in our drive to become an Eco Church by planting, tending and engaging with our neighbours to make a hedgehog highway so that our garden might become a sanctuary for wildlife. Massive thanks to Bea Ridley in particular for all the work to apply for Eco Church status. Thanks to her hard work and the vision of St Philip's in the last decade we can proudly say we are a Bronze Eco Church—but we are not content—silver is our next goal.

Worship

In recognition of the hard, and difficult, work of the Explorers leaders I decided to explore an alternative provision for our families at St Philip's and adapted the fortnightly All Age service so we gathered around tables and children stayed in throughout the service—the aim is for a truly *all* age service where everyone can engage and connect at the level, and in the style, which suits them.

We have also been able to have some very reflective style services, in particular the Advent Reflections were a wonderful way to begin the season, many thanks to Polly Macartney for writing those for us. The services we offer at St Philip's and the homegroups and prayer groups are all the places which we are refreshed, inspired and transformed as followers of Jesus so that we are equipped to do the work that God calls us to do in order to spread the word and share the kingdom. So my huge thanks to all those who lead, preach, guide, sing, play, read and pray in whatever capacity. It is only when we are connected into the vine that we can flourish and bear fruit as God means for us to do, so for all those who enable our connections—thank you.

Break ins

It was disappointing that we had to cope with the aftermath of having our door smashed in October, fortunately nothing was stolen but the empty till from the café, but we did have to live with a chipboard entrance to the church for several weeks but thanks to all who helped restore our more friendly glass frontage!

Mill Road Winter Fair

It was wonderful to be a part of the first Mill Road Winter fair for several years after Covid put a stop to the celebrations. We had hundreds of people through the door and were absolutely packed out when Sing! performed. What a joyful way to begin the Christmas celebrations. Thank you to everyone who emptied bins, served drinks, helped with craft, handed out gold coins and welcomed our community through our doors.

Mission Partners

I thank God that St Philip's is so committed to partnering with other mission organisations to further the work of the Kingdom and it has been a joy to welcome one of our mission partners in each month to our Sunday service, to hear from them, encourage them and pray for them more specifically.

Melbourne House

In a very practical way we partner with Jimmy's at Melbourne House. Here is a report from David Brown—a huge thank you to him for being such a constant support for the men we help there:

'We currently have Vitalijs, Paul and Robert living in Melbourne House. We have known Vitalijs for the longest time and through him we are now making progress in our conversations with Paul and Robert.
Vitalijs is originally from Latvia and sometimes comes to Phil's People where he is a great help in clearing up. We find best time to call is after church when a cup of tea/coffee round the table is mutually enjoyable. But sometimes a random call in is blessed.
We are always looking for more visitors so if you would like to learn more tap me on the shoulder after church. Thanks to all for your prayers and encouragement.'

Looking ahead into 2023 there is great optimism to consolidate the collaborations which have been established in 2022. Working closely with CSF to provide more opportunities to gather the community together over a meal and invite them into God's hospitality. Working with Romsey Music Project to create a culturally enriching as well as socially and spiritually enriching event every fortnight. Working with the school and creating opportunities for more of the congregation of St Philip's to feel connected with the local families of Romsey Town. Creating more space for quiet, spiritual nourishment in an exhausting and busy world. May God guide us and inspire us to continue to shine the light of God's love here on Mill Road.

Thank yous

Jane, Martin, Chris, Jim, Anke, Rosemary, everyone who has welcomed, wardened, registrar'd, zoomed, made tea and coffee, managed the sound or screens, read, prayed—we are the body of Christ because of all the individual contributions we make so thank you for being hands and feet, eyes and ears for St Philip's!

Ruth Barry

Key decisions of the PCC in 2022

At the beginning of the year, still in interregnum, the PCC was preparing for interview days with potential new vicars. Ruth's first meeting with the PCC took place in July.

The Cornerstone Café vision was under discussion throughout 2022. In the autumn, the PCC agreed to begin a partnership with Cambridge Sustainable Food and use the space for community gatherings and activities, rather than as a commercial café. The PCC decided to deregister for VAT.

During 2022, the PCC agreed one-off donations: in March, £500 to Ukraine via Tearfund; in May, a £500 grant from discretionary funds to a refugee family at St Philip's School, via Sophie Young.

Catherine, Alan and Ruth worked on the PCC's safeguarding documentation. The PCC resolved to adopt the Church of England's Safeguarding Policy for children, young people, and adults.

The PCC agreed to pursue Eco Church awards, and Ruth and Bea worked on this.

In November, the PCC agreed a budget for 2023 which incorporated a rough amount for a possible new staff member. The PCC also agreed to increase parish share contributions by 12%.

At the 2022 APCM, Chris stepped down as warden and Martin was elected. Elaine, David and Chris were re-elected as lay members of the PCC. Polly was also subsequently co-opted.

PCC members 2022	
Clergy	Ruth Barry (from July) Catherine Ievins
LLM	Michael Priestley
Churchwardens	Jane Batten Chris Illingworth (until April) Martin Clark (from April)
Deanery Synod Reps	Roy Bradfield Andrew Stannard

Lay members	Robin Nelson Bea Ridley David Brown Elaine Skidmore Alan Syrop Jim Griffiths Lucy Sixsmith Martin Clark (until April) Chris Illingworth (from April) Polly Macartney (from July)

Lucy Sixsmith

Fabric Report

The boilers, fire alarm, fire shutters and lift have been serviced and the gutters cleaned. A fixed wiring check was carried out and there is still work outstanding to meet the new standards. The fire extinguishers were replaced as they were 10 years old. The roof was repaired as required by the quinquennial report. The lightning conductor was checked and still needs work to meet the new standards. The oven in the main kitchen was replaced with a more suitable (second hand) one. The old (and broken) organ was removed. The outside, ~~audible,~~sounder in the intruder alarm was ~~remov~~disabled.

Rosemary Barrett

Electoral Roll Review

Four names were removed from the Electoral Roll and four were added. There are ninety-six names on the Electoral Roll.

Lucy Sixsmith

Proceedings of Cambridge South Deanery Synod

St Philip's C of E church falls under the remit of the Cambridge South Deanery. Each Deanery has a Deanery Synod, consisting of both Clergy and Lay representatives and is jointly chaired by the Rural Dean and a Lay Chair. 3 meetings were held during 2022 and matters discussed included:

- Deanery Development Plan: every Diocese is going through local reviews and developing plans for the future. This is because there are varied levels of growth in parishes across the diocese, e.g. the housing growth in Cambridge. The church needs to react to this growth and to ask itself questions such as, 'How do we meet the potential growth in spiritual needs?', 'How do we shape the clergy team to respond?', 'Could there be more joint working with other churches and/or other Deaneries?' A steering group has been set up to take the plan forward.

- Eco Church initiatives: there have been several Eco Church Awards made during 2022 to those churches who have found eco-friendly ways of managing their worship, church buildings, and their community engagement.
- General Synod updates: information on the subjects coming up, or already discussed, at General Synod meetings, e.g. the strive towards Net Zero by 2030, Safeguarding, 'Living in Love and Faith' and the war in Ukraine.
- Cambridge Churches Homeless Project (CCHP): 'our' Sophie (Young), Chaplain to the Homeless and Streetlife Community, sent a written report outlining the partnership with 'It Takes a City', and other organisations, in providing 24-hour safe emergency accommodation throughout the winter at 'Crossways', a pop-up hostel on Chesterton Road. CCHP seeks to show the love of Christ to the most marginalised and vulnerable people in our community. It relies on the prayerful, financial and active support of the churches across Cambridge. The Deanery has supported CCHP with a £6,000 donation over 3 years, and will continue to do so.
- Finance: due to a few churches facing financial difficulty, the Deanery was unable to make full payment (to the Ely Diocese) of its Parish Share for 2021, but it is hoped to be able to make full payment in relation to 2022.
- Resources for Ukraine: various churches across the city are providing support, either by assisting with accommodation, fund raising or by the provision of Food Hubs. In response, several Ukrainian families have started attending the churches concerned.
- Warm hubs in churches: churches were reminded of the availability of the Winter Spaces Community Grant, available from Cambridge City Council, which offers £1,000 to be spent towards keeping a building open as a 'warm space' during the winter.

Overall, as usual, there has been a very interesting variety of topics covered across all three meetings.

Roy Bradfield and Andrew Stannard

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF ACCOUNTS

YEAR ENDED 31st DECEMBER 2022

Charity Registration Number: **1142474**

VAT Registration Number: **112485437**

TREASURER : ANKE FRIEDRICH

Accounts & Statements prepared by Jim Griffiths

Prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006

ACCOUNTING POLICIES and DISCLOSURES

Basis of Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current statement of Recommended Practice Accounting and Reporting by Charities (SORP) 2015

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

The PCC has opted to prepare the Accounts on an Accruals basis even though there is no requirement to do so.

Fixed Assets

In 2007, Clarence Melbourne a former church member, bequeathed a house and this is registered in the name of "The Parochial Church Council of the Parish of St.Philip, Cambridge". These accounts include the house at 6, Broxbourne Close, Cambridge, on the Balance Sheet at Net Valuation as estimated by Jim Griffiths.

In February 2014 the church purchased 12, Stourbridge Grove, Cambridge - **See Note 7**

Annual Report

The regulations require an Annual Report which links and relates the Financial Statements to the aims, objectives and activities of the Church. The Annual Report is published separately to these financial statements but will contain a Review of the Financial Activities for Year Ended 31st December 2022, extracted from these accounts.

Related Party Transactions

Derek and Margaret Rawlings are church members and they are also tenants (effectively life tenants) **of 6, Broxbourne Close; they paid rent during the year totalling £5,714.55**

RESTRICTIONS (see also Notes 4 and 5 to the Accounts)

Endowment Fund

The late Rev. A.G.L. Hunt (Vicar of St. Philips 1928-1963) specified in his Will that the Income arising from the Capital invested, must only be used for fitments, repairs and maintenance of Parish Buildings. The PCC has no control or rights regarding the Capital which is therefore excluded from these accounts..

VAT

Following the decision made by the PCC on 25th September 2022, not to reopen the Café, it was clear that the taxable business income of the Church would fall below the threshold for VAT Registration. The PCC further decided therefore to apply to HMRC to cancel the VAT Registration of the church with effect from 1st January 2023. Our application was approved by HMRC and therefore the church is no longer registered for VAT and consequently will no long be able to recover VAT on purchases and expenses but more significantly, will no longer have to charge VAT on Room Hiring!

In July 2022, the Church was selected for Audit by HMRC and after several delays the Audit was concluded at the end of November 2022, with no significant problems found or tax repayment required..

For several years the church was holding a Reserve of £5,000 in case of any challenge by HMRC of the VAT that we have recovered under the "Capital Goods Scheme". In the event, HMRC did not challenge the calculations and claims we have made and as a result we were able to write back this reserve in these accounts.

Reserves Policy - (Agreed March 2019 and Revised 2021)

The agreed Policy of the PCC is to retain minimum unrestricted revenue in the General Fund equivalent to 3 months expenditure, based on the Annual Budget set each year. Whereas the PCC consider it unnecessary to actually create a new Reserve Fund within the Balance Sheet, we will ensure that we never approve an Annual Budget that would threaten the General Revenue Fund dropping below the equivalent of 3 months expenditure.

The PCC will review the level of Reserves necessary, on an annual basis, in the light of our intended mission and ministry activities, and also the level of our staffing, and decide whether 3 months cover remains sufficient; the PCC in carrying out this review, will also take into account other designated Funds that have been set up.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

BALANCE SHEET at 31st December 2022

		2022		2021	
FIXED ASSETS	**(Note 7)**				
6, Broxbourne Close House at Dec 22 Valuation		£ 425,000		£ 425,000	
12, Stourbridge Grove House at Dec 22 Valuation		£ 380,000	£ 805,000	£ 380,000	£ 805,000
CURRENT ASSETS					
Debtors & Prepayments		£ 20,956		£ 21,559	
Café Food Stock		£ -		£ 952	
Petty Cash - Office and Café		£ 592		£ 2,806	
Cash at Bank	**(Note 3)**	£ 150,394		£ 139,954	
		£ 171,942		£ 165,271	
LESS CURRENT LIABILITIES					
Creditors & Accruals		£ 4,298		£ 17,022	
NET CURRENT ASSETS			£ 167,644		£ 148,249
TOTAL ASSETS			**£ 972,644**		**£ 953,249**
FUNDS - UNRESTRICTED:					
GENERAL FUNDS:					
Capital					
Valuation of Broxbourne/Stourbridge Jan 22		£ 805,000		£ 760,000	
Revaluations at Dec 2022		£ -	£ 805,000	£ 45,000	£ 805,000
Revenue - Undesignated					
Balance at 1st January 2022		£ 125,371		£ 113,470	
Surplus (Deficit) for Year		£ 19,395		£ 13,717	
Net Payments from Pastoral Fund		£ 988		£ 1,184	
Transferred to Building Repairs Fund		£ -	£ 145,754	-£ 3,000	£ 125,371
Building Repairs Sinking Fund -					
Transferred in from General Fund			£ 16,000		£ 16,000
Café/Kitchen Equipment Fund			£ 2,000		£ 2,000
Designated for Pastoral Fund					
Balance at 1st January 2022		£ 4,878		£ 2,878	
Net Payments out during the Year		-£ 988	£ 3,890	£ 2,000	£ 4,878
Total Revenue Funds			£ 167,644		£ 148,249
TOTAL OF FUNDS			**£ 972,644**		**£ 953,249**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31st December 2022

INCOME

	NOTE	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2022	TOTAL FUNDS 2021
Income from Members/Congreg.	1[a]	£ 75,696	£ 1,047	£ -	£ 76,743	£ 97,649
Other Voluntary Income	1(b)	£ 1,100	£ -	£ 2,484	£ 3,584	£ 2,631
Rents & Hire of Buildings	1[c]	£ 96,507	£ -	£ -	£ 96,507	£ 91,509
Sundry Income	1[d]	£ 4,195	£ -	£ -	£ 4,195	£ 19,052
TOTAL CHURCH INCOME		**£ 177,498**	**£ 1,047**	**£ 2,484**	**£ 181,029**	**£ 210,841**

EXPENDITURE

Direct Church Activities	2[a]	£ 93,352	£ 250	£ -	£ 93,602	£ 132,639
Buildings & Establishmenmt	2[b]	£ 23,208	£ -	£ 2,484	£ 25,692	£ 18,234
Home & Overseas Mission	2[c]	£ 8,050	£ 797	£ -	£ 8,847	£ 12,762
Church Management & Admin.	2[d]	£ 33,494		£ -	£ 33,494	£ 33,489
TOTAL CHURCH EXPENDITURE		**£ 158,103**	**£ 1,047**	**£ 2,484**	**£ 161,634**	**£ 197,124**
NET MOVEMENT OF FUNDS		**£ 19,395**	**£ -**	**£ -**	**£ 19,395**	**£ 13,717**
Balances B/Fwd at 1st January 2022		£ 953,249	£ -	£ -	£ 953,249	£ 892,532
Revaluation & Transfers of Funds at Dec 22					£ -	£ 47,000
BALANCES C/FWD at 31st Dec 2022	**	**£ 972,644**	**£ -**	**£ -**	**£ 972,644**	**£ 953,249**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2022

NOTE 1 - INCOME

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
1[a]	**Members Giving**					
	Gift Aided Giving	£ 49,300			£ 49,300	£ 50,552
	Non Gift Aided Giving	£ 6,600			£ 6,600	£ 10,850
	Church Collections	£ 666			£ 666	£ 489
	Members Earmarked Giving	£ -	£ 1,047		£ 1,047	£ 6,035
	Income Tax on Gift Aid	£ 13,725			£ 13,725	£ 14,743
	Other Donations	£ 5,406			£ 5,406	£ 14,981
		£ 75,696	**£ 1,047**	**£ -**	**£ 76,743**	**£ 97,649**
1[b]	**Other Voluntary Income**					
	Hunt Legacy Income **[Note 5]**	£ -		£ 2,484	£ 2,484	£ 2,431
	Grants Received	£ 1,100			£ 1,100	£ 200
		£ 1,100	**£ -**	**£ 2,484**	**£ 3,584**	**£ 2,631**
1[c]	**Rents & Hire of Buildings**					
	Café Utilities/Insurance/Bins Contributions	£ -			£ -	£ 4,733
	St Philips Centre - Room Hire	£ 48,389			£ 48,389	£ 30,031
	Stourbridge Grove Rent	£ 15,173			£ 15,173	£ 14,235
	Broxbourne Close Rent	£ 5,715			£ 5,715	£ 5,410
	Café Takings **[Note 9]**	£ 27,231			£ 27,231	£ 37,100
		£ 96,507	**£ -**	**£ -**	**£ 96,507**	**£ 91,509**
1[d]	**Sundry Income**					
	PCC Fees Received	£ 917			£ 917	£ 640
	Bank Interest	£ 528			£ 528	£ 390
	Feed in Tariff Payments	£ 2,163			£ 2,163	£ 1,729
	Miscellaneous (incl. Groups contributions)	£ 587			£ 587	£ 119
	Furlough - Government Job Retention Scheme	£ -			£ -	£ 16,174
		£ 4,195	**£ -**	**£ -**	**£ 4,195**	**£ 19,052**
	TOTAL CHURCH INCOME	**£ 177,498**	**£ 1,047**	**£ 2,484**	**£ 181,029**	**£ 210,841**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2022

NOTE 2 - EXPENDITURE

			Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
2[a]	**Activities**						
	Ministry: Parish Share	[Note 6]	£ 66,156			£ 66,156	£ 64,502
	Clergy Expenses		£ 392			£ 392	£ 1,283
	Subscriptions		£ 638			£ 638	£ 757
	Café Food & Wages Costs	[Note 9]	£ 22,490			£ 22,490	£ 47,371
	Young People Work		£ 1,995	£ -		£ 1,995	£ 17,244
	Pastoral Payments		£ 1,238	£ 250		£ 1,488	£ -
	Worship & Services		£ 106	£ -		£ 106	£ 424
	Outreach & Lookout Costs		£ 337			£ 337	£ 1,058
			£ 93,352	**£ 250**	**£ -**	**£ 93,602**	**£ 132,639**
2[b]	**Buildings**						
	Insurance		£ 2,517			£ 2,517	£ 2,024
	Church Utilities		£ 8,642			£ 8,642	£ 7,484
	Church Housekeeping		£ 11,375			£ 11,375	£ 6,484
	Church Repairs & Maintenance		£ 7,406		£ 2,484	£ 9,890	£ 3,421
	VAT Recovered - Church Centre Project		-£ 7,431			-£ 7,431	-£ 2,168
	Costs re Broxbourne & Stourbridge Houses		£ 125			£ 125	£ 81
	Furniture & Fittings		£ 573			£ 573	£ 909
			£ 23,208	**£ -**	**£ 2,484**	**£ 25,692**	**£ 18,234**
2[c]	**Home & Overseas Mission (also Note 8)**						
	Members Earmarked Giving		£ -	£ 797		£ 797	£ 5,235
	P.C.C. Giving:		£ 8,050			£ 8,050	£ 7,527
			£ 8,050	**£ 797**	**£ -**	**£ 8,847**	**£ 12,762**
2[d]	**Church Management & Administration**						
	Office & Management Salaries		£ 28,708			£ 28,708	£ 25,815
	Staff Training		£ 511				
	Software & IT Support		£ 2,462			£ 2,462	£ 3,620
	Telephone/Internet		£ 924			£ 924	£ 801
	Printing & Stationery		£ 473			£ 473	£ 862
	Office Equipment		£ -			£ -	£ 1,328
	Church Times - Vicar Advertisement		£ -			£ -	£ 999
	Miscellaneous		£ 415			£ 415	£ 62
			£ 33,494	**£ -**	**£ -**	**£ 33,494**	**£ 33,489**
	TOTAL CHURCH EXPENDITURE		**£ 158,103**	**£ 1,047**	**£ 2,484**	**£ 161,634**	**£ 197,124**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2022

NOTE 3 - Cash at Bank:

Accounts	Dec-22	Dec-21
CAF Current Account	£ 78,759	£ 50,860
Barclays Current Account [Closed 31/03/2022]	£ -	£ 16,776
Café TSB Business Account	£ 185	£ 18,109
Cambridge Building Society	£ 71,450	£ 54,209
	£ 150,394	**£ 139,954**

NOTE 4 - Restricted Funds: as defined in the Church Accounting Regulations 1997(2006), are sums that have been restricted by the Donors or sums that have been raised for a specific purpose. (See also Accounting Policies)

There are currently No Restricted funds held.

NOTE 5 - Endowment Fund - Hunt Legacy

The Church policy is to use all annual income as an offset against our Repairs and Maintenance expenditure and thus there is no Fund to be carried forward. The PCC has no access to, or rights over, the Capital in the Hunt Bequest Fund, however we are advised from time to time of the value of the underlying Investments, which at 31st December 2022, amounted to **£83,723.97**

NOTE 6 - Parish Share

The Parish Share paid to the Cambridge Deanery in 2022 was **£66,156** being the full amount assessed.

NOTE 7- Stourbridge Grove House

On 26th February 2014, the church purchased 12, Stourbridge Grove Cambridge for the sum of **£287,607**

In May 2014 the church entered into a 3 year lease with Jimmy's Cambridge, a charity providing emergency accommodation for people who would otherwise have to sleep rough. The house is used to provide "move on" accommodation for guests, generally for periods of about 6 months, as part of the process of helping residents to take control of their lives again and regain confidence & self esteem.

Further 3 year agreements were contracted in May 2017, May 2020 & May 2021

The valuation of 12, Stourbridge Grove shown on the Balance Sheet is the market value as estimated by Jim Griffiths.

NOTE 9 - Cornerstone Café - See also Accounts for Café

The Café closed on 20th May 2022 following the departure of the Chef Manager & some key volunteers.

On 25th September 2022, the PCC decided that the Café would not reopen as a Commercial Café.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2022

NOTE 8 - Home & Overseas Mission

Home Mission	P.C.C. Funds	Other Earmarked Giving		2022 Total	2021 Total
Romsey Mill	£ 1,000	£ 720		£ 1,720	£ 1,960
Friends International (Kairos Trust)	£ 550	£ -		£ 550	£ 550
C.P.A.S.	£ 300	£ -		£ 300	£ 300
Cambridge Y.F.C.	£ 500	£ -	**	£ 500	£ 3,000
	£ 2,350	£ 720		£ 3,070	£ 5,810
Overseas Mission					
Wycliffe B.T. - Tim & Maggie Gaved	£ 1,500	£ -		£ 1,500	£ 1,500
TEAR Fund	£ 1,350	£ 77		£ 1,427	£ 805
India Covid Appeal	£ -			£ -	£ 100
Emmanuel International	£ 700	£ -		£ 700	£ 700
Leprosy Mission	£ 650	£ -		£ 650	£ 600
Langham Partnership	£ 500			£ 500	£ 500
	£ 4,700	£ 77		£ 4,777	£ 4,205
Other Giving					
Cambridge Money Advice Centre	£ 300	£ -		£ 300	£ 300
Street Pastors	£ 300	£ -		£ 300	£ 300
Open the Book	£ 100	£ -		£ 100	£ 100
GenR8	£ 300	£ -		£ 300	£ 300
Gifts for departing Clergy	£ -	£ -		£ -	£ 1,747
	£ 1,000	£ -		£ 1,000	£ 2,747
Total Church Giving	**£ 8,050**	**£ 797**		**£ 8,847**	**£12,762**

** For YFC Intern

Café Accounts for Year to 31st December 2022

INCOME		**2022**		**2021**
Daily Café Takings	£	32,677		44,097
Add: Invoices for Food & Drink to Room Hirers/Special Events	£	-		423
	£	32,677	£	44,520
VAT included @ 20%	-£	5,446	-£	7,420
Net Sales Value	**£**	**27,231**	**£**	**37,100**
EXPENDITURE				
Salaries	£	11,791	£	26,061
Food & Consumable - Stock Written Off	£	9,991	£	13,090
Cleaning	£	38	£	155
Worldpay (Debit Cards)	£	321	£	346
Insurance as asessed	£	200	£	300
Waste/Bin Collection as assessed	£	300	£	433
Repairs	£	245	£	259
Coffee Machine Hire	£	-	£	275
Equipment Costs	£	103	£	452
Utility Costs as assessed	£	3,250	£	4,000
Depreciation/Equipment Replacement as assessed	£	800	£	2,000
Total Expenditure	**£**	**27,040**	**£**	**47,371**
Profit for Period (Loss)	**£**	**191**	**-£**	**10,271**
Paymernts received under Government Furlough Scheme	**£**	**-**	**-£**	**6,628**
Profit for Period (Loss)	**£**	**191**	**£**	**3,643**

Independent Examiner's Report to the
Parochial Church Council St. Philip, Cambridge

I report on the accounts for the year ended 31st December 2022 which are set out on pages 1 to 8.

Respective responsibilities of Trustees and Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year unders section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to
- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Audit Requirement

Under the Charities Act, charities with a gross income of **£500,000 or less** may choose to . have an independent examination in place of an audit unless **both** their gross assets exceed £3.26M and their gross income exceeds £250,000. As the total Income and Gross Assets of the church are well within the limits above, the PCC have chosen to have the accounts independently examined.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission.
An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Charities Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 10 MARCH 2023

Mr. M.E. Lumsden FCA
Haarspithoek 63
7546 KH Enschede
Netherlands

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PHILIP, CAMBRIDGE

England & Wales - Charity number 1142474

Accounts

St Philip's Church,

Cambridge

Annual Report

for the year to Dec 2021

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**2021 Accounts attached as appendix*

ST PHILIP'S PCC 2021 - DECISIONS

Lucy Sixsmith (PCC Secretary)

Key Decisions of St Philip's PCC 2021 In 2021 the PCC navigated some significant challenges for the Church: first, the Covid-19 lockdown; then, gradually adjusting to in-person meetings; and, at the same time, working towards Stewart's retirement, an interregnum, and the process of appointing a new Vicar.

In the early months of the year, the PCC supported its subcommittees in responding to the national lockdown. The Ministry and Mission Committee reported on the encouraging success of Zoom services for many members of the congregation, and the ongoing work of the Pastoral Care Team. The Centre Management Committee reported on hiring and staff furlough. In the summer, the Church met for Sunday morning services in-person, outdoors, at St. Philip's School. This was

followed in the autumn by a return to services in the Church building, with social distancing and masking guidelines in place.

In May 2021, the PCC met with Archdeacon Alex Hughes and Graham Archer from CPAS to begin thinking about the intrregnum and recruitment process. Michael, Bea and Chris were delegated to begin a process of discussion, interviews and drafting material for our Parish Profile. The PCC contributed reflections individually and discussed the Profile together during the drafting stages. The PCC agreed to arrange prayer times for the Church to pray over the recruitment process. By December the Parish Profile and advertisement were ready, and Chris and Bea were appointed as Parish Representatives.

At the APCM in April 2021

- Chris Illingworth was elected a Churchwarden
- Jane Batten was re-elected as a Churchwarden
- Robin Nelson, Bea Ridley and Lucy Sixsmith were elected as lay members of the PCC
- Martin Clark, David Brown, Elaine Skidmore, Jim Griffiths and Alan Syrop continued as lay members of the PCC
- Roy Bradfield and Andrew Stannard continued as Deanery Synod rep
- Michael Priestley, our LLM, was appointed to the PCC by virtue of his status

In March 2021, Neil Summers notified the PCC that he would need to step down as Treasurer. Anke Friedrich was willing to take over but preferred not to sit on the PCC. Following a period of training and handover, Anke took over fully by the autumn.

In February 2021, the PCC agreed a newly drafted Terms of Reference.

In each meeting, safeguarding issues were discussed. The PCC became aware of needing to catch up with safeguarding documentation and training, and that process is ongoing in early 2022.

FINANCIAL AFFAIRS AND ACTIVITIES

Jim Griffiths (Finance Officer)

Members Giving

The level of Members Giving in 2021 totalled £98k, which was a similar figure to 2020; this total was however very encouraging because 2020 benefitted from several large on-off gifts and it seemed unlikely that we would achieve a similar level of giving in 2021.
Within the overall giving total, we recovered £15k in Income Tax due to members gift aiding their gifts, this was again a very similar figure to 2020.
Several people left the church in 2021 including some who were substantial givers, therefore we may find it hard to maintain the same overall level of giving in 2022 and our budget assumes that giving will reduce a little.
Grateful thanks to all those who give generously and sacrificially to enable the work of the church to continue.

Mission and Good Causes

Our mission support continued with 10% of undesignated income being given from PCC funds to a variety of home and overseas mission partners, amounting to £7.4k. In addition to the PCC giving, individual members ‘earmarked’ gifts of more than £3.5k, that was directed to our partner mission organisations and other good causes. Members also gave generously to provide gifts to departing clergy.

Job Retention Scheme
Since the first lockdown in March 2020 and the impact on the Centre and Café operations, we have taken advantage of the Government Job Retention (Furlough) Scheme to allow us to continue paying staff salaries whilst safeguarding our finances. In 2021 we claimed a total of £16k under this scheme, following £29k claimed in 2020.

Rent and Hire of Buildings
In 2021 we saw a partial recovery of revenues from room hire, reaching a total of £30k which is about two thirds of our annual average, pre lockdown, and much improved from the £19k that we generated in 2020. We are hopeful that 2022 will see further improvement in the level of Room Hire and we must express our grateful thanks to Rosemary, our Operations Manager, for all her hard work in another difficult year.
During the year we agreed a new 3-year lease agreement with Jimmys for Melbourne House, Stourbridge Grove, and the annual rent now amounts to over £15k.

Café
Again, the Café was significantly impacted by COVID-19, but less so than in 2020. The café managed 140 days of opening in 2021 compared to 99 in 2020 and our target of 225 in a full year. Thanks to the hard work of Barry and our excellent team of volunteers, average daily revenue has increased steadily through the year, and this helped to reduce the net cost of running the cafe to about £3.5k, which is the lowest cost since we took over the running of the café from Papworth Trust in 2017.

Expenditure
Most categories of expenditure were within Budget allowances, but mostly this was due to reduced times of opening of the Church and Centre. Regular services did not re-commence until September, and I have already referred to the situation with Café and Roome Hire.
Energy costs started to increase sharply late in the year, and this will be a major challenge in 2022 because the church will not be protected by the government's energy price cap.
Building Repairs and Maintenance costs were lower than Budget in 2021, but this is likely to rise sharply in 2022 as we start to bring our repairs programme more up to date, following Covid.

Summary
Covid continued to have a major impact in 2021, but once again our financial results have shown a marked improvement compared to our Budget forecast. A combination of continued generous giving by members, the availability of the Government's Job Retention Scheme and better than expected Income from Café and Room Hire, enable the church to achieve a surplus in 2021 of around £14k - this seemed more than unlikely at the start of the year!

Overall, the church finances continue to be in good shape, and we have a very healthy Balance Sheet. Praise the Lord! that we are in a good position to fund the programme of activities agreed upon by the church leadership.
I cannot complete this Report without offering profound thanks and appreciation to Neil Summers who has now stepped down as Treasurer after 8 years in post. I have enjoyed working with Neil on the church finances and his diligence and skill will be greatly missed.

Anke Friedrich has now taken over as Treasurer and I'm sure you will all join me in first thanking her for stepping forward to take on this vitally important and demanding role, but also in giving her our full support as she finds her feet not only with the new role but also with a new Accounts software system named Liberty that replaces Sage.

I must also give special thanks to our Independent Reviewer, Mick Lumsden who has been carrying out our Review for almost 30 years. Mick now lives in the Netherlands, so this year the whole Review process had to take place via Zoom meetings and email exchanges. We are so grateful that Mick is willing to continue for the moment despite having a new life in Enschede, Netherlands

DEANERY SYNOD

Roy Bradfield and Andrew Stannard (Lay representatives)

St. Philip's Church of England Church falls under the remit of the Cambridge South Deanery. Each Deanery has a Deanery Synod, consisting of both Clergy and Lay representatives and is jointly chaired by the Rural Dean and the Lay Chair.

Two meetings were held during 2021 and matters arising included:

- Finance - the Deanery made full payment (to the Ely Diocese) of its Parish Share for 2020 and is on course to do likewise for 2021.
- A new Rural Dean was appointed.
- Response to the pandemic - positives (e.g. online provision of services) and negatives (e.g. children's work has suffered, mental health issues have emerged).
- Eco Church initiatives - progress by several churches in finding eco-friendly ways of managing their worship and teaching, church buildings, community engagement etc.
- Clergy well-being - the importance of having PCC and other support for clergy who often work excessive hours in difficult circumstances.
- General Synod elections 2021.
- Cambridge Churches Homeless Project (CCHP) - 'our' Sophie (Young) was appointed as the Bishop's Advisor for Homelessness.

Once again, an interesting variety of topics.

CENTRE MANAGEMENT COMMITTEE

Martin Clark (CMC Chair)

It's hard to remember back to the beginning of 2021 and the gloomy feeling of being stuck in a long lockdown. It was impossible to know how much activity there would be in the Centre, therefore how much income, and what resources we could spend on supporting it.

Despite the challenges, the Lord has helped us through, and we ended the year with respectable hiring figures including the sense of normality from having the Panto rehearsal back again. But by December there were warning signs about a new Covid variant and as we all remember it's been tough since then.

Hirers have come and gone according to the changing government restrictions. Community arts and education, support groups and exercise have been able to run for parts of the year, with the second half seeing more of the dance and exercise groups back. The Church website has been generating more inquiries for hire too.

As reported elsewhere, to move from a forecast deficit for the year, to a small surplus, is again a great relief and blessing. However, we are aware of many fairly substantial maintenance issues with many items now over 10 years old, so have started a programme of planned maintenance, including getting to grips with the troublesome heating system (thanks Alan, Andy and Pete!).

Our twin aim continues both serving the community and generating income.

Melbourne House has continued, supporting former homeless people with steppingstone accommodation supported by Jimmy's Cambridge who are now paying a slightly higher rent, and undertook some refurbishment works. We thank David Brown, Robin Nelson and Jean Pierson for their quietly dedicated support of the residents.

Rosemary Barrett our Operations Manager has had her first full year with us and by the end of the year had so much demand on her that she moved up to 27 hours a week. She has worked really hard and we thank her for her efforts. Alan has re-joined the Committee and more recently taken over line management of Rosemary from Jim Griffiths. Many thanks to them both, as well as the other committee members Jane Batten, Robin Nelson, Bea Schlarb-Ridley, Andrew Stannard and Tom Yates.

MINISTRY AND MISSION

Chris Illingworth (Churchwarden)

Due to the interregnum the Committee has met less frequently in the previous year than would normally occur, with meetings in June and August of 2021.

Discussions at Committee focused on the move back to meeting in person, first in the playground of St. Philip's School, and in August restarting our 10.30am service in the Church building.

The decisions taken have seen us through the year; we continue to enjoy times of being physically together each Sunday, with appropriate precautions in place to stop virus transmission and protect those among us who are more vulnerable to infection.

CORNERSTONE CAFÉ

Barry Ginger (Chef Manager)

Since reopening in May 2021, after the last lockdown, the Café customer base has grown, so much so that the Café is now busier than before the pandemic.

There is a varied customer base from local residents, workmen working in the local area, and members of the public. They all blend well to create a warm and welcoming atmosphere.

There is a good mix of volunteers from within the Church and the local community.

SAFEGUARDING

Alan Syrop (Parish Safeguarding Officer)

Despite the pandemic and the consequent reduction in activities, safeguarding has remained a high priority for St. Philip's. Zoe Cheng was responsible for the ongoing contacts and communications with children and especially the young people. She worked with Storm first and then Tali, and from the summer a university student named Etienne Tracey who is able to provide a male role model who is closer in age to our youth. Because we did not know Etienne beforehand, we followed a comprehensive process before appointing him as a Youth Leader.

We are also aware of needing to rebuild various of our activities, so new leaders will go through the same selection and appointment steps.

Stewart's retirement evidently left an important hole in our safeguarding resources, particularly in relation to vulnerable adults following Lindsey's departure in 2020. Phil's People had continued with Sophie Young's input, and in the last quarter, Catherine has taken on the responsibilities for it, including safeguarding. I have provided some assistance in addressing the identified gaps in our previous practice in this area which is ongoing.

Prior to Stewart's retirement, there was a full review of remaining cases where behavioural agreements had been put in place. We did this in conjunction with one of the Diocesan Safeguarding Advisors, Lisa Pearson, and are maintaining contact with her as any issues arise. I am grateful to Catherine, once again, for taking the lead in this continuing liaison.

We learnt in 2021 of the Church of England's decision to require all DBS (criminal and Police records) checks to be renewed every 3 years from the previous 5 years. As it happens, almost all the PCC were checked in early 2019, so would be up for renewal at the start of 2022. However, we have since been advised by the Diocese that there is a 2-year transitional period allowed. We will be progressing these renewals in 2022. Similarly, the Church has now established an online training portal and a list of required modules for effectively all those working on behalf of the Church. To reinforce our safeguarding priority, we will require those volunteering in relevant areas to receive the training.

WARDENS' REPORT

Jane Batten (Church Warden)

Alan Syrop stepped down as Church Warden at the delayed APCM in October 2020, and at the APCM in April 2021 Chris Illingworth was elected Church Warden, and I was re-elected as Church Warden.

During 2021 the Wardens attended the Standing Committee meetings, focused their attention on Stewart's departure and the start of the Interregnum, along with various HR matters including the departure of Michael (our cleaner) and Zoe (our Youth and Children's Worker).

Sunday morning services took place outdoors in St. Philip's School playground for a period over the Summer because of Covid-19 and Church Wardens assisted Alan with elements of this.

Alan Syrop and Rosemary Barrett (our Operations Manager) checked the Church Inventory in October 2020, but no check was undertaken during 2021, and this will now be undertaken in Spring 2022. Rosemary was present at the Quinquennial inspection during November 2020 which went well and there were no major issues found. The five-year fixed wiring and lightning conductor inspections are overdue and there were some small issues on the roof and external decoration. However, it has proved difficult to prioritise this work over other maintenance problems and to find contractors willing to quote. The CMC will address this in 2022.

The maintenance log is being kept up to date, and the CMC is working on an active maintenance plan led by Alan, including for the kitchen equipment which is now 10 years old. Rosemary has become more active in implementing health and safety systems with support, including fire safety with the impending audit in 2022.

Several areas have come to light that Stewart previously covered which Chris and I have tried to address where possible.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF ACCOUNTS

YEAR ENDED 31st DECEMBER 2021

Charity Registration Number: **1142474**

VAT Registration Number: **112485437**

TREASURER : ANKE FRIEDRICH (NEIL SUMMERS)

Accounts & Statements prepared by Jim Griffiths

Prepared in accordance with the Charities Act 1993 and the Church Accounting Regulations 1997 (as amended 2006)

ACCOUNTING POLICIES and DISCLOSURES

Basis of Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current statement of Recommended Practice Accounting and Reporting by Charities (SORP) 2005

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fixed Assets

Under the Church Accounting Regulations there is no requirement to value Fixed Assets, and Consecrated Land is specifically excluded. The new St.Philip's Centre completed in June 2012, cost around £1.5M - However this cost is not capitalised in the accounts because the improvements were made to a consecrated church building that is not legally owned by the PCC.

In 2007, Clarence Melbourne a former church member, bequeathed a house and this is registered in the name of "The Parochial Church Council of the Parish of St.Philip, Cambridge". These accounts include the house at 6, Broxbourne Close, Cambridge, on the Balance Sheet at Net Valuation as estimated by Jim Griffiths.
In February 2014 the church purchased 12, Stourbridge Grove, Cambridge - **See Note 7**

Annual Report

The regulations require an Annual Report which links and relates the Financial Statements to the aims, objectives and activities of the Church. The Annual Report is published separately to these financial statements but does contain a Review of the Financial Activities and Affairs for Year Ended 31st December 2021, extracted from these accounts.

Related Party Transactions

Derek and Margaret Rawlings are church members and they are also tenants (effectively life tenants) **of 6, Broxbourne Close; they paid rent during the year totalling £5,409.87**

RESTRICTIONS (see also Notes 4 and 5 to the Accounts)

Endowment Fund

The late Rev. A.G.L. Hunt (Vicar of St. Philips 1928-1963) specified in his Will that the Income arising from the Capital invested, must only be used for fitments, repairs and maintenance of Parish Buildings. The PCC has no control or rights regarding the Capital which is therefore excluded from these accounts..

Income Tax on Gift Aid

The accounts include an accrual for Income Tax which will be recoverable on all gift-aided gifts made during the year to 31st December 2021 in accordance with the accounting regulations.

VAT

In December 2011, the PCC 'opted to tax' the new Centre in order to recover some of the £250k VAT that was paid on the project. In 2012, HMRC accepted our VAT election and consequently VAT is being charged to hirers of the new church building subject to dispensations available where use is "solely" for charitable purposes. Following negotiations, HMRC have allowed the PCC to recover **40%** (previously 25%) of the VAT input tax we have paid both on the building cost of the new Centre and also overheads going forward. The 40% recovery rate does not represent a Final agreement but is rather by way of an interim agreement subject to annual re-assessment based on the "**Capital Goods Scheme"**. In essence this means that we will have to present HMRC with evidence to show the use of the building for "taxable supplies" i.e. How much of the time have we actually hired out the various parts of the building, with VAT applied to the hire & lease charge (Café takings since 2017)
In January 2018, we presented arguments to HMRC for an **increase** in the recoverable VAT % in respect of the church building project and to date have claimed additional repayment of **£26,670**. Although HMRC have paid our claims, they reserve the right to check our figures and arguments at a later date. We have deemed it prudent to hold back **£5k** of the repaid VAT, as a reserve to cover any future challenge by HMRC.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31st December 2021

INCOME

	NOTE	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2021	TOTAL FUNDS 2020
Income from Members/Congreg.	1[a]	£91,614	£6,035	£-	£97,649	£97,066
Other Voluntary Income	1(b)	£200	£-	£2,431	£2,631	£4,794
Rents & Hire of Buildings	1[c]	£91,509	£-	£-	£91,509	£55,848
Sundry Income	1[d]	£19,052	£-	£-	£19,052	£33,445
TOTAL CHURCH INCOME		**£202,375**	**£6,035**	**£2,431**	**£210,841**	**£191,154**
EXPENDITURE						
Direct Church Activities	2[a]	£132,339	£300	£-	£132,639	£146,382
Buildings & Establishmenmt	2[b]	£15,803	£-	£2,431	£18,234	£20,415
Home & Overseas Mission	2[c]	£7,527	£5,235	£-	£12,762	£9,614
Church Management & Admin.	2[d]	£32,989	£500	£-	£33,489	£15,807
TOTAL CHURCH EXPENDITURE		**£188,658**	**£6,035**	**£2,431**	**£197,124**	**£192,218**
NET MOVEMENT OF FUNDS		**£13,717**	**£-**	**£-**	**£13,717**	**-£1,064**
Balances B/Fwd at 1st January 2021		£886,470	£6,062	£-	£892,532	£893,596
Revaluation & Transfers of Funds at Dec 21		£53,062	-£6,062		£47,000	£-
BALANCES C/FWD at 31st Dec 2021	**	**£953,249**	**-£0**	**£-**	**£953,249**	**£892,532**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

BALANCE SHEET at 31st December 2021

				2021			2020
FIXED ASSETS	**(Note 7)**						
6, Broxbourne Close House at Dec 21 Valuation			£425,000			£400,000	
12, Stourbridge Grove House at Dec 21 Valuation			£380,000	£805,000		£360,000	£760,000
CURRENT ASSETS							
Debtors & Prepayments		£21,559			£22,518		
Café Food Stock		£952			£-		
Petty Cash - Office and Café		£2,806			£1,345		
Cash at Bank	**(Note 3)**	£139,954			£124,351		
		£165,271			£148,215		
LESS CURRENT LIABILITIES							
Creditors & Accruals		£17,022			£15,683		
NET CURRENT ASSETS				£148,249			£132,532
TOTAL ASSETS				**£953,249**			**£892,532**
FUNDS - UNRESTRICTED:							
GENERAL FUNDS:							
Revenue							
Balance at 1st January 2021		£113,470			£113,735		
Surplus (Deficit) for Year		£13,717			-£265		
Transferred from Mission Fund		£1,184			£-		
Transferred to Building Repairs Fund		-£3,000	£125,371		£-	£113,470	
Capital							
Valuation of Broxbourne/Stourbridge Jan 21		£760,000			£760,000		
Revaluations at Dec 2021		£45,000	£805,000	£930,371	£-	£760,000	£873,470
Building Repairs Sinking Fund -							
Transferred in from General Fund [Incl £3k in 2021]				£16,000			£13,000
Café Equipment Fund							
Depreciation allowed in Café Accounts				£2,000			£-
Designated for Pastoral Fund							
Balance at 1st January 2021		£2,878			£3,677		
Transferred from Pastoral Emergencies Fund		£2,000		£4,878	-£799		£2,878
Total General Funds				£953,249			£889,348
RESTRICTED FUNDS	**(Note 4)**						
Outreach & Mission Fund							
Members Gift - Transferred to Unrestricted Fund				£-			£1,184
Pastoral Emergencies Fund							
Members Gift - Transferred to Unrestricted Fund				£-			£2,000
TOTAL OF FUNDS				**£953,249**			**£892,532**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2021

NOTE 1 - INCOME

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020
1[a]	**Members Giving**					
	Gift Aided Giving	£50,552			£50,552	£48,076
	Non Gift Aided Giving	£10,850			£10,850	£12,115
	Church Collections	£489			£489	£1,090
	Members Earmarked Giving	£-	£6,035		£6,035	£2,090
	Income Tax on Gift Aid **[see p.1]**	£14,743			£14,743	£14,798
	Other Donations	£14,981			£14,981	£18,898
		£91,614	**£6,035**	**£-**	**£97,649**	**£97,066**
1[b]	**Other Voluntary Income**					
	Parish Weekend Donations	£-	£-		£-	£-
	Hunt Legacy Income **[Note 5]**	£-		£2,431	£2,431	£2,404
	Grants Received	£200			£200	£2,000
	Pastoral Gift				£-	£390
		£200	**£-**	**£2,431**	**£2,631**	**£4,794**
1[c]	**Rents & Hire of Buildings**					
	Papworth T. - Café Lease Surrender Premium	£-			£-	£-
	Café Utilities/Insurance/Bins Contributions	£4,733			£4,733	£1,300
	St Philips Centre - Room Hire	£30,031			£30,031	£19,080
	Stourbridge Grove Rent	£14,235			£14,235	£11,895
	Broxbourne Close Rent	£5,410			£5,410	£5,317
	Café Takings **[Note 9]**	£37,100			£37,100	£18,256
		£91,509	**£-**	**£-**	**£91,509**	**£55,848**
1[d]	**Sundry Income**					
	Weddings/Funeral Fees	£640			£640	£431
	Bank Interest	£390			£390	£113
	Feed in Tariff Payments	£1,729			£1,729	£1,910
	Miscellaneous (incl. Groups contributions)	£119			£119	£1,428
	Furlough - Government Job Retention Scheme	£16,174			£16,174	£29,563
		£19,052	**£-**	**£-**	**£19,052**	**£33,445**
	TOTAL CHURCH INCOME	**£202,375**	**£6,035**	**£2,431**	**£210,841**	**£191,154**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2021

NOTE 2 - EXPENDITURE

2[a] Activities		Funds	Funds	Funds	2021	2020
Ministry: Parish Share	[Note 6]	£64,502			£64,502	£64,543
Clergy Expenses		£1,283			£1,283	£1,139
Outreach & Ministry Salaries		£-			£-	£24,457
Subscriptions		£757			£757	£940
Café Costs	[Note 9]	£47,371			£47,371	£34,226
Young People Work		£17,044	£200		£17,244	£16,941
Pastoral Payments					£-	£228
Worship & Services		£168	£100		£268	£239
Refreshments		£156			£156	£-
Outreach & Lookout Costs		£1,058			£1,058	£448
Parish Weekend 2021 - Lost Deposit		£-			£-	£1,722
		£132,339	**£300**	**£-**	**£132,639**	**£144,882**
2[b] Buildings						
Insurance		£2,024			£2,024	£2,712
Gas		£1,852			£1,852	£1,699
Electricity		£5,267			£5,267	£3,796
Water Rates		£365			£365	£662
Cleaning Materials/Bin Collection		£866			£866	£377
Cleaning & Caretaking Wages		£5,618			£5,618	£6,881
General Repairs & Maintenance		£990		£2,431	£3,421	£2,474
Church Centre Building Project		-£2,168			-£2,168	-£1,084
Costs re Broxbourne & Stourbridge Houses		£81			£81	£3,330
Furniture & Fittings		£909			£909	£68
		£15,803	**£-**	**£2,431**	**£18,234**	**£20,915**
2[c] Home & Overseas Mission (also Note 8)						
Members Earmarked Giving		£-	£5,235		£5,235	£2,299
P.C.C. Giving:		£7,527			£7,527	£7,315
		£7,527	**£5,235**	**£-**	**£12,762**	**£9,614**
2[d] Church Management & Administration						
Office & Management Salaries		£25,815			£25,815	£10,907
Staff Training		£-				
Software & Support		£3,302			£3,302	£926
Telephone/Internet		£801			£801	£680
Printing & Stationery		£862			£862	£950
Church Website & Branding		£318			£318	£1,374
Office Equipment		£1,328			£1,328	£65
Church Times Vicar Advertisement		£499	£500		£999	£-
Miscellaneous		£62			£62	£1,663
		£32,989	**£500**	**£-**	**£33,489**	**£16,807**
TOTAL CHURCH EXPENDITURE		**£188,658**	**£6,035**	**£2,431**	**£197,124**	**£192,218**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2021

NOTE 3 - Cash at Bank:	Accounts	Dec-21	Dec-20
	CAF Current Account	£50,860	£39,703
	Barclays Current Account	£16,776	£9,231
	Café TSB Business Account	£18,109	£21,532
	Cambridge Building Society	£54,209	£53,886
		£139,954	**£124,351**

NOTE 4 - Restricted Funds: as defined in the Church Accounting Regulations 1997(2006), are sums that have been restricted by the Donors or sums that have been raised for a specific purpose. (See also Accounting Policies)

Restricted Fund comprises the following:	Dec-21	Dec-20
Outreach & Mission Fund	£-	£1,184
Pastoral Emergencies Fund	£-	£2,000
	£-	**£3,184**

The Outreach and Mission Fund arose from a gift of a church member and was to be used to fund new outreach activities.
At December 2021 the original donor advised that the remaining balance in the Fund should be transferred to the General Fund. and thus no longer restricted.

The Pastoral Emergencies Fund was established by a Gift from a member in 2016.
At December 2021, the original donor advised that the balance in the Fund should be amalgamated with the Pastoral Fund that was set up and designated by the PCC.

NOTE 5 - Endowment Fund - Hunt Legacy

The normal policy is to use all annual income as an offset against our Repairs and Maintenance expenditure and thus there is no Fund to be carried forward. The PCC has no access to, or rights over, the Capital in the Hunt Bequest Fund, however we are advised from time to time of the value of the Investments, which at 31st December 2020 was **£84,541.96**

NOTE 6 - Parish Share

The Parish Share paid to the Cambridge Deanery in 2021 was **£64,502** being the full amount assessed.

NOTE 7- Stourbridge Grove House

On 26th February 2014, the church completed the purchase of 12, Stourbridge Grove Cambridge for the sum of **£287,607**

In May 2014 the church entered into a 3 year lease with Jimmy's Cambridge, a charity providing emergency accommodation for people who would otherwise have to sleep rough. The house is used to provide "move on" accommodation for guests, generally for periods of about 6 months, as part of the process of helping residents to take control of their lives and regain confidence & self esteem.

Further 3 year agreements were contracted in May 2017, May 2020 & May 21

NOTE 9 - Cornerstone Café - See also Accounts for Café

The Cafe re-opened in May 2019 with one fulll time chef supported by a team of volunteers.
For long periods in 2020 and 2021, the Café was closed due to the Covid 19 restrictions.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2021

NOTE 8 - Home & Overseas Mission

Home Mission	P.C.C. Funds	Other Earmarked Giving	2021 Total	2020 Total
Romsey Mill	£1,000	£960	£1,960	£1,965
Friends International (Kairos Trust)	£550	£-	£550	£550
C.P.A.S.	£300	£-	£300	£300
Cambridge Y.F.C.	£500	£2,500 **	£3,000	£500
	£2,350	£3,460	£5,810	£3,315
Overseas Mission				
Wycliffe B.T. - Tim & Maggie Gaved	£1,500	£-	£1,500	£1,515
TEAR Fund	£650	£155	£805	£813
India Covid Appeal	£100		£100	£-
Emmanuel International	£700	£-	£700	£700
Leprosy Mission	£600	£-	£600	£600
Langham Partnership	£500		£500	£500
	£4,050	£155	£4,205	£4,128
Other Giving				
Cambridge Money Advice Centre	£300	£-	£300	£300
Street Pastors	£300	£-	£300	£300
Open the Book	£100	£-	£100	£100
GenR8	£300	£-	£300	£300
Gifts for departing Clergy	£127	£1,620	£1,747	£1,171
	£1,127	£1,620	£2,747	£2,171
Total Church Giving	**£7,527**	**£5,235**	**£12,762**	**£9,614**

** For YFC Intern

Café Accounts for Year to 31st December 2021

INCOME	**2021**	**2020**
Daily Café Takings	£44,097	21,793
Add: Invoices for Food & Drink to Room Hirers/Special Events	£423	114
	£44,520	£21,907
VAT included @ 20%	-£7,420	-£3,651
Net Sales Value	**£37,100**	**£18,256**
EXPENDITURE		
Salaries	£26,061	£24,040
Staff Gratuities	£-	£-
Food & Consumable (Excluding Closing Stock)	£13,090	£7,097
Cleaning	£155	£292
Worldpay (Debit Cards)	£346	-£12
Insurance	£300	£100
Waste/Bin Collection	£433	£200
Repairs	£259	£-
Coffee Machine Hire	£275	£550
Equipment Costs	£452	£954
Sundry Costs	£-	£5
Utility Costs as assessed	£4,000	£1,000
Depreciation/Equipment Replacement	£2,000	£-
Total Expenditure	**£47,371**	**£34,226**
Loss for Period	**£10,271**	**£15,970**
Paymernts received under Government Furlough Scheme	**-£6,628**	**-£8,850**
Effective Loss	**£3,643**	**£7,120**

Independent Examiner's Report to the
Parochial Church Council St. Philip, Cambridge

I report on the accounts for the year ended 31st December 2021 which are set out on pages 1 to 8.

Respective responsibilities of Trustees and Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year unders section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to
- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Audit Requirement

Under the Charities Act, charities with a gross income of **£500,000 or less** may choose to . have an independent examination in place of an audit unless **both** their gross assets exceed £3.26M and their gross income exceeds £250,000. As the total Income and Gross Assets of the church are well within the limits above, the PCC have chosen to have the accounts independently examined.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission.
An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Charities Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 15TH MARCH 2022

Mr. M.E. Lumsden FCA.
Haarspithoek 63
7546 KH Enschede
Netherlands

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PHILIP, CAMBRIDGE

England & Wales - Charity number 1142474

Accounts

St Philip's Church, Cambridge
Annual Report of the PCC during 2020 to the APCM

The PCC's routine business is delegated to the different sub-committees of the PCC as detailed in the following sections. So the majority of activities are managed via those sub-committees. Full PCC meetings discuss and give oversight to each committee's work and from reports from individual members.

Key decisions of St Philip's PCC

Lucy Sixsmith – Secretary to the PCC

The PCC began 2020 with a need to address a structural deficit in the church's finances, arising from reduced income since the departure of Papworth Trust. The church's vision and values and regular activities were reviewed, and different options considered to address the structural deficit. In February, the PCC made the difficult decision to seek a redundancy for the Community Worker. Following discussions with the HR group, notice was given at the end of May.

In March, as for the whole country, the church's activities were partly suspended by the first national lockdown due to Covid-19. As well as moving Sunday services and mid-week groups onto Zoom, the PCC assessed ways to keep in touch with individuals and continue pastoral care. The APCM planned for April 2020 was postponed.

Due to the closure of the Café and suspension of hiring, the church continued without a Centre Manager for most of 2020. The Café Manager, Children and Youth Worker, Centre Cleaner and Church Administrator were placed on furlough under the government's Job Retention Scheme, gradually returning to part-time work when this became possible.

During the first lockdown, the Centre Management and Café subcommittees combined to form a **Recovery Task Group**, devising safe and sensible plans for reopening the Café and Centre, and drawing on the Café Manager's expertise. Similarly, the Ministry and Mission committees combined to form a **Church Life Task Group**, overseeing Zoom services and a gradual return to face to face meetings, for example with small meetings by invitation in the church garden. The PCC received minutes from these subcommittees and met more frequently during this time in order to approve decisions and discuss areas of uncertainty in a timely way.

All this led to a successful autumn reopening of the Café and some face-to-face meetings for worship, for adults and for the children and youth. In September, the PCC also approved the hiring of Rosemary Barrett as Centre Operations Manager. The Task Groups reverted to their original names (Centre Management, and Ministry and Mission meeting together) and Rosemary joined the Centre Management committee. A further national lockdown followed for the month of November, which meant some continued financial uncertainty; rather than a single possible budget, the PCC worked with three scenarios proposed by the financial overseer for 2021.

The postponed APCM took place on October 19th. At this meeting, Jane Batten was elected as Warden, with the meeting noting that there is a quite urgent need to find another Warden to support Jane. Alan Syrop was thanked for his work as Warden. Jim Griffiths and Neil Summers were thanked for overseeing the church finances and it was agreed that Mick Lumsden would continue to be our Independent Reviewer. Roy Bradfield and Andrew Stannard were elected as Deanery

Synod reps. Chris Illingworth, Neil Summers, Jim Griffiths and Alan Syrop were re-elected to the PCC and the meeting resolved to appoint our LLM Michael Priestley to the PCC.

Towards the end of 2020, the PCC learned that the Vicar would need to retire in 2021, and they began planning for the Interregnum. A Strategy Morning in November provided a space to review the church's aims, strengths and weaknesses, and opportunities for community outreach, and provided material for continued discussion at subsequent meetings.

Each meeting included an update on Safeguarding; the PCC has committed itself and the church to follow the House of Bishops' guidance on safeguarding children and vulnerable adults.

Ministry and Mission Committee Report

Sophie Young - Chair

As a result of the Pandemic which took hold early in 2020, the decision was made to bring the Ministry and the Mission committees together so we could work better to serve our congregation and community. As you would expect, everything from Services and kids' groups, to Phil's people and Alpha were all dramatically affected by the pandemic, with some changing format and others having to stop altogether.

Our services went onto Zoom from Easter 2020, and the main service remained there for the duration of the year. Some smaller, intimate congregations gathered in the church when government guidance allowed. Whilst there is much to grieve from not being able to gather in church, the number of people joining the weekly Zoom service steadily grew as the year progressed. The weekly interview slot was a particularly popular element of the new service format. Zoë, our Children and Youth Co-ordinator, along with her assistant Storm (an intern from YFC), continued to make regular contact with families throughout the year. Zoë held Edge meetings for Youth over Zoom, provided children's resources to parents, and made physical deliveries of gifts at Christmas and Easter to all the young people.

The Phil's people groups sadly stopped for the duration of the year, but a covid-safe space was created from the summer onwards on Wednesday mornings, specifically for those who enjoyed being part of Phil's people community pre-pandemic. This group transitioned to become a Puzzling Questions course and became a valuable space for many, especially those living alone. Alpha was postponed until 2021.

Although 2020 was not as any of us would have wanted or expected, God faithfully supported our efforts to adapt to the challenging circumstances. We give thanks for God's sustenance in this difficult year, and for all the new skills we have learned, and we look forward to 2021 with renewed excitement and expectation of what God will do through us in his Mission and Ministry here at St. Philip's.

Centre Management Committee

Martin Clark - Chair

What a stop-start year – a good start to January and February but rapid decline in March before

reopening for part of the summer (just when things tend to go quiet anyway), but a strong Sept-Oct before the November lockdown and just a few weeks of the Centre and Café open in December before the current long lockdown!

Hirers have come and gone according to the changing government restrictions. Community arts and education, support groups and exercise have been able to run most of the time we have not been locked down, but the counsellors have found that online delivery is effective in many cases so the amount of face to face work will probably reduce longer term. There have been hardly any of the dance groups or large events.

After several unsuccessful attempts to recruit a Centre Manager we had a gap of over a year after Karl Parkes left, during which Alan Syrop has heroically kept the Centre and hirers able to use the facilities through the various stages of Covid which meant closing for substantial periods. Rosemary Barrett started as Operations Manager with a slightly wider brief than the old role, working 2 days a week from end September and quickly got to grips with the priorities. One of these was to redevelop the church website which was about to shut down because of the hosting coming to an end. The new site was launched incredibly quickly with the help of a sympathetic designer, and is a nice clean fresh look which has also been designed to enable a clearer distinction between Church and Centre activities, and improve the ability of potential hirers to find out about the space.

Having started the year unable to set a budget and needing to make some very difficult decisions we ended almost at breakeven. Alan's voluntary work plus furlough payments have made a large contribution to this. It's an amazing outcome for which we give thanks to the Lord.

Despite the Covid challenges continuing into 2021 we hope we now have a more sustainable operating model for the future and can get the use of the Centre by a wide range of groups back up to more normal levels so that we are both serving the community and generating income. Melbourne House has continued with Jimmy's taking a third 3 year lease from May, supporting former homeless people with stepping stone accommodation. We thank David, Robin and Jean for their quietly dedicated support of the residents.

Jane Batten rejoined the committee and Alan has now stepped back though continues to train and support Rosemary in her role. We thank them and the other committee members Jim Griffiths, Robin Nelson, Bea Schlarb-Ridley, Andrew Stannard, Neil Summers and Tom Yates for their contribution and wisdom during this challenging year.

Centre Management

Alan Syrop

2020 has been especially different for our Church Centre. We started well in January and February and the Café was central to its life during each weekday. Many varied groups, church based and external have used our facilities and initially the numbers were growing well until the first lockdown, when we had to close our doors entirely for more than 3 months. We are yet to recover from this downturn in activity.

At the start of the year we had major groups of hirers, mostly counsellors, exercise and educational, together with less frequent dances and concerts. Apart from a limited number of

educational groups, all others have moved online even during the limited relaxation between July and December. Despite making necessary but simple changes to the Centre, which enabled Covid-19 security to be achieved during both church events and hirers' activities, very limited numbers of hirers chose to return. The Café reopened after the summer but sadly had to close again by Christmas. In the autumn, we picked up new groups of adult learners whose normal centre had closed, and retained a key organisation that educationally supports individual young people. However, overall we lost around four fifths of our hire income.

Existing staff were put on furlough, which has greatly limited the impact of the loss of income, but it naturally means that much good work was not done. However, the really significant staffing change has been the recruitment of Rosemary Barrett to the role of Operations Manager for the Centre, which has allowed Alan Syrop to hand back his responsibilities in keeping the Centre going since May 2019 when Karl Parkes left us. Rosemary comes with very substantial experience in running church centres, having been previously manager for the Michaelhouse Centre in Trinity St. We are blessed to have found someone who matches our needs and opportunities so well and I hope most members will soon have the chance to get to know Rosemary in person as restrictions lift. Even though there are uncertainties for now, we look forward to a purposeful fellowship and close working relationship with Rosemary as she leads the activities in the Centre in the months and years to come.

One significant building related event was its Quinquennial inspection by the Diocesan appointed architect. He was generally satisfied by the state of the structure, though naturally found a list of minor works to be done to fully maintain of the fabric of our Church Centre. These are expected to be fully completed in 2021. Most are external and will best be done in summer months. Another achievement is the installation of CCTV for the inside common areas – this is primarily to help ensure the safety of staff and visitors. A policy document for its use is in place.

Overall, we ended 2020 with minimal activities and a serious reduction in income. The coming year is hoped will see a progressive rebuilding of the work and use of the Centre along with following up on whatever new opportunities we have from the changes forced on us all and which God may send.

Cornerstone Café Group

Barry Ginger

2020 was an interesting year for the Café. The first couple of months of the year started off well with average weekly takings where we were aiming to be. Since March the opening of the Café has been fragmented due to the pandemic. We reopened in mid-September with lots of measures in place to make us Covid-19 secure, such as hand sanitiser stations around, screens between tables, and using the lounge as an extension to the Café to allow for socially distanced seating.

There was some apprehension round how busy we would be, but with the vast majority of customers happy to abide by the new guidelines we were busier from the start of the reopening than I was expecting, though averaging lower than the weekly target. We were closed for the half term week at the of October due to staff holidays. Unfortunately, due to another lockdown we were only able to then open for 3 days before being forced to close for a month, but those days were back on target.

After the November lockdown we reopened with yet more restrictions of how many people could meet indoors, and again the majority of customers took the new rules well and were happy to comply. The daily takings exceeded my expectations with the restrictions in place, but it was very unpredictable, it was either very quiet with very few customers and then others when we had every table full. We even had one of our busiest days ever on 17th December! Since reopening in September, we have picked up some new customers and have had many builders and workmen coming in regularly.

The volunteers had been brilliant, coping with all the changes and more demands of them which pushed some outside their comfort zone (asking people for their details and checking who they were sitting with). We picked up a few new volunteers after the first lockdown as people who were still furloughed wanted something to do.

With the way the customers returned after each lockdown I am confident that once we can reopen in 2021, we will get the customers back and hopefully as restrictions get eased income will increase back towards pre pandemic levels.

Financial Affairs and Activities

Neil Summers

As mirrors much of the life of the church over the past year, in financial terms, 2020 was something of a mixed bag with a number of areas of challenge caused by the COVID-19 situation, however we have also seen some real blessings and reasons for encouragement.

Members Giving

The level of Members Giving in 2019 totalled £97k, which was a significant improvement on the 2019 figure of £76k. Whilst there was an understandable drop-off in church collections due to the reduced number of in-person services, other areas of members giving including regular giving (both gift-aided and non-gift aided) showed an encouraging growth which likely relates in part to a positive response to the challenge put to the church membership at the start of the year. Another major part of the increase in giving above 2019 levels was a greater number and value of 'one-off' donations, reaching £19k in 2020. Many thanks again to all who make financial contributions to the work of the church, and particularly to those members who are willing to Gift Aid which allowed us to recover almost £15k of Income Tax in 2020.

Mission and Good Causes

Our mission support continued with 10% of undesignated income being given from PCC funds to a variety of home and overseas mission partners, amounting to over £7k. In addition to the PCC giving noted above, through very generous giving from members, over £2k was directed to our partner mission organisations and other good causes.

Job Retention Scheme

Since the first lockdown in March 2020 and the impact on the Centre and Café operations, we have taken advantage of the Government Job Retention (Furlough) Scheme to allow us to continue paying staff salaries whilst safeguarding our finances. In 2020 we claimed a total of £29k under this scheme.

Rent and Hire of Buildings

The levels of general hire income in 2020 were obviously impacted by the various lockdowns and restrictions imposed. General room hire for the Church Centre generated only £19k, compared with a figure of £42k in 2019. Adding the rental income from our two properties, one of which is leased to Jimmy's Cambridge, our total income from rents and hire of buildings (excluding café income) was around £37k.

Café
Again, the Café was significantly impacted by COVID-19 and was closed for much of the year. In 2020 the Café generated an income of £18k against an expenditure of £34k, resulting in a cost to operate the Café of £16k, although this cost is effectively reduced to £7k when the Furlough claims are taken into account.

Summary
This past year has seen significant periods when the Centre and Café were closed and income from these sources has understandably been impacted. Due to generous regular and one-off giving from members and income from the Furlough scheme, however, the General Fund in 2020 achieved a break-even position, which is a significantly improved position than the £45k deficit budgeted for at the start of the year. On a personal note, I'd like to thank the numerous people behind the scenes helping with the finances who, through their diligence, make my job as Treasurer much easier. Overall, I am pleased to record that we have a healthy balance sheet and that the finances of the church are in both good order and well managed.

Proceedings of the Deanery Synod
Roy Bradfield and Andrew Stannard

St Philip's C of E Church falls under the remit of the Cambridge South Deanery, one of 14 Deaneries under the auspices of the Diocese of Ely. Each Deanery has a Deanery Synod, consisting of both Clergy and Lay representatives and is jointly chaired by the Rural Dean and the Lay Chair. Cambridge South Deanery Synod consists of representatives from all of the 15 parishes within the Cambridge South area.

Every three years Annual Parochial Church (APCM) meetings elect their Lay representatives to Deanery Synods who then become ex-officio members of the PCC. Your representatives are currently Roy Bradfield and Andrew Stannard.

Deanery Synods are formal meetings, which are mainly for information and discussion about mission and ministry in the area. Occasionally they are asked to consider matters referred to it from the Diocesan Synod and General Synod and to take formal decisions by means of a vote. It is through this structure that the Rural Dean is able to provide a vital link between the parishes and the other hierarchies within the Church.

Pre- COVID, there would normally have been three meetings each year, but in 2020 only one was held (via Zoom, in November). Matters arising included:

- Finance - the Deanery had managed to make full payment (to the Ely Diocese) of its Parish Share in 2019 with the hope that it would be in a similar position to do so for 2020, despite COVID- 19. It was noted that the Parish Share for 2021 has been frozen.

- The Deanery Plan - setting out a way forward to grow parishes, both in numbers and discipleship - was approved and would be passed onto the Archdeacon.

- The Election of Lay members to the positions of Secretary, Treasurer and Chair were

approved.

- Eco Church initiatives - a request from St Mark's to 'network' with other churches to look at ways of making churches 'carbon zero' by 2030, a date agreed by the General Synod.

- Cambridge Churches Homeless Project (CCHP) - reported that, due to COVID restrictions, it would not be running as a 'night shelter' this Winter. Instead, it was working with other homeless charities to support rough sleepers in other ways, including providing a hot meals service. Accordingly, any further support from volunteers and/or funding from P.C.C.s would be greatly appreciated.

In summary, a short year but none the less an interesting variety of topics. If you would like to know more, then please do not hesitate to contact us.

Wardens Report

Jane Batten

At the start of 2020, there were two Wardens, Alan Syrop (who sat on the Centre Management Committee) and Jane Batten (who sat on the Mission Committee). Following the arrival of the COVID-19 pandemic and the first lockdown, focus was on taking care of the St Philip's building whilst it remained unoccupied and then on the safe reopening. Alan particularly made sure that all COVID-19 operating restrictions were being met when we reopened whilst covering for the vacant Centre Manager post, and Jane focused primarily on HR issues.

Alan and Rosemary Barrett (Operations Manager) checked the Church Inventory in October 2020 and were happy with the outcome. Rosemary was present at the Quinnquennial inspection during November 2020 which went well and there were no major issues found. The five-year fixed wiring and lightning conductor inspections are overdue and there were some small issues on the roof and external decoration, the building was sound and the surveyor wished other churches looked after them as well as we have done.

Alan stepped down has Warden at the delayed APCM in October 2020 and Jane re-joined the Centre Management Committee. We are currently seeking a new Warden to work alongside Jane during the Interregnum period. We thank Alan for his continued support and service during a difficult year.

Stewart Taylor's last report for the APCM 2021:

'You are Muted!' the new catch phrase that may describe church life this last year? Our Festival occasions such as Easter and Christmas have all been muted affairs… sad! The Phil's People groups came to halt in February, as did hosting the Cambridge Churches Homeless Project and the Lent Course. We stopped our Sunday Services, the Café was closed down and the centre started to empty, we felt muted.

All of us went happily on mute in that first two weeks as we had what felt like a holiday at home. Then reality began to hit, we did not like being muted and we could not stay muted. **We then discovered Zoom!** It had a mute button that we could unmute! We had our first Zoom service on Good Friday and then every Sunday since … and it has been great. We learnt quickly that to make Zoom work for larger numbers, everyone had to mute for much of the time.
We have had a year of great services, with music from our bands mainly recorded from home, and fascinating interviews with lots of people. Breakout groups were a new experience! Surprisingly, many have become less muted as new conversations with different people have opened up and people – new people – have been drawn in. We have got to know some people far better! We discovered that the church was not to be muted, we learnt a new way of communicating. We have interviews new people each week and heard their stories. Many have voiced that they have found a new confident voice in their faith. Praise God. Pray that we stay unmuted!

We never expected the pandemic, and we never anticipated how long it would go on for. It has taken up our energies in ways we would have preferred not to have; yet we have all learnt much! Church life has been very different and we have had to learn to adapt.

- Some have suffered more than others. Thankfully we have only had a small number who have been physically badly affected by Covid 19, some have been hit with work and finances; while the damaging mental effects of the lack of social gatherings and touch are still being exposed.

- Some things have been good for us. We have learnt new skills and learnt to value new ways of approach. Zoom services and meetings have been a revelation. We have communicated more by mail and phone – even the more extensive weekly letter that reaches so many more people has been appreciated.

- We have been thrown onto the Lord in our frustrations and weakness.

- We have had to lay aside so much of our normal church life as we have with so much of our all life. Everyone has had to lay down things they used to do in our services, groups, Children's work, community work, café etc. Some of us have picked up new tasks. We have rediscovered that people make the church, not buildings.

- Phil's People and its sub groups have been missed where meeting in person is so important. We did manage to have some meets up in the back of the church garden - Summer Wednesdays, we did get wet once!

- **Thanks** to so many who have risen to the challenges and stepped up. Thanks to our musicians: **Martin and Bekki, Molly and Grace, Neil and Kat Summers, Pete and Emily Tidball, Jane Emmanuel.** Thanks to those who have participated in the Zoom services with preaching, leading, reading, praying, being

interviewed, drama, technical support and those who have served on our Committees to get things done. Thanks to our staff coping with the chopping and changes.

- ❖ It is going to be a challenge for us all to move back into the Church Centre and face the unknown future.

Retirement. – I get muted at the end of September 2021
I have been confronted with my retirement and having to leave St Philips after 30 years. This is something I am still working on. The church has been confronted with my leaving and the PCC has begun to work on a plan towards the interregnum. This will be a journey of faith as this coming year progresses and into 2022. There will be new challenges for us all to face. I hope we will get back physically together for some nostalgic celebrations before this October! I have so much to be grateful for, even as I begin to feel the loss. God is good!

St Philip's is facing an Interregnum
I will do all I can to help set things in a good place. The PCC has begun to set a timetable of things to do and prepare for when I am not here. They will have the challenge of leading the church through this next year. The Church Patrons are CPAS who will help the church look for a new vicar. Our Archdeacon Alex Hughes will also keep a slightly distant eye on things here. I pray that everyone will seek to do their part in making the interregnum a positive and growing time, as we trust in the Lord of the church.

The PCC was facing great financial challenges last year
We made one staff post redundant – sadly our Community Worker, **Lindsey Stanton**, who has worked faithfully over the last 9 years in setting up and sustaining our community mission in our church centre. We miss her and pray God's blessing upon her.
We furloughed our staff due to the Covid restitutions that reduced our ministry yet also had the effect of reducing our outgoings to make us in a better financial position than we had anticipated. The PCC agreed to be generous and pay the staff the full 100%, over and above the government grant.
Thanks to **Jim and Neil** for looking after our finances, and to all who contribute.
Pray for someone to take over the Treasurer role from Neil!
Our support for Mission work both locally and world wise continues – see the church accounts. Thanks to **Mike and Barbara Priestley** for overseeing this.

PCC (Parochial Church Council) their work is covered elsewhere. I want to express my thanks to all who serve on our various committees. Without their commitment and diligent work behind the scenes little would happen, the clergy work hand in hand with them and many others who serve the Lord. Thanks to **Martin and Sophie** who have chaired these committees.
Thanks to **Jane Batten** for being our sole Church Warden since the last APCM in October and pray she will have all the support required in the next stage of the church.
This great PCC team will be taking responsibility after my departure until a new incumbent is found. This process will take some time. Pray the Lord will guide.

We are fortunate to have staff to do some of our work.
They enable things to happen and release volunteers. We will continue to look at how we can carry on with the work of the various roles knowing this will require further

income and the energy and skills to support and line manage them. Thanks to those who give much time to support our staff.

We are thankful to **Alan Syrop** for filling in the Centre Mangers role for much of the last year and for the appointment of **Rosemary Barrett** at the end of the year. With the Church Centre pretty much closed, she still had much to catch up with and is now beginning to seek to get back in old and new hirers. Rosemary has helped to set up our new Webpage. Take a look: www.stphilipschurch.org.uk

Michael Brown, Cleaner: some cleaning has still been necessary with an unused centre.
Barry Ginger: With the Café having to be closed for much of the year our Chef has had a mixed year of being like a cricketer… in, out, in, out, and now waiting to get back in again.
Caroline Muncey, Church Secretary; has been furloughed for much of the year.
Zoë Cheng; partially furloughed for most of the year. We are thankful that she has been able to keep in touch with families and the older Edge group.
We have valued **Storm Hargreaves** joining us for the year as a CYFC volunteer, who has been a great gift to us. May the Lord bless her future studies and ministry.

We appreciate our Anglican Ordinands for what they contribute to our church life
We said our farewells to **David Roberts**, **Matt Hodder**, **Ben Rogers** and **Ruth Chamberlain** last summer. They will be priested this summer. We welcomed **Emily Tidball, Andy Ruffhead and Calum Burke** last summer who have made their mark; we pray for them as they are ordained deacon this summer and begin their curacies; along with **Ben** and **Ruth Holmes** who is in her last year at Wycliffe Hall, Oxford.

Sophie Young was ordained priest last summer (with Covid restrictions). Privilege to be able to lay on hands and pray for her ministry. We all so much value her warm and resourceful ministry among us, and thankful for her family's production line with producing packages delivered to around 150 homes for everyone this last year. Her three years' curacy will be completed in 2022.
Do pray for her as she faces the challenges of this next year, with taking over as Bishop's Officer for Homelessness, from Jon Canessa who many of you will know from CCHP (Cambridge Churches Homeless Project). Sophie will be starting in this role from 1st July, and will do it alongside her training at St. Philip's until the end of her curacy which will be Easter next year. After that she will move fully into the homelessness ministry. We look forward to finding out more about this news in Sunday's service

Stepping up

In this next couple of years, with people moving on, it will require our church members stepping up to take on ministry that they may not have done before. Look to the Lord to equip you in the new challenges ahead. There are a number of our activities such as Phil's People, Tots Time and the Café that will require new blood.

Lookout is a unique communication that goes to all homes in the parish that speaks of Jesus and our church life. In the last 30 years it has been a major means of communication with every home in the parish for three times a year, though less this last year. I have seen this as a vital link and committed myself to coordinating it over the years. Keith Sands does a great job with the layout, but it requires new people with some journalistic skills to work with Keith on searching out possible articles, taking photos and writing up. The bundling and delivery to homes is the last important task to make happen - thankfully many

help though more hands would be appreciated.

There have been no wider church events or festivals or conferences in 2020. We cancelled the Christian Family Holiday, as well the Church Weekend away that we had planned for this coming October 2021, realising it was a bad time with my departure. We look forward to the time when these bigger events will be able to happen again. Sarah and I are planning a CFH for 4-11th August this year for any who want to get away.

St Philip's Primary School
School life has not been normal! Access to the school building has been restricted due to the pandemic. My contribution to Collective Worship has been limited to making some videos.
Open the Book, GenR8 and not even Governors were able to get into the school. All meetings have been done on Zoom. Pray for the Senior leadership team and the Governors under **Ven Alex Hughes** and the foundation Governors - especially **Andrew MacLellan and Alan Syrop.** The Vicar is exofficio, so this will be my last few months as a Governor.

I am thankful for the years of access into the school to get to know children, teaching and non teaching staff and parents. I hope I have been of some encouragement. I have enjoyed being involved in the various services and collective worship. I will miss, although I am not sure the children will miss, singing along to the songs with my guitar and the various stories and trying to act them out. Over the years, the creative warm Christian ethos of the school has had a positive effect on children and adults whether they profess faith or not.

Church Schools of Cambridge continues to have some responsibility for the four church schools and seeks to serve and provide financial support for them. It has been a year of adapting to the challenges presented. This will be my last season with them after 30 years, Thanks to **Andy MacLellan** who has been a Trustee long before me, for all he contributes.

Romsey Mill Trust
When I was looking at the parish over 30 years ago the presence of Romsey Mill was a factor that made me think that I could offer something here. I had been a volunteer with the Salmon Centre in Bermondsey in South London in the early 70's when it was know as CUM - Cambridge University Mission. Little did I know then that I would one day live in Cambridge or link up with a youth work that had some similarities. I have sought to express a pastoral role for the chiefs … Tim Montgomery, Andy Persson, Chris Rose and latterly Neil Perry. Until the pandemic I would meet most weeks to talk and pray with them and any other staff on an early Wednesday morning. As the work has developed over the years, more professional skills have been required on the Trustees; in my limited way I pray that my presence has been an encouragement. St Philip's has helped to both birth and nurture this tremendous vocational work that spreads now well beyond this part of Cambridge for over 40 years.

Rev. Donald Salway died in March 2021, he was vicar here 1967-1981. His ministry was a real foundation to both Ray Smith's ministry and my own after Ray. He and Pauline are remembered and loved for their faithful work here.

As I look back over the last 30 years I am very grateful for God's favour upon us at St Philip's. Despite my weakness somehow God has blessed. His Word has gone forth. I look to Gods promise that he will not let his Word return empty, that it will

fulfil the purposes for that which he sent it.

Reflecting back, the Church of England is hopefully richer through the people we have 'influenced' in their journey to faith and the calling to ministry both lay and ordained.
It is good to encourage people to 'have a go'. I pray this will continue.

In the last 30 years we have had around 80 ordinands in training linked to us, they are now ordained and serving God elsewhere; one, Andy Rumsey, is a Bishop! We have been a training parish for 6 curates and helped to send 13 of our church members to colleges for ordination training and into the wider world. I will be glad not to have to do so many supervision reports, but will miss the blessing they have brought.

Thank you for allowing me to minister to you; and for your partnership on the journey. May the Lord bless you all at St Philip's.

Stewart Taylor

'Those who hope in the Lord will renew their strength, they shall soar with wings like eagles; they will run and not grow weary and walk and not faint.' Isaiah 40:31.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF ACCOUNTS

YEAR ENDED 31st DECEMBER 2020

Charity Registration Number: **1142474**

VAT Registration Number: **112485437**

TREASURER : NEIL SUMMERS

Accounts & Statements prepared by Jim Griffiths

Prepared in accordance with the Charities Act 1993 and the Church Accounting Regulations 1997 (as amended 2006)

ACCOUNTING POLICIES and DISCLOSURES

Basis of Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current statement of Recommended Practice Accounting and Reporting by Charities (SORP) 2005

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fixed Assets

Under the Church Accounting Regulations there is no requirement to value Fixed Assets, and Consecrated Land is specifically excluded. The new St.Philip's Centre completed in June 2012, cost around £1.5M - However this cost is not capitalised in the accounts because the improvements were made to a consecrated church building that is not legally owned by the PCC.

In 2007, Clarence Melbourne a former church member, bequeathed a house and this is registered in the name of "The Parochial Church Council of the Parish of St.Philip, Cambridge". These accounts include the house at 6, Broxbourne Close, Cambridge, on the Balance Sheet at Net Valuation as estimated by Jim Griffiths.
In February 2014 the church purchased 12, Stourbridge Grove, Cambridge - **See Note 7**

Annual Report

The regulations require an Annual Report which links and relates the Financial Statements to the aims, objectives and activities of the Church. The Annual Report is published separately to these financial statements but does contain a Review of the Financial Activities and Affairs for Year Ended 31st December 2018 extracted from these accounts.

Related Party Transactions

Derek and Margaret Rawlings are church members and they are also tenants (effectively life tenants) **of 6, Broxbourne Close; they paid rent during the year totalling £5,172.32**

RESTRICTIONS (see also Notes 4 and 5 to the Accounts)

Endowment Fund

The late Rev. A.G.L. Hunt (Vicar of St. Philips 1928-1963) specified in his Will that the Income arising from the Capital invested, must only be used for fitments, repairs and maintenance of Parish Buildings. The PCC has no control or rights regarding the Capital which is therefore excluded from these accounts..

Income Tax on Gift Aid

The accounts include an accrual for Income Tax which will be recoverable on all gift-aided gifts made during the year to 31st December 2020 in accordance with the accounting regulations.

VAT

In December 2011, the PCC 'opted to tax' the new Centre in order to recover some of the £250k VAT that has been paid on the project. In 2012, HMRC accepted our VAT election and consequently VAT is being charged to hirers of the new church building subject to dispensations available where use is "solely" for charitable purposes. Following negotiations, HMRC have allowed the PCC to recover **40%** (previously 25%) of the VAT input tax we have paid both on the building cost of the new Centre and also overheads going forward. The 40% recovery rate does not represent a Final agreement but is rather by way of an interim agreement subject to annual re-assessment based on the "**Capital Goods Scheme**". In essence this means that we will have to present HMRC with evidence to show the use of the building for "taxable supplies" i.e. How much of the time have we actually hired out the various parts of the building, with VAT applied to the hire or lease charge.
In January 2018, we presented arguments to HMRC for an **increase** in the recoverable VAT % in respect of the church building project and to date have claimed additional repayment of **£21,250**. Although HMRC have paid our claims, they reserve the right to check our figures and arguments at a later date. We have deemed it prudent to hold back **£5k** of the repaid VAT, as a reserve to cover any future challenge by HMRC.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31st December 2020

INCOME

	NOTE	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2020	TOTAL FUNDS 2019
Income from Members/Congreg.	1[a]	£ 94,479	£ 2,588	£ -	£ 97,066	£ 75,981
Other Voluntary Income	1(b)	£ 2,000	£ 390	£ 2,404	£ 4,794	£ 5,673
Rents & Hire of Buildings	1[c]	£ 55,848	£ -	£ -	£ 55,848	£ 97,240
Sundry Income	1[d]	£ 33,445	£ -	£ -	£ 33,445	£ 7,107
TOTAL CHURCH INCOME		**£ 185,772**	**£ 2,978**	**£ 2,404**	**£ 191,154**	**£ 186,000**

EXPENDITURE

Direct Church Activities	2[a]	£ 144,904	£ 1,478	£ -	£ 146,382	£ 148,985
Buildings & Establishmenmt	2[b]	£ 18,011	£ -	£ 2,404	£ 20,415	£ 20,731
Home & Overseas Mission	2[c]	£ 7,315	£ 2,299	£ -	£ 9,614	£ 10,990
Church Management & Admin.	2[d]	£ 15,807	£ -	£ -	£ 15,807	£ 25,075
TOTAL CHURCH EXPENDITURE		**£ 186,037**	**£ 3,777**	**£ 2,404**	**£ 192,218**	**£ 205,782**
NET MOVEMENT OF FUNDS		**-£ 265**	**-£ 799**	**£ -**	**-£ 1,064**	**-£ 19,782**
Balances B/Fwd at 1st January 2020		£ 886,735	£ 6,861	£ -	£ 893,596	£ 865,378
Revaluation & Transfers of Funds at Dec 20		£ -	£ -		£ -	£ 48,000
BALANCES C/FWD at 31st Dec 2020	**	**£ 886,470**	**£ 6,062**	**£ -**	**£ 892,532**	**£ 893,596**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

BALANCE SHEET at 31st December 2020

				2020			2019
FIXED ASSETS	**(Note 7)**						
6, Broxbourne Close House at Dec 20 Valuation			£400,000			£ 400,000	
12, Stourbridge Grove House at Dec 20 Valuation			£360,000	£760,000		£ 360,000	£ 760,000
CURRENT ASSETS							
Debtors & Prepayments		£ 22,518			£ 35,343		
Petty Cash - Office and Café		£ 1,345			£ 550		
Loan made from Pastoral Fund		£ -			£ -		
Cash at Bank	**(Note 3)**	£ 124,351			£ 121,018		
		£ 148,215			£ 156,912		
LESS CURRENT LIABILITIES							
Creditors & Accruals		£ 15,683			£ 23,316		
NET CURRENT ASSETS				£ 132,532			£ 133,596
TOTAL ASSETS				**£ 892,532**			**£ 893,596**
FUNDS - UNRESTRICTED:							
GENERAL FUNDS:							
Revenue							
Balance at 1st January 2020		£113,735			£133,053		
Surplus (Deficit) for Year		-£265			-£16,318		
Transferred to Building Repairs Fund		£0	£113,470		-£3,000	£113,735	
Capital							
Valuation of Broxbourne/Stourbridge Jan 20		£760,000			£715,000		
Revaluation at Dec 2020		£0	£760,000	£873,470	£45,000	£760,000	£ 873,735
Building Repairs SinkingFund -							
Transferred in from General Fund [Incl £0k in 2020]				£13,000			£ 13,000
Designated for Pastoral Fund							
Balance at 1st January 2020		£3,677			£ 4,141		
Expenditure during Year		-£799		£2,878	-£ 464		£ 3,677
Total General Funds				£889,348			£ 890,412
RESTRICTED FUNDS	**(Note 4)**						
Outreach & Mission Fund							
Balance at 1st January 2020		£1,184			£ 1,184		
Gifts paid during the Year		£0		£1,184	£ -		£ 1,184
Pastoral Emergencies Fund							
Members Gift				£2,000			£ 2,000
TOTAL OF FUNDS				**£892,532**			**£ 893,596**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2020

NOTE 1 - INCOME

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	2019
1[a]	**Members Giving**					
	Gift Aided Giving	£ 48,076			£ 48,076	£ 43,868
	Non Gift Aided Giving	£ 12,115			£ 12,115	£ 8,285
	Church Collections	£ 1,090			£ 1,090	£ 4,544
	Members Earmarked Giving	£ -	£ 2,090		£ 2,090	£ 2,105
	Income Tax on Gift Aid **[see p.1]**	£ 14,300	£ 498		£ 14,798	£ 13,404
	Other Donations	£ 18,898			£ 18,898	£ 3,775
		£ 94,479	**£ 2,588**	**£ -**	**£ 97,066**	**£ 75,981**
1[b]	**Other Voluntary Income**					
	Parish Weekend Donations	£ -	£ -		£ -	£ 1,565
	Hunt Legacy Income **[Note 5]**	£ -		£ 2,404	£ 2,404	£ 2,390
	Grants Received	£ 2,000			£ 2,000	£ 1,500
	Sally Dugan Legacy/Richard Buck	£ -			£ -	£ 217
	Pastoral Gift		£ 390		£ 390	£ -
		£ 2,000	**£ 390**	**£ 2,404**	**£ 4,794**	**£ 5,673**
1[c]	**Rents & Hire of Buildings**					
	Papworth T. - Café Lease Surrender Premium	£ -			£ -	£ 11,281
	Café Utilities/Insurance/Bins Contributions	£ 1,300			£ 1,300	£ 2,210
	St Philips Centre - Room Hire	£ 19,080			£ 19,080	£ 41,948
	Stourbridge Grove Rent	£ 11,895			£ 11,895	£ 11,220
	Broxbourne Close Rent	£ 5,317			£ 5,317	£ 5,172
	Café Takings **[Note 9]**	£ 18,256			£ 18,256	£ 25,408
		£ 55,848	**£ -**	**£ -**	**£ 55,848**	**£ 97,240**
1[d]	**Sundry Income**					
	Weddings/Funeral Fees	£ 431			£ 431	£ 1,159
	Bank Interest	£ 113			£ 113	£ 718
	Feed in Tariff Payments	£ 1,910			£ 1,910	£ 1,849
	Miscellaneous (incl. Groups contributions)	£ 1,428			£ 1,428	£ 3,381
	Furlough - Government Job Retention Scheme	£ 29,563			£ 29,563	£ -
		£ 33,445	**£ -**	**£ -**	**£ 33,445**	**£ 7,107**
	TOTAL CHURCH INCOME	**£ 185,772**	**£ 2,978**	**£ 2,404**	**£ 191,154**	**£ 186,000**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2020

NOTE 2 - EXPENDITURE

2[a] Activities		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
Ministry: Parish Share	[Note 6]	£ 63,293	£ 1,250		£ 64,543	£ 61,302
Clergy Expenses		£ 1,139			£ 1,139	£ 1,082
Outreach & Ministry Salaries		£ 24,457			£ 24,457	£ 26,885
Subscriptions		£ 940			£ 940	£ 903
Café Costs	[Note 9]	£ 34,226			£ 34,226	£ 36,505
Young People Work		£ 16,941	£ -		£ 16,941	£ 18,696
Pastoral Payments			£ 228		£ 228	£ 464
Worship & Services		£ 239			£ 239	£ 242
Refreshments		£ -			£ -	£ 189
Outreach & Lookout Costs		£ 448			£ 448	£ 1,918
Parish Weekend 2021 - Lost Deposit		£ 1,722			£ 1,722	£ 800
		£ 143,404	**£ 1,478**	**£ -**	**£ 144,882**	**£ 148,985**
2[b] Buildings						
Insurance		£ 2,712			£ 2,712	£ 2,522
Gas		£ 1,699			£ 1,699	£ 2,224
Electricity		£ 3,796			£ 3,796	£ 3,727
Water Rates		£ 662			£ 662	£ 90
Cleaning Materials/Bin Collection		£ 377			£ 377	£ 1,558
Cleaning & Caretaking Wages		£ 6,881			£ 6,881	£ 6,136
General Repairs & Maintenance		£ 69		£ 2,404	£ 2,474	£ 6,383
Church Centre Building Project		-£ 1,084			-£ 1,084	-£ 2,186
Costs re Broxbourne & Stourbridge Houses		£ 3,330			£ 3,330	£ 99
Furniture & Fittings		£ 68			£ 68	£ 179
		£ 18,511	**£ -**	**£ 2,404**	**£ 20,915**	**£ 20,731**
2[c] Home & Overseas Mission (also Note 8)						
Members Earmarked Giving		£ -	£ 2,299		£ 2,299	£ 2,390
P.C.C. Giving:		£ 7,315			£ 7,315	£ 8,600
		£ 7,315	**£ 2,299**	**£ -**	**£ 9,614**	**£ 10,990**
2[d] Church Management & Administration						
Office & Management Salaries		£ 10,907			£ 10,907	£ 19,948
Staff Training		£ 242				
Software & Support		£ 926			£ 926	£ 1,073
Telephone/Internet		£ 680			£ 680	£ 597
Printing & Stationery		£ 950			£ 950	£ 1,873
Church Website & Branding		£ 1,374			£ 1,374	£ 14
Office Equipment		£ 65			£ 65	£ 92
Miscellaneous		£ 1,663			£ 1,663	£ 1,478
		£ 16,807	**£ -**	**£ -**	**£ 16,807**	**£ 25,075**
TOTAL CHURCH EXPENDITURE		**£ 186,037**	**£ 3,777**	**£ 2,404**	**£ 192,218**	**£ 205,782**

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2020

NOTE 3 - Cash at Bank:

Accounts	Dec-20	Dec-19
CAF Current Account	£ 39,703	£ 16,434
Barclays Current Account	£ 9,231	£ 1,031
Café TSB Business Account	£ 53,886	£ 9,721
Barclays Deposit Acccount - Closed	£ -	£ -
Cambridge Building Society	£ 21,532	£ 93,832
	£ 124,351	**£ 121,018**

NOTE 4 - Restricted Funds: as defined in the Church Accounting Regulations 1997(2006), are sums that have been restricted by the Donors or sums that have been raised for a specific purpose. (See also Accounting Policies)

Restricted Fund comprises the following:

	Dec-20	Dec-19
Outreach & Mission Fund	£ 1,184	£ 1,184
Pastoral Emergencies Fund	£ 2,000	£ 2,000
	£ 3,184	**£ 3,184**

The Outreach and Mission Fund arose from a gift of a church member and is to be used to fund new outreach activities.

The Pastoral Emergencies Fund was established by a Gift from a member in 2016.

NOTE 5 - Endowment Fund - Hunt Legacy

The normal policy is to use all annual income as an offset against our Repairs and Maintenance expenditure and thus there is no Fund to be carried forward. The PCC has no access to, or rights over, the Capital in the Hunt Bequest Fund, however we are advised from time to time of the value of the Investments, which at 31st December 2020 was **£84,541.96**

NOTE 6 - Parish Share

The Parish Share paid to the Cambridge Deanery in 2020 was **£64,543**, being the full amount assessed.

NOTE 7- Stourbridge Grove House

On 26th February 2014, the church completed the purchase of 12, Stourbridge Grove Cambridge for the sum of **£287,607**

In May 2014 the church entered into a 3 year lease with Jimmy's Cambridge, a charity providing emergency accommodation for people who would otherwise have to sleep rough. The house is used to provide "move on" accommodation for guests, generally for periods of about 6 months, as part of the process of helping residents to take control of their lives and regain confidence & self esteem.

Further 3 year agreements were contracted in May 2017 and May 2020.

NOTE 9- Cornerstone Café - See also Accounts for Café

The Cafe re-opened in May 2019 with one fulll time chef supported by a team of volunteers.

PAROCHIAL CHURCH COUNCIL OF ST. PHILIP, CAMBRIDGE

NOTES TO THE ACCOUNTS - 31st December 2020

NOTE 8 - Home & Overseas Mission

Home Mission	P.C.C. Funds	Other Earmarked Giving	2020 Total	2019 Total
Romsey Mill	£ 1,000	£ 965	£ 1,965	£ 2,050
Friends International (Kairos Trust)	£ 550	£ -	£ 550	£ 550
C.P.A.S.	£ 300	£ -	£ 300	£ 300
Cambridge Y.F.C.	£ 500	£ -	£ 500	£ 500
	£ 2,350	£ 965	£ 3,315	£ 3,400
Overseas Mission				
Wycliffe B.T. - Tim & Maggie Gaved	£ 1,515	£ -	£ 1,515	£ 1,500
TEAR Fund	£ 650	£ 163	£ 813	£ 2,165
Emmanuel International	£ 700	£ -	£ 700	£ 700
Leprosy Mission	£ 600	£ -	£ 600	£ 600
Langham Partnership	£ 500		£ 500	£ -
	£ 3,965	£ 163	£ 4,128	£ 4,965
Other Giving				
Cambridge Money Advice Centre	£ 300	£ -	£ 300	£ 300
Street Pastors	£ 300	£ -	£ 300	£ 300
Open the Book	£ 100	£ -	£ 100	£ 100
GenR8	£ 300	£ -	£ 300	£ 300
Designated Pastoral Gifts	£ -	£ 1,171	£ 1,171	£ 1,125
	£ 1,000	£ 1,171	£ 2,171	£ 2,125
Total Church Giving	**£ 7,315**	**£ 2,299**	**£ 9,614**	**£10,490**

Notes: Earmarked Gifts above includes Income Tax recovered on Gift Aid

Café Accounts for Year to 31st December 2020

INCOME		**2020**		**2019**
Daily Café Takings	£	21,793		29,784
Add: Invoices for Food & Drink to Room Hirers/Special Events	£	114		706
	£	21,907	£	30,490
VAT included @ 20%	-£	3,651	-£	5,082
Net Sales Value	**£**	**18,256**	**£**	**25,408**
EXPENDITURE				
Salaries	£	24,040	£	20,416
Staff Gratuities	£	-	£	20
Food & Consumable	£	7,097	£	10,527
Cleaning	£	292	£	604
Worldpay (Debit Cards)	-£	12	£	192
Insurance	£	100	£	300
Waste/Bin Collection	£	200	£	710
Repairs	£	-	£	-
Cafe Refurbishment Costs	£	-	£	-
Coffee Machine Hire	£	550	£	440
Equipment Costs	£	954	£	2,096
Sundry Costs	£	5	£	-
Utility Costs as assessed	£	1,000	£	1,200
Rent	£	-	£	-
Depreciation/Equipment Replacement	£	-	£	-
Total Expenditure	**£**	**34,226**	**£**	**36,505**
Loss for Period	**£**	**15,970**	**£**	**11,097**

NOTE: We claimed £8,850.20 for Barry under the Governemnt Furlough Scheme effectively reducing Loss to £7,120!!

Independent Examiner's Report to the
Parochial Church Council St. Philip, Cambridge

I report on the accounts for the year ended 31st December 2020 which are set out on pages 1 to 8.

Respective responsibilities of Trustees and Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year unders section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to
- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Audit Requirement

Under the Charities Act, charities with a gross income of **£500,000 or less** may choose to . have an independent examination in place of an audit unless **both** their gross assets exceed £3.26M and their gross income exceeds £250,000. As the total Income and Gross Assets of the church are well within the limits above, the PCC have chosen to have the accounts independently examined.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission.
An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Charities Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date:

Mr. M.E. Lumsden FCA
241 High Street,
Cottenham
Cambridge
CB24 8QP