

ACTION FOR COMMUNITY LIMITED

England & Wales · Charity number 1142398

Details

Other names	ACL
Status	Registered
Legal form	Charitable company
Company number	06922981
Registered	2011-06-14
Register	View on the Charity Commission register

Contact

Address	Carlisle Business Centre 60 Carlisle Road Bradford BD8 8BD
Phone	01274223203
Email	info@carlislebusinesscentre.co.uk
Website	actionforcommunity.org.uk

Activities

Objects: THE PROMOTION FOR THE BENEFIT OF THE PUBLIC OF URBAN OR RURAL REGENERATION IN AREAS OF SOCIAL AND ECONOMIC DEPRIVATION (AND IN PARTICULAR IN THE DISTRICT OF BRADFORD AND SURROUNDING AREAS) BY ALL OR ANY OF THE FOLLOWING MEANS: (A) THE RELIEF OF FINANCIAL HARDSHIP(B) THE RELIEF OF UNEMPLOYMENT(C) THE ADVANCEMENT OF EDUCATION, TRAINING OR RETRAINING, PARTICULARLY AMONG UNEMPLOYED PEOPLE, AND PROVIDING UNEMPLOYED PEOPLE WITH WORK EXPERIENCE(D) THE PROVISION OF FINANCIAL ASSISTANCE, TECHNICAL ASSISTANCE OR BUSINESS ADVICE OR CONSULTANCY IN ORDER TO PROVIDE TRAINING AND EMPLOYMENT OPPORTUNITIES FOR UNEMPLOYED PEOPLE IN CASES OF FINANCIAL OR OTHER CHARITABLE NEED THROUGH HELP: (I) IN SETTING UP THEIR OWN BUSINESS, OR (II) TO EXISTING BUSINESSES(E) THE CREATION OF TRAINING AND EMPLOYMENT OPPORTUNITIES BY THE PROVISION OF WORKSPACE, BUILDINGS, AND/OR LAND FOR USE ON FAVOURABLE TERMS(F) THE PROVISION OF HOUSING FOR THOSE WHO ARE IN CONDITIONS OF NEED AND THE IMPROVEMENT OF HOUSING IN THE PUBLIC SECTOR OR IN CHARITABLE OWNERSHIP PROVIDED THAT SUCH POWER SHALL NOT EXTEND TO RELIEVING ANY LOCAL AUTHORITIES OR OTHER BODIES OF A STATUTORY DUTY TO PROVIDE OR IMPROVE HOUSING(G) THE MAINTENANCE, IMPROVEMENT OR PROVISION OF PUBLIC AMENITIES(H) THE PRESERVATION OF BUILDINGS OR SITES OF HISTORIC OR ARCHITECTURAL IMPORTANCE(I) THE PROVISION OF RECREATIONAL FACILITIES FOR THE PUBLIC AT LARGE OR THOSE WHO BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES, HAVE NEED OF SUCH FACILITIES(J) THE PROTECTION OR CONSERVATION OF THE ENVIRONMENT(K) THE PROVISION OF PUBLIC HEALTH FACILITIES AND CHILDCARE(L) THE PROMOTION OF PUBLIC SAFETY AND PREVENTION OF CRIME (M) SUCH OTHER MEANS AS MAY FROM TIME TO TIME BE DETERMINED SUBJECT TO THE PRIOR WRITTEN CONSENT OF THE CHARITY COMMISSIONERS FOR ENGLAND AND WALES.

Activities: For the benefit of urban or rural regeneration in areas of social and economic deprivation,in Bradford and surrounding areas) by the following means:The relief of financial hardship and unemployment,education and training, financial assistance. The provision of housing for those who are in conditions of need and the improvement of housing in the public sector or in charitable ownership.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£411,683	£357,528	-	-
2023-09-30	£330,114	£319,037	-	-
2022-09-30	£371,152	£322,783	-	-
2021-09-30	£230,174	£173,476	-	-
2020-09-30	£120,371	£127,441	-	-

Trustees

Name	Role	Appointed
Roland Graham Clark	Chair	2016-05-09
HAMAYUN ARSHAD		2011-06-14
RUBY KHALID BHATTI OBE		

ACTION FOR COMMUNITY LIMITED

England & Wales - Charity number 1142398

Accounts

Registered number at Companies House
06922981

Registered number at Charities Commission
1142398

Action For Community Limited
(ACL)
(Company limited by guarantee)

Report and Accounts
30 September 2024

Action For Community Limited
Report and accounts
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Action For Community Limited Company Information

Directors

Dr Roland Clark (Chair of trustees)
Hamayun Arshad
Dr Ruby Bhatti OBE, DL

Accountants (Independent Examiners)

Adam & Co Accountancy Ltd
First Floor
1 Edmund Street
Bradford
West Yorkshire
BD5 0BH

Bankers

Barclays Bank PLC
10 Market Street
Bradford
West Yorkshire

Registered office

Carlisle Business Centre,
60 Carlisle Road
Bradford,
West Yorkshire
BD8 8BD

Registered number

Registered number at Charities Commission: 1142398

Registered number at Companies House: 06922981

Action For Community Limited
Companies House number: 06922981
Trustees and directors' report

The directors (trustees) present their report and accounts for the year ended 30 September 2024.

Principal activities

The company's principal activity during the year continued to be of a charitable organisation.

- * Trains local women/people to be Volunteer Doulas – accredited certification at Level 3
- * Provides personalised support to families during the later stages of pregnancy, in labour and birth and the early weeks of parenthood referred to Bradford Volunteer Doulas for additional support
- * Establish and maintain positive working relationships with relevant statutory and community sector organisations

Directors (Trustees)

The following persons served as directors during the year:

Dr Roland Clark (Chair of trustees)
Hamayun Arshad
Dr Ruby Bhatti OBE, DL

What the charity does:

- * When volunteers have completed training, they go on to volunteer their time and support families referred into Bradford Volunteer Doulas.
- * Accepted referrals are managed by case workers who will do initial needs assessment, welfare check and risk assessments and will meet the family prior to pairing up the family with a volunteer doula.
- * Families will be paired with a volunteer doula who go onto support the family directly before birth, during birth and after birth (3 months in total).
- * Additional referrals, signposting, multi agency work is carried out by case workers e.g. referrals to baby banks, foodbanks, working with midwives.
- * Volunteers are supported well by case workers with regular supervision .
- * Regular CPD and social sessions provided for Volunteer Doulas

Who the charity helps:

- * Pregnant, birthing, and new families (mothers, babies, parents, siblings) in the Bradford District.
- * Bradford Volunteer Doulas primarily support families who live in areas of high deprivation in Bradford district and face multiple barriers to accessing equitable care or have additional complexities/vulnerabilities. E.g. fleeing domestic abuse, English is not first language, social, isolation, housing/financial insecurity history of baby loss of previous traumatic birth experience.
- * Many of the families we support fall into communities under the umbrella term Inclusion Health groups, NHS England » Inclusion health groups.

How the charity helps:

- * Relationships are key - Bradford Volunteer Doulas provide one-to-one support to families, usually in their homes. This is a continuity of care model.
- * Antenatally - Bradford Doulas support families to prepare for birth practically and ensure they are aware of options and choices to make and that their own decisions based on evidence based information. Bradford Volunteer Doulas may also accompany to midwifery/hospital appointments.
- * Birth - During labour and birth a volunteer doula will be with the woman/birthing person supporting them emotionally and advocating for them if required.
- * Postnatally – one – to-one support, usually in the home, support with infant feeding, support with safe baby care, support getting to local baby groups or out in local area.
- * Multi-agency work and welfare work.

Action For Community Limited
Companies House number: 06922981
Trustees and directors' report

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 June 2009. It is governed by a memorandum and articles of association. In the event of the company being wound up, the liability of each member is limited to £10.

Method of recruitment and appointment of trustees

The trustees are also the directors for the purpose of company law and are appointed each year by the members at their AGM.

Achievement and plans for the future

Achievements & recognition:

- Nationally recognised a model of good practice NHS England NHS England » Reducing inequalities in communities: closing the health gap in central Bradford
- Maternity Stream of Sanctuary Award
- Community Stars Award finalist
- Volunteer Kitemark Award
- Breastfeeding Friendly service
- Many Volunteer Doula's go on to employment of further Education in direct relation to their training and experience with Bradford Volunteer Doula's e.g. Midwifery & nursing.

Plans for the future:

Commission a new website to have a refreshed and up to date online presence

Financial review and reserves policy

	Unrestricted £	Restricted £	Total £
The charity achieved net income for the year of:	20,637	33,517	54,155
The total funds that were held at the year end was:	105,071	74,081	179,153

The trustees review and agree a reserves policy in order to ensure that there are enough funds to fund their on going projects for at least six months. The reserve funds for the year were as follows:

	Unrestricted £	Restricted £	Total
Charity reserves carried forward	105,071	74,081	179,153

Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 26 September 2025 and signed on its behalf.

R G Clark
Director

Action For Community Limited

Statement of trustees responsibilities for the year ended 30 September 2024

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law and laws applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the assets, liabilities and financial position of the charity as at the financial year end date and of the surplus or deficit of the charity and otherwise comply with the Charities Act 2011.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report is prepared in accordance with the Charities SORP and FRS 102 and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

This report was approved by the board on 26 September 2025 and signed on its behalf.

R G Clark (Chair)
Trustee

Action For Community Limited Independent Examiners Report

Report to the directors/trustees on the preparation of the unaudited statutory accounts of Action For Community Limited for the year ended 30 September 2024

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

As a practising member of the Association of Chartered Certified Accountants, I am qualified to undertake the examination of the charity.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

*the accounting records were not kept in accordance with section 130 of the Charities Act; or

*the accounts did not accord with the accounting records; or

*the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

The report was approved by the Independent examiner on 26 September 2025

Shahbaz Munir (FCCA)
Adam & Co Accountancy Ltd
Chartered Certified Accountants
First Floor
1 Edmund Street
Bradford
West Yorkshire
BD5 0BH

Action For Community Limited
Statement of Financial Activities (Income and expenditure account)
for the year ended 30 September 2024

		Unrestricted	Restricted	Total	Total
		2024	2024	2024	2023
		£	£	£	£
Income					
Grants & Donations		<u>34,335</u>	<u>377,348</u>	<u>411,683</u>	<u>330,114</u>
Net Incoming Resources available for charitable applications	A	<u>34,335</u>	<u>377,348</u>	<u>411,683</u>	<u>330,114</u>
Less: Resources expended					
Direct charitable expenditure		-	11,505	(11,505)	-
Management and administration of the charity		13,698	332,326	(346,023)	(319,037)
Total resources expended	B	<u>13,698</u>	<u>343,831</u>	<u>(357,528)</u>	<u>(319,037)</u>
Net Incoming Resources before revaluations and investment asset disposals	C	<u>20,637</u>	<u>33,517</u>	<u>54,155</u>	<u>11,077</u>
Net Movement in funds		<u>20,637</u>	<u>33,517</u>	<u>54,155</u>	<u>11,077</u>
Total funds brought forward		84,434	40,564	124,998	113,921
Total funds carried forward		<u>105,071</u>	<u>74,081</u>	<u>179,153</u>	<u>124,998</u>
		-	-	-	-

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales and is reconciled to the total funds as shown in the Balance Sheet Notes as required by the said Statement.

All activities derive from continuing operations

The notes and schedule to the Statement of Financial Activities form an integral part of these accounts

Action For Community Limited
Registered number: 06922981
Balance Sheet
as at 30 September 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	4	3,497	9,200
Current assets			
Debtors	5	29,751	121,207
Cash at bank and in hand		149,840	21,279
		<u>179,591</u>	<u>142,486</u>
Creditors: amounts falling due within one year	6	(3,936)	(26,688)
Net current assets		<u>175,655</u>	<u>115,798</u>
Net assets		<u>179,152</u>	<u>124,998</u>
Funds of the charity			
Funds of charity	12	179,152	124,998
Shareholders' funds		<u>179,152</u>	<u>124,998</u>
		-	-

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The income and expenditure account has not been delivered to the Registrar of Companies.

R G Clark
Director
Approved by the board on 26 September 2025

Action For Community Limited
Notes to the Accounts
for the year ended 30 September 2024

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods have transferred to the buyer. Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs.

Tangible fixed assets

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Plant and machinery	over 4 years
Fixtures, fittings, tools and equipment	over 4 years

Debtors

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

Creditors

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

Taxation

The charity is exempt from corporaton tax.

Pensions

Contributions to defined contribution plans are expensed in the period to which they relate.

2 Independent examination fees

	2024	2023
	£	£
Independent examination and preparation of financial statements	<u>1,800</u>	<u>1,920</u>

Action For Community Limited
Notes to the Accounts
for the year ended 30 September 2024

3 Employees	2024 Number	2023 Number
Average number of persons employed by the company	<u>11</u>	<u>11</u>
There are no employees who earn more than £60,000 per annum.		
4 Tangible fixed assets		Plant and machinery etc £
Cost		
At 1 October 2023		<u>22,811</u>
At 30 September 2024		<u>22,811</u>
Depreciation		
At 1 October 2023		13,611
Charge for the year		<u>5,703</u>
At 30 September 2024		<u>19,314</u>
Net book value		
At 30 September 2024		<u>3,497</u>
At 30 September 2023		<u>9,200</u>
5 Debtors	2024 £	2023 £
Trade debtors	29,751	103,129
Other debtors	<u>-</u>	<u>18,078</u>
	<u>29,751</u>	<u>121,207</u>
6 Creditors: amounts falling due within one year	2024 £	2023 £
Trade creditors	381	13,860
Other creditors	<u>3,555</u>	<u>12,828</u>
	<u>3,936</u>	<u>26,688</u>

Action For Community Limited
Notes to the Accounts
for the year ended 30 September 2024

7 Funds of the charity (net assets after deducting liabilities)	2024	2023
	£	£
Restricted funds	74,081	40,564
Unrestricted funds	105,071	84,434
At 30 September 2024	<u>179,152</u>	<u>124,998</u>
	-	-

8 Events after the reporting date

There were no post balance sheet events.

9 Related party transactions

The trustees, Hamayun Arshad and Ruby Bhatti are also directors of Action for Business (Bradford) Limited (ABL) -company number 02728593. The transactions which took place between ACL and ABL are as follows:

	2024	2023
	£	£
Management fees	22,720	23,235
Rent and service charges	39,257	32,678
Activities paid by ABL	-	4,137
	<u>61,977</u>	<u>60,050</u>

10 Controlling party

The directors, who are also the trustees are the controlling party.

11 Other information

Action For Community Limited is a private company limited by guarantee and incorporated in England. It is a registered charity and it's registered office is at:

Carlisle Business Centre,
60 Carlisle Road
Bradford,
West Yorkshire
BD8 8BD

Action For Community Limited
Detailed profit and loss account
for the year ended 30 September 2024

This schedule does not form part of the statutory accounts

Registered number at Charities Commission

1142398

	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £
Incoming Resources						
Bradford and Airedale NHS	-	295,871	295,871	-	154,538	154,538
Better Start Bradford	-	81,477	81,477	-	157,607	157,607
Misc income and grants	34,335	-	34,335	5,459	-	5,459
Investment income	-	-	-	12,510	-	12,510
Net Incoming Resources available for charitable applications	34,335	377,348	411,683	17,969	312,145	330,114
Less						
Costs of activities in furtherance of the charity's objectives						
Activities and courses delivered	-	11,505	11,505	-	-	-
Administrative expenses						
Employee costs:						
Wages and salaries	4,449	218,019	222,468	4,639	192,137	196,776
Pensions	145	7,111	7,256	-	-	-
Staff training and welfare	-	4,390	4,390	400	8,590	8,990
Travel and subsistence	-	64	64	37	988	1,025
Volunteer costs	-	4,772	4,772	15	9,428	9,443
	4,594	234,356	238,950	5,091	211,143	216,234
Premises costs:						
Rent	-	39,257	39,257	-	34,341	34,341
Rates	-	1,557	1,557	-	-	-
Light and heat	-	-	-	-	408	408
Cleaning	-	1,200	1,200	-	2,776	2,776
	-	42,014	42,014	-	37,525	37,525
General administrative expenses:						
Telephone and internet	-	21,095	21,095	-	8,138	8,138
Office stationery, equipment, postage and printing	399	4,000	4,399	806	5,588	6,394
Subscriptions	-	925	925	-	-	-
Bank charges	199	-	199	-	-	-
Depreciation	5,703	-	5,703	5,703	-	5,703
Sundry and general expenses	49	225	274	111	6,052	6,163
	6,350	26,245	32,595	6,620	19,778	26,398
Legal and professional costs:						
Accountancy fees	1,800	1,560	3,360	1,800	3,638	5,438
Management fees	-	22,720	22,720	-	23,235	23,235
Catering expenses	-	1,430	1,430	129	2,131	2,260
Other legal and professional	954	4,000	4,954	4,188	3,759	7,947
	2,754	29,710	32,464	6,117	32,763	38,880
	13,698	332,326	346,023	17,828	301,209	319,037
Net movement in funds for year	20,637	33,517	54,155	141	10,936	11,077
Balance brought forward	84,434	40,564	124,998	84,293	29,628	113,921
Balance carried forward	105,071	74,081	179,153	84,434	40,564	124,998

ACTION FOR COMMUNITY LIMITED

England & Wales - Charity number 1142398

Accounts

Registered Charity no. 1142398
Registered Company no. 06922981

Action For Community Limited
(Company Limited by Guarantee)

Trustees Annual Report and Accounts

Year Ended 30th September 2023

Action For Community Limited

Year Ended 30th September 2023

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Action For Community Limited

Year Ended 30th September 2023

Legal and Administrative Information

Reference

The Charity is called "Action For Community Limited". The charity which is limited by guarantee was formed on the 3 June 2009 registered in England and Wales. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Registered Charity Number	1142398
Registered Company Number	06922981
Registered Office	Carlisle Business Centre 60 Carlisle Road Bradford BD8 8BD

The Trustees and Directors

The trustees during the financial period and up to and including the date the report was approved were:

Roland Clark	<i>Chair of trustees</i>
Hamayun Arshad	
Ruby Bhatti OBE	

Primary Bankers	Barclays Bank Plc 10 Market Street Bradford BD1 1EG
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Independent Examiner	Nigel Wyatt BSC FCA Wyatt & Co Chartered Accountants 125 Main Street Garforth, Leeds, LS25 1AF
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Action For Community Limited

Year Ended 30th September 2023

Trustees Annual Report

Structure, governance, and management

The charity is a company limited by guarantee and was formed on 3 June 2009. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Achievements and performance

Bradford Doulas are funded by Bradford City Clinical Commissioning Group (now NHS West Yorkshire ICB) and Better Start Bradford covering the wards of Bowling and Barkerend, Bradford Moor and Little Horton and the Bradford City postcodes of BD1, 2, 3, 5, 7, 8 and 9.

Moving into the final years (7 years) of funding with BSB and ICB (3 years) the hope is to move to one larger pot of funding from the ICB.

The service offers (non-clinical) practical and emotional support to pregnant women six weeks before, during labour and six weeks after the birth. Support can be delivered within the home, community, or a mutually agreed location through trained and accredited Volunteer Doulas. Acting as a 'professional friend', a Volunteer Doula will support the individual to make positive and informed choices, accompany them to appointments, provide practical support at the birth, build positive relationships with other services, and offer emotional support.

From October 2022 – September 2023:

- 21 new doulas completed volunteer doula training over 3 rounds of training
- 16 face to face CPD sessions for volunteer pool
- 147 women referred into Bradford Doulas for support

Following volunteering training and experience with Bradford Doulas a number of volunteers successfully apply to study midwifery or move into related employment.

Bradford Doulas celebrated twelve years of service by holding a big celebratory 'birthday party' in June 2023 inviting families to come and meet each other, connect back with volunteers who supported them at birth and have fun. 155 people attended throughout the day, 1980 bambo nappies given out, 46 food parcels gifted, 10 external organisations had a stall or provided an activity. Please see video filmed at the event: https://www.youtube.com/watch?v=kyIXq_b4Ffk

In March 2023 the longstanding Project Manager left the project for another role. A new service manager was appointed in May 2023.

Sadly, Bradford Doulas received tragic news of a new mother died when baby was three months old. The mother died after Bradford Doulas had finished supporting her, however this was a tragedy that did impact the Bradford Doula team and the mothers community.

Action For Community Limited

Year Ended 30th September 2023

Trustees Annual Report

Recognition in NHS England Volunteer Taskforce report (2023) see link and example just after section 3.4 <https://www.england.nhs.uk/long-read/nhs-volunteering-taskforce-report-and-recommendations/>

Plans for the future

The Doula Project is continuing to explore further opportunities to expand its training provision, thereby providing long term financial sustainability for the charity, as well as forging successful partnerships with other organisations within the Bradford district and beyond.

Financial review

The net income for the year was £11,077, including net income of £141 on unrestricted funds and net income of £10,936 on restricted funds. The total funds held at the year end was £124,998, of which £40,564 was restricted and £84,434 was unrestricted.

Reserves policy

The charity's free reserves at the year end were £84,434. The trustees are committed to maintaining an appropriate level of reserves to ensure the charity's ongoing financial stability and its ability to meet operational obligations in the event of unforeseen circumstances.

The trustees will review and agree on the reserves policy annually, alongside the approval of the annual budget. In determining the level of reserves, the trustees will take into consideration:

- The charity's long-term strategy and future plans.
- Potential redundancy liabilities.
- Commitments or risks associated with any closure, relocation, or significant changes in operations.
- Any other substantial factors that could affect the charity's financial position.

As part of this policy, the trustees have agreed that a proportion of the charity's income will be set aside to maintain free reserves equivalent to at least three months' operational costs. This level of reserves is considered prudent to provide the charity with adequate financial resilience and the ability to manage cash flow and unexpected expenses effectively.

Where appropriate, the trustees may designate specific reserves for particular purposes or projects. Any such designations will be agreed upon, reviewed, and clearly documented as part of the annual budgeting and reserves review process.

The trustees will monitor the reserves position throughout the year to ensure that it aligns with the charity's financial needs and strategic objectives.

Action For Community Limited

Year Ended 30th September 2023

Trustees Annual Report

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable
- company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed:

R G Clark

Name: R G Clark

Date: 17/12/2024

Action For Community Limited

Year Ended 30th September 2023

Independent Examiners Report

I report to the trustees on my examination of the financial statements of Action For Community Limited ('the charity') for the year ended 30 September 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 18/12/2024

Action For Community Limited

Year Ended 30th September 2023

Statement of Financial Activities

		Unrestricted Funds	2023 Restricted Funds	Total Funds	2022 Total Funds
	Note	£	£	£	£
Income					
Donations and legacies		5,459	312,145	317,604	371,087
Investment Income		12,510	-	12,510	65
Total Income	2	17,969	312,145	330,114	371,152
Expenditure					
Expenditure on charitable activities	4	17,828	301,209	319,037	322,783
Total expenditure		17,828	301,209	319,037	322,783
Net Income / (expenditure)		141	10,936	11,077	48,369
Net Income and net movement in funds					
Total funds brought forward		86,378	27,543	113,921	65,552
Transfers		(2,085)	2,085	-	-
Total funds carried forward	11	84,434	40,564	124,998	113,921

All income and expenditure derive from continuing activities.

The statement is a combined Statement of Financial Activities and Income and Expenditure Account for the purposes of meeting both companies act and charity SORP reporting requirements.

Action For Community Limited

Year Ended 30th September 2023

Statement of Financial Position

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	8	9,200	13,413
Current assets			
Debtors	9	121,207	120,182
Cash at bank and in hand		21,279	13,332
		<u>142,486</u>	<u>133,514</u>
Creditors: amounts falling due within one year	10	<u>26,688</u>	<u>33,006</u>
Net current assets		<u>115,798</u>	<u>100,508</u>
Net assets	12	<u>124,998</u>	<u>113,921</u>
Funds of the charity			
Restricted funds	11	40,564	27,543
Unrestricted funds	11	84,434	86,378
Total charity funds		<u>124,998</u>	<u>113,921</u>

Directors Responsibilities

The Directors are satisfied that for the year ended on 30th September 2023 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner.

The Directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These Financial Statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

Name of Trustee:

R G Clark

Signed on behalf of the Trustees:

R.G. Clark

Date of approval:

17/12/2024

Registered Company no. 06922981

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

1 Basis of Preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 16 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the charity.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

- All voluntary income from members of the charity are recognised as donations and are included in full, with associated Gift Aid receivable in the Statement of Financial Activities.
- Grants where entitlement is not conditional on the delivery of specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.
- Income resources from charitable trading activities such as the letting of the building are accounted for when invoices are drawn up (as the point of entitlement).
- Donated services and facilities are included at the value to the charity where this can be quantified.
- Gifts in Kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.
- Volunteer time, the value of voluntary support for the work of the charity is not included in the accounts but is described in the Trustees annual report.
- Investment income is included in the accounts when receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation, assets which cost less than £700 are not capitalised. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life.

Depreciation is charged on Office equipment and Fixture and fittings on a straight line basis at 25%.

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Operating Leases

Rental charges payable under operating leases are charged on a straight line basis over the terms of the lease.

Taxation

The charity is exempt from tax on its charitable activities.

Judgements and key sources of estimation

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

2 Analysis of Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations and legacies			
Grants	5,459	312,145	317,604
	<u>5,459</u>	<u>312,145</u>	<u>317,604</u>
Other Income			
Other	12,510	-	12,510
	<u>12,510</u>	<u>-</u>	<u>12,510</u>
Total Income	<u>17,969</u>	<u>312,145</u>	<u>330,114</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations and legacies			
Grants	171,684	199,403	371,087
	<u>171,684</u>	<u>199,403</u>	<u>371,087</u>
Other Income			
Other	65	-	65
	<u>65</u>	<u>-</u>	<u>65</u>
Total Income	<u>171,749</u>	<u>199,403</u>	<u>371,152</u>

3 Grants and Donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Bradford & Airedale NHS	-	159,797	159,797
Better Start Bradford	-	157,607	157,607
	<u>-</u>	<u>317,404</u>	<u>317,404</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Bradford & Airedale NHS	-	212,499	212,499
Better Start Bradford	-	158,588	158,588
	<u>-</u>	<u>371,087</u>	<u>371,087</u>

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

4 Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Staffing	4,639	192,137	196,776
Sundry costs	111	6,052	6,163
Travel expenses	37	988	1,025
Rent and rates	-	34,341	34,341
Light & heat	-	408	408
Cleaning	-	2,776	2,776
Management fee	-	23,235	23,235
Staff training & monitoring	400	8,590	8,990
Legal and professional fees	4,188	3,759	7,947
Office stationary & equipment	806	5,588	6,394
Catering expenses	129	2,131	2,260
Telephone & computer costs	-	8,138	8,138
Accountancy fees	1,800	3,638	5,438
Depreciation	5,703	-	5,703
Volunteer expenses	15	9,428	9,443
Fundraising	-	-	-
	<u>17,828</u>	<u>301,209</u>	<u>319,037</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Staffing	52,240	141,798	194,038
Sundry costs	5,134	3,034	8,168
Travel expenses	474	496	970
Rent and rates	16,208	12,846	29,054
Light & heat	364	409	773
Cleaning	1,058	1,061	2,119
Management fee	22,219	7,123	29,342
Staff training & monitoring	8,693	15,643	24,336
Legal and professional fees	2,468	7,680	10,148
Office stationary & equipment	4,029	3,238	7,267
Catering expenses	207	714	921
Telephone & computer costs	2,252	4,998	7,250
Accountancy fees	246	1,140	1,386
Literature & brochures	928	21	949
Depreciation	5,330	-	5,330
Volunteer expenses	165	67	232
Fundraising	-	500	500
	<u>122,015</u>	<u>200,768</u>	<u>322,783</u>

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

5 Independent examination fees

Fees payable to the Independent examiner for:

	2023	2022
	£	£
Independent examination and preparation of the financial statements	1,920	1,380

6 Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	186,372	184,075
Social security costs	8,926	7,858
Employer contributions to pension plans	3,478	2,105
	<u>196,776</u>	<u>194,038</u>

The average head count of employees during the year was as follows:

	2023	2022
Average head count	11	11

Number of employees who received benefits of more than £60,000 during the year was as follows:

	2023	2022
More than £60,000	-	-

A salary recharged paid Action for Business in relation to the CEO work relating to the oversight of the charity was £23,235 (2022: £20,091).

Key Management Personnel

The trustees deem that the key management personal of the charity is the CEO.

7 Trustee remuneration, expenses and donations

No trustee received any remuneration or expenses during the year or in the previous year.

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

8 Tangible fixed assets

	Office equipment £	Furniture and fixtures £	Total £
Cost			
At 1st October 2022	15,327	5,994	21,321
Additions	-	1,490	1,490
At 30th September 2023	<u>15,327</u>	<u>7,484</u>	<u>22,811</u>
Depreciation			
At 1st October 2022	5,956	1,952	7,908
Depreciation charge	3,832	1,871	5,703
At 30th September 2023	<u>9,788</u>	<u>3,823</u>	<u>13,611</u>
Net Book Value			
At 30th September 2023	<u>5,540</u>	<u>3,660</u>	<u>9,200</u>
At 30th September 2022	9,371	4,041	13,413

9 Debtors

	2023 £	2022 £
Trade debtors	103,129	84,780
Prepayments	5,322	7,311
Other debtors	5,750	5,842
Related party debtors	7,006	22,449
	<u>121,207</u>	<u>120,182</u>

10 Creditors: amounts falling due within one year

	2023 £	2023 £
Accruals	6,108	3,764
Other creditors	6,720	6,720
Trade creditors	13,860	13,184
Deferred Income	-	9,338
	<u>26,688</u>	<u>23,668</u>

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

11 Analysis of Charitable Funds

	1 Oct 2022 £	Income £	Expenditure £	Gains/Loses £	Transfers £	30 Sep 2023 £
Unrestricted Funds						
General	86,378	17,969	(17,828)	-	(2,085)	84,434
Total Unrestricted	86,378	17,969	(17,828)	-	(2,085)	84,434
Restricted Funds						
Doula BSB	-	157,807	(142,388)	-	-	15,419
Doula CCG	13,525	22,492	(24,890)	-	-	11,127
MHLI	14,018	-	-	-	-	14,018
C Net	-	-	-	-	-	-
Come Dine With Me	-	-	-	-	-	-
CCG Doula	-	131,846	(133,931)	-	2,085	-
Total Restricted	27,543	312,145	(301,209)	-	2,085	40,564
Total Funds						
Total	113,921	330,114	(319,037)	-	-	124,998

	1 Oct 2021 £	Income £	Expenditure £	Gains/Loses £	Transfers £	30 Sep 2022 £
Unrestricted Funds						
General	17,315	171,749	(122,015)	-	19,329	86,378
Total Unrestricted	17,315	171,749	(122,015)	-	19,329	86,378
Restricted Funds						
Doula BSB	(3,039)	158,788	(161,829)	-	6,080	-
Doula CCG	11,849	40,615	(38,939)	-	-	13,525
MHLI	14,018	-	-	-	-	14,018
C Net	588	-	-	-	(588)	-
Come Dine With Me	48	-	-	-	(48)	-
CCG Doula	24,773	-	-	-	(24,773)	-
Total Restricted	48,237	199,403	(200,768)	-	(19,329)	27,543
Total Funds						
Total	65,552	371,152	(322,783)	-	-	113,921

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

Fund Descriptions

Restricted Funds

Doula BSB	Peer support for vulnerable pregnant mums through pregnancy and child birth.
Doula CCG	Peer support for vulnerable pregnant mums through pregnancy and child birth.
MHLI	A healthy living initiative for Manningham and Girdlington.
C Net	Part of Well Bradford Small Grants Scheme for Doula Programme.
Come Dine With Me	Part of Home Office funding Building a Stronger Britain Together programme.
CCG Doula RIC	Peer support for vulnerable pregnant mums through pregnancy and child birth.

12 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fixed assets	9,200	-	9,200
Current assets	101,922	40,564	142,486
Creditors less than 1 year	(26,688)	-	(26,688)
	<u>84,434</u>	<u>40,564</u>	<u>124,998</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Fixed assets	13,413	-	13,413
Current assets	105,971	27,543	133,514
Creditors less than 1 year	(33,008)	-	(33,008)
	<u>86,376</u>	<u>27,543</u>	<u>113,919</u>

13 Company Status

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute a winding up a sum not exceeding £10 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

14 Related party transactions

The trustees - Shaukat Ahmed, Hamayun Arshad and Ruby Bhatti - are directors of Action For Business (Bradford) Limited (ABL) - company number 02728593. The transactions which have taken place between the charity and Action for Business (Bradford) Limited are outlined in the table below. At the year end Action for Business owed Action for Community £7,006 (2022: £22,449) held in debtors.

On the 1st of September 2021 the front line staff members undertaking the activity for the charity were typed over from Action For Business to Action For Community so that these individuals are employed in the organisation where the activity is undertaken.

	2023	2022
	£	£
Management fee	23,235	29,342
Rent, room hire & service charges	32,678	29,454
Salaries	-	-
Activities paid by ABL and recharged	4,137	1,754
Software	-	4,379
	<u>60,050</u>	<u>64,930</u>

Action For Community Limited

Year Ended 30th September 2023

Notes to the Financial Statements

15 Detailed analysis of Income and expenditure

	2023	2022
	£	£
Donations and legacies		
Grants	317,604	371,087
Other Income	12,510	65
	<u>330,114</u>	<u>371,152</u>
 Expenditure on charitable activities by fund type		
Staffing	196,776	194,038
Sundry costs	6,163	8,168
Travel expenses	1,025	970
Rent and rates	34,341	29,054
Light & heat	408	773
Cleaning	2,776	2,119
Management fee	23,235	29,342
Staff training & monitoring	8,990	24,336
Legal and professional fees	7,947	10,148
Office stationary & equipment	6,394	7,267
Catering expenses	2,260	921
Telephone & computer costs	8,138	7,250
Bank Charges	-	-
Accountancy fees	5,438	1,386
Literature & brochures	-	949
Depreciation	5,703	5,330
Volunteer expenses	9,443	232
Fundraising	-	500
	<u>319,037</u>	<u>322,783</u>
 Net Income / (expenditure)	<u>11,077</u>	<u>48,369</u>

ACTION FOR COMMUNITY LIMITED

England & Wales - Charity number 1142398

Accounts

Registered Charity no. 1142398
Registered Company no. 06922981

Action For Community Limited
(Company Limited by Guarantee)

Trustees Annual Report and Accounts

Year Ended 30th September 2022

Action For Community Limited

Year Ended 30th September 2022

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Action For Community Limited

Year Ended 30th September 2022

Legal and Administrative Information

Reference

The Charity is called "Action For Community Limited". The charity which is limited by guarantee was formed on the 3 June 2009 registered in England and Wales. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Registered Charity Number	1142398
Registered Company Number	06922981
Registered Office	Carlisle Business Centre 60 Carlisle Road Bradford BD8 8BD

The Trustees and Directors

The trustees during the financial period and up to and including the date the report was approved were:

Roland Clark	<i>Chair of trustees</i>
Shaukat Ahmed	<i>Resigned December 2021</i>
Hamayun Arshad	
Ruby Bhatti OBE	

Primary Bankers	Barclays Bank Plc 10 Market Street Bradford BD1 1EG
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Independent Examiner	Nigel Wyatt BSC FCA Wyatt & Co Chartered Accountants 125 Main Street Garforth, Leeds, LS25 1AF
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Action For Community Limited

Year Ended 30th September 2022

Trustees Annual Report

Structure, governance, and management

The charity is a company limited by guarantee and was formed on 3 June 2009. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Achievements and performance

Achievements and performance 2021-22 for the Doula Project.

Bradford Doulas are funded by Bradford City Clinical Commissioning Group (now NHS West Yorkshire ICB), the Reducing Inequalities in Communities programme and Better Start Bradford covering the wards of Bowling and Barkerend, Bradford Moor and Little Horton and the Bradford City postcodes of BD1, 2, 3, 5, 7, 8 and 9.

The service offers (non-clinical) practical and emotional support to pregnant women six weeks before, during labour and six weeks after the birth. Support can be delivered within the home, community, or a mutually agreed location through trained and accredited Volunteer Doulas. Acting as a 'professional friend', a Volunteer Doula will support the individual to make positive and informed choices, accompany them to appointments, provide practical support at the birth, build positive relationships with other services, and offer emotional support.

In April 2022 the Bradford Doulas opened their bespoke training suite at Carlisle Business Centre providing excellent facilities and resources for Volunteer Doula cohorts. This space also forms part of the long-term sustainability plans for the charity with the expansion of its training offer to other organisations.

Total Number of Women Supported by Bradford Doulas Oct 21- Sept 22

		Women supported
Qtr. 3	2021	23
Qtr. 4	2021	28
Qtr. 1	2022	32
Qtr. 2	2022	41
Total		124

Action For Community Limited

Year Ended 30th September 2022

Trustees Annual Report

Training Sessions, Catch-ups and Community Engagements 2021/22:

Month	Catch Up / Training Session (F= face to face V=virtual)
Oct 2021	Birth Stories (F)
Oct-Dec 2021	Cohort 10 Training
Nov 2021	Asylum Seeker & Refugee (V) part 1
Nov 2021	Baby Week Bradford: In Utero Screening (F) Maternity Support Workers (V) 50 things to do conference (V) Birth Time Screening (F) International Men's Day/Baby week Marketplace (F)
Nov 2021	Tree Planting: 10 Year Celebration Newhall Park (F)
Dec 2021	Networking: Office (F)
Dec 2021	Christmas Party (F)
Jan 2022	New Year update (V)
Feb 2022	Doula Birth Stories (F)
March 2022	Asylum Seeker & Refugee (V) part 2
March 2022	Doula Bags Updated Resources (F)
March-April	Cohort 11 Training
April - May 2022	Group and Individual Skills reviews Prep – May 2022
April 2022	Breast feeding Refresher session with New Breastfeed Together BDCFT team
April 2022	Birth Stories session
May 2022	Doula social catch up
June 2022	Volunteer Celebration – National Volunteers Week
July 2022	Breastfeeding Support Refresher session
July 2022	LGBTQ+ Competency and Safety Birth and Beyond with The Queer Birth Club
Sept 2022	Doula social catch up
Oct 2022	Birth Stories and Relaxation catch up

The Doula training programme continues to offer an important pathway to further education and employment. As an example of this journey, one volunteer completed Doula training in January-March 2020 cohort, supported her first 3 matches during Covid virtually, and went on to complete 3 matches face-to-face in 2021, supporting 3 births. After attending 12 additional CPD sessions including bereavement support and hypno-birthing, the doula became a Student Midwife in 2022 and still plans to continue as a Volunteer Doula.

Action For Community Limited

Year Ended 30th September 2022

Trustees Annual Report

Plans for the future

The Doula Project is continuing to explore further opportunities to expand its training provision, thereby providing long term financial sustainability for the charity, as well as forging successful partnerships with other organisations within the Bradford district and beyond.

Financial review

The net income for the year was £48,369, including net income of £49,669 on unrestricted funds and net expenditure of £1,300 on restricted funds. The total funds held at the year end was £65,552, of which £48,237 was restricted and £17,315 was unrestricted.

Reserves policy

The charity's free reserves at the yearend were £91,095. At the point of signing and submitting the accounts the trustees are in the process of reviewing and approving a reserves policy based upon three months of running costs. This policy is arranged to be formally reviewed and implemented by the next board meeting following the accounts being signed.

Action For Community Limited

Year Ended 30th September 2022

Trustees Annual Report

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable
- company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed: 

Name: **HAMAYUN AKSHAD**

Date: **28/07/23**

Action For Community Limited

Year Ended 30th September 2022

Independent Examiners Report

I report to the trustees on my examination of the financial statements of Action For Community Limited ('the charity') for the year ended 30 September 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 28.7.23

Action For Community Limited

Year Ended 30th September 2022

Statement of Financial Activities

		Unrestricted Funds	2022 Restricted Funds	Total Funds	2021 Total Funds
	Note	£	£	£	£
Income					
Donations and legacies		171,684	199,403	371,087	229,974
Investment income		65	-	65	200
Total income	2	171,749	199,403	371,152	230,174
Expenditure					
Expenditure on charitable activities	4	122,015	200,768	322,783	173,476
Total expenditure		122,015	200,768	322,783	173,476
Net income / (expenditure)		49,734	(1,365)	48,369	56,698
Net income and net movement in funds					
Total funds brought forward		17,315	48,237	65,552	8,854
Transfers		19,329	(19,329)	-	-
Total funds carried forward	11	86,378	27,543	113,921	65,552

All income and expenditure derive from continuing activities.

The statement is a combined Statement of Financial Activities and Income and Expenditure Account for the purposes of meeting both companies act and charity SORP reporting requirements.

Action For Community Limited

Year Ended 30th September 2022

Statement of Financial Position

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	8	13,413	7,734
Current assets			
Debtors	9	120,182	62,493
Cash at bank and in hand		13,332	31,160
		<u>133,514</u>	<u>93,653</u>
Creditors: amounts falling due within one year	10	<u>33,008</u>	<u>35,836</u>
Net current assets		<u>100,506</u>	<u>57,818</u>
Net assets	12	<u>113,921</u>	<u>65,552</u>
Funds of the charity			
Restricted funds	11	27,543	48,237
Unrestricted funds	11	<u>86,378</u>	<u>17,315</u>
Total charity funds		<u>113,921</u>	<u>65,552</u>

Directors' Responsibilities

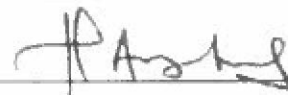
The Directors are satisfied that for the year ended on 30th September 2022 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner.

The Directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These Financial Statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

Name of Trustee:

HAMAYUN ARSHAD

Signed on behalf of the Trustees:



Date of approval:

28/07/23

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

1 Basis of Preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 18 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the charity.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

- All voluntary income from members of the charity are recognised as donations and are included in full, with associated Gift Aid receivable in the Statement of Financial Activities.
- Grants where entitlement is not conditional on the delivery of specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.
- Income resources from charitable trading activities such as the letting of the building are accounted for when invoices are drawn up (as the point of entitlement).
- Donated services and facilities are included at the value to the charity where this can be quantified.
- Gifts in Kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.
- Volunteer time, the value of voluntary support for the work of the charity is not included in the accounts but is described in the Trustees annual report.
- Investment income is included in the accounts when receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation, assets which cost less than £700 are not capitalised. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life.

Depreciation is charged on Office equipment and Fixture and fittings on a straight line basis at 25%.

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Operating Leases

Rental charges payable under operating leases are charged on a straight line basis over the terms of the lease.

Taxation

The charity is exempt from tax on its charitable activities.

Judgements and key sources of estimation

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

2 Analysis of Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations and legacies			
Grants	171,684	199,403	371,087
	<u>171,684</u>	<u>199,403</u>	<u>371,087</u>
Other income			
Other	65	-	65
	<u>65</u>	<u>-</u>	<u>65</u>
Total income	<u>171,749</u>	<u>199,403</u>	<u>371,152</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations and legacies			
Grants	12,000	217,974	229,974
	<u>12,000</u>	<u>217,974</u>	<u>229,974</u>
Other income			
Other	-	200	200
	<u>-</u>	<u>200</u>	<u>200</u>
Total income	<u>12,000</u>	<u>218,174</u>	<u>230,174</u>

3 Grants and Donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Bradford & Airedale NHS	-	40,615	40,615
Better Start Bradford	-	158,588	158,588
	<u>-</u>	<u>199,203</u>	<u>199,203</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Bradford & Airedale NHS	-	99,626	99,626
Better Start Bradford	-	130,148	130,148
	<u>-</u>	<u>229,774</u>	<u>229,974</u>

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

4 Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Staffing	52,240	141,798	194,038
Sundry costs	5,134	3,034	8,168
Travel expenses	474	498	970
Rent and rates	16,208	12,848	29,056
Light & heat	384	409	773
Cleaning	1,058	1,081	2,119
Management fee	22,219	7,123	29,342
Staff training & monitoring	8,893	15,843	24,336
Legal and professional fees	2,468	7,880	10,148
Office stationary & equipment	4,029	3,238	7,267
Catering expenses	207	714	921
Telephone & computer costs	2,252	4,998	7,250
Accountancy fees	248	1,140	1,388
Literature & brochures	928	21	949
Depreciation	5,330	-	5,330
Volunteer expenses	165	67	232
Fundraising	-	500	500
	<u>122,015</u>	<u>200,768</u>	<u>322,783</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Staffing	3,837	112,025	115,862
Sundry costs	18	3,990	4,008
Travel expenses	-	204	204
Rent and rates	-	17,244	17,244
Light & heat	-	834	834
Cleaning	-	679	679
Management fee	-	6,044	6,044
Staff training & monitoring	1,950	10,842	12,792
Legal and professional fees	-	1,811	1,811
Office stationary & equipment	150	3,155	3,305
Catering expenses	-	20	20
Telephone & computer costs	-	5,708	5,708
Accountancy fees	54	1,132	1,186
Literature & brochures	-	1,203	1,203
Depreciation	2,578	-	2,578
	<u>8,585</u>	<u>164,891</u>	<u>173,476</u>

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

5 Independent examination fees

Fees payable to the Independent examiner for:

	2022	2021
	£	£
Independent examination and preparation of the financial statements	1,380	1,134

6 Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	184,075	106,575
Social security costs	7,858	7,237
Employer contributions to pension plans	2,105	952
	<u>194,038</u>	<u>114,764</u>

The average head count of employees during the year was as follows:

	2022	2021
Average head count	11	6

Number of employees who received benefits of more than £80,000 during the year was as follows:

	2022	2021
More than £80,000	-	-

Until the 1st of September 2021 all staff were employed by Action for Business Limited. After 1st September all staff except the CEO and finance officer were employed by the charity. A salary recharged paid Action for Business in relation to the CEO work relating to the oversight of the charity was £20,091 (2021: £8,044).

Key Management Personnel

The trustees deem that the key management personnel of the charity is the CEO.

7 Trustee remuneration, expenses and donations

No trustee received any remuneration or expenses during the year or in the previous year.

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

8 Tangible fixed assets

	Office equipment £	Furniture and fixtures £	Total £
Cost			
At 1st October 2021	8,496	1,816	10,312
Additions	6,831	4,178	11,009
At 30th September 2022	<u>15,327</u>	<u>5,994</u>	<u>21,321</u>
Depreciation			
At 1st October 2021	2,124	454	2,578
Depreciation charge	3,832	1,498	5,330
At 30th September 2022	<u>5,956</u>	<u>1,952</u>	<u>7,908</u>
Net Book Value			
At 30th September 2022	<u>9,371</u>	<u>4,041</u>	<u>13,413</u>
At 30th September 2021	6,372	1,362	7,734

9 Debtors

	2022 £	2021 £
Trade debtors	84,780	9,338
Prepayments	7,311	6,029
Other debtors	5,642	46,871
Related party debtors	22,449	255
	<u>120,182</u>	<u>62,493</u>

10 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	3,764	4,568
Other creditors	6,720	6,720
Trade creditors	13,184	15,209
Deferred income	9,338	9,338
	<u>33,006</u>	<u>26,497</u>

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

11 Analysis of Charitable Funds

Unrestricted Funds

	1 Oct 2021 £	Income £	Expenditure £	Gains/Loses £	Transfers £	30 Sep 2022 £
Unrestricted						
General	17,315	171,749	(122,015)	-	19,329	86,378
Total Unrestricted	<u>17,315</u>	<u>171,749</u>	<u>(122,015)</u>	<u>-</u>	<u>19,329</u>	<u>86,378</u>

Restricted Funds

Doula BSB	(3,039)	158,788	(181,829)	-	8,080	-
Doula CCG	11,849	40,615	(38,939)	-	-	13,525
MHLI	14,018	-	-	-	-	14,018
C Net	588	-	-	-	(588)	-
Come Dine With Me	48	-	-	-	(48)	-
CCG Doula RIC	24,773	-	-	-	(24,773)	-
Total Restricted	<u>48,237</u>	<u>199,403</u>	<u>(200,768)</u>	<u>-</u>	<u>(19,329)</u>	<u>27,643</u>

Total Funds

Total	<u>65,552</u>	<u>371,152</u>	<u>(322,783)</u>	<u>-</u>	<u>-</u>	<u>113,921</u>
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	1 Oct 2020 £	Income £	Expenditure £	Gains/Loses £	Transfers £	30 Sep 2021 £
Unrestricted						
General	3,588	12,000	(8,585)	-	10,312	17,315
Total Unrestricted	<u>3,588</u>	<u>12,000</u>	<u>(8,585)</u>	<u>-</u>	<u>10,312</u>	<u>17,315</u>

Restricted Funds

Doula BSB	(10,125)	130,348	(117,718)	-	(5,544)	(3,039)
Doula CCG	2,906	42,247	(31,135)	-	-	14,018
MHLI	11,849	-	-	-	-	11,849
C Net	588	-	-	-	-	588
Come Dine With Me	48	-	-	-	-	48
CCG Doula RIC	-	45,579	(16,038)	-	(4,768)	24,773
Total Restricted	<u>6,266</u>	<u>218,174</u>	<u>(164,891)</u>	<u>-</u>	<u>(10,312)</u>	<u>48,237</u>

Total Funds

Total	<u>8,854</u>	<u>230,174</u>	<u>(173,476)</u>	<u>-</u>	<u>-</u>	<u>65,552</u>
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Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

Fund Transfers

Following a review of the terms and conditions of the CCG Doula RIC funding it has been concluded that the income does not meet the Charities SORP definition of a restricted fund and has been accounted as unrestricted funding for the financial year ending 30th of September 2022. The remaining opening balance of £24,773 has been transferred to the general fund.

£5,544 has been transferred from the general fund to top up the Doula BSB which held a negative closing fund position at the year end.

Fund Descriptions

Restricted Funds

Doula BSB	Peer support for vulnerable pregnant mums through pregnancy and child birth.
Doula CCG	Peer support for vulnerable pregnant mums through pregnancy and child birth.
MHLI	A healthy living initiative for Manningham and Girdlington.
C Net	Part of Well Bradford Small Grants Scheme for Doula Programme.
Come Dine With Me	Part of Home Office funding Building a Stronger Britain Together programme.
CCG Doula RIC	Peer support for vulnerable pregnant mums through pregnancy and child birth.

12 Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Fixed assets	13,413	-	13,413
Current assets	105,971	27,543	133,514
Creditors less than 1 year	(33,006)	-	(33,006)
	<u>86,378</u>	<u>27,543</u>	<u>113,921</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Fixed assets	7,734	-	7,734
Current assets	45,416	48,237	93,653
Creditors less than 1 year	(35,835)	-	(35,835)
	<u>17,315</u>	<u>48,237</u>	<u>65,552</u>

13 Company Status

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute a winding up a sum not exceeding £10 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

14 Related party transactions

The trustees - Shaukat Ahmed, Hamayun Arshad and Ruby Bhatti - are directors of Action For Business (Bradford) Limited (ABL) - company number 02728593. The transactions which have taken place between the charity and Action for Business (Bradford) Limited are outlined in the table below. At the year end Action for Business owed Action for Community £22,449 held in debtors.

On the 1st of September 2021 the front line staff members undertaking the activity for the charity were tuped over from Action For Business to Action For Community so that these individuals are employed in the organisation where the activity is undertaken.

	2022	2021
	£	£
Management fee	29,342	8,044
Rent, room hire & service charges	29,454	21,774
Salaries	-	100,778
Activities paid by ABL and recharged	1,754	-
Software	4,379	-
	<u>64,930</u>	<u>128,594</u>

Action For Community Limited

Year Ended 30th September 2022

Notes to the Financial Statements

15 Detailed analysis of income and expenditure

	2022	2021
	£	£
Donations and legacies		
Grants	371,087	229,974
Other income	65	200
	<u>371,152</u>	<u>229,974</u>
 Expenditure on charitable activities by fund type		
Staffing	194,038	115,862
Sundry costs	8,168	4,006
Travel expenses	970	204
Rent and rates	29,054	17,244
Light & heat	773	834
Cleaning	2,119	679
Management fee	29,342	6,044
Staff training & monitoring	24,336	12,792
Legal and professional fees	10,148	1,811
Office stationary & equipment	7,267	3,305
Catering expenses	921	20
Telephone & computer costs	7,250	5,708
Bank Charges	-	-
Accountancy fees	1,386	1,186
Literature & brochures	949	1,203
Depreciation	5,330	2,578
Volunteer expenses	232	-
Fundraising	500	-
	<u>322,783</u>	<u>173,476</u>
 Net income / (expenditure)	<u>48,369</u>	<u>56,498</u>

ACTION FOR COMMUNITY LIMITED

England & Wales - Charity number 1142398

Accounts

Registered Charity no. 1142398
Registered Company no. 06922981

Action For Community Limited
(Company Limited by Guarantee)

Trustees Annual Report and Accounts

Year Ended 30th September 2021

Action For Community Limited

Year Ended 30th September 2021

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Action For Community Limited

Year Ended 30th September 2021

Legal and Administrative Information

Reference

The Charity is called "Action For Community Limited". The charity which is a limited by guarantee was formed on the 3 June 2009 registered in England and Wales. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Registered Charity Number	1142398
Registered Company Number	06922981
Registered Office	Carlisle Business Centre 60 Carlisle Road Bradford BD8 8BD

The Trustees and Directors

The trustees during the financial period and up to and including the date the report was approved were:

Roland Clark	<i>Chair of trustees</i>
Shaukat Ahmed	<i>Resigned December 2021</i>
Hamayun Arshad	
Ruby Bhatti OBE	

Primary Bankers	Barclays Bank Plc 10 Marlet Street Bradford BD1 1EG
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Independent Examiner:	Nigel Wyatt BSC FCA Wyatt & Co Chartered Accountants 125 Main Street Garforth, Leeds, LS25 1AF
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Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

Structure, governance, and management

The charity is a company limited by guarantee and was formed on 3 June 2009. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Achievements and performance

Achievements and performance 2020-21 for the Doula Project.

Bradford Doulas are funded by Bradford City Clinical Commissioning Group (now NHS West Yorkshire ICB) and Better Start Bradford covering the wards of Bowling and Barkerend, Bradford Moor and Little Horton and the Bradford City postcodes of BD1, 2, 3, 5, 7, 8 and 9.

The service offers (non-clinical) practical and emotional support to pregnant women six weeks before, during labour and six weeks after the birth. Support can be delivered within the home, community, or a mutually agreed location through trained and accredited Volunteer Doulas. Acting as a 'professional friend', a Volunteer Doula will support the individual to make positive and informed choices, accompany them to appointments, provide practical support at the birth, build positive relationships with other services, and offer emotional support.

This year saw the funding from the Reducing Inequalities in Communities programme begin in June 2021. This additional funding for the Doula Project will run until 2024, and enabled the staff team to increase to 10 by September 2021, including the TUPE of 5 staff formerly employed by Action for Business (Bradford) Ltd.

In 2021 the Bradford Doulas celebrated 10 years of service and 500 trees were planted celebrating 500 babies born and supported by the project.

The Bradford Doulas continued to offer support throughout the pandemic both virtually and face to face when restrictions permitted, with 78 women and babies supported across Bradford City in 2021.

From October 2020 - September 2021 the project held:

- 10 Virtual training sessions
- 4 networking style sessions
- Delivered a new cohort (9 doulas) – New all virtual 13 weeks
- Virtual skills reviews

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

Using Zoom and Teams

Oct 2020	Safeguarding – what’s changed during COVID	12
Nov 2020	Wellbeing Session	13
Dec 2020	Bereavement for Baby Loss	10
Dec 2020	Christmas Zoom party	13
January 2021		
13.01.21	Let’s Get Together New Year 2021	17
Jan-March	Cohort 9 Jan-March	
17.02.21	Working with Interpreters – in-house LOs	20
03.03.21	Active Birth Session – In-house AF	12
24.03.21	Safe Sleeping – In-House RB	13
27.04.21	Matching Session New Virtual Cohort	12
21-28.04.21	Skills Reviews 1-2-1 / Group	
19.05.21	Breastfeeding Series Part 1: Antenatal JD	16
02.06.21	Birth Stories	16
11.06.21	Networking: Picnic in the Park Face to Face	16
23.06.21	Contraception & Sexual Health	13
July 2021	2-Day Trauma Informed Doula Education training (V)	15 / 14
Aug 2021	Networking: First Office Session (F)	12

The Doula training programme offers an important pathway to further education and employment, with 6 volunteers successfully moved into Maternity Support or Locality Officer roles.

Plans for the future

The Doula Project is continuing to explore further opportunities to expand its training provision, thereby providing long term financial sustainability for the charity, as well as forging successful partnerships with other organisations within the Bradford district and beyond.

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

Financial review

The net income for the year was £56,698, including net income of £3,415 on unrestricted funds and net income of £53,283 on restricted funds. The total funds held at the year end was £65,552, of which £48,237 was restricted and £17,315 was unrestricted.

Reserves policy

The charity's free reserves at the year end were £17,315. At the point of signing and submitting the accounts the trustees were in the process of reviewing, assessing, and updating the organisations reserves policy. It is the target and ambition of the board to hold the appropriate level of funds to support the charity in meeting its aims and also to minimise any uncertain short term financial risk. It is expected to have an updated and approved reserves policy for the year ending 30 September 2021

Funds In deficit

At 30 September 2021 the Doula BSB restricted fund had a deficit balance of £3,039. This is due to funds having been spent in anticipation of being recouped at a later date as the BSB funding is part of an ongoing stream for the Doula Project. The board are making steps for the negative balance to be eliminated by the future income stream of the project contract and through review of other completed projects which have residual funds that may possibly be released for the organisation to use freely within its objectives.

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the

Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable
- company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed: 

Name: R G Clark

Date: 30/11/2022

Action For Community Limited

Year Ended 30th September 2021

Independent Examiners Report

I report to the trustees on my examination of the financial statements of Action For Community Limited ('the charity') for the year ended 30 September 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

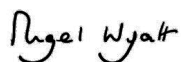
Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 30/11/2022

Action For Community Limited

Year Ended 30th September 2021

Statement of Financial Activities

			2021		2020
		Unrestricted Funds	Restricted Funds	Total Funds	Total funds
	Note	£	£	£	£
Income					
Donations and legacies		12,000	217,974	229,974	120,371
Investment Income		-	200	200	-
Total Income	2	<u>12,000</u>	<u>218,174</u>	<u>230,174</u>	<u>120,371</u>
Expenditure					
Expenditure on charitable activities	4	<u>8,585</u>	<u>164,891</u>	<u>173,476</u>	<u>127,441</u>
Total Expenditure		<u>8,585</u>	<u>164,891</u>	<u>173,476</u>	<u>127,441</u>
Net income / (expenditure)		<u>3,415</u>	<u>53,283</u>	<u>56,698</u>	<u>(7,070)</u>
Net income and net movement in funds					
Total funds brought forward		3,588	5,266	8,854	15,924
Transfers		<u>10,312</u>	<u>(10,312)</u>	<u>-</u>	<u>-</u>
Total funds carried forward	11	<u>17,315</u>	<u>48,237</u>	<u>65,552</u>	<u>8,854</u>

All income and expenditure derive from continuing activities.

The statement is a combined Statement of Financial Activities and Income and Expenditure Account for the purposes of meeting both companies act and charity SORP reporting requirements.

Action For Community Limited

Year Ended 30th September 2021

Statement of Financial Position

	Note	2021 £	2020 £
Fixed assets			
Tangible fixed assets	8	7,734	-
Current assets			
Debtors	9	62,493	20,917
Cash at bank and in hand		31,160	24,324
		<u>93,653</u>	<u>45,241</u>
Creditors: amounts falling due within one year	10	35,835	36,387
Net current assets		<u>57,818</u>	<u>8,854</u>
Net assets	12	<u>65,552</u>	<u>8,854</u>
Funds of the charity			
Restricted funds	11	48,237	5,266
Unrestricted funds	11	17,315	3,588
Total charity funds		<u>65,552</u>	<u>8,854</u>

Directors Responsibilities

The Directors are satisfied that for the year ended on 30th September 2021 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner.

The Directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These Financial Statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

Name of Trustee:

R G Clark

Signed on behalf of the Trustees:

R.G. Clark

Date of approval:

30/11/2022

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

1 Basis of Preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 16 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the charity.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

- All voluntary income from members of the charity are recognised as donations and are included in full, with associated Gift Aid receivable in the Statement of Financial Activities.
- Grants where entitlement is not conditional on the delivery of specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.
- Income resources from charitable trading activities such as the letting of the building are accounted for when invoices are drawn up (as the point of entitlement).
- Donated services and facilities are included at the value to the charity where this can be quantified.
- Gifts in Kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.
- Volunteer time, the value of voluntary support for the work of the charity is not included in the accounts but is described in the Trustees annual report.
- Investment Income is included in the accounts when receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Liability Recognition

Abilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation, assets which cost less than £700 are not capitalised. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life.

Depreciation is charged on Office equipment and Fixture and fittings on a straight line basis at 25%.

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Operating Leases

Rental charges payable under operating leases are charged on a straight line basis over the terms of the lease.

Taxation

The charity is exempt from tax on its charitable activities.

Judgements and key sources of estimation

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

2 Analysis of Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations and legacies			
Grants	12,000	217,974	229,974
	<u>12,000</u>	<u>217,974</u>	<u>229,974</u>
Other Income			
Other	-	200	200
	<u>-</u>	<u>200</u>	<u>200</u>
Total Income	<u>12,000</u>	<u>218,174</u>	<u>230,174</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations and legacies			
Grants	-	120,371	120,371
	<u>-</u>	<u>120,371</u>	<u>120,371</u>
Other Income			
Other	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Income	<u>-</u>	<u>120,371</u>	<u>120,371</u>

3 Grants and Donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Bradford & Airedale NHS	-	99,826	99,826
Better Start Bradford	-	130,148	130,148
	<u>-</u>	<u>229,974</u>	<u>229,974</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Bradford & Airedale NHS	-	29,103	29,103
Better Start Bradford	-	91,269	91,269
	<u>-</u>	<u>120,371</u>	<u>120,371</u>

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

4 Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Staffing	3,837	112,025	115,862
Sundry Costs	16	3,990	4,006
Travel Expenses	-	204	204
Rent and Rates	-	17,244	17,244
Light & Heat	-	834	834
Cleaning	-	679	679
Management Fee	-	6,044	6,044
Staff Training & Monitoring	1,950	10,842	12,792
Legal and Professional	-	1,811	1,811
Office stationary & Equipment	150	3,155	3,305
Catering Expenses	-	20	20
Telephone & Computer Costs	-	5,708	5,708
Bank Charges	-	-	-
Accountancy Fees	54	1,132	1,186
Literature & Brochures	-	1,203	1,203
Depreciation	2,578	-	2,578
	<u>8,585</u>	<u>164,891</u>	<u>173,476</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Staffing	-	91,624	91,624
Sundry Costs	181	1,204	1,385
Travel Expenses	-	42	42
Rent and Rates	-	10,742	10,742
Light & Heat	-	354	354
Cleaning	-	433	433
Management Fee	-	6,059	6,059
Staff Training & Monitoring	23	10,332	10,355
Legal and Professional	-	614	614
Office stationary & Equipment	40	2,867	2,907
Catering Expenses	-	738	738
Telephone & Computer Costs	-	2,216	2,216
Bank Charges	-	-	-
Accountancy Fees	(28)	-	(28)
	<u>216</u>	<u>127,226</u>	<u>127,441</u>

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

5 Independent examination fees

Fees payable to the independent examiner for:

	2021	2020
	£	£
Independent examination and preparation of the financial statements	1,134	1,080

6 Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	106,575	85,355
Social security costs	7,237	5,247
Employer contributions to pension plans	952	962
	<u>114,764</u>	<u>91,564</u>

The average head count of employees during the year was as follows:

	2021	2020
Average Head Count	6	5

Number of employees who received benefits of more than £60,000 during the year was as follows:

	2021	2020
More than £60,000	-	-

Until the 1st of September 2021 all staff were employed by Action for Business Limited and includes a salary recharged paid to the CEO for work relating the oversight of the charity of £6,044 (2020: £6,059).

Key Management Personnel

The trustees deem that the key management personal of the charity is the CEO.

7 Trustee remuneration, expenses and donations

No trustee received and expenses during this year or the previous year. No trustee received any remuneration or benefit during this or the previous year.

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

8 Tangible fixed assets

	Office equipment £	Furniture and fixtures £	Total £
Cost			
At 1st October 2020	-	-	-
Additions	8,496	1,816	10,312
At 30th September 2021	8,496	1,816	10,312
Depreciation			
At 1st October 2020	-	-	-
Depreciation charge	2,124	454	2,578
At 30th September 2021	2,124	454	2,578
Net Book Value			
At 30th September 2021	6,372	1,362	7,734
At 30th September 2020	-	-	-

9 Debtors

	2021	2020
	£	£
Trade Debtors	9,338	1,062
Prepayments	6,029	5,031
Other Debtors	46,871	7,132
Related Party Debtors	255	7,691
	62,493	20,917

10 Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals	4,568	1,304
Other Creditors	6,720	6,720
Trade Creditors	15,209	8,056
Deferred Income	9,338	20,308
	35,835	16,079

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

11 Analysis of Charitable Funds

Unrestricted Funds

	1 Oct 2020 £	Income £	Expenditure £	Gains/Loses £	Transfers £	30 Sep 2021 £
Unrestricted						
General	3,588	12,000	(8,585)	-	10,312	17,315
Total Unrestricted	3,588	12,000	(8,585)	-	10,312	17,315

Restricted Funds

Doula BSB	(10,125)	130,348	(117,718)	-	(5,544)	(3,039)
Doula CCG	2,906	42,247	(31,135)	-	-	14,018
MHLI	11,849	-	-	-	-	11,849
C Net	588	-	-	-	-	588
Come Dine With Me	48	-	-	-	-	48
CCG Doula RIC	-	45,579	(16,038)	-	(4,768)	24,773
Total	5,266	218,174	(164,891)	-	(10,312)	48,237

Total Funds

Total	8,854	230,174	(173,476)	-	-	65,552
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	1 Oct 2019 £	Income £	Expenditure £	Gains/Loses £	Transfers £	30 Sep 2020 £
Unrestricted Funds						
General	3,804	-	(216)	-	-	3,588
Total	3,804	-	(216)	-	-	3,588

Restricted Funds

Doula BSB	(3,837)	91,269	(97,557)	-	-	(10,125)
Doula CCG	3,472	29,103	(29,669)	-	-	2,906
MHLI	11,849	-	-	-	-	11,849
C Net	588	-	-	-	-	588
Come Dine With Me	48	-	-	-	-	48
Total	12,120	120,371	(127,226)	-	-	5,266

Total Funds

Total	15,924	120,371	(127,441)	-	-	8,854
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Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

Fund Transfers

Two transfers have taken place during the year moving assets purchased from restricted funding to be held within the general fund moving forward. £5,544 was transferred from Doula BSB to the general fund following the purchase of office equipment and fixture and fittings. £4,768 as transferred from CCG Doula RIC to the general fund following the purchase of office equipment.

Fund Descriptions

Restricted Funds

Doula BSB	Peer support for vulnerable pregnant mums through pregnancy and child birth.
Doula CCG	Peer support for vulnerable pregnant mums through pregnancy and child birth.
MHLI	A healthy living initiative for Manningham and Girlington.
C Net	Part of Well Bradford Small Grants Scheme for Doula Programme.
Come Dine With Me	Part of Home Office funded Building a Stronger Britain Together programme.
CCG Doula RIC	Peer support for vulnerable pregnant mums through pregnancy and child birth.

Negative Fund Balances

Doula BSB	At 30 September 2021 the Doula BSB restricted fund had a deficit balance of £3,039. This is due to funds having been spent in anticipation of being recouped at a later date as the BSB funding is part of an ongoing stream for the Doula Project.
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12 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Fixed Assets	7,734	-	7,734
Current Assets	45,416	48,237	93,653
Creditors less than 1 year	(35,835)	-	(35,835)
	<u>17,315</u>	<u>48,237</u>	<u>65,552</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Fixed Assets	-	-	-
Current Assets	39,975	5,266	45,241
Creditors less than 1 year	(36,387)	-	(36,387)
	<u>3,588</u>	<u>5,266</u>	<u>8,854</u>

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

13 Company Status

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute in a winding up a sum not exceeding £10 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

14 Related party transactions

The trustees - Shaukat Ahmed, Hamayun Arshad and Ruby Bhatti - are directors of Action For Business (Bradford) Limited (ABL) - company number 02728593. Following transactions have taken place between the charity and Action for Business (Bradford) Limited.

On the 1st of September 2021 the front line staff members undertaking the activity for the charity were tuped over from Action For Business to Action For Community so that these individuals are employed in the organisation where the activity is undertaken.

	2021	2020
	£	£
Management fee	6,044	6,059
Rent, room hire & service charges	21,774	13,820
Salaries	100,776	91,564
	<u>128,594</u>	<u>111,443</u>

Action For Community Limited

Year Ended 30th September 2021

Notes to the Financial Statements

15 Detailed analysis of income and expenditure

	2021	2020
	£	£
Donations and legacies		
Grants	229,974	120,371
Other Income	200	-
	<u>230,174</u>	<u>120,371</u>
Expenditure on charitable activities by fund type		
Staffing	115,862	91,624
Sundry Costs	4,006	1,385
Travel Expenses	204	42
Rent and Rates	17,244	10,742
Light & Heat	834	354
Cleaning	679	433
Management Fee	6,044	6,059
Staff Training & Monitoring	12,792	10,355
Legal and Professional	1,811	614
Office stationary & Equipment	3,305	2,907
Catering Expenses	20	738
Telephone & Computer Costs	5,708	2,216
Bank Charges	-	-
Independent Examinations	1,186	(28)
Literature & Brochures	1,203	-
Depreciation	2,578	-
	<u>173,476</u>	<u>127,441</u>
Net income / (expenditure)	<u>56,698</u>	<u>(7,070)</u>

ACTION FOR COMMUNITY LIMITED

England & Wales - Charity number 1142398

Accounts

Registered Charity no. 1142398
Registered Company no. 06922981

Action For Community Limited
(Company Limited by Guarantee)

Trustees Annual Report and Accounts

Year Ended 30th September 2020

Action For Community Limited

Year Ended 30th September 2020

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Action For Community Limited

Year Ended 30th September 2020

Legal and Administrative Information

Reference

The Charity is called "Action For Community Limited". The charity which is a limited by guarantee was formed on the 3 June 2009 registered in England and Wales. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Registered Charity Number	1142398
Registered Company Number	06922981
Registered Office	Carlisle Business Centre 60 Carlisle Road Bradford BD8 8BD

The Trustees and Directors

The trustees during the financial period and up to and including the date the report was approved were:

Roland Clark	Chair of trustees
Shaukat Ahmed	
Hamayun Arshad	
Ruby Bhatti	

Primary Bankers	Barclays Bank Plc 10 Marlet Street Bradford BD1 1EG
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Independent Examiner:	Nigel Wyatt BSC FCA Wyatt & Co Chartered Accountants 125 Main Street Garforth, Leeds, LS25 1AF
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Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Achievements and performance

Achievements and performance 2019-20 for the Doula Project

Bradford Doulas are funded by Bradford City Clinical Commissioning Group and Better Start Bradford.

The service offers (non-clinical) practical and emotional support to pregnant women six weeks before, during labour and six weeks after the birth. Support can be delivered within the home, community, or a mutually agreed location through trained and accredited Volunteer Doulas. Acting as a 'professional friend', a Volunteer Doula will support the individual to make positive and informed choices, accompany them to appointments, provide practical support at the birth, build positive relationships with other services, and offer emotional support.

This year saw the funding from BSB for the Doula Project extended for another 3 years. During a lengthy service specification design process with the funder, the Logic Model was updated, and a proposal to increase staff numbers was accepted. Also by working closely with the Innovation Hub during this period, the Doula Project team were able to set up the Process Flow and Data Requirements that would enable the project to utilise System One in year 5 2021. This piece of work began November 2019 and will be completed by February 2021 with bi-weekly meetings with the Facilitator at Better Start Bradford, Doula Project Manager and the wider Doula team.

The Bradford Doulas Stats for 19/20 were as follows:

112 women referred to the service

59 women supported

20 births supported

Labour Support re-started in September 2020, however no home visiting was allowed in line with the Doula Project's Covid risk assessment.

In response to the challenges of the pandemic and working from home, the Doula team developed successful virtual support strategies for the Volunteer Doula service. All staff and volunteer meetings as well as Doula support sessions to mums were virtual for the whole of 2020. The Project was able to invest in new laptops for the team to facilitate this service transformation, and there was a focus upon staff wellbeing and mental health during this difficult time. The Volunteer catch up sessions also focussed upon wellbeing with virtual up-skilling and the latest Covid guidelines and changes to services also covered.

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

	Date	Session	Attendees Includes staff x4/5
1	May 20	In-house Active Birth Positions at home help virtually	19
2	May 20	In-House Support women Postnatally virtually	15
3	June 20	AB - Hypnobirthing Breathing techniques virtually	13
4	June 20	Little Minds Matter - for volunteers	13
5	June 20	BF Refresher with Jane D & Judith	15
6	July 20	AB - Pelvic Floor & Perineal Massage	12
7	July 20	Covid 19 Phase 2	9
8	Aug 20	Building Each Other up	14
9	Sept 20	Lets Get Together	21
10	Sept 20	BIRTH RIGHTS org	18
11	Oct 20	Bradford Council - Safeguarding Virtual	12
12	Nov 20	In-house Baby week - wellbeing session	13

This period of change also saw the project increase its use of interpreting services. As Doulas could not do face to face meetings, it became more important than ever to ensure women and families were aware of their choices particularly when having a baby in lockdown.

The Project did not deliver any new training of volunteers in this period. Better Start Bradford agreed to support the project to push back the dates. Instead of training September 2020 the training was re-scheduled for January 2021.

Plans for the future

The Doula Project is set in the coming year to receive additional funding from the Reducing Inequalities in Communities #RIC programme led by the Bradford District & Craven Clinical Commissioning Group, 'closing the health gap in central Bradford'. This opportunity will mean an expansion of the Doula team in 2021.

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

Public Benefit

The Trustees, in making decisions about the activities of the organisation, have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Financial review

The net expenditure for the year was £9,361, including net expenditure of £216 on unrestricted funds and net expenditure of £9,145 on restricted funds. The total funds held at the year end was £6,563, of which £2,975 was restricted and £3,588 was unrestricted.

Reserves policy

The charity's free reserves at the yearend were £3,588. At the point of signing and submitting the accounts the trustees were in the process of reviewing, assessing, and updating the organisations reserves policy. It is the target and ambition of the board to hold the appropriate level of funds to support the charity in meeting its aims and also to minimise any uncertain short term financial risk. It is expected to have an updated and approved reserves policy for the year ending 30 September 2021.

Funds In deficit

At 30 September 2020 the Doula BSB restricted fund had a deficit balance of £10,125. This is due to funds having been spent in anticipation of being recouped at a later date as the BSB funding is part of an ongoing stream for the Doula Project. The board are making steps for the negative balance to be eliminated by the future income stream of the project contract and through review of other completed projects which have residual funds that may possibly be released for the organisation to use freely within its objectives.

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the

Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable
- company will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed:



Name: Roland Clark

Date: 02/02/2022

Action For Community Limited

Year Ended 30th September 2020

Independent Examiners Report

I report to the trustees on my examination of the financial statements of Action For Community Limited ('the charity') for the year ended 30 September 2020.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

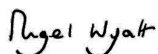
Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 03/02/2022

Action For Community Limited

Year Ended 30th September 2020

Statement of Financial Activities

			12 months 2020		18 months 2019
		Unrestricted Funds	Restricted Funds	Total Funds	Total funds
	Note	£	£	£	£
Income					
Donations and legacies	2	-	120,371	120,371	225,947
Investment Income		-	-	-	-
Total Income		-	120,371	120,371	225,947
Expenditure					
Expenditure on charitable activities	4	216	127,226	127,441	228,233
Total Expenditure		216	127,226	127,441	228,233
Net income / (expenditure)		(216)	(9,145)	(9,361)	(2,286)
Net income and net movement in funds					
Total funds brought forward		3,804	12,120	15,924	229,530
Transfers		-	-	-	-
Total funds carried forward	10	3,588	2,975	6,563	227,244

All income and expenditure derive from continuing activities.

The statement is a combined Statement of Financial Activities and Income and Expenditure Account for the purposes of meeting both companies act and charity SORP reporting requirements.

Action For Community Limited

Year Ended 30th September 2020

Statement of Financial Position

	Note	2020 £	2019 £
Current assets			
Debtors	8	20,917	21,997
Cash at bank and in hand		24,324	8,549
		<u>45,241</u>	<u>30,546</u>
Creditors: amounts falling due within one year	9	<u>36,387</u>	<u>14,622</u>
Net current assets		<u>8,854</u>	<u>15,924</u>
Net assets	11	<u>8,854</u>	<u>15,924</u>
Funds of the charity			
Restricted funds	10	5,266	12,120
Unrestricted funds	10	<u>3,588</u>	<u>3,804</u>
Total charity funds		<u>8,854</u>	<u>15,924</u>

Directors Responsibilities

The Directors are satisfied that for the year ended on 30th September 2020 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner.

The Directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These Financial Statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

Name of Trustee:

R G Clark

Signed on behalf of the Trustees:



Date of approval:

02/02/2022

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

1 Basis of Preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 16 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

- All voluntary income from members of the church are recognised as donations and are included in full, with associated Gift Aid receivable in the Statement of Financial Activities.
- Grants where entitlement is not conditional on the delivery of specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.
- Income resources from charitable trading activities such as the letting of the building are accounted for when invoices are drawn up (as the point of entitlement).
- Donated services and facilities are included at the value to the charity where this can be quantified.
- Gifts in Kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.
- Volunteer time, the value of voluntary support for the work of the church is not included in the accounts but is described in the Trustees annual report.
- Investment Income is included in the accounts when receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Liability Recognition

Abilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation, assets which cost less than £700 are not capitalised. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life.

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Operating Leases

Rental charges payable under operating leases are charged on a straight line basis over the terms of the lease.

Taxation

The charity is exempt from tax on its charitable activities.

Judgements and key sources of estimation

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 5 for the carrying amount of the property plant and equipment, and note 1.5 for the useful economic lives for each class of assets.

Accounting Period

The accounts year ending 30 September 2019 was a 18 month period of account from the 1 April 2018 to the 30 September 2019.

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

2 Analysis of Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations and legacies			
Grants	-	120,371	120,371
	-	120,371	120,371
Total Income	-	120,371	120,371

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Donations and legacies			
Grants		225,947	225,947
	-	225,947	225,947
Total Income	-	225,947	225,947

3 Grants and Donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Bradford & Airedale NHS	-	29,103	29,103
Better Start Bradford	-	91,269	91,269
Come Dine with me	-	-	-
CNET Well Bradford	-	-	-
	-	120,371	120,371

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Bradford & Airedale NHS	-	68,091	68,091
Better Start Bradford	-	151,106	151,106
Come Dine with me	-	1,794	1,794
CNET Well Bradford	-	4,955	4,955
	-	225,946	225,946

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

4 Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Staffing	-	91,624	91,624
Sundry Costs	181	1,204	1,385
Travel Expenses	-	42	42
Rent and Rates	-	10,742	10,742
Light & Heat	-	354	354
Cleaning	-	433	433
Management Fee	-	6,059	6,059
Staff Training & Monitoring	23	10,332	10,355
Legal and Professional	-	614	614
Office stationary & Equipment	40	2,867	2,907
Catering expenses	-	738	738
Telephone & computer costs	-	2,216	2,216
Bank charges	-	-	-
Independent Examinations	(28)	-	(28)
	<u>216</u>	<u>127,226</u>	<u>127,441</u>

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Staffing	-	125,039	125,039
Sundry Costs	-	281	281
Travel Expenses	-	542	542
Rent and Rates	-	16,092	16,092
Light & Heat	-	695	695
Cleaning	-	1,020	1,020
Management Fee	-	7,324	7,324
Staff Training & Monitoring	-	21,524	21,524
Legal and Professional	13	4,357	4,370
Office stationary & Equipment	-	5,913	5,913
Catering expenses	-	6,696	6,696
Telephone & computer costs	-	3,822	3,822
Bank charges	-	30	30
Independent Examinations	729	-	729
MHLI Activities	-	-	-
Doula CCG	-	7,102	7,102
Doula BSB	-	20,508	20,508
C Net	-	4,019	4,019
Come Dine With me	-	1,746	1,746
Misc. re Inter Company	-	781	781
	<u>742</u>	<u>227,491</u>	<u>228,233</u>

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

5 Independent examination fees

Fees payable to the independent examiner for:

	2020	2019
	£	£
Independent examination and preparation of the financial statements	1,080	900

6 Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020	2019
	£	£
Wages and salaries	85,355	123,629
Social security costs	5,247	-
Employer contributions to pension plans	962	1,410
	<u>91,564</u>	<u>125,039</u>

The average head count of employees during the year was as follows:

	2020	2019
Average Head Count	6	6

Number of employees who received benefits of more than £60,000 during the year was as follows:

	2020	2019
More than £60,000	-	-

The staff are employed by Action for Business Limited and includes a salary paid to the CEO for work relating to the work on the charity of £6,059 (2019: £7,238).

Key Management Personnel

The trustees deem that the key management personal of the charity is the CEO.

7 Trustee remuneration, expenses and donations

No trustee received and expenses during this year or the previous year. No trustee received any remuneration or benefit during this or the previous year.

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

8 Debtors

	2020	2019
	£	£
Trade Debtors	1,062	16,895
Prepayments	5,031	3,538
Other Debtors	7,132	1,309
Related Party Debtors	7,691	255
	<u>20,917</u>	<u>21,997</u>

9 Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals	1,304	2,863
Other Creditors	6,720	6,720
Trade Creditors	8,056	5,039
Deferred Income	20,308	-
	<u>36,387</u>	<u>14,622</u>

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

10 Analysis of Charitable Funds

Unrestricted Funds

	1 Oct 2019 £	Income £	Expenditure £	Gains/Loses £	Transfers £	30 Sep 2020 £
Unrestricted						
General	3,804	-	(216)	-	-	3,588
Total Unrestricted	3,804	-	(216)	-	-	3,588

Restricted Funds

Doula BSB	(3,837)	91,269	(97,557)	-	-	(10,125)
Doula CCG	3,472	29,103	(29,669)	-	-	2,906
MHLI	11,849	-	-	-	-	11,849
C Net	588	-	-	-	-	588
Come Dine With Me	48	-	-	-	-	48
Total	12,120	120,371	(127,226)	-	-	5,266

Total Funds

Total	15,924	120,371	(127,441)	-	-	8,854
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Fund Descriptions

Restricted Funds

Doula BSB	Peer support for vulnerable pregnant mums through pregnancy and child birth.
Doula CCG	Peer support for vulnerable pregnant mums through pregnancy and child birth.
MHLI	A healthy living initiative for Manningham and Girlington.
C Net	Part of Well Bradford Small Grants Scheme for Doula Programme.
Come Dine With Me	Part of Home Office funded Building a Stronger Britain Together programme.

Negative Fund Balances

Doula BSB	At 30 September 2020 the Doula BSB restricted fund had a deficit balance of £10,125. This is due to funds having been spent in anticipation of being recouped at a later date as the BSB funding is part of an ongoing stream for the Doula Project. For more details regarding this please refer to the trustees report on page 4.
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Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

11 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Current Assets	39,976	5,266	45,241
Creditors less than 1 year	(36,387)	-	(36,387)
	<u>3,589</u>	<u>5,266</u>	<u>8,854</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Current Assets	18,426	12,120	30,546
Creditors less than 1 year	(14,622)	-	(14,622)
	<u>3,805</u>	<u>12,120</u>	<u>15,925</u>

12 Company Status

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute in a winding up a sum not exceeding £10 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

13 Related party transactions

The trustees - Shaukat Ahmed, Hamayun Arshad and Ruby Bhatti - are directors of Action For Business (Bradford) Limited (ABL) - company number 02728593. Following transactions have taken place between the charity and Action for Business (Bradford) Limited.

	2020 £	2019 £
Management fee	6,059	7,324
Rent, room hire & service charges	13,820	13,405
Salaries	91,564	125,039
Activities paid by ABL and recharge	-	19,842
	<u>111,442</u>	<u>165,610</u>

14 Prior Period Adjustment

The 2019 signed accounts included an inconsistency between the restricted fund balance outlined in the financial statements and the restricted funds notes. This difference total was £781. In order to amend for this difference the total restricted funds balance from the 2019 restricted funds note has been carried forward into the accounts year ending 30th September 2020. The £781 difference has been applied to the opening unrestricted fund balance resulting in a change from £4,585 to £3,804.

Action For Community Limited

Year Ended 30th September 2020

Notes to the Financial Statements

15 Detailed analysis of income and expenditure

	2020 £	2019 £
Donations and legacies		
Grants	120,371	225,947
	<u>120,371</u>	<u>225,947</u>
Expenditure on charitable activities by fund type		
Staffing	91,624	125,039
Sundry Costs	1,385	281
Travel Expenses	42	542
Rent and Rates	10,742	16,092
Light & Heat	354	695
Cleaning	433	1,020
Management Fee	6,059	7,324
Staff Training & Monitoring	10,355	21,524
Legal and Professional	614	4,370
Office stationary & Equipment	2,907	5,913
Catering Expenses	738	6,696
Telephone & Computer Costs	2,216	3,822
Bank Charges	-	30
Independent Examinations	(28)	729
MHLI Activities	-	-
Doula CCG	-	7,102
Doula BSB	-	20,508
C Net	-	4,019
Come Dine With me	-	1,746
Misc. re Inter Company	-	781
	<u>127,441</u>	<u>228,233</u>
Net income / (expenditure)	<u>(7,070)</u>	<u>(2,286)</u>