

North Breckland
**YOUTH
FOR CHRIST**

**Trustees' Report to the Annual General
Meeting
& Financial Statements for the year ending August
31st 2021
Charity No. 1142384**

North Breckland Youth for Christ Trustees' Report and Financial Statements to 31 Aug 2021

The Trustees are pleased to present their report and accounts for the period ending 31st August 2021, which have been prepared in accordance with the Statement of Accounting and Reporting by Charities: Statement of Recommended Practice SORP (FRS102), as amended by Update Bulletin 1

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting. This report illustrates activities carried out in support of the public benefit requirement.

Reference and Administrative Information

Charity

North Breckland Youth for Christ

Charity Number

1142384

Trustees

Rev Paul Cubitt (Joined July 2021)

Mr Nick Nundy (Joined October 2020)

Mr Matthew Hall

Prof Samuel Leinster (resigned October 2020)

Mr Peter Orr (resigned August 2021)

Director

Paul Roast

Registered Address

Church House Church Street, Dereham NR19 1DN

Treasurer

Matthew Hall

Banker

HSBC

Independent Examiner

Mr John Payne

Structure and Organisation

Organisation

The constitution of North Breckland Youth for Christ was adopted on 18th May 2011 and amended on 7th December 2011. It was established to serve the young people of the Breckland area and reach them with the gospel of Jesus Christ in a relevant way.

Trustees

The Trustees are committed to the Christian ethos of the project and its charitable objects. They hold the project in prayer and manage the project by overseeing the legal and financial obligations.

Trustees were first appointed on 11th April 2011 and the changes since then are detailed below:

Rev Val Spencer (stood down July 2015)

Mr Paul Roast (Chair) (stood down Jan 2017)

Mr Jon Gardner (stood down September 2016)

Mr Peter Orr (Secretary) (stood down August 2020)

Prof Samuel Leinster was appointed in May 2011 (stood down October 2020)

Rev Timothy Weatherstone was appointed in February 2012 (stood down July 2018)

Mr John Bridge was appointed in March 2014 (took over position of chair Jan 2017 and stood down in Jan 2020)

Dr Adrienne Hartley Booth was appointed September 2015 (stood down July 2019)

Rev Betty Trinder was appointed September 2017 (stood down Aug 2018)

Mr Matthew Hall was appointed in January 2019

Mr Nick Nundy was appointed in October 2020

Rev Paul Cubitt was appointed in July 2021

Training

All Trustees, workers and volunteers are made aware of the policies and procedures put in place by North Breckland Youth for Christ. Training is provided as appropriate to ensure all are equipped to carry out their duties.

Related Organisations

North Breckland Youth for Christ seeks to develop partnerships with churches, community groups and schools in the area in order to maximise opportunities for young people, and to serve these organisations. It works with these bodies in different capacities agreed upon with each of them. North Breckland Youth for Christ uses various facilities provided by these churches, schools and organisations and is very grateful for their support and co-operation.

North Breckland Youth for Christ has always been an independent charitable organisation but operated as a local centre chartered to the National Youth for Christ organisation. North Breckland Youth for Christ have re-chartered with National Youth for Christ which will ensure a more coherent nationwide image and give local centres more support from the national organisation.

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Also this year the process of separating Steps Mentoring and Coaching (Charity no. 1189208) into a separate charity was completed, with some monies owed to Steps from our account passed over to them.

Risk Management

The Trustees work with the Director to monitor the risks facing the charity.

They are responsible for keeping accounting records which show at any time, with reasonable accuracy, the financial position of the charity. They ensure that the reporting of financial matters is in line with the Charities Act 1993. They are responsible for the safeguarding of the assets and procedures that protect against fraud and other irregularities.

Objectives and Activities

Charitable Objects

1. To advance the Christian faith for the benefit of young people in accordance with the statement of faith appearing in appendix 1 throughout the world and in particular (but without prejudice to the generality of the foregoing) in North Breckland and its environs;
2. The advancement of the Christian faith mainly, but not exclusively by means of proclaiming Christian messages of an evangelistic and teaching nature throughout the world and in particular (but without prejudice to the generality of the foregoing) in North Breckland and its environs;
3. To demonstrate, promote and encourage Christian values, including Dignity, Empowerment and Partnership to all young people throughout North Breckland and its environs;
4. The advancement of the education of children and young people through support and mentoring in schools, colleges and other educational establishments, through lunchtime and after school clubs, street based youth work and other youth provision to develop their physical, mental and spiritual capacities, that they may grow to full maturity as individuals, and that their condition of life may be improved;

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5. To relieve poverty and sickness thereby demonstrating the Christian faith by promoting overseas service, education, practical action and working with those affected, either directly or through relevant relief agencies.

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Achievements and Progress

The Trustees continue to give oversight of the many activities carried out by North Breckland Youth for Christ. They meet regularly to consider matters of finance, strategy and running of the various projects being carried out as well as to ensure that all policies and matters required under the Charity Commissions' Legislation are adhered to. The Director gives detailed reports to the Trustees at every meeting.

Financial Matters

The Trustees receive a financial report from the treasurer at each Trustee's Meeting. Fundraising success has been achieved through the efforts of the Director, trustees and staff.

Financial commitments have been made by several churches and benefit in kind by churches throughout the area by the use of premises and equipment free of charge.

The Trustees are extremely thankful to all the grant-awarding bodies, churches, organisations and individuals who have supported the work of North Breckland Youth for Christ through 2020-2021.

Salaries and working hours have been set and reviewed by the Trustees. This will be revisited again in the coming year.

During the year some restricted funds we spent on various projects. The Thomas Barrett's money was spent on the relaunch of the Swanton Morley Cafe, and the Thomas Bullock money spent on some assembly videos that were produced and sent to Thomas Bullock school. The money from the Dioceses of Norwich has continued to help the Litcham high school work flourish. Other restricted funds have been spent on running costs for projects also.

More detailed financial breakdown is presented on the attached form CC16a.

Policies

The following are Policies of North Breckland Youth for Christ policies are:

- Code of Conduct
- Counter Bullying Policy
- Data Protection Policy
- Disciplinary Policy
- E Safety Policy
- Equal Opportunities Policy
- Health and Safety Policy
- Information Security Policy
- Recruitment Policy
- Reserves Policy
- Safeguarding Policy
- Volunteers Policy

These have been approved by Trustees and are periodically reviewed.

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Project Management

The project is managed on a daily basis by the Director who supervises the work of the North Breckland Youth for Christ staff and a number of volunteers. The Director meets with the Trustees on a bimonthly basis to give written or verbal report of the work, submitting proposals for new initiatives. The Director also discusses the financial status of the project.

The Trustees are committed to supporting the Director and taking action as required ensuring the effective and safe operation of the project.

Director's Report

It's been an interesting year still dealing with and working through what it looks like to do youth work in a post Covid-19 world. There have been some challenges for sure but we are beginning to find our feet again. It has been another year of experimenting and trying to push forward with various projects to see what works.

We have seen one new Youth café start up and I'm pleased to say that it has been going very well. Various restrictions still need to be in place in order to do face to face youth work but with the right management it's achievable. One café we tried to relaunch but sadly it came to nothing and we have decided to leave it dormant for now.

The main growth of our work has been in our online presence. We have continued to grow in this area due to the pandemic and experimenting and trying new ways to reach young people. We have set up and are using a social media platform called Discord. We have run various clubs on there, including a gaming group and youth sessions. We continued our schools work as best we could. Some schools we have not been able to get into since the pandemic but one school in particular we have been delivering Soul Spaces and other projects.

All in all I think we did the best we could in a post covid-19 world. We have tried our best to adapt to the constant changes and struggles, with somethings working well and others not so much. We have learnt a lot and continue to learn and hope to push forward. Our numbers may be down but those young people we have seen our relationships have grown deeper. I consider this way more success than reaching a multitude.

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The following table shows the projects and activities during the year and the approximate number of young people involved.

North Breckland Youth For Christ Activities	young people	Frequency
Youth Cafes Barnham Broom and Garvestone	39	Fortnightly
RE lessons Dereham and Beetley Primary	53	Ad hoc
Litcham Soul Space	281	Termly
Gaming group	15	Weekly/term time
Attuned online teaching group	2	Fortnightly/term time
Online youth Cafe	54	Fortnightly/Term time
Garvestone Bible Group	5	Fortnightly


Staff Changes

Daniel Starling resigned on 31st August 2021 following many years of faithful work. We wish him well for the future.

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 CHARITY COMMISSION FOR ENGLAND AND WALES	Charity Name North Breckland Youth for Christ		No (if any) 1142384		CC16a
	Receipts and payments accounts				
	For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021	
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
GiftAid reclaim	3,820	-	-	3,820	2,721
Individual G'Ming	18,811	-	-	18,811	22,639
Church / O rganisation Giving	2,109	150	-	2,259	3,580
Other One-off Gifts	15,000	-	-	15,000	-
Other Giving (incl. give as you shop)	68	-	-	68	78
Funding Bids	-	1,000	-	1,000	1,500
Contracte.g. Litcham	-	7,500	-	7,500	-
Fund Raising - events & activities etc	-	-	-	-	-
Youth work income - Events	-	-	-	-	270
Youth work income - Regular	165	-	-	165	355
Other income - Training provision, Merchandise etc	72	-	-	72	30
Investment Interest	1	-	-	1	18
MaC (Steps)	-	1,250	-	1,250	2,650
Sub total (Gross income for AR)	40,045	9,900	-	49,945	33,841
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	40,045	9,900	-	49,945	33,841
A3 Payments					
Salaries and NI & PAYE	16,657	13,105	-	29,762	35,483
Pension Contributions	712	560	-	1,272	1,194
Travel - car, bus, train etc.	1	-	-	1	362
Office expenses - printing etc	74	58	-	132	380
Telephone (mobiles)	108	85	-	193	250
Youth work - Events	-	-	-	-	1,575
Youth work - Regular	156	123	-	279	535
Rent- office, storage	302	238	-	540	400
Insurance	330	259	-	589	487
Bank charges	-	-	-	-	-
Licences	106	84	-	190	184
CPD, training, conference booking/expenses, DBS	27	22	-	49	441
Fund raising costs for bids, events, activities etc.	-	-	-	-	-
Other	-	-	-	-	-
Annual giving to National YFC	744	-	-	744	350
MaC (Steps)	-	1,250	-	1,250	1,324
Sub total	19,217	15,784	-	35,001	42,965
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,217	15,784	-	35,001	42,965
Net of receipts/(payments)	20,828	- 5,884	-	14,944	- 9,124
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,779	5,884	-	7,663	16,787

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Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B 1 Cash funds	HSBC Current	5,066	-	-
	HSBC Saver Account	17,541	-	-
		-	-	-
	Total cash funds	22,607	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Details			
B 2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B 3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B 4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which	Amount due	When due
B 5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		M R Hall		30/06/2022



Independent examiner's report on the accounts

Section A		Independent Examiner's Report	
Report to the trustees/ members of	Charity Name North Breckland Youth for Christ		
On accounts for the year ended	31 st August 2021	Charity no (if any)	1142384
Set out on pages	1 and 2 <small>(remember to include the page numbers of additional sheets)</small>		
Responsibilities and basis of report	<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.</p> <p>As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
Independent examiner's statement	<p>I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none">● the accounting records were not kept in accordance with section 130 of the Charities Act; or● the accounts did not accord with the accounting records; or● the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
Signed:	John Payne		Date: 30/6/2022
Name:	John Payne		
Relevant professional qualification(s) or body (if any):	ACMA		

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Address:	35 Henby Way
	Norwich
	NR7 0LD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.