

North Breckland  
**YOUTH  
FOR CHRIST**

**Trustees' Report to the Annual General Meeting  
& Financial Statements for the year ending August 31st 2020**

**North Breckland Youth for Christ**  
**Trustees' Report and Financial Statements June 2021**

The Trustees are pleased to present their report and accounts for the period ending 31<sup>st</sup> August 2020, which have been prepared in accordance with the Statement of Accounting and Reporting by Charities: Statement of Recommended Practice SORP (FRS102), as amended by Update Bulletin 1

**Public Benefit**

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting. This report illustrates activities carried out in support of the public benefit requirement.

**Reference and Administrative Information**

**Charity**

North Breckland Youth for Christ

**Charity Number**

1142384

**Trustees**

Prof Samuel Leinster

Mr Peter Orr (Secretary)

Mr John Bridge (Chair) (Resigned January 2020)

Mr Matthew Hall

**Director**

Paul Roast

**Registered Address**

Church House Church Street, Dereham NR19 1DN

**Treasurer**

Angela Fox

**Bank**

HSBC

**Independent Examiner**

Mr John Payne

## **Structure and Organisation**

### **Organisation**

The constitution of North Breckland Youth for Christ was adopted on 18<sup>th</sup> May 2011 and amended on 7<sup>th</sup> December 2011. It was established to serve the young people of the Breckland area and reach them with the gospel in a relevant way.

### **Trustee Appointments**

One trustee resigned during the period covered by this report. The remaining trustees and Director are actively trying to recruit additional trustees.

### **Training**

All Trustees, workers and volunteers are made aware of the policies and procedures put in place by North Breckland Youth for Christ. Training is provided as appropriate to ensure all are equipped to carry out their duties.

### **Related Organisations**

North Breckland Youth for Christ seeks to develop partnerships with churches, community groups and schools in the area in order to maximise opportunities for young people, and to serve these organisations. It works with these bodies in different capacities agreed upon with each of them. North Breckland Youth for Christ uses various facilities provided by these churches, schools and organisations and is very grateful for their support and co-operation.

North Breckland Youth for Christ has always been an independent charitable organisation but operated as a local centre chartered to the National Youth for Christ organisation. North Breckland Youth for Christ have re-chartered with National Youth for Christ which will ensure a more coherent nationwide image and give local centres more support from the national organisation.

We are working towards restructuring our mentoring and coaching work (MaC), with a view to separating it into a separate charity to be called 'Steps'.

### **Risk Management**

The Trustees work with the Director to monitor the risks facing the charity.

They are responsible for keeping accounting records which show at any time, with reasonable accuracy, the financial position of the charity. They ensure that the reporting of financial matters is in line with the Charities Act 1993. They are responsible for the safeguarding of the assets and procedures that protect against fraud and other irregularities.

## **North Breckland Youth for Christ**

### **Trustees' Report and Financial Statements June 2021**

## **Objectives and Activities**

### **Charitable Objects**

1. To advance the Christian faith for the benefit of young people in accordance with the Evangelical Alliance statement of faith throughout the world and in particular (but without prejudice to the generality of the foregoing) in North Breckland and its environs;
2. The advancement of the Christian faith mainly, but not exclusively by means of proclaiming Christian messages of an evangelistic and teaching nature throughout the world and in particular (but without prejudice to the generality of the foregoing) in North Breckland and its environs;
3. To demonstrate, promote and encourage Christian values, including Dignity, Empowerment and Partnership to all young people throughout North Breckland and its environs;
4. The advancement of the education of children and young people through support and mentoring in schools, colleges and other educational establishments, through lunchtime and after school clubs, street based youth work and other youth provision to develop their physical, mental and spiritual capacities, that they may grow to full maturity as individuals, and that their condition of life may be improved;
5. To relieve poverty and sickness thereby demonstrating the Christian faith by promoting overseas service, education, practical action and working with those affected, either directly or through relevant relief agencies.

### **Achievements and Progress**

The Trustees continue to give oversight of the many activities carried out by North Breckland Youth for Christ. They meet regularly to consider matters of finance, strategy and running of the various projects being carried out as well as to ensure that all policies and matters required under the Charity Commissions' Legislation are adhered to. The Director gives detailed reports to the Trustees at every meeting.

Trustees were appointed on 11<sup>th</sup> April 2011. Chair, Treasurer and Secretary were appointed as below.

Rev Val Spencer (stood down July 2015)

Mr Paul Roast (Chair) (stood down Jan 2017)

Mr Jon Gardner (stood down September 2016)

Mr Peter Orr (Secretary)

Prof Samuel Leinster was appointed in May 2011

Rev Timothy Weatherstone was appointed in February 2012 (stood down July 2018)

Mr John Bridge was appointed in March 2014 (took over position of chair Jan 2017) (Resigned January 2020)

Dr Adrienne Hartley Booth was appointed September 2015 (stood down July 2019)

Rev Betty Trinder was appointed September 2017 (stood down Aug 2018)

Mr Matthew Hall was appointed in January 2019

## **North Breckland Youth for Christ**

### **Trustees' Report and Financial Statements June 2021**

#### **Financial Matters**

The Trustees receive a financial report from the treasurer at each Trustee's Meeting. Fundraising success has been had through the efforts of the trustees and staff.

Financial commitments have been made by several churches and benefit in kind by churches throughout the area by the use of premises and equipment free of charge.

The Trustees are extremely thankful to all the grant-awarding bodies, churches, organisations and individuals who have supported the work of North Breckland Youth for Christ through 2019-2020.

Salaries and working hours have been set and reviewed by the Trustees. This will be revisited again in the coming year.

#### **Finance Report**

See attached summary.

#### **Reporting and Policies**

The following North Breckland Youth for Christ Policies have been approved by Trustees

- Code of Conduct
- Counter Bullying Policy
- Data Protection Policy
- Disciplinary Policy
- E Safety Policy
- Equal Opportunities Policy
- Health and Safety Policy
- Information Security Policy
- Recruitment Policy
- Reserves Policy
- Safeguarding Policy
- Volunteers Policy

#### **Project Management**

The project is managed on a daily basis by the Director who supervises the work of the North Breckland Youth for Christ staff and a number of volunteers. The Director meets with the Trustees on a bimonthly basis to give written or verbal report of the work, submitting proposals for new initiatives. The Director also discusses the financial status of the project.

The Chair of Trustees meets the Director regularly for personal supervision and line management. The Trustees are committed to supporting the Director and taking action as required ensuring the effective and safe operation of the project.

#### **Summary**

The Trustees are committed to the Christian ethos of the project and its charitable objects. They hold the project in prayer and manage the project by overseeing the legal and financial obligations.

## North Breckland Youth for Christ

### Trustees' Report and Financial Statements June 2021

## Director's Report -Overview

The following table shows the projects current activities and the approximate number of young people involved.

North Breckland Youth For Christ Activities	young people	Frequency
Kairos Weekend. A weekend of fun and thought at Kingswood activity center in West Runton. Where young people do various activities together and have a chance to learn more about what it means to be a Christian.	35	Annually
Dereham Sixth Form College Mentoring	10	Weekly/term time
Northgate High School mentoring	8	Weekly/term time
Youth Cafés: Mattishall, Swanton Morley, Dereham and Garvestone. Safe Place to chill chat and have fun with others in the villages.	64	Weekly/term time
High Schools Neatherd. C3 a lunchtime drop in where youngsters can chill chat and eat cake. Seeyou a lunchtime club with a chance to explore the Christian faith.	62	Weekly or fortnightly/term time
Primary lunch Clubs Shipdham, North Elmham, Barnham Broom	54	Fortnightly
Assemblies at Barford, Thomas Bullock and North Elmham Primary schools.	360	Monthly
Youth Alpha. A course exploring the Christian faith.	11	Fortnightly

### Director's Summary

The year started off like many others, but 2020 has been no ordinary year. We started with the usual schools work and youth club work with a view to growing and developing through the year. However with covid hitting the world things ended up looking very different to how we had planned. We decided not to furlough staff but tried to develop new ways of engaging with young people online and in digital ways. Some of this was successful while other attempts did not have the desired effect.

This was my third year in the position and we set out a new strategy for moving forward. This outlines Key areas I would like to see us growing in, however the Covid pandemic has put some of this on hold for now. With lock down

## **North Breckland Youth for Christ**

### **Trustees' Report and Financial Statements June 2021**

measures for large parts of the year it was simply impossible to run schools work or clubs or the majority of the work we normally engage in. This has resulted in some low figures in the recorded numbers.

One project we were able to run was out Kairos weekend away. This has replaced our previous residential Spring Weekend, where we spent a weekend at the Kingswood centre in West Runton. It was wet and miserable weather wise but was a really good weekend away. It ended up being the highlight of our year as it was very close to the date of the first lockdown.

Working during lockdown gave me time to work on finances. I approached many individuals presented the new vision asking if they would like to join us on this journey. We had a fair bit of success and will continue to work on the finance strategy moving forward.

On reflection this has been a very challenging year, it got better towards the end when restrictions were lifted somewhat but it was full of difficulties and challenges for everyone. One thing it has taught us is that we have to keep moving. When trouble and hardship comes it's not an option to just sit still but we have to keep on trying things and moving forward. Not everything will be a success but that's ok, you keep working till you find something that does work.

It's still tricky to see a way forward for next year but I will continue to take that idea on. Keep moving and keep trying things till we find a way through. We need to stay adaptable, flexible and teachable. That way we should weather the storm and come out the other side in a good place.

#### **Staff Changes**

There have been no staff changes this year.



North Breckland Youth For Christ

1142384

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/09/2019

To


Period end date  
31/08/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bids		1500		1,500	2,650
Gift Aid	2,721			2,721	6,079
Church Donations	3,380			3,380	2,616
Donations	20,639	2,000		22,639	30,214
Training					
Investment interest	18			18	22
MaC		2,650		2,650	3255
Events	655			655	1,474
Raise					915
Misc	278			278	6,489
	27,691	6,150		33,841	53,714
<b>A2 Asset and investment sales, (see table).</b>					
					-
<b>Sub total</b>					-
<b>Total receipts</b>	27,691	6,150		33,841	53,714
<b>A3 Payments</b>					
Salaries	28,606	3,792		32,398	31,958
Mac		1324		1,324	2,119
Pension	1,194			1,194	1,205
Raise Expenses					1,330
Payroll Ni etc	3,085			3,085	2,473
giving	350			350	600
Events	367	1,743		2,110	2,479
Travel	362			362	495
Training /conf		441		441	703
Expenses and Office Supplies	564	400		964	1,083
Mobile phone	250			250	288
Insurance/ Safeguarding	487			487	410
misc					178
<b>Sub total</b>	35,265	7,700		42,965	45,321
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>					-
<b>Total payments</b>	35,265	7,700		42,965	45,321
<b>Net of receipts/(payments)</b>	- 7,574	- 1,550		- 9,124	8,393
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	9,302	7,434		16,736	8,343
<b>Cash funds this year end</b>	1,728	5,884		7,612	16,736



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC Current	1692		-
	HSBC Saver Account	£ 36.00	5,884	-
				-
	<b>Total cash funds</b>	<b>1,728</b>	<b>5,884</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
in Bank on 31st Aug				
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		M R Hall	30/06/2021	



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
North Breckland Youth for Christ

On accounts for the year  
ended

31<sup>st</sup> August 2020

Charity no  
(if any)

1142384

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention .  
1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*John Payne*

Date:

28th Sept 2020

Name:

John Payne

**Relevant professional qualification(s) or body (if any):**

ACMA

**Address:**

35 Henby Way

Norwich

NR7 0LD

## **Section B**

## **Disclosure**

Only complete if the examiner needs to highlight material problems.