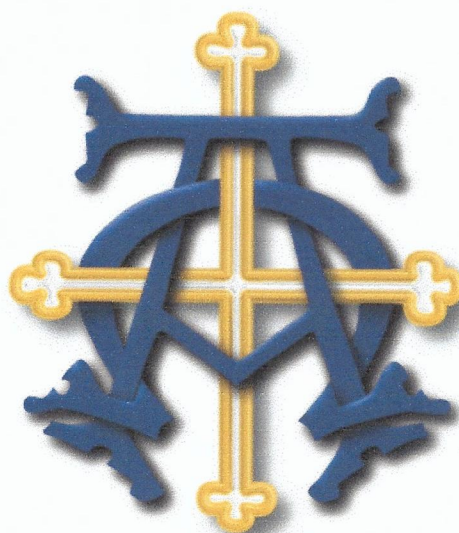


# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HAMPSTEAD EMMANUEL WEST END**

## **Annual Report and Financial Statements of the Parochial Church Council**

For the year ended 31 December 2020



Incumbent: The Revd Jonathan Kester  
The Vicarage  
Lyncroft Gardens London NW6 1JU

Bank: Barclays Bank plc  
St John's Wood & Swiss Cottage Branch

Independent examiner:  
Miss P Nicholson FCA, DChA  
30 Fitzwarren Gardens  
London N19 3TP

**Charity Reg. No. 1142383**

## Administrative information

Emmanuel Church is situated in Lyncroft Gardens, West Hampstead. It is in the Deanery of North Camden, the Archdeaconry of Hampstead and in the Episcopal Area of Edmonton, which is within the Diocese of London and the wider Church of England.

The correspondence address is:

Telephone:

email:

Parish website:

The Vicarage, Lyncroft Gardens, London, NW6 1JU.

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[www.emmanuelnw6.com](http://www.emmanuelnw6.com).

The Parochial Church Council ("PCC") is a charity registered with the Charity Commission.

PCC members who have served from 1 January 2020 until the date this report was approved are:

*Incumbent:*

*SSM Assistant Priest:*

*SSM Assistant Curate:*

The Revd Jonathan Kester

The Revd Annette Fritze-Shanks

The Revd Andy Arnell

Chair

PCC Safeguarding Officer

*Churchwardens:*

Robert Cox

Harin Perera

*Representatives on the Deanery Synod: (all elected for the Triennium 2020-23 at APCM 2020)*

Mina Cummings

Casey Hammett

Malvika Iyer

Steve McNeilly

Diana Malzer

Geoffrey Shaw

From APCM 2020

To APCM 2020

Electoral Roll Officer

*Elected members*

Sarah Barabas

Anthony Edwards

Clare Fuller

Claire Hammett

Mark Hyoms

Parisa Keshtkar

Steve McNeilly

Rob Marshall

Jilly Morris

Carrie Reiners

Nadia Ouled Zaoui

Sarah Watts

To APCM 2020

PCC Secretary

From APCM 2020 (Appt: 26.10.20 PCC Treasurer)

To APCM 2020 (Res'd: 26.10.20 PCC Treasurer)

## Structure, governance and management

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## Objectives and activities

Emmanuel PCC has the responsibility of cooperating with the priest in charge, Fr Jonathan Kester, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for Emmanuel Church.



## **Achievements and performance**

### **Covid-19 pandemic**

Much in this year's report is conditioned by wider perspective of the Covid-19 pandemic. Churches in London closed for public worship on 18 March 2020 (ahead of the rest of the country owing to the rapidly increasing number of cases throughout the London Boroughs). Our first live-streamed service was on Sunday 23 March 2020 (Mothering Sunday) and we have become used to worship through this medium for much of the year and into 2021. Meetings and social events have taken place by Zoom. Live-streaming has meant that we have gained a national and international congregation, both on Sundays and throughout the week, although it is hard to quantify that exact numbers of those who worshipped with us throughout the whole service. Viewing numbers might mean that some have watched for a couple of minutes. We are glad, nonetheless, to have had this resource and the opportunities it has given us.

Fewer people in physically present in church has meant that plate giving has inevitably decreased, but we are most grateful for all those who have continued to support us through a regular standing order and those who have taken them out during the year, as well as those who have used our Just Giving page for this purpose.

We are fortunate to attract a broad range of community and wider activities which hire our space. This means that in ordinary times we are not totally dependant on one or a small number of activities for our rental income. However, the nature of the lockdowns has meant that virtually all of these activities have had to cease for the duration, with a consequent drop in income, of which more is detailed below.

We were able to be back in Church with our full compliment of services for most of Advent and for Midnight Mass and Christmas morning. However, we were unable to have our traditional candle-lit service of Nine Lessons and Carols and Carols on the Green with the gradually increasing number of Covid cases locally.

As we prepare this report, we rejoice in the ever-greater numbers of the adult population who are being vaccinated and in the first tentative steps which are being made in the Government's Roadmap to Recovery.

### **Church attendance**

For the year ending 2019, there are 269 parishioners on the Church Electoral Roll, 93 of whom are not resident within the parish. The average weekly attendance before the pandemic was 285 adults and children all counted (303 in 2019), but this number increased at festivals.

Owing to the Covid19 pandemic there were no confirmations during 2020 compared with 16 candidates in 2019 (3 adults and 13 children) and there were 4 baptisms (compared with 8 in 2019). There were no weddings (compared with 3 in 2019).

### **Review of the year**

The full PCC met 6 times during the year with an average level of attendance of 85 per cent. Committees met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

### **The Parish Clergy**

Father Andy Arnell was ordained priest in one of three ordination services conducted by the Bishop of Edmonton at Emmanuel Church on Saturday 10 October and presided at his first celebration of the Holy Eucharist the next day. 10 October was also fortuitously the day on which Father Jonathan began his thirteenth year as parish priest of Emmanuel (originally licensed by the Rt Revd Peter Wheatley, former Bishop of Edmonton on 10 October 2008). It is lovely having Father Andy with us for his SSM curacy (alongside his day job as a civil servant), although much of it has been spent so far in lockdown.



## **Emmanuel Church, West Hampstead**

### **Financial Statements for the year ended 31 December 2020**

We remain ever grateful to Mother Annette Fritze-Shanks for her continued liturgical and pastoral ministry among us as Assistant Priest (alongside her day job as a lawyer in the City of London) and for all that she does as our safeguarding officer.

During the summer we announced that we will be joined at Petertide 2021 by Helen Sims-Williams as a full-time stipendiary curate when she has completed her context-based formation for ordination at Ripon College, Cuddesdon (Oxford). Helen is married to Father Robin Sims-Williams, incumbent of All Saints, Childs Hill.

Father Jonathan continued as Priest in Charge of our neighbouring parish of St Cuthbert's, West Hampstead, although most of the pastoral responsibility is delegated to the Associate Vicar there – Father Hugh Thomas. With the announcement of the first lockdown and through Father Hugh's vision, St Cuthbert's became the headquarters of a new community inspired foodbank, initially in partnership with Foodcycle (the charity which out of lockdown serves a free vegetarian meal to over 60 people every Saturday). The foodbank has grown hugely during the last year and has been renamed the West Hampstead Food Hub, which is now based in Sidings Community Centre and has its own part-time co-ordinator in Sinead Dalton. Emmanuel has throughout the pandemic been one of the drop off points for donations to the foodbank and Father Jonathan and others have been volunteer drivers. The project now delivers to over 140 households every Saturday and is a tangible way of serving the whole community in all its diversity. Foodcycle has now resumed operations from St Cuthbert's as a free takeaway hot meal service from St Cuthbert's each Saturday.

We continue to be most grateful for the support of Mother Claire Wilson at St Cuthbert's.

Father Jonathan also continued as Area Dean of the both the North Camden and South Camden Deaneries in an experimental pattern which came to fruition on 01 July 2020 when the Deaneries formally united as a single Deanery of Camden by a Pastoral Order signed by the Bishop of London. With the pandemic the new united Synod was not able to be inaugurated until February 2021. He also continues as a trustee of the Community Association of West Hampstead, the Fitzdale Trust, CARIS Camden and the C4WS Winter Night Shelter Project.

#### **Church Officers**

At the APCM 2020, Robert Cox and Harin Perera were re-elected as Churchwardens. At the first meeting of the PCC immediately after the APCM, Mark Hyoms was elected as our new treasurer and Clare Fuller as PCC Secretary. We thank Rob Marshall most sincerely for all that he has done over the years as PCC treasurer. Diana Malzer was re-elected as electoral roll officer. Thank you to all our PCC Officers for all that they do for us in a voluntary capacity. It is greatly appreciated.

#### **The Parish website – [www.emmanuelnw6.com](http://www.emmanuelnw6.com)**

The website continues to be hosted by Meritorious and we continue to be most grateful for the consultancy of Michelle McCalden, especially in fixing bugs and errors. The website is built on Word Press which makes it relatively easy for Father Jonathan to make updates and changes and add pages and information regularly. The website is pending a complete revision and is currently online with a skeleton number of pages, which will be expanded following the redesign during 2021.

#### **The Parish Office**

The Parish Office continues to be housed in the upstairs room above the Nazareth Chapel and is shared with the choir room and facilities for counselling. We continued to be most grateful to Nicki Siddall, our part-time Parish Administrator. Nicki's work is largely taken up with the administration of the booking, management and invoicing for the rooms in the Community Space, as well as other parish administrative duties. From the first lockdown, however, we have availed ourselves of the Government Coronavirus Job Retention Scheme (CJRS) whilst Nicki was fully furloughed. From the autumn onwards Nicki has been back in the office of 20% of her hours, whilst continuing to be 80% furloughed.

#### **Community Space**

The community facilities at the west end of the Church continued to be in full use until the first lockdown was announced in March and so the Community Space has been very quiet this year – and with a significant fall



## **Emmanuel Church, West Hampstead**

### **Financial Statements for the year ended 31 December 2020**

in income. As the first lockdown was eased there were a couple of holiday projects for children (all following covid-secure protocols and risk assessments) and with the autumn most of our weekly bookings were able to resume, again following covid-secure protocols and risk assessments. These all ceased with the November lockdown and will only be resuming following the Governments staged Roadmap to Recovery during 2021, but the initial signs seem hopeful. The one group which has been able to continue to meet in reduced numbers and following Government guidelines in Narcotics Anonymous (NA) on a Saturday afternoon.

#### **Winter Night Shelter**

The covid19 pandemic has meant that the C4WS Winter Night Shelter has taken on a different form this year. Following Government advice and at the direction of Housing Justice revolving Night Shelters moving between churches and other venues on different nights of the week were no longer able to take place. After a long search, the Shelter has been operating from a single venue in the County Hotel, just off Tavistock Square. The pandemic has entailed that volunteers have been fewer in number than previous years, and there has been a greater reliance on the listing of floating volunteers. Emmanuel has continued our involvement through cooking and delivering a hot evening meal every Tuesday night during the first part of the Shelter season. Many thanks to Nadia Ouled-Zaoui for all that she has done to coordinate this on our behalf.

#### **Citizens UK**

We continued in our membership of Citizens UK in its North London Chapter, albeit in a quieter way, tackling key issues such as the safety of our young people, gun and knife crime, gang culture and the activities of county lines, as well as housing justice and the living wage. Understandably this has been a somewhat quieter year.

#### **The Living Wage**

In line with our commitment to all who work for Emmanuel Church being paid at least the London living wage, we engaged the services of Clean for Good in cleaning the community space up until the summer. From September onwards we have been using a local company, Ben and Dan, who pay their staff on a similar basis.

#### **Children's Work**

We continued our central work with children up until the first lockdown not only at our 9.15 am Joyful Noise Eucharist but in our Sunday School in term during the 10.30 am Sung Eucharist. We are most grateful to Claire Hammett and Sarah Swagler who, throughout the lockdown, produced a weekly children's activity sheet and activities for young people which went out with the weekly parish emailing.

#### **Work with our older members**

In a parish so full of young life it is important that we remember our older and senior members who are much valued members of our parish family. Our monthly Fellowship lunch on the first Wednesday of each month continued up until the first lockdown and will be resumed as soon as it is safe to do so following the Government's Roadmap to Recovery. Many thanks to Diana Malzer who coordinates the catering for and communication with this wonderful group of people.

#### **Safeguarding**

Mother Annette Fritze-Shanks served as Safeguarding Officer throughout the year and Casey Hammett served as Children's Champion. All relevant DBS checks and training were undertaken, and the annual Safeguarding Audit was carried out.

**Emmanuel Church, West Hampstead**  
**Financial Statements for the year ended 31 December 2020**

**Financial Review**

Our total income for the year was £118,345 (2019: £145,640) and the details are in the financial statements. Donations from parishioners still account for the largest share of our income, contributing £69,674 (2019: £72,622). Our income from investments was £11,190 (2019: £15,051). As mentioned above, the pandemic entailed a significant reduction in income from lettings to £25,906 (2019 £51,965).

We are required to show our investments at their market value at the end of the year and the gain or loss is reported in our Statement of Financial Activities.

£99,092 (2019: £140,628) was spent to provide the Christian ministry from Emmanuel Church, including a contribution of £61,400 (2019: £82,800) to the diocesan parish share (the Common Fund), which largely provides the stipends and housing for the clergy, pension and national insurance contributions as well as contributing the wider life and ministry of the Diocese of London and Church of England.

The fall in income during the year owing to the pandemic meant that, like many parishes in the Deanery and beyond, our Common Fund payment was considerably smaller than during the 2019. The Diocese of London took prudent financial steps to accommodate the estimated fall in income across the Diocese of £3 million, with a similar shortfall forecast for 2020. We have pledged £65,000 for 2021 and will put in whatever we can afford above this figure, acknowledging that our Common Fund payment will leave us short of the aspiration we have realised in recent years of being fully-funding parish.

**Reserves policy**

It is PCC policy to maintain a balance of net current assets on unrestricted funds of approximately 4 months unrestricted payments, to cover emergency situations that may arise from time to time. The balance of £52,266 (2019: £31,854) at the year-end meets this target.

Approved by the PCC on 19 April 2021 and signed on their behalf



by The Revd Jonathan Kester (PCC Chair)



Mark Hyoms (PCC Treasurer)



## Statement of Financial Activities for year ended 31 December 2020

	Note	Unrestricted funds	Restricted funds	2020 Total	2019 Total
<b>Income From:</b>		£	£	£	£
Donations	2(a)	69,674	-	69,674	72,622
Charitable activities	2(b)	1,575	-	1,575	3,833
Other trading activities	2(c)	35,906	-	35,906	54,134
Investments	2(d)	11,190	-	11,190	15,051
<b>Total</b>		<b>118,345</b>	<b>-</b>	<b>118,345</b>	<b>145,640</b>
<b>Expenditure On:</b>					
Charitable activities	3, 4	97,933	1,159	99,092	140,628
<b>Total</b>		<b>97,933</b>	<b>1,159</b>	<b>99,092</b>	<b>140,628</b>
<b>Operating Income</b>		<b>20,412</b>	<b>(1,159)</b>	<b>19,253</b>	<b>5,012</b>
Gains / (Losses) on investments	5	(12,196)	-	(12,196)	(6,611)
Transfers between funds					
<b>Net Income / (Expenditure)</b>		<b>8,216</b>	<b>(1,159)</b>	<b>7,057</b>	<b>(1,599)</b>
<b>Reconciliation of Funds</b>					
Total funds brought forward		277,180	7,393	284,573	286,172
Total funds carried forward		<b>285,396</b>	<b>6,234</b>	<b>291,630</b>	<b>284,573</b>

## Balance Sheet as at 31 December 2020

	Note	2020	2019
<b>FIXED ASSETS</b>		£	£
Investment assets	6	233,130	245,326
<b>CURRENT ASSETS</b>			
Debtors	7(a)	23,884	15,129
Short term investments	7(b)	-	11,785
Cash at bank and in hand		38,073	18,337
<b>TOTAL</b>		<b>61,957</b>	<b>45,251</b>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	8	(3,457)	(6,004)
<b>NET CURRENT ASSETS</b>		<b>58,500</b>	<b>39,247</b>
<b>NET ASSETS</b>	7,10	<b>291,630</b>	<b>284,573</b>
<b>FUNDS</b>			
Unrestricted		285,396	277,180
Restricted		6,234	7,393
<b>TOTAL</b>		<b>291,630</b>	<b>284,573</b>

Approved by the PCC on 19 April 2021 and signed on their behalf



by The Revd Jonathan Kester (PCC Chair)



Mark Hyoms (PCC Treasurer)



## Notes to the Financial Statements

### 1 ACCOUNTING POLICIES

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities Act 2011 and the Charities Act 2011. The financial statements have been prepared under the historical cost convention except for investments which are included at market value, as modified by the revaluation of certain assets

#### Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

*The requirements of Section 7 - Statement of Cash Flows.*

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

#### Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

#### Incoming Resources

##### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Income tax recovered and recoverable under the Gift Aid scheme during the financial year has been accrued.

Grants and legacies to the PCC are accounted for when the PCC has legal entitlement to the funds.

##### *Other ordinary income*

Rental income from the letting of church premises is recognised in the period when the rental is due.

##### *Income from investments*

Dividends and interest are accounted for when receivable

##### *Gains and losses on investments*

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of the investments as at 31 December.

#### Resources used

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

### **Activities directly relating to the work of the Church**

The diocesan quota or common fund is accounted for when payable. Any quota unpaid on 31 December is provided for in these accounts as an optional (though not a legal) liability and is shown as a creditor in the balance sheet.

### **Fixed assets**

#### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by s.10(2) (a) and (c) of the Charities Act 2011

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written-off as expenditure in the Financial Statements and separately disclosed.

#### *Other fixtures, fittings and office equipment*

Equipment used within the church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,500 or less are written-off when the asset is acquired.

#### *Investments*

Investments are valued at market value as of 31 December.

#### *Current assets*

Amounts owing to the PCC on 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.



**2 INCOME AND ENDOWMENTS FROM:**

	2020			2019
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
<b>2(a) Donations</b>				
Regular pledged giving	25,811	-	25,811	20,055
Collections (open plate) at all services	7,389	-	7,389	25,689
Sundry donations	26,815	-	26,815	8,078
Gift aid reclaim	9,659	-	9,659	16,693
Grants received	10,000	-	10,000	-
Specific donations	-	-	-	2,107
<b>TOTAL</b>	<b>79,674</b>	<b>-</b>	<b>79,674</b>	<b>72,622</b>
<b>2(b) Charitable activities</b>				
Fees received	699	-	699	1,797
Fundraising events	523	-	523	1,363
Votive Candles	353	-	353	673
<b>TOTAL</b>	<b>1,575</b>	<b>-</b>	<b>1,575</b>	<b>3,833</b>
<b>2(c) Other trading activities</b>				
Letting income	25,906	-	25,906	51,965
Other income	-	-	-	2,169
<b>TOTAL</b>	<b>25,906</b>	<b>-</b>	<b>25,906</b>	<b>54,134</b>
<b>2(d) Income from investments</b>				
Dividends & Interest	11,190	-	11,190	15,051
<b>TOTAL INCOMING RESOURCES</b>	<b>118,345</b>	<b>-</b>	<b>118,345</b>	<b>145,640</b>

### 3 EXPENDITURE

	2020			2019
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
<b>Charitable activities:</b>				
Gifts, donations & mission	514	-	514	2,643
Common Fund	61,400	-	61,400	82,800
Utilities & insurance	15,981	411	16,392	18,011
Lettings administration	3,613	-	3,613	7,081
Maintenance & gardening	2,936	-	2,936	8,901
Cost of services	1,515	-	1,515	2,549
Domestic, cleaning & social	6,188	675	6,863	6,093
Sundry costs	454	73	527	1,803
Organist & organ maintenance	2,045	-	2,045	5,138
Newsletter, printing & advertising	720	-	720	957
Church management, administration & fees	636	-	636	3,292
Costs of fundraising events	611	-	611	-
Clergy Expenses	1,320	-	1,320	1,360
Refurbishment, fixtures, fittings & equipment	-	-	-	-
<b>TOTAL</b>	<b>97,933</b>	<b>1,159</b>	<b>99,092</b>	<b>140,628</b>

### 4 STAFF COSTS

	2020	2019
	£	£
<b>Wages &amp; Salaries</b>	<b>3,613</b>	<b>7,006</b>

During the year, the PCC employed a part time Parish Administrator. The salary did not attract employer's national insurance contributions. 2020 costs are shown net of grants received under the Coronavirus Job Retention Scheme.

### 5 GAINS AND LOSSES ON INVESTMENTS

	2020	2019
	£	£
Realised gain / (loss) on investments sold during the year	-	-
Unrealised gain / (loss) on investments held at year end	(12,196)	(6,611)
<b>TOTAL</b>	<b>(12,196)</b>	<b>(6,611)</b>



## 6 INVESTMENTS

	2020	2019
	£	£
CBF Church of England Property Fund units at market value	233,130	245,326

## 7(a) DEBTORS

	2020	2019
	£	£
Income tax claimed	20,896	11,236
Investment dividends	2,648	3,346
Other debtors	340	547
<b>TOTAL</b>	<b>23,884</b>	<b>15,129</b>

## 7(b) SHORT TERM DEPOSITS AND INVESTMENTS

	Unrestricted funds	Restricted funds	2020 Total	2019 Total
	£	£	£	£
Deposits	-	-	-	5,400
Dorothie King Bequest	-	-	-	6,385
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,785</b>

Deposits were held at the CBF Church of England Deposit Fund. The restricted funds of £6,234 is held by restricting cash at hand.

## 8 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
<b>Charitable activities:</b>		
Gifts, donations and mission	-	(336)
Domestic, cleaning and food	(320)	(84)
Sundry	-	(573)
Organist and Choir	(160)	(375)
Newsletter, printing and advertising	-	(8)
Church management & administration	-	(1,446)
Letting income paid in advance	(2,977)	(3,182)
Refurbishment		-
<b>TOTAL</b>	<b>(3,457)</b>	<b>(6,004)</b>

**9 RESTRICTED FUNDS MOVEMENTS**

	At 1 Jan 2020	Income	Expended	At 31 Dec 2020
	£	£	£	£
Church Organ	3,593	-	-	3,593
Christian Aid	5	-	-	5
Social Outreach	2,744	-	(1,159)	1,585
Syrian Refugees	1,051	-	-	1,051
<b>TOTAL</b>	<b>7,393</b>	<b>-</b>	<b>(1,159)</b>	<b>6,234</b>

**10 ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted funds	Restricted funds	2020 Total	2019 Total
	£	£	£	£
Fixed assets	233,130	-	233,130	245,326
Current assets	55,723	6,234	61,957	45,251
Current liabilities	(3,457)	-	(3,457)	(6,004)
<b>BALANCE</b>	<b>285,396</b>	<b>6,234</b>	<b>291,630</b>	<b>284,573</b>



## 11 SOFA COMPARATIVES

	Unrestricted funds	Restricted funds	2019 Total
<b>Income From:</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations	71,179	1,443	72,622
Charitable activities	3,660	173	3,833
Other trading activities	54,134	-	54,134
Investments	15,051	-	15,051
<b>Total</b>	<b>144,024</b>	<b>1,616</b>	<b>145,640</b>
<b>Expenditure On:</b>			
Charitable activities	138,561	2,067	140,628
<b>Total</b>	<b>138,561</b>	<b>2,067</b>	<b>140,628</b>
<b>Operating Income</b>	<b>5,463</b>	<b>(451)</b>	<b>5,012</b>
Gains / (Losses) on investments	(6,611)	-	(6,611)
Transfers between funds			
<b>Net Income / (Expenditure)</b>	<b>(1,148)</b>	<b>(451)</b>	<b>(1,599)</b>
<b>Reconciliation of Funds</b>			
Total funds brought forward	278,328	7,844	286,172
Total funds carried forward	277,180	7,393	284,573

## 12 RELATED PARTY TRANSACTIONS

Apart from the items disclosed below, there were no disclosable transactions in respect of members of the PCC, persons connected with them, or other related parties.

One member of the PCC received reimbursement of £1,320 (2019: £1,320) ministry expenses.

Members that served on the PCC on the year made a total of £14,300 (2019: £7,548) of unrestricted donations to the church in the 2020 financial year.

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PAROCHIAL  
CHURCH COUNCIL OF EMMANUEL CHURCH, WEST HAMPSTEAD**

I report on the accounts for the year ended 31 December 2020 set out on pages 6 to 15 herein.

**Respective responsibilities of the PCC and the independent examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission and the Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Patricia Nicholson

Miss Patricia Nicholson FCA DChA  
30 Fitzwarren Gardens, London N19 3TP

Date: 9<sup>th</sup> May 2021