

**Charity Number: 1142357**

**Company Number: 07504966**

**Mind in Bradford**

**(A Company Limited by Guarantee)**

**Annual Report and Financial Statements**

**For the year ended 31 March 2021**

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# Mind in Bradford

## Legal and Administrative Information

<b>Trustees/Management Committee</b>	John Vincent (Chairperson) Christopher Green Louise Slater Andrew Hurst Andrew Richardson Francesca Hill Annie Curie Michael Brown Parveen Malik (Appointed 17/04/2020)
<b>Company number</b>	07504966
<b>Charity number</b>	1142357
<b>Registered office</b>	Kenburgh House 28 Manor Row Bradford BD1 4QU
<b>Independent Auditor</b>	Garbutt & Elliott Audit Limited 33 Park Place Leeds LS1 2RY
<b>Bankers</b>	Caf Cash Ltd Kings Hill West Malling ME19 4TA

# **Mind in Bradford**

## **Trustees' Report for the year ended 31 March 2021**

The Board of Trustees, who are also Directors for the purposes of company law, present their report and audited financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Articles of Association, the Charities Act 2011 and the Companies Act 2006.

### **Structure, Governance and Management**

The Charity was registered at the Charity Commission on 10 June 2011 having previously been incorporated as a company limited by guarantee on 25 January 2011. The Articles of Association were amended on 19 April 2021.

The Trustees/Company Directors who served during the year were:

Christopher Green  
Louise Slater  
Andrew Hurst  
Andrew Richardson  
John Vincent (Chairperson)  
Francesca Hill  
Annie Curie  
Michael Brown  
Parveen Malik (Appointed 17/04/2020)

Our Board of Trustees comprises of a minimum of three Trustees. We aim to ensure the composition of the Board of Trustees reflects the diversity of the area we serve, and recruit Trustees with skills, expertise, abilities and experience which will add to the Board's effectiveness. This will ensure we are able to govern effectively in accordance with our charitable objectives and statutory obligations. Trustees are selected by the current Trustees and appointments are put to the vote.

### **Objectives and Activities**

Our purpose (why we exist) is to promote mental well-being and to empower and help people experiencing mental health problems to manage and work towards recovery and fulfilment.

In line with a continued commitment to modernisation and improvement, Mind in Bradford operates to the guidelines set out by Mind nationally and in recognition of this we have received the Mind Quality Mark.

### **Achievements and Performance**

"Mind in Bradford truly is a life saver, everything they do, everyone who works there, and all services they offer."

This year has thrown a lot of challenges our way but together we have tackled them head-on and achieved amazing results. Our services continued online and by phone, more languages are spoken on our helpline which is now free to call, and we've launched a children and young people's service for the first time.

As we look back over the past 12 months, we are proud to say we helped more people than ever before in line with our mission to improve the wellbeing, resilience, and recovery of people across Bradford, Airedale, Wharfedale and Craven. The number of people we supported in 2020-21 was up 30% on the previous year as we continued to strive towards helping more people, more often, in more places. This year, there have been more than 23,000 attendances by over 3,300 individuals across our services.

# Mind in Bradford

## Trustees' Report for the year ended 31 March 2021 (continued)

Our long-running Guide-Line service began offering live on-line chat and is now free for all users. Our crisis service developed successful phone and digital support and our wellbeing groups moved to Zoom and outside, benefitting both mental and physical health. We continued to work closely with partner organisations, commissioners and service users to make sure we are providing the services that are most needed and wanted.

The beginning of this year was a massive challenge for us in terms of practical service delivery. Yet as a team we adapted and responded, and are now using learning from the past year to move forward, shape our services and benefit more people. We look forward to developing these services further to enable better mental health for all across our district.

People are at the heart of our organisation. We now have more frontline staff and volunteers delivering a greater number and range of services, and more back office staff working behind the scenes to enable this to happen, including a newly formed business development team.

When lockdown arrived in March 2020, we were ready and able to respond. We were able to move all of our services, including crisis support and 1:1 sessions, to phone support immediately. We accelerated the introduction of live web-chat and all our staff changed to remote working. We have worked hard in partnership with other organisations and as a system leader, to ensure mental health services continued and improved across Bradford and Craven despite the challenges of coronavirus.

Over the last year, we have worked hard to develop our services for children and young people and launched our new service for 8-19-year-olds in central Bradford. We are working with youth services, schools, local communities and youth offending teams to support the needs of children and young people in the margins of education and on the radar of the justice system. We also received the brilliant news that we will be the new lead provider for the Bradford and Craven Youth in Mind partnership. It is so important to support people as early as possible in their lives work in partnership with our Youth in Mind partners.

Our positive relationship with national Mind has continued. We have secured the Mind Quality Mark again, which sets out the baseline of best practice and legal compliance in all areas of a local Mind's governance and activities, as well winning a Mind excellence award for service design and innovation.

In the past 12 months, we have continued to ensure Mind in Bradford and its clients have been represented at a wide range of district-wide bodies and meetings. Our CEO and Service Director are active members and chairs to a variety of boards and working groups to help ensure the development of a coherent and effective Mental Health Support system for all communities.

This has been the final year of a three-year plan to extend our reach, maximise our impact, build positive relationships and ensure organisational sustainability. We look forward to continuing this work with our clients, staff and partnership organisations, with our newly evolved strategy over the coming year.

### Mission and Activities

Our mission (what we do):

- we build community and individual resilience for better well-being
- we provide early intervention advice and support
- we support people in crisis
- we empower and help people to recover and sustain improved well-being

Our services are designed to offer appropriate and timely support, to fulfil our mission and in collaboration with our partners, to collectively make the biggest positive difference to the most people possible. In this reporting year, we have run: Guide-Line; The Sanctuary; Wellbeing groups; Maastricht Interview Centre; Extended Access; Community Companions; Healthy Minds Digital Doorway and Serious Mental Illness Project.

# **Mind in Bradford**

## **Trustees' Report for the year ended 31 March 2021 (continued)**

### **Guide-Line**

"Guide-Line has helped me get through lockdown."

When coronavirus struck at the start of our reporting year, we already had plans to make our long-running helpline more accessible. Lockdown led us to bring forward the launch of live on-line chat and, in October, we switched the service to a new freephone number. We also recruited more Urdu, Punjabi and Arabic speakers.

This year we received around 8,700 calls from 1,000 people and the number of new callers increased by more than half.

Anxiety, including about Covid-19, remained the most common reason for contacting us, followed by stress, isolation, depression and family relationships.

### **The Sanctuary**

"It is such a relief to know you are there to talk to."

The Sanctuary is a welcoming, non-clinical space for people across the Bradford and Craven districts who need urgent mental health support.

The number of crisis support sessions we provided at The Sanctuary increased by a third this year – a reflection of how many more people have been reaching out for help during the pandemic. In total, we helped 1,000 people at nearly 3,000 sessions, a quarter from a BAME background and just under half male.

Our team moved seamlessly from face-to-face to phone and on-line support once lockdown restrictions were imposed and continued to provide dedicated and compassionate support to help those in crisis.

### **Wellbeing groups**

"The Zoom groups have been a godsend for me."

Our wellbeing service allows people to meet up regularly to discuss their feelings, share their experiences of mental health and make new friends in a safe and welcoming environment.

Not being able to meet in person during lockdown was a challenge and our team made regular phone calls to clients to see how they were managing. Some wellbeing groups, including peer support, moved quickly online and new Walk & Talk groups proved popular.

More than 350 people used the wellbeing service to help with feelings of anxiety, depression, feeling low and self-harm.

This year, we extended support to those who hear voices, re-opening our Maastricht Interview service to help people find individual coping strategies. We also set up a second, smaller wellbeing group for voice hearers called Understanding Voices.

### **Extended Access**

"Thank you for giving me the strength and confidence to finally accept help in moving forward and taking control of my future."

Our recovery workers provide 1:1 evening appointments at Bradford GP surgeries as part of the Extended Access programme. The service was designed to be a first point of contact for people seeking mental health support. With the arrival of lockdown, all appointments were moved to phone support.

# **Mind in Bradford**

## **Trustees' Report for the year ended 31 March 2021 (continued)**

More people came to our support sessions this year and around a fifth of attendances were by under 18s. Over 12 months, we saw over 800 individuals at more than 1,700 sessions.

Common reasons for seeking help included anxiety, depression, family and relationship problems, loneliness and stress. Anxiety around Covid-19 was one of the main reasons for referral.

### **Community Companions**

"I get along with my friend like I have known them forever. Before I felt so down but now I am doing really well."

This befriending project to prevent social isolation, loneliness and depression is never more needed. The service was launched in partnership with the Muslim Health Service and Bradford District and Craven CCG in Baildon in May 2019.

This year saw the expansion of Community Companions into central Bradford and the minimum age for referral lowered from 65 to 18. We also secured extra funding from the Mind Loneliness Fund to extend our befriending service because of increased social isolation and anxiety caused by the pandemic.

Our volunteers were not allowed to enter homes because of Covid-19 lockdowns and social distancing rules, but they supported people by phone making 2,370 calls over 12 months.

Key reasons for referral included isolation due to shielding, high anxiety and low mood due to lack of human contact and stress arising from changing restrictions

### **Healthy Minds Digital Doorway**

"The website makes it easy to get help, gives people choice, and helps people to find the most relevant support available."

The Healthy Minds website directory and wellbeing assistant is run by Mind in Bradford and helps the public and professionals to open the door to local and digital mental health services, support and information.

Last year, nearly 4,000 people used the Healthy Minds wellbeing assistant recommendations to find out information about mental health and wellbeing and which local services would be best for them.

The site went live in November 2019 and has since, undergone a rigorous BETA testing phase and is now being developed to maximize the positive difference it can make.

### **Serious Mental Illness Project**

"Informative session with lots of excellent discussions that really feel will help towards improving systems currently in place."

This project aims to help reduce premature mortality associated with physical ill health in people with serious mental illness (SMI), to support people with SMI access their physical health checks and to develop training on the importance of physical healthcare for people living with SMI, to be delivered to staff and volunteers in the voluntary and community sector who work with people with SMI.

At the start of the reporting year, due to coronavirus, physical health checks were put on hold by GPs, which paused the project and training delivery. To respond to the situation, the project was repurposed and a new project called SMILE was created to support statutory staff to refer people to receive support from the voluntary and community sector services.

# **Mind in Bradford**

## **Trustees' Report for the year ended 31 March 2021 (continued)**

As restrictions have eased, the project plans have been reviewed and refreshed in light of altered timelines, training delivery and client engagement has started.

### **Know Your Mind**

"It really helped me, I'd say 10 out of 5 today. I can communicate and be respected, heard and listened to."

October saw the launch of our first-ever dedicated service for children and young people. Know Your Mind offers a range of support for under-25s in central Bradford, including group sessions, ongoing one-to-one support, attending existing groups and activities such as Walk & Talk. In six months, we provided 634 one-to-one and group contacts and 51 young people were supported individually. We worked closely with schools, children's social care and other services, prioritising those most in need such as young people living with domestic violence or not attending school. Reasons for seeking help included self-care, education or employment, anxiety and stress, and family and home life problems. More than half were from a BAME background.

### **Future**

Over the last three years we have gone from surviving to thriving. As we look to the future, we will continue to drive forward further change and improvement to ensure our services make the biggest positive difference to the largest number of people possible.

We are excited to have evolved our previous strategy to help us guide our future work. Our new strategy for 2021-24 reflects current needs, is more people-focussed and will inform everything we do and are within Mind in Bradford.

As we continue to feel the lasting impact of the pandemic, we will aim to make the biggest positive difference in an uncertain world. We will do this by further improving our blended service offer, including face-to-face, digital, phone and live chat support. We are continually working to maximise the reach and positive impact of our existing services, and to ensure we are providing the services that are most needed and wanted. As more face-to-face support is allowed, we look forward to welcoming back more clients into our hub and continuing with long-term plans such as helping people with Serious Mental Illnesses take up physical health checks and offering more mental health training courses.

We are excited that in the coming year we will be supporting more children and young people than ever before as the new lead provider for the Bradford and Craven Youth in Mind partnership. It is so important to support people as early as possible in their lives and we are really looking forward to start working with our Youth in Mind partners.

We continue to work closely with partner organisations, commissioners and service users to enable better mental health for all across our district. We will continue to play a leading role in the Healthy Minds Digital Doorway initiative, to help people access the right support for them at the right time, and will be the lead facilitator in bringing support for people on waiting lists for therapy, to help make them feel safe and engaged.

We will further develop our organisational resilience through a continued commitment to organizational governance, enhanced business processes and systems and strengthening our business development approach to enable appropriate growth. As a part of this we will focus on developing our training offer to maximise income generation.

I look forward to continuing to work with our staff, volunteers, and fellow Trustees, in positive collaboration with our commissioners, fellow services providers, and national Mind colleagues to continue to move forward, shape our services and benefit more people, more often, in more places.

# Mind in Bradford

## Trustees' Report for the year ended 31 March 2021 (continued)

### Financial Review

Mind in Bradford made a surplus in the year of £85,775 (2010: £222,642).

Total income for the year was £1,279,387 of which £1,181,814 was grant support. Total expenditure was £1,193,612 of which £553,849 was specific restricted costs and £639,763 unrestricted.

The total at 31 March 2021 of Mind's "free reserves" was £478,483 which fulfilled the Charity's Reserves Policy of a minimum of three months running costs.

Restricted funds at the end of the financial year amounted to £140,792 and related to five specific projects and is committed to be spent in 2021/22.

There has been a re-statement of prior year figures to change the way that certain restricted grant income is recognised in the accounts. This more fairly reflects the nature of the income and is in line with the Charities Statement of Recommended Practice on the recognition of the income.

### Fundraising

All amounts raised through fundraising in the year are presented within 'Donations' which includes donations from individual supporters and corporate supporters. We are extremely grateful to everyone who has donated or participated in events.

Mind in Bradford does not use professional fundraisers, commercial participators or third parties to fundraise on our behalf. The day to day management of all income generated is managed internally by the staff team who act under authority delegated by the Trustees.

We are staying up to date with developments in charity regulation, data protection and the Fundraising Preference Service (FPS) to make sure we are legally compliant and adhering to all guidelines.

Mind in Bradford is voluntarily bound to be regulated by the Fundraising Regulator and complies with the Code of Fundraising Practice set out by the Fundraising Regulator.

We have not received any complaints in relation to our fundraising practice for the year under review.

### Remuneration of Key staff

The pay of the charity's key management staff is reviewed annually and may be increased in accordance with national indicators such as inflation or average earnings where financially possible and prudent. The remuneration is also benchmarked with charities of a similar size and activity to ensure that it is fair and not out of line with that generally paid for similar roles.

### Risk Management

The Trustees have carried out ongoing assessments of the charity's activities setting out the major opportunities available to the charity and the risks to which it is exposed. These risks are identified in the risk register and are risk assessed.

The principal risks and uncertainties faced by the charity at the time of writing are as follows:

- The short term nature of some statutory funding which leads to uncertainty for both the staff and the organisation.
- The reduction in voluntary income from March 2020 due to the COVID pandemic which has led to the cancellation or postponement of mass participation events.
- The need to maintain awareness of workforce capacity and capability due to additional pressures on delivery from the Covid pandemic.

# Mind in Bradford

## Trustees' Report for the year ended 31 March 2021 (continued)

The Trustees have considered their responsibilities under legislation including health and safety, employment law and safeguarding. Systems and procedures have been implemented to manage specific risks that have been identified, including training for all appropriate persons as necessary.

### Public benefit

The aims, objectives and activities of the charity are reviewed regularly, and achievements assessed. When reviewing these and in planning future activities, the Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

The Trustees agreed a new strategy during the year for three years from 2021 to 2024. This strategy sets out our four mission statements; we will provide early intervention advice and support, we will build community and individual resilience for better mental wellbeing, we will support people in crisis, we will equip and help people to recover and sustain improved wellbeing.

### Statement of the Responsibilities of the Trustees

Company law requires the Board to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of the Charitable Company as at the end of the financial period and of the surplus or deficit of the Charitable Company for that period.

In preparing those financial statements the Board is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Statement of disclosure to the auditor

The Trustees of the company who held office at the date of approval of this annual report confirm that:

- so far as they are aware, there is no relevant audit information, information needed by the company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- they have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of this information.

### Auditors

Garbutt & Elliott Audit Limited were appointed as auditor to the charitable company and are deemed to be reappointed under section 487(2) of the Companies Act 2006.

### Small Company Rules

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the Board of Trustees and signed on its behalf.

Approved on behalf of the Board on 13.09.21



J Vincent  
Trustee

# Mind in Bradford

## Independent Auditor's Report To The Trustees of Mind in Bradford

### Opinion

We have audited the financial statements of Mind in Bradford (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# Mind in Bradford

## Independent Auditor's Report To The Trustees of Mind in Bradford

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report, which includes the directors' report prepared for the purpose of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received
  - from branches not visited by us; or
  - the financial statements are not in agreement with the accounting records and returns; or
  - certain disclosures of trustees' remuneration specified by law are not made; or
  - we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

### Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### Extent to which the audit was considered capable of detecting irregularities, including fraud.

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the directors and other management, and from inspection of the charitable company's regulatory and legal correspondence. We discussed with the trustees and other management the policies and procedures regarding compliance with laws and regulations. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance during the audit.

# Mind in Bradford

## Independent Auditor's Report To The Trustees of Mind in Bradford

The charitable company is subject to laws and regulations that directly affect the financial statements including financial reporting legislation (including related companies and charities legislation), pensions legislation, taxation legislation and further laws and regulations that could indirectly affect the financial statements, comprising environmental, health and safety and employment legislation, and, in the current climate, Covid regulations. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the directors and other management and inspection of regulatory and legal correspondence, if any. These procedures did not identify any potentially material actual or suspected non-compliance.

To identify risks of material misstatement due to fraud we considered the opportunities and incentives and pressures that may exist within the charitable company to commit fraud. Our risk assessment procedures included: enquiry of trustees and other management to understand the high level policies and procedures in place to prevent and detect fraud, reading Board minutes and considering performance targets and incentive schemes in place for management. We communicated identified fraud risks throughout our team and remained alert to any indications of fraud during the audit.

As required by auditing standards we also identified and addressed the risk of management override of controls.

We performed the following procedures to address the risks of fraud identified:

- identifying and testing high risk journal entries through vouching the entries to supporting documentation;
- assessing significant accounting estimates for bias;
- testing the recognition of income and in particular that it was appropriately recognised or deferred; and
- testing the control environment around cash takings, including segregation of duties and daily cash reconciliations.

As a result of these procedures we identified the greatest potential for fraud in the following areas:

- income recognition and in particular the risk that income is recognised in the wrong reporting period; and
- subjective accounting estimates

Both fraud risks arise due to a potential desire by organisations to present weaker results due to a potential incentive to obtain further funding.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

# Mind in Bradford

## Independent Auditor's Report To The Trustees of Mind in Bradford

### Other matters which we are required to address

In the previous accounting year, the trustees of the company took advantage of the audit exemptions available under s477 of the Companies Act 2006. Therefore the prior period financial statements were not subject to audit.

### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Garbutt & Elliott Audit Limited*

**Laura Masheder**  
**Senior Statutory Auditor**

13/10/2021  
.....

**For and on behalf of Garbutt & Elliott Audit Limited**  
**Statutory Auditor**

33 Park Place  
Leeds  
LS1 2RY

# Mind in Bradford

## Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31 March 2021

					Un-audited As Restated	
	Note	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total funds 2021 £	Total funds 2020 £
<b>Income</b>						
Donations and Other Income	2	91,983	-	-	91,983	81,079
Charitable Activities	4	630,321	-	551,493	1,181,814	984,051
Investment Income	3	5,590	-	-	5,590	4,604
<b>Total Income</b>		727,894	-	551,493	1,279,387	1,069,734
<b>Expenditure</b>						
Charitable Activities	5	639,763	-	553,849	1,193,612	847,092
<b>Total Expenditure</b>		639,763	-	553,849	1,193,612	847,092
<b>Net income/(expenditure) before transfers</b>						
	7	88,131	-	(2,356)	85,775	222,642
Transfers between funds		5,098	-	(5,098)	-	-
<b>Net movement in funds</b>		93,229	-	(7,454)	85,775	222,642
<b>Funds brought forward</b>		385,254	15,000	148,246	548,500	325,858
<b>Funds carried forward</b>	<b>14, 15</b>	478,483	15,000	140,792	634,275	548,500

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 16 to 28 form part of the financial statements.

A fully detailed Statement of Financial Activities for year ended 31 March 2020 is shown at note 22.

# Mind in Bradford

## Balance Sheet as at 31 March 2021

	Note	2021 £	Un-audited As Restated 2020 £
<b>Fixed Assets</b>	<b>10</b>	-	-
<b>Current Assets</b>			
Debtors	<b>11</b>	168,986	90,867
Cash at Bank and in Hand		918,825	581,290
<b>Total Assets</b>		<b>1,087,811</b>	<b>672,157</b>
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>12</b>	<b>(453,536)</b>	<b>(123,657)</b>
<b>Total Assets less Current Liabilities</b>		<b>634,275</b>	<b>548,500</b>
<b>Funds of the Charity</b>			
Unrestricted Funds		478,483	385,254
Restricted Funds	<b>14</b>	140,792	148,246
Designated Funds	<b>15</b>	15,000	15,000
<b>Total Funds</b>		<b>634,275</b>	<b>548,500</b>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on .....13.09.21.....

C Green  
Trustee

C. Green.

Company registration number: 07504966

# Mind in Bradford

## Statement of Cash Flows for the Year Ended 31 March 2021

	Note	2021 £	Un-audited 2020 £
<b>Cash flows from operating activities</b>	<b>21</b>	334,420	59,754
<b>Cash flows from investing activities</b>			
Interest Income		3,115	779
Increase in cash equivalents in the year		337,535	60,533
Cash equivalents at the beginning of the year		581,290	520,757
<b>Total cash equivalents at the end of the year</b>		918,825	581,290

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### Charity Information

Mind in Bradford is a Company Limited by Guarantee in England and Wales and is also a charity registered with the Charity Commission in England and Wales. The registered office is Kenburgh House, 28 Manor Row, Bradford, BD1 4QU.

The company Directors are also members and each member of the company has undertaken to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member.

#### Accounting convention

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### Going concern

The Trustees have prepared financial projections that are being regularly revised to take into account the current economic climate, particularly in respect of the ongoing uncertain situation arising from Covid-19 and its potential impact on the sources of income and planned expenditure. When considered alongside contingency plans established to manage cash flows in the event that income streams are reduced, these projections demonstrate that the Trustees have a reasonable expectation that adequate financial resources are available to enable the charity to continue in operational existence for the foreseeable future, and not less than 12 months from the date of approval of the financial statements. Consequently the financial statements have been prepared on the basis that the charity is a going concern.

#### Income

Income is included in the Statement of Financial Activities ("SoFA") when the charity has established entitlement and the amount can be quantified with reasonable accuracy.

Donations and legacies, are included in the SoFA when it is probable that the funds will be received and that they can be measured with sufficient reliability.

Core funding grants and restricted funding grants are recognised in the income and expenditure account in the period to which they relate.

The value of services provided by volunteers is not included.

Where income is received specifically for expenditure in a future accounting period that amount is deferred.

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 1. Accounting Policies (continued)

#### Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. These include governance which are those costs associated with meeting the constitutional and statutory requirement of the charitable company.

#### Staff costs

The costs of short term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

#### Fund accounting

Funds held by the charity are either:

**General funds** - Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

**Designated funds** - Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

**Restricted funds** - Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation, individual tangible assets are capitalised if costing in excess of £5,000. Depreciation is provided at the following annual rates in order to write off fixed assets, less their residual value, over their estimated useful lives as follows:

Fixtures, fittings and equipment	3 years straight line
----------------------------------	-----------------------

#### Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 1. Accounting Policies (continued)

#### ***Impairment of financial assets***

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in net income/(expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/(expenditure) for the year.

#### ***Derecognition of financial assets***

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

#### ***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### **Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital.

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 1. Accounting Policies (continued)

#### Pension costs

The charity operates defined contribution pension arrangements for its employees. Amounts due are recognised as an expense in the SoFA when they fall due for payment.

#### Operating leases

Rentals payable under operating leases, including any lease incentives received, are charged to the SoFA on a straight line basis over the lease term.

#### Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

After review the Trustees consider that there are no critical estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the financial statements.

### 2. Donations and Other Income

	2021 £	2020 £
Donations	81,461	76,041
Training Income	2,550	3,509
Membership Fees	156	190
Socials and Trips	-	1,339
Staffing Fees	7,816	-
	91,983	81,079

### 3. Investment Income

	2021 £	2020 £
Bank Interest Received	3,115	779
Room Hire	2,475	3,825
	5,590	4,604

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 4. Income from Charitable Activities:

	2021 £	As restated 2020 £
<b>Unrestricted Funds:</b>		
Bradford & Airedale CCG Collaboration	439,020	420,664
Bradford & District Care Trust	49,590	-
City of Bradford MDC Mental Health Grant	59,100	59,100
Bradford VCS – GP Extended Access	82,611	33,819
	<b>630,321</b>	<b>513,583</b>
<b>Restricted Funds:</b>		
NHS Bradford & District Sanctuary & Resilience Funding	102,028	207,958
Lloyds Bank Foundation	25,000	25,000
Bradford District Care Trust – Winter Pressure Initiative	-	17,167
NHS Bradford & District – Community Companions	32,932	19,281
City of Bradford MDC – Maastricht Delivery	20,000	35,337
NHS Bradford & District – Healthy Minds	96,867	117,142
NHS Bradford & District – Serious Mental Illness	36,172	15,596
MAST Project 6 – Frequent Attenders	5,860	11,792
Roshni Ghar	-	3,410
Lexus Bradford	-	1,800
Celebrate National Lottery 25	-	985
Covid-19 Grants	60,910	-
Creative Support – Know Your Mind	143,000	-
Mind – Loneliness	18,169	-
WISHH	10,555	-
	<b>551,493</b>	<b>455,468</b>
Total income from charitable activities	<b>1,181,814</b>	<b>984,051</b>
<b>Designated Funds:</b>		
Legacy Funding	-	15,000
	-	15,000

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 5. Charitable Activities

	2021 £	As Restated 2020 £
Wages and Salaries	740,420	464,260
Employers National Insurance	52,604	32,456
Pension Costs	20,576	11,859
Employees Health and Life Cover	7,224	2,806
Payroll Costs	1,670	1,320
Recruitment Costs	1,561	2,011
HR and HS Consultancy	-	940
Specific Project Costs	148,557	88,857
Fundraising	1,851	2,275
Volunteer Expenses	611	2,313
Core Delivery Costs	11,712	19,654
Staff Training and Development	8,489	5,070
Staff supervision	3,970	1,421
Repairs and Renewals	1,572	3,038
Rent and Rates	31,625	28,572
Light, Heat and Water	14,848	19,834
Insurance	630	2,515
IT Contracts, Software and Hardware	4,109	-
Publicity and Promotion	4,765	3,835
Office Supplies and Equipment	-	46,444
Telephone	16,372	7,609
Travel Costs	-	1,097
Trustees Expenses	-	2,361
	1,132,071	847,092
Share of support costs (see note 6)	111,553	80,660
Share of governance costs (see note 6)	8,893	15,885
	1,193,612	847,092

### 6. Support Costs

	Support costs	Governance costs	2021 £	As Restated 2020 £
Wages and Salaries	60,498	-	60,498	48,473
Cleaning and Domestic	5,653	-	5,653	-
IT Contracts, Software and Hardware	9,646	-	9,646	10,996
HR and HS Consultancy	10,433	-	10,433	10,855
Printing and Copying	1,378	-	1,378	2,343
Rent and Rates	3,514	-	3,514	3,175
Repairs and Renewals	174	-	174	338
Light, Heat and Water	1,649	-	1,649	2,204
Insurance	3,440	-	3,440	672
Office Supplies and Equipment	11,055	-	11,055	-
Telephone	1,819	-	1,819	-
Bank Charges	69	-	69	60
Subscriptions and Memberships	2,020	-	2,020	1,544
Audit and Accountancy Fees	-	8,064	8,064	6,190
Professional Fees	205	780	985	9,430
Office Sundries	-	49	49	265
	111,553	8,893	120,446	96,545

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 7. Net Income/(Expenditure) for the Year

This is stated after charging:	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Auditor's remuneration:		
Audit fees	5,000	-
Financial Statements preparation	1,500	3,400

### 8. Trustees

None of the Trustees received any remuneration or benefits in the year, for Trustee expenses see note 19.

There are no other related party transactions that require disclosure in the current or previous financial year.

### 9. Employees

#### Number of Employees

The average monthly number of employees during the year was:

	<b>2021</b>	<b>2020</b>
Staff	35	15

#### Staff Costs

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and Salaries	800,917	512,733
Social Security Costs	52,604	32,456
Other Pension Costs	20,576	11,859
Employees Health and Life Cover	7,224	2,806
	<b>881,321</b>	<b>559,854</b>

The above figures for average monthly number of employees represents the full time equivalents. Based on the total number of staff (including part time staff) the average monthly figure was 55 (2020: 36).

There were no employees whose annual remuneration was £60,000 or more in this or the previous financial year.

The key management personnel of the charity are the Chief Executive Officer, Service Directors, Finance Manager and Business Development Manager. The aggregate employment benefits, including employer's national insurance and pension contributions of the key management personnel of the charity were £165,893 (2020 - £116,473).

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 10. Tangible fixed assets

	Fixtures, Fittings & Equipment £	Total £
<b>Cost</b>		
At 1 April 2020	74,039	74,039
Disposals	(74,039)	74,039)
<b>At 31 March 2021</b>	-	-
<b>Depreciation</b>		
At 1 April 2020	74,039	74,039
Eliminated on Disposal	(74,039)	(74,039)
<b>At 31 March 2021</b>	-	-
<b>Net book value</b>		
At 31 March 2021	-	-
At 31 March 2020	-	-

### 11. Debtors

	2021 £	2020 £
Trade Debtors	143,771	68,379
Prepayments and Accrued Income	25,215	22,488
	168,986	90,867

### 12. Creditors: Amounts falling due within one year

	2021 £	As Restated 2020 £
Creditors and Accruals	118,066	24,954
Other Taxes and Social Security Costs	16,886	10,630
Deferred Income	318,584	88,073
	453,536	123,657

### 13. Deferred Income

	2021 £	As Restated 2020 £
At 1 April 2020	88,073	241,719
Amount released to income	(26,707)	(235,444)
Amount deferred in the year	257,218	81,798
At 31 March 2021	318,584	88,073

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 14. Restricted Funds

The income funds of the Charity include restricted funds comprising the following balances held on trust for specific purposes:-

As at 31 March 2021	As Restated	Movement in Funds			Balance at 31 March 2021
	Balance at 1 April 2020	Income	Expenditure	Transfers	
Lloyds Bank Foundation	-	25,000	25,000	-	-
NHS Bradford & District Sanctuary & Resilience Funding	71,848	102,028	120,100	-	53,776
NHS Bradford & District - Community Companions	-	32,932	24,065	-	8,867
City of Bradford MDC - Maastricht Delivery	27,473	20,000	13,223	-	34,250
NHS Bradford & District - Healthy Minds	46,140	96,867	140,771	-	2,236
NHS Bradford & District - Serious Mental Illness	-	36,172	36,172	-	-
MAST Project 6 - Frequent Attenders	-	5,860	3,591	2,269	-
Covid-19 Grants	-	60,910	60,910	-	-
Creative Support - Know Your Mind	-	143,000	101,337	-	41,663
Mind - Loneliness	-	18,169	18,169	-	-
WISHH	-	10,555	7,726	2,829	-
Lexus Bradford	1,800	-	1,800	-	-
Celebrate National Lottery 25	985	-	985	-	-
	148,246	551,493	553,849	5,098	140,792

As at 31 March 2020	Balance at 1 April 2019	Movement in Funds			As Restated Balance at 31 March 2020
		As Restated Income	Expenditure	Transfers	
Lloyds Bank Foundation	-	25,000	(25,000)	-	-
NHS Bradford & District Sanctuary & Resilience Funding	-	207,958	(136,110)	-	71,848
Bradford District Care Trust - Winter Pressure Initiative	17,646	17,167	(32,285)	472	-
NHS Bradford & District - Community Companions	-	19,281	(19,281)	-	-
City of Bradford MDC - Maastricht Delivery	-	35,337	(7,864)	-	27,473
NHS Bradford & District - Healthy Minds	-	117,142	(71,002)	-	46,140
NHS Bradford & District - Serious Mental Illness	-	15,596	(15,596)	-	-
MAST Project 6 - Frequent Attenders	-	11,792	(11,792)	-	-
Roshni Ghar	-	3,410	(3,410)	-	-
Lexus Bradford	-	1,800	-	-	1,800
Celebrate National Lottery 25	-	985	-	-	985
	17,646	455,468	(325,340)	472	148,246

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 14. Restricted Funds (continued)

#### **Lloyds Bank Foundation**

Funding received towards the salary of the Chief Executive Officer, to support Mind in Bradford, to help adults with a range of mental health difficulties, play a fuller role in the community, to bring about changes and benefits to the lives of Mind in Bradford's Service Users.

#### **NHS Bradford & District Sanctuary & Resilience Funding**

Funding received to launch a ground breaking crisis service. Providing a critical out of hours support to adults experiencing mental or emotional distress. Used often as an alternative to A&E and Police Custody, it helps ensure vulnerable adults receive the best humane and appropriate support available for their needs.

#### **Bradford District Care Trust – Winter Pressure Initiative**

Funding released by NHS to react to specific pressures faced by A&E departments during the winter period. The funding enabled the evolution of an A&E based peer report service (in partnership with The Cellar Trust) linked to the crisis support offered by Sanctuary (Mind in Bradford) and the Haven (managed by The Cellar Trust).

#### **NHS Bradford & District – Community Companions**

Funding released to start work on a new pilot project in north Bradford to reduce isolation and depression among the older population.

#### **City of Bradford MDC – Maastricht Delivery**

Funding to continue as a Maastricht Interview Centre in partnership with other organisations to work with people who are hearing voices, understanding links between life experiences and voices to aid recover.

#### **NHS Bradford & District – Healthy Minds**

Funding received towards the salary of the PR and Communications Officer, to support the development and implementation of a new brand (Healthy Minds) which delivers a coherent system wide communication strategy to promote, protect and improve good mental wellbeing for Bradford district.

#### **NHS Bradford & District – Serious Mental Illness**

Funding released by NHS to start work on a project aiming to reduce premature mortality associated with physical ill health in people with severe mental illness (in combination with NHS projects). The funding enabled the development of training on the importance of physical healthcare for people living with serious mental illness (SMI) to be delivered to staff and volunteers in the voluntary and community sector who working with people with SMI.

#### **MAST Project 6 – Frequent Attenders**

Multi Agency Support Team. As part of our partnership and collaborative working, our practitioners have been working as part of a Multi-agency support team to provide mental health support to individuals who are considered to be frequent attenders to A&E departments. The aim has been to provide more community based support for these individuals and so reduce their attendance at A&E.

#### **Roshni Ghar**

As part of our partnership working, our practitioners have been working with Roshni Ghar to support South Asian women with mental health problems. We deliver Food and Nutrition classes and WRAP groups at their base in Keighley.

#### **Lexus Bradford**

Funding for new furniture in our sanctuary crisis room and self-care pack for clients.

#### **Celebrate National Lottery 25**

Funding for a community lunch for our Community Companions, volunteers and partners in Baildon, around World Mental Health Day

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 14. Restricted Funds (continued)

#### Creative Support – Know Your Mind

Funding received to set up Know Your Mind, a new service for children and young people. The service offers a range of different support, including group work and one-to-one sessions, for children and young people who live in the central Bradford area.

#### Mind – Loneliness

Funding received from the Pears Foundation and DCMS to set up loneliness project Connecting Through Companions. The project provides support to clients to alleviate their sense of isolation and bolster their sense of belonging, to help them feel mentally well and able to re-engage with their community as pandemic restrictions lift.

#### WISHH

Funding received to support WISHH PCN patients with a personalised social prescribing service which reflects the specific needs of patients and identifies solutions to improve patients' health, wellbeing and happiness.

#### Covid-19 Grants

Funding received for Covid PPE supplies and cleaning costs, additional staffing posts, winter support packages for clients, IT and telephone equipment for homeworking and development of the Guideline Live chat function.

#### Transfer between funds

The transfer between funds relates to completed projects with no ongoing obligations.

### 15. Designated Funds

As at 31 March 2021	Balance at 1 April 2020	Movement in Funds			Balance at 31 March 2021
		Income	Expenditure	Transfers	
Legacy Funding	15,000	-	-	-	15,000
	15,000	-	-	-	15,000

  

As at 31 March 2020	Balance at 1 April 2019	Movement in Funds			Balance at 31 March 2020
		Income	Expenditure	Transfers	
Legacy Funding	-	15,000	-	-	15,000
	-	15,000	-	-	15,000

#### Legacy Funding

Donation from a local estate, to put towards a project to enable mental health services to be more easily accessible.

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 16. Analysis of Net Assets by Fund

As at 31 March 2021	Tangible fixed assets £	Net current assets £	Total £
<b>Restricted funds</b>	-	140,792	140,792
<b>Unrestricted general funds</b>			
General	-	478,483	478,483
Designated	-	15,000	15,000
	-	634,275	634,275

As at 31 March 2020	Tangible fixed assets £	As Restated Net current assets £	As Restated Total £
<b>Restricted funds</b>	-	148,246	148,246
<b>Unrestricted general funds</b>			
General	-	385,254	385,254
Designated	-	15,000	15,000
	-	548,500	548,500

### 17. Commitments under Operating and Financial Leases

At 31 March 2021 the charity had annual commitments under non - cancellable operating and financial leases as follows:

	2021 £	2020 £
<b>Expiry Date</b>		
Within one year	33,326	32,516
Between two and five years	59,381	32,516
	92,706	65,032

### 18. Taxation

Mind in Bradford is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, it is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

### 19. Related party transactions

Trustee travel expenses of £Nil were reimbursed during the year (2020: £Nil), none of the trustees received remuneration or benefits from the charity during the year (2020: £Nil)

### 20. Contingency Liability – Pensions

The charity is a participating employer in the Growth Plan pension scheme which is a multiemployer defined benefit pension scheme. The scheme is closed to admission and the charity has a very small exposure to liability in the scheme, the last funding update advised the charity of a share in liabilities of £5,988 and there is no indication that this has increased materially at 31 March 2021. This liability has not been recognised and accounted for in accordance with FRS 102 and the Charity SORP on the grounds of immateriality.

# Mind in Bradford

## Notes to the Financial Statements for the year ended 31 March 2021 (continued)

### 21. Reconciliation of net movement in funds to net cashflow from operating activities:

	2021 £	As Restated 2020 £
Net movement in funds	85,775	222,642
Deduct interest income	(3,115)	(779)
(Increase)/decrease in debtors	(78,119)	4,303
Increase/(decrease) in creditors	329,879	(166,412)
	334,420	59,754

### 22. Prior year restatement

A prior year adjustment has been recognised in respect of the classification of some deferred income in the previous year. This has been recognised to more fairly represent the nature of this income. The impact on the result is £145,461 decrease in the Deferred Income and therefore an increase in income and surplus for the year, held within restricted funds. A breakdown of restricted funds is included in Note 13.

### 23. Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31 March 2020

	Unrestricted funds £	Designated Funds £	Restricted Funds £	As Restated Total funds 2020 £
<b>Income</b>				
Donations and non-performance grants	81,079	-	-	81,079
Charitable Activities	513,583	15,000	455,468	984,051
Investment Income	4,604	-	-	4,604
<b>Total Income</b>	599,266	15,000	455,468	1,069,734
<b>Expenditure</b>				
Charitable Activities	521,752	-	325,340	847,092
<b>Total Expenditure</b>	521,752	-	325,340	847,092
<b>Net income/(expenditure)</b>	77,514	15,000	130,128	222,642
Transfers between funds	4,415	(4,887)	472	-
<b>Net movement in funds</b>	81,929	10,113	130,600	222,642
<b>Funds brought forward</b>	303,325	4,887	17,646	325,858
<b>Funds carried forward</b>	385,254	15,000	148,246	548,500