

St Mary Magdalene  
WHISTON PARISH CHURCH

APPROVED ANNUAL REPORT  
AND

FINANCIAL STATEMENT

For the year ending 31<sup>st</sup> December 2020



Reverend Karen Skidmore

25<sup>th</sup> May 2021

## **WHISTON PARISH CHURCH**

**Incumbent:** Vacant from 1<sup>st</sup> September 2017 to 10<sup>th</sup> February 2021

Following their licensing as Oversight Ministers for the Rotherham East Central Mission Area, by Bishop Sophie of Doncaster, on 10<sup>th</sup> February 2021:

**Priest in Charge:** Reverend Karen Skidmore

The Vicarage, 493 Herringthorpe Valley Road, Rotherham S60 4LB

**Associate Priest:** Reverend Toby Gibbons

The Vicarage, 10 Clifton Crescent North, Rotherham S65 2AS

### **Bank:**

Royal Bank of Scotland - until 27<sup>th</sup> April 2021

TSB Bank - from 27<sup>th</sup> April 2021

### **Independent Examiner:**

Mr Tim Scruton FCA ICAEW

69 Atbara Road

Teddington

TW11 8S

**St Mary Magdalene  
WHISTON PARISH CHURCH  
ANNUAL PARISHIONERS' MEETING  
Tuesday 25<sup>th</sup> May 2021 at 7.00 pm**

Agenda

1. Opening Prayer
2. Election of Churchwardens

**ANNUAL PAROCHIAL CHURCH MEETING**

Agenda

1. Apologies for absence
2. Minutes of Annual Parochial Church Meeting 21<sup>st</sup> October 2020
3. Reports: Chairman of PCC Church Activities in 2020; PCC;  
Financial; Parish Giving; Churchwardens; Safeguarding; Children's  
Ministry; Deanery Synod; Electoral Roll.
4. Appointments:
  - a) PCC members – 4 vacancies
  - b) Independent Examiner
5. Hearing from our Oversight Ministers
6. Closing Prayer

**FIRST MEETING of the PAROCHIAL CHURCH COUNCIL**

Agenda

Election of Officers:

Vice-chair; Secretary; Treasurer; Standing Committee; Electoral Roll  
Officer

## **Report on the Activities of the Church in 2020**

The year seemed to start quite normally despite the early signs of the spread of coronavirus with no news either of an end to the interregnum. Services in January followed their usual pattern as we celebrated Epiphany and then Candlemas. In February some of our congregation joined with Saint Cuthbert's in a Lent course. One baptism took place and Communion was taken to residents of both Ackroyd House and Whiston Hall. We started to address the problem of Climate change when the Revd. Patrick Coghlan came to preside at the Eucharist on the 16th of February and to give a presentation on the Climate Emergency. One month later Archdeacon Malcolm Chamberlain came to preach and preside at what was to be the last Eucharist in church until July when he returned for our reopening of the church for worship on our patronal festival.

At the beginning of that first lockdown it was decided to send out our weekly reading sheets to members of the congregation and very soon a weekly bulletin evolved which kept church members connected to each other by offering a simple act of worship and other reading material either by post or by email. This continued after church was reopened for worship.

Our services were maintained by a number of visiting clergy, often those with an important diocesan role. On two occasions a service of the Word took place when no clergy were available and these were taken by our readers, Patrick White and Jan Teale. There were no further baptisms and no weddings and during the first lockdown there were no funerals in church.

In the autumn, our Children's Minister, Lucy Luckock, started a series of Zoom services called Family Time. These were held on the second Sunday of the month and included Harvest, Remembrance and Christingle. There was also a Crib service held on Zoom. These also involved St. Cuthbert's Herringthorpe. Lucy also restarted Little Fishes online. In the run up to Christmas she organised a Christmas trail through the village, concluding at church.

Services in church were again suspended in November and were resumed on the second Sunday of Advent. The choir prepared a recording of Nine Lessons and Carols for distribution and a live service was held on the Wednesday before Christmas. There was no Christmas Eve Communion and Bishop Tim Ellis celebrated Communion on Christmas morning, the last service of 2020.

These events together with the weekly bulletin and countless telephone calls have bound us together and given us the strength to face the difficulties which surrounded us throughout the year. None of our activities happen without the input of a team giving of their very best to God in the way they serve him. We

are grateful to Ray Gallagher, our organist and choirmaster and the choir, for leading us first of all in music and then in singing and for providing the uplift of Nine Lessons and Carols before Christmas. There are then those who have read, led our prayers, and prepared our church for worship, and especially those who have cleaned it during these times of Covid-19. Above all we are grateful to our churchwardens, Alan Teale and Wendy Whittaker who was followed later in the year by Colette White. Together with Assistant Warden, Alan Bradbury, they have ensured every week that our church was warm and welcoming and 'Covid-19 compliant'.

**Patrick White**  
**Vice-Chair of the PCC**

**May 2021**

## **Parochial Church Council (PCC) Report for APCM 25<sup>th</sup> May 2021**

In 2020, there were 12 elected members and 5 ex-officio, both before and after the APCM which was held virtually, via Zoom, on 21<sup>st</sup> October 2020. This had been postponed from 29<sup>th</sup> March, following the Archbishops of Canterbury and York's call, on 17<sup>th</sup> March, for cessation of public worship and church meetings on account of the coronavirus pandemic.

There were seven meetings of PCC in 2020, each chaired by the Chairman, Patrick White. Five of the meetings were held virtually, via Zoom, given ongoing COVID-19 safety requirements. Standing Committee met twice, once via Zoom. Churchwardens', Financial, Safeguarding and Children's Ministry reports were discussed at every PCC meeting; likewise reports from the Deanery and Diocesan Synod meetings, as available. In addition the PCC's work included the following:

### **i. COVID-19 pandemic issues:**

- a. Furlough of Children's and Families Centenary Project Worker – this was arranged by the Diocese via the Government scheme, initially for six weeks from 16/4/2020 and, because of a 24 hour deadline from the Diocese, it had to be agreed by PCC Standing Committee, rather than the full PCC. Reviews at subsequent PCC meetings provided for extensions of the furlough which was terminated on August 31<sup>st</sup> 2020.
- b. Risk Assessments for reopening of the Church for public worship – in June 2020, a subgroup of PCC, led by Val Dunsford, undertook a detailed risk assessment, guided by the Church of England template. Version 8 of the Risk Assessment was agreed by PCC members via email 3<sup>rd</sup>-7<sup>th</sup> July, ahead of the first re-opening of the church for the Patronal Service on 19<sup>th</sup> July. An updated Version 9 was approved by PCC in September 2020, as was the Risk Assessment provided by Ray Gallagher for music in live services, based on information from the Royal School of Church Music. Following a second period of closure, PCC approved the reopening of the church on Sunday 6<sup>th</sup> December.
- c. Diocese of Sheffield Common Fund Shortfall – PCC considered the letter received from Katie Bell, Diocesan Secretary and CEO, in May 2020, which estimated a 'best case scenario' loss of between £600K and £1m. Further to the options paper prepared by the churchwardens and honorary treasurer, PCC voted in favour of paying double the usual monthly amount to the Common Fund June to August 2020, followed by the normal amount in September, which would be the last of the seven remaining instalments.

### **ii. Mission and Ministry:**

- a. Bishop's Permission to Officiate for Reader Patrick White – PCC warmly supported his intention to reapply in March for a Bishop's Permission to Officiate for up to three years.
- b. Rotherham & Laughton Deaneries Plan – the consultation document was considered by PCC in March, following its launch at Rotherham Deanery Synod in February. PCC welcomed the news that the Rotherham East Central Mission Area was to have two Oversight Ministers and, via the consultation process, fed back a need for urgency given the duration of the interregna at Whiston and Clifton.
- c. Appointment of new priest to the Mission Area – announced via email from the Archdeacon in June, plus Mission Area Parish Profile. Working with Revd Karen

Skidmore, he/she would have Oversight of the three parishes in the Mission Area. PCC approved Alan Teale as the Whiston Parish representative in the recruitment process. Following a second advertisement and interview on 22<sup>nd</sup> October, PCC learned at its meeting on 24<sup>th</sup> November, that a formal announcement of the appointment was imminent.

iii. Church & Churchyard:

- a. Aumbry – January 2020, PCC chose one from four design options submitted by the Church Architect. Following the advice of the Diocesan Advisory Committee (DAC), Patrick White wrote to Bishop Pete to seek his permission for installation of an aumbry in the Church. He replied in March, giving his consent, on condition that the reserved sacrament is held for specific purposes, week by week. Faculty Application delayed thereafter as DAC staff furloughed.
- b. Bells – in July 2020, PCC received the detailed report prepared by the Diocesan Bells Adviser, following his visit in March, requested by the DAC. The Adviser's recommendations included repainting of the bell frame and regular checking of clappers, bearings and pulleys. By November, work on the bells was in progress.
- c. Approval of amendment to Whiston churchyard rules regarding maximum and minimum dimensions of headstones was given at the January 2020 PCC meeting.
- d. Approval of text of the Notification of Advice to be displayed, regarding the Diocesan Advisory Committee's requirement that biodegradable caskets must be used in the dedicated area for burial of cremated remains in the churchyard extension was given at the July 2020 PCC meeting.

iv. Financial matters:

- a. Quinquennial Repair Fund – agreed at the January 2020 PCC, to be set up within the PCC Accounts, to cover small and large expenditures to the church fabric.
- b. PCC Bank Account – in September, the Honorary Treasurer reported that the Royal Bank of Scotland was offering a financial incentive to move the business account to another bank. Pros and cons of suggested alternatives were considered. After further research, a move to TSB was approved by PCC in November 2020. The PCC bank account subsequently moved in April 2021.
- c. QR code – was set up in November for online giving via mobile phone or tablet primarily to aid those in church who wish to give without using cash.

v. Thank you letters:

- a. Whiston Villager – Janine Teale wrote to thank Lynne Cooper, who was retiring after >25 years, given that production of the monthly magazine was no longer viable.
- b. Revd Jenny Park, Minister Whiston Methodist Church – Patrick White wrote, on her retirement, to thank her for the many years of joint ministry and fellowship.
- c. Revd Sue Davies – Patrick White wrote to thank her for her contribution to ministry at St Mary Magdalene. Sue had officiated at two Sunday Eucharist services per month and alternate midweek Communion services, as well as conducting a number of baptisms, weddings and funerals, since September 2017.

**Dr Mary E. Holt**  
**PCC Secretary**

## **Giving Report to APCM 2021**

This has been a difficult year for us all, but your generous giving has continued.

Thanks are due to Patrick and Colette White for all the work done by them to keep us united through the regular weekly bulletins, and to Alan Teale for receiving cheques from envelope givers and making deposits to the bank.

The church has been very grateful for some extra monetary gifts to contribute to the additional expenses caused by the pandemic, these including extra cleaning costs and the printing and distribution of the bulletins.

Gift Aid reclaims have continued quarterly and our thanks are due to all of you who participate in the scheme, resulting in refunds of over £17,000, and again to everyone for their contribution to God's Church here in Whiston.

**Elizabeth Hacon**  
**Gift Aid Secretary**

## **WHISTON PARISH CHURCH**

**(Saint Mary Magdalene)**

### **Annual Parochial Church Meeting on 25<sup>th</sup> May 2021**

#### **Report of the Churchwardens on the Goods, Fabric, Ornaments and Surrounds of the Parish Church for the year ended 31<sup>st</sup> December 2020**

##### **Introduction**

The report of the Churchwardens for 2020 is made against a background of unique circumstances caused by the Coronavirus pandemic, which has affected – and continues to affect – every part of society. Since the early part of the year the church has needed to comply with the strict government guidelines that have been in place nationally; the Church of England has, throughout this time, provided helpful information on the interpretation and implementation of these guidelines, which were updated frequently as the status of the pandemic continued to change. National guidelines remain in place at the time of writing.

##### **Church Building and Services**

It was necessary for the church to close for a number of weeks on two separate occasions during the year. At these times of lockdown the church was checked on a frequent basis by a small number of designated persons. During the first long lockdown it was not possible to hold normal Sunday services nor any others such as baptism, wedding and funeral services. When a funeral involved a burial, the service was held at the graveside. In the second lockdown (November to early Dec) there were no services but funerals were allowed to take place in church with restricted numbers.

At times when the church could re-open, full risk assessments in accordance with government guidelines were carried out by the PCC. The bells, however, have remained out of use since the initial lockdown in March.

The PCC has a legal responsibility to keep the church safe for all users at all times. This includes the requirement to keep the church clean in accordance with government guidelines and to undertake whatever additional cleaning is required to fulfil this obligation.

The Churchwardens give their grateful thanks to the cleaning team, who did an excellent job in getting the church ready for the first re-opening in July. However, as the pandemic worsened the safety and protection of the cleaning team became a primary concern and it was decided that just one person would take on these duties. The church was cleaned before each Sunday service and every funeral.

##### **Care of the Church Building**

Despite the Coronavirus pandemic a substantial amount of work was carried out on the church building during the year, some planned but, regrettably, some enforced.

1. Repairs were carried out to the hearing loop system, with the opportunity being taken to replace the amplifier, which was 25 years old, at the same time.
2. The annual check of the fire extinguishers took place.
3. A number of paving stones at the entrance to the church were re-set and made safe.

4. Consent was received from the Bishop to allow the installation of an aumbry, subject to the proper process being followed. The application to obtain faculty approval was delayed because of circumstances relating to Coronavirus and is now being prepared in accordance with the detailed drawings prepared by the architect and approved by the PCC.
5. Damage was done to the church roof when an individual climbed up onto it and tried to climb the rainwater pipe up to the top of the tower. The emergency services had to be called to remove the individual. The cost of the repair was £3,940 and was carried out by Keystone, the building contractor who maintains the fabric of the church building. The cost was met by the insurers, except for the excess of £200.
6. Woodworm was found again in the floor of the church. This was treated by Keystone at a cost of £450.
7. On or around 19<sup>th</sup> August there was a theft of lead from the church roof. Small bits of lead were found in the churchyard, but it was not until a week or so later when the roof was examined by Keystone that the theft was confirmed. The lead on the roof, of which there is only a small amount, is used as flashing to provide waterproof seals over joints in the roof. In removing this, the thieves did a fair amount of damage, which left the roof open to water ingress. The cost of the repair was £5,700, which was met by the insurers except for the excess of £200. Whilst the work was being carried out Keystone applied Smart Water to the lead on the roof and renewed the anti-climb paint on the downpipes.
8. The progress of the proposed replacement of the Rainwater Dispersal System has been delayed as the architect was unable to provide the necessary information because of the Coronavirus situation. The plan is to submit a faculty application in 2021.
9. It is over 30 years since any significant work has been needed on the bells but the Tower Captain identified the need for some maintenance work to be undertaken. Cleaning, maintenance and painting work on the bells and framework has been carried out to bring the bells back up to standard at a cost of £4,200. Several donations and a small grant were received which helped to reduce the cost to the church. The Ellacombe chimes were also maintained at the same time and these were used on Christmas Day as the bells could not be rung.

### **Care of the Churchyard**

As with the church building, a substantial amount of work has been carried out in the churchyard during the year.

1. In terms of routine maintenance, the grass was cut regularly, the significant fall of leaves in the autumn was removed and the churchyard maintained to a high standard by our grounds maintenance contractor, Andy Marshall.
2. Where the main path in front of the church towards the churchyard meets the path from the car park a number of paving stones have been lifted and re-set or replaced. This provides a safer, easier access to the churchyard.
3. A repair costing £124 was needed to the car park post after it had been vandalised.
4. In the churchyard extension the path has been lengthened and a central paved area created, which will have seats in it sometime in the future. Around this central area is a flower bed containing shrubs and a small tree in memory of Revd Dhoe Craig-Wild. The spoil heap near the entrance to the churchyard has been removed, undergrowth cut back and areas seeded. The cost of £3,800 for this work was offset by a grant of £3,000 from Pennyhill Wind Farm Community Trust
5. Hawthorn saplings were planted at the far end of the new churchyard to thicken the hedge there. In addition, another hedge was planted on the cricket field side of the churchyard in November – 120 mixed saplings donated by the Woodlands Trust. The original plan for the planting of these was to do it as a community event – this was a condition of the donation –

but with the Coronavirus restrictions this was not possible and so this was done by Andy Marshall at a cost of £585.

6. The white posts at the end of the path leading to church were removed after being vandalised. The estimated cost of repair, refurbishment and refixing was £1,050. The PCC decided not to take any action for the present; the white posts have been retained.
7. The two original memorial stones fixed to the boundary wall, which commemorate the names of those people whose ashes are interred in the cremated remains area, have been moved and placed around the cremated remains area beside the more recent memorial stones. The cost of doing this was funded mainly by donations.

### **Donations and Grants**

We are very grateful for the generous financial donations and grants received during the year towards the cost of the various works carried out in the church and churchyard. The donations have supported church maintenance at a time of extra cost because of Coronavirus and assisted with the refurbishment of the bells and the moving of the memorial stones, whilst the grant helped with the improvements to the new churchyard.

### **Summary**

2020 was a difficult and eventful year, the like of which we have not seen before. The Churchwardens would like to thank everyone who has helped in any way to care for the church and the churchyard during these difficult times, which have continued into 2021. Particular thanks are given to Wendy Whitaker, who was involved with these activities for most of the year until her retirement as Churchwarden at the end of October.

**Given all that has taken place during 2020, it is pleasing for the Churchwardens to report that the Goods, Fabric, Ornaments and Surrounds of the Church are in good order, subject to the concerns about the rainwater dispersal system highlighted in this report.**

**Alan Teale**

**Churchwarden**

**Colette White**

**Churchwarden**

18<sup>th</sup> May 2021

## Parochial Church Council of St Mary Magdalene, Whiston

### Statement of Financial Activities for the Year Ended 31<sup>st</sup> December 2020

#### Accounting Policies

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP), Accounting and Reporting for Charities published in 2005 and applicable accounting standards. These accounts have been prepared on a Receipts and Payments basis.

All grants and voluntary income are accounted for gross when received.

All expenditure is accounted for and when paid.

Direct charitable expenditure includes the direct cost of activities. Where cash costs relate to more than one functional category, they have been split as appropriate.

#### Categories of Funds found in the accounts:

- **Unrestricted Funds** which are for general use in promoting any of the church's purposes.
- **Designated Funds** which are Unrestricted Funds that the PCC has set aside for a specific purpose. An example is the charitable donations of the net income from the summer and Christmas Fairs.
- **Restricted Funds** which have been donated for a specific purpose, e.g. Organ Renovation Fund.
- **Endowment Funds** which have been donated with the condition that they are to be invested, the income only to be used for a specific purpose. Our only example is the Parker Rhodes legacy invested with CCLA, with the income used for the upkeep of the family grave.

#### Reserves Policy:

Our policy is to maintain sufficient unrestricted cash reserves to continue operating for at least three months in the unlikely event of our receiving no income from any source. When unrestricted reserves fall below this level, the PCC makes their replenishment high priority.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Parochial Church Council of St Mary Magdalene, Whiston

On accounts for the year  
ended

31 December 2020

Charity no  
(if any) 1142311

Set out on pages

2 - 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2020**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/10/2021

Name:

Tim Scruton

Relevant professional  
qualification(s) or body  
(if any):

FCA, ICAEW

Address:

69 Atbara Road

Teddington

TW11 8SY

Parochial Church Council of St Mary Magdalene, Whiston  
Statement of Financial Activities for the Year Ending 31 Dec 2020

**Receipts and Payments Account**

	Note	Unrestricted	Funds	Restricted	Endowment	Total	Total
		General £	Designated £	Funds £	Funds £	2020 £	2019 £
<b>Receipts</b>							
Voluntary Receipts-Regular Giving							
Planned giving	1.01	54,536	0	0	0	54,536	52,775
Open plate collection	1.02	486	0	0	0	486	3,717
Income Tax recovered	1.03	17,960	0	0	0	17,960	16,385
Other service collections	1.04	458	0	0	0	458	2,297
Other voluntary receipts	1.05	7,135	0	12,287	0	19,422	12,202
Activities for generating funds	1.06	0	0	0	0	0	4,214
Receipts from Church activities							0
PCC Activities	1.07	227	0	0	0	227	991
Funerals & Weddings	1.08	17,857	0	0	0	17,857	29,859
Income from Investments	1.09	300	0	220	0	520	995
Refund from overpaid fuel bill		810	0	0	0	810	0
Insurance claim		9,928	0	0	0	9,928	0
<b>Total Receipts</b>		109,697	0	12,507	0	122,205	123,435
<b>Payments</b>							
Church activities							
Diocesan Common Fund	2.01	43,470	0	0	0	43,470	42,000
Building expenses	2.02	25,762	0	307	0	26,069	14,314
Churchyard expenses	2.03	16,671	0	1,662	0	18,333	12,426
Cost of services incl. clergy expend	2.04	10,036	0	112	0	10,148	17,097
Parish	2.05	6,762	0	209	0	6,971	9,396
Church Management & Administration	2.06	1,398	0	0	0	1,398	1,555
Wedding deposit refund		100	0	0	0	100	0
Cost of Generating Funds	2.07	0	0	0	0	0	291
Grants	2.08	0	0	0	0	0	1,534
Diocesan Fees	2.09	1,309	0	0	0	1,309	3,105
<b>Total Payments</b>		105,508	0	2,290	0	107,798	101,718
<b>Net Income (Expenditure) for Year</b>		4,189	0	10,217	0	14,406	21,717
<b>Gains/(Losses) on Investment Assets</b>	3.01	0	0	0	522	522	1,062
<b>Transfer between funds</b>		-8,855	9,000	-145	0	0	0
<b>Net Movement of Funds in Year</b>		-4,666	9,000	10,072	522	14,928	22,778
Balances brought forward							
1st January 2020		30,034	21,702	23,992	7,325	83,053	60,275
<b>Balances carried forward</b>							
31st December 2020		25,368	30,702	34,064	7,847	97,981	83,053

# Parochial Church Council of St Mary Magdalene, Whiston

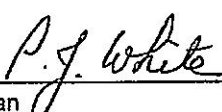
## Statement of Assets and Liabilities (Balance Sheet)


For the year ending 31st December 2020

	Notes	2020		2019	
		£	£	£	£
<b>Fixed Assets</b>					
Investment	3.01	7,847		7,325	
			7,847		7,325
<b>Current Assets</b>					
Cash at Bank - current account		28,370		14,184	
Churchyard account		669		449	
CBF Deposit account		1,000		1,000	
Virgin Money Savings Charities account		60,000		60,000	
Petty Cash		95		95	
			90,134		75,728
<b>Liabilities</b>					
<b>Total Net Assets - Net Worth</b>			97,981		83,053

	Notes	2020		2019	
		£	£	£	£
<b>Parish Funds</b>					
Unrestricted - General	3.02	25,368		30,034	
Unrestricted - Designated		30,702		21,702	
Restricted		34,064		23,992	
Endowment		7,847		7,325	
			97,981		83,053

Approved by the Parochial Church Council on 11.05.2021 and signed on its behalf by:

  
Chairman  
2020

  
Honorary Treasurer

**Parochial Church Council of St Mary Magdalene, Whiston**  
**Notes on Annual Accounts for the year ending 31st December 2020**

**1.01 Voluntary Receipts - Planned Giving**

	<b>Total 2020</b>	<b>Total 2019</b>
Gift Aid - Bank	35,927	33,088
Gift Aid - Envelopes	18,134	18,247
Periodic	475	1,440
	<b>54,536</b>	<b>52,775</b>

**1.02 Voluntary Receipts - Open Plate**

This relates to regular services only. See Note 1.04

**1.03 Income Tax recovered**

This is based on a standard rate of income tax of 20%

**1.04 Other Service Collections**

	<b>2020</b>			<b>Total 2019</b>
	<b>General</b>	<b>Designated</b>	<b>Total</b>	
Baptisms	60	0	60	382
Baptisms Gift Aided	0	0	0	0
Funerals	398	0	398	1,048
Legacies	0	0	0	0
Memorial Inscriptions	0	0	0	0
New Hymn Books	0	0	0	0
One-off Gift Aided Donations	0	0	0	0
Retirement Gift	0	0	0	0
Special	0	0	0	627
Weddings	0	0	0	240
	<b>458</b>	<b>0</b>	<b>458</b>	<b>2,297</b>

Parochial Church Council of St Mary Magdalene, Whiston  
Notes on Annual Accounts for the year ending 31st December 2020

**1.05 Other Voluntary Receipts**

Children & Youth
Churchyard Upkeep
Donations, Appeals
Fabric Fund
Heating System
Legacies
Memorial Inscriptions
New Hymn Books
One-off Gift Aided Donations
Retirement Gift

2020				Total 2019
General	Designated	Restricted	Total	
0	0	5,944	5,944	3,858
42	0	0	42	42
4,278	0	1,480	5,758	1,297
0	0	3,498	3,498	1,597
0	0	0	0	0
0	0	0	0	3,500
0	0	1,365	1,365	1,657
0	0	0	0	30
2,815	0	0	2,815	221
0	0	0	0	0
<b>7,135</b>	<b>0</b>	<b>12,287</b>	<b>19,422</b>	<b>12,202</b>

**1.06 Activities for Generating Funds**

Christmas Fair
Craft Sale
Room Hire
Sale of Goods
Silent Auction
Summer Fair

2020				Total 2019
General	Designated	Restricted	Total	
0	0	0	0	1,582
0	0	0	0	0
0	0	0	0	130
0	0	0	0	71
0	0	0	0	984
0	0	0	0	1,447
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,214</b>

**1.07 PCC Activities**

Baptism Certificates
Coffee Sales

Total 2020	Total 2019
14	14
213	977
<b>227</b>	<b>991</b>

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**1.08 Funerals & Weddings**

	2020			Total 2019
	General	Restricted	Total	
Funerals - Diocese	1,604	0	1,604	1,445
Funerals - PCC - Fees	10,809	0	10,809	11,199
Funerals - PCC - Reimbursable	2,901	0	2,901	5,292
Monuments - Diocese	143	0	143	141
Monuments - PCC	931	0	931	464
Weddings - Diocese	70	0	70	1,449
Weddings - PCC - Fees	1,254	0	1,254	4,153
Weddings - PCC - Reimbursable	145	0	145	5,716
	<b>17,857</b>	<b>0</b>	<b>17,857</b>	<b>29,859</b>

**1.09 Income from Investments**

The Unrestricted Investment income of £300 comes from the interest on the CBF  
Deposit account which has a balance of £1,000  
Virgin Money Charity account with a balance of £60,000  
The Restricted Investment income of £220 is the income from the CBF Income  
shares of which 383 are held (see Note 3.01)  
Santander Share Dividends (see Note 3.03)

**2.01 Diocesan Common Fund Contribution**

In 2020 the Parish made a contribution of £43,470 to the Common Fund.

**2.02 Building Expenses**

	2020				Total 2019
	General	Designated	Restricted	Total	
Architect-Quinquennial	1,764	0	0	1,764	0
Bell Restoration	4,200	0	0	4,200	0
Cleaning Materials	296	0	0	296	51
Equipment Replacement	331	0	0	331	1,107
Heating and Lighting Fund	0	0	0	0	0
Insurance	3,392	0	0	3,392	3,287
Organ Maintenance	0	0	307	307	1,353
Maintenance	12,486	0	0	12,486	3,774
Utilities - Gas	1,994	0	0	1,994	2,430
Utilities - Electricity	1,201	0	0	1,201	2,133
Utilities - Water	98	0	0	98	180
	<b>25,762</b>	<b>0</b>	<b>307</b>	<b>26,069</b>	<b>14,314</b>

**2.03 Churchyard Expenses**

	2020			Total 2019
	General	Restricted	Total	
Car Park Rent	60	0	60	60
Drive & Pathways	0	0	0	0
Maintenance	16,217	0	16,217	9,635
Memorial	0	1,662	1,662	2,047
Refuse Collection	270	0	270	264
Security	124	0	124	420
	<b>16,671</b>	<b>1,662</b>	<b>18,333</b>	<b>12,426</b>

# Parochial Church Council of St Mary Magdalene, Whiston

Notes on Annual Accounts for the year ending 31st December 2020

## 2.04 Cost of Services

	2020				Total 2019
	General	Designated	Restricted	Total	
Bell Ringers' Fees	30	0	0	30	1,350
Bell Ringing Fees	0	0	0	0	30
Choristers' Fees	0	0	0	0	560
Choir Material Expenses	0	0	0	0	61
Flowers	0	0	112	112	326
Linen and vestments	0	0	0	0	0
Organists' Fees	265	0	0	265	2,355
Organists' Stipends	6,455	0	0	6,455	5,959
Upkeep of Services	1,020	0	0	1,020	841
Verger's Fees	435	0	0	435	1,404
Visiting Clergy Fees	1,791	0	0	1,791	2,800
Visiting Clergy Travel	40	0	0	40	1,410
	<b>10,036</b>	<b>0</b>	<b>112</b>	<b>10,148</b>	<b>17,097</b>

## 2.05 Parish

	2020				Total 2019
	General	Designated	Restricted	Total	
Children & Youth Expenses	0	0	209	209	112
Children & Youth Fees	5,610	0	0	5,610	7,784
Donations	0	0	0	0	0
Gifts	27	0	0	27	0
Incumbent's Expenses	0	0	0	0	0
Magazine Cost Contribution	1,125	0	0	1,125	1,500
Rectory Water	0	0	0	0	0
Worship Resources	0	0	0	0	0
	<b>6,762</b>	<b>0</b>	<b>209</b>	<b>6,971</b>	<b>9,396</b>

## 2.06 Administration

	2020			Total 2019
	General	Designated	Total	
Equipment	105	0	105	0
Giving Stationery	118	0	118	127
Photocopying	418	0	418	480
Software	0	0	0	179
Stationery	30	0	30	30
Subscriptions	157	0	157	175
Telephone & Broadband	570	0	570	564
	<b>1,398</b>	<b>0</b>	<b>1,398</b>	<b>1,555</b>

## 2.07 Cost of Generating Funds

	2020				Total 2019
	General	Designated	Restricted	Total	
Christmas Fair	0	0	0	0	244
Materials	0	0	0	0	0
Summer Fair	0	0	0	0	47
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>291</b>

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**2.08 Grants**

Home Mission  
Secular Charities

2020			Total 2019
General	Designated	Total	
0	0	0	108
0	0	0	1,426
0	0	0	1,534

**2.09 Diocesan Fees**

These are the components of statutory fees received for funerals and weddings that are classified "Payable Diocesan Board of Finance (DBF)". They are paid to the diocese which is responsible for paying the incumbent's stipend.

**3.01 Gains/Losses on Investment Assets**

The holding of 383 CCLA CBS Investment Fund shares comprising the Parker Rhodes fund is an Endowment Fund meaning the capital may not be expended.

Only the investment income may be spent with that restricted to maintaining the family grave.

Fund were priced at £20.4873 p/share by CCLA on 31/12/ 2020

No of Shares	Year End 2019		Year End 2020		Change in Value
	p/Share	£ Total	p/Share	£ Total	
383	1,912.60	7,325.26	2,048.73	7,846.64	522.00

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<b>3.02 Fund Balances held by Parish</b>	<b>31/12/2020</b>	<b>31/12/2019</b>
<b>Bank Account</b>	<b>£</b>	<b>£</b>
Current Account	<b>28,370</b>	14,184
Churchyard account	<b>669</b>	449
CBF Deposit account	<b>1,000</b>	1,000
Virgin Money Savings	<b>60,000</b>	60,000
Petty Cash	<b>95</b>	95
<b>Total</b>	<b>90,134</b>	<b>75,728</b>

**Funds - Nominal**

	Unrestricted	Funds	Restricted	Total	Total
	General	Designated	Funds	2020	2019
	£	£		£	£
Children & Youth	0	1,443	10,398	11,841	6,106
Choir	0	0	0	0	0
Churchyard - Parker Rhodes	0	0	669	669	155
Craft Group	0	0	194	194	194
Fabric	0	1,709	6,022	7,731	4,233
Flowers	0	0	1,360	1,360	1,312
<b>General</b>	25,368	0	0	25,368	30,034
Heating Fund	0	0	4,348	4,348	4,348
Legacy Fund	0	3,500	0	3,500	3,500
Lighthouse Project	0	50	0	50	50
Memorials	0	0	197	197	155
Memorial-Cremated Remains	0	0	3,242	3,242	2,701
Organ	0	0	7,019	7,019	7,326
Quinquennial Repair Fund	0	24,000	0	24,000	15,000
Worship Resources	0	0	615	615	615
<b>Total Funds</b>	<b>25,368</b>	<b>30,702</b>	<b>34,064</b>	<b>90,134</b>	<b>75,729</b>

**3.03 Santander Shares**

The 100 shares are classed as unrestricted.