



Trustees' Annual Report for the period

| | | |
|------|-------------------|-----------------|
| | Period start date | Period end date |
| From | 01 August 2024 | To 31 July 2025 |

Section A

Reference and administration details

| | |
|------------------------------------|---|
| Charity name | Bexley Voice |
| Other names charity is known by | Bexley Voice or BV |
| Registered charity number (if any) | 1142306 |
| Charity's principal address | Bexley Voice Office Learning & Enterprise College Bexley 5 Brampton Road, Bexleyheath, Postcode DA7 4EZ |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|---|-----------------------------------|---|
| 1 | Lisa Randall | Chair | | |
| 2 | Debra Pettitt | Treasurer | | |
| 3 | Dawn Lyman | Trustee and Safeguarding Lead | | |
| 4 | Laraine Davies | Vice Chair, Trustee, and Travel Assistance Lead | | |
| 5 | Graham Wakefield | Trustee and Lead on Preparing for Adulthood | | |
| 6 | Danita Hooker | | | |
| 7 | Debbie Donelly | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| N/A | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/A | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|-----------------------------------|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Standard |
| Trustee selection methods (eg. appointed by, elected by) | Elected at Annual General Meeting |

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We would like to thank all of our dedicated committee members and wonderful volunteers for another great year together. The determination and commitment of the Bexley Voice committee is the driving force behind what we do.

To achieve our aims, we are continually looking to recruit new members to the management committee and for specific support tasks, so that we can meet the increased demand for participation and continue to reach out to more parents and carers who need our support and to help influence change.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

In setting out our objectives and planning our activities the Trustees and Management Committee have given careful consideration to the Charity Commission's public benefit guidance.

Our objective is to represent families in the London Borough of Bexley by providing a "voice" to express their views and opinions, to help improve the lives of children with special needs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We do this by:

- 1. Attending meetings with Bexley Council for the development and provision of services for our children and young people.**
- 2. Providing a central parent consultation point for Bexley Council and service providers.**
- 3. Proactively providing ongoing feedback to service providers on performance.**
- 4. Raising awareness of the impact of a wide range of special needs on family life.**
- 5. Providing views, based on personal experiences and canvassed opinion, ensuring that all Parents and Carers, whatever their background, have the opportunity to have their opinions represented.**

In setting out our objectives and planning our activities the Trustees and Management Committee have given careful consideration to the Charity Commission's public benefit guidance. This is reflected in the breadth of activities undertaken during a very busy and productive year.

Our website continues to be very popular with parents and also professionals. It is an excellent resource tool for signposting to other local and national organisations; it is regularly maintained and provides up to date information and details of all of our previous Newsletters, Meetings, Events, School Visits, Campaigns, Consultations, Fundraising, Training sessions and Local and National Issues and so much more.

Our parent/carers drop ins and workshops have enabled us to offer,

- 1:1 support**
- Invite Parents/Carers to be involved in our consultations**
- Support Parents/Carers – with a wide range of issues**
- Assist Parents in using and providing feedback to the Bexley Local Offer team.**
- We have also had some wonderful guest speakers to talk to our members about various SEND issues.**

We have continued to produce our regular E-bulletin informing parents/carers and professionals directly; this has been a great way of communicating and we are able to have instant responses to polls and questions we pose.

Bexley Voice has attended many meetings with the Local Authority; we have attended meetings networking locally, like the Voluntary Services Forum and the Children and Young Peoples Network Forum. We have attended national and regional meetings, to keep up to date with legislation and best practice and to benefit from the

experience of other Forums in different parts of the country.

We continue to be involved with the Local Offer and have regular meetings to monitor progress.

Our engagement figures have increased this past year.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

N/A

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Website and social media contact and information points
- Telephone and email support
- Tea & Talk parent/carer support group
- School Visit Programme, for parents and staff.
- Management Committee Meetings
- Bexley Local Offer – consultation and feedback to LA
- Transition Support Programme, providing a written resource and support meetings
- Attending and contributing to local Health meetings.
- Transport – contributing to policy and providing parent feedback
- Parent/Carer Resource Pack, an important step in pulling together information for our members

Section E

Financial review

Brief statement of the charity's policy on reserves

We have set aside 6 months running costs as our contingency reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Debra Pettitt

Position (eg Secretary, Chair, etc)

Treasurer

Date

30/05/2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bexley Voice

No (if any)
1142306

Receipts and payments accounts

CC16a

| For the period from | Period start date | To | Period end date |
|------------------------|-------------------|----|-----------------|
| | 01/08/2024 | | 31/07/2025 |

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Grant Funding | 5,000 | 18,578 | - | 23,578 | 47,609 |
| Fundraising | 162 | - | - | 162 | 169 |
| Donations | 1,757 | - | - | 1,757 | 586 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 6,919 | 18,578 | - | 25,497 | 48,364 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 6,919 | 18,578 | - | 25,497 | 48,364 |
| A3 Payments | | | | | |
| Wages | - | 54,314 | - | 54,314 | 35,303 |
| Expenses | 2,819 | - | - | 2,819 | 2,856 |
| Room Hire/Rent | 3,035 | 1,313 | - | 4,348 | 4,790 |
| Insurance | 353 | - | - | 353 | 350 |
| Website/IT | 300 | - | - | 300 | 175 |
| Training | - | - | - | - | - |
| Printing | - | - | - | - | 324 |
| Events | - | - | - | - | 2,883 |
| Phones | 234 | - | - | 234 | 222 |
| Sub total | 6,741 | 55,627 | - | 62,368 | 46,903 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | 1,652 |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 6,741 | 55,627 | - | 62,368 | 46,903 |
| Net of receipts/(payments) | 178 | - 37,049 | - | - 36,871 | 1,461 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 51,250 | 17,527 | - | 68,777 | - |
| Cash funds this year end | 51,428 | 19,522 | - | 31,906 | 1,461 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------|-----------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Disaster Recovery allowance | 24,000 | - | - |
| | Allocated to staff costs | 7,906 | - | - |
| | | - | - | - |
| | Total cash funds | 31,906 | - | - |

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|--------------------------------|-----------------|-----------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|--------------------------------|-----------------|-----------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|------------------------------------|--------------------------|------------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on
behalf of all the trustees

| Signature | Print Name | Date of approval |
|------------|------------|---------------------|
| D. Pettitt | D. PETTITT | 27/5/26 |
| | | 26/04/2026 |



Section A

Independent Examiner's Report

Report to the trustees

Bexley Voice

On accounts for the year
ended

31/07/2025

Charity no
(if any)

1142306

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

S Walker

Date:

29/5/26

Name:

Sally Ann WALKER

Relevant professional
qualification(s) or body
(if any):

Address:

8 Motney hill Road

Rainham Kent ME8 7TZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A