



Trustees' Annual Report for the period

| | | | |
|-------------------|---------------|-----------------|------------|
| Period start date | | Period end date | |
| From | 1 August 2021 | To | 31 07 2022 |

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|------------------|--------------------|-----------------------------------|---|
| 1 | Lisa Randall | Chair | | |
| 2 | Danita Hooker | | | |
| 3 | Janine Wooster | | | |
| 4 | Sukina Banks | | | |
| 5 | Ramona Martin | | | |
| 6 | Debbie Pettitt | Outgoing Treasurer | | |
| 7 | Chris Pryke | Treasurer | | |
| 8 | Graham Walefield | | | |
| 9 | Laurie Mackay | | | |

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

In setting out our objectives and planning our activities the Trustees and Management Committee have given careful consideration to the Charity Commission's public benefit guidance.

Our objective is to represent families in the London Borough of Bexley by providing a "voice" to express their views and opinions, to help improve the lives of children with special needs.

We do this by:

1. Attending meetings with Bexley Council for the development and provision of services for our children and young people.
2. Providing a central parent consultation point for Bexley Council and service providers.
3. Proactively providing ongoing feedback to service providers on performance.
4. Raising awareness of the impact of a wide range of special needs on family life.
5. Providing views, based on personal experiences and canvassed opinion, ensuring that all Parents and Carers, whatever their background, have the opportunity to have their opinions represented.

In setting out our objectives and planning our activities the Trustees and Management Committee have given careful consideration to the Charity Commission's public benefit guidance.

This is reflected in the breadth of activities undertaken during a very busy and productive year.

We update, support and inform our Members via;

- Tea & Talk Parent/Carer Support Group
- School Visit Programme for Parent Carers
- Informative Website with an on-line booking system for our events
- Telephone and Email support and signposting
- E-Bulletins
- Parent Carer Workshops (ASD Post Diagnosis etc)
- Facebook Group – "secret" for Parents/Carers
- Public Facebook page, providing information for non-members.

We have attended many local and regional meetings, over the past year, including:

- Being active members of steering groups, advisory boards and working groups for Bexley
- Regular meetings with Health services and the new DCO
- Bi-monthly meeting with the Senior Leadership Team
- SEND Strategic Implementation Board
- NNPCF Regional Cluster Group
- The Autism Partnership Board
- The Preparing For Adulthood Board
- The Children's Hearing Impairment Service Working Group
- Healthwatch Advisory Board
- Carers Partnership Board

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Most meetings have now resumed in person, but we have benefited from learning new skills and ways to reach our audience.

Preparing for Adulthood

We have previously developed and delivered a support offer around PfA for parents/carers of young people with high needs.

We are keen to develop a PfA focus group that can discuss key topics and provide feedback to the LA and health, helping BV focus on what is important for parent/carers at this time.

We are also reviewing and updating our Transition Planner, which will be an on line resource in future – ensuring it is up to date.

ASD Post Diagnosis Workshops

We have offered workshops for parent/carers after their child's diagnosis with ASD for 3 years.

These are now offered monthly, with day and evening events to cater for working parents.

Since Covid 19, we have reworked the workshop, and deliver it via Zoom.

Much is lost by virtual delivery, but there have been unexpected benefits:

- Reduced need for child care
- Extra dates easily added
- Age focused workshops.

Our Priorities – Looking Ahead

- Continue to do what we do well
- Re-establishing to face to face activities and workshop events.
- Further develop our Tea & Talk Parent and Carer Support Group, focusing on age groups (post 16/Early years).
- Proactively engaging with the Borough's BAME community of parent/carers
- Increasing SEN Support Membership
- Developing a public Facebook Page to broaden our reach.
 - Bexley Voice – Parent Carer Forum Information
- Continuing our health links to influence positive change
- Identify opportunities to work in partnership with other local organisations

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We would like to thank all of our dedicated committee members and wonderful volunteers for another great year together. The determination and commitment of the Bexley Voice committee is the driving force behind what we do.

As we go from strength to strength, to achieve our aims, we are continually looking to recruit new members to the management committee and for specific support tasks, so that we can meet the increased demand for participation and continue to reach out to more parents and carers who need our support and to help influence change.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Website and social media contact and information points, updating and informing our members.
- Increasing our membership, both Parent/Carers and Professionals.
- Embracing new technology to keep our workshops and support groups running.
- Reinstating our face to face meetings and events, including Tea and Talk and School Visits.
- Preparing for Adulthood Programme
- Co-production of the Health Focus Day.
- Management Committee Meetings
- Bexley Local Offer – continuing consultation and feedback to LA
- Transition Support Programme, updating and continuing to provide a written resource and support meetings
- Attending and contributing to local Health meetings.
- Transport – contributing to policy and providing parent feedback
- Parent/Carer Resource Pack, continuing updates to important information for our members

Section E

Financial review

Brief statement of the charity's policy on reserves

We have set aside approximately six months of running costs as a contingency reserve.

Details of any funds materially in deficit

None

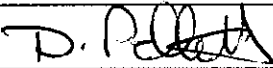
Section F Other optional information

| |
|--|
| |
|--|

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | Mrs Debra Pettitt | |
| Position (eg Secretary, Chair, etc) | Treasurer | |
| Date | 25/05/23 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Bexley Voice for Special Needs Children

No (if any)
1142306

Receipts and payments accounts


CC16a

| | | | |
|------------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/08/2021 | To | Period end date 31/07/2022 |
|------------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Grant Funding | 2,295 | 55,420 | - | 57,715 | 44,003 |
| Fundraising | 999 | - | - | 999 | 439 |
| Donations | 1,988 | - | - | 1,988 | 2,971 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 5,282 | 55,420 | - | 60,702 | 47,413 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 5,282 | 55,420 | - | 60,702 | 47,413 |
| A3 Payments | | | | | |
| Wages | - | 26,950 | - | 26,950 | 22,268 |
| Expenses | 1,277 | 4,076 | - | 5,352 | 2,573 |
| Room Hire | - | 3,968 | - | 3,968 | - |
| Insurance | - | 342 | - | 342 | 338 |
| Bank Charges | - | - | - | - | - |
| Website | - | 37 | - | 37 | 65 |
| Training | - | 450 | - | 450 | 260 |
| Printing | - | 370 | - | 370 | 1,127 |
| Events | 215 | 1,110 | - | 1,325 | 1,100 |
| Phones | - | 182 | - | 182 | - |
| Sub total | 1,492 | 37,484 | - | 38,976 | 27,722 |
| A4 Asset and investment purchases. (see table) | | | | | |
| | - | - | - | - | 1,098 |
| | - | - | - | - | 405 |
| Sub total | - | - | - | - | 1,503 |
| Total payments | 1,492 | 37,484 | - | 38,976 | 29,225 |
| Net of receipts/(payments) | 3,790 | 17,936 | - | 21,726 | 18,188 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 50,875 | 2,659 | - | 53,534 | 35,346 |
| Cash funds this year end | 54,665 | 20,595 | - | 75,260 | 53,534 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---|----------------------------------|---------------------------------|
| B1 Cash funds | Cash at Bank (incl contingency funds) | 54,665 | 20,595 | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 54,665 | 20,595 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Laptops | Restricted | - | - |
| | Phones | Restricted | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | HMRC Payment in respect of wages | Restricted | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | | Signature | Print Name | Date of approval |
| | |  | Debra Pettitt | 25.05.23 |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Bexley Voice for Special Needs Children

On accounts for the year ended

31/07/2022

Charity no
(if any)

1142306

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

31/05/23

Name:

Mr Sam Flaherty

Relevant professional
qualification(s) or body
(if any):

AAT

Address:

65 Madeira Avenue

Bromley

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.