



Trustees' Annual Report for the period

	Period start date		Period end date				
From	1	August	2020	To	31	07	2021

Reference and administration details

Section A

Charity name	Bexley Voice for Special Needs Children
Other names charity is known by	Bexley Voice or BV
Registered charity number (if any)	1142306
Charity's principal address	4 Victoria Road
	Sidcup
	Kent
Postcode	DA15 7HD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lisa Randall	Chair		
2	Danita Hooker			
3	Janine Wooster			
4	Sukina Banks			
5	Ramona Martin			
6	Debbie Pettitt	Treasurer		

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Standard organisation
Trustee selection methods (eg. appointed by, elected by)	Elected at Annual General Meeting

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

In setting out our objectives and planning our activities the Trustees and Management Committee have given careful consideration to the Charity Commission's public benefit guidance.

Our objective is to represent families in the London Borough of Bexley by providing a "voice" to express their views and opinions, to help improve the lives of children with special needs.

We do this by:

1. Attending meetings with Bexley Council for the development and provision of services for our children and young people.
2. Providing a central parent consultation point for Bexley Council and service providers.
3. Proactively providing ongoing feedback to service providers on performance.
4. Raising awareness of the impact of a wide range of special needs on family life.
5. Providing views, based on personal experiences and canvassed opinion, ensuring that all Parents and Carers, whatever their background, have the opportunity to have their opinions represented.

In setting out our objectives and planning our activities the Trustees and Management Committee have given careful consideration to the Charity Commission's public benefit guidance.

This is reflected in the breadth of activities undertaken during a very busy and productive year.

We update, support and inform our Members via;

- Tea & Talk Parent/Carer Support Group
- School Visit Programme for Parent Carers
- Informative Website with an on-line booking system for our events
- Telephone and Email support
- E-Bulletins
- Parent Carer Workshops (ASD Post Diagnosis etc)
- Facebook Group –
 - 600 members at 31st July 2021
 - increase 78 members

Since the end of March 2020 the impact of Covid 19 has resulted in

- Virtual Voice
- Summer Video Programme
- Parent Workshops via Zoom (Preparing for Adulthood, ASD etc)
- Worked with partners to identify a way forward to improve the engagement of BAME families.

We have attended many local and regional meetings, over the past year, including:

- Being active members of steering groups, advisory boards and working groups for Bexley
- Regular meetings with Health services and the new DCO
- Bi-monthly meeting with the Senior Leadership Team
- SEND Strategic Implementation Board
- NNPCF Regional Cluster Group
- The Autism Partnership Board

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- The Preparing For Adulthood Board
- The Children's Hearing Impairment Service Working Group
- Healthwatch Advisory Board
- Carers Partnership Board

Most meetings have continued virtually, and have utilised Microsoft Teams and Zoom.

Preparing for Adulthood

We have previously developed and delivered a support offer around PfA for parents/carers of young people with high needs.

Over the last year, we have been working with partners to develop a series of virtual workshops for parents/carers of young people who are approaching adulthood.

This began in June with an overview of the PfA process. Other planned workshops/presentations in the series included:

- Understanding Deputyship Webinar – 29 September 2020
- SEN Support for Transition Workshop – 20 October 2020
- Individual Budgets and Annual Health Checks workshop TBC before the end of 2020.

We are keen to develop a PfA focus group that can discuss key topics and provide feedback to the LA and health, helping BV focus on what is important for parent/carers at this time.

We are also reviewing and updating our Transition Planner, which will be an on line resource in future – ensuring it is up to date.

ASD Post Diagnosis Workshops

We have offered workshops for parent/carers after their child's diagnosis with ASD for 3 years.

These are now offered monthly, with day and evening events to cater for working parents.

Since Covid 19, we have reworked the workshop, and deliver it via Zoom.

Much is lost by virtual delivery, but there have been unexpected benefits:

- Reduced need for child care
- Extra dates easily added
- Age focused workshops.

Our Priorities – Looking Ahead

- Continue to do what we do well
- Offer virtual workshops for our parents and carers on various subjects until we are in a position to return to face to face activities.
- When able, further develop our Tea & Talk Parent and Carer Support Group, focusing on age groups (post 16/Early years).
- Proactively engaging with the Borough's BAME community of parent/carers

- Increasing SEN Support Membership
- Developing a public Facebook Page to broaden our reach.
 - Bexley Voice – Parent Carer Forum Information
- Continuing our health links to influence positive change
- Identify opportunities to work in partnership with other local organisations

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We would like to thank all of our dedicated committee members and wonderful volunteers for another great year together. The determination and commitment of the Bexley Voice committee is the driving force behind what we do.

As we go from strength to strength, to achieve our aims, we are continually looking to recruit new members to the management committee and for specific support tasks, so that we can meet the increased demand for participation and continue to reach out to more parents and carers who need our support and to help influence change.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Website and social media contact and information points, updating and informing our members.
- Increasing our membership, both Parent/Carers and Professionals.
- Embracing new technology to keep our workshops and support groups running.
- Preparing for Adulthood Programme
- Co-production of the Health Focus Day in March.
- Management Committee Meetings
- Bexley Local Offer – continuing consultation and feedback to LA
- Transition Support Programme, updating and continuing to provide a written resource and support meetings
- Attending and contributing to local Health meetings.
- Transport – contributing to policy and providing parent feedback
- Parent/Carer Resource Pack, continuing updates to important information for our members

Section E

Financial review

Brief statement of the charity's policy on reserves

We have set aside approximately six months of running costs as a contingency reserve.

Details of any funds materially in deficit

None

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D. Pettitt

Full name(s)

Mrs Debra Pettitt

Position (eg Secretary, Chair,
etc)

Treasurer

Date

27/05/22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bexley Voice for Special Needs Children

No (if any)
1142306

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/08/2020

To

Period end date
31/07/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant Funding	16,400	27,603	-	44,003	8,800
Fundraising	439	-	-	439	1,122
Donations	2,971	-	-	2,971	850
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,810	27,603	-	47,413	10,772
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,810	27,603	-	47,413	10,772
A3 Payments					
Wages	3,036	19,233	-	22,269	23,688
Expenses	324	2,249	-	2,573	2,465
Room Hire			-		-
Insurance		338	-	338	-
Bank charges			-		-
Website	-	65	-	65	497
Training	250		-	250	-
Printing		1,127	-	1,127	-
Events		1,100	-	1,100	1,118
Grants Given			-		-
Sub total	3,610	24,112	-	27,722	27,768
A4 Asset and investment purchases, (see table)					
New Laptop	-	1,098	-	1,098	460
Mobile Phones	-	405	-	405	-
Sub total	-	1,503	-	1,503	460
Total payments	3,610	25,615	-	29,225	28,228
Net of receipts/(payments)	16,200	1,988	-	18,188	17,456
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,675	671	-	35,346	52,802
Cash funds this year end	50,875	2,659	-	53,534	35,346

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	50,875	2,659	-
			-	-
			-	-
			-	-
	Total cash funds	50,875	2,659	

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Laptops	restricted		-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

D. Pellott

Debbie Pettitt

27.5.22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Bexley Voice for Special Needs Children

On accounts for the year
ended

31/07/2021

Charity no
(if any)

1142306

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Paul Atkinson

Date:

30/5/2022

Name:

PAUL ATKINSON

Relevant professional
qualification(s) or body
(if any):

FCA - INSTITUTE OF CHARTERED
ACCOUNTANTS ENGLAND & WALES

Address:

4 VICTORIA ROAD, SIDCUP, KENT
DA15 7HD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32,
Independent examination of charity accounts: directions and guidance for
examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.