



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2020 Period start date To 31 March 2021 Period end date

Charity name: Audley Brass Band

Charity registration number: 1142287

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To further advance the education and appreciation of the public in the art and science of Brass Band music by the presentation of concerts and similar activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To advance the education of the public (particularly young people) in the playing of brass instruments in the provision of training and public performances. This has included, concerts, competitions, workgroups, rehearsals & co-operative activities with other forms of the arts (choirs/dance/different genre)
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	2020/21 has been a particularly difficult year for the charity/organisation as due to Covid restrictions there has been limited ability for the band to perform or rehearse legally. The charities finances have been increased significantly due to the Business Support Grants made available by the Government.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A

Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Due to the Covid restrictions put in place by the Government making it impossible for the band to rehearse or perform, the organisation has used modern technology to ensure its members have still benefited from being associated as a member by the means of weekly quizzes, socials, workshops with professional musicians, isolation performance videos for publication on social media.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position at the end of the period shows it is in a very good position. In fact, the figure carried forward is over double the figure brought forward from the previous financial year. This has been purely down to receiving Business Support Grants that we were entitled to during the pandemic due to the fact that we own our own premises. Due to this our income is £11k more than the previous year and due to us not being active for the majority of the period because of Covid our expenditure was reduced by almost £6k on the previous year. The band Committee took the decision to take use the time available whilst the band room was not being used to carry out essential maintenance to the band room which is our biggest asset. The Committee also felt that as our Musical Director was the key instigator of all our lockdown activities to ensure all members continued to be supported, it was felt that we continue to pay his fees and expenses. This has proved to be a successful move as coming out of lockdown the band is in much better place, musically and mentally than many other bands in the country.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The main purpose of the organisation is that of a Brass Band. Musical instruments are very expensive, ranging from £3k - £15k. We need to replace or upgrade instruments on a regular, or, as required, basis, so funds need to be available. The organisation is also looking at the possibility of moving to larger premises as we have outgrown the current building. The costs involved with this will be significant.
Amount of reserves held	Para 1.22	Approx. £22.5k
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	With the exception of this year the organisation relies on concerts, fundraising, busking, donations and subscriptions as its main source of income.
		N/a

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The principal risk facing the charity is from most members deciding to stop playing for the band, or for members of the public not being able to attend its concerts. This has been a concern during the pandemic.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 11 January 2016
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by the Members and hold the office until death or resignation unless removed by a resolution of the Members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		The organisation is in the process of changing the historic title trustees of the property to the current management trustees. This is going through a legal process by our solicitor, but we have encountered difficulties with contacting some of the historic trustees as they are no longer living in the area. We are confident this will be resolved within this financial year.

Reference and Administrative details

Charity name	Audley Brass Band
Other name the charity uses	N/A
Registered charity number	1142287

Charity's principal address	The Band Room Dean Hollow Audley Staffordshire ST7 8JE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Gibson	N/A	2019	Band Members
2	Stephen Dale	N/A	2019	Band Members
3	Heather Cooper	N/A	2019	Band Members
4	Neil Johnson	N/A	2019	Band Members
5	Peter Hawxwell	N/A	2019	Band Members
6	Daniel Keen	N/A	2019	Band Members
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Peter Hawxwell		
Gwendoline Harrison		
Ian Smith		
Angela Gooding		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	National Westminster Bank Plc	75 High Street, Newcastle Under Lyme, ST5 1PN

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details


There are no key personnel

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Matthew Dashper-Hughes	
Position (eg Secretary, Chair, etc)	Chairman	
Date	15 - 04-2021	

AUDLEY BRASS BAND Income & Expenditure Accounts for the Year Ending 31 March 2021

Income	2020-21	2019-20
Bank Interest	£5.09	£26.81
Fund Raising/Donations	£2,577.80	£757.81
Grants	£21,050.86	
Subs		
Main Band	£1,922.00	£2,324.00
Trainer Band	£552.00	£848.00
Concerts		£3,172.00
Spring/Christmas/Lions	£0.00	£867.00
Audley Remembrance/Goastre	£220.00	£4,434.00
Prize Money	£0.00	£5,301.00
Local Busking	£0.00	£850.00
Tesco	£0.00	£432.55
Asda (Both)	£0.00	£432.48
Gift Aid	£0.00	£690.95
Easy/Gatherwell/Lyme Lotte	£0.00	£834.09
Other (raffles/water/tea/coffi	£0.00	£530.94
Beechmere	£0.00	£3,699.81
Friends of Audley	£340.00	£1,738.50
Total Income	£26,667.75	£15,985.93

Expenditure	2020-21	2019-20
Beechmere Donation	£0.00	£1,738.50
Inst u/Equip Purchase	£0.00	£3,569.39
Maintenance (Instrument/Equipment/Buildir	£3,058.18	£240.25
Music	£211.30	£861.27
Musical Director Fees	£3,000.00	£2,460.00
Asst Musical Director	£0.00	£180.00
Professional Musical Fees	£140.00	
Utility Bills	£1,857.32	not accounted separately
Printing/postage & Stationery	£41.08	£94.75
Concert expenses	£0.00	£380.95
Concert fees/expenses	£410.00	£866.14
Coach/Travel	£0.00	£1,600.00
Website/Adverts	£257.79	£978.23
Fund Raising	£59.33	£62.92
Miscellaneous	£681.63	£707.46
Van Hire/Fuel	£0.00	£292.31
Facilities	£0.00	£23.99
Uniform	£443.70	£228.85
Total Expenditure	£10,198.33	£15,982.76

Brought Forward	
Cash in hand	£200.00
Current account	£4,202.17
Reserve Account	£8,980.53
Business Reserve	£3,546.09
Total	£16,908.79

Carried forward	
Cash in hand	£200.00
Current account	£20,666.50
Reserve Account	£8,964.18
Business Reserve	£3,547.53
Total	£33,378.21

Accounts prepared by Maria Hill, Audley Brass Band Treasurer

Maria Hill: Treasurer

Dated: 19/4/21

Accounts Certificate

I have examined the Income and Expenditure Account for Audley Brass Band, together with the books, receipts, banking and other information supplied by the Treasurer. It is my opinion that the said accounts are a true record of the financial transactions of the year.

Ian Mathison: Accounts Examiner

Dated: 28/04/2021

Balance Sheet as at 31.03.21

Balance brought forward from last year	£103,264.90	Cash In Hand	£200.00
		Current Account	£20,666.50
		Reserve Account	£8,964.18
Total Income	£26,667.75	Business Reserve	£3,547.53
Total Expenditure	-£10,198.33	Total (Current Assets)	£33,378.21

FIXED ASSETS

Transfer to Instrument Additions	-	Instruments	27,993.72	-	- 1,399.69	£26,594.03	5% RB
Transfer to Music Additions	£211.30	Land & buildings	45,575.65	-	- 1,139.39	£44,436.26	2.5% RB
Transfer to Uniforms	£443.70	Music	12,626.72	211.30	-	£12,838.02	None
		Jumpers & Ties	160.02		80.01	£80.01	25% SL
		Uniforms	-	443.70	- 110.93	£332.77	25% SL
Depreciation as Calculated	-£2,730.02						
			86,356.11	655.00	- - 2,730.02	£84,281.09	

Auditors Note:

This Balance Sheet has been prepared in accordance with the accounting conventions previously used and approved and is directly comparable to previous years. Accepted accounting standards state that fixed assets 'should be valued at cost or net realisable value, whichever is the lower'.

However in the case of 'Music' no depreciation is charged. This could result in a potential overstatement of the true realisable value.

It is therefore recommended that the committee and membership consider whether this remains appropriate.

AUDLEY BRASS BAND Income & Expenditure Accounts for the Year Ending 31 March 2021

Income	2020-21	2019-20
Bank Interest	£5.09	£26.81
Fund Raising/Donations	£2,577.80	£757.81
Grants	£21,050.86	
Subs		
Main Band	£1,922.00	£2,324.00
Trainer Band	£552.00	£848.00
Concerts		£3,172.00
Spring/Christmas/Lions	£0.00	£867.00
Audley Remembrance/Goastre	£220.00	£5,301.00
Prize Money	£0.00	£850.00
Local Busking	£0.00	£4,434.00
Tesco	£0.00	£432.55
Asda (Both)	£0.00	£432.48
Gift Aid	£0.00	£690.95
Easy/Gatherwell/Lyme Lotte	£0.00	£834.09
Other (raffles/water/tea/coffi	£0.00	£530.94
Beechmere	£0.00	£3,699.81
Friends of Audley	£340.00	£1,738.50
Total Income	£26,667.75	£15,985.93

Expenditure	2020-21	2019-20
Beechmere Donation	£0.00	£1,738.50
Inst u/Equip Purchase	£0.00	£3,569.39
Maintenance (Instrument/Equipment/Buildir	£3,058.18	£240.25
Music	£211.30	£861.27
Musical Director Fees	£3,000.00	£2,460.00
Asst Musical Director	£0.00	£180.00
Professional Musical Fees	£140.00	
Utility Bills	£1,857.32	not accounted separately
Printing/postage & Stationery	£41.08	£94.75
Concert expenses	£0.00	£380.95
Concert fees/expenses	£410.00	£866.14
Coach/Travel	£0.00	£1,600.00
Website/Adverts	£257.79	£978.23
Fund Raising	£59.33	£62.92
Miscellaneous	£681.63	£707.46
Van Hire/Fuel	£0.00	£292.31
Facilities	£0.00	£23.99
Uniform	£443.70	£228.85
Total Expenditure	£10,198.33	£15,982.76

Brought Forward	
Cash in hand	£200.00
Current account	£4,202.17
Reserve Account	£8,980.53
Business Reserve	£3,546.09
Total	£16,908.79

Carried forward	
Cash in hand	£200.00
Current account	£20,666.50
Reserve Account	£8,964.18
Business Reserve	£3,547.53
Total	£33,378.21

Accounts prepared by Maria Hill, Audley Brass Band Treasurer

Maria Hill: Treasurer

Dated: 19/4/21

Accounts Certificate

I have examined the Income and Expenditure Account for Audley Brass Band, together with the books, receipts, banking and other information supplied by the Treasurer. It is my opinion that the said accounts are a true record of the financial transactions of the year.

Ian Mathison: Accounts Examiner

Dated: 28/04/2021

AUDLEY BRASS Balance Sheet as at 31.03.21

Balance brought forward from last year	£103,264.90	Cash In Hand	£200.00
		Current Account	£20,666.50
		Reserve Account	£8,964.18
Total Income	£26,667.75	Business Reserve	£3,547.53
Total Expenditure	-£10,198.33	Total (Current Assets)	£33,378.21

FIXED ASSETS

	Value B/F	Additions	Disposals	Dep'n	Value C/F	Rate
Transfer to Instrument Additions	-					
Transfer to Music Additions	£211.30					
Transfer to Uniforms	£443.70					
		Instruments	27,993.72	-	£26,594.03	5% RB
		Land & buildings	45,575.65	- 1,139.39	£44,436.26	2.5% RB
		Music	12,626.72	211.30	£12,838.02	None
		Jumpers & Ties	160.02	- 80.01	£80.01	25% SL
		Uniforms	-	443.70	£332.77	25% SL
Depreciation as Calculated	-£2,730.02			- 110.93		
			86,356.11	655.00	- 2,730.02	£84,281.09

£117,659.30

Balances carried forward to next year

£117,659.30

Auditors Note:

This Balance Sheet has been prepared in accordance with the accounting conventions previously used and approved and is directly comparable to previous years. Accepted accounting standards state that fixed assets *should be valued at cost or net realisable value, whichever is the lower*. In the case of all categories of fixed assets bar one a prudent and appropriate depreciation policy is in place and complies with the standard. However in the case of 'Music' no depreciation is charged. This could result in a potential overstatement of the true realisable value. It is therefore recommended that the committee and membership consider whether this remains appropriate.