

# [Draft] Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	Sept	2022		31	Aug	2023

## Section A Reference and administration details

Charity name	East London Community Band
Other names charity is known by	ELCB
Registered charity number (if any)	1142255
Charity's principal address	8 Maria Terrace
	London
Postcode	E1 4NE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Suzanne Gorman	Chair		
2	Robert Whittle	Secretary		
3	Richard Peat	Treasurer		
4	Jonathan Ticher			
5	Samantha Holcombe			
6	Sarah Mossop			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	N/A

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by members/appointed by trustees

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the education of children and adults in the London Borough of Tower Hamlets and surrounding boroughs by the provision of tuition and courses in music and performances.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During the reporting year, the Band continued to fulfil its objectives by providing:

- tuition to children and adults in the London Borough of Tower Hamlets and other London boroughs;
- rehearsal and performance opportunities for its members; and
- performances for the benefit of the local community.

The Band meets on Friday evenings during school term times.

The Band engages, and pays for the services of, tutors and directors of music and jazz, who together provide individual and group lessons and direct group rehearsals and performances.

The Band and the groups and individuals within it perform their rehearsed pieces at solo recital evenings and end of term concerts and the Band performs at local events, including local charity events.

Membership of the Band and access to lessons is open to anyone.

The trustees have had regard to guidance issued by the Charity Commission on public benefit.

**Summary of the main achievements of the charity during the year**

During the reporting year, the Band achieved the following:

***Maintaining the multi-generational and diverse membership of the Band***

- Continuing to implement its long-term “*Full Circle*” project by obtaining funding to extend subsidised membership fees to young adults (in addition to child members and families).
- (As previously recognised in academic research) maintaining children’s engagement in music-making during the difficult transition from primary to secondary school.
- Retaining a teenage member of the band as the youth representative on the Band’s management committee.
- Welcoming young adult members to the Band and retaining them within it, in particular by ensuring that we play interesting repertoire, and by encouraging interaction and social activities. These members are often new comers to the area from other parts of London, the UK, and the World.
- Welcoming older, late-starters, to the Band, and encouraging and supporting them within the Band.
- Appointing two recently graduating, ambitious and enthusiastic music tutors.
- Striving to be “*London’s friendliest band*”.

***Becoming more ambitious and enriching the experience of Band members***

- Championing contemporary British jazz composers by sourcing and performing their compositions.
- Performing increasingly challenging and rewarding arrangements, while maintaining accessibility to all members.
- Taking part in the National Concert Band Festival and winning Silver and Gold awards.
- Recruiting a new volunteer to our “*comms*” team and continuing to enhance our communications with members, with visually attractive and informative regular Sunday and Friday emails, and regular messages from our director of music.
- Increasing the range of band merchandise sold at our events.
- Continuing to improve the organisation of our events, engaging a professional event manager, enlisting new volunteers to help with setting up before and taking down after the event, and with transport.
- Buying catering equipment, providing a tea stand, and encouraging members to make and/or donate cakes and snacks for sale on the stand.

- Surveying our members on their views on, and experiences of, our activities.

***Working in partnership***

- Taking part in our local community Coronation Big Lunch event.
- Taking part in the Friends of Victoria Park's bandstand programme.
- Taking part with the East London Music Group and local choirs in the magnificent "Striking Sparks: The Story of the Matchgirls" concert at The People's Palace in Mile End in front of over 500 audience members.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Band's general policy is to seek to retain sufficient reserves to cover one term's expenses and foreseeable future shortfalls in membership subscriptions.

**Details of any funds materially in deficit**

None

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Richard Colin Peat

**Position (eg Secretary, Chair, etc)**

Treasurer

**Date**

30 June 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

East London Community Band

1142255

## Receipts and payments accounts


CC16a

For the period from	Period start date	To	Period end date
	01-Sep-22		31-Aug-23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership fees	29,504	-	-	29,504	22,585
Friends of the band donations	781	-	-	781	591
Concert receipts	1,182	-	-	1,182	1,186
Individual donations	367	-	-	367	387
Tea stand	279	-	-	279	
Gift aid	9,375	-	-	9,375	
Grants - allocated between unrestricted and restricted funds	1,000	8,000	-	9,000	17,000
Easy Fund raising/Amazon/PayPal	181	-	-	181	194
Just Giving fund raising	58	-	-	58	258
Sale of merchandise	464	-	-	464	170
Performance fee	50	-	-	50	160
<b>Sub total (Gross income for AR)</b>	<b>43,240</b>	<b>8,000</b>	<b>-</b>	<b>51,240</b>	<b>42,531</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>43,240</b>	<b>8,000</b>	<b>-</b>	<b>51,240</b>	<b>42,531</b>
<b>A3 Payments</b>					
Directors of music and tutors' fees - allocated between unrestricted and restricted	32,642	8,000	-	40,642	32,289
Main venue hire	3,350	-	-	3,350	-
Other venue hire	1,350	-	-	1,350	500
Subscription and insurance	508	-	-	508	412
Instrument repair	-	-	-	-	200
Festival entry fee	380	-	-	380	-
Transport	-	-	-	-	-
Travel	13	-	-	13	-
Stationery and printing	125	-	-	125	74
Website design and hosting/platform fee	144	-	-	144	144
Buying merchandise	710	-	-	710	228
Event management	380	-	-	380	-
Sundry payments	52	-	-	52	-
Bank charges	255	-	-	255	42
<b>Sub total</b>	<b>39,908</b>	<b>8,000</b>	<b>-</b>	<b>47,908</b>	<b>33,889</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Music/Composition	405	-	-	405	1,274
Equipment and instruments	573	-	-	573	797
<b>Sub total</b>	<b>978</b>	<b>-</b>	<b>-</b>	<b>978</b>	<b>2,072</b>
<b>Total payments</b>	<b>40,886</b>	<b>8,000</b>	<b>-</b>	<b>48,886</b>	<b>35,961</b>
<b>Net of receipts/(payments)</b>	<b>2,354</b>	<b>-</b>	<b>-</b>	<b>2,354</b>	<b>6,570</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>19,538</b>	<b>-</b>	<b>-</b>	<b>19,538</b>	<b>12,967</b>
<b>Cash funds this year end</b>	<b>21,892</b>	<b>-</b>	<b>-</b>	<b>21,892</b>	<b>19,538</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		21,892	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	21,892	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
	Gift aid claim - estimated	3,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	None		-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Instruments	Unrestricted	-	-
	Stands, chairs, banner	Unrestricted	-	-
	Music	Unrestricted	-	-
	Other equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	None		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		<b>Richard Colin Peat</b>	<b>24 June 2024</b>	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

East London Community Band

On accounts for the year  
ended

31 August 2023

Charity no  
(if any)

1142255

Set out on pages

A1 and A2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Margaret E. Falshaw

Date:

[27] June 2024

Name:

Margaret Elizabeth Falshaw

Relevant professional  
qualification(s) or body  
(if any):

Address:

23 Adine Road

London

E13 8LL



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.