

Company Registration Number - 07525249

The Charity Registration Number is :- 1142178

Tower Hamlets Mencap Society
Annual Report and Unaudited Financial Statements
For the Year Ended 31 March 2025

Skyleaf
Mohammad Ali
106 Coventry Road
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Tower Hamlets Mencap Society

Report and accounts for the year ended 31 March 2025

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Tower Hamlets Mencap Society

Administrative Information

Trustees	Mrs L Kennedy (Secretary) Mrs L Castle Mr D White Miss C Edwards appointed 5th June 2025 Miss K Bowden appointed 5th June 2025
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Registered office	84 Leslie Road London E11 4HG
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Independent examiner	Mohammad Ali 106 Coventry Road Ilford IG1 4RG
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Bankers	Barclays Bank plc 1 Churchill Place London E14 5HP
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Tower Hamlets Mencap Society

Company Registration Number - 07525249

Trustees' Annual Report for the year ended 31 March 2025

The Trustees present their Report and Accounts for the year ended 31 March 2025, which also comprises the Directors' Report required by the Companies Act 2006.

Reference and administrative details

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Society's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Society's objects are to promote the care, treatment and education of children and adults with learning disabilities, by the provision of help and support for them and their families, dependants and carers, commensurate with their needs.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Society should undertake.

Achievements and performance

Unfortunately, due to the New Kirtland Centre being in a state of disrepair and due to health and safety issues it is unsafe for service users, volunteers and members of staff to be on the premises. As a number of our members are elderly and clinically vulnerable we made a decision to continue to provide a shopping service to all service users, parents/carers at no cost to themselves. We have a number of volunteers/staff who regularly visit all service users, parents and carers to provide any support required. This support includes accompanying for leisure activities, medical appointments & hospital visits. Our volunteers/staff travel to any borough that requires our support.

Financial review

It is the policy of the Society that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between 3-6 months expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Society's current activities while consideration is given to ways in which additional funds may be raised. Included in these funds are our annual Golf Tournament donations, Christmas raffle. We also received a £500 Grant from Royal Mencap Society. We will continue to pay rent, insurance and utility bills for the New Kirtland Centre whilst continuing getting it ready for use. As The New Kirtland Centre is only being used as a base point and is not usable we have no other income/funding coming in until we fully open.

The Board of Trustees has assessed the major risks to which the Society is exposed, and is satisfied that the systems are in place to mitigate exposure to the major risks. The trustees regularly monitor the risk exposure of the society and action is taken to investigate and mitigate any risks identified.

Tower Hamlets Mencap Society

Company Registration Number - 07525249

Trustees' Annual Report for the year ended 31 March 2025

Structure, governance and management

The Society was originally registered as a charity on 4th January 1983 under registration number 286013. The Society adopted a charitable trust deed on 11th November 1982 as amended 26th June 2005. On 10th February 2011 the Society registered as a company limited by guarantee and on 1st April 2011 the activities of the Society were transferred to the charity company under registration number 1142178. The Society has now adopted the Local Model Constitution of the Royal MENCAP Society. The trustees, who are also the directors for the purpose of company law, and who served during the year and up to date of signature of the financial statements were:

Mrs Lisa Kennedy
Mrs Linda Castle
Mr Darnell White
Miss Chyna Edwards
Miss Katie Bowden

The trustees are appointed by the Board of Trustees and serve for five years after which period they may put themselves forward for reappointment.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees meetings are held and at such meetings the trustees agree the Boards strategy and areas of activity for the Society, including consideration of reserves and risk management policies and performance. The Board keeps the skill requirements for the trustee body under review and in the event that a trustee permanently retires or additional new trustees are required, the Board actively recruits the new trustees by advertisement or through a dialogue with associated bodies.

The Society is a member of The Royal Mencap Society (MENCAP). The Royal Mencap Society provides helpful information on good practice, changes in the law affecting charities and acts as an authoritative lobby on behalf of The Mencap Societies with the government regulators.

Plan for Future periods

Unfortunately, after now finding further damp and mould due to our water connection there are major works that will need completion in The Kirtland Centre before we can officially open and therefore we cannot apply for any grants or funding at present. Into the future, we hope to open as a daily community hub for those with a Learning Disability as well as for Parents/Carers. We will be applying to local businesses as well as corporate companies for funding and we will continue to rise to the challenge to support both adults and children with Learning Disabilities and Parents/Carers.

The trustees' report was approved by the Board of Trustees.

Lisa Kennedy

Lisa Kennedy (Jul 3, 2025 23:12 GMT+1)

Mrs L Kennedy (Secretary)

Trustee

Dated: 03/07/2025

Tower Hamlets Mencap Society

Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 March 2025

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2025 which are set out on pages 6 to 11

Respective responsibilities of the Trustees and the Independent Examiner and the basis of the report

As the charity trustees of the Society (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement - matter of concern identified

The charity has made guardianship payments, included under establishment costs in the financial statements for the years ended 31 March 2023 and 31 March 2024, amounting to £157,248 and £108,000 respectively.

I requested evidence relating to the most recent cheque issued for such payments (accrued in 2023/24, but settled in 2024/25). It was revealed that the cheque had been banked and subsequently cashed by an employee, who then distributed the funds in cash to individuals providing guardianship (security) services. This method of disbursing cash appears to have been standard practice for all such payments.

I was informed that the distribution of cash was witnessed by both a trustee and another employee.

I have been advised that the trustees have now ceased making guardianship payments and have also discontinued the practice of making such payments in cash.

I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed:

Name: Mohammad Ali
FCCA
106 Coventry Road
IG1 4RG



Dated: 3/7/2025

Tower Hamlets Mencap Society - Statement of Financial Activities for the year ended 31 March 2025

Statement of Financial Activities (including the Income and Expenditure Account for the year ended 31 March 2025, as required by the Companies Act 2006)

	Note	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2025 £	2025 £	2025 £	2024 £
Income & Endowments from:					
Donations & Legacies	9	25,734	-	25,734	16,600
Expenditure on:					
Charitable activities	10	106,239	-	106,239	207,147
Total expenditure		106,239	-	106,239	207,147
Net income for the year		(80,505)	-	(80,505)	(190,547)
Net income after transfers		(80,505)	-	(80,505)	(190,547)
Net movement in funds		(80,505)	-	(80,505)	(190,547)
Reconciliation of funds:-					
Total funds brought forward		506,109	-	506,109	696,656
Total funds carried forward		425,604	-	425,604	506,109

All the prior year transactions were unrestricted items, and no further analysis is required

All activities derive from continuing operations

The notes attached form an integral part of these accounts.

Tower Hamlets Mencap Society - Balance Sheet as at 31 March 2025

	Notes	2025 £	2024 £
Fixed assets			
Tangible assets	3	3,447	4,140
Current assets			
Debtors	4	391	436
Cash at bank and in hand		427,700	520,688
Total current assets		<u>428,091</u>	<u>521,124</u>
Creditors: amounts falling due within one year	5	<u>(5,934)</u>	<u>(19,155)</u>
Net current assets		422,157	501,969
The total net assets of the charity		<u>425,604</u>	<u>506,109</u>
The total net assets of the charity are funded by the funds of the charity, as follows:-			
Restricted funds		-	-
Unrestricted Funds			
Unrestricted Revenue Funds	7	425,604	506,109
		425,604	506,109
Designated Funds		-	-
Total charity funds		<u>425,604</u>	<u>506,109</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006, applicable to companies subject to the small companies regime.

Lisa Kennedy

Lisa Kennedy (Jul 3, 2025 23:12 GMT+1)

Mrs L. Kennedy (Secretary)

Trustee

03/07/2025

Approved by the board of trustees on

Company registration number 07525249

The notes attached form an integral part of these accounts.

Tower Hamlets Mencap Society

Notes to the Accounts for the year ended 31 March 2025

1 Accounting policies

Basis of preparation and accounting convention

The financial statements have been prepared on the accruals basis, under the historical cost convention, and in accordance with Financial Reporting Standard 102 (FRS 102), effective from 1 January 2016, and the Charities SORP (FRS 102) 2019, applicable to accounting periods beginning on or after 1 January 2019.

The SORP is issued by the Charity Commission for England and Wales (CCEW) and has been applied in accordance with applicable law in the charity's jurisdiction of registration.

Although the Charities (Accounts and Reports) Regulations 2008 refer to the earlier 2005 SORP, which has since been withdrawn, the trustees have adopted the 2019 SORP to reflect current best practice in charity accounting and reporting.

Going Concern

The Trustees are satisfied that, at the time of approving the financial statements, there are sufficient resources available to adopt the going concern basis in preparing the financial statements. The Trustees are not aware of any material uncertainties about the charity's ability to continue as a going concern.

Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the charity's objectives. Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Incoming resources

Income is recognised when the Society is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received

Cash donations are recognised on receipt. Other donations are recognised once the Society has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation

Recognition of liabilities and expenditure

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated.

Liabilities arising from future funding commitments and constructive obligations, including performance related grants, where the timing or the amount of the future expenditure required to settle the obligation are uncertain, give rise to a provision in the accounts, which is reviewed at the accounting year end. The provision is increased to reflect any increases in liabilities, and is decreased by the utilisation of any provision within the period, and reversed if any provision is no longer required. These movements are charged or credited to the respective funds and activities to which the provision relates.

Tower Hamlets Mencap Society

Notes to the Accounts for the year ended 31 March 2025

Tangible fixed assets

Tangible fixed assets are measured at their original cost value, or subsequent revaluation. Cost value includes all costs expended in bringing the asset into its intended working condition.

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

Fixture & Fittings	15 % written down value
Computers	25 % written down value

A regular annual review of asset impairment is undertaken.

Pensions - defined contribution schemes

The charity operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Taxation

The charity is exempt from tax on its charitable activities.

Tower Hamlets Mencap Society

Notes to the Accounts for the year ended 31 March 2025

2 Staff Cost

	2025	2024
	£	£
Wages and salaries	73,539	70,146
Social security costs	907	462
Employer's operating costs of defined contribution pension schemes	2,103	2,006
Total salaries, wages and related costs	76,549	72,614

Numbers of full time employees or full time equivalents

	2025	2024
The average number of total staff employed in the year was	4	4

There were no employees whose annual remuneration was more than £60,000.

3 Tangible fixed assets

<i>Current Year</i>	Fixtures & Fittings	Computers	Total
	£	£	£
Cost			
At 1 April 2024	5,491	1,720	7,211
At 31 March 2025	5,491	1,720	7,211
Depreciation			
At 1 April 2024	2,076	995	3,071
Charge for the year	512	181	693
At 31 March 2025	2,588	1,176	3,764
Net book value			
At 31 March 2025	2,903	544	3,447
At 31 March 2024	3,415	725	4,140

4 Debtors

	2025	2024
	£	£
Prepayments and accrued income	300	272
Other debtors	91	164
	391	436

5 Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	245	245
Accruals	5,375	17,424
PAYE, NIC VAT and other taxes	-	1,172
Other creditors	314	314
	5,934	19,155

Tower Hamlets Mencap Society

Notes to the Accounts for the year ended 31 March 2025

6 Particulars of how particular funds are represented by assets and liabilities

At 31 March 2025	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	3,447	-	-	3,447
Current Assets	428,091	-	-	428,091
Current Liabilities	(5,934)	-	-	(5,934)
	425,604	-	-	425,604

At 1 April 2024	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	4,140	-	-	4,140
Current Assets	521,124	-	-	521,124
Current Liabilities	(19,155)	-	-	(19,155)
	506,109	-	-	506,109

7 Change in total funds over the year as shown in Note 6 , analysed by individual funds

	Funds brought forward from 2024	Movement in funds in 2025	Transfers between funds in 2025	Funds carried forward to 2026
	£	£	£	£
<i>Unrestricted and designated funds:-</i>				
Unrestricted Revenue Funds	506,109	(80,505)	-	425,604
Total unrestricted and designated funds	506,109	(80,505)	-	425,604
Total charity funds	506,109	(80,505)	-	425,604

8 Analysis of movements in funds over the year as shown in Note 7

	Income 2025 £	Expenditure 2025 £	Other Gains & Losses 2025 £	Movement in funds 2025 £
<i>Unrestricted and designated funds:-</i>				
Unrestricted Revenue Funds	25,734	(106,239)	-	(80,505)
	25,734	(106,239)	-	(80,505)

Tower Hamlets Mencap Society

Detailed analysis of income and expenditure for the year ended 31 March 2025

This analysis is classified by conventional nominal descriptions and not by activity.

9 Donations, Grants and Legacies

	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
Donations and gifts from individuals				
Small donations individually less than £1000	2,234	-	2,234	1,600
Legacies receivable				
Mr Leek	23,000	-	23,000	15,000
Mencap Grant	500	-	500	-
Total Donations, Grants and Legacies	25,734	-	25,734	16,600

10 Administrative Overheads

	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
Gross wages and salaries	73,539		73,539	70,146
Employers' NI	907		907	462
Defined contribution pension costs	2,103		2,103	2,006
Stationery and printing	411	-	411	10
Affiliation fees and insurances	630	-	630	561
Rent	17,716	-	17,716	128,041
Leisure and recreational funding	630	-	630	868
Donations	-	-	-	110
Legal fees	397	-	397	-
Sundry expenses	163	-	163	13
Depreciation	694	-	694	845
Members supplies	7,160	-	7,160	2,335
Governance Cost -Independent Examiner Fees	1,500	-	1,500	1,500
Governance Cost -Company House Fees	34	-	34	-
Volunteer expenses	325	-	325	250
Travel and subsistence	30	-	30	-
	106,239	-	106,239	207,147

11 Related Party Transaction

During the year total remuneration of £29,972 (2024: £28,655) was paid to N Kennedy and remuneration of £18,627 (2024: £17,740) was paid to R Kennedy who are related to L Kennedy (Trustee) as daughter and husband respectively.






Tower Hamlet Accounts 2025

Final Audit Report

2025-07-03

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