



Trustees' Annual Report for the period

Period start date				Period end date			
From	01	09	2022	To	31	08	2023

Section A Reference and administration details

Charity name

St Mary and All Saints CE Primary School Parent Teacher Association

Other names charity is known by

St Mary and All Saints PTA

Registered charity number (if any)

1142176

Charity's principal address

St Mary and All Saints CE Primary School

Maxwell Road

Beaconsfield, Bucks

Postcode

HP9 1RG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carly Beattie	Co-Chair		Committee at AGM
2	Katharine Tinkler	Co-Chair		Committee at AGM
3	Lyndsey Anderson	Treasurer		Committee at AGM
4	Karen Colwill	Co-Secretary		Committee at AGM
5	Catrin Dawson	Co-Secretary		Committee at AGM
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Selected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the charity is to enrich the education of pupils at St Mary & All Saints Primary School by providing funding, through fundraising, for the provision of facilities and/or activities that are not normally provided by the Local Education Authority.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PTA fund raises in order to provide the teachers and pupils at the school with additional funds to be spent on facilities and activities that may not otherwise be available. Events held include the pupils, teachers and parents as well as the wider community. Fundraising events include school fairs, social events, family sports, jumble and cake sales.

For 2023-2022 period, fundraising activities got back to normal after the coronavirus pandemic. For example, we were able to hold our usual 'Meet & Mingle' in October, organise a parents' Christmas party in November and finally hold our Christmas fair in early December after a three-year hiatus. In the Spring term, we held a parents Quiz night with takeaway fish & chip supper, our annual childrens' 'Sponsored Read' in February and the 'Easter Fair' at the end of March, an inaugural event last year and back by popular demand. During the Summer term, we held our Donkey Derby summer fete at the end of June, our Sports Day BBQ in early July after the school sports week and a new event for this year, the 'SMAS Fest Summer Party' a parent silent disco and hog roast to end the school year and thank all our volunteers. All of these were well supported by parents, teaching staff, volunteers and the children.

Amounts raised are used to purchase items at the request of the headteacher. This year that has included payment for various school resources, including curriculum days, support for additional photocopying resources, classroom resources, fruit for KS2, children's Christmas parties and Christmas panto.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The fundraising objectives are achieved with substantial contributions from the parent volunteers in terms of time and effort, and often resources, required in organising all of the fundraising events.

Summary of the main achievements of the charity during the year

In the year to 31 August 2023, the PTA raised **GBP30,889** from fundraising events (after event costs), compared with **GBP40,555** last year. Unlike recent prior years, we were able to hold in person events such as the 'Meet n Mingle Casino Night', parents' Christmas Revs disco party, the Christmas Fair, the parent Quiz Night, the Easter Fair, the Donkey Derby summer fete, Sports Day BBQ and parents' 'SMAS Fest Summer Party'.

The main events held during the year were:

- **Meet n Mingle Casino Night:** in person event held for the first time in three years, this was a fantastic evening hosted by Yr1, Yr2 and Yr3 parent volunteers to welcome new Reception parents to the school. This raised **GBP2,167**.
- **Christmas fair:** fundraising activities created by parents/carers across the school were well supported, generating significant funds. We had a huge turnout for the first in person event in three years and this showed in funds raised which were double those for the event last year (when we had to go virtual at short notice because of restrictions). This raised **GBP6,725**.
- **Sponsored Read:** held in February this year, the sponsored read encourages all children to participate, with individual and class prizes for participation as well as number of minutes read. Always well supported, the sponsorship was further topped up through the receipt of gift aid income was received. This raised **GBP3,997**.
- **Easter fair:** held in last week of March, we also sold items purchased for the Christmas fair. Stalls included, cake stall, craft stalls, games stall, Tuck and second-hand toy stalls. This raised **GBP2,304**.
- **Donkey Derby summer fete:** held the last Saturday in June, this was hugely successful and well supported. Many of our individual stalls took over **GBP300** - stalls included tombolo, donkey rides, BBQ, bar, bouncy castles, games stalls, Yr 6 second hand-book stall and tuck shop stall. Monies were also raised through raffle tickets, brochure adverts and parents/carers donating generous prizes. This raised **GBP3,571**.
- **SMAS Fest Summer Party:** held in July at the end of term as a 'silent disco' and hog roast, the party was a successful event to finish the year and thank all our volunteer helpers. This was a new event this year and raised **GBP1,549**.

Regular fundraising events included Christmas cards, Christmas trees, second uniform sales, as well as other fundraising mechanisms, including commission from firework ticket sales, shopping commission (Easy Fundraising and Amazon Smile) and 'Bags to School' clothes collections.

Our class coffee mornings, held by the class reps for each class continued to be popular and these generated good amounts as evidenced in the breakdown below.

A number of donations were received during the year, including several donations from the parents/carers' employer schemes.

As a new income stream last year, we purchased school logo water bottles and caps to sell at the entrance table to our 'in person' events and these have proved popular again this year.

Fundraising by event

Year to 31 August (£)	2023	2022	2021	2020
Events:				
Meet & Mingle	2,167	0	0	1,608
Jumble sale	0	0	0	737
Harvest trail	0	0	648	0
Fireworks	780	178	0	0
Christmas fair	6,725	3,058	5,640	6,597
Christmas trees	2,723	2,353	2,073	894
Talk at school	0	0	0	615
Sponsored read	3,977	6,408	6,489	4,173
Football game	0	0	0	400
Quiz night	603	0	0	687
Lotto	233	0	0	1,235
Cocktail and auction night	0	0	0	(75)
Easter Fair	2,304	1,584	0	0
Donkey Derby	3,571	5,110	1,244	(172)
Sports Day BBQ	906	3,123	0	0
Golf day	0	0	0	0
Summer ball	-872	12,441	0	(3,004)
SMAS Fest Summer Party	1,549	0	0	0
Parents Christmas Party	354	0	0	0
Other:				
Coffee mornings	771	1,627	0	362
Christmas cards	675	555	998	0
2nd hand uniform sale	224	526	1,100	754
Donations	3,300	4,800	1,631	290
Commission	0	32	62	187
Bags to school	75	246	510	156
Easy Fundraising, Amazon Smile etc	548	767	426	44
School logo caps & waterbottles	0	(2,256)		
Interest	276	3	2	10
	30,889	40,555	20,821	15,487

Note: Figures set out the net funds raised by event

Note: Commission for selling tickets. Prior years all fireworks; 2021 from Easter trail

Note: Sale of school logo caps & waterbottles is a new activity for 2022.

The costs are itemised above but proceeds for sales are included in the events listed above.

Expenditure is detailed overleaf.

Expenditure on **charitable activities** totalled **GBP15,769**. The main expenditure on charitable items were:

- **GBP2,326** for curriculum days e.g. Maya Archaeologist, Great Fire of London, Victorian School, Greek workshop, Roman Day
- **GBP2,997** for KS2 Fruit.
- **GBP4,733** for contribution to classroom running costs e.g. photocopying and additional school resources and materials.
- **GBP1,799** for Christmas pantomime productions of Snow White and Cinderella for the whole school.
- **GBP658** for Christmas parties for the children
- **GBP2,255** for Year 6 leavers events
- **GBP1,002** for 'Request for Funds' including: the installation of a new shed base and sports equipment storage unit.

The breakdown above excludes **general PTA (trading) costs** which includes annual recurring costs such as insurances, county licensing fees etc.

Section E**Financial review**

Brief statement of the charity's policy on reserves

All reserves are unrestricted and allocated as grants to the school base on school and PTA agreed approval via committee meetings.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See annual accounts for the period and discussion above.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carly Beattie & Katharine Tinkler	Lyndsey Anderson
Position (eg Secretary, Chair, etc)	Co-Chair	Treasurer
Date	27 June 2024	

Section E

Financial review

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Section F

Other optional information

Section G

Declaration

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Signed on behalf of the charity's trustees

Signature(s)

K. Beattie

Full name(s)

Carly Beattie & Katharine Tinkler

Lyndsey Anderson

Position (eg Secretary, Chair, etc)

Co-Chair


Treasurer

Date

27 June 2024

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Section G		Declaration	
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Signed on behalf of the charity's trustees			
Signature(s)			
Full name(s)	Carly Beattie & Katharine Tinkler	Lyndsey Anderson	
Position (eg Secretary, Chair, etc)	Co-Chair	Treasurer	
Date	27 June 2024		



CHARITY COMMISSION
FOR ENGLAND AND WALES

St Mary and All Saints CE Primary School Parent Teacher Association 1142176

Receipts and payments accounts

CC16a

For the period
from

1-Sep-22

To

31-Aug-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Activities for generating funds	49,502	-	-	49,502	-
Voluntary receipts	3,300	-	-	3,300	-
Bank interest	276	-	-	276	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	53,078	-	-	53,078	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	53,078	-	-	53,078	-
A3 Payments					
Fundraising costs (trading)	22,189	-	-	22,189	-
Costs of charitable activities	15,769	-	-	15,769	-
Governance costs	650	-	-	650	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	38,608	-	-	38,608	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	38,608	-	-	38,608	-
Net of receipts/(payments)	14,470	-	-	14,470	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	14,470	-	-	14,470	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	56,156	-	-
	Cash in hand	2,001	-	-
		-	-	-
	Total cash funds	58,157	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
			27-Jun-24	



Receipts and payments accounts

CC16a

For the period from 1-Sep-22 To 31-Aug-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Activities for generating funds	48,592	0	0	48,592	0
Voluntary receipts	3,360	0	0	3,360	0
Bank interest	276	0	0	276	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
Sub total (Gross income for A1)	53,878	0	0	53,878	0
A2 Asset and investment sales, (see table)					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	53,878	0	0	53,878	0
A3 Payments					
Fundraising costs (trading)	22,189	0	0	22,189	0
Costs of charitable activities	15,789	0	0	15,789	0
Dispersal costs	600	0	0	600	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
Sub total	38,588	0	0	38,588	0
A4 Asset and investment purchases, (see table)					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	38,588	0	0	38,588	0
Net of receipts/(payments)	14,470	0	0	14,470	0
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	0	0	0	0	0
Cash funds this year end	14,470	0	0	14,470	0

Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			
Bank accounts	43,638	0	0
Cash in hand	0	0	0
Total cash funds	43,638	0	0
B2 Other monetary assets			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
B3 Investment assets			
B4 Assets retained for the charity's own use			
B5 Liabilities			

56,156
2,000
58,156

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

L. ANDERSON 27-Jun-24



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

St Mary and All Saints CE Primary School Parent Teacher Association

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1142176

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28 June 2024

Name:

WILLIAM ETCHELL

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

49 WOODSIDE AVE

BEACONSFIELD

4DP 1TL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.