



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	09	2021	To	31	08	2022

Section A Reference and administration details

Charity name St Mary and All Saints CE Primary School Parent Teacher Association

Other names charity is known by St Mary and All Saints PTA

Registered charity number (if any) 1142176

Charity's principal address St Mary and All Saints CE Primary School
Maxwell Road
Beaconsfield, Bucks
Postcode HP9 1RG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carly Beattie	Co-Chair		Committee at AGM
2	Katharine Tinkler	Co-Chair		Committee at AGM
3	Melanie Thornton	Treasurer		Committee at AGM
4	Melissa Paterson	Secretary		Committee at AGM
5				
6				
7				
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12				
13				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Selected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the charity is to enrich the education of pupils at St Mary & All Saints Primary School by providing funding, through fundraising, for the provision of facilities and/or activities that are not normally provided by the Local Education Authority.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PTA fund raises in order to provide the teachers and pupils at the school with additional funds to be spent on facilities and activities that may not otherwise be available. Events held include the pupils, teachers and parents as well as the wider community. Fundraising events include school fairs, social events, family sports, jumble and cake sales.

For 2022-2021 period, fundraising activities continued to be disrupted and were still impacted by the coronavirus pandemic. For example, we were unable to hold our usual 'Meet & Mingle' in October and the Christmas fair had to be held as a 'virtual' fair due to last minute changes in the covid restrictions. However as restrictions were lifted, we were able to hold a new event, an 'Easter Fair', and by the summer, we were able to hold our Donkey Derby summer fete, Sports Day BBQ and our biennial Summer Ball. All of these were well supported but reflect that the bulk of fundraising activities for this period was in the second half of the financial year.

Amounts raised are used to purchase items at the request of the headteacher. This year that has included payment for various school resources, including curriculum days, support for additional photocopying resources, classroom resources, children's Christmas parties and Christmas panto.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The fundraising objectives are achieved with substantial contributions from the parent volunteers in terms of time and effort, and often resources, required in organising all of the fundraising events.

Summary of the main achievements of the charity during the year

In the year to 31 August 2022, the PTA raised **GBP40,555** from fundraising events (after event costs), compared with GBP20,821 last year. With the final lifting of Coronavirus pandemic restrictions, we were able to hold in person events such as the Easter Fair, the Donkey Derby summer fete, Sports Day BBQ and biennial Summer Ball.

The main events held during the year were:

- **virtual Christmas fair:** fundraising activities created by parents/carers across the school were well supported, generating significant funds and despite not being able to go ahead with the always popular usual Christmas fair.
- **Sponsored Read:** held in February this year, the sponsored read encourages all children to participate, with individual and class prizes for participation as well as number of minutes read. Record sponsorship further topped up through the receipt of gift aid income was received.
- **Easter fair:** held in first week of April generated 100% profit as we sold items purchased for the Christmas fair. Stalls included, cake stall, craft stalls, games stall, Tuck and second hand toy stalls.
- **Donkey Derby summer fete:** held the last Saturday in June, this was hugely successful and well supported. We raised over GBP600 from raffle tickets and the Tombolo took over GBP700. Many of our individual stalls took over GBP300 each including donkey rides, BBQ, bar, bouncy castles, games stalls, Yr 6 Second Hand Book Stall and Tuck Shop stall.
- **Summer Ball:** held in July at the end of term and with a circus 'Greatest Showman' theme, the ball was the most successful event for the year. Tickets were priced at GBP75 single/GBP150 double and included food and drinks (although additional revenue was generated from bar receipts). Monies were raised through sponsorship and the very successful auction with local businesses and parents/carers donating generous prizes.

Regular fundraising events included Christmas cards, Christmas trees, second uniform sales, as well as other fundraising mechanisms, including commission from firework ticket sales, shopping commission (Easy Fundraising and Amazon Smile) and 'Bags to School' clothes collections.

Further as we were able to hold 'in person' events, we were able to resume our popular class coffee mornings, held by the class reps for each class and these generated record amounts as evidenced in the breakdown below.

A number of donations were received during the year, including several donations from the parents/carers' employer schemes.

As a new income stream, we purchased school logo water bottles and caps to sell at the entrance table to our 'in person' events and these have proved popular.

Fundraising by event

Year to 31 August (£)	2022	2021	2020	2019
Events:				
Meet & Mingle	0	0	1,608	1,252
Jumble sale	0	0	737	713
Harvest trail	0	648	0	0
Fireworks	178	0	0	0
Christmas fair	3,058	5,640	6,597	6,286
Christmas trees	2,353	2,073	894	808
Talk at school	0	0	615	743
Sponsored read	6,408	6,489	4,173	3,981
Football game	0	0	400	0
Quiz night	0	0	687	0
Lotto	0	0	1,235	0
Cocktail and auction night	0	0	(75)	4,141
Easter Fair	1,584	0	0	0
Donkey Derby	5,110	1,244	(172)	5,467
Sports Day BBQ	3,123	0	0	1,911
Golf day	0	0	0	850
Summer ball	12,441	0	(3,004)	(10,886)
Other:				
Coffee mornings	1,627	0	362	762
Christmas cards	555	998	0	369
2nd hand uniform sale	526	1,100	754	0
Donations	4,800	1,631	290	0
Commission	32	62	187	426
Bags to school	246	510	156	96
Easy Fundraising, Amazon Smile etc	767	426	44	139
School logo caps & waterbottles	(2,256)			
Interest	3	2	10	8
	40,555	20,821	15,487	17,066

Note: Figures set out the net funds raised by event

Note: Commission for selling tickets. Prior years all fireworks commission; 2021 commission from Easter trail

Note: Sale of school logo caps & waterbottles is a new activity for 2022.

The costs are itemised above but proceeds for sales are included in the events listed above.

Expenditure is detailed overleaf

Expenditure on **charitable activities** totalled **GBP15,572**. The main expenditure on charitable items were:

- **GBP2,794** for curriculum days e.g. Maya Archaeologist, Great Fire of London, Victorian School, Greek workshop, Roman Day
- **GBP1,876** for Key Stage Fruit.
- **GBP4,432** for contribution to classroom running costs e.g. photocopying and additional school resources and materials.
- **GBP2,019** for Christmas pantomime productions of Snow White and Cinderella for the whole school.
- **GBP790** for Christmas parties for the children
- **GBP1520** for Year 6 leavers event
- **GBP2136** for 'Request for Funds' including: new library books, online reading scheme, Brightkidz Hi-Viz jackets and Stretchy lights for Sept new Reception joiners.

The breakdown above excludes **general PTA (trading) costs** which in addition to annual recurring costs such as insurances, county licensing fees, for 2022 includes the purchase of school logo caps & bottles for **GBP2256** as itemised on the previous page and which are being sold at events.

Section E

Financial review

Brief statement of the charity's policy on reserves

All reserves are unrestricted and allocated as grants to the school base on school and PTA agreed approval via committee meetings.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See annual accounts for the period and discussion above.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Carly Beattie & Katharine Tinkler

Melanie Thornton

Position (eg Secretary, Chair, etc)

Co-Chair

Treasurer

Date

29 June 2023

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Carly Beattie

Full name(s)

Carly Beattie & Katharine Tinkler

Melanie Thornton

Position (eg Secretary, Chair, etc)

Co-Chair

Treasurer

Date

29 June 2023

Signature(s)	K. Tinkler	
Full name(s)	Carly Beattie & Katharine Tinkler	Melanie Thornton
Position (eg Secretary, Chair, etc)	Co-Chair	Treasurer
Date	29 June 2023	

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CHARITY COMMISSION
FOR ENGLAND AND WALES

St Mary and All Saints CE Primary School Parent Teacher Association 1142176

Receipts and payments accounts

CC16a

For the period
from

01-Sep-21

To

31-Aug-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Activities for generating funds	67,294	-	-	67,294	-
Voluntary receipts	4,800	-	-	4,800	-
Bank interest	3	-	-	3	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	72,097	-	-	72,097	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	72,097	-	-	72,097	-
A3 Payments					
Fundraising costs (trading)	32,029	-	-	32,029	-
Costs of charitable activities	15,572	-	-	15,572	-
Governance costs	973	-	-	973	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	48,574	-	-	48,574	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	48,574	-	-	48,574	-
Net of receipts/(payments)	23,523	-	-	23,523	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	23,523	-	-	23,523	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	20,215	-	-
	Cash in hand	-	-	-
		-	-	-
	Total cash funds	20,215	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Melanie Thornton	MELANIE THORNTON	29-Jun-23



Section A

Independent Examiner's Report

Report to the trustees/
members of

St Mary and All Saints CE Primary School Parent Teacher Association

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1142176

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30 June 2023

Name:

WILLIAM M STREHELL

Relevant professional
qualification(s) or body
(if any):

CAFEW

Address:

49 NOODSIDE AVENUE

BEACONSFIELD

HP9 1TH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.