

**REGISTERED COMPANY NUMBER: 07384409 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1142171**

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 30 September 2022  
for  
Access Dorset Limited

LJB Chartered Certified Accountants  
Tax & Business Advisors  
864 Christchurch Road  
Bournemouth  
Dorset  
BH7 6DQ

Contents of the Financial Statements  
for the Year Ended 30 September 2022

	Page
Report of the Trustees	1 to 9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	12 to 13
Notes to the Financial Statements	14 to 25
Detailed Statement of Financial Activities	26 to 27

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and Activities**

Access Dorset is recognised locally and nationally by individuals and organisations as the leading user-led, pan-impairment disability rights organisation in Dorset. Through our Information and Advice Services, our Crisis Advocacy Service, our Vocational Support Services, our Community Café, our Activity Program, Training and Outreach we are in daily contact with disabled people, older people and carers who self-refer, or are referred by our partner organisations, other voluntary sector organisations and increasingly by statutory authorities.

Access Dorset's purpose as an organisation is to support and champion the lived experience of our constituents, particularly those at the margins, who are isolated because of social circumstances and whose voices are seldom heard. We do this by involving those who have lived experience in the running of our organisation, as Board Members, volunteers and staff. As a minimum 75% of our Trustees are disabled people. Currently, all our Trustees are disabled people, older people or carers.

We are committed to the social model of disability and are dedicated to improving health and wellbeing, challenging stereotypes and empowering people to attain their full potential. As a pan-impairment organisation we strive to be inclusive and accessible to all disabled people regardless of impairment, age or any other protected characteristic.

From our base at The Bridge we think of everyone as members of the community we are creating. The people who benefit from our projects, our volunteers, our customers, our staff and our trustees are all members of our community - each of equal worth. Beyond that, some members have additional responsibilities and duties. We are adopting a Psychologically Informed Environment (PIE) approach in pursuing our Objectives.

Post Covid-19 pandemic, all of activities have returned to face-to-face delivery at The Bridge.

### **Public Benefit**

The Board confirms that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities. All current and future activities are and will be of direct benefit to the public.

### **Objects**

The founding members of Access Dorset adopted the following objectives which we remain committed to:

- to establish a Centre for Independent Living in Dorset which will provide information and advice, peer support, advocacy and training, and generally supporting people to live independently and improve their life chances
- to develop the capacity and skills of disabled people, carers, older people and other users of support in Dorset, Bournemouth and Poole in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society

### **Vision**

Our vision is a community where disabled people, older people and carers, whatever their impairment type or background, have the same life chances as other people.

### **Volunteer and Beneficiary Activities**

With a small team of paid employees Access Dorset is heavily dependent on a team of dedicated volunteers who support the governance, administration and activities of the charity. We would like to say a huge thank you to each and every one of them.

**Volunteer and Beneficiary Activities (continued)**

"When I came to Access Dorset, I was in a bad place. Like I was seriously low. Starting volunteering here, just being here in this beautiful atmosphere was the catalyst for a real change in my life. I'm doing really well now. I'm working in a job I really enjoy, I'm volunteering for a couple of local organisations and finding these really rewarding, but it all started at Access Dorset". -V

We have a core pool of 30 volunteers who are involved in a range of peer support activities, including Board Membership; Vocational Skills Projects (including our Build and Grow Groups and our Horizons Café), our Activity Program, Outreach, and our Disability Equality Consultations. We continue to deliver our Volunteer Development Program to volunteers, to ensure that their training and development needs are met. We celebrate all our volunteers' achievements on social media and with our Volunteer of the Month programme.

We have on average 55 beneficiaries attending activity at The Bridge per week. Before each new beneficiary joins our Activity Program at Access Dorset, they meet one to one with the Activity and Volunteer Co-ordinator for an informal discussion. During this meeting, the volunteer co-ordinator and new beneficiary will assess the individual's needs and identify a plan for meeting these needs together, using an assessment/application form as a guide, for example a recent new member joined the performing arts and art groups with the goals of meeting new people and developing self confidence and social skills. After support in goal setting and considering next steps, she is now preparing to start qualifications in health and social care.

The main needs of our beneficiaries include support in building self-confidence and self-esteem, reducing isolation, gaining experience, meeting new people, building relationships, building resilience and help in considering next steps. Other needs are either immediately apparent or emerge over time, and might include seeking re-assessment of care needs by Social Care, support around Housing, support to access welfare benefits or appeal decisions.

We receive referrals from Supported Living providers, the NHS Learning Disability Team, Social Workers and other local charities. We also have a strong relationship with YMCA's youth disability project Chatterboxes, Sheiling College and some local schools that refer to us. We also support our beneficiaries to undergo training courses, including Makaton Basics, First Aid and Adult Safeguarding, Health and Safety and Food Hygiene.

**Risk Management**

The Board has appropriate Policies and Procedures in place, which are reviewed annually, to outline, minimise and manage all major risks to the Organisation and observes the methods and principles in the Charities SORP. Access Dorset Staff and Trustees have worked tirelessly to keep our Covid Risk Assessments up to date with a rapidly changing environment and have publicised these risk assessments and current protocols to all who visit Access Dorset.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

Access Dorset is delivering key services in what is an extremely challenging environment.

We are one of many charities that has been challenged by the changes to local authority spend and stiff competition for grant funding. However, Trustees and staff shared and have successfully taken forward our vision for creating a vibrant community hub and establishing an environment where local people can learn, experience, share, and support each other in maintaining an independent quality of life. We are bridging the gap that young disabled people experience in transition to adulthood, the gap between unemployment and employment and the gap between ill-health and self-management of health conditions. We are supporting disabled people in housing and financial crisis and taking great steps to reduce social isolation. We monitor outcomes using the Outcome Star where appropriate.

### **Information and Advice Service**

Access Dorset's Information and Advice Service provides independent, free, peer-led support to disabled people, older people and carers. Enquiries to our service relate to a wide range of issues including:

- Benefits and financial advice
- Rights and discrimination
- Aids and adaptations in the home
- Health and self-management
- Social and leisure activities
- Community Safety
- Transport

This service currently provides telephone advice 5 days per week aimed at disabled people of all ages (and any impairment type), older people and carers. All Access Dorset staff and volunteers contribute to delivering our Information and Advice Service and each bring different areas of expertise.

Disabled people face the impact of combined cuts to care and support for independent living and welfare benefits. These cuts are having a profoundly negative impact on disabled people's independent living and participation in the wider community. Consequently, there is enormous demand for the provision of free information, advice and support. This has only increased as a result of the pandemic.

### **Help through Crisis/ Help Home from Hospital Advocacy Service**

Between 1st October 2021 and 30th September 2022 we had 36 referrals for HHH of which 28 were males and 8 females. We had 3 referrals who was over the age of 65, all the others were between 18 and 65. Referrals seem to be predominately male overall and 31 out of the 36 referrals had pre-existing mental health conditions, 2 had health conditions and 1 had dementia.

In this period, we placed 6 people into accommodation while we dealt with the stumbling blocks to them accessing accommodation through the local authority. Of those 6, 5 were accommodated by the local authority, either through their housing team or through adult social care under safeguarding legislation. 1 client disengaged with all services, including ours.

**Help through Crisis/ Help Home from Hospital Advocacy Service (continued)**

Over this year we have had some complex cases referred through to us and below are 2 examples:

JC - 27 year old male suffering from untreated paranoid schizophrenia. Had been living on the streets for 7 months and admitted to hospital due to psychosis. We placed him into temporary accommodation while we help him to gather the documentation necessary to verify his identity, his homelessness status and helped him to register with a doctor. Client disclosed that he had been subjected to detention through mental health sectioning legislation and medicated without his permission with first or second generation anti-psychotics, which have a number of unpleasant side effects. Due to this he refused to engage with mental health services or his GP and was self-medicating with illegal drugs. Following discussions, advice and information on new generation anti-psychotics JC registered with a doctor, requested more suitable medication and started engaging with addiction services and the local authority. With the necessary paperwork being completed and his improved engagement with services he was moved into local authority emergency accommodation and then into temporary accommodation from there where he was assigned a housing support worker. His housing support worker is supporting him to find suitable long term accommodation and he has expressed an interest in going into support work himself.

SP - 48 year old male with heart issues and severe gout. Had recently had a pacemaker fitted after being found collapsed in the street. Is a European national who had been in the country for over 5 years but due to being exploited during the time he had been here was unable to provide evidence to support his claim for settled status. As a result, he had only managed to obtain pre-settled status and had no recourse to public funds. This meant that he was unable to claim benefits or have access to housing. We helped him access accommodation through social services while safeguarding was being assessed and during that time worked with Citizen's Advice Bureau to provide the evidence of his eligibility for settled status. We also supported him while he was being interviewed by the police to investigate the exploitation and possible trafficking. He did obtain settled status and as a result has now been able to access benefits and housing.

"From personal experience, I can say what a vital service it has been for my daughter, who lives in Bournemouth, and lives with a permanent brain injury. The support of Access Dorset has been vital for her continued well-being". - S

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

#### **Build/Grow/Cook**

Build and Grow continues to meet three times per week, the Cook team meeting once per week, welcoming up to 20 participants at each session.

"I love volunteering in the Build and Grow project - it is awesome. I'm humbled if I have perhaps made some small difference to the project but the difference in my life has been huge; the skills I have gained here in relating to people will follow me for my whole life. I only wish I could volunteer here every day". -E

The Grow team have formed a focus group who have made a planting calendar for the year to get the most out of the polytunnels. They continue to supply the café and Cook group with fresh organic vegetables and herbs - a large crop of carrots which was made into a beautiful carrot cake is one example.

The Cook team create a plan at the beginning of each quarter of recipes they would like to try with an emphasis on using seasonal produce, from the garden and polytunnels where possible. The team cooks a recipe each week, compiling a recipe book which they can use at home with their newly acquired skills as the weeks progress.

The Build group has formed a focus group who are working on designing and building accessible furniture and shelving for inside the polytunnel and has taken commissions for wooden furniture and upcycling projects. They also recently designed and built a large work bench which they can move around. The small profits generated are reinvested in the projects allowing an element of self-sustainability and further diversity.

Five of our members have transitioned into paid employment with our support:

"Being part of the Build group was such a boost for me, even though it was for a short time. I had barely left my house after the pandemic and then being welcomed into this lovely community gave me the confidence to get out and find paid work for the first time in three years. Thank you Access Dorset". -D

#### **Horizons Café and Chatty Café**

"I've been volunteering here for 3 years now - I used to always burn the toast! Now I take all the orders by myself and am looking at applying for jobs with my mum!" R

The café is now open five days per week, supporting three vocational training participants at a time, who rotate to gain experience in roles - taking orders, meal preparation and waiting. Members experience an increase in confidence and the development of both individual and team-working skills. We have also become an official member of the Chatty Café scheme with volunteers hosting a chatty table one day per week which is open to anyone who would like to talk to someone.

"When I first came here a few months ago I could barely walk through the door, I was so anxious. You and everyone here have made me feel so welcome, it's a little family here, a lovely community. Everyone is so nice. I love it here and I really feel part of it all. I can't wait to start volunteering in the café". M

#### **Art Groups & Performing Arts**

We have two art sessions per week - a creative volunteer team who work on creative projects for Access Dorset such as backdrops for the drama group and signs for the garden as well as a tutored art session where the facilitator tailors sessions according to individual's abilities and interests.

"Two years ago I had never painted - this year one of my artworks won a prize and another one was used for a Christmas card. It's the friendly, supportive atmosphere here - it helped me find my creativity which was waiting inside. And Sharon's encouragement and tips of course!" J

Our popular Performing Arts recently wrote and choreographed their own pantomime version of Beauty and the Beast - starring Elvis of course!

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities (continued)**

#### **Walking and Sports**

Our volunteer run walking group meet each week for a walk around a local park. Participants take it in turn to create a short quiz on a different theme which adds an element of fun and competition to the session.

Our weekly sports group caters to a wide variety of abilities and now meets weekly year-round. Participants have tried a variety of sports including badminton, and new Olympic sport 3 x 3 football remains a firm favourite!

#### **50+**

Our weekly peer led group for over 50s participate in a variety of activities together designed to provide opportunities for social interaction and reduce loneliness. Recent activities have included arts and crafts, walking, yoga, baking, and guest speakers including representatives from local shopping centres and a solicitor who spoke about wills.

#### **Social Events and Outings**

Our social events and outings programme is thriving with beneficiaries choosing activities and designing the programme. Our in-house social events have included discos, live bands, karaoke and quiz nights and a DJ evening hosted by one of our beneficiaries. Popular outings include adventure golf, meetups at local cafes and visits to the beach.

#### **Dorset Police consultation contract**

Our contract with Dorset Police to provide a Strategic Disability Consultation service has been renewed on a reduced basis for a further year. This year we will be formally consulting with people with learning disabilities about their experience of dealing with the police.

Each of our consultations leads to a report with detailed recommendations. We also focused on disseminating information about community safety and promoting the reporting of hate crime.

## **FINANCIAL REVIEW**

### **Funding sources**

Access Dorset are committed to the implementation of an ongoing Funding Strategy that recognises the need for a healthy mix of income from varied sources to ensure that the charity is not overly dependent on any one particular funding source. Our aim has been to secure a balance between core grant funding, project grant funding, enterprise, business sponsorship, fundraising initiatives and service contracts. During Covid 19 emergency funding was available that has now stopped. The funding environment is now highly competitive. We are extremely grateful to DOTS Disability for the core grant funding support that it has provided throughout the year, as well as the Trusts and Foundations that have provided both restricted and unrestricted grants to support our activities (including Lloyds Bank Foundation, Peoples Health Trust and Nationwide Building Society).

### **Reserves Policy**

In line with Charity Commission guidelines Access Dorset spends income it receives within a reasonable period of time unless there is a good reason not to. Access Dorset has in place stringent management accounting practices including cash flow forecasting.

Access Dorset's Reserve Policy is to maintain free reserves, which have been calculated to cover costs of redundancy payments to staff and any tax liability. They also cover the cost of the office rental, which would still be due and any other outstanding monies due. These costs are currently estimated at £15,000 and are met through total funds carried forward.

Access Dorset's Reserve Policy aims to build reserves to an optimum six months' operating costs.



## **FUTURE PLANS**

Our key goals are focussed on providing support to disabled people, older people and carers so that we can enjoy the same life chances as others.

### **Aims**

1. To continue to develop The Bridge as a vibrant community resource that will secure the long-term sustainability of Access Dorset
2. To reduce social isolation and provide personal development opportunities by widening our Activity Program.
3. To tackle employment inequalities by helping to bridge the gap between unemployment and employment
4. To tackle health inequalities by helping to bridge the gap between ill-health and self-management of health conditions.
5. To promote independent living and provide welfare benefit support.
6. To challenge disability related hate crime/harassment.
7. To work closely with our voluntary sector partners to strengthen ourselves collectively.
8. To develop as Psychologically Informed Community where we value everyone as equal members of the community we are creating.

### **Objectives**

1. We will further develop our services and activities at The Bridge with stringent Performance Review and Financial Control systems in use so that the Board of Trustees and Senior Management Team can easily access the information they need to secure the long-term sustainability of Access Dorset.
2. We will seek to sustain our Help Home from Hospital Service to meet growing demand.
3. We will extend the Horizons Café to open on more days of the week to enable us to extend the vocational training offer to more disabled people.
4. We will sustain our Vocational Training Opportunities, focused on people with learning disabilities, with support from Lloyds Foundation through the extension of the Community Café, and the development of our Build, Grow, Cook, Art, Exercise, and Social Groups.
5. We will look to introduce training and individual support to help disabled and older people to be more in control of their finances and better equipped to manage their affairs digitally.
6. We will introduce new and accessible exercise opportunities for disabled and older people to support them to lead healthier lives and self-manage health conditions.
7. We will introduce new opportunities that bring together people of different backgrounds and ages to reduce social isolation and foster a sense of belonging.
8. We will increase the capacity of the charity to meet the demand for information, advice and welfare benefit guidance.
9. We will value our volunteers, develop our Volunteer Development Program and continue to demonstrate our commitment to our volunteers.
10. We will continue to work in partnership with Bournemouth Parent Carer Forum, and Dorset Healthwatch (who are based with us here at The Bridge) and will support increased use by other organisations and the wider community. Our objective is for The Bridge to be a place of safety and support - vibrant, enterprising, and inclusive.
11. We will build upon our previous work on tackling disability hate crime, prejudice and inequality by continuing to work in partnership with Dorset Police and other statutory and voluntary organisations to raise awareness and celebrate diversity and equality.
12. Our goals are far reaching and encompass our broad vision of supporting disabled people, carers and older people to participate more fully in society and have improved life chances. To achieve that we recognise the importance of developing joined up working relationships with a wide range of partners in the community, voluntary, statutory and business community to provide our beneficiaries with the best possible opportunities. We will continue to foster and build partnerships to achieve this.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

Access Dorset is a registered charity (No. 1142171) and Company Limited by Guarantee (No. 7384409) and is accountable to both the Charity Commission and Companies House. The charity is governed by a Memorandum and Articles of Association which meets the legal requirements of both those bodies.

The charity is managed by a Board of Trustees and between Annual General Meetings meet quarterly to oversee the business of Access Dorset. New Trustees receive a package of support which includes induction, Trustee training and peer mentoring from fellow Trustees.

The rules of the charity are laid out in full in the Articles of Association. Accordingly, elections to the Board of Trustees are held annually with a third of elected Trustees retiring at each General Meeting. Membership of Access Dorset is free and open to all disabled people, older people and carers living and/or working in the shire of Dorset. Any member can stand for election to the Board and vote at the election. Trustees serve for a maximum term of three years at which stage they retire and can if they chose stand for re-election. Six partner organisations can appoint a representative to the Board of Trustees who become co-opted full members of the Board.

All trustees serve voluntarily and receive no remuneration for their role.

### **Recruitment and appointment of new trustees**

Trustees are elected by the membership of Access Dorset. The Charity is extremely fortunate to have Trustees from a variety of backgrounds and ages whose skills, knowledge and experience combine to help inform and guide the strategic direction of the organisation. Three Trustees are co-opted Trustees from partner organisations DOTS Disability, YMCA Chatterboxes and Bournemouth Older People Forum.

### **Staffing**

The Trustees delegate day to day management of the organisation to the Chief Executive, Jonathan Waddington-Jones.

Access Dorset's staff team currently consists of 5 members of staff supported by a team of extremely committed volunteers.

Jonathan Waddington-Jones remained in post as Chief Executive as did David Thompson (Development Manager), Jayne Robertson (Senior Crisis Caseworker), Belinda Reay (Senior Volunteer and Activity Coordinator), and Karen Davies (Project Administrator).

### **Risk management**

The Board has appropriate Policies in place, which are reviewed annually, to outline, minimise and manage all major risks to the Organisation and observes the methods and principles in the Charities SORP.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Company number**

07384409 (England and Wales)

### **Registered Charity number**

1142171

### **Registered office**

The Bridge  
Chaseside  
Bournemouth  
Dorset  
BH7 7BX

Access Dorset Limited

Report of the Trustees  
for the Year Ended 30 September 2022

**Trustees**

L M Brooks

M D Hurst

C L King

P Lewis

D L Oakley

A E Simpson

A S Bule

R D Picken

**Company Secretary**

**Independent Examiner**

Leighton John Barnes FCCA

Association of Chartered Certified Accountants

LJB Chartered Certified Accountants

Tax & Business Advisors

864 Christchurch Road

Bournemouth

Dorset

BH7 6DQ

**Bankers**

HSBC Plc, 15 High Street, Christchurch, Dorset BH23 1AF

**Senior Management**

Jonathan Waddington-Jones - Chief Executive Officer

Approved by order of the board of trustees on 25 April 2023 and signed on its behalf by:

A E Simpson - Trustee

**Independent examiner's report to the trustees of Access Dorset Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Leighton John Barnes FCCA  
Association of Chartered Certified Accountants  
LJB Chartered Certified Accountants  
Tax & Business Advisors  
864 Christchurch Road  
Bournemouth  
Dorset  
BH7 6DQ

25 April 2023

Statement of Financial Activities  
for the Year Ended 30 September 2022

	Notes	Unrestricted funds £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	111,549	24,563	136,112	192,601
<b>Charitable activities</b>	5				
Support for disabled people, older people and carers		25,549	-	25,549	21,705
Other trading activities	3	3,082	-	3,082	954
Investment income	4	58	-	58	9
<b>Total</b>		140,238	24,563	164,801	215,269
<b>EXPENDITURE ON</b>					
Raising funds	6	1,971	-	1,971	300
<b>Charitable activities</b>	7				
Support for disabled people, older people and carers		125,104	78,448	203,552	196,069
<b>Total</b>		127,075	78,448	205,523	196,369
<b>NET INCOME/(EXPENDITURE)</b>		13,163	(53,885)	(40,722)	18,900
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		45,580	165,526	211,106	192,206
<b>TOTAL FUNDS CARRIED FORWARD</b>		58,743	111,641	170,384	211,106

	Notes	Unrestricted funds £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	26,483	-	26,483	44,404
<b>CURRENT ASSETS</b>					
Debtors	12	7,702	-	7,702	38,280
Cash at bank and in hand		27,642	111,641	139,283	202,724
		<u>35,344</u>	<u>111,641</u>	<u>146,985</u>	<u>241,004</u>
<b>CREDITORS</b>					
Amounts falling due within one year	13	(3,084)	-	(3,084)	(74,302)
<b>NET CURRENT ASSETS</b>		<u>32,260</u>	<u>111,641</u>	<u>143,901</u>	<u>166,702</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>58,743</u>	<u>111,641</u>	<u>170,384</u>	<u>211,106</u>
<b>NET ASSETS</b>		<u>58,743</u>	<u>111,641</u>	<u>170,384</u>	<u>211,106</u>
<b>FUNDS</b>	15				
Unrestricted funds:					
General fund				54,952	63,601
Designated fund				3,791	(18,021)
				<u>58,743</u>	<u>45,580</u>
Restricted funds:					
Restricted fund				111,641	165,526
<b>TOTAL FUNDS</b>				<u>170,384</u>	<u>211,106</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Access Dorset Limited

Balance Sheet - continued

30 September 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25 April 2023 and were signed on its behalf by:

A E Simpson - Trustee

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

### **Donated services and facilities**

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

The time of volunteers is not recognised, refer to the Trustee's annual report for more information about their contribution.

### **Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, repairs and maintenance costs, finance etc which supports the charity's activities. All support costs are deemed to relate to charitable activities, any costs related to other income methods are deemed to be immaterial.

### **Governance costs**

Those costs incurred to meet the statutory and constitutional requirements of the charitable company. These are now shown as part of support costs due to the new reporting regulations.



**1. ACCOUNTING POLICIES - continued**

**Expenditure**

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- in accordance with the property
Fixtures and fittings	- 20% on reducing balance
Computer equipment	- 33% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Debtors**

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash held in no notice bank accounts.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2022

## 2. DONATIONS AND LEGACIES

Grants & donations by project	30.09.22 Unrestricted funds £	30.09.22 Restricted funds £	30.09.22 Total funds £	30.09.21 Total funds £
<u>General Core Income</u>				
Lloyds Bank Foundation	25,000	-	25,000	-
DOTS Disability	31,900	-	31,900	30,000
Other	5,431	-	5,431	852
<u>Help Through Crisis</u>				
Nationwide Community Awards	37,002	-	37,002	12,334
The Big Lottery Fund	-	-	-	75,750
<u>Activities Program</u>				
Peoples Health Trust	-	13,678	13,678	21,493
DCF Neighbourhood Fund	-	4,985	4,985	-
DCF Living Legacy Fund	-	3,700	3,700	-
CIL Neighbourhood Levy	-	2,200	2,200	-
Arnold Clark	1,000	-	1,000	-
McCarthy & Stone	500	-	500	-
Lucy Blanc	100	-	100	-
Lloyds Bank Enterprise Project	-	-	-	20,833
Talbot Village Trust	-	-	-	20,000
	<hr/> 100,933	<hr/> 24,563	<hr/> 125,496	<hr/> 181,262
General grants & donations	<hr/> 10,616	<hr/> -	<hr/> 10,616	<hr/> 11,339
	<hr/> <hr/> 111,549	<hr/> <hr/> 24,563	<hr/> <hr/> 136,112	<hr/> <hr/> 192,601

## 3. OTHER TRADING ACTIVITIES

	30.09.22 Unrestricted funds £	30.09.22 Restricted funds £	30.09.22 Total funds £	30.09.21 Total funds £
<b>Sales of Goods</b>				
038 - Build	9	-	9	-
<b>Cafe income</b>				
031 - Enterprising Projects	3,073	-	3,073	954
	<hr/> 3,082	<hr/> -	<hr/> 3,082	<hr/> 954

**4. INVESTMENT INCOME**

	30.09.22 Unrestricted funds £	30.09.22 Restricted funds £	30.09.22 Total funds £	30.09.21 Total funds £
<b>Bank interest</b>				
General	58	-	58	9
	<u>58</u>	<u>-</u>	<u>58</u>	<u>9</u>

**5. INCOME FROM CHARITABLE ACTIVITIES**

	30.09.22 Unrestricted funds £	30.09.22 Restricted funds £	30.09.22 Total funds £	30.09.21 Total funds £
<b>Provision of Support services</b>				
<u>035 - Social Events</u>				
Open Mic Night	58	-	58	-
<u>040 - Cook</u>				
Cooking class	40	-	40	-
<u>041 Performing Arts</u>				
Drama class	580	-	580	-
Double Act	2,249	-	2,249	-
<u>042 - Art</u>				
Art Class	1,910	-	1,910	-
<u>043 - Exercise</u>				
Exercise class	100	-	100	-
<u>General</u>				
Room hire	1,200	-	1,200	1,200
<u>029 - Room Hire</u>				
Room hire	10,182	-	10,182	11,046
	<u>16,319</u>	<u>-</u>	<u>16,319</u>	<u>12,246</u>
<b>Local Authority Service Contracts</b>				
<u>015 - Police Consultation Service</u>				
Dorset Police	9,230	-	9,230	9,459
	<u>9,230</u>	<u>-</u>	<u>9,230</u>	<u>9,459</u>
	<u>25,549</u>	<u>-</u>	<u>25,549</u>	<u>21,705</u>

**6. RAISING FUNDS**

**Other trading activities**

	30.09.22 Unrestricted funds £	30.09.22 Restricted funds £	30.09.22 Total funds £	30.09.21 Total funds £
<b>Cafe purchases</b>				
031 - Enterprising Projects	1,971	-	1,971	300
	<u>1,971</u>	<u>-</u>	<u>1,971</u>	<u>300</u>

**7. CHARITABLE ACTIVITIES COSTS****Support for disabled people, older people  
and carers**

	30.09.22 Unrestricted funds £	30.09.22 Restricted funds £	30.09.22 Total funds £	30.09.21 Total funds £
<b>Grants to Individuals</b>				
HTC Emergency Support	6,173	-	6,173	1,190
Build & Support	-	6,457	6,457	4,638
	<u>6,173</u>	<u>6,457</u>	<u>12,630</u>	<u>5,828</u>
<b>Other costs</b>				
Staff salaries	56,300	71,562	127,862	130,822
NI contributions	5,719	-	5,719	6,761
Pensions	3,784	-	3,784	3,925
Staff expenses	15	-	15	-
Volunteer expenses	372	-	372	94
Training	608	-	608	1,795
Rates	114	-	114	(1,240)
Rent, room hire & storage	1,858	-	1,858	1,500
Telephone	3,296	-	3,296	3,573
Print, post & stationery	1,290	-	1,290	774
Light & heat	1,364	-	1,364	1,341
Computers & I.T.	1,907	429	2,336	2,377
Repairs & renewals	8,461	-	8,461	5,522
Insurance	2,114	-	2,114	2,030
Consultancy fees	850	-	850	2,770
Sessional workers	1,829	-	1,829	-
Hospitality	157	-	157	112
Sundry	4,944	-	4,944	5,237
Depreciation	20,507	-	20,507	20,655
	<u>115,489</u>	<u>71,991</u>	<u>187,480</u>	<u>188,048</u>
<b>Governance</b>				
Accountancy fees	1,218	-	1,218	1,400
Legal & professional fees	308	-	308	164
Bank charges	135	-	135	114
Admin & secretarial	287	-	287	164
Insurance & bookkeepers fees	1,494	-	1,494	351
	<u>3,442</u>	<u>-</u>	<u>3,442</u>	<u>2,193</u>
	<u>125,104</u>	<u>78,448</u>	<u>203,552</u>	<u>196,069</u>

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2022

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	30.9.22 £	30.9.21 £
Depreciation - owned assets	20,507	20,655

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 September 2022 nor for the year ended 30 September 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 September 2022 nor for the year ended 30 September 2021.

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	63,024	129,577	192,601
<b>Charitable activities</b>			
Support for disabled people, older people and carers	21,705	-	21,705
Other trading activities	954	-	954
Investment income	9	-	9
<b>Total</b>	85,692	129,577	215,269
<b>EXPENDITURE ON</b>			
Raising funds	300	-	300
<b>Charitable activities</b>			
Support for disabled people, older people and carers	119,889	76,180	196,069
<b>Total</b>	120,189	76,180	196,369
<b>NET INCOME/(EXPENDITURE)</b>	(34,497)	53,397	18,900
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	80,077	112,129	192,206

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2022

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>45,580</b>	<b>165,526</b>	<b>211,106</b>

**11. TANGIBLE FIXED ASSETS**

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 October 2021	98,458	13,116	13,308	124,882
Additions	576	2,010	-	2,586
At 30 September 2022	99,034	15,126	13,308	127,468
<b>DEPRECIATION</b>				
At 1 October 2021	61,578	7,041	11,859	80,478
Charge for year	18,412	1,617	478	20,507
At 30 September 2022	79,990	8,658	12,337	100,985
<b>NET BOOK VALUE</b>				
At 30 September 2022	19,044	6,468	971	26,483
At 30 September 2021	36,880	6,075	1,449	44,404

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.9.22 £	30.9.21 £
Trade debtors	4,941	4,826
Other debtors	861	853
Accrued income	1,900	32,500
Prepayments	-	101
	<b>7,702</b>	<b>38,280</b>

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2022

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.9.22	30.9.21
	£	£
Bank loans and overdrafts (see note 14)	-	23,798
Social security and other taxes	1,884	1,885
Accrued expenses	1,200	1,200
Deferred grant income	-	47,419
	<u>3,084</u>	<u>74,302</u>

**14. LOANS**

An analysis of the maturity of loans is given below:

	30.9.22	30.9.21
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	-	23,798
	<u>-</u>	<u>23,798</u>

**15. MOVEMENT IN FUNDS**

	At 1.10.21 £	Net movement in funds £	At 30.9.22 £
<b>Unrestricted funds</b>			
General fund	63,601	(8,649)	54,952
Designated fund	(18,021)	21,812	3,791
	<u>45,580</u>	<u>13,163</u>	<u>58,743</u>
<b>Restricted funds</b>			
Restricted fund	165,526	(53,885)	111,641
	<u>165,526</u>	<u>(53,885)</u>	<u>111,641</u>
<b>TOTAL FUNDS</b>	<u>211,106</u>	<u>(40,722)</u>	<u>170,384</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	11,873	(20,522)	(8,649)
Designated fund	128,365	(106,553)	21,812
	<u>140,238</u>	<u>(127,075)</u>	<u>13,163</u>
<b>Restricted funds</b>			
Restricted fund	24,563	(78,448)	(53,885)
	<u>24,563</u>	<u>(78,448)</u>	<u>(53,885)</u>
<b>TOTAL FUNDS</b>	<u>164,801</u>	<u>(205,523)</u>	<u>(40,722)</u>



**15. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.10.20 £	Net movement in funds £	At 30.9.21 £
<b>Unrestricted funds</b>			
General fund	71,708	(8,107)	63,601
Designated fund	8,369	(26,390)	(18,021)
	<hr/> 80,077	<hr/> (34,497)	<hr/> 45,580
<b>Restricted funds</b>			
Restricted fund	112,129	53,397	165,526
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<hr/> <hr/> 192,206	<hr/> <hr/> 18,900	<hr/> <hr/> 211,106

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	12,548	(20,655)	(8,107)
Designated fund	73,144	(99,534)	(26,390)
	<hr/> 85,692	<hr/> (120,189)	<hr/> (34,497)
<b>Restricted funds</b>			
Restricted fund	129,577	(76,180)	53,397
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<hr/> <hr/> 215,269	<hr/> <hr/> (196,369)	<hr/> <hr/> 18,900

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2022

**15. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.20 £	Net movement in funds £	At 30.9.22 £
<b>Unrestricted funds</b>			
General fund	71,708	(16,756)	54,952
Designated fund	8,369	(4,578)	3,791
	<hr/> 80,077	<hr/> (21,334)	<hr/> 58,743
<b>Restricted funds</b>			
Restricted fund	112,129	(488)	111,641
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<hr/> <hr/> 192,206	<hr/> <hr/> (21,822)	<hr/> <hr/> 170,384

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	24,421	(41,177)	(16,756)
Designated fund	201,509	(206,087)	(4,578)
	<hr/> 225,930	<hr/> (247,264)	<hr/> (21,334)
<b>Restricted funds</b>			
Restricted fund	154,140	(154,628)	(488)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<hr/> <hr/> 380,070	<hr/> <hr/> (401,892)	<hr/> <hr/> (21,822)

**16. RELATED PARTY DISCLOSURES**

AE Simpson, DM Hurst, MA Peters, Trustees, and J Waddington-Jones, CEO, are also directors of DOTS Disability Community Interest Company.

DOTS Disability CIC is the social enterprise arm of Access Dorset Limited. The two entities share rent and other administrative costs.

**17. ULTIMATE CONTROLLING PARTY**

The charitable company is controlled by the Board of Trustees.

Detailed Statement of Financial Activities  
for the Year Ended 30 September 2022

	30.9.22 £	30.9.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	10,618	54,684
Grants	125,494	137,917
	<hr/>	<hr/>
	136,112	192,601
<b>Other trading activities</b>		
Sale of goods	9	-
Cafe income	3,073	954
	<hr/>	<hr/>
	3,082	954
<b>Investment income</b>		
Deposit account interest	58	9
<b>Charitable activities</b>		
Provision of support services	14,167	9,459
Room hire	11,382	12,246
	<hr/>	<hr/>
	25,549	21,705
	<hr/>	<hr/>
<b>Total incoming resources</b>	164,801	215,269
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Cafe expenditure	1,971	300
<b>Charitable activities</b>		
Staff salaries	127,862	130,822
NI contributions	5,719	6,761
Pensions	3,784	3,925
Staff expenses	15	-
Volunteer expenses	372	94
Training costs	608	1,795
Rates	114	(1,240)
Rent, room hire and storage	1,858	1,500
Telephone	3,296	3,573
Print, postage and stationery	1,290	774
Light & heat	1,364	1,341
Computers & I.T.	2,336	2,377
Repairs and renewals	8,461	5,522
Carried forward	157,079	157,244

Detailed Statement of Financial Activities  
for the Year Ended 30 September 2022

	30.9.22 £	30.9.21 £
<b>Charitable activities</b>		
Brought forward	157,079	157,244
Insurance	2,114	2,030
Consultancy fees	850	2,770
Hospitality costs	157	112
Sessional workers	1,829	-
Sundry	4,944	5,237
Improvements to property	18,412	18,412
Fixtures and fittings	478	724
Computer equipment	1,617	1,519
Grants to individuals	12,630	5,828
	<hr/>	<hr/>
	200,110	193,876
 <b>Support costs</b>		
 <b>Governance costs</b>		
Accountancy fees	1,218	1,400
Bank charges	135	114
Legal & professional	308	164
Insurance and bookkeeper fees	1,494	351
Human resources	287	164
	<hr/>	<hr/>
	3,442	2,193
	<hr/>	<hr/>
Total resources expended	205,523	196,369
	<hr/>	<hr/>
<b>Net (expenditure)/income</b>	<hr/> <hr/> (40,722)	<hr/> <hr/> 18,900