

REGISTERED COMPANY NUMBER: 07384409 (England and Wales)
REGISTERED CHARITY NUMBER: 1142171

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2020
for
Access Dorset Limited

LJB Chartered Certified Accountants
Tax & Business Advisors
864 Christchurch Road
Bournemouth
Dorset
BH7 6DQ

Contents of the Financial Statements
for the Year Ended 30 September 2020

	Page
Report of the Trustees	1 to 10
Independent Examiner's Report	11
Statement of Financial Activities	12
Balance Sheet	13 to 14
Notes to the Financial Statements	15 to 25
Detailed Statement of Financial Activities	26 to 27

Access Dorset Limited

Report of the Trustees
for the Year Ended 30 September 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Access Dorset is recognised locally and nationally by individuals and organisations as the leading user-led, pan-impairment disability rights organisation in Dorset. Through our Information and Advice Services, our Crisis Advocacy Service, our Vocational Support Services, our Community Café, our Activity Program, Training and Outreach we are in daily contact with disabled people, older people and carers who self-refer, or are referred by our partner organisations, other voluntary sector organisations and increasingly by statutory authorities.

Access Dorset's purpose as an organisation is to support and champion the lived experience of our constituents, particularly those at the margins, who are isolated because of social circumstances and whose voices are seldom heard. We do this by involving those who have lived experience in the running of our organisation, as Board Members, volunteers and staff. As a minimum 75% of our Trustees are disabled people. Currently, all our Trustees are disabled people, older people or carers.

We are committed to the social model of disability and are dedicated to improving health and wellbeing, challenging stereotypes and empowering people to attain their full potential. As a pan-impairment organisation we strive to be inclusive and accessible to all disabled people regardless of impairment, age or any other protected characteristic.

From our base at The Bridge we think of everyone as Members of the community we are creating. The people who benefit from our projects, our volunteers, our customers, our staff and our trustees are all 'Members' of our community - each of equal worth. Beyond that, some Members have additional responsibilities and duties. We are adopting a Psychologically Informed Environment (PIE) approach in pursuing our Objectives.

We have continued to work hard to find innovative and meaningful ways to continue to deliver on our Objectives throughout the Covid 19 pandemic. We have flexibly moved our activities online when necessary and backed this up with increased telephone support for beneficiaries of our charitable activities. Disabled and older people have been disproportionately affected by the pandemic so it has been more important than ever that we continue to provide reliable support and information and take steps to reduce isolation and maintain good health and mental wellbeing.

Public Benefit

The Board confirms that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities. All current and future activities are and will be of direct benefit to the public.

Objects

The founding members of Access Dorset adopted the following objectives which we remain committed to:

- to establish a Centre for Independent Living in Dorset which will provide information and advice, peer support, advocacy and training, and generally supporting people to live independently and improve their life chances
- to develop the capacity and skills of disabled people, carers, older people and other users of support in Dorset, Bournemouth and Poole in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society

Vision

Our vision is a community where disabled people, older people and carers, whatever their impairment type or background, have the same life chances as other people.

Volunteer Activities

With a small team of paid employees Access Dorset is heavily dependent on a team of dedicated volunteers who support the governance, administration and activities of the charity. We would like to say a huge thank you to each and every one of them.

Volunteer Activities (continued)

We have a core pool of 45 volunteers who are all disabled people, older people and carers with a range of impairment types. They are involved in a range of peer support activities, including Board Membership; the Information and Advice Service; Employment Support Services (including our Build, Grow and Cook Groups, Horizons Café, Outreach, and our Disability Equality Consultations).

We have had 13 new volunteers start during the course of the last year, most of these people volunteer on our Build, Grow and Cook groups, however new online roles have been created, opening up exciting potential for remote volunteering during periods of national lockdown. The highlight of the volunteer programme this year was achieving the Investing In Volunteers standard, which demonstrates how much we value our volunteers. We have also produced a new Volunteer Handbook and launched a Volunteer of the Month programme to celebrate the valuable contributions made by our volunteers.

Risk Management

The Board has appropriate Policies and Procedures in place, which are reviewed annually, to outline, minimise and manage all major risks to the Organisation and observes the methods and principles in the Charities SORP.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Access Dorset is delivering key services in what is an extremely challenging environment. In the second half of our reporting year we have moved creatively and flexibly to continue to deliver services in the midst of the Coronavirus pandemic and all staff have been retained to continue to support our beneficiaries throughout the national lockdown.

We are one of many charities that has been challenged by the changes to local authority spend and stiff competition for grant funding. However, Trustees and staff shared and have successfully taken forward our vision for creating a vibrant community hub and establishing an environment where local people can learn, experience, share, and support each other in maintaining an independent quality of life. We are bridging the gap that young disabled people experience in transition to adulthood, the gap between unemployment and employment and the gap between ill-health and self-management of health conditions. We are supporting disabled people in housing and financial crisis and taking great steps to reduce social isolation.

The Bridge

In the first half of our reporting year we saw a dramatic increase in activity at The Bridge. The Horizons Café is thriving; the Cook, Build and Grow groups are well established and partnership work with our resident friends at Bournemouth Older People Forum, DOTS Disability, Double Act Disability Theatre, People First Forum, Healthwatch Dorset and Addaction is thriving. We have firmly established ourselves in our community and The Bridge is regularly booked out during the evening and at weekends for cultural events, children's and family parties, which also helps to bring in much needed revenue to support running costs and future development plans. With support from the Talbot Village Trust we have continued to invest capital funding to further improve the environment at The Bridge and are in the process of refurbishing the WC's and creating a sensory room.

Information and Advice Service

Access Dorset's Information and Advice Service provides independent, free, peer-led support to disabled people, older people and carers. Enquiries to our service relate to a wide range of issues including:

- Benefits and financial advice
- Rights and discrimination
- Aids and adaptations in the home
- Health and self-management
- Social and leisure activities
- Community Safety
- Transport

This service currently provides telephone advice 5 days per week aimed at disabled people of all ages (and any impairment type), older people and carers. All Access Dorset staff and volunteers contribute to delivering our Information and Advice Service and each bring different areas of expertise.

Disabled people face the impact of combined cuts to care and support for independent living and welfare benefits. These cuts are having a profoundly negative impact on disabled people's independent living and participation in the wider community. Consequently, there is enormous demand for the provision of free information, advice and support. This has only increased as a result of the pandemic.

Help through Crisis Advocacy Service (in partnership with DOTS Disability and Dorset Advocacy)

Help through Crisis Dorset is a National Lottery funded project that is being delivered by Access Dorset to provide information, advice and advocacy services to disabled people, people with long term health conditions and carers, who are facing hardship crisis.

Help through Crisis Advocacy Service (in partnership with DOTS Disability and Dorset Advocacy) (continued)

Entering the fourth year of the five year funded project we have continued to build on previous achievements helping clients overcome serious instances of hardship and then continuing to work with them to develop resilience to turn their lives around. Over the last year we have laid the basic framework for the development of peer support groups which will complement other projects being run by Access Dorset. Social evenings were considered a good introduction to participating in activities at the Bridge following on from good attendance at the Christmas event by Help through Crisis clients. A licence to show films in the main hall was obtained in February 2020 and a women only support and wellbeing group was established by popular demand as well as a men's shed group.

To meet continuing high demand for this service the Help through Crisis project was adapted to continue to work during national lockdown with both existing clients and new referrals through virtual communication channels. Consequently we were able to continue to support the same number of disabled people in housing and financial crisis as we had before the pandemic.

Over the course of 2019-20 Help through Crisis has provided 25 disabled people with long-term casework support and 54 more with short-term signposting support. The majority of referrals have come by word of mouth but, the second largest referrer has remained the Acute Ward at Royal Bournemouth Hospital, despite a 3 and a half month period where the project was not receiving referrals from the hospital due to the pandemic and severe lockdown rules in place.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Vocational Support Services

Our employment support services are sustained with the support of a significant grant from Lloyds Bank Foundation INVEST programme over 3 years. This year we have supported 18 people with holistic, person centred support to prepare beneficiaries for the key transition point of achieving employment. We have created 5 volunteer/mentoring opportunities for disabled people who support different elements of the project. 2 participants have moved into paid employment with our support and 1 (who still attends the project) has started vocational training as a fork lift driver. Our employment support services are delivered through the development of micro-enterprise vocational training opportunities including our Cook, Build and Grow groups, our Horizons Café, and the Bournemouth Older People Forum Lunch Club.

The Horizons Café

The Horizons Café has been firmly established on Wednesday lunchtimes, and is now managed by a project worker with support from 3 volunteers. The café can support 3 vocational training participants at a time, who rotate to gain experience in 3 roles - taking orders, meal preparation and waiting. Participants experience an increase in confidence and the development of both individual and team-working skills. Customers of the café include many isolated older people, Double Act Disability Theatre members and Art Group Members, as well as members of the general public. We aim to extend the café to open on Mondays which will mean it can support 3 more disabled people to benefit from these opportunities. The Bournemouth Older People Forum lunch club is also now firmly established one Friday lunchtime on alternate months, with catering provided by the Horizons Café Team.

Build /Grow/Cook

Our micro-enterprise Build/Grow project has created a range of accessible garden planters which have started to sell locally through direct sales as well as sales through partner charity, Cherry Tree nursery. As well as building wooden products the Build team are now learning DIY skills as part of The Bridge building maintenance program.

As well as our two polytunnels we have now built a metal workshop to extend our woodwork and potentially add bicycle repair to our vocational training opportunities. This year we have successfully grown salad crops for use in Horizons Café which has linked the two projects and produced cost savings. We hope to sell surplus salad and vegetable crops in future years. The small profits generated will be reinvested in the projects allowing an element of self-sustainability and further diversity. Both Build and Grow are offering meaningful vocational training opportunities to disabled people and their efforts lead to further sustainable development for the benefit of more disabled people.

It is important to us that both Build and Grow develop at a pace that facilitates the meaningful involvement of disabled people in project development and to ensure that there is the maximum gain in terms of personal development.

Dorset Police consultation contract

Our contract with Dorset Police to provide a Strategic Disability Consultation service has been renewed for a further year. Over the last period we carried out a number of formal consultations on policies and procedures resulting in professional equality impact assessment. This includes a Review of Equality and Diversity and Disability Related Training.

Each of our consultations leads to a report with detailed recommendations. We also focused on disseminating information about community safety and promoting the reporting of hate crime.

FINANCIAL REVIEW

Funding sources

Access Dorset are committed to the implementation of an ongoing Funding Strategy that recognises the need for a healthy mix of income from varied sources to ensure that the charity is not overly dependent on any one particular funding source. Our aim has been to secure a balance between core grant funding, project grant funding, enterprise, business sponsorship, fundraising initiatives and service contracts. The latter part of our financial year has been heavily impacted by the consequences of the Coronavirus pandemic but we have worked hard to overcome funding shortfalls. All of our existing grant givers readily agreed to our proposals to adapt projects to meet the requirements to comply with lockdown and social distancing measures and we thank the National Lottery, Lloyds Bank Foundation and Natwest Skills and Opportunities Fund for their continuing support. We are also extremely grateful to the Trusts and Foundations who provided funding via specially created Covid-19 emergency funds during summer 2020 to help us continue to deliver services through the national emergency - Talbot Village Trust £20,000, Lloyds Bank Foundation £8,963, Dorset Community Foundation £5,000, Safer Dorset Fund £5,000.

Reserves policy

In line with Charity Commission guidelines Access Dorset's spends income it receives within a reasonable period of time unless there is a good reason not to. Access Dorset has in place stringent management accounting practices including cash flow forecasting.

Access Dorset's Reserve Policy is to maintain free reserves, which have been calculated to cover costs of redundancy payments to staff and any tax liability. They also cover the cost of the office rental, which would still be due and any other outstanding monies due. These costs are currently estimated at £15,000 and are met through total funds carried forward.

Access Dorset's Reserve Policy aims to build reserves to an optimum six months' operating costs.

FUTURE PLANS

Our key goals are focussed on providing support to disabled people, older people and carers so that we can enjoy the same life chances as others.

Aims

1. To continue to develop The Bridge as a vibrant community resource that will secure the long-term sustainability of Access Dorset
2. To help bridge the gap that young disabled people experience in transition to adulthood,
3. To tackle employment inequalities by helping to bridge the gap between unemployment and employment
4. To tackle health inequalities by helping to bridge the gap between ill-health and self-management of health conditions.
5. To promote independent living and provide welfare benefit support.
6. To reduce social isolation.
7. To challenge disability related hate crime/harassment.
8. To work closely with our voluntary sector partners to strengthen ourselves collectively.
9. To develop as Psychologically Informed Community where we value everyone as equal members of the community we are creating.

Objectives

1. We will further develop our Gantt Project Plan for the development of our services and activities at The Bridge with stringent Performance Review and Financial Control systems so that the Board of Trustees and Senior Management Team can easily access the information they need to secure the long-term sustainability of Access Dorset.
2. We will seek to sustain and expand our Help through Crisis Service to meet growing demand.
3. We will extend the Horizons Café to open on more days of the week to enable us to extend the vocational training offer to more disabled people.
4. We will extend the support we are offering to long-term unemployed disabled people, many of whom have mental health support needs by developing our Employment Support Services, creating sustainable in-house vocational training and work opportunities at The Bridge. We will develop genuine work placement opportunities to prepare beneficiaries for the world of paid work through the extension of the Community Café, and the development of our Build, Grow and Cook groups.
5. We will look to introduce training and individual support to help disabled and older people to be more in control of their finances and better equipped to manage their affairs digitally.
6. We will introduce new and accessible exercise opportunities for disabled and older people to support them to lead healthier lives and self-manage health conditions.
7. We will introduce new opportunities that bring together people of different backgrounds and ages to reduce social isolation and foster a sense of belonging.
8. We will increase the capacity of the charity to meet the demand for information, advice and welfare benefit guidance.
9. We will value our volunteers, develop our Volunteer Development Program and continue to demonstrate our commitment to our volunteers.
10. We will continue to work in partnership with Bournemouth Older People Forum, Double Act Disability Theatre Company, Bournemouth Parent Carer Forum, People First Forum, Dorset Healthwatch and Addaction (who are based with us here at The Bridge) and will support increased use by other organisations and the wider community. Our objective is for The Bridge to be a place of safety and support - vibrant, enterprising and inclusive.
11. We will build upon our previous work on tackling disability hate crime, prejudice and inequality by continuing to work in partnership with Prejudice Free Dorset, Dorset Police and other statutory and voluntary organisations to raise awareness and celebrate diversity and equality.
12. We will work with Bournemouth University to implement and evaluate our development as a Psychologically Informed Community.
13. Our goals are far reaching and encompass our broad vision of supporting disabled people, carers and older people to participate more fully in society and have improved life chances. To achieve that we recognise the importance of developing joined up working relationships with a wide range of partners in the community, voluntary, statutory and business community to provide our beneficiaries with the best possible opportunities. We will continue to foster and build partnerships to achieve this.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Access Dorset is a registered charity (No. 1142171) and Company Limited by Guarantee (No. 7384409) and is accountable to both the Charity Commission and Companies House. The charity is governed by a Memorandum and Articles of Association which meets the legal requirements of both those bodies.

The charity is managed by a Board of Trustees and between Annual General Meetings meet quarterly to oversee the business of Access Dorset. New Trustees receive a package of support which includes induction, Trustee training and peer mentoring from fellow Trustees.

The rules of the charity are laid out in full in the Articles of Association. Accordingly, elections to the Board of Trustees are held annually with a third of elected Trustees retiring at each General Meeting. Membership of Access Dorset is free and open to all disabled people, older people and carers living and/or working in the shire of Dorset. Any member can stand for election to the Board and vote at the election. Trustees serve for a maximum term of three years at which stage they retire and can if they chose stand for re-election. Six partner organisations can appoint a representative to the Board of Trustees who become co-opted full members of the Board.

All trustees serve voluntarily and receive no remuneration for their role.

Recruitment and appointment of new trustees

Trustees are elected by the membership of Access Dorset. The Charity is extremely fortunate to have Trustees from a variety of backgrounds and ages whose skills, knowledge and experience combine to help inform and guide the strategic direction of the organisation. Three Trustees are co-opted Trustees from partner organisations DOTS Disability, YMCA Chatterboxes and Bournemouth Older People Forum.

Staffing

The Trustees delegate day to day management of the organisation to the Chief Executive, Jonathan Waddington-Jones.

Access Dorset's staff team currently consists of 4.5 Full Time Equivalent staff, supported by a team of extremely committed volunteers.

Jonathan Waddington-Jones remained in post as Chief Executive as did David Thompson (Development Manager), Jayne Robertson (Senior Crisis Caseworker), Belinda Reay (Volunteer and Activity Coordinator), Dave Penn (Project Worker) and Karen Davies (Project Administrator). Sarah Gallagher (Crisis Caseworker) left the organisation with our thanks after 4 years commitment to our Help through Crisis project.

Risk management

The Board has appropriate Policies in place, which are reviewed annually, to outline, minimise and manage all major risks to the Organisation and observes the methods and principles in the Charities SORP.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07384409 (England and Wales)

Registered Charity number

1142171

Registered office

The Bridge
Chaseside
Bournemouth
Dorset
BH7 7BX

Access Dorset Limited

Report of the Trustees
for the Year Ended 30 September 2020

Trustees

L M Brooks
M D Hurst
C L King
P Lewis
D L Oakley
R L Peacocke
M A Peters
N Sherlock
A E Simpson

Company Secretary

Independent Examiner

Leighton John Barnes FCCA
Association of Chartered Certified Accountants
LJB Chartered Certified Accountants
Tax & Business Advisors
864 Christchurch Road
Bournemouth
Dorset
BH7 6DQ

Bankers

HSBC Plc, 15 High Street, Christchurch, Dorset BH23 1AF

Senior Management

Jonathan Waddington-Jones - Chief Executive Officer

Approved by order of the board of trustees on 27 May 2021 and signed on its behalf by:

A E Simpson - Trustee

Independent examiner's report to the trustees of Access Dorset Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Leighton John Barnes FCCA
Association of Chartered Certified Accountants
LJB Chartered Certified Accountants
Tax & Business Advisors
864 Christchurch Road
Bournemouth
Dorset
BH7 6DQ

27 May 2021

Statement of Financial Activities
for the Year Ended 30 September 2020

	Notes	Unrestricted funds £	Restricted funds £	30.9.20 Total funds £	30.9.19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	76,830	118,500	195,330	248,959
Charitable activities	5				
Support for disabled people, older people and carers		29,334	-	29,334	37,581
Other trading activities	3	1,306	-	1,306	4,532
Investment income	4	96	-	96	147
Total		107,566	118,500	226,066	291,219
EXPENDITURE ON					
Raising funds	6	2,362	-	2,362	4,643
Charitable activities	7				
Support for disabled people, older people and carers		120,891	103,534	224,425	225,232
Total		123,253	103,534	226,787	229,875
NET INCOME/(EXPENDITURE)		(15,687)	14,966	(721)	61,344
RECONCILIATION OF FUNDS					
Total funds brought forward		95,764	97,163	192,927	131,583
TOTAL FUNDS CARRIED FORWARD		80,077	112,129	192,206	192,927

	Notes	Unrestricted funds £	Restricted funds £	30.9.20 Total funds £	30.9.19 Total funds £
FIXED ASSETS					
Tangible assets	11	35,498	-	35,498	49,527
CURRENT ASSETS					
Debtors	12	59,789	-	59,789	39,432
Cash at bank and in hand		12,855	112,129	124,984	113,118
		<u>72,644</u>	<u>112,129</u>	<u>184,773</u>	<u>152,550</u>
CREDITORS					
Amounts falling due within one year	13	(28,065)	-	(28,065)	(9,150)
NET CURRENT ASSETS		<u>44,579</u>	<u>112,129</u>	<u>156,708</u>	<u>143,400</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>80,077</u>	<u>112,129</u>	<u>192,206</u>	<u>192,927</u>
NET ASSETS		<u>80,077</u>	<u>112,129</u>	<u>192,206</u>	<u>192,927</u>
FUNDS	14				
Unrestricted funds:					
General fund				71,708	47,356
Designated fund				8,369	48,408
				<u>80,077</u>	<u>95,764</u>
Restricted funds:					
Restricted fund				112,129	97,163
TOTAL FUNDS				<u>192,206</u>	<u>192,927</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Access Dorset Limited

Balance Sheet - continued

30 September 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 27 May 2021 and were signed on its behalf by:

A E Simpson - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services and facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

The time of volunteers is not recognised, refer to the Trustee's annual report for more information about their contribution.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, repairs and maintenance costs, finance etc which supports the charity's activities. All support costs are deemed to relate to charitable activities, any costs related to other income methods are deemed to be immaterial.

Governance costs

Those costs incurred to meet the statutory and constitutional requirements of the charitable company. These are now shown as part of support costs due to the new reporting regulations.

1. ACCOUNTING POLICIES - continued

Expenditure

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- in accordance with the property
Fixtures and fittings	- 20% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash held in no notice bank accounts.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

Notes to the Financial Statements - continued
for the Year Ended 30 September 2020

2. DONATIONS AND LEGACIES

Grants & donations by project	30.09.20 Unrestricted funds £	30.09.20 Restricted funds £	30.09.20 Total funds £	30.09.19 Total funds £
<u>016 - Disability Information Advice Line</u>				
DOTS Disability CIC	12,500	-	12,500	-
<u>023 - Governance</u>				
Garfield Weston	-	-	-	10,000
Alice Ellen Cooper-Dean Trust	-	-	-	20,000
DOTS Disability CIC	-	-	-	45,000
Santander Employability	-	-	-	5,000
<u>025 - The Bridge</u>				
Percy Bilton	-	-	-	488
<u>028 - Help Through Crisis</u>				
The Big Lottery Fund	-	101,000	101,000	111,000
<u>030 - Horizons</u>				
Lloyds Bank Enterprise Project	25,000	-	25,000	18,750
<u>031 - Enterprising Projects</u>				
Lloyds Bank Foundation	-	-	-	8,333
<u>032 - Bridge Capital Works</u>				
Rank Fund	-	-	-	250
<u>036 - Help Through Crisis Emergency Fund</u>				
Other	-	-	-	410
<u>037 - Natwest Skills & Opportunities</u>				
RBS Skills & Opportunities Fund	-	17,500	17,500	17,500
<u>038 - Build & Grow</u>				
Other	-	-	-	200
	<hr/>	<hr/>	<hr/>	<hr/>
	37,500	118,500	156,000	236,931
General grants & donations	<hr/>	<hr/>	<hr/>	<hr/>
	39,330	-	39,330	12,028
	<hr/>	<hr/>	<hr/>	<hr/>
	76,830	118,500	195,330	248,959
	<hr/>	<hr/>	<hr/>	<hr/>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2020

3. OTHER TRADING ACTIVITIES

	30.09.20 Unrestricted funds £	30.09.20 Restricted funds £	30.09.20 Total funds £	30.09.19 Total funds £
Sale of goods				
025 - The Bridge	-	-	-	120
033 - Garden sales	-	-	-	174
	-	-	-	294
Cafe income				
031 - Enterprising Projects	1,306	-	1,306	4,238
	1,306	-	1,306	4,238
	1,306	-	1,306	4,532

4. INVESTMENT INCOME

	30.09.20 Unrestricted funds £	30.09.20 Restricted funds £	30.09.20 Total funds £	30.09.19 Total funds £
Bank interest				
General	96	-	96	147
	96	-	96	147

5. INCOME FROM CHARITABLE ACTIVITIES

	30.09.20 Unrestricted funds £	30.09.20 Restricted funds £	30.09.20 Total funds £	30.09.19 Total funds £
<u>General</u>				
Room hire	1,200	-	1,200	1,200
<u>029 - Room Hire</u>				
Room hire	18,677	-	18,677	24,640
<u>034 - BOP Lunch Club</u>				
Bournemouth Older People's Forum	-	-	-	2,866
	<u>19,877</u>	<u>-</u>	<u>19,877</u>	<u>28,706</u>
 Local Authority Service Contracts				
<u>015 - Police Consultation Service</u>				
Dorset Police	9,457	-	9,457	8,875
	<u>9,457</u>	<u>-</u>	<u>9,457</u>	<u>8,875</u>
	<u>29,334</u>	<u>-</u>	<u>29,334</u>	<u>37,581</u>

6. RAISING FUNDS

Other trading activities

	30.09.20 Unrestricted funds £	30.09.20 Restricted funds £	30.09.20 Total funds £	30.09.19 Total funds £
Cafe purchases				
031 - Enterprising Projects	2,362	-	2,362	4,643
	<u>2,362</u>	<u>-</u>	<u>2,362</u>	<u>4,643</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2020

7. CHARITABLE ACTIVITIES COSTS

**Support for disabled people, older people
and carers**

	30.09.20 Unrestricted funds £	30.09.20 Restricted funds £	30.09.20 Total funds £	30.09.19 Total funds £
Grants to Individuals				
HTC Emergency Support	-	783	783	2,597
Build & Support	517	-	517	917
	<hr/> 517	<hr/> 783	<hr/> 1,300	<hr/> 3,514
Other costs				
Wages	55,453	94,265	149,718	141,278
Social security	8,594	-	8,594	10,968
Pensions	3,691	-	3,691	2,238
Staff expenses	57	638	695	1,816
Volunteer expenses	162	-	162	2,777
Training	448	-	448	1,858
Rates	300	-	300	590
Rent, room hire & storage	6,216	-	6,216	1,500
Telephone	4,008	-	4,008	3,589
Print, post & stationery	1,434	23	1,457	1,670
Light & heat	1,758	-	1,758	3,035
Computers & I.T.	2,160	468	2,628	3,019
Repairs & renewals	5,369	-	5,369	4,938
Insurance	2,053	-	2,053	2,170
Consultancy fees	1,470	7,310	8,780	14,454
Sundry	6,280	47	6,327	5,193
Depreciation	16,289	-	16,289	16,247
	<hr/> 115,742	<hr/> 102,751	<hr/> 218,493	<hr/> 217,340
Governance				
Accountancy fees	1,200	-	1,200	200
Legal & professional fees	2,271	-	2,271	-
Bank charges	97	-	97	159
Books, payroll & HR	-	-	-	1,168
Admin & secretarial	81	-	81	1,511
Insurance	983	-	983	1,340
	<hr/> 4,632	<hr/> -	<hr/> 4,632	<hr/> 4,378
	<hr/> 120,891	<hr/> 103,534	<hr/> 224,425	<hr/> 225,232

Notes to the Financial Statements - continued
for the Year Ended 30 September 2020

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.20 £	30.9.19 £
Depreciation - owned assets	16,289	16,247

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2020 nor for the year ended 30 September 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2020 nor for the year ended 30 September 2019.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	120,209	128,750	248,959
Charitable activities			
Support for disabled people, older people and carers	34,715	2,866	37,581
Other trading activities	4,532	-	4,532
Investment income	147	-	147
Total	159,603	131,616	291,219
EXPENDITURE ON			
Raising funds	4,177	466	4,643
Charitable activities			
Support for disabled people, older people and carers	115,310	109,922	225,232
Total	119,487	110,388	229,875
NET INCOME	40,116	21,228	61,344
RECONCILIATION OF FUNDS			
Total funds brought forward	55,648	75,935	131,583

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	95,764	97,163	192,927

11. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 October 2019	72,190	9,081	11,790	93,061
Additions	-	2,260	-	2,260
At 30 September 2020	72,190	11,341	11,790	95,321
DEPRECIATION				
At 1 October 2019	28,655	4,067	10,812	43,534
Charge for year	14,511	1,455	323	16,289
At 30 September 2020	43,166	5,522	11,135	59,823
NET BOOK VALUE				
At 30 September 2020	29,024	5,819	655	35,498
At 30 September 2019	43,535	5,014	978	49,527

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.20 £	30.9.19 £
Trade debtors	10,259	2,243
Other debtors	60	269
Accrued income	47,500	35,000
Prepayments	1,970	1,920
	59,789	39,432

Notes to the Financial Statements - continued
for the Year Ended 30 September 2020

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.20	30.9.19
	£	£
Tax	-	16
Social security and other taxes	815	1,884
Accrued expenses	1,000	1,000
Deferred grant income	26,250	6,250
	<u>28,065</u>	<u>9,150</u>

14. MOVEMENT IN FUNDS

	At 1.10.19 £	Net movement in funds £	At 30.9.20 £
Unrestricted funds			
General fund	47,355	24,353	71,708
Designated fund	48,409	(40,040)	8,369
	<u>95,764</u>	<u>(15,687)</u>	<u>80,077</u>
Restricted funds			
Restricted fund	97,163	14,966	112,129
	<u>192,927</u>	<u>(721)</u>	<u>192,206</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	40,626	(16,273)	24,353
Designated fund	66,940	(106,980)	(40,040)
	<u>107,566</u>	<u>(123,253)</u>	<u>(15,687)</u>
Restricted funds			
Restricted fund	118,500	(103,534)	14,966
	<u>226,066</u>	<u>(226,787)</u>	<u>(721)</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2020

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.18 £	Net movement in funds £	At 30.9.19 £
Unrestricted funds			
General fund	50,618	(3,262)	47,356
Designated fund	5,030	43,378	48,408
	<hr/> 55,648	<hr/> 40,116	<hr/> 95,764
Restricted funds			
Restricted fund	75,935	21,228	97,163
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<hr/> 131,583 <hr/>	<hr/> 61,344 <hr/>	<hr/> 192,927 <hr/>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	13,373	(16,635)	(3,262)
Designated fund	146,230	(102,852)	43,378
	<hr/> 159,603	<hr/> (119,487)	<hr/> 40,116
Restricted funds			
Restricted fund	131,616	(110,388)	21,228
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<hr/> 291,219 <hr/>	<hr/> (229,875) <hr/>	<hr/> 61,344 <hr/>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.18 £	Net movement in funds £	At 30.9.20 £
Unrestricted funds			
General fund	50,618	21,091	71,709
Designated fund	5,030	3,338	8,368
	<hr/> 55,648	<hr/> 24,429	<hr/> 80,077
Restricted funds			
Restricted fund	75,935	36,194	112,129
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<hr/> 131,583 <hr/>	<hr/> 60,623 <hr/>	<hr/> 192,206 <hr/>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2020

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	53,999	(32,908)	21,091
Designated fund	213,170	(209,832)	3,338
	<hr/>	<hr/>	<hr/>
	267,169	(242,740)	24,429
Restricted funds			
Restricted fund	250,116	(213,922)	36,194
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<hr/> <hr/> 517,285	<hr/> <hr/> (456,662)	<hr/> <hr/> 60,623

15. RELATED PARTY DISCLOSURES

AE Simpson, DM Hurst, MA Peters, Trustees, and J Waddington-Jones, CEO, are also directors of DOTS Disability Community Interest Company.

DOTS Disability CIC is the social enterprise arm of Access Dorset Limited. The two entities share rent and other administrative costs.

16. ULTIMATE CONTROLLING PARTY

The charitable company is controlled by the Board of Trustees.

Detailed Statement of Financial Activities
for the Year Ended 30 September 2020

	30.9.20 £	30.9.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	39,330	4,530
Grants	156,000	244,429
	<hr/>	<hr/>
	195,330	248,959
Other trading activities		
Sale of goods	-	294
Cafe income	1,306	4,238
	<hr/>	<hr/>
	1,306	4,532
Investment income		
Deposit account interest	96	147
Charitable activities		
Provision of support services	9,457	11,741
Room hire	19,877	25,840
	<hr/>	<hr/>
	29,334	37,581
Total incoming resources	<hr/>	<hr/>
	226,066	291,219
EXPENDITURE		
Other trading activities		
Cafe expenditure	2,362	4,643
Charitable activities		
Wages	149,718	141,278
Social security	8,594	10,968
Pensions	3,691	2,238
Staff expenses	695	1,816
Volunteer expenses	162	2,777
Training costs	448	1,858
Rates	300	590
Rent, room hire and storage	6,216	1,500
Telephone	4,008	3,589
Print, postage and stationery	1,457	1,670
Light & heat	1,758	3,035
Computers & I.T.	2,628	3,019
Repairs and renewals	5,369	4,938
Carried forward	185,044	179,276

Access Dorset Limited

Detailed Statement of Financial Activities
for the Year Ended 30 September 2020

	30.9.20 £	30.9.19 £
Charitable activities		
Brought forward	185,044	179,276
Insurance	2,053	2,170
Consultancy fees	8,780	14,454
Sundry	6,327	5,193
Improvements to property	14,511	14,511
Fixtures and fittings	323	482
Computer equipment	1,455	1,254
Grants to individuals	1,300	3,514
	<hr/>	<hr/>
	219,793	220,854
Support costs		
Governance costs		
Accountancy fees	1,200	200
Bank charges	97	159
Legal & professional	2,271	-
Meetings and administrative	81	1,511
Insurance	983	1,340
Human resources	-	1,168
	<hr/>	<hr/>
	4,632	4,378
	<hr/>	<hr/>
Total resources expended	226,787	229,875
	<hr/>	<hr/>
Net (expenditure)/income	(721)	61,344
	<hr/>	<hr/>

This page does not form part of the statutory financial statements