

Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 January 2021  
for  
Neuro Drop In Centre

Haywoods  
Kevan Pilling House  
1 Myrtle Street  
Bolton  
Lancashire  
BL1 3AH

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for the Year Ended 31 January 2021

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The trustees present their report with the financial statements of the charity for the year ended 31 January 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## OBJECTIVES AND ACTIVITIES

### Objectives and aims

The objectives of the Charity are as follows:

To provide relief of sickness, preservation and support to individuals, and their families, who are affected by neurological conditions such as:

MS, Parkinsons, ME, Stoke, Epilepsy, Motor Neurones, MG, Huntingtons etc.

### Significant activities

Offering information and support to those affected by neuro illness, the provision of a drop in centre supporting the neuro community with facilities for recreation and relief in and around the Lancaster area.

Promoting and inviting the wider public to join in at fundraising events, thereby raising awareness and demonstrating community inclusivity.

### Public benefit

The Trustees comply with the Charity Commissioners guidance on ensuring the operate for the benefit of the public by offering a one stop drop in centre for people affected by Neurological conditions.

The Trustees have paid due regard to guidance issued by the Charity Commission in relation to activities for the public benefit in deciding what activities the Charity should undertake.

### Volunteers

Volunteers are vital to the continued growth, development and success of the Charity and their contributions are greatly appreciated.

## ACHIEVEMENT AND PERFORMANCE

### Charitable activities

During March 2020 all face to face and physical support activities ceased as a result of the pandemic.

Throughout the period March 2020 to January 2021 we counted the deaths of 11% of our membership but saw an overall increase in numbers of 27%

We began contacting our members by phone regularly which helped us identify those who needed specific help and either address needs ourselves or signpost. We helped with the practical things that still needed to be done such as applications for Universal Credit or PIP and we acted in an advisory capacity to at least two who faced PIP tribunal assessments online during the period .

We were actively involved in the local Emergency Covid Response programme which ensured all relevant information about who could do what where and when was distributed around the area to GP, Charities, NHS, Social care services etc. and through these links we were able to signpost members with specific needs to provision such as food bank and Egg Cup ( delivery of prepared meals to the vulnerable ) social care etc.

We shopped and collected groceries for our members and for many became in their words ' like an emergency service .. there when needed '

Wellbeing packs were delivered to over 2000 people over the period August 2020 to March 2021.

After the termination of the lease on our home in August 2020, through no fault of our own, we found generous support in the community and were offered free storage for our equipment / furniture etc and we moved our organisation to rented office space in White Cross in September 2020.

In October 2020 we began offering group covid safe coffee meet and greets. This was successful until the Government imposed another lockdown, which put an end to it.

We continued to work as team in the office maintaining covid safe restrictions and observing social distancing. We managed to make and produce a promo Christmas video, delivered Wellbeing Christmas Hampers and were able to fundraise by organising pre-booked Santa in your garden visits and running an online raffle.

### Fundraising activities

The charity has held successful fund raising events through out the year and secured grants going forward that will assist in ensuring the charity can continue to fulfil its objectives.

### Internal and external factors

Unfortunately, the restrictions put in place last year due to Covid-19 followed us into this year and combined with the move from our centre in September 2020 there has been a significant impact on the activities of the Charity.

All activities at the Centre were cancelled from March 2020, due to shielding restrictions. Although staff were initially furloughed, we were advised by the National Lottery & Walney Extension that they would continue to fund the payment of staff salaries.

Whilst the physical operation of the Centre ceased, we continued to support our members using volunteers who have been making regular telephone calls, collecting shopping & prescriptions, etc. We have also moved some classes on-line including seated Yoga, Zumba & Mindfulness. As lockdown eased, we also continued to serve the community by packing and delivering wellbeing support packages.

A storage facility was located free of charge, and equipment was moved from the Centre until new premises could be sourced. A temporary office space has been located, to provide a central hub for the organisation and we moved in in September 2020.

We have continued to support members, adding additional support on-line including a chat-cafe and, from January 2021, Armchair Tourism.

In the short term, we have a business plan to source new premises.

## FINANCIAL REVIEW

### Reserves policy

The trustees aim to hold reserves equivalent to 6 months running costs, to which we have been successful in this year.

### Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Trustees therefore continue to adopt the going concern basis of accounting in preparation of the accounts.

### FUTURE PLANS

The trustees have the following plans for 2021/22:

- source a practical, accessible and safe venue to operate from either as a regular consistent or permanent home
- establish regular support services including physio for 0 - 4 year olds
- re-set the Neuro Drop In programme
- hold social events for members and families
- build partnering and sponsorship relationships in the community

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Power to appoint new trustees rests with the continuing trustees under section 36 of the Trustee Act 1925.

## REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number  
1142148

### Principal address

8 Endsleigh Grove  
Lancaster  
LA1 2TX

### Trustees

Mrs P S Preston  
Mrs R Gibson  
C A Haywood  
Mrs S P Jackson  
R Proud (resigned 31.5.20)  
Dr M Towell

### Independent Examiner

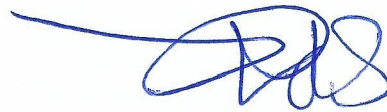
Miss Charlotte Aldcroft  
ACA CTA

Haywoods  
Kevan Pilling House

1 Myrtle Street  
Bolton

Lancashire  
BL1 3AH

Approved by order of the board of trustees on 1 November 2021 and signed on its behalf by:



Mrs S P Jackson - Trustee

**Independent examiner's report to the trustees of Neuro Drop In Centre**  
I report to the charity trustees on my examination of the accounts of Neuro Drop In Centre (the Trust) for the year ended 31 January 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

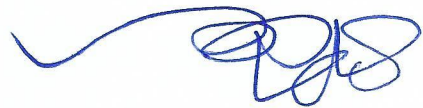
Miss Charlotte Aldcroft  
ACA CTA  
Haywoods  
Kevan Pilling House  
1 Myrtle Street  
Bolton  
Lancashire  
BL1 3AH  
1 November 2021

	2020	2021	Notes	
	Total funds	Total funds	Unrestricted funds	Restricted funds
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies	23,908	20,052	20,052	-
<b>Charitable activities</b>				
Charitable Activities	75,934	113,209	-	113,209
Other trading activities	46,748	22,535	22,535	-
Other income	-	6,604	6,604	-
<b>Total</b>	<b>146,590</b>	<b>162,400</b>	<b>49,191</b>	<b>113,209</b>
<b>EXPENDITURE ON</b>				
Raising funds	19,849	3,599	3,599	-
<b>Charitable activities</b>				
Charitable Activities	43,922	9,020	9,020	-
Other	76,704	96,602	-	96,602
<b>Total</b>	<b>140,475</b>	<b>109,221</b>	<b>12,619</b>	<b>96,602</b>
<b>NET INCOME</b>	<b>6,115</b>	<b>53,179</b>	<b>36,572</b>	<b>16,607</b>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	13,256	19,371	13,210	6,161
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>19,371</b>	<b>72,550</b>	<b>49,782</b>	<b>22,768</b>

The notes form part of these financial statements

	Notes	Unrestricted funds	Restricted funds	Total funds	2020 Total funds
<b>CURRENT ASSETS</b>					
Cash at bank		50,057	22,768	72,825	19,371
<b>CREDITORS</b>					
Amounts falling due within one year	6	(275)	-	(275)	-
<b>NET CURRENT ASSETS</b>		49,782	22,768	72,550	19,371
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		49,782	22,768	72,550	19,371
<b>NET ASSETS</b>		49,782	22,768	72,550	19,371
<b>FUNDS</b>	7				
Unrestricted funds			49,782		13,210
Restricted funds:					
National Lottery Community Fund			348		6,161
Walney Extension Community Fund			2,267		-
Uplift Fund			345		-
Covid Response Fund			11,556		-
CAF Resilience Fund			8,087		-
LCC Restricted			165		-
<b>TOTAL FUNDS</b>			72,550		19,371

The financial statements were approved by the Board of Trustees and authorised for issue on 1 November 2021 and were signed on its behalf by:



S P Jackson - Trustee



M Towell - Trustee

# 1. ACCOUNTING POLICIES

## Basis of preparing the financial statements

The accounts have been prepared in accordance with applicable accounting standards, the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations, but which has since been withdrawn.

The accounts have been prepared on the cash basis.

## Income

All income is recognised in the accounts on the cash basis.

## Expenditure

All expenditure is recognised in the accounts on the cash basis.

## Taxation

The charity is exempt from tax on its charitable activities.

## Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## 2. OTHER TRADING ACTIVITIES

	2021	2020
Fundraising events	£	£
Activities for generating Fund	4,424	13,678
	18,111	33,070
	22,535	46,748

## 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 January 2021 nor for the year ended 31 January 2020.

## Trustees' expenses

There were no trustees' expenses paid for the year ended 31 January 2021 nor for the year ended 31 January 2020.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Centre staff	6	4
Bistro/Kitchen Staff	-	3
	<u>6</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

5.

COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	23,909	(1)	23,908
<b>Charitable activities</b>			
Charitable Activities	-	75,934	75,934
Other trading activities	46,748	-	46,748
<b>Total</b>	<b>70,657</b>	<b>75,933</b>	<b>146,590</b>
<b>EXPENDITURE ON</b>			
Raising funds	19,849	-	19,849
<b>Charitable activities</b>			
Charitable Activities	43,922	-	43,922
Other	-	76,704	76,704
<b>Total</b>	<b>63,771</b>	<b>76,704</b>	<b>140,475</b>
<b>NET INCOME/(EXPENDITURE)</b>			
Transfers between funds	(4,798)	4,798	-
Net movement in funds	2,088	4,027	6,115
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	11,122	2,134	13,256
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>13,210</b>	<b>6,161</b>	<b>19,371</b>

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2021

6.	<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	2021	2020
		£	£
	Taxation and social security	150	-
	Other creditors	125	-
		<u>275</u>	<u>-</u>
7.	<b>MOVEMENT IN FUNDS</b>	Net movement	At
		in funds	£
	Unrestricted funds	£	£
	General fund	13,210	49,782
	<b>Restricted funds</b>		
	National Lottery Community Fund	6,161	348
	Walney Extension Community Fund	-	2,267
	Uplift Fund	-	345
	Covid Response Fund	-	11,556
	CAF Resilience Fund	-	8,087
	LCC Restricted	-	165
		<u>6,161</u>	<u>22,768</u>
	<b>TOTAL FUNDS</b>	<u>19,371</u>	<u>72,550</u>
Net movement in funds, included in the above are as follows:			
	Incoming resources	Resources expended	Movement in funds
	£	£	£
	Unrestricted funds		
	General fund	(10,119)	36,572
	Lancashire County Council	(2,500)	-
		<u>49,191</u>	<u>36,572</u>
	<b>Restricted funds</b>		
	National Lottery Community Fund	45,001	(5,813)
	Walney Extension Community Fund	17,366	2,267
	Uplift Fund	19,822	345
	Covid Response Fund	15,020	11,556
	CAF Resilience Fund	15,000	8,087
	LCC Restricted	1,000	165
		<u>113,209</u>	<u>16,607</u>
	<b>TOTAL FUNDS</b>	<u>162,400</u>	<u>(109,221)</u>

continued...

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2021

7. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.2.19	Net movement in funds	Transfers between funds	At 31.1.20
<b>Unrestricted funds</b>				
General fund	11,122	6,886	(4,798)	13,210
<b>Restricted funds</b>				
Nayeli's Fund	8	-	(8)	-
Mobility Fund	41	78	(119)	-
The Galbraith Trust	2,085	(1,545)	(540)	-
National Lottery Community Fund	-	6,161	-	6,161
Lancashire Environmental Fund	-	(2,887)	2,887	-
Walney Extension Community Fund	-	(2,578)	2,578	-
	2,134	(771)	4,798	6,161
<b>TOTAL FUNDS</b>	13,256	6,115	-	19,371

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
<b>Unrestricted funds</b>			
General fund	70,657	(63,771)	6,886
<b>Restricted funds</b>			
Mobility Fund	1,000	(922)	78
The Galbraith Trust	-	(1,545)	(1,545)
National Lottery Community Fund	50,000	(43,839)	6,161
Lancashire Environmental Fund	7,900	(10,787)	(2,887)
Walney Extension Community Fund	17,033	(19,611)	(2,578)
	75,933	(76,704)	(771)
<b>TOTAL FUNDS</b>	146,590	(140,475)	6,115

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 January 2021.

	2021	2020
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	20,052	23,908
<b>Other trading activities</b>		
Fundraising events	4,424	13,678
Activities for generating Fund	18,111	33,070
<b>Charitable activities</b>		
Grants	113,209	75,934
<b>Other income</b>		
Covid support	4,104	-
Council covid support	2,500	-
	6,604	-
<b>Total incoming resources</b>	162,400	146,590
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Wages	-	6,144
Cost of generating Funds	3,599	13,705
	3,599	19,849
<b>Charitable activities</b>		
Charitable Activities	50	1,984
<b>Other</b>		
Restricted Funds expenses	96,602	76,704
<b>Support costs</b>		
Management	2,559	22,721
Wages	6,411	19,217
Centre running costs	8,970	41,938
<b>Total resources expended</b>	109,221	140,475
<b>Net income</b>	53,179	6,115

This page does not form part of the statutory financial statements