



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2021 To 31st August 2022

Charity name: Meltham Community Preschool

Charity registration number: 2661691

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children under statutory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Offer appropriate play, education and care facilities. Promote public interest of such needs. Adhere to and further the aims of the Early Years Alliance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees of the preschool have had regard to the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The preschool has been able to offer places to children who have not been able to attend other preschools for various personal reasons. Including the various needs of the children themselves as well as their families. We offer a wide variety of early years education to all the children who attend the preschool.</p> <p>The preschool runs daily term time sessions for the local children aged 2-4 years, between the hours 9-3.</p> <p>We have recently received an Ofsted rating of "Good" in July 2023.</p> <p>We take 2 year old funded children as well as ¾ year olds. We are a part of the childcare voucher scheme.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has found itself in a favourable position compared to previous years. The profit for the financial year was £14,221 compared with the previous year of £9,926
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As a charity we hold reserves, in order to cover ourselves in the eventuality of sudden closure. The total amount of the reserves alone is enough to cover wages, based on current rates of pay and numbers of staff, to cover wages for 10 months, this would include rent.
Amount of reserves held	Para 1.22	£59,935.15, this is the amount that is reserved in a separate account for the eventuality of a sudden closure.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Preschool Learning Alliance Model preschool constitution 2011 Approved by Meltham Community Preschool committee 1st October 2012
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The preschool is a management committee controlled unincorporated association. The preschool membership consists of family members who are parents or guardians of children attending the setting and affiliate members who are individuals, organisations or other bodies interested in supporting the aims of the preschool.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees/committee members are appointed annually by election by members at the Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There are a range of policies and procedures in place including child protection and safeguarding policies. DBS checks are carried out on all staff and trustees/committee members.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The preschool is a body in membership of the early years alliance
Relationship with any related parties	Para 1.51	
Other		The majority of the trustees give their time voluntarily and receive no remuneration or benefits, except one trustee/committee member who is a paid employee of the preschool and is senior supervisor.

Reference and Administrative details

Charity name	Meltham Community Preschool
Other name the charity uses	N/A
Registered charity number	1142100

Charity's principal address	Meltham Baptist Chapel Mean Lane Meltham Holmfirth HD9 5QS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachael Lunn	Chair		
2	Lydia	Treasurer		
3	Emma Sheppherd	Secretary		
4	Jane Morrow			
5	Derek Thomas			
6	Joanne Megannity			
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Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	N/A	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Rachael Jane Lunn

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Position (eg Secretary,
Chair, etc)

Chair

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Date

13/10/2023

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