

**LEICESTER LESBIAN GAY BISEXUAL**  
**AND TRANSGENDER CENTRE**

**Trustees Report and Financial Statements**  
**for the year ended 31<sup>st</sup> March 2021**

**Company number: 03430968**

**Charity number: 1142067**

## **Leicester Lesbian Gay Bisexual and Transgender Centre**

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## **Leicester Lesbian Gay Bisexual and Transgender Centre**

### **Charity Reference and Administrative Details**

Charity Number:	1142067
Company Number:	03430968 (England and Wales)
Directors and Trustees:	Monica Glover Gary Jacques Suzanne Overton-Edwards Susan West Jude Cohen Rachael Atkinson-Millmoor Neil Hemstock
Registered Office and Principal Place of Business	15 Wellington Street Leicester LE1 6HH
Independent Examiners:	Celerica Limited Accountants & Tax Advisers First Floor, The Old Chapel 9 Kempson Road Leicester LE2 8AN

## **Leicester Lesbian Gay Bisexual and Transgender Centre**

### **TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021**

The Trustees present their report and financial statements of the charity for the year ended 31<sup>st</sup> March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' (FRS102) in preparing the annual report and financial statement of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice, which are applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

#### **Trustees of the Charity**

The Trustees who have served during the financial year and since then are:

Monica Glover  
Gary Jacques  
Suzanne Overton-Edwards  
Susan West  
Jude Cohen  
Rachael Atkinson-Millmoor  
Neil Hemstock

#### **Objectives and activities**

The objectives of the charity are:

- To provide for the emotional, social and cultural needs of lesbians/gay women, gay men, bisexual and transgender (LGBT) people who live in Leicester, Leicestershire and Rutland;
- To promote the health and wellbeing of LGBT people throughout the communities and wider population; and
- To take positive action in favour of those LGBT people within our area of benefit who face discrimination because of their sexual orientation, gender identity, heritage, age, HIV status, gender, class, colour, nationality, religion, disability, income or caring status.

The charity works to achieve these objectives through an infrastructure which delivers a range of services including training and consultancy programmes, advice and information, counselling, outreach, health support, events, and various other services and initiatives.

Through these services and initiatives, the charity aims to improve opportunities within local communities by increasing access to our services and volunteering opportunities for LGBT people. Improved access to learning, counselling, consultancy and advisory services is intended to make a significant contribution to individual personal development, health, wellbeing, and to the longer-term economic sustainability within local communities.



## **Leicester Lesbian Gay Bisexual and Transgender Centre**

### **TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021**

#### **Public Benefit Statement**

We have referred to the Charity Commission's general guidance on Public Benefit in the review of our work, activities, aims and objectives presented within this report and in planning our future activities. The charity believes it has demonstrated that it provides public benefit through the services it provides and the communities which it seeks to support.

#### **Financial Review**

The statement of financial activities shows a total income for the year of £261,571, with a total expenditure of £229,777. This resulted in a surplus of £31,794 in the year with total reserves standing at £43,059.

#### **Reserves Policy**

The Trustees wish to retain reserves up to and in excess of six months of usual operating costs, estimated to be between £90,000 and £110,000. As such they wish to continue to improve the level of reserves held by Leicester Lesbian Gay Bisexual and Transgender Centre as at 31 March 2021, in order to secure short-term sustainability and move towards longer-term business expansion which involves designating reserves to enable planned and costed service development.

The Centre's reserves can fluctuate but, given the steady predictability of outgoings and the Trustees' intention to move strongly towards achieving sustainability for the Centre, the policy remains as the aim to achieve and go beyond six months' operating costs, in order to maintain cash flow, manage contingencies, and develop services.

#### **Achievements and Performance**

##### **Financial Achievements and Performance**

During the period 1 April 2020 – 31 March 2021 the charity has seen significant financial progress. Although for this year, unrestricted funds are showing a net surplus of only £35,138, this is a positive and significant improvement in performance given that in the previous financial year results.

Please note that the presentation of funds in the approach for 2020-21 is quite usual, and helps the charity or business to describe that it has achieved initial income for the coming year and can maintain its financial sustainability. This is the approach the Centre adopted in 2019-2020 and in previous years.

However, this approach does not enable the Centre to demonstrate real-time progress, and there are other equally valid approaches which can do this. The Centre, for its 2020-21 accounts, has chosen a different approach which deserves some brief explanation here.

## **Leicester Lesbian Gay Bisexual and Transgender Centre**

### **TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021**

#### **Financial Achievements and Performance (Continued)**

This year's accounts show our grants in advance upfront, therefore they are not included within reserves as they have been in previous accounts. At the close of the 2020-21 financial year, we had £89,673 grants in advance, which was a very positive fund injection into 2021-22.

We aim to continue this new approach in presentation in order to demonstrate more clearly our end of financial year outputs and how our achievement of grants in advance provides a positive springboard into the new financial year.

#### **Financial plans for the future**

Moving into 2021-22 the charity is implementing a new five-year strategic plan and will begin to operate new ways of financial planning and recording. The Centre's new strategy includes a key focus on becoming sustainable, financially secure and independent, growing our current traded services and generating new income through:

- Consultancy and training
- One-Five-Well Counselling Service
- Developing new and innovative Partnerships and Service Level Agreements.
- Creating and maximising income generation through extended partnerships and opportunities.

This focus will aid decision-making and aligns with the charity's strategic objectives and key performance indicators, thus providing benchmarks for monitoring performance.

The Trustees' aim, in the medium term, is to move to a reserves policy which includes an element of Designated as well as the necessary General funding, following a period of strategic business development and expansion, which will further support the Centre's sustainability and ability to meet the needs of its beneficiaries.

We have assessed our financial position, and we have produced carefully thought out fundraising and financial plans for the coming years, and implementing the five-year strategic plan is a key feature for the period 1st April 2021 – 31st March 2022.

#### **Service delivery**

##### **Covid-19**

At the beginning of the financial year, we faced some challenges in relation to Covid-19 and the way in which we were operating had to change. At the onset of the pandemic, we made some swift decisions about how best to continue our services and respond to the needs of LGBT+ communities across Leicester, Leicestershire & Rutland. Having closed our building due to lockdown regulations and the public health risk associated with Covid-19, we worked at pace to put alternative service provision in place, and at the beginning of the financial year commenced a new way of working.



**Leicester Lesbian Gay Bisexual and Transgender Centre**

**TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021**

**Service delivery (Continued)**

Our new ways of working included setting up our staff to work remotely from home and to be available for general enquires and support via phone, email and social media (Facebook, Twitter & Instagram), a telephone switchboard open from 12.00pm- 5.00pm Monday, Tuesday & Thursday, and we also introduced a dedicated Helpline for support for individuals to reach out to us during the Centre closure, running between 3.00pm-5.00pm on Tuesdays, Wednesdays & Thursdays.

Our social and support sessions for young people and adults were moved to online delivery, and interactive Instagram sessions for young people were introduced. In addition to the above, young people and adults were able to access direct 1-1 support sessions via Zoom or telephone with a member of the team.

During the initial stages of the Centre closure One-Five-Well Counselling Service moved delivery to telephone counselling, which in the first instance was for a small number of existing clients, and for some clients counselling was put on hold because they did not want to continue their counselling via telephone. Within a few weeks and through implementing additional continued professional development for our Counselling team we also started to offer digital counselling sessions via Zoom.

In the initial stages of lockdown face-to-face delivery of our LGBT+ Training, Consultancy, Education & Support Packages was suspended. However, we explored alternative options for delivery and by September 2021 were able to deliver these services virtually using a Zoom business account.

By late summer, we became exempt from a number of the Covid-19 restrictions due to the nature of the services we deliver, specifically our therapeutic counselling services and 1-1 support for individuals. As a result of this we were able to recommence some face-to-face service delivery by early Autumn 2020.

As restrictions began to change and ease, we gradually recommenced other face-to-face services in line with guidance. The second half of the financial year was somewhat challenging due to the ever-changing landscape with restrictions but despite this we introduced a traffic light system to move between the different methods for service delivery according to restrictions at any given time. This worked well and eased communication with Centre users, aiding a smooth transition between the changes.

Despite the changes in restrictions at various points and being in a position to recommence face-to-face delivery we retained a hybrid approach to service delivery, continuing to offer services over the telephone and digitally. This was because an extremely positive result for us as an organisation was our reach to members of LGBT+ communities who would not ordinarily be able to access face-to-face services, thus deciding during Covid-19 and beyond to offer a blended service delivery model.

Responding swiftly during these unprecedented times was paramount to ensure we were able to seamlessly continue our support for members of the LGBT+ communities.



## **Leicester Lesbian Gay Bisexual and Transgender Centre**

### **TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021**

#### **Service delivery (Continued)**

During Covid-19 we lost a large amount of income from our room hire at the Centre and from our traded services, income which is reinvested into the organisation to maintain some of our core functions and services. However, we were fortunate to secure grant funding to cover these losses, and in addition to this we secured additional funds to support some specific areas of our work and specific projects to provide extra support for individuals impacted by Covid-19.

Our service delivery for the financial year has albeit been different but has continued, and despite the difficult year and adverse circumstances we found ourselves in, as a charity we have continued to grow and develop as outlined below.

#### **General Enquiries/First Contact**

During the year we have had a considerable number of general enquiries and individuals who have accessed the Centre for the first time. Many of the individuals have moved into Centre services and support, or have been signposted to other appropriate partner organisations.

#### **Counselling Service**

Our counselling service provides affordable support to LGBT+ individuals and their families, and we also provide an additional counselling service supporting adult transgender people which is part funded through the National Lottery Community Fund.

Counselling services at the Centre continue to develop and the uptake of the whole service has increased. During the year we have seen 90+ clients who have received therapeutic counselling, providing a safe space for them to explore their gender and sexuality and wider feelings and emotions. During the year additional grants were secured to extend our reach during Covid-19, and also to specifically offer counselling services for LGBT+ asylum seekers and refugees.

Recorded outcomes for clients accessing the counselling service during the year demonstrate the impact and benefits for individuals, who have reported improvements in their emotional health and wellbeing, reduced levels of anxiety and a marked increase in confidence.

#### **LGBT+ Training, Consultancy, Education & Support Packages**

We continue to offer a range of professional consultancy and advocacy services providing specialist advice and support. We have subject matter experts who can assist organisations in a range of areas including policy and strategy development and in providing advice to support customers, learners, employees and colleagues.

Over the course of the last year, there was a reduction in bookings of LGBT+ training, consultancy, education and support packages in comparison to the previous year, due to Covid-19; however, in the latter part of the year bookings that were suspended were rescheduled. Development of our traded services continues and includes a review of our packages, ensuring consistency in delivery, and an increase in marketing and promotion.



## **Leicester Lesbian Gay Bisexual and Transgender Centre**

### **TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021**

#### **Service delivery (Continued)**

##### **Youth Services**

Youth Service delivery at the Centre consists of three youth sessions per week. This includes services for young people aged between 13 and 18 who identify anywhere under the LGBT+ umbrella or are questioning their sexuality or gender identity. The sessions provide a space for young people to socialise with other LGBT+ young people, take part in fun and educational activities, and gain support and information.

During the year group sessions for young people have been delivered online, via interactive Instagram sessions and face-to-face. Many more young people have accessed 1-1 support sessions during the year than in previous years, and we have increased our work with various partners, delivering integrated and holistic support packages for young people and families.

The Youth Service continues to grow from strength to strength which is reflected in access to the service and the quality of delivery. In addition to the above, and as a result of our emerging partnership with Rutland County Council Health & Wellbeing

Service we were commissioned at the beginning of the year to deliver LGBT+ Youth Sessions in Rutland. Sessions are delivered via digital platforms but will move back to face-to-face sessions as Covid-19 restrictions allow. Although this is a small piece of commissioned work this is an exciting development for the Centre and extremely positive for LGBT+ young people from Rutland.

##### **Adult Transgender Support Project**

The Adult Transgender Project supports individuals aged 18+ who identify anywhere under the trans umbrella or who are questioning their gender identity. The project also offers support, guidance and information to the families of transgender adults, as well as organisations working with these individuals, raising awareness of transgender lives and experiences within Leicester, Leicestershire and Rutland.

In addition, we provide social, advice and support groups for Adult Transgender people, this part of the project continues to reach new individuals, with participants connecting with one another outside of the project for peer-to-peer support and social connections.

One-to-one support services are also offered via this project and throughout the year numerous individuals have benefited from this support. The project also offers a monthly group supporting parents, carers and families of Adult Transgender people.

##### **People's Health Trust - REACH Project**

REACH is a project aimed specifically for LGBT+ individuals who are struggling with their gender identity and sexuality and with expressing themselves. The REACH project offers both 1-1 support and an adult LGBT+ social and support group. The adult LGBT+ social and support group has a number of regular attendees, and during Covid-19 we have seen an



## Leicester Lesbian Gay Bisexual and Transgender Centre

### TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021

#### Service delivery (Continued)

increase in the number of individuals reaching out to access 1-1 support. During the year work has focused on extending our connection in communities and to reach out to individuals who have not previously accessed the Centre's services.

#### Work for NHS Leicester City Clinical Commissioning Group (CCG)

For a number of years, we have held a contract with the CCG, with the funding contributing towards our counselling service and for the provision of training and consultancy services. During this financial year training has not been delivered due to Covid-19, however work has continued with Leicester City Primary Care Networks and their member practices to support them in their work with LGBT+ communities, and we have worked with the CCG to advocate on behalf of LGBT+ communities and to improve patient experiences for LGBT+ individuals.

#### Social and support groups

We continue to host and facilitate a number of social and support groups for the benefit of the LGBT+ and wider communities, offering a safe and supportive social space to members and their parents, carers and families.

This has included space for independent groups to operate from the Centre such as Free to Fly, a social and support group for LGBT+ refugees and asylum seekers. Additional support has been offered this year to Free-to-Fly following a successful grant application, and subsequent funding from the Respond & Adapt programme. This programme provided a resource for us to distribute emergency food and mobile phone vouchers, and to offer additional counselling and 1-1 support services for LGBT+ refugees and asylum seekers.

In addition to this we have maintained delivery of Silver Sippers, a social and support group for LGBT+ individuals age 50+. This group has been delivered both virtually and face-to-face, and following a range of promotional work there has been a steady increase in attendees. Alongside our Silver Sippers social and support group, with funding from Independent Age, we have worked in partnership with Opening Doors London to deliver a telefriending service for LGBT+ individuals aged 50+. This service was aimed at reducing the increased isolation people were facing as a result of Covid-19 lockdown periods.

#### Events

Events are an important part of our Centre work and to the local communities, and despite Covid-19 we were still able to deliver a range of events during the course of the year. We adapted to digital platforms and hosted Leicester Digital Pride in September 2020, where people across Leicester, Leicestershire and Rutland (and beyond) accessed a full day of recorded and live content including messages of support from partner organisations, information about local services, entertainment segments, and guided activities. This event reached over 5,000 people, going a long way to promoting LGBT+ inclusion in the local area and raising awareness of the Centre's work.



## **Leicester Lesbian Gay Bisexual and Transgender Centre**

### **TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021**

#### **Events (Continued)**

Along with Pride, we also held an online event to mark Transgender Day of Remembrance (TDoR), this is always a significant time in the calendar for the Centre, and despite things being very different this year we were proud that we were still able to mark the day with a streamed digital event to memorialise the lives lost to transphobic violence, and raise awareness of the barriers trans people face in society. This event and content reached over 500 people.

In addition to the above events we also held a digital LGBT+ History Month event, Outing the Past, which included a number of guest speakers, a question and answers session and an opportunity for people to share experiences. This event was also very well attended.

#### **Looking forwards**

Over the last year our services have attracted considerable interest and have been well attended, with feedback demonstrating the positive impact our services have had for both LGBT+ communities and the wider community, and this has included working with over 500 individuals. We have implemented and embedded a new management information system during the year which is beginning to help towards shaping and informing future work.

Looking forwards to the next financial year we have various new contracts on the horizon, including a subcontract with Vita Minds for the delivery of IAPT services (Improving Access to Psychological Therapies), and in our work as a national partner for the Rainbow Flag Award. We will also be implementing our new five-year strategic plan which includes growing our universal and early help provision to support access and engagement. As we move into this phase of development, our delivery framework model will be based on specific service areas, which will include Adult Services, Children, young people and family services, and Traded Services. Within these service areas delivery will continue to include youth work, all-age social and support groups, 1:1 support, counselling services, social events and activities, information and guidance, advocacy, venue hire, consultancy, training and education.

#### **Funding, volunteers and donors**

It is important to thank the organisations that have provided funding to support us financially to run the organisation and our projects. We are grateful to our funders for their financial contributions that enable us to continue the vital work of the Centre and deliver our projects to support members of the LGBT+ communities.

We would also like to thank individuals and organisations for their one-off and regular donations which help us to provide our services for those in need.

We would like to thank our team of volunteers who give generously of their time and skills. We are very proud of our current small but dedicated team and of our Board, who also give their time on a voluntary basis. All these people have worked very hard in this last year to ensure we can continue to deliver the vital services that we provide for our communities.

## **Leicester Lesbian Gay Bisexual and Transgender Centre**

### **TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021**

#### **Structure, Governance and Management**

On 9 September 1997, Leicester Lesbian Gay and Bisexual Limited was incorporated under the Companies Act 1985 as a private company limited by guarantee.

The company changed its name to Leicester Lesbian Gay Bisexual and Transgender Centre in October 2010 and obtained charitable status with effect from May 2011, under charity registered number 1142067.

During 2019 to January 2020, a Senior Manager had overall responsibility for the day-to-day operational activities. There then followed an interim manager period until a Chief Executive Officer was appointed on 1st May 2020.

The Charity is constituted as a company limited by guarantee, number 03430968, and is therefore governed by a memorandum and articles of association.

The objects and powers are set out in the Memorandum of Association and regulated by the Articles of Association. All members of the charity will be approved by the trustees and no employee of the company, or relative of an employee, is a member of the Board of Directors. The Board of Directors is responsible for setting the direction of the charity and establishing policy.

Trustees are elected at the Annual General Meeting and serve a two-year term. Trustees may co-opt further trustees during the year who will serve until the following Annual General Meeting. The trustees are eligible for re-election.

All members are circulated, prior to the Annual General Meeting, with forms and information inviting them to take part in the application process to stand for election as Trustees/Directors at the Annual General Meeting.

All directors of the company are also trustees of the charity.

#### **Related Parties**

There are no related parties.



**Leicester Lesbian Gay Bisexual and Transgender Centre**

**TRUSTEES' ANNUAL REPORT for the year ended 31 March 2021**

**Trustees' responsibilities in relation to the unaudited Financial Statements**

The trustees are responsible for preparing the Trustees' Annual Report (including the Strategic Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for the year.

In preparing these unaudited financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the unaudited financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, at any time, the financial position of the charity, and which enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner**

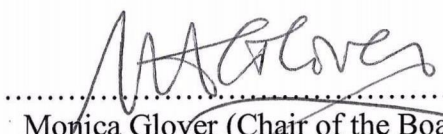
A resolution for the appointment of Celerica Ltd. as an Independent Examiner to the company will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities 2015 (FRS102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board and signed on its behalf on 16<sup>th</sup> December 2021 by:

Signature:

Trustee:

  
.....  
Monica Glover (Chair of the Board)

**LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE**

**INDEPENDENT EXAMINER'S REPORT  
ON THE UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

We report on the accounts of Leicester Lesbian Gay Bisexual and Transgender Centre for the year ended 31 March 2021 which are set out on pages 15 to 24.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- \* examine the accounts under section 145 of the 2011 Act
- \* to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- \* to state whether particular matters have come to our attention.

**Basis of Independent Examiner's Report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below:

**Independent Examiner's Statement**

In connection with our examination, no matter has come to our attention:

- (i) which gives us reasonable cause to believe that in any material respect the requirements
- \* to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - \* to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or



**LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE**

**INDEPENDENT EXAMINER'S REPORT  
ON THE UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021 (Continued)**

**Independent Examiner's Statement (Continued)**

(ii) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'Celerica', enclosed within a large, stylized, handwritten letter 'C'.

CELERICA LTD  
CHARTERED CERTIFIED ACCOUNTANTS  
FIRST FLOOR  
THE OLD CHAPEL  
9 KEMPSON ROAD  
LEICESTER  
LE2 8AN

Dated : 16th December 2021

**LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted Funds £	Restricted Total Funds £	2021 Total Funds £	2020 Total Funds £
<b>Income and endowments from:</b>					
Donations and legacies	3	2,201	-	2,201	6,147
Charitable activities	2	83,107	166,999	250,106	84,268
Investments	4	45	-	45	315
Other	5	9,219	-	9,219	19,600
<b>Total income and endowments</b>		<b>94,572</b>	<b>166,999</b>	<b>261,571</b>	<b>110,330</b>
<b>Expenditure on:</b>					
Charitable activities:		59,434	170,343	229,777	179,120
<b>Total expenditure</b>	6	<b>59,434</b>	<b>170,343</b>	<b>229,777</b>	<b>179,120</b>
<b>Net income / (expenditure)</b>		35,138	(3,344)	31,794	(68,790)
<b>Transfer between funds</b>		-	-	-	-
<b>Net movement in funds</b>		35,138	(3,344)	31,794	(68,790)
<b>Reconciliation of funds:</b>					
<b>Total funds brought forward</b>		7,921	3,344	11,265	80,055
<b>Total funds carried forward</b>		<b>43,059</b>	<b>-</b>	<b>43,059</b>	<b>11,265</b>

All income and expenditure derive from continuing activities.  
The statement of financial activities includes all gains and losses recognised during the year.

# LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

## Balance Sheet as at 31st March 2021

		<u>2021</u>	<u>2020</u>
	<u>Note</u>	<u>£</u>	<u>£</u>
<b>Current assets</b>			
Debtors	12	11,103	15,866
Cash at bank and in hand		<u>137,875</u>	<u>85,726</u>
		148,978	101,592
<b>Creditors: amounts falling due within one year</b>	13	<u>105,919</u>	<u>90,327</u>
<b>Net current assets</b>		43,059	11,265
<b>Net assets</b>		<u><u>43,059</u></u>	<u><u>11,265</u></u>
<b>Reserves</b>			
Unrestricted Funds	14	43,059	7,921
Restricted Funds	14	-	3,344
	14	<u><u>43,059</u></u>	<u><u>11,265</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act for the year ended 31 March 2021.

The members have not required the charitable company to obtain an audit of the financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2016.

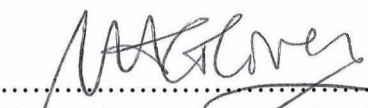
The trustees acknowledge their responsibilities for:

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of the charitable company as at the end of the financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to charitable company.

These financial statements have been approved in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved for issue by the Board on 16 December 2021.

**Signed on behalf of the board of trustees**

  
.....  
Trustee Name: **Monica Glover**



## LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

### Notes to the financial statements for the year ended 31 March 2021

#### **1 Accounting Policies**

##### **1. Summary of significant accounting policies**

###### **a General information and basis of preparation**

Leicester Lesbian Gay Bisexual and Transgender Centre is a registered charity in England and Wales and also a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The address of the charity's head office is given on page 1 of these financial statements. The nature of the charity's operations and principal activities are detailed on page 3 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016, the Financial issued on Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following the Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention modified to include certain items at fair value where considered necessary. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

###### **b Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

## LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

### Notes to the financial statements for the year ended 31 March 2021 (Continued)

#### **1. Summary of significant accounting policies (Continued)**

##### **b Funds (continued)**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### **c Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance of conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. A corresponding amount is recognised in expenditure.

No amount of time is included in the financial statements for volunteer time in line with SORP FRS (102). Further detail is given in the Trustees Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion, legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed on these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.



## LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

### Notes to the financial statements for the year ended 31 March 2021 (Continued)

#### **1. Summary of significant accounting policies (Continued)**

##### **c Income recognition (Continued)**

Investment income is earned through holding assets for investment purposes such as interest. Interest income is recognised using the effective interest method.

##### **d Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Cost of raising funds
- Expenditure on charitable activities
- Other expenditure represents those items not falling into the above categories.

##### **e Support costs allocation**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative costs. The analysis of these costs is included in note 7.

##### **f Tangible fixed assets**

No depreciation is provided on tangible fixed assets. Assets are written off at the time of purchase. This is contrary to the requirements of FRS 102. The trustees consider that these assets will have a small residual value at the end of each financial year.

##### **g Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

##### **h Provisions**

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, It is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

##### **i Leases**

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

##### **j Taxation**

No provision has been made for taxation as the charity's charitable status renders it exempt from UK direct taxation.

## LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

### Notes to the financial statements for the year ended 31 March 2021 (Continued)

#### 1. Summary of significant accounting policies (Continued)

##### k Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Income from charitable activities	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2021</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Training	2,845	-	2,845	3,580
Consultancy Fees	2,654	-	2,654	250
Cafe and Catering Income	85	-	85	1,565
Event income	366	-	366	1,033
NHS - Leicester City Clinical Commissioning Group	-	-	-	10,000
Independent Age	-	7,794	7,794	-
Garfield Weston Foundation	10,000	-	10,000	9,166
Grant from LGBT+ Inclusion Award Partnership	-	-	-	250
Leicester City Council - Youth Services	-	10,000	10,000	10,603
Grant from Tudor Trust	-	13,777	13,777	5,000
Leicester City CCG Discretionary Grant	10,000	-	10,000	-
Covid Support	-	43,290	43,290	-
Covid Loss of Income	23,276	-	23,276	-
Covid 19 Support	16,000	-	16,000	-
Grant from Awards for All	3,935	-	3,935	5,876
Grant from National Lottery Community Fund	-	47,256	47,256	5,043
LGBT Consortium	-	5,700	5,700	-
HMRC Job Retention Scheme	-	8,300	8,300	-
Business Support Grant	10,000	-	10,000	-
Grants from LGBTC + Futures	-	-	-	18,698
Grants from Peoples Health Trust	-	15,305	15,305	13,204
LGBT Sector Framework	-	1,000	1,000	-
Acute & Maternity Reconfiguration	-	1,000	1,000	-
Respond & Adapt Grant Programme	2,732	-	2,732	-
LCC Shire Grant	-	8,060	8,060	-
Other small Grants	1,214	5,517	6,731	-
	<u>83,107</u>	<u>166,999</u>	<u>250,106</u>	<u>84,268</u>

Income from charitable activities were £250,106 (2020: £84,268) of which £166,999 (2020: £58,424) was attributable to restricted and £83,107 (2020: £25,844) was attributable to unrestricted funds.



**LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE**

**Notes to the financial statements**  
**for the year ended 31 March 2021 (Continued)**

**3. Income from donations and legacies**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Small donations and small grants	2,201	-	2,201	4,574
Counselling donations	-	-	-	1,573
	<u>2,201</u>	<u>-</u>	<u>2,201</u>	<u>6,147</u>

All of the above income were of an unrestricted nature for both years.

**4. Income from investments**

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Bank interest received	45	315

All of the above income from investments are of an unrestricted nature for both years.

**5. Income from other activities**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Room hire	-	-	-	3,455
Rent received	9,219	-	9,219	15,800
Counselling income	-	-	-	345
	<u>9,219</u>	<u>-</u>	<u>9,219</u>	<u>19,600</u>

All of the above income from other activities are of an unrestricted nature for both years.

**6. Analysis of expenditure on charitable activities:**

	<u>Service</u>	<u>Support</u>	<u>Total</u>	<u>Total</u>
	<u>Delivery</u>	<u>Costs</u>	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Main Fund	13,208	46,226	59,434	66,066
Youth Services	10,000	-	10,000	10,603
Tudor	13,777	-	13,777	5,000
National Lottery Community Fund	50,600	7,489	50,600	63,049
LCC Commissioning	-	-	-	2,500
LGBTC + Futures	-	-	-	18,698
Peoples Health Trust	15,305	-	15,305	13,204
Small Grants	5,517	-	5,517	-
Independent Age	7,794	-	7,794	-
Covid Support	43,290	-	43,290	-
LGBT Consortium	5,700	-	5,700	-
HMRC Job Retention Scheme	8,300	-	8,300	-
LGBT Sector Framework	-	-	1,000	-
Acute & Maternity Reconfiguration	-	-	1,000	-
LCC Shire Grant	-	-	8,060	-
	<u>173,491</u>	<u>53,715</u>	<u>229,777</u>	<u>179,120</u>

# LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

## Notes to the financial statements for the year ended 31 March 2021 (Continued)

### 6. Analysis of expenditure on charitable activities:

Expenditure on charitable activities was £229,777 (2020: £179,120) of which £170,343 (2020: £118,930) was attributable to restricted and £59,434 (2020: £60,190) was attributable to unrestricted funds.

### 7. Support costs:

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Rent, rates and water	19,586	2,914	22,500	18,995
Light and heat	3,053	638	3,691	4,528
Insurance	1,668	250	1,918	1,306
Repairs and renewals	1,507	1,211	2,718	424
Health and safety	4,473	-	4,473	4,570
Running costs	68	1,493	1,561	3,936
Cleaning	3,871	983	4,854	4,395
Governance	12,000	-	12,000	11,890
	<u>46,226</u>	<u>7,489</u>	<u>53,715</u>	<u>50,044</u>

### 8. Governance costs

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2019</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Staff costs	10,000	-	10,000	10,000
Accountancy	2,000	-	2,000	1,440
	<u>12,000</u>	<u>-</u>	<u>12,000</u>	<u>11,440</u>

### 9. Independent examiner's fees

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Independent examiners fees	<u>2,000</u>	<u>1,890</u>

### 10. Trustees and key management personnel remuneration

The trustees neither received or waived any remuneration during the year (2020: nil).

The trustees did not have any expenses reimbursed during the year (2020: nil)

### 11. Wages and salaries

	<u>2021</u>	<u>2020</u>
	<u>Full time</u>	<u>Full time</u>
	<u>Equivalent</u>	<u>Equivalent</u>
	<u>Number</u>	<u>Number</u>
Average number of employees	<u>5</u>	<u>5</u>

All staff are employed by the charity. No employees earned more than £60,000 during the two years ended 31 March 2021.

# LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

## Notes to the financial statements for the year ended 31 March 2021 (Continued)

### 12. Debtors

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Debtors	1,512	9,518
Prepayments and accrued income	9,591	6,348
	<u>11,103</u>	<u>15,866</u>

### 13. Creditors: amounts falling due within one year

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Trade creditors	8,881	4,983
Accruals and deferred income	4,176	4,537
PAYE	2,546	2,912
Other creditors	90,316	77,895
	<u>105,919</u>	<u>90,327</u>

### 14. Total Funds allocation

	<u>Balance at</u> <u>1 April 2020</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance at</u> <u>31 March 2021</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b><u>Unrestricted:</u></b>					
Main fund	7,921	94,572	(59,434)	-	43,059
	<u>7,921</u>	<u>94,572</u>	<u>(59,434)</u>	<u>-</u>	<u>43,059</u>
<b><u>Restricted:</u></b>					
Youth Services	-	10,000	(10,000)	-	-
Tudor	-	13,777	(13,777)	-	-
National Lottery Community I	3,344	47,256	(50,600)	-	-
Peoples Health Trust	-	15,305	(15,305)	-	-
Small Grants	-	5,517	(5,517)	-	-
Independent Age	-	7,794	(7,794)	-	-
Covid Support	-	43,290	(43,290)	-	-
LGBT Consortium	-	5,700	(5,700)	-	-
HMRC Job Retention Scheme	-	8,300	(8,300)	-	-
LGBT Sector Framework	-	1,000	(1,000)	-	-
Acute & Maternity Reconfiger	-	1,000	(1,000)	-	-
LCC Shire Grant	-	8,060	(8,060)	-	-
	<u>3,344</u>	<u>166,999</u>	<u>(170,343)</u>	<u>-</u>	<u>-</u>
<b>Total Funds</b>	<u>11,265</u>	<u>261,571</u>	<u>(229,777)</u>	<u>-</u>	<u>43,059</u>



# LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

## Notes to the financial statements for the year ended 31 March 2021 (Continued)

### 15. Related party transactions

There were no related party transactions during the year ended 31 March 2021 or the previous year.

### 16. Analysis of Net Assets Between Funds

	<u>Tangible</u> <u>Fixed</u> <u>Assets</u> <u>£</u>	<u>Net</u> <u>Current</u> <u>Assets</u> <u>£</u>	<u>Total</u> <u>£</u>
Unrestricted Funds	-	43,059	43,059
Restricted Funds	-	-	-
	<u>-</u>	<u>43,059</u>	<u>43,059</u>

# LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

## Detailed Income & Expenditure Account for the year ended 31 March 2021

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>	<u>Total</u>	<u>Total</u>
			<u>£</u>	<u>£</u>
<b>Income</b>				
Room hire	-	-	-	3,455
Rent received	9,219	-	9,219	15,800
Sundry donations	2,201	-	2,201	4,574
Counselling donations	-	-	-	1,573
Counselling income	-	-	-	345
Interest received	45	-	45	315
Other small grants	1,214	5,517	6,731	-
Training	2,845	-	2,845	3,580
Consultancy fees	2,654	-	2,654	250
Cafe and catering income	85	-	85	1,565
Event income	366	-	366	1,033
NHS - Leicester City Clinical Commissioning Group	-	-	-	10,000
Independent Age	-	7,794	7,794	-
Garfield Weston Foundation	10,000	-	10,000	9,166
Grant from LGBT+ Inclusion Award Partnership	-	-	-	250
Leicester City Council - Youth Services	-	10,000	10,000	10,603
Grant from Tudor Trust	-	13,777	13,777	5,000
Leicester City CCG Discretionary Grant	10,000	-	10,000	-
Covid Support	-	43,290	43,290	-
Covid Loss of Income	23,276	-	23,276	-
Covid 19 Support	16,000	-	16,000	-
Grant from Awards for All	3,935	-	3,935	5,876
Grant from National Lottery Community Fund	-	47,256	47,256	5,043
LGBT Consortium	-	5,700	5,700	-
HMRC Job Retention Scheme	-	8,300	8,300	-
Business Support Grant	10,000	-	10,000	-
Grants from LGBTC + Futures	-	-	-	18,698
Grants from Peoples Health Trust	-	15,305	15,305	13,204
LGBT Sector Framework	-	1,000	1,000	-
Acute & Maternity Reconfiguration	-	1,000	1,000	-
Respond & Adapt Grant Programme	2,732	-	2,732	-
LCC Shire Grant	-	8,060	8,060	-
	<b>94,572</b>	<b>166,999</b>	<b>261,571</b>	<b>110,330</b>
<b>Expenditure per page</b>	<b>59,434</b>	<b>170,343</b>	<b>229,777</b>	<b>179,120</b>
<b>Surplus (Deficit) for the year</b>	<b>35,138</b>	<b>(3,344)</b>	<b>31,794</b>	<b>(68,790)</b>
<b>Funds brought forward</b>	<b>7,921</b>	<b>3,344</b>	<b>11,265</b>	<b>80,055</b>
<b>Surplus carried forward</b>	<b>43,059</b>	<b>-</b>	<b>43,059</b>	<b>11,265</b>

This page does not form part of the statutory financial statements

# LEICESTER LESBIAN GAY BISEXUAL AND TRANSGENDER CENTRE

## Detailed Expenditure Account for the year ended 31 March 2021

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2021</u> <u>Total</u>	<u>2020</u> <u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>Expenditure</b>				
Staff costs	11,074	120,645	131,719	98,057
Rent, rates and water	19,586	2,914	22,500	18,995
Light and heat	3,053	638	3,691	4,528
General running costs	68	1,493	1,561	3,936
Building capabilities	-	-	-	9,260
Activity	550	-	550	140
Insurance	1,668	250	1,918	1,306
Telephone	1,068	-	1,068	665
Telephone befriending scheme	-	7,794	7,794	-
Repairs and renewals	1,507	1,211	2,718	424
Health and safety	4,473	-	4,473	4,570
Postage, printing and stationery	1,967	2,697	4,664	1,003
Advertising and promotion	374	-	374	-
Independent examiner's fees	2,474	-	2,474	1,890
Bank charges	278	-	278	187
Cleaning	3,871	983	4,854	4,395
Counselling fees less contributions	1,418	18,289	19,707	16,937
Catering costs	594	-	594	1,689
Travel expenses	258	-	258	1,521
Subscriptions	2,029	-	2,029	954
Staff and volunteer training	969	267	1,236	1,762
Consultancy fees	1,093	3,060	4,153	-
Miscellaneous	-	-	-	583
Project costs	812	10,102	10,914	1,406
Equipment	-	-	-	2,182
Event costs	250	-	250	2,730
	<u>59,434</u>	<u>170,343</u>	<u>229,777</u>	<u>179,120</u>

This page does not form part of the statutory financial statements