



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 01/04/2022 To 31/03/2023**

**Charity name: Bletchingley Church house Charity**

**Charity registration number: 1142012**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the advancement of education, the advancement of the Christian religion and the provision and maintenance of a village hall for the use of the inhabitants of Bletchingley, Surrey and the surrounding area without distinction of political, religious or other opinions, including use for meetings, lectures and classes and other forms of recreation and leisure time occupation with the objects of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charity owns the building called Church House, Bletchingley and ensures it's use as a village hall for the local community of Bletchingley
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Confirmed

### **Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	SORP reference	Provision of Church House for use by local groups and members of the Bletchingley community.
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The funds of the charity at 31 March 2023 totalled £795,705. This is made up of two elements: the first is the net current assets of £29,637; and the second is £765,968 being the value that the Trustees have placed on the Church House building for accounting purposes.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Policy is to hold reserves for future maintenance of Church House.
Amount of reserves held	Para 1.22	£29,637 of which £4,267 is held in cash.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Charity is reliant on its subsidiary Bletchingley Church House Administration Limited managing Church House lettings as a village hall and passing annual rental stream to the Charity. Post covid climate has reduced letting income and reduced rental stream to the Charity. Efforts continue to increase usage of Church House to secure this rental stream to the Charity in order to maintain the building.

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Trust Deed
How is the charity constituted? ( <a href="#">e.g unincorporated association</a> , CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As per Trust Deed: Reverend, Churchwardens and members of local community.

## Reference and Administrative details

Charity name	Bletchingley Church House Charity
Other name the charity uses	
Registered charity number	1142012
Charity's principal address	Church House Church Walk Bletchingley RH1 4PD

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Fowler			
2	Edward Muller			
3	Reverend Captain Paul Fitzpatrick			

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Full name(s)	Lisa Swan	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	17/11/2023	

**Statement of Financial Activities for the year ended 31st March 2023**

	Notes	Unrestricted Funds 2023 £	Unrestricted Funds 2022 £
<b>Incoming resources</b>			
Voluntary income		30,000	100
Activities for generating funds		5,000	5,000
Investment income		1	-
<b>Total incoming resources</b>	3	<u>35,001</u>	<u>5,100</u>
<b>Resources expended</b>			
Fundraising costs		-	-
Charitable activities		28,199	1,835
<b>Total resources expended</b>	4	<u>28,199</u>	<u>1,835</u>
<b>Net incoming/(outgoing) resources</b>		6,802	3,265
<b>Other recognised gains (losses)</b>			
Revaluation of fixed assets for the Charity's own use		165,968	-
Balances brought forward		<u>622,935</u>	<u>619,670</u>
<b>Balance at 31st March 2023</b>		<u><u>795,705</u></u>	<u><u>622,935</u></u>

**Balance Sheet as at 31 March 2023**

		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
<b>Fixed Assets</b>			
Church House	5	765,968	600,000
<b>Investments</b>			
Shares in Bletchingley Church House Administration Ltd	6	100	100
<b>Current Assets</b>			
Debtors	7	31,370	125,149
Cash at bank and in hand		4,267	15,186
		<u>35,637</u>	<u>140,335</u>
<b>Current Liabilities</b>			
Creditors : amounts due within one year	8	6,000	-
<b>Net Current Assets</b>		<u>29,637</u>	<u>140,335</u>
<b>Non Current Liabilities</b>			
Creditors : amounts due after more than one year	9	-	117,500
<b>Total Net Assets</b>		<u>795,705</u>	<u>622,935</u>
<b>Represented by:</b>			
General Fund		<u>795,705</u>	<u>622,935</u>
		<u>795,705</u>	<u>622,935</u>

Richard Fowler  
Edward Muller  
Reverend Captain Paul Fitzpatrick  
17 November 2023

## Notes

### 1 Principal Accounting Policies

#### Basis of Accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with the Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005); and with Accounting Standards: and with the Charities Act 1993.

### 2 Accounting Policies

#### Incoming Resources

Incoming Resources are recognised in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive them; and the monetary value can be measured with sufficient reliability.

#### Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

#### Assets

Tangible fixed assets for use by the charity consists of the Church House building. The trustees beneficially own the land on which Church House is sited and given the prescribed use of Church House, the trustees consider the present value of the asset to be its insurance valuation.

Investments have been valued at their market value at the year end.

### 3 Analysis of incoming resources

	2023 £	2022 £
<b>Voluntary income</b>		
Grant income	-	-
Private donations (including gift aid)	30,000	100
	<u>30,000</u>	<u>100</u>
<b>Activities for generating funds</b>		
Rental income	5,000	5,000
	<u>5,000</u>	<u>5,000</u>
<b>Investment income</b>		
Bank interest	1	-
	<u>1</u>	<u>-</u>

### 4 Analysis of resources expended

	2023 £	2,022 £
<b>Charitable activities</b>		
Refurbishment costs	6,794	1,080
Buildings insurance	805	755
VAT recovery write off and associated loans	20,600	-
	<u>28,199</u>	<u>755</u>

**5 Tangible fixed assets****Freehold land  
and buildings**

Cost or valuation bfwd as at 1 April 2022	600,000
Revaluation	165,968
Depreciation	-
Net book value cfwd at 31 March 2023	<u>765,968</u>

**6 Investments**

Market value at 1 April 2022	100
Additions	-
Market value at 31 March 2023	<u>100</u>

On 7 July 2016 the Charity acquired 100% of the newly incorporated Bletchingley Church House Administration Limited at £100, the nominal value of the shares.

**Subsidiary undertaking**

Bletchingley Church House Administration Limited

**Country**

UK

**Class held**

Ordinary 100%

The aggregate amount of capital and reserves and the results of this undertaking for the last relevant financial year is as follows:

<b>Principle Activity</b>	<b>Capital and Reserves</b>	<b>Profit for year</b>
Village Hall Administration	(17,279)	(7,116)

**7 Debtors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
VAT recoverable	-	108,100
Due from Bletchingley Church House Administration Limited	24,595	16,294
Gift aid from HMRC	6,000	-
Sundry debtors	500	500
Prepayments	275	255
	<u>31,370</u>	<u>125,149</u>

**8 Creditors: amounts due within one year**

Sundry creditor

<b>2023</b>	<b>2022</b>
<b>£</b>	<b>£</b>
6,000	-
<u>6,000</u>	<u>-</u>

**9 Creditors: amounts due after more than one year**

Loans

<b>2023</b>	<b>2022</b>
<b>£</b>	<b>£</b>
-	117,500
<u>-</u>	<u>117,500</u>

As at 31 March 2022, the Charity owed two individual loans and one loan from a local Charity. As a consequence of not being successful at a VAT tribunal to recover VAT on historic refurbishment costs, the majority of the loans have been written off in the year with one being converted to a donation.

## **Independent Examiner's Report to the Trustees of Bletchingley Church House Charity**

This report on the accounts of the Bletchingley Church House Charity for the year ended 31st March, 2023, which are set out on pages 1 to 4, is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 ('the Act').

### **Respective Responsibilities of Trustees and the examiner**

As trustees you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 144(1) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the Regulations.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 of the Act. That examination includes a review of the accounting records kept by the Bletchingley Church House Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts,.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare statements which accord with the accounting records and comply with the requirements of the Act and the Regulations.have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lynda Myers ACA  
25 January 2024

The Officers' Mess  
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