



# Trustees' Annual Report for the period

Period start date			Period end date		
<b>01</b>	<b>06</b>	<b>2024</b>	<b>31</b>	<b>05</b>	<b>2025</b>
<b>From</b>			<b>To</b>		

## Section A Reference and administration details

Charity name **TIPTREE YOUTH PROJECT OUTREACH**

Other names charity is known by **TYPO**

Registered charity number (if any) **1141995**

Charity's principal address

Tiptree United Reformed Church	
Chapel Road	
Tiptree, Essex	
Postcode	CO5 0HP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Anne-Marie L Renshaw		Resigned 16 June 25	PCC of St Luke's Church Tiptree
2	Father Gordon Read	Chair		St John Houghton Catholic Church Tiptree
3	Jonathan M Greenwood		Resigned 16 June 25	
4	Julian G Wyncoll	Treasurer		
5	Patricia J Southwood		Resigned 20 November 24	PCC of St Luke's Church Tiptree
6	Barry Warner		Resigned 05 June 25	Elders of the URC Tiptree
7	Eric Wilson		Appointed 09 October 24	PCC of St Luke's Church Tiptree
8	Malcolm V Boulter		Appointed 16 June 25	Elders of the URC Tiptree
9	Karen P Scott	Secretary	Appointed 16 June 25	Elders of the URC Tiptree
10	Diana M Webb		Appointed 08 October 25	PCC of St Luke's Church Tiptree

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed revised 12 September 2017.
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees per Trust Deed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are provided with a copy of the Trust deed and any amendments and a copy of the latest report and statement of accounts.

The Trustees meet as often as is required in order to manage and promote the charity. The Chair manages the day-to-day operations and oversees the work of the Youth Worker with regular meetings.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE IN LIFE AND RELIEVE NEEDS OF YOUNG PEOPLE LIVING IN TIPTREE AND THE SURROUNDING AREA THROUGH: (A) THE PROVISION OF RECREATIONAL AND LEISURE TIME ACTIVITIES PROVIDED IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE; (B) PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS. 2) TO ADVANCE THE CHRISTIAN RELIGION FOR THE BENEFIT OF THE PUBLIC.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

TYPO aims to provide a suitable experienced and qualified Christian Youth Worker to interface with the Churches and eight schools in Tiptree and surrounding villages to provide beneficial activities, good citizenship education and a closer understanding of the religious aspects of life among the young people of Tiptree and surrounding villages.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Our youthwork continues to deliver two open access youth clubs each week during school terms. One is church based, regularly attracts up to 10 young people aged 11—16 and is run with a small team of volunteers. This group regularly include a small element of Christian teaching and discussion.

The other is a Community Youth Club, attracting up to 12 young people with 35 on the registration list. This has been run in partnership with the Essex Youth Service (EYS).

Both clubs offer a variety of activities, some traditional youth club activities alongside different themed evenings, some taking advantage of our association with Essex Boys and Girls Clubs, of which we are a member.

We have moved forward in our plans to develop the Community Youth Club by providing an additional safe space primarily for the older girls of the group – funding for which has come from an Essex Violence and Vulnerability Unit Community Grant. We have been able to employ two part time youth workers to support our full-time staff member to deliver this extended provision.

Additionally, our youth worker and a staff member from EYS attended the local secondary school each week providing a lunchtime playground pastoral visit which is popular with students and very much appreciated by the school staff and SLT.

Our Youth worker also assists with Year 6 / 7 transition lessons in local primary schools. This session is popular with our schools and delivered from a Christian perspective.

Looking forward, the presence of our two new part-time youth workers, who started working with us at the end of June 2025, has enabled us to start two initiatives for our older young people. *Late Lounge* for school year 10's and above (15-year-olds and older) now runs as a monthly extension to our Friday evening CITY youth group.

*Girlzone(ly)* can now operate as part of our Wednesday Youth Club, offering targeted activities for girls of school year 10's and above (15-year-olds and older).

We have a strong presence in the local secondary school, with team members supporting the end of summer term activities week, a reflective space for year 7's and regular participation in the school council.

**Section E Financial review****Brief statement of the charity's policy on reserves**

The trustees have reviewed the reserves held by the charity and consider that they are adequate to fund the obligations for at least the coming year, however regular additional funding will be needed to fund our youth worker and support staff.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The restricted funds held the year ended 31 May 2025;  
1 - The Tiptree Youth Work fund - represents monies donated towards the costs of youth work in Tiptree.  
2 - ECC Grassroots funding designated for WYC.  
3 – Essex VVU – funding for WYC project.  
4 – Tesco – food and cooking grant.  
5 – MOF Grant from Diocese Chelmsford for Witham Deanery activities.  
6 – Jack Petchey Foundation for WYC.

**Section F Other optional information****Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Fr Gordan Read

Full name(s) Fr Gordan Read

Position (eg Secretary, Chair, etc0) Chair

Date 30 March 2026

## Receipts and payments accounts

CC16a

For the period  
from

01-Jun-24

To

31-May-25

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Local Churches	2,000	-	-	2,000	4,500
URC Grant	15,004	-	-	15,004	15,004
C of E Diocese MOF Grant	-	4,500	-	4,500	10,000
Tiptree Parish Council Grant	-	2,500	-	2,500	1,800
VVU Grant - PCC for Essex	-	-	-	-	3,240
Grassroots ECC	-	90	-	90	90
Groundwork UK	-	-	-	-	650
The Jack Petchey Foundation	-	600	-	600	-
Donations other	3,000	-	-	3,000	2,810
Gift Aid	213	-	-	213	-
Fund Raising	-	405	-	405	428
Fees and snacks collected - CITY	446	-	-	446	395
Fees collected - WYC	87	-	-	87	140
Interest received	43	-	-	43	38
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>20,793</b>	<b>8,095</b>	<b>-</b>	<b>28,888</b>	<b>39,095</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>20,793</b>	<b>8,095</b>	<b>-</b>	<b>28,888</b>	<b>39,095</b>
<b>A3 Payments</b>					
Wages and Social Security	25,992	2,500	-	28,492	26,524
Pension Paid	654	-	-	654	601
Office and Services	257	-	-	257	132
Insurance	395	-	-	395	340
Travel Expenses	266	-	-	266	310
General Resources	514	800	-	1,314	595
Wednesday Youth Club Resources	-	1,559	-	1,559	721
Subscriptions	160	-	-	160	45
Bank Charges	60	-	-	60	61
AGM expenses	46	-	-	46	-
	-	-	-	-	-
<b>Sub total</b>	<b>28,344</b>	<b>4,859</b>	<b>-</b>	<b>33,203</b>	<b>29,329</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>28,344</b>	<b>4,859</b>	<b>-</b>	<b>33,203</b>	<b>29,329.00</b>
<b>Net of receipts/(payments)</b>	<b>(7,551)</b>	<b>3,236</b>	<b>0</b>	<b>(4,315)</b>	<b>9,766</b>
<b>A5 Transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>22,102</b>	<b>4,130</b>	<b>0</b>	<b>26,232</b>	<b>16,466</b>
<b>Cash funds this year end</b>	<b>14,551</b>	<b>7,365.76</b>	<b>0</b>	<b>21,917</b>	<b>26,232</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CAF Bank Current Account	14,450	7,366	-
	Petty Cash	101		-
		-	-	-
	<b>Total cash funds</b>	<b>14,551</b>	<b>7,366</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptops	unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	PAYE and Pension	unrestricted	521	
	Expense claim	unrestricted	58	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Fr Gordon Read	Fr Gordon Read	30-Mar-26



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

TIPTREE YOUTH PROJECT OUTREACH

**On accounts for the year  
ended**

31 MAY 2025

**Charity no  
(if any)**

1141995

**Set out on pages**

RECEIPTS AND PAYMENTS ACCOUNT PAGES 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 MAY 2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** M D BORGARTZ

**Date:** 30 March 2026

M D BORGARTZ

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

64 Riverside Way, Kelvedon, Essex CO5 9LY

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of any items that the examiner wishes to disclose.**