



ST ANDREWS CENTRE
A PLACE FOR PEOPLE

2023-2024 Annual Report

Trustee members



Deborah Douglas	Chair
Jackie Heath	Vice Chair
Alvan Wright	Treasurer
Sonia Weston	Church representative
Fiona Platt	After school and Playscheme representative
Daniéla Jackman-Jones	Community representative
Derek Charlton	Community representative
Vacancy	Nursery representative
Patron	Rev Barry E Carter MBE
Ex-Officio Trustees	Rev John Grundy
	Rev Simon Lovitt
Independent Accountant	Layton Kaye & co
	51 Norwood High Street
	London, SE27 9JS
Bank accountant	Barclays Bank
Registered Company number	7545607
Charity registration number	1141957
Ofsted registration number	EY437798

Organisational Mission and Aims



“The charities objects are to promote the benefit of the inhabitants of the neighbourhood served by St Andrews United reformed Church, Brockley and especially young people, without distinction of sex, sexual orientation, race or, of political, religious or other opinion by associating together the said residents and local authorities, voluntary and other organisations in a common effort to advance education and, in the best interests of social welfare, to provide facilities for recreation and leisure time pursuits with the objective of improving the conditions of life for the residents”. (Articles of Association 2011)

St Andrews Centre aims to provide services which are identified by, and cater for, the diversity of the local community. St Andrews centre has worked within the community for over twenty-five years and has a proven history of identifying and responding to the needs and interests of the local community. The centre currently provides a holistic range of services encompassing a wide age range, in addition the centre hires its venue to other community groups and service providers to extend and maximise provision to the local community.

Services provided by St Andrews include.

- ❖ Play and stay sessions on Wednesdays and Fridays for families with children under five.
- ❖ Not for profit Nursery, providing full and part time provision for children from two to five years. (Playscheme for under five children available)
- ❖ After school service collecting from three local schools.
- ❖ Playschemes during school holidays.
- ❖ Youth clubs from eight to eighteen years.
- ❖ Luncheon club for pensioners.
- ❖ Hall hire.

St Andrews will, in direct response to local need or government initiatives, extend its service provision through the development of additional programmes.

Term time weekly programme



MONDAY.....

- 8am-6pm.....**Community Day Nursery.** Full day care for 2-5 year olds. Tel: **020 8692 5041**
- 3-6pm.....**After School Club.*** Collection service for Beecroft Garden Gordonbrock & John Stainer primary schools. For more Information email. saintandys@aol.com
- 4.15-6.30pm...**Derya's Dynamic Dance Class.**** for 7 -11 yrs
dnpa.derya@gmail.com
- 7-8pm.....**Zumba with Carla**** Contact Carla Tel: **07404 686074**

TUESDAY.....

- 8am-6pm.....**Community Day Nursery.** (See Monday)
- 11am-2pm.....**Brockley No1 Club.*** A social club for the over 50's. Exercise, activities, outings, and lunch.
- 3-6pm.....**After School Club.*** (See Monday)
- 7.30-9.30pm...**Lewisham Black Fathers Group.**** and SL Steppers.

WEDNESDAY.....

- 8am-6pm.....**Community Day Nursery.** (See Monday)
- 10am-12pm....**Parent & Toddlers Drop-in.*** £2.50 a child Lots of fun and activities for under 5's.
- 10am-3pm.....**Baby Sensory.**** - www.babysensory.com
- 3-6pm.....**After School Club.*** (See Monday)
- 4-5.pm..... **Weekly Capoeira**** - kids classes** www.pitchulakinga@gmail.com
- 7.15--8.30pm..**Aerobics & Circuit Training.**** All levels welcome.

THURSDAY.....

- 8am-6pm.....**Community Day Nursery.** (See Monday)
- 1-2.30pm.....**Alcoholics Anonymous.****
- 3-6pm.....**After School Club.*** (See Monday)
- 4-6pm.....**GemmaSandy Perform **** – gemmasandy@perform.org.uk
- 6.30-8.30pm ... **Youth Club.*** A youth club for young people aged 8 years +.
- 7.15-9.15.pm.. **Community Choir**** singing for all www.soulchoirs.com

FRIDAY.....

- 8am-6pm.....**Community Day Nursery.** (See Monday)
- 10am-12pm....**Parent & Toddlers Drop-in.*** £2.50 a child Lots of fun and activities for under 5's.

- 3-6pm..... **After School Club.*** (See Monday)
- 4-6.30pm.....**Street Dance with Natasha.**** E-mail: dnpa.natasha@gmail.com

SATURDAY.....

9am-1.30pm...Fairweather Dance Children's Dance Classes. ** For info call
07455437774

9-12pm.....My Sport Football coaching for boys & girls 2-7 yrs.** **07737984496**
/ Info@my-sports.co.uk

2-8pm.....Children's Party Hire call for info **0208 694 2459** E-Mail;
saintandys@aol.com

SUNDAY.....

2-8pm.....Children's Party Hire call for info **0208 694 2459** E-Mail;
saintandys@aol.com

Agenda



Welcome and refreshments.

Introductions

Minutes of the previous year's Annual General meeting

Matters arising

Reports

Presentation of accounts

Election of trustees and Officers

Appointment of Auditors

Any other business

Date of next meeting

Close

St Andrews Centre Annual General Meeting Minutes



Date	16/04/2024
Time	6.30pm
Trustees Present	Jackie Heath (JH), Alvan Wright (AW), Sonia Weston (SW), Mandy Hoskins (MH), Deborah Douglas (DD).
Staff present	Niki Teather (NT, Nursery and Centre manager), David Williams (DW Finance Officer), Johann Williams (JW ASC and Community manager, Andrew Gill (AG ASC and community manager.
Accountant	Lorraine Kaye (LK)
Apologies	Rev John Grundy (JW, Ex Officio), Rev Simon Lovitt (SL Ex Officio), Derek Charlton (DC Prospective trustee), Fiona Platt (FP Prospective trustee),
Minutes taken by	Niki Teather

Item	Minutes
1	Introductions JH welcomed everyone to the meeting and thanked trustees, staff and Accountant for their continued commitment
2	Minutes of the annual general meeting held on the 24 th of November 2023 agreed and signed.
3	Reports <ul style="list-style-type: none">❖ Chairpersons report presented by JH, no questions from those present.❖ Nursery report presented by NT, no questions asked.❖ JW presented the report for the ASC and playscheme, no questions asked.
4	Presentation of accounts -Layton Kaye LK reported that while the centre finances had progressed since the previous year, the organisations finances had not returned to pre-COVID levels. LK recorded an overall loss of £20k. Report accepted
5	Election of trustees. JH declared that as a result of several issues, that she would be standing down as chair of the board of trustees, she added that she would continue to stand as vice chair and continue to support the newly appointed chair for

	<p>as long as required. JH added that she would also continue to act as the Nominated person for Ofsted.</p> <ul style="list-style-type: none"> ❖ Election of chair DD agreed to undertake the role of chair, this was proposed by JH and seconded by MH. No dissent from other trustees present, motion carried. ❖ Election of Vice Chair DD proposed JH for the position of vice chair, this was seconded by MH, no dissent from other trustees present, motion carried. ❖ Election of treasurer JH proposed MH, this was seconded by DD, no dissent from other trustees, motion carried. ❖ Election of secretary Not filled.
6	<ul style="list-style-type: none"> ❖ Appointment of Auditors The board of trustees agreed to retain the services of Layton Kaye & Co. Motion proposed by JH and seconded by SW. Motion carried.
7	<p>Any other business</p> <p>None</p>
8	<p>Date of the next AGM meeting</p> <p>Thursday the 12th of September 2024</p>
9	<p>Meeting adjourned</p>

 (J. H. H. H.)

16th April 2024

Chairpersons report



St Andrews Centre continues to be a presence within the local community. Our Nursery and After-school facilities are well used though are not at full capacity. I have recently resigned my post as Chair of the Management Committee due to ill health, but the post has been succeeded by Deborah Douglas. I'm sure all staff members will join me in welcoming Deborah to the post and give her the same support afforded to myself. I will remain on the committee as Vice Chair until Deborah has been brought up to speed of/in the role. Our community initiatives (nursery/stay and play/senior citizen group/youth services) remain fairly viable but could do with some new strategies to engage more users to recognise and grow their capacity.

We have been fortunate to gain two new members to our management committee, Derek Charlton, and Fiona Platt. Both have long term involvement with St. Andrews.

It is with sad news that we will be losing two key members of staff in April and May 2024, respectively. Joanne Blades (nursery Practitioner) has been with our nursery facility since it's conception – 41 years and has decided to retire from her post for personal reasons. Niki Teather who had the courage to oversee the management of the nursery and centre over the last 10 years will be moving onto an exciting post with Bexley Council. I'm sure all staff will join me in wishing both Joanne and Niki the very best with their future endeavours as they will be truly missed.

Our sincere thanks to all staff members whilst we undertake recruitment of the posts Joanne and Niki will leave vacant. It is at this point Deborah and me would like to thank all centre staff members for their continual commitment in supporting the centre and its activities through this period of change.

I would like to personally 'thank' John Grundy – Minister of St. Andrews URC, Sonia Weston – Church Secretary, St Andrews URC and St. Andrew's URC congregation for their continual support of St. Andrew's Centre. Long may we continue to work in harmony for the community.

Jackie Heath & Deborah Douglas

Vice Chair & Chair – St. Andrew's Management Committee

Nursery and Centre Managers report

The impact of COVID has continued to be felt within the nursery and a low birth rate which occurred after the pandemic has resulted in low attendance within the nursery and occupancy, has not returned to pre-COVID levels. Nursery life has however inevitably continued, and practitioners have continued to work hard to provide excellent opportunities and experiences for the children attending.

This year, thanks to Sharon, the nursery have participated in the Royal Horticultural Gardening Society awards achieved a level three.



Sharon Hogsden (Deputy manager), supported by Jamie Miller (third officer in Charge) have also led provision for children and families through the Making it real scheme which involves providing support and advice for children and families within their home around literacy.



Throughout the year the staff team have continued to undertake training to improve their practice and provision for children. Most of the nursery practitioners undertook the new Government Early years development training course which involved weekly training over the course of three months. Other courses included, safeguarding, speech and language development and courses specifically relating to a range of topics to support children with additional need. Talisha Salmon (practitioner) is currently undertaking a level five lead practitioner course and Yvonne Sewell-Edwards (third officer in charge) is scheduled to begin the level three Special Educational Needs Coordinator in March. Further our staff team includes two apprentices undertaking a level three child educator course.

While our staff team has remained stable over the years, this year we have said goodbye to Erica Francisco and Sharon Bonner. Joane Blades. Joanne who was employed within the nursery for over forty years, will be retiring at the end of April and I too will be leaving at the end of May.

Recruitment for nursery practitioner continues to be difficult, and while the Government IS working to respond to the shortage of nursery practitioners through the Childcare recruitment campaign, unfortunately Lewisham is not as yet amongst the boroughs offering a £1000 tax free payment to new employees. The posts of third officer in charge and nursery manager are being advertised. I am pleased to note that Andrew Gill will be undertaking the centre manager aspect of my role and I wish him every success.

On a personal note, I would like to thank Barry Carter (Our patron) for the opportunity to join the St Michaels and St Andrews Community over thirty five years ago, Sonia Weston, Jackie Heath, and Yvonne Hepburn for the opportunity to join and the St Andrews board of trustees for supporting me through my professional journey.

Lastly my sincere thanks go to the St Andrews staff team who I will miss immensely and specifically Sharon who has supported me throughout in what sometimes has felt like a very surreal experience.

My passion for the voluntary sector and desire to make a difference has been nurtured within St Andrews, Thank you.

Niki Teather



After school and playscheme report



Our numbers are going up at Gordonbrook, John Stainer and Beecroft, we have new children starting and other children extending to more day from the 2 previous schools.

Joyce works five days alongside Tracy.

Kimlee also works 4 days.

Johann and Andrew have changed days. To accommodate for the rising numbers on Mondays and Tuesdays, so Johann will be helping Kimlee and Shareef when the numbers are high.

Andrew has a volunteer help with the numbers while going to Beecroft.

Playscheme



The Easter Playscheme and the summer playscheme went well with about 25+ children we worked alongside the HAF programme (which helps parents whose children receive FSM (free school meals) to receive free spaces in the morning from 10 am – 2 pm (we only run the one session), we also have superstar sports who run a session in the morning and/or afternoon.

We only receive from the HAF programme in Easter & Summer playschemes.

Stay and play report.



Hall hire



The Hall hire has picked up since all the closures and restrictions, with the hall hired out most weekends for children's parties. The evening hire has also picked up with hall hire between 4 pm – 6 pm all week booked out.

The Monday dance group has extended their time as has Carla the Zumba lady who has extended her time for her sessions for 10 weeks.

Thursdays is Choir group in the Carter Hall.

Andrew can lock up for community hire as he is at youth club.

Mondays and Tuesdays are still free for hire during the days.

Pensioner club



Pensioners No1 group

The No.1 Pensioners luncheon club has a long history at St Andrews. (I was told when I started here over 30 years ago that it was started during the Second World War by the council.) So, we were saddened by the closure forced during the COVID pandemic, and the losses from it.

But it has now restarted and moved from Friday to Tuesday, the numbers are not as high as they were, but it has between 6 and 10 regulars, and we are open to new members.

It starts with a seated exercise class, followed by lunch, we used to go out once a month to a restaurant, cafe, or park and are hoping to re start these trips as the weather warms up a bit.

Youth club



Thursdays: 6:15pm to 8:15pm

Age group: 8 to 16

Our Theme for 2023/24, chosen by the young people, is 'Young and Healthy Energy Hub', and has included the following activities:

- Making nutritious food on a budget,
- Learning First aid
- Football training by members
- Using the computers to improve learning & T- shirt design

Youth Club

After September 2023, our numbers reduced but this was expected due to some children changing schools and friendship groups.

We called and texted all parents and gained very useful information about how we could also improve our offer to young people. Our members started to revise our publicity and presentations at the Ladywell Assembly meeting proved useful as we had few new members join us in November 2023.

One of our team joined the Ladywell Assembly Commissioning group and this has proved useful with regards to knowledge about the makeup of the ward with regards to types of housing in this area made up of social and affluent neighbours. This will help us to target areas. We planned to visit local schools with a view to speaking at a local assembly or during tutor group sessions, but this has not yet taken place.

Our main aim for May to June 2024 is to leaflet homes as bad weather has affected our ability to go out.

After the 'purdah', regarding local and London elections, which have postponed a number of council activities, we have been invited to talk about St Andrews youth club at the Lewisham Central local assembly.

Funding

The computers and Play & Stay equipment bought with NCIL/Ladywell Assembly funding have provided new and educational activities/equipment for all to use. The Play and Stay groups have seen a decline in numbers due to a number of children starting school but the Friday session has seen a small growth in numbers. New activities have been welcomed and a few parents have asked to use our computers to check their benefits and make job applications. This has proven that there is some community cohesion which can be built on.

Staffing

Our staff team has years of experience, including skills gained from youth work, working with younger children, Information Advice & Guidance.

We must mention here, the tireless work of our volunteer, Shareef, who has proved himself to be a reliable and hardworking individual. He has supported some of our more vulnerable members and brought out positive social skills which 2 of our most vulnerable members did not have when they first joined us, and it was touch and go whether they would continue coming and they still are.

Ethel Punter
Andrew Gill
Kimlee Albert
Shareef Muhammad (volunteer)
Aliya Sheikh

Ethel Punter
April 2024 for AGM

Accounts for fiscal year 2023-2024



Acknowledgement and Thanks



Lewisham Early years' service

Lewisham Healthy Activities Fund

The Drumbeat Outreach Service

Lewisham and Greenwich NHS Trust

Specialist Teachers and Educational Psychology Service

Zebedee's meals

The St Andrews local community

Testimonials



COMPANY REGISTRATION NUMBER: 07545607

CHARITY REGISTRATION NUMBER: 1141957

ST ANDREWS CENTRE
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2024

ST ANDREWS CENTRE
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2024

	Page
Trustees' annual report (incorporating the director's report)	1
Independent examiner's report to the trustees	5
Statement of financial activities (including income and expenditure account)	6
Statement of financial position	7
Notes to the financial statements	8
The following pages do not form part of the financial statements	
Detailed statement of financial activities	21

ST ANDREWS CENTRE

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name	ST ANDREWS CENTRE
Charity registration number	1141957
Company registration number	07545607
Principal office and registered office	Brockley Road London SE24 2SA

The trustees

Jacqueline Heath (Chair)	
Sonia Weston	
Alvan Wright (Treasurer)	(Retired 16 October 2023)
Thelma Morris	(Retired 30 June 2023)
Yvonne Hepburn	(Retired 4 April 2024)
Mandy Hosking	(Retired 16 October 2023)
Mark Beesley	(Retired 20 July 2023)
Ms Fiona Platt	(Appointed 31 January 2024)
Mr Derek Charlton	(Served from 14 February 2024 to 30 April 2024)
Ms Amanda Hosking	(Served from 29 September 2023 to 7 February 2024)
Ms Daniela Jackman-Jones	(Served from 15 April 2023 to 9 May 2024)
Ms Deborah Douglas	(Served from 15 April 2023 to 30 April 2024)

Independent examiner	Loraine Layton FCCA 51 Norwood High Street London SE27 9JS
-----------------------------	--

ST ANDREWS CENTRE

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Structure, governance and management

The Centre is a company limited by guarantee and is therefore governed by its memorandum and articles of association. It is also registered with the Charity Commission. The Trustees are appointed on the basis of their knowledge of the educational and social needs of the community.

Trustees are recruited from the local community or interested local residents. All trustees are required to obtain CRB certification and must familiarise themselves with the charities policies and practises. Knowledge and experience of the trustee's role is obtained through attendance of regular trustees and sub-committee meetings.

The Committee meet on a regular basis to decide on the operational decisions and needs. Trustee meetings are attended by members of the senior management team of the centre, who submit their reports on the conduct, achievements, finances and ongoing development of the charity. None of the trustees have a beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees are responsible for the management of risks faced by the charity. The principle risks lie in the area of safeguarding child protection and the need to ensure the continued funding of the activities.

The keys controls employed are:

- formal agendas for trustees and committee meetings;
- comprehensive strategic planning, budgeting and management accounting;
- establishing lines of reporting and organisational structuring
- clear authorising and written policies

ST ANDREWS CENTRE

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Objectives and activities

The company's principal objective is the provision of nursery, after school club and youth services to people within the community. The object is to provide much needed support across the community in respect of childcare and youth support.

In setting these objectives and planning its activities, St Andrew's directors have given careful consideration to the Charity Commission's general guidance on Public Benefit.

The charity's objects and its principal activity continue to be that of providing pre-school nursery facilities and after school care for the local community within the Brockley area.

The nursery provides significant public benefit in the following areas:

- * advancement of early education;
- * promotion of social harmony;
- * advancement of child health;
- * relief of social disadvantage.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

The Nursery, Afterschool Club and Youth sessions continues to be the main focus of the Centre, ensuring that we provide much needed support across the Community in respect of Childcare and Youth Services.

The After-School Club continues to be a 'self-financing' project and as such, not a service for profit. The Nursery continues to maintain consistent numbers of children and provide affordable childcare provision for the local community.

ST ANDREWS CENTRE

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Financial review

RESERVE POLICY

Purpose

St Andrew's Centre have established the charity reserve levels for the purpose of meeting the charity's objectives and to ensure the continued operation and stability of the mission, programmes, employment and ongoing operations of the Centre. This policy makes provision for unforeseen obligations and emergency situations having taken into account the main risks of the organisation.

Reserves also enable the Centre to provide buffering internal funds for the organisational priorities such as salaries and running costs. The reserve is intended to provide a base for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, or uninsured loss. The reserves are not intended to replace a permanent loss of income or eliminate an ongoing budget gap. It is an amount sufficient to maintain ongoing operations of the organisation for a minimum period of 6 months.

Reserves are needed:

- To cover the costs of providing the services with regard to commitments;
- To maintain and manage its ongoing services;
- To cover the administration and support without which the charity could not function.

EXTERNAL RESERVE POLICY

The full note on reserves can be found under note 21.

The trustees' annual report and the strategic report were approved on 13 May 2024 and signed on behalf of the board of trustees by:

Jacqueline Heath (Chair)
Trustee

ST ANDREWS CENTRE

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of ST ANDREWS CENTRE

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of ST ANDREWS CENTRE ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Loraine Layton FCCA
Independent Examiner

51 Norwood High Street
London
SE27 9JS

13 May 2024

ST ANDREWS CENTRE
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 March 2024

		Unrestricted funds	2024 Restricted funds	Total funds	2023 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	49,167	—	49,167	28,261
Charitable activities	6	396,299	—	396,299	401,407
Other trading activities	7	2,822	—	2,822	1,189
Investment income	8	557	—	557	69
Other income	9	30,430	—	30,430	39,781
Total income		<u>479,275</u>	<u>—</u>	<u>479,275</u>	<u>470,707</u>
Expenditure					
Expenditure on charitable activities	10,11	542,146	2,494	544,640	491,363
Total expenditure		<u>542,146</u>	<u>2,494</u>	<u>544,640</u>	<u>491,363</u>
Net expenditure and net movement in funds		<u>(62,871)</u>	<u>(2,494)</u>	<u>(65,365)</u>	<u>(20,656)</u>
Reconciliation of funds					
Total funds brought forward		88,254	2,494	90,748	111,404
Total funds carried forward		<u>25,383</u>	<u>—</u>	<u>25,383</u>	<u>90,748</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 8 to 19 form part of these financial statements.

ST ANDREWS CENTRE
Company Limited by Guarantee
Statement of Financial Position
31 March 2024

	Note	2024 £	£	2023 £
Current assets				
Debtors	18	–		8,902
Cash at bank and in hand		46,891		97,279
		<u>46,891</u>		<u>106,181</u>
Creditors: amounts falling due within one year	19	<u>21,508</u>		<u>15,433</u>
Net current assets			25,383	90,748
Total assets less current liabilities			25,383	90,748
Net assets			<u>25,383</u>	<u>90,748</u>
Funds of the charity				
Restricted funds			–	2,494
Unrestricted funds			25,383	88,254
Total charity funds	21		<u>25,383</u>	<u>90,748</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 13 May 2024, and are signed on behalf of the board by:

Jacqueline Heath (Chair)
Trustee

The notes on pages 8 to 19 form part of these financial statements.

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Brockley Road, London, SE24 2SA.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Reserves policy

Purpose

The reserve policy for St Andrew's Centre is to ensure the stability of the mission, programmes, employment and ongoing operations and to provide a source of internal funds for the organisational priorities such as salaries and running cost.

Goal

The reserve is intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, or uninsured loss. The reserves are not intended to replace any permanent loss of income or eliminate an ongoing budget gap. The reserve is an amount sufficient to maintain ongoing operations of the organisation for a period of 6 months.

Funds beyond the amounts held in reserves will be used for the benefit of the community centre. It was agreed that surplus funds could further be used as follows -

- to give financial support to existing community activities, if required.
- to make major and minor improvements to the community centre to provide a more welcoming environment.
- to promote the community centre through printing of posters and leaflets and the development of a community centre website
- to support training needs of community centre staff, volunteers and committee members

The committee will consider on a regular basis the levels of funding that it holds and how this funding can be used to benefit the community centre and its associated activities and services.

Basis of preparation

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

All fixed assets are initially recorded at cost.

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and Fittings	- 25% reducing balance
Motor Vehicle	- 25% reducing balance
Equipment	- 25% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Impairment of fixed assets *(continued)*

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Other financial instruments are subsequently measured at fair value, with any changes recognised in profit or loss.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations				
Macaroni Woods Income	2,800	2,800	–	–

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Grants				
Lewisham Council : Early Health Care	824	824	5,239	5,239
Lewisham Council: Early Pupil Premium	12,122	12,122	1,084	1,084
Lewisham Council : Inclusion Fund	33,421	33,421	21,938	21,938
	<u>49,167</u>	<u>49,167</u>	<u>28,261</u>	<u>28,261</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Nursey Fees Receivable	277,750	—	277,750
After School Club Fees Receivable	100,073	—	100,073
Playscheme Fees Receivable	12,594	—	12,594
Lewisham Council : Holiday Activities and Food Programme	—	—	—
Youth Club income	—	—	—
Play & Stay	2,382	—	2,382
Playscheme Healthy active fund	3,500	—	3,500
	<u>396,299</u>	<u>—</u>	<u>396,299</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Nursey Fees Receivable	298,455	—	298,455
After School Club Fees Receivable	64,199	—	64,199
Playscheme Fees Receivable	17,437	—	17,437
Lewisham Council : Holiday Activities and Food Programme	—	1,800	1,800
Youth Club income	50	3,144	3,194
Play & Stay	1,972	—	1,972
Playscheme Healthy active fund	14,350	—	14,350
	<u>396,463</u>	<u>4,944</u>	<u>401,407</u>

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

7. Other trading activities

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Nursery Fundraising	1,445	1,445	39	39
Fundraising Youth Club	427	427	500	500
Mini Bus Hire	950	950	650	650
	<u>2,822</u>	<u>2,822</u>	<u>1,189</u>	<u>1,189</u>

8. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable	<u>557</u>	<u>557</u>	<u>69</u>	<u>69</u>

9. Other income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Hall Hire	<u>30,430</u>	<u>30,430</u>	<u>39,781</u>	<u>39,781</u>

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2024

10. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Nursery	368,643	1,800	370,443
After School Club	92,817	—	92,817
Playscheme	10,940	—	10,940
Centre	51,817	—	51,817
Youth Club	3,291	694	3,985
Building Renovation	3,882	—	3,882
Mini Bus Expenses	1,707	—	1,707
Inclusion project	4,432	—	4,432
Support costs	4,617	—	4,617
	<u>542,146</u>	<u>2,494</u>	<u>544,640</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Nursery	329,687	—	329,687
After School Club	78,380	—	78,380
Playscheme	18,229	—	18,229
Centre	43,684	—	43,684
Youth Club	3,080	2,450	5,530
Building Renovation	6,909	—	6,909
Mini Bus Expenses	1,231	—	1,231
Inclusion project	3,566	—	3,566
Support costs	4,147	—	4,147
	<u>488,913</u>	<u>2,450</u>	<u>491,363</u>

11. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Nursery	370,443	—	370,443	329,687
After School Club	92,817	—	92,817	78,380
Playscheme	10,940	—	10,940	18,229
Centre	51,817	—	51,817	43,684
Youth Club	3,985	—	3,985	5,530
Building Renovation	3,882	—	3,882	6,909
Mini Bus Expenses	1,707	—	1,707	1,231
Inclusion project	4,432	—	4,432	3,566
Governance costs	—	4,617	4,617	4,147
	<u>540,023</u>	<u>4,617</u>	<u>544,640</u>	<u>491,363</u>

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

12. Net expenditure

Net expenditure is stated after charging/(crediting):

	2024	2023
	£	£
Loss on disposal of heritage assets	2,243	4,947

13. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	1,855	1,885

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	365,434	349,877
Social security costs	18,316	16,792
Employer contributions to pension plans	4,876	5,159
	388,626	371,828

The average head count of employees during the year was 25 (2023: 24). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Nursery	17	17
After School Club & Youth Club	8	7
	25	24

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Company limited by guarantee

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

17. Tangible fixed assets

	Fixtures and fittings £	Motor vehicles £	Equipment £	Total £
Cost				
At 1 April 2023 and 31 March 2024	<u>20,239</u>	<u>6,457</u>	<u>13,423</u>	<u>40,119</u>
Depreciation				
At 1 April 2023 and 31 March 2024	<u>20,239</u>	<u>6,457</u>	<u>13,423</u>	<u>40,119</u>
Carrying amount				
At 31 March 2024	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
At 31 March 2023	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>

18. Debtors

	2024 £	2023 £
Prepayments and accrued income	—	3,670
Other debtors	<u>—</u>	<u>5,232</u>
	<u>—</u>	<u>8,902</u>

19. Creditors: amounts falling due within one year

	2024 £	2023 £
Payments received on account	1,635	1,635
Trade creditors	1,623	1,625
Accruals and deferred income	12,976	6,925
Social security and other taxes	<u>5,274</u>	<u>5,248</u>
	<u>21,508</u>	<u>15,433</u>

20. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £4,876 (2023: £5,159).

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

21. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023	Income	Expenditure	At 31 March 2024
	£	£	£	£
General Fund	<u>88,254</u>	<u>479,275</u>	<u>(542,146)</u>	<u>25,383</u>

	At 1 April 2022	Income	Expenditure	At 31 March 2023
	£	£	£	£
General Fund	<u>111,404</u>	<u>465,763</u>	<u>(488,913)</u>	<u>88,254</u>

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

21. Analysis of charitable funds *(continued)*

External Reserves Policy

This reserve policy is in place to ensure that, if the financial situation of The St Andrew's Centre materially changes, then a process is set out for the Trustees of the St Andrew's Centre to follow and address the material change in circumstances.

Reserve fund:

The funds held by The Southern Synod of the United Reformed Church(The Synod) on behalf of The St Andrews's Centre (the Centre)currently stands at £287,248 (2021-£341,418. Given the current economic climate, the fund realised a devaluation in the reserves of £66,033. The reserves continue to be held by The Synod on behalf of the Centre.

Rationale:

The majority of the income of the Centre is derived from the St Andrew's Community Nursery and the After School Club. Both of these are integral components of the work of the Centre. In light of the ongoing economic uncertainty caused by the Covid-19 pandemic and the end of the transition period following Brexit, the Trustee noted and agreed that these changed circumstances could have the potential to affect the viability of the Centre materially and adversely. The Trustees agrees that a continued cautious approach is needed to ensure financial commitments can be met.

Process:

In the event that (a) either the Nursery or After School Club or (b) both the Nursery and Afterschool Club cease to use or provide services from the Centre, the Trustees will meet to inter alia discuss the financial situation of the Centre, the uses of and the uses fro the Centre and the relationship with the Bursary and/or the Afterschool Club and/or any other third-party users. The Trustees will consider whether and to what extent to apply the Reserve Fund. During this period, the Trustee will meet regularly to assess the Operational viability of the Centre and opportunities for other third-party use.

Surplus funds:

The Trustees have agreed to apply any surpluses from any profits or investments, excluding the Reserve Fund, for the purposes of the material improvement of the Centre in addition to the advancement of the Centre's aims and objectives. For the avoidance of doubt, the surplus fund shall not include any funds forming part of the Reserve Fund.

The Trustees will review the policy on an annual basis and consider how this funding can be used to benefit the community Centre and its associated activities and services.

ST ANDREWS CENTRE

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

21. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2023 £	Income £	Expenditure £	At 31 March 2024 £
Holiday activities and food programme	1,800	—	(1,800)	—
Youth club fund	694	—	(694)	—
	<u>2,494</u>	<u>—</u>	<u>(2,494)</u>	<u>—</u>

	At 1 April 2022 £	Income £	Expenditure £	At 31 March 2023 £
Holiday activities and food programme	—	1,800	—	1,800
Youth club fund	—	3,144	(2,450)	694
	<u>—</u>	<u>4,944</u>	<u>(2,450)</u>	<u>2,494</u>

22. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current assets	46,891	—	46,891
Creditors less than 1 year	(21,508)	—	(21,508)
Net assets	<u>25,383</u>	<u>—</u>	<u>25,383</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current assets	103,757	2,424	106,181
Creditors less than 1 year	(15,433)	—	(15,433)
Net assets	<u>88,324</u>	<u>2,424</u>	<u>90,748</u>

23. Related parties

No transactions with related parties were undertaken which required disclosure.

ST ANDREWS CENTRE
Company Limited by Guarantee
Management Information
Year ended 31 March 2024

The following pages do not form part of the financial statements.

ST ANDREWS CENTRE
Company Limited by Guarantee
Detailed Statement of Financial Activities
Year ended 31 March 2024

	2024 £	2023 £
Income and endowments		
Donations and legacies		
Macaroni Woods Income	2,800	—
Lewisham Council : Early Health Care	824	5,239
Lewisham Council: Early Pupil Premium	12,122	1,084
Lewisham Council : Inclusion Fund	33,421	21,938
	<u>49,167</u>	<u>28,261</u>
 Charitable activities		
Nursey Fees Receivable	277,750	298,455
After School Club Fees Receivable	100,073	64,199
Playscheme Fees Receivable	12,594	17,437
Lewisham Council : Holiday Activities and Food Programme	—	1,800
Youth Club income	—	3,194
Play & Stay	2,382	1,972
Playscheme Healthy active fund	3,500	14,350
	<u>396,299</u>	<u>401,407</u>
 Other trading activities		
Nursery Fundraising	1,445	39
Fundraising Youth Club	427	500
Mini Bus Hire	950	650
	<u>2,822</u>	<u>1,189</u>
 Investment income		
Bank interest receivable	557	69
 Other income		
Hall Hire	30,430	39,781
 Total income	<u>479,275</u>	<u>470,707</u>

ST ANDREWS CENTRE

Company Limited by Guarantee

Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2024

	2024 £	2023 £
Expenditure		
Expenditure on charitable activities		
Wages and salaries	365,434	349,877
Employer's NIC	18,316	16,792
Pension costs	4,876	5,159
Rates and water	1,486	2,412
Light and heat	54,908	24,887
Repairs and maintenance	8,847	9,298
Insurance	3,670	4,596
Motor vehicle expenses	1,707	1,231
Other motor/travel costs	115	55
Legal and professional fees	3,282	3,131
Telephone	11,337	6,599
Other office costs	1,468	1,499
Activity programme expenses	2,243	4,947
Registration requirements and DBS	2,142	1,509
Temporary agency staff	11,143	—
Food and meals	22,011	21,864
Nursery -Cleaning	11,222	10,376
Nursery - Stationery	3,862	7,011
Inclusion fund expenses	2,587	2,820
Equipment and disposables	5,792	9,430
Training	1,046	2,002
Sundries	709	—
Bank Charges	361	175
Human resources fees	3,601	3,598
Early Pupil Premium - activity costs	1,899	1,993
Making it real expenses	219	102
ENCP - activity costs	357	—
	<u>544,640</u>	<u>491,363</u>
Total expenditure	<u>544,640</u>	<u>491,363</u>
Net expenditure	<u>(65,365)</u>	<u>(20,656)</u>

