

REGISTERED CHARITY NUMBER:

1141879

**Report of the Members of the Parochial Church Council and
Financial Statements for the Year Ended 31st December 2021**

for

**The Parish of St Peter and St Paul,
West Wittering**

WEST WITTERING PAROCHIAL CHURCH COUNCIL

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West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

The members of the Parochial Church Council of St Peter and St Paul (PCC) present their report and the financial statements of the charity for the year ended 31st December 2021. The members of the PCC are the Charity Trustees.

The members of the PCC have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2014.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1141879
Registered Name	West Wittering Parochial Church Council

Principal address

Church Office
West Wittering Rectory
Pound Road
West Wittering
PO20 8AJ

Trustees after the APCM in May 2021

Mr B. Harvey	Lay Chair
Revd A. Goddard	Clergy
Mr. D. Howeson	Stewardship Missioner
Mr M. Jarman	
Ms S. Pendleton	Churchwarden / Deanery Synod
Mrs S. Relf	Safeguarding Officer
Revd J. Swindells	Chairman
Mrs E Szepesi	Secretary
Mrs T. Wilson	

Observer

Dr S. Monks	Licensed Reader
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Independent Examiner

Mr J Jeffers BA (Hons) FCCA
2 Culimore Road
West Wittering
West Sussex
PO20 8HB

Bankers

HSBC Bank plc
94 East Street
Chichester
West Sussex
PO19 1HD

Bankers

Barclays Bank plc
74/75 East Street
Chichester
West Sussex
PO19 1HR

Solicitors

Irwin Mitchell Solicitors
Thomas Eggar House
Friary Lane
Chichester
PO19 1UF

West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

BACKGROUND AND GOVERNING DOCUMENT

West Wittering Parochial Church Council ("the PCC") has the responsibility under the Parochial Church Councils (Powers) Measure (1956) as amended and the Church Representation Rules of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Parish Church of St. Peter and St Paul and the Church Room.

OBJECTIVES, ACTIVITIES AND POLICIES

The primary objective of West Wittering PCC is the promotion of the Good News of Jesus Christ according to the doctrines and practices of the Church of England. In co-operation with the incumbent, the promotion of the mission of the church was achieved through the five **Marks of Mission**:

TELL	<i>Celebrating the 'Happy News'</i> - inspiring worship for everyone that is life changing
TEACH	<i>Nurturing believers 'old and new'</i> - a learning church skilfully developing discipleship
TEND	<i>Responding to human need</i> - building life restoring relationships offering healing and wholeness
TRANSFORM	<i>Working for justice, mercy and peace</i> - an inclusive church committed to the well-being of the marginalised and to peace-making
TREASURE	<i>Cherishing God's creation - living in environmentally sustainable ways and</i> honouring the sanctity of life

PUBLIC BENEFIT

The members of the PCC have paid due regard to the Charity Commission's guidance on public benefit and remain committed to working to build the Kingdom of God for the good of the communities the Church in this place is called to serve. Further, the wider Benefice is committed to a shared vision to know Jesus, to discover the gift of His love and to follow in His way – the way that leads to life in all its fullness. This will be realised whenever the church is felt to be 'good news' by bringing a blessing on the communities she is called to serve.

CHURCH COUNCILS AND COMMITTEES

The only formal committee required by law is the Standing Committee, which normally meets throughout the year. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Other working groups meet to consider particular tasks – such as fabric maintenance – as the need arises.

CHURCH ATTENDANCE

Across the Church of England attendance has been very challenging to assess. To that end, both parishes' Mission Statistics Reports submitted to the Diocese/national Church are available on the Harbour Churches website. They also indicate that, if only in very limited ways, Harbour Churches have continued to support families at times of loss and grief through funeral care and provision, as well as in the glad times of celebrating the blessing of lifelong, loving relationship through marriage and the gift of new life and faith in baptism.

West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

ELECTORAL ROLL

Total of 161 names with five deaths and one removed. There were no new names.

SUMMARY OF PCC MEETINGS

West Wittering PCC currently has seven lay members. Since the last virtual APCM held in May 2021, West Wittering PCC have held one in-person meeting in June 2021, two virtual meetings via Zoom in March and May 2022 and two in-person Benefice Board meetings in September and November 2021, made up of Birdham with Itchenor PCC and West Wittering PCC. The average attendance rate for West Wittering has been 75%. Covid-19 infection rates have still played a huge part in our meetings and public gatherings.

Decisions and actions taken by the PCC:

- We are still moving towards being a 'cashless Church', one off payment can now be made via QR code and via the Harbour Churches website. Direct Debit payments continue.
- Collaboration will continue between the West Wittering PCC and the PCC of Birdham with Itchenor with regular Benefice Board meetings.
- The Church's pattern of services has altered in the wake of the pandemic. The PCCs recognise that this revised pattern will form part of Harbour Churches Growth Action Plan and, as such, will be regularly reviewed by the Leadership and Ministry Team and periodically by the PCCs and wider church family over the next three years.
- At the November 2021 Benefice Board meeting, both PCCs agreed a revised package of activities offered by Alistair Ghinn to be implemented from January 2022. The package included restarting CONNECT at the Church Room on the first Sunday of the month. The PCCs express their gratitude to Alistair for all he does to support the children and young people across our Benefice.
- In February 2022 a joint e-vote went out to the Benefice Board, with unanimous agreement to authorise the Rector to advertise the roles of Parish Administrator; to form an interview panel by invitation to individuals who sit on the PCCs; to conduct interviews; and to make appointments as deemed appropriate by the panel, on the basis of service level agreements. This role has since been filled by Sophie Relf, with the revised title of Mission Support Facilitator.
- In March 2022, West Wittering PCC agreed the annual accounts and the Parish Share.
- In May 2022 West Wittering PCC voted that the west end window should be restored and that the Friends of West Wittering Church should be asked to fund this work. Urgent repair is needed to prevent water leaking into the electrical distribution box below.
- The PCC's Standing Committee conferred as necessary during the year to agree necessary business: servicing of the church heating system, approval of electrical work in church and Church Room, health and safety measures related to trees in the churchyard and Church Room garden.
- A secretary for West Wittering PCC is still being sought.

Meetings have been carried out in a positive and constructive manner, with Safeguarding being a standing item at every PCC meeting.

DEANERY SYNOD

The Deanery Synod has operated in a very limited way over the period of Covid restrictions and its work has been focused on responses to the pandemic. A new Rural Dean was appointed and has set a challenging aspiration for the Deanery to be financially viable, with the expectation of significant increases in expected Parish Share.

West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

REVIEW OF THE YEAR AND FUTURE DEVELOPMENTS

*The following comments cover the period April 2021 to May 2022 and must be seen in the light of the challenges of a continuing worldwide pandemic and its ongoing consequences. The comments address the Five Marks of Mission which are the starting point for the church's development plan. This plan, our Growth Action Plan (GAP), sets the priorities for the ongoing process of church renewal to realise the Diocesan strategic vision for **growth** – both numerical and spiritual.*

The GAP is available on the website and clearly details the priorities – and actions and resources needed to meet them. This report will not detail those but will summarise progress made moving forward.

TELL

Harbour Churches continued to respond inclusively and creatively to the challenges of holding in-person services and offering Zoom services and on-line worship. From May, the church family were invited to worship together outside in the grounds of Birdham parish church. Again, this was very well received as was the continued focus on themed preaching and the permission to sing outdoors unmasked. The Ministry Team had a particular focus on the place and priority of Holy Communion following low numbers receiving this sacrament at in-person worship during periods of the pandemic. Sadly, the new variant Omicron impacted significantly on in-person worship at Christmas and into the New Year.

In October the church was able to return to in-person 'building based' worship. In response to this the Leadership and Ministry Team, led by the Incumbent, proposed a new pattern of worship to reflect the positive experiences of coming together as three congregations during lockdowns and especially for outdoor worship and the lighter liturgical approach that had been so well received and was clearly a factor in attracting new members to the worshipping congregation through the pandemic. These proposals were agreed by the PCCs, and the congregations were invited to consider them at open meetings and in discussion with their parochial representatives. However, it was the nature of the extraordinary times in which the church found herself that the new pattern of worship did not have the time that some needed to be fully understood and appreciated. In particular, not enough thought was given to its impact on the Birdham choir and organist, which had faithfully served the worship of congregation of the church of St James pre-pandemic. At a meeting of the choir, the Incumbent apologised for this oversight and invited existing choir members to support a church choir which would cover the main acts of worship across Harbour Churches. An offer was also made to the organist to support this initiative. Neither party felt able to support the proposal for a joint choir.

This disappointment should not take away the positives of the new pattern and style of worship which is, over time, becoming more secure and fulfilling its objective to pool the resources of the wider church and grow a discrete congregation that will have lasting viability into the next decade. Jane Swindells and Sue Graham-Smith deserve special thanks for all they have done to support the worship of Harbour Churches during this difficult time.

Particular thanks must also be given to the Ministry Team of Reverends Anthony, Bruce and Jim and to our Readers – Susan, Michael and Ben. The church family was able to express its thanks to Ben who made the difficult decision to retire. His contributions to the life of the church both here and elsewhere must surely delight the heart of God. The Ministry Team has also recognised it no longer has the capacity it had and would not be able to offer the extensive pattern of worship pre-pandemic.

West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

REVIEW OF THE YEAR AND FUTURE DEVELOPMENTS (cont')

The key priorities moving forward are to:

- 1 continue to deliver a secure pattern and style of worship, building on our on-going renewal of worship for growth
- 2 enhance the AV and IT capacity of our church buildings to support worship in person and on-line.
- 3 review the spiritual and missional impact of worship
- 4 ensure the church is an inclusive environment for worship e.g., dementia friendly and for the hearing impaired.

TEACH

Establishing and delivering preaching themes and focuses has been well received and impactful. The Harbour Groups, led by Revd Anthony, continue to develop, and provide fellowship and develop discipleship among a wide number of the congregation and take a lead in delivering our Lent courses and supporting preaching themes. The Alpha Course has continued to run and is also a real encouragement to faith. Mark and Claire Ralf, supported by their team, are to be thanked for this.

The priorities moving forward are to:

- 1 further develop and broaden the Harbour Groups
- 2 equip worship leaders for their roles
- 3 encourage vocations, leadership and meet other training needs
- 4 re-imagine discipling families, children and young people

Alistair Ghinn has restarted in-person youth work and attendance is encouraging. Two Redlands Youth Camps are in planning and sign-up is promising. CONNECT has begun again and is soon to be offered twice a month.

TEND

Every baptised Christian is called to minister God's healing and wholeness in Christ. It has been such an encouragement to share in the many ways in which together Harbour Churches is offering this ministry.

The 'Ducklings' parent and toddler group, based at the St James Centre, continues to thrive. Recently, it was a joy and blessing to welcome a Ukrainian mother and child. The bereavement work of the church is also very evident and meaningful. The Ministry Team continue to support many families through the experience of the death of a loved one and the process of grief. The 'Forget-me-not Tea' outreach is very well received as is the annual 'Remembering Loved Ones' event. The church also offers bereavement courses. The 'Parish Pump Café' is now a growing outreach offering a welcoming presence to all members of the community and those taking advantage of the beautiful location the church finds itself in. The 'Amblers' group continue to meet for their weekly walks and offer comfort and support to those experiencing loneliness, loss and infirmity. This group was instigated by Revd Eric and his wife Margaret. Sadly, they have had to step aside due to ill health, but they are to be sincerely thanked for the amazing work they have done to establish the group. The monthly 'Soup Lunches' are once again being offered and it is hoped they will attract a wider number who enjoy the relaxed and supportive opportunity to have lunch together. The Itchenor Lunch Group now meet as a monthly coffee morning group which is very much appreciated.

West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

REVIEW OF THE YEAR AND FUTURE DEVELOPMENTS (cont')

There are countless other untold acts of Christian neighbourliness and goodness which are a source of great blessing to so many. **The whole church family can to be thanked for being 'good news' in this.**

The priorities moving forward are to:

- 1 realise the missional and evangelistic opportunities of 'Ducklings' and other groups.
- 2 adopt and implement the 'Place of Welcome' CofE initiative for the St James Centre
- 3 establish Harbour Churches as a 'Dementia Friendly Church'.
- 4 gather and equip a 'Befrienders' lay pastoral team

TRANSFORM

Harbour Churches has made a lively response to working for justice, mercy and peace as an inclusive church committed to the well-being of the marginalised and to peace-making.

The wider church has been regularly updated and challenged with contemporary issues of concern and is beginning to appreciate incarnational ministry in action. However, 'events' have given this mark of mission particular focus and intensity.

As a consequence of the abandonment of Afghanistan to Taliban rule in August 2021, the plight of those who had supported the British forces and agencies became a national cause for concern. It was decided to see how Harbour Churches could be 'good news' in that situation. After a tremendous response and effort from 20+ volunteers, Afghan refugees in West Sussex are now hosted for weekly visits to enjoy a day out at the beach and local area, with lunch and refreshments. The cultural exchange has been hugely rewarding, as has the impetus for missional work derived from the success of this initiative. It is hoped that this initiative will find meaningful support from other churches in the Deanery of Chichester.

Further, the outbreak of war in Ukraine and the subsequent refugee crisis, has prompted another amazing response from the church family. In a short time, a support hub has been set up and is already organising events and delivery of help and support to Ukrainian guests and their host families.

Finally, Harbour Churches continues to support St Paul's School in Bo, Sierra Leone, which itself goes from strength to strength.

Critically, all these initiatives of transformation were a consequence of the Harbour Churches acting as 'salt, yeast and light' and then **working in partnership** with non-church members and the wider community.

As a consequence of the high level of engagement in this mark of mission, the future priorities will be to sustain the existing work and ensure volunteers are supported and valued.

TREASURE

This remains the one mark of mission that has not yet been meaningfully engaged in. However, it does encompass our ongoing commitment to care for God's creation; for example, by reducing our use of plastic, enabling recycling and choosing Fairtrade products. Also relevant is the way we work to maintain our churchyards and green spaces. Presently these areas are very well managed. Nevertheless, there is significant scope to review the current extensive work and demand on resources and to re-imagine, with a clearer missional purpose, what we do.

West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

REVIEW OF THE YEAR AND FUTURE DEVELOPMENTS (cont')

To progress the missional work in this area, it is critical to appoint a 'champion' supported by a small team of volunteers who feel called to what is a very contemporary issue in terms of our stewardship of the environment and sustainability.

Future priorities have been set but the first step must be finding individuals to champion this very important mark of mission.

Other areas of missional focus and priority

Working alongside the five marks of mission, the PCCs also supported the initiative of the Leadership Team in addressing three key areas of church life which it was felt could work more efficiently and effectively.

The **governance** of Harbour Churches has been significantly re-modelled to ensure that it is fit for purpose for a church focussed on growth. There is still a need to ensure that new ways of working become embedded and understood by the wider church family. In addition, recruitment to key committees, roles and offices is critical and will be a mark of effective governance.

Finance is another key area of church life and Harbour Churches is well served by its Treasurers. However, it is recognised that alongside changes in governance, there is a need to re-imagine financial management and deployment of resources. This will ensure that the missional priority for growth, numerical and spiritual, is given greater focus, both by the PCCs and the wider church. To this end, a stewardship campaign 'Gracious Giving' is underway and will culminate in opportunities for the widest participation in the life of the church and, importantly, enable future mission-focussed budgeting and planning.

It should be a point of some celebration that throughout the period of Covid, Harbour Churches has been able to continue to pay 100+% of Parish Share and has remained financially viable.

Another very positive step has been the appointment of a Mission Support Facilitator. Sophie Relf was appointed to this new role following the retirement of the Parish Administrator, Clare Blevins, following ten years of dedicated service. This appointment will significantly support the church's intent to improve all areas of **communication** – both internal and external and ensure that we operate as efficiently and effectively as possible to realise our mission.

It goes without saying that thanks should be given to so many people who serve the life of the church for the sake of the Kingdom. In having a dynamic vision for the future, it is easy to overlook all that is good in who we are and what we do. And so, these comments conclude with a prayer for **a church alive to its calling but honest about the fact that we remain only clay jars in which God entrusts us with his life giving Spirit:**

*It helps, now and then, to step back and take a long view.
The kingdom is not only beyond our
efforts, it is even beyond our vision.
We accomplish in our lifetime only a tiny
fraction of the magnificent enterprise that is God's work.
Nothing we do is complete, which is a way
of saying that the kingdom always lies beyond us.*

West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

REVIEW OF THE YEAR AND FUTURE DEVELOPMENTS (cont')

*No statement says all that could be said.
No prayer fully expresses our faith.
No confession brings perfection.
No pastoral visit brings wholeness.
No program accomplishes the church's mission.
No set of goals and objectives includes everything.
This is what we are about:
We plant the seeds that one day will
grow. We water seeds already planted,
knowing that they hold future promise.
We lay foundations that will need further development.
We provide yeast that produces far beyond our capabilities.
We cannot do everything, and there is a sense of liberation in realising that.
This enables us to do something, and to do it very well.
It may be incomplete, but it is a beginning, a step along the way, an opportunity for
the Lord's grace to enter and do the rest.
We may never see the end results, but that is the difference between the
master builder and the worker.
We are workers, not master builders; ministers, not messiahs.
We are prophets of a future not our own.
Amen.*

SAFEGUARDING

This continues to be an aspect of church life rigorously undertaken. The Safeguarding group have been engaged as appropriate when considering the implications of our Covid response measures and have worked with Alistair as he returned to in-person activities.

We are indebted to the excellent work of Sophie Relf and Lois Smith in ensuring Safeguarding policy and procedure is discharged so carefully.

West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

FINANCIAL REVIEW

This was another positive year from a financial perspective with a surplus for unrestricted funds of £10,058 (2020: £10,269).

During the previous year there were some very generous donations to help with the void caused by Covid. These included a one off grant of £5,000 from Chichester council. These have been replaced this year by an increase in regular giving of £6,877 significantly helped by more people donating with the Parish Giving Scheme and via the website. Collections were also up by £1,563 at £3,194 due to more services being held following a reduction in Covid restrictions. As a result income at £75,895 was only down by £2,212 on the previous year.

Outgoings were in line with the previous year at £65,837 with a net reduction of £2,001.

It has been the second difficult year in a row for the Bo Project with three out of our four fund-raisers having to be cancelled. However, goodwill towards the project remained encouragingly high as demonstrated by a record income from the only fund-raiser to survive Covid, our summer Paella and Sangria party which raised just over £4,000; and a very generous donation of £500 to compensate for the cancellation of Carols on the Green. A full programme for 2022 commenced with a Songs of Praise service, 4pm on Sunday 24th April in West Wittering church. Sponsorship has remained strong during the year and the number of sponsored children has risen to 270 and we continue to provide free lunches for all the sponsored children which has made a noticeable difference to their learning in many ways, as well as school uniforms, sports kit and other equipment. Installation of the computer lab is still outstanding but is planned to take place during an October visit as well as taking forward the plans for a job creation scheme via a programmed business support scheme which we trust will create many jobs in the long term.

Sadly our first village chair of the project died during the year, but the charity was chosen for donations in his memory at the funeral and this amounted to over £2,000 and it is intended to name the Computer Lab in his memory.

RISKS & RESERVES

With unrestricted reserves of £42K at the December 2021 year end and with the aim of maintaining a level of £15K working capital, there are currently sufficient funds to cover expected outgoings for the current year.

INVESTMENT POLICIES

The PCC has authority and power to invest funds in accordance with its legal responsibilities. It does not consider that there would be any benefit of such investment at the current time.

West Wittering Parochial Church Council

Report of the Members of
West Wittering Parochial Church Council

STATEMENT OF RESPONSIBILITIES OF THE MEMBERS OF THE PCC

The Charities Act 2011 and the Church Accounting Regulations 2006 require the members of the PCC to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the PCC at the balance sheet date and of its incoming resources and application of resources for that year.

In preparing those financial statements, the members of the PCC should follow best practice and:-

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue its activities.

The members of the PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. The members of the PCC are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE PCC

Revd J Swindells

Date: 23rd May 2022

West Wittering Parochial Church Council

Independent Examiner's Report of the Members of West Wittering Parochial Church Council

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination that gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J P Jeffers BA (Hons) FCCA
2 Culimore Road
West Wittering
Chichester
West Sussex PO20 8HB



Date: 23rd May 2022

West Wittering Parochial Church Council

Statement of Financial Activities for the year ended 31st December 2021

	Note	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
Incoming Resources					
Income from Donors	2a	55,276	38,032	93,308	79,925
Other Voluntary income	2b	14,774	4,000	18,774	29,571
PCC Objectives	2c	5,431	-	5,431	4,714
Generated funds	2d	408	-	408	2,840
Investment income	2e	6	-	6	51
Total Incoming Resources		75,895	42,032	117,927	117,101
Resources expended					
			6,311		
Outgoing Resources					
Grants	3a	2,700	31,721	34,421	24,763
Work of the Church	3b	62,771	2,653	65,424	69,483
PCC Management & Admin	3c	366	-	366	214
Total Resources expended		65,837	34,374	100,211	94,460
Net Incoming / (Outgoing) Resources		10,058	7,658	17,716	22,641
Gains & Losses on Investments		-	-	-	-
Net Movement in funds		10,058	7,658	17,716	22,641
Balance brought forward		34,851	33,214	68,065	104,480
Balance carried forward		44,909	40,872	85,781	127,121

The notes on pages 16 to 20 form part of these accounts.

West Wittering Parochial Church Council
Balance sheet as at 31st December 2021

	Note	2021	2020
Fixed Assets			
Tangible Fixed Assets	5a	-	-
Investment Assets	5b	-	-
Current Assets			
Debtors	7	17,411	12,887
Short Term Deposits		12,136	12,130
Cash at bank and in hand		57,487	44,675
Total Current assets		87,034	69,692
Liabilities	8	(1,253)	(1,627)
Net Current Assets		85,781	68,065
Net Assets		85,781	68,065
Funds			
Unrestricted (designated as)			
General		42,032	31,974
Designated new church facilities		2,877	2,877
Designated CYE Youth work		-	-
		44,909	34,851
Restricted			
Sierra Leone Appeal		39,165	32,854
6th Bell			360
Repairs to Church Yard		1,707	-
Total restricted funds		40,872	33,214
		85,781	68,065

The notes on pages 16 to 20 form part of these accounts.

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 Revd J Swindells

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and the Charities Act and Charity Law and the Church Accounting Regulations 2006, subject to the departures referred to below.

Planned giving, collections, donations, legacies and grants are recognised when received.

Consecrated and beneficial property is excluded from the accounts by s10 (2)(a) of the Charities Act 2011. No value is placed on moveable Church furnishings and equipment held by the Churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure, whether additions or improvements, is written off when incurred.

Incoming resources

Rents received from the letting of the Church Room are accounted for gross and when the rental is due. Interest and dividends are accounted for gross when receivable.

Income tax recoverable

Provision is made for tax recoverable on income received during the year.

Resources used

The parish contribution payable to the Diocese is accounted for in the year to which it relates and provision is made for any unpaid contributions. Remuneration and amounts due for goods supplied and services rendered are accounted for when invoiced. Grants and donations are accounted for when awarded.

Investments

Investments are stated at market value. Realised and unrealised gains or losses are brought into the Statement of Financial Activities.

Taxation

The charity is exempt from direct taxation on its charitable activities.

Current assets and liabilities

Amounts owing to or owed by the PCC at 31st December 2021 for goods or services supplied are shown respectively as debtors or creditors. Provision is made for any liabilities known at 31st December 2021.

The accounts include all transactions, assets and liabilities for which the PCC is legally responsible. The accounts do not include the accounts of Church groups that are administered or run by informal groups of Church members or any group affiliated to another body.

West Wittering Parochial Church Council
Notes to the Financial Statements

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
2. Incoming resources				
2a Incoming resources from Donors				
Donations	46,880	30,929	77,809	66,791
Gift Aid recoverable	4,982	7,103	12,085	11,241
Collections	3,354		3,354	1,833
Other income	60	-	60	60
	55,276	38,032	93,308	79,925
2b Other Voluntary incoming resources				
Grants - Parish & Chichester Council	1,100	-	1,100	6,500
Donations, Appeals, etc.	12,924	4,000	16,924	23,071
Legacies	750	-	750	-
	14,774	4,000	18,774	29,571
2c Income from Operating Activities PCC				
Church Room lettings	413	-	413	146
Fees and benefice income	5,018	-	5,018	4,568
	5,431	-	5,431	4,714
2d Income from Operating Activities-Funds				
Deposit box for Parish Magazine	408	-	408	78
Fetes, Bazaars & Other Fundraising events			-	2,762
	408	-	408	2,840
2e Other ordinary Incoming Resources				
Investment income & CCLA Deposit Interest	6	-	6	51

West Wittering Parochial Church Council
Notes to the Financial Statements

	Unrestricted Funds	Restricted Funds	Total funds 2021	Total funds 2020
3 Resources Expended				
3a Grants				
Church Overseas	-	31,721	31,721	20,927
Home Missions/other church societies	2,700	-	2,700	3,836
	2,700	31,721	34,421	24,763
3b Activities Directly relating to the work of the Church				
Ministry Diocesan Parish Share	37,970	-	37,970	37,970
Rector/Rectory expenses	3,723	-	3,723	4,588
Benefice & Admin costs	1,778	-	1,778	1,671
Other clergy costs	182	-	182	2,018
Less Birdham & Itchenor contribution	(2,840)	-	(2,840)	(4,138)
Church Running Expenses	1,170	-	1,170	1,418
Church Maintenance	4,668	-	4,668	3,466
Upkeep of Churchyard	4,483	-	4,483	3,623
Church Room running costs	955	-	955	1,747
Salaries and associated expenses	10,682	-	10,682	11,425
Sundry	-	-	-	-
	62,771	-	62,771	63,788
Pillar Refurbishment	-	-	-	-
Lighting	-	-	-	-
6th Bell	-	360	360	5,695
Repairs to Church Yard	-	2,293	2,293	-
Total	62,771	2,653	65,424	69,483

1. Rector's, Rectory and Benefice costs are shared equally with Birdham & West Itchenor PCC.
2. Other clergy costs are also shared equally with Birdham & West Itchenor PCC. They represent the expenses of Assistant Clergy
3. Church running costs include upkeep of services, heating & lighting and worship resources.

3c PCC Management & Administration

Bank Charges	-	-	-	-
Other Admin - Gift aid envelopes etc.	366	-	366	214
AGM costs	-	-	-	-
	366	-	366	214

4 Staff Costs

Wages, Fees and Salaries	10,682	-	10,682	11,425
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Salaries include payment towards costs of the Youth Worker
During the year the PCC employed a Secretary, 50% of these costs are met by Birdham & West Itchenor PCC.

	2021	2020
Number of charitable staff (average monthly number employed)	1	1
No employee received emoluments in excess of £60,000 per annum.		

West Wittering Parochial Church Council
Notes to the Financial Statements

	Unrestricted funds	Restricted funds	Total Funds 2021	Total funds 2020
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5 Fixed Assets for use by the PCC

5a Tangible Fixed Assets

The Church of St Peter and St Paul is considered to be a heritage asset, so not shown at a valuation.

Leasehold Land & Buildings comprises the Church Room in Pound Road.

The land is owned by the Diocese and as such, no value has been given to it in these Accounts.

Church equipment comprises a sound system and a projector screen, which have a nil book value.

5b Investment Fixed Assets

Value as at 31.12.2020

	-	-	-	-
Gains on disposals	-	-	-	-
Unrealised gains/(losses)	-	-	-	-
Disposal	-	-	-	-

Value as at 31.12.2021

	-	-	-	-
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The investments are held to provide an investment return for the PCC.

6. Analysis of Net Assets by Fund

Held by Church of England Deposit Fund	12,136	-	12,136	12,130
Held by HSBC Bank	25,431	32,056	57,487	44,675
	37,567	32,056	69,623	56,805

7. Debtors

HMRC - estimated Gift Aid receipts outstanding	4,055	7,100	11,155	10,342
VAT Refund Due	35	-	35	53
Amounts due received after 31st December	6,221	-	6,221	2,492
Total Debtors	10,311	7,100	17,411	12,887

8. Liabilities

Other creditors and accruals	953	-	953	246
Charitable Giving	300	-	300	1,381
	1,253	-	1,253	1,627

9. Capital Commitments

There were no outstanding capital commitments as at 31st December 2021

10. Trustees' Remuneration and Benefits

No member of the PCC received any remuneration in respect of their duties as a Trustee

Trustee Expenses

During the year, no Trustees received contributions towards their expenses incurred in their duties within the parish (2020: nil).

West Wittering Parochial Church Council
Notes to the Financial Statements

11. Movement on Funds	At 01.01.2021	Income	Outgoing	Revaluation	At 31.12.2021
Unrestricted Funds					
General	31,974	75,895	(65,837)	-	42,032
Designated for new church facilities	2,877	-	-	-	2,877
Designated Youth work	-	-	-	-	-
	34,851	75,895	(65,837)	-	44,909
Restricted Funds					
Sierra Leone Appeal	32,854	38,032	(31,721)	-	39,165
6th Bell	360	-	(360)	-	-
Repairs to Church Yard	-	4,000	(2,293)	-	1,707
	33,214	42,032	(34,374)	-	40,872
Total Funds	68,065	117,927	(100,211)	-	85,781

Designated Funds

The Designated New Facilities Fund

This fund was opened with a 2015 donation from the Parish News (£5,395) and is designated to go towards the provision of new facilities and decoration for the Church. The aim is to make the church more friendly and appealing for services and more practical for hosting community events.

The amount outstanding (£2,877) is currently designated to go towards the provision of an AV system for the Church.

Restricted Funds

The Sierra Leone Appeal Fund was set up in 2006 when the Church agreed to raise funds to build and support a school in Bo, Sierra Leone, inviting the village to be involved. The school named St Paul's School has grown significantly since then thanks to support from people in the village and from further afield.