

# FLOWER ESTATE FAMILY ACTION

England & Wales · Charity number 1141800

## Details

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**Other names** FEFA

**Status** Registered

**Legal form** Charitable company

**Company number** 03812051

**Registered** 2011-05-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 153 Foxglove Road  
Sheffield  
S5 6FP

**Phone** 01142812645

**Email** [lesleyellen@hotmail.co.uk](mailto:lesleyellen@hotmail.co.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION AND PROVIDE SAFE AND STIMULATING CARE OF CHILDREN OF ANY AGE (BUT IN PARTICULAR THOSE AGED UP TO 11 YEARS) AND TO ADVANCE THE EDUCATION OF THOSE RESPONSIBLE FOR THEIR DAY TO DAY CARE, WITHOUT DISTINCTION OF GENDER, RACE, DISABILITY, SEXUALITY, SOCIAL CLASS, RELIGIOUS BELIEF OR POLITICAL BELIEF:IN PURSUANCE OF THE ABOVE OBJECTIVES TO ESTABLISH, MAINTAIN AND MANAGE A LOCALLY CONTROLLED COMMUNITY CHILDCARE CENTRE PROVIDING CARE, EDUCATION, PLAY AND FAMILY SUPPORT AIMED PARTICULARLY AT CHILDREN LIVING ON THE FLOWER ESTATE IN THE CITY OF SHEFFIELD, AND TRAINING IN CHILDCARE SKILLS, EDUCATION, PLAY AND FAMILY SUPPORT AIMED PARTICULARLY AT ADULTS LIVING ON THE FLOWER ESTATE IN THE CITY OF SHEFFIELD:TO FURTHER SUCH OTHER CHARITABLE PURPOSES AS THE TRUSTEES MAY IN THEIR ABSOLUTE DISCRETION THINK FIT.

**Activities:** Lifelong Learning provided to those living on the Flower Estate and in the surrounding area. Activities include IT classes, English, maths and craft sessions. Childcare supports a limited number of sessions.

## Classification

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- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Sheffield City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-07-31	£29,152	£34,904	-	-
2024-07-31	£30,917	£65,223	-	-
2023-07-31	£84,812	£67,843	-	-
2022-07-31	£113,590	£78,131	-	-
2021-07-31	£73,800	£59,624	-	-
2020-07-31	£47,762	£41,347	-	-

## Trustees

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Name	Role	Appointed
ELAINE YATES	Chair	2011-03-31
John Kite		2018-06-27
Michele Hazel Ward		2018-06-20

**FLOWER ESTATE FAMILY ACTION**

England & Wales - Charity number 1141800

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# Accounts

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Flower Estate Family Action

Legal and administrative information

Trustees

Eileen Yates  
John Kite  
Michelle Ward

Company Secretary

John Kite

Company number

3812

Registered Charity number

(Registered Charity number 1141800)

Registered office

(Company Ltd by Guarantee Number 3812051)

### Financial Statements

Accountant

Chris Williamson

for the year ended 31 July 2025

The Ghyll  
Thraoeland  
Aspatra  
CA7 2BL

Bank

National Westminster  
42 High Street

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Balance sheet	7
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## **Flower Estate Family Action**

### **Legal and administrative information**

#### **Trustees**

Elaine Yates  
John Kite  
Michele Ward

#### **Company Secretary**

John Kite

#### **Company number**

3812051

#### **Registered Charity number**

1141800

#### **Registered office**

153 Foxglove Road  
Sheffield  
S5 6FP

#### **Accountant**

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatia  
CA7 2EL

#### **Bank**

National Westminster  
42 High Street  
Sheffield  
S1 2GE

## **Flower Estate Family Action**

### **Trustees report**

The Trustees present their annual report and financial statements for the year ended 31 July 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

### **Structure, governance and management**

#### **Governing document**

Flower Estate Family Action is a charitable company limited by guarantee, incorporated on 22 July 1999 and registered as a charity on 11 May 2011. The company was established under a Memorandum of Association, which states the objects and powers of the company and is governed under its Articles of Association.

#### **Reserves Policy**

In line with the Charity Commission guidelines on reserves it is the policy of Flower Estate Family Action to aim to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to approximately three to six months expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency applications for grants that arise from time to time.

On current expenditure levels, the forecast for six months running costs is in the region of £30,000. As at 31 July 2025 our reserves stand at £30,678

#### **Chairs Report**

Flower Estate Family Action have continued to provide practical support to those living locally with weekly FareShare food parcels being gratefully received and the monthly cost of living packs making a meaningful impact to those in need. The Community Wellbeing Champions project came to an end due to lack of funding, we would like to thank VAS for all their support during the delivery of this project.

We are a Community Partner with SOAR to deliver the HAF programme during school holidays. Our attendance figures are very high compared to other providers. We have very few no shows, this is due to us offering activities that local families need and are happy to take part in along with the continued reminders and confirmation texts sent. Feedback was amazing and all enjoyed the Easter activity at Nija Warrior, many thanks to Martin the manager who looked after our party and ensured it ran smoothly.

We continue to work closely with the TARA supporting them with their summer trip to Skegness, monthly meetings and we continue to deal with any walk-in enquiries. Through Ward Pot funding we were able to distribute Christmas gifts to local vulnerable tenants which the TARA committee helped wrap and deliver along with Winter Warmer packs. Food Works frozen meals are still available at the very low cost of a £1 per meal.

We would like to thank our team of volunteers who helped with project delivery. We continue to react quickly to the needs of the local community and adapted our services accordingly. This continued flexibility we feel plays a major part in helping local people when they needed it the most.

Challenges, like for many other small organisations are ever present. The spiralling running costs for projects are at an all-time high making obtaining funding even harder. We the Trustees alongside with our centre manager continue to work hard to obtain funding to provide practical support to those in need. Thanks to the Local Area Committee and our local Councillors for all their support.

## Flower Estate Family Action

### Trustees report

#### Trustees responsibilities for the financial statements

Company law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the Company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on 9/11/26 and is signed on their behalf by:

*E. Yates*

Elaine Yates  
Chairperson

## Flower Estate Family Action

### Independent Examiner's report on the Accounts of Flower Estate Family Action for the year ended 31 July 2025

I report on the accounts of the company for the year ended 31 July 2025 which are set out on pages 6 to 9.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: 7/1/2026

## Flower Estate Family Action

### Statement of Financial Activities for the year ended 31 July 2025

		Total 2025 £	Total 2024 £
<b>Incoming resources</b>			
Grants	1		
Grants	3	29,152	27,949
Training & childcare income		538	643
Donations		1,121	120
Room hire		70	1,800
Other income		618	405
<b>Total Incoming resources</b>		<b>31,499</b>	<b>30,917</b>
<b>Resources expended</b>			
Salaries		25,346	25,609
Volunteer expenses		-	100
Tutor and course costs		6,002	8,551
Projects and activities		18,621	25,001
Equipment and repairs		1,630	1,463
Insurance		561	486
Stationery and postage		76	40
Telephone		779	795
Utilities and rates		3,387	2,889
Accountancy		270	255
Other expenditure		234	34
<b>Total resources expended</b>		<b>56,906</b>	<b>65,223</b>
<b>Net (outgoing)/incoming resources</b>		<b>(25,407)</b>	<b>(34,306)</b>
<b>Total funds brought forward</b>		<b>58,794</b>	<b>93,100</b>
<b>Total funds carried forward</b>		<b>33,387</b>	<b>58,794</b>

**Flower Estate Family Action  
Balance Sheet  
as at 31 July 2025**

	Notes	2025 £	2024 £
<b>Current Assets</b>			
Debtors		-	-
Balance at bank and cash		33,657	59,049
<b>Total current assets</b>		<u>33,657</u>	<u>59,049</u>
Creditors: amounts falling due within one year	2	(270)	(255)
<b>Net current assets/(liabilities)</b>		<u>33,387</u>	<u>58,794</u>
<b>Total assets less current liabilities</b>		<u>33,387</u>	<u>58,794</u>
<b>Total net assets</b>		<u><b>33,387</b></u>	<u><b>58,794</b></u>
<b>Represented By</b>			
<b>FUNDS</b>			
Unrestricted funds		31,104	50,759
Restricted & Fund holding		2,283	8,035
		<u><b>33,387</b></u>	<u><b>58,794</b></u>

For the year ending 31 July 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Board on 9/11/26 and signed on its behalf by:

*E. Yates*  
Elaine Yates  
Chair

## **Flower Estate Family Action**

### **Notes to the financial statements for the year ended 31 July 2025**

#### **1 Accounting Policies**

##### **(a) Basis of preparation**

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

##### **(b) Income**

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### **(c) Restricted Funds**

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### **(d) Unrestricted Funds**

Unrestricted Funds are other income received or generated for the objects of the Company without further specified purpose and are available as general funds.

##### **(e) Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

##### **(f) Tangible Fixed Assets and Depreciation**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life.

At present there are no fixed assets.

##### **(g) Fund Accounting**

Funds held by the Company are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the Company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## Flower Estate Family Action

### Notes to the financial statements for the year ended 31 July 2025

#### 2 Creditors; amounts falling due within one year

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

	2025	2024
	£	£
Accruals	270	255
	<u>270</u>	<u>255</u>

#### 3 Grants

	Total 2025	Total 2024
	£	£
Sheffield City Council	3,170	3,026
SOAR	20,982	4,923
VAS Community Champions	5,000	20,000
Total	<u>29,152</u>	<u>27,949</u>

#### 4 Restricted funds and fund holding movements

	Brought forward	Income	Expenditure & Transfers	Carried forward
Flower Estate TARA	426	-	(426)	-
VAS Community Champions	2,492	5,000	(7,492)	-
SCC - Safety Community	51	-	(51)	-
SCC - LAC	401	500	(604)	297
SCC - Fairshare	-	1,300	(1,148)	152
SCC - Rats	230	-	-	230
SCC - Christmas	-	1,370	(1,370)	-
Sew easy	158	-	(158)	-
SOAR - Strengthening Communities	-	2,500	(2,500)	-
SOAR - HAF	-	18,482	(16,878)	1,604
South Yorkshire Community Foundation	4,277	-	(4,277)	-
	<u>8,035</u>	<u>29,152</u>	<u>(34,904)</u>	<u>2,283</u>

**FLOWER ESTATE FAMILY ACTION**

England & Wales - Charity number 1141800

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# Accounts

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# **Flower Estate Family Action**

(Registered Charity number 1141800)

(Company Ltd by Guarantee Number 3812051)

## **Financial Statements**

**for the year ended 31 July 2024**

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## **Flower Estate Family Action**

### **Legal and administrative information**

#### **Trustees**

Elaine Yates  
John Kite  
Michele Ward

#### **Company Secretary**

John Kite

#### **Company number**

3812051

#### **Registered Charity number**

1141800

#### **Registered office**

153 Foxglove Road  
Sheffield  
S5 6FP

#### **Accountant**

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

#### **Bank**

National Westminster  
42 High Street  
Sheffield  
S1 2GE

## **Flower Estate Family Action**

### **Trustees report**

The Trustees present their annual report and financial statements for the year ended 31 July 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

### **Structure, governance and management**

#### **Governing document**

Flower Estate Family Action is a charitable company limited by guarantee, incorporated on 22 July 1999 and registered as a charity on 11 May 2011. The company was established under a Memorandum of Association, which states the objects and powers of the company and is governed under its Articles of Association.

#### **Reserves Policy**

In line with the Charity Commission guidelines on reserves it is the policy of Flower Estate Family Action to aim to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to approximately three to six months expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency applications for grants that arise from time to time.

On current expenditure levels, the forecast for six months running costs is in the region of £30,000. As at 31 July 2024 our reserves stand at £50,759

#### **Chairs Report**

Flower Estate Family Action continued to provide practical support to those living locally with the FareShare food parcels being gratefully received and the cost of living packs making a meaningful impact to those in need. The Community Wellbeing Champions are growing in confidence but uncertainty around continuation of funding leaves a shadow hanging over the project, we would like to thank VAS for all their support.

The HAF school holiday activities are well attended with very few no shows, we take this as an indication that we are providing activities that local families need and are happy to take part in. Certainly worthwhile when you see a coach load of families excited about their day out. Our Christmas party at Medieval Mayhem was fantastic with all staff looking after us making an enjoyable afternoon.

We continue to work closely with the TARA supporting them with their projects with the mini Christmas boxes given to elderly/vulnerable tenants along with giving those living alone and had experienced a tough year were amazing with plans already in place for next year bigger and better so watch this space! Not forgetting the summer trip to Skegness where we organised the tickets and attended on the day.

Being a community partner for Food Works Sheffield is working well, we receive meals once a month that local people purchase for a £1 contribution. This is a great help with so many families struggling.

We have provided monthly cost of living packs which were a great success. This could not have been achieved without the help from our team of volunteers. We continue to react quickly to the needs of the local community and adapted our services accordingly. This continued flexibility we feel plays a major part in helping local people when they needed it the most.

Challenges are never far from our door but this is no different than what other organisations are facing, the cost of living crisis continues to hit our local community, we the trustees continue to work hard alongside our centre manager to obtain funding to provide practical support to those in need. Thanks to the Local Area Committee and our local Councillors for all their support.

## Flower Estate Family Action

### Trustees report

#### Trustees responsibilities for the financial statements

Company law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the Company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on 30/1/25 and is signed on their behalf by:

*E. Yates*

Elaine Yates  
Chairperson

**Flower Estate Family Action**

**Independent Examiner's report on the Accounts of  
Flower Estate Family Action  
for the year ended 31 July 2024**

I report on the accounts of the company for the year ended 31 July 2024 which are set out on pages 6 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

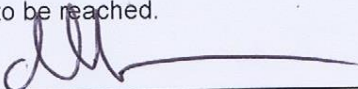
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  \_\_\_\_\_

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: 29/6/2025

## Flower Estate Family Action

### Statement of Financial Activities for the year ended 31 July 2024

	Notes	Total 2024 £	Total 2023 £
<b>Incoming resources</b>	1		
Grants	3	27,949	80,224
Training & childcare income		643	661
Donations		120	1,664
Room hire		1,800	1,920
Other income		405	343
<b>Total Incoming resources</b>		<b>30,917</b>	<b>84,812</b>
<b>Resources expended</b>			
Salaries		25,609	25,626
Volunteer expense		100	100
Tutor and course costs		8,551	10,017
Projects and activities		25,001	25,720
Equipment and repairs		1,463	2,281
Insurance		486	504
Stationery and postage		40	56
Telephone		795	804
Utilities and rates		2,889	2,454
Accountancy		255	255
Other expenditure		34	26
<b>Total resources expended</b>		<b>65,223</b>	<b>67,843</b>
<b>Net (outgoing)/incoming resources</b>		<b>(34,306)</b>	<b>16,969</b>
<b>Total funds brought forward</b>		<b>93,100</b>	<b>76,131</b>
<b>Total funds carried forward</b>		<b>58,794</b>	<b>93,100</b>

**Flower Estate Family Action**  
**Balance Sheet**  
**as at 31 July 2024**

	Notes	2024 £	2023 £
<b>Current Assets</b>			
Debtors		-	-
Balance at bank and cash		59,049	93,355
<b>Total current assets</b>		<u>59,049</u>	<u>93,355</u>
Creditors: amounts falling due within one year	2	(255)	(255)
<b>Net current assets/(liabilities)</b>		<u>58,794</u>	<u>93,100</u>
<b>Total assets less current liabilities</b>		<u>58,794</u>	<u>93,100</u>
<b>Total net assets</b>		<u><u>58,794</u></u>	<u><u>93,100</u></u>
<b>Represented By FUNDS</b>			
Unrestricted funds		50,759	49,747
Restricted & Fund holding		8,035	43,353
		<u>58,794</u>	<u>93,100</u>

For the year ending 31 July 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Board on 30/11/25 and signed on its behalf by:

*E. Yates*

Elaine Yates  
 Chair

**Notes to the financial statements  
for the year ended 31 July 2024**

**1 Accounting Policies**

**(a) Basis of preparation**

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

**(b) Income**

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

**(c) Restricted Funds**

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

**(d) Unrestricted Funds**

Unrestricted Funds are other income received or generated for the objects of the Company without further specified purpose and are available as general funds.

**(e) Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

**(f) Tangible Fixed Assets and Depreciation**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life.

At present there are no fixed assets.

**(g) Fund Accounting**

Funds held by the Company are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the Company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## Flower Estate Family Action

### Notes to the financial statements for the year ended 31 July 2024

#### 2 Creditors; amounts falling due within one year

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

	2024	2023
	£	£
Accruals	255	255
	<u>255</u>	<u>255</u>

#### 3 Grants

	Total 2024	Total 2023
	£	£
Henry Smith Charitable Foundation	-	23,000
Sheffield City Council	3,026	23,281
SOAR - HAF	4,923	13,713
South Yorkshire Community Foundation	-	16,342
VAS Community Champions	20,000	-
Flower Estate TARA	-	3,889
Total	<u>27,949</u>	<u>80,225</u>

#### 4 Restricted funds and fund holding movements

	Brought forward	Income	Expenditure & Transfers	Carried forward
Flower Estate TARA	426	-	-	426
Henry Smith Charitable Foundation	7,340	-	(7,340)	-
SCC - Community Champions	14,903	20,000	(32,411)	2,492
SCC - Safety Community	51	-	-	51
SCC - LAC	-	2,000	(1,599)	401
SCC - Ward Pot	-	1,026	(1,026)	-
SCC - Rats	537	-	(307)	230
SCC - COVID	739	-	(739)	-
Sew easy	249	-	(91)	158
SOAR - HAF	5,088	4,923	(10,011)	-
South Yorkshire Community Foundation	14,020	-	(9,743)	4,277
	<u>43,353</u>	<u>27,949</u>	<u>(63,267)</u>	<u>8,035</u>

**FLOWER ESTATE FAMILY ACTION**

England & Wales - Charity number 1141800

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# Accounts

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# **Flower Estate Family Action**

**(Registered Charity number 1141800)**

**(Company Ltd by Guarantee Number 3812051)**

## **Financial Statements**

**for the year ended 31 July 2023**

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## **Flower Estate Family Action**

### **Legal and administrative information**

#### **Trustees**

Elaine Yates  
John Kite  
Michele Ward

#### **Company Secretary**

John Kite

#### **Company number**

3812051

#### **Registered Charity number**

1141800

#### **Registered office**

153 Foxglove Road  
Sheffield  
S5 6FP

#### **Accountant**

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

#### **Bank**

National Westminster  
42 High Street  
Sheffield  
S1 2GE

## **Flower Estate Family Action**

### **Trustees report**

The Trustees present their annual report and financial statements for the year ended 31 July 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

### **Structure, governance and management**

#### **Governing document**

Flower Estate Family Action is a charitable company limited by guarantee, incorporated on 22 July 1999 and registered as a charity on 11 May 2011. The company was established under a Memorandum of Association, which states the objects and powers of the company and is governed under its Articles of Association.

#### **Reserves Policy**

In line with the Charity Commission guidelines on reserves it is the policy of Flower Estate Family Action to aim to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to approximately three to six months expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency applications for grants that arise from time to time.

On current expenditure levels, the forecast for six months running costs is in the region of £30,000. As at 31 July 2022 our reserves stand at £34,810

#### **Chairs Report**

Flower Estate Family Action continues to support the local community with our main focus being providing practical help for those in need due to the Cost of Living crisis. Our Community Wellbeing Champions (formally Community Champions) have continued making contacts, having meaningful conversations around health and current issues that local people are facing.

We are still providing adult learning courses; crafts & IT, a HAF provider; working with local families during school holidays. The HAF family craft sessions were really popular during October half-term. The Christmas visit to Gulliver's Kingdom with a show and receiving a gift from Santa's workshop was magical, the performers engaged with the children who all enjoyed the day.

We still provide FareShare food parcels and have a waiting list of families. We assisted Flower TARA with their summer trip, distributing tickets and collecting money on their behalf. We continue to work closely with the TARA supporting them with their projects. We are a community partner for Food Works Sheffield being the local collection hub; this is growing and we are able to distribute meals needed in an emergency. Frozen meals can still be purchased for only a £1 each which is great value and helps during the current climate.

We provided Christmas Hampers and gifts for local families which was a great success. This could not have been achieved without the help from our team of volunteers. We continue to react quickly to the needs of the local community and adapted our services accordingly. This continued flexibility we feel plays a major part in helping local people when they needed it the most.

The centre manager (Lesley) and trustees have still been working hard to secure funding and thanks go to Lesley and the trustees for their tireless support. We thank all funders but a mention to Henry Smith Charity who for the last 3 years provided funding that enabled us to expand and support our local community. The funding made a huge difference to our organisation and benefitted the local community.

Elaine Yates

## **Flower Estate Family Action**

### **Trustees report**

#### **Trustees responsibilities for the financial statements**

Company law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the Company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on \_\_\_\_\_ and is signed on their behalf by:

Elaine Yates  
Chairperson

## **Flower Estate Family Action**

### **Independent Examiner's report on the Accounts of Flower Estate Family Action for the year ended 31 July 2023**

I report on the accounts of the company for the year ended 31 July 2023 which are set out on pages 6 to 9.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: \_\_\_\_\_

## Flower Estate Family Action

### Statement of Financial Activities for the year ended 31 July 2023

		<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>Incoming resources</b>	<b>Notes</b>		
Grants	1		
Grants	3	80,224	108,218
Training & childcare income		661	1,033
Donations		1,664	239
Room hire		1,920	4,100
Other income		343	
<b>Total Incoming resources</b>		<b>84,812</b>	<b>113,590</b>
<b>Resources expended</b>			
Salaries		25,626	25,506
Volunteer expense		100	424
Tutor and course costs		10,017	-
Projects and activities		25,720	45,733
Equipment and repairs		2,281	2,459
Insurance		504	493
Stationery and postage		56	48
Telephone		804	811
Utilities and rates		2,454	2,774
Accountancy		255	240
Other expenditure		26	-
<b>Total resources expended</b>		<b>67,843</b>	<b>78,488</b>
<b>Net (outgoing)/incoming resources</b>		<b>16,969</b>	<b>35,102</b>
<b>Total funds brought forward</b>		<b>76,131</b>	<b>41,029</b>
<b>Total funds carried forward</b>		<b>93,100</b>	<b>76,131</b>

**Flower Estate Family Action**  
**Balance Sheet**  
**as at 31 July 2023**

	Notes	2023 £	2022 £
<b>Current Assets</b>			
Debtors		-	-
Balance at bank and cash		93,355	76,371
<b>Total current assets</b>		<u>93,355</u>	<u>76,371</u>
Creditors: amounts falling due within one year	2	(255)	(240)
<b>Net current assets/(liabilities)</b>		<u>93,100</u>	<u>76,131</u>
<b>Total assets less current liabilities</b>		<u>93,100</u>	<u>76,131</u>
<b>Total net assets</b>		<u><b>93,100</b></u>	<u><b>76,131</b></u>
<b>Represented By</b>			
<b>FUNDS</b>			
Unrestricted funds		52,084	34,810
Restricted & Fund holding		41,016	41,321
		<u><b>93,100</b></u>	<u><b>76,131</b></u>

For the year ending 31 July 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Board on \_\_\_\_\_ and signed on its behalf by:

Elaine Yates  
Chair

## **Flower Estate Family Action**

### **Notes to the financial statements for the year ended 31 July 2023**

#### **1 Accounting Policies**

##### **(a) Basis of preparation**

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

##### **(b) Income**

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### **(c) Restricted Funds**

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### **(d) Unrestricted Funds**

Unrestricted Funds are other income received or generated for the objects of the Company without further specified purpose and are available as general funds.

##### **(e) Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

##### **(f) Tangible Fixed Assets and Depreciation**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life.

At present there are no fixed assets.

##### **(g) Fund Accounting**

Funds held by the Company are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the Company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## Flower Estate Family Action

### Notes to the financial statements for the year ended 31 July 2023

#### 2 Creditors; amounts falling due within one year

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

	2023	2022
	£	£
Accruals	255	240
	<u>255</u>	<u>240</u>

#### 3 Grants

	Total 2023	Total 2022
	£	£
The Co-operative Foundation	-	706
John Lewis - Do It Trust	-	1,000
Henry Smith Charitable Foundation	23,000	22,500
Sheffield City Council - COVID	-	-
Sheffield City Council	23,281	36,384
Sheffield City Council - Capital	-	-
SOAR - HAF	13,713	36,368
South Yorkshire Community Foundation	16,342	-
Flower Estate TARA	3,889	11,260
Total	<u>80,225</u>	<u>108,218</u>

#### 4 Restricted funds and fund holding movements

	Brought forward	Income	Expenditure	Carried forward
Flower Estate TARA	1,694	3,889	(5,157)	426
Henry Smith Charitable Foundation	3,452	23,000	(21,449)	5,003
John Lewis - Do It Trust	488	-	(488)	-
SCC - Community Champions	14,718	20,000	(19,815)	14,903
SCC - Safety Community	51	-	-	51
SCC -	-	991	-991	-
SCC - Healthwatch	-	790	(790)	-
SCC - Digital Scheme	2,500	-	(2,500)	-
SCC - Fairshare	813	1,500	(2,313)	-
SCC - Rats	1,464	-	(927)	537
SCC - COVID	10,000	-	(9,261)	739
Sew easy	249	-	-	249
SOAR - HAF	5,892	13,713	(14,517)	5,088
South Yorkshire Community Foundation	-	16,342	(2,322)	14,020
	<u>41,321</u>	<u>80,225</u>	<u>(80,530)</u>	<u>41,016</u>

**FLOWER ESTATE FAMILY ACTION**

England & Wales - Charity number 1141800

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# Accounts

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Flower Estate Family Action

Legal and administrative information

Trustees

Clare Yalden

John Ellis

Michael Yates

Company Secretary

John Lee

Company number

Registered Charity number

Registration number

Accountant

Bank

## **Flower Estate Family Action**

(Registered Charity number 1141800)

(Company Ltd by Guarantee Number 3812051)

### **Financial Statements**

**for the year ended 31 July 2022**

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## **Flower Estate Family Action**

### **Legal and administrative information**

#### **Trustees**

Elaine Yates  
John Kite  
Michele Ward

#### **Company Secretary**

John Kite

#### **Company number**

3812051

#### **Registered Charity number**

1141800

#### **Registered office**

153 Foxglove Road  
Sheffield  
S5 6FP

#### **Accountant**

Craig Williamson •  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

#### **Bank**

National Westminster  
42 High Street  
Sheffield  
S1 2GE

## **Flower Estate Family Action**

### **Trustees report**

The Trustees present their annual report and financial statements for the year ended 31 July 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

### **Structure, governance and management**

#### **Governing document**

Flower Estate Family Action is a charitable company limited by guarantee, incorporated on 22 July 1999 and registered as a charity on 11 May 2011. The company was established under a Memorandum of Association, which states the objects and powers of the company and is governed under its Articles of Association.

#### **Reserves Policy**

In line with the Charity Commission guidelines on reserves it is the policy of Flower Estate Family Action to aim to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to approximately three to six months expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency applications for grants that arise from time to time.

On current expenditure levels, the forecast for six months running costs is in the region of £30,000. As at 31 July 2022 our reserves stand at £34,810

#### **Chairs Report**

FEFA have continued to support the local community who are still very cautious after COVID. Our Community Champions are going from strength to strength, spreading the word about health and having conversations about issues that local people are currently facing.


We continued to build learner numbers through a mixture of courses; crafts IT English. The HAF programme provided the opportunity to work with local families providing activities throughout the summer holidays; we had amazing feedback from parents & children, "Traveling Tuesday's", trips out each Tuesday during August, on the coach and off out for the day. It was hard to believe that a family had never been to a beach, the first time they did was with us!

The partnership with FareShare & Flower TARA has continued and we have worked on numerous projects together. We are still a community collection hub for Food Works Sheffield which enabled local people to buy frozen meals at only a £1 each.

We transformed our crèche in to a Winter Wonderland, provided Christmas Hampers and gifts for local families which was a great success. This could not have been achieved without the help from our volunteers and of course the man in red! We still reacted quickly to the needs of the local community and adapted our services accordingly. This continued flexibility we feel plays a major part in helping local people when they needed it the most.

We still face many challenges, with the predicted cost of living crisis our main challenge. The centre manager (Lesley) and trustees have still been working hard to secure funding and thanks go to Lesley and the trustees for their tireless support.

Elaine Yates



## Flower Estate Family Action

### Trustees report

#### Trustees responsibilities for the financial statements

Company law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the Company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on 10/12/23 and is signed on their behalf by:

*E. Yates*  
Elaine Yates  
Chairperson

**Flower Estate Family Action**

**Independent Examiner's report on the Accounts of  
Flower Estate Family Action  
for the year ended 31 July 2022**

I report on the accounts of the company for the year ended 31 July 2022 which are set out on pages 6 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
  
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
  
- to state whether particular matters have come to my attention.
  
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

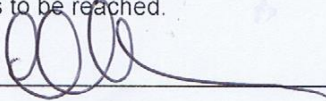
**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  \_\_\_\_\_

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: 21/2/2023

## Flower Estate Family Action

### Statement of Financial Activities for the year ended 31 July 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Incoming resources</b>	1				
Grants	3	9,760	98,458	108,218	64,091
Training & childcare income		1,033	-	1,033	6,955
Donations		239	-	239	394
Room hire		4,100	-	4,100	2,360
<b>Total Incoming resources</b>		<b>15,132</b>	<b>98,458</b>	<b>113,590</b>	<b>73,800</b>
<b>Resources expended</b>					
Salaries		-	25,506	25,506	23,917
Childcare		-	40	40	2,901
Volunteer expense		-	424	424	-
Tutor and course costs		-	-	-	5,922
Projects and activities		-	45,693	45,693	18,532
Equipment and repairs		-	2,459	2,459	4,039
Insurance		493	-	493	645
Stationery and postage		48	-	48	41
Telephone		-	811	811	584
Utilities and rates		302	2,472	2,774	2,240
Covid 19		-	-	-	413
Accountancy		240	-	240	220
Other expenditure		-	-	-	170
<b>Total resources expended</b>		<b>1,083</b>	<b>77,405</b>	<b>78,488</b>	<b>59,624</b>
<b>Net (outgoing)/incoming resources</b>		<b>14,049</b>	<b>21,053</b>	<b>35,102</b>	<b>14,176</b>
<b>Total funds brought forward</b>		<b>20,761</b>	<b>20,268</b>	<b>41,029</b>	<b>26,853</b>
<b>Total funds carried forward</b>		<b>34,810</b>	<b>41,321</b>	<b>76,131</b>	<b>41,029</b>

**Flower Estate Family Action**  
**Balance Sheet**  
**as at 31 July 2022**

	Notes	2022 £	2021 £
<b>Current Assets</b>			
Debtors		-	-
Balance at bank and cash		76,371	41,249
<b>Total current assets</b>		<u>76,371</u>	<u>41,249</u>
Creditors: amounts falling due within one year	2	(240)	(220)
<b>Net current assets/(liabilities)</b>		<u>76,131</u>	<u>41,029</u>
<b>Total assets less current liabilities</b>		<u>76,131</u>	<u>41,029</u>
<b>Total net assets</b>		<u><u>76,131</u></u>	<u><u>41,029</u></u>
<b>Represented By</b>			
<b>FUNDS</b>			
Unrestricted funds		34,810	20,761
Restricted & Fund holding		41,321	20,268
		<u>76,131</u>	<u>41,029</u>

For the year ending 31 July 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Board on 10/2/23 and signed on its behalf by:

*E. Yates*

Elaine Yates  
 Chair

## Flower Estate Family Action

### Notes to the financial statements for the year ended 31 July 2022

#### 1 Accounting Policies

##### (a) Basis of preparation

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

##### (b) Income

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### (c) Restricted Funds

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### (d) Unrestricted Funds

Unrestricted Funds are other income received or generated for the objects of the Company without further specified purpose and are available as general funds.

##### (e) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

##### (f) Tangible Fixed Assets and Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life.

At present there are no fixed assets.

##### (g) Fund Accounting

Funds held by the Company are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the Company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## Flower Estate Family Action

### Notes to the financial statements for the year ended 31 July 2022

#### 2 Creditors; amounts falling due within one year

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

	2022	2021
	£	£
Accruals	240	220
	<u>240</u>	<u>220</u>

#### 3 Grants

	Total 2022	Total 2021
	£	£
Awards for All	-	9,156
The Co-operative Foundation	706	573
John Lewis - Do It Trust	1,000	1,200
HMRC Job Retention Scheme	-	16
Henry Smith Charitable Foundation	22,500	22,000
Sheffield City Council - COVID	-	4,900
Sheffield City Council	36,384	12,550
Sheffield City Council - Capital	-	4,994
SOAR - HAF	36,368	6,894
Flower Estate TARA	11,260	1,808
Total	<u>108,218</u>	<u>64,091</u>

#### 4 Restricted funds and fund holding movements

	Brought forward	Income	Expenditure	Carried forward
The Co-operative Foundation	501	706	(1,207)	-
Flower Estate TARA	1,389	1,500	(1,195)	1,694
Henry Smith Charitable Foundation	5,711	22,500	(24,759)	3,452
John Lewis - Do It Trust	-	1,000	(512)	488
SCC - Community Champions	8,808	14,875	(8,965)	14,718
SCC - Safety Community	-	609	(558)	51
SCC - Digital Scheme	-	2,500	-	2,500
SCC - Fairshare	-	1,500	(687)	813
SCC - Winter	-	900	(900)	-
SCC - Rats	-	6,000	(4,536)	1,464
SCC - COVID	3,574	10,000	(3,574)	10,000
Sew easy	285	-	(36)	249
SOAR - HAF	-	36,368	(30,476)	5,892
	<u>20,268</u>	<u>98,458</u>	<u>(77,405)</u>	<u>41,321</u>

**FLOWER ESTATE FAMILY ACTION**

England & Wales - Charity number 1141800

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# Accounts

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# **Flower Estate Family Action**

**(Registered Charity number 1141800)**

**(Company Ltd by Guarantee Number 3812051)**

## **Financial Statements**

**for the year ended 31 July 2021**

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## **Flower Estate Family Action**

### **Legal and administrative information**

#### **Trustees**

Elaine Yates  
John Kite  
Michele Ward

#### **Company Secretary**

John Kite

#### **Company number**

3812051

#### **Registered Charity number**

1141800

#### **Registered office**

153 Foxglove Road  
Sheffield  
S5 6FP

#### **Accountant**

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

#### **Bank**

National Westminster  
42 High Street  
Sheffield  
S1 2GE

## **Flower Estate Family Action**

### **Trustees report**

The Trustees present their annual report and financial statements for the year ended 31 July 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

### **Structure, governance and management**

#### **Governing document**

Flower Estate Family Action is a charitable company limited by guarantee, incorporated on 22 July 1999 and registered as a charity on 11 May 2011. The company was established under a Memorandum of Association, which states the objects and powers of the company and is governed under its Articles of Association.

#### **Reserves Policy**

In line with the Charity Commission guidelines on reserves it is the policy of Flower Estate Family Action to aim to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to approximately three to six months expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency applications for grants that arise from time to time.

On current expenditure levels, the forecast for six months running costs is in the region of £30,000. As at 31 July 2020 our reserves stand at £20,761.

#### **Chairs Report**

FEFA have faced another challenging year with COVID 19, social distancing and lockdown restrictions meant we had to close the premises to the general public but continued to support the local community from the front door. We supported those most in need in a COVID safe manner and gained the COVID Safe rating from Sheffield City Council.

We continued to keep in touch with our learners through text, phone calls, zoom meetings and zoom craft sessions. We expanded our services to provide weekly food parcels in partnership with FareShare & Flower TARA. We became a community collection hub for Food Works Sheffield which enabled local people to buy frozen meals at only a £1 each and we also referred to the local food bank. Working with Flower TARA and other local TARA's we provided a number of basic essentials packs thanks to funding from the Community Fund.

We were the chosen charity for John Lewis who helped us provide Christmas Hampers and gifts for our nominate a neighbour project. This was very hard work but thanks to volunteers helping with packing and delivery it was a great success. We had amazing feedback with some being very emotional. We continued to react quickly to the needs of the local community adapting our services accordingly. This flexibility, we feel, plays a major part in helping local people when they need it the most.

We are starting to see a light at the end of the tunnel but this also brings more challenges. The centre manager (Lesley) and trustees have still been working hard to secure funding and thanks go to Lesley and the trustees for their tireless support.

Elaine Yates

## Flower Estate Family Action

### Trustees report

#### Trustees responsibilities for the financial statements

Company law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the Company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in operation.
- state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on 12/11/21 and is signed on their behalf by:

*E. Yates*

Elaine Yates  
Chairperson

**Flower Estate Family Action**

**Independent Examiner's report on the Accounts of  
Flower Estate Family Action  
for the year ended 31 July 2021**

I report on the accounts of the company for the year ended 31 July 2021 which are set out on pages 6 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
  
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
  
- to state whether particular matters have come to my attention.
  
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  \_\_\_\_\_

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: 5/4/2021

## Flower Estate Family Action

### Statement of Financial Activities for the year ended 31 July 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>Incoming resources</b>	1				
Grants	3	1,216	62,875	64,091	24,528
Training & childcare income		6,955	-	6,955	17,120
Donations		394	-	394	1,666
Room hire		2,360	-	2,360	4,448
<b>Total Incoming resources</b>		<b>10,925</b>	<b>62,875</b>	<b>73,800</b>	<b>47,762</b>
<b>Resources expended</b>					
Salaries		3,106	20,811	23,917	26,223
Childcare		0	2,901	2,901	2,828
Tutor and course costs		0	5,922	5,922	4,623
Projects and activities		682	17,850	18,532	2,112
IT equipment		539	3,500	4,039	190
Insurance		645	-	645	-
Stationery and postage		41	-	41	69
Telephone		584	-	584	820
Utilities and rates		2,240	-	2,240	1,763
Covid 19		0	413	413	1,800
Accountancy		220	-	220	220
Other expenditure		170	-	170	699
<b>Total resources expended</b>		<b>8,227</b>	<b>51,397</b>	<b>59,624</b>	<b>41,347</b>
<b>Net (outgoing)/incoming resources</b>		<b>2,698</b>	<b>11,478</b>	<b>14,176</b>	<b>6,416</b>
<b>Total funds brought forward</b>		<b>18,063</b>	<b>8,790</b>	<b>26,853</b>	<b>20,437</b>
<b>Total funds carried forward</b>		<b>20,761</b>	<b>20,268</b>	<b>41,029</b>	<b>26,853</b>

**Flower Estate Family Action**  
**Balance Sheet**  
**as at 31 July 2021**

	Notes	2021 £	2020 £
<b>Current Assets</b>			
Debtors		-	-
Balance at bank and cash		41,249	27,076
<b>Total current assets</b>		<u>41,249</u>	<u>27,076</u>
Creditors: amounts falling due within one year	2	(220)	(220)
<b>Net current assets/(liabilities)</b>		<u>41,029</u>	<u>26,856</u>
<b>Total assets less current liabilities</b>		<u>41,029</u>	<u>26,856</u>
<b>Total net assets</b>		<u><b>41,029</b></u>	<u><b>26,856</b></u>
<b>Represented By</b>			
<b>FUNDS</b>			
Unrestricted funds		20,761	18,063
Restricted & Fund holding		20,268	8,790
		<u><b>41,029</b></u>	<u><b>26,853</b></u>

For the year ending 31 July 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Board on 12/11/21 and signed on its behalf by:

*E. Yates*

Elaine Yates  
 Chair

## **Flower Estate Family Action**

### **Notes to the financial statements for the year ended 31 July 2021**

#### **1 Accounting Policies**

##### **(a) Basis of preparation**

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

##### **(b) Income**

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### **(c) Restricted Funds**

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### **(d) Unrestricted Funds**

Unrestricted Funds are other income received or generated for the objects of the Company without further specified purpose and are available as general funds.

##### **(e) Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

##### **(f) Tangible Fixed Assets and Depreciation**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life.

At present there are no fixed assets.

##### **(g) Fund Accounting**

Funds held by the Company are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the Company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## Flower Estate Family Action

### Notes to the financial statements for the year ended 31 July 2021

#### 2 Creditors; amounts falling due within one year

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

	2021	2020
	£	£
Accruals	220	220
	<u>220</u>	<u>220</u>

#### 3 Grants

	Total 2020	Total 2019
	£	£
Awards for All	9,156	-
Brelms Trust CIC	-	4,800
The Co-operative Foundation	573	-
John Lewis	1,200	-
HMRC Job Retention Scheme	16	3,624
Henry Smith Charitable Foundation	22,000	-
Sheffield City Council - COVID	4,900	-
Sheffield City Council	12,550	7,830
Sheffield City Council - Capital	4,994	-
SOAR	6,894	1,508
South Yorkshire Community Fund	-	4,486
Flower Estate TARA	1,808	1,280
TESCO	-	500
Voluntary Action Sheffield	-	500
Total	<u>64,091</u>	<u>24,528</u>

#### 4 Restricted funds and fund holding movements

	Brought forward	Income	Expenditure	Carried forward
Awards for All	-	9,156	(9,156)	-
Brelms Trust CIC	1,040	-	(1,040)	-
The Co-operative Foundation	-	573	(72)	501
Flower Estate TARA	-	1,808	(419)	1,389
Henry Smith Charitable Foundation	-	22,000	(16,289)	5,711
SCC - Community Champions	-	10,000	(1,192)	8,808
SCC - Community Fund Activity Packs	-	700	(700)	-
SCC - HAF	-	700	(700)	-
SCC - Zoom Crafts	-	1,150	(1,150)	-
SCC - Laptops	-	4,994	-4,994	-
SCC - COVID	7,350	4,900	(8,676)	3,574
Sew easy	400	-	(115)	285
SOAR - Holiday Hunger	-	6,894	(6,894)	-
	<u>8,790</u>	<u>62,875</u>	<u>(51,397)</u>	<u>20,268</u>