



## **2020 REPORT TO THE CHARITY COMMISSIONERS**

**THE ANGLICAN DIOCESE OF SOUTHWARK**

### **MITCHAM PARISH CHURCH**

St Peter & St Paul  
Church Road  
Mitcham CR4 3BP

### **Aims & Purposes**

The Parochial Church Council of Mitcham, St Peter & St Paul ('the PCC') has the responsibility of cooperating with the Incumbent, the Reverend Fr David Pennells, in promoting within the ecclesiastical parish the whole mission of the Parish Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Church and the Parish Centre complex opposite the church building in Church Path, Mitcham.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church building and to become part of the parish community of Mitcham Parish Church. The PCC maintains an overview of worship and activities and makes suggestions to the Incumbent as to how the Services and activities can involve the many groups that live within the parish boundary and beyond. Our Services of worship put faith into practice through prayer and the study of Scripture, through the seven-fold Sacraments being celebrated, most principally, the Holy Eucharist – sometimes incorporating the Liturgy of Healing through the Laying-on of Hands, and also through music & 'occasional offices': such as Baptisms, Holy Matrimony and Funerals.

In planning our activities, the Incumbent and PCC are mindful of the Charity Commission's guidance on public benefit - and the specific guidance on the advancement of religion. In particular, we try to enable the laity ('the people in the pews') to live out their faith through:

- ✠ Worship & Prayer; learning about God and the revelation through Jesus Christ and the preaching of the Gospel.
- ✠ Providing pastoral care to people, especially those living or studying or working in the Parish.
- ✠ Missionary and Outreach work.

To facilitate and advance this work, it is important that we maintain the fabric of the historic Parish Church building (Grade II\* Listed) and the adjacent modern Parish Centre Complex.

The Parish's mission is regularly measured against the 'Five Marks of Mission' posited by the Anglican Communion. This approach forms the basis of the current agreed Parish Mission Action Plan for both auditing of activities and guiding future developments.

### **Achievements and Performance 2020 leading into 2021**

*The following report is tempered by the advent, in mid-March 2020, of the substantial statutory limitations introduced to address the Coronavirus crisis in the UK and across the World. The entire scope of this report is tempered by the effects of this Global Pandemic.*

Throughout this past year, the Incumbent and PCC have been keen to offer a range of Worship Services on Sundays & during the week when it has been allowed by Government and Church Regulation and Guidance. Once the reality of '*Covid-19 is here to stay*' hit home, Worship has been conducted in a limited way within the Church building and much has been made of the opportunity to 'live stream' Services via Facebook social media platform – and this opportunity has been backed up by these Services also being uploaded to a Channel on 'YouTube'. Happily, this has allowed the major Festivals of the Church to be celebrated with due reverence and dignity – but, often, 'at a distance'. Advent, Christmastide, Lent & Holy Week, Eastertide, our Patronal Festival, Dedication, Harvest, All Saints' & All Souls', and Armistice / Remembrance Festivals have all been appropriately marked with due [but oft-times limited] ceremony.

When the Church has been allowed to be open, all have been welcome to attend our [briefed] Sunday and Tuesday Services – though sitting socially separated and being required to wear face coverings. A 'Track + Trace Register has also been kept, following Government Guidance, and a Q-Code locator installed for individual's use. At present there are 111 people on our Parish Electoral Roll (May 2021). Average Sunday attendance is about 25 people, and Tuesday morning celebrations of the Eucharist now attracting a regular attendance of about 10-15 people. As well as our regular Eucharistic Services each week, other events (such as the Annual 'Thy Kingdom Come' Novena of Prayer) enables our community to come together mostly via virtual media to pray and thank God for the many blessings we still experience.

Through the 'occasional Offices' of the church, we thank God for the gift of life (Baptism) and ask that the graces of the Holy Spirit will pour out on the candidate – in Marriage we dedicate two people's lives together in the sight of God and the assembled congregation, and at Funerals we give thanks for a life now complete, and seek and offer support for those who grieve. Principally due to Covid-19, of these, Parish records show: no Baptisms, no Marriage ceremonies, and numerous Funerals have been celebrated; the first two categories usually take place on site at the Church and the latter - Funerals, most often now are celebrated at local (or distant) Crematoria or Cemeteries, as suits the mourners and general circumstances.

### **Merton Deanery Synod**

Three members of the laity are Parish representatives on the Deanery Synod, alongside the Vicar & Assistant Priest of this Parish, the Reverend Jackie Cockfield; this provides the PCC with a link to the other churches within Merton Deanery (with boundaries co-terminus with the London Borough of Merton), with the Diocese of Southwark, ultimately linking through to the General Synod of the Church of England. Clergy also meet separately as a Deanery Chapter, holding meetings where issues of common concern are raised and collegiate support is offered and received. In March 2020, the Vicar was appointed as one of two Assistant Area Deans to Merton Deanery. All Deanery business has been conducted by Zoom meetings or similar or telephone communications across the period of this report.

### **The Mitcham Group Ministry**

This Parish Church of St Peter & St Paul, alongside the three other Anglican Parish Churches in Mitcham (namely: St Barnabas – St Mark – St Olave) form the **Mitcham Group Ministry** in which the four Mitcham parishes seek to cooperate, work and encourage each other in their ministries to the entire geographical area.

The Incumbents meet together regularly every week, when possible, to pray and share notes together. During these times, the concept of working together comes to the fore: in encouraging each other, in listening to issues / problems, and in finding ways for the ministry of the Anglican churches in this place to serve the whole local area. As a vehicle for shared ministry, tasks are often shared - and an interchangeability of Altar / Pulpit are agreed.

Joint Services of Worship are planned and instigated, and activities, both spiritual and social, are encouraged. Relying on the cooperation of each constituent member, this Group concept proves to be a great success; the Group Annual Confirmation Service is usually held in one of the Mitcham churches by rotation. Due to Covid-19, no Confirmation service was held in 2020.

**The Parish Church** - The Parish Church building, a Grade II\* Listed structure in Georgian Perpendicular Gothic style, is approaching its Bicentenary celebrations in 2022 – having been built on the exact site of the previous mediaeval-founded structure between the years of 1819 and 1822.

The PCC, in the past year or so, has been working up plans with the Parish Architect for the replacement / renovation of the South Vestry Roof, the South Aisle Roof and the Tower Roof. Plans have been drawn up, a Faculty has been granted by the Diocese, and it is expected that the work will cost in the region of £130,000 to complete. Bids for financial assistance have been submitted to various charities (£10,000 already being granted - and a further £50,000 being sought). Prudent savings of income into our Buildings Fund in recent years have resulted in a budget showing that we can realistically go ahead with the project, which we are hoping will commence in July/August 2021. It is clear that a number of Fundraising events will also be staged during the rest of 2021 - to raise the profile of the project and to defray costs.

**The Parish Centre Complex** - The Parish Centre – which comprises of the Parish Office, a second office, an assembly hall, a grassed garden area & ancillary rooms (toilets, storerooms and kitchen) – continues to provide an income to the parish, principally through the letting of the Centre throughout the daytime on weekdays to a privately-run Day Care Centre for Asian elderly people. The second office is used by the Day Care Service administrators - who also co-ordinate Domiciliary Care Services from this location.

The Parish Office - the administrative 'hub' of the Parish - is usually the locus of the part-time Parish Administrator and most administration flows through this office. Due to Covid-19, the Administrator has 'worked from home' for most of her hours, and Parish Centre Hall bookings for weekend and evening sessions have been severely hit by the statutory restrictions imposed on community centres. This will obviously have significant repercussions on Parish income for 2020 and 2021.

The Parish Centre is (when the law allows) regularly hired out to one Christian church community for regular Services on Sunday afternoons, and it can also be hired for other social and community events (such as the Mitcham Community Choir, MP surgeries / meetings, gatherings of local Community & Interest Groups / Mothers' Union Social Afternoons and Social Evenings). Quarterly 'Jazz Cafe evenings' have also featured as a regular event, and have attracted a wide audience base. It is hoped that as unlocking from Covid progresses the Jazz café will mark a restoration or 'ordinary life' to our supporters.

The Parish Church's use of the Centre's Hall for Mothers' Union meetings and social events / International Evenings, etc. again has been hit by lockdown. It is hoped that the hall and garden will become assets for Parish celebrations such as the Patronal Festival celebration barbecues. In mid-May 2021, it is hoped to see the slow 'unlocking' of the virtual closure of the Centre for other than essential purposes.

Maintenance of the Parish Centre is the responsibility of the PCC Buildings' Committee. The garden feature is particularly welcome when an event is very well supported, and the garden acts as an 'overflow' facility to obviate overcrowding.

The Hall remains in a generally fair state of repair, though the kitchen and main hall will probably need repainting in the next future. Flooring in the entrance hall and toilets have been upgraded to non-slip surfaces and this has improved the general 'feel', cleanliness and appearance of the Centre.

It is hoped to develop the services provided in this building; an Architect has been instructed with a brief to develop ideas, and initial consultations with the Buildings' Committee have encouraged a creative 'future vision' set of ideas to flow from PCC members. The planning and development process has been placed temporarily on hold, due to the PCC focussing on the Church's roof repairs/restoration project.

**Pastoral Care** - A small number of parishioners are unable to attend church Services for various reasons, and the Incumbent and Assistant Priest, have kept in contact with these people regularly during the Covid-19 'lockdown' periods. They would usually be taking Holy Communion where appropriate / requested, and through visits, supporting these members to maintain a link with the Parish Church. The clergy have been pleased to often hear of other parishioners' contact / social visits when they speak to those visited. Hospital visits are also a common feature for the clergy, who (again Covid-19 allowing) spend time at St George's / St Helier's and The Royal Marsden Hospitals. St Raphael's Hospice in North Cheam, serving the Borough of Merton is also visited as required/requested.

The weekly published Newsletter is sent out electronically to many email addresses (*and this is also published on a weekly basis on Facebook*) This is seen as a valuable 'link' to isolated people - who report the interest they find in 'keeping up to date' with Parish affairs and news of personalities. Parish groups – such as The Mothers' Union, the Tuesday Morning Eucharist Church Group, the Church Choir, the Servers' Team, the Merton Citizens' Group, and the Bellringing Band, all provide interlinking and overlapping 'care networks' which have shown their worth in providing vital care / contact links and communication between individuals in the dark times of isolation / shielding and social distancing.

**Mission and Evangelism** - A principal aim of the PCC and the congregation is to be seen as a 'serving community' in the local parish area. To this end, two initiatives continued to run successfully and provide a number of parishioners with an 'outward' focus to support people in our local environs.

**Active Parish membership of 'Merton Citizens'** – a community-organising coalition of many different (though currently principally faith-based) community institutions – which has opened Parishioners' eyes to the issues which are of paramount importance to our local community - and galvanised three principal Citizens' working groups into action to challenge service providers in the fields of mental health, housing, refugee support and welcoming.

The sharing of coordinated action is already showing results in both the provision of enhanced mental health services to schoolchildren in Merton in particular, in a Pan-South London consultation exercise ('South London Listens'), coordinated with local Mental Health Trusts, and in continuing discussions concerning housing and homelessness issues with local housing providers, including Merton Council and relevant Housing Associations. The mental-health focus was promoted in Church by a monthly 'mental health'-focused discussion opportunity, led by a mental health practitioner over coffee following the Parish Eucharist; this, sadly, has not been possible more recently, but 'on line' resources are made available by social media.

**Other contacts:** The Incumbent and PCC positively encourage engagement with local schools; in recent years Benedict, Bond, Cranmer, Cricket Green, Haslemere and William Morris schools have all visited the church to see the interior, to take part in project work, or to engage with events such as 'SingFest' jointly arranged with Merton Music Foundation.

During the period of this report, sadly, no schools have engaged with the Parish, due to the Coronavirus Pandemic and statutory 'lockdown' & social distancing measures.

**Promotion** The Parish Church would be presenting its regular stall at Mitcham's annual Carnival held in June (lost to Covid-19), and the Parish Church continues to be a major player in the Mitcham Cricket Green Community & Heritage's annual 'Mitcham Heritage Day' in September, with the Church and Graveyard open to visitors. Fortunately, we were able to open the Church in September 2020 – a period of time when restrictions were not so severe.

**Encouragement** The Incumbent continues as a Trustee of Croydon Almshouse Charities, which amongst other functions, manages and supports the seven residents of Mary Tate Almshouses on Mitcham Cricket Green. He also continues as Chair and Trustee to the Wandle Industrial Museum - which is situated in Church Road, and promotes educational opportunities associated with the industrial history of the entire Wandle River basin area. Both positions have been continued throughout 2020/21, thanks to virtual meetings of both sets of Trustees.

**Ecumenical Relationships** - The PCC and Parish Church positively support the concept and activities of **Churches Together in Mitcham** (affiliated to Churches Together in England): this allows the coming-together of various local Christian denominations who speak with a common voice on issues of joint concern. The Vicar is currently Chair of this organisation, and works alongside the various Ministers of other affiliated Christian congregations in the town to promote joint working of the many (principally main-stream) denominations represented. The Vicar is also a member of the Merton Council 'Inter-Faith Forum', and the South London Inter-Faith Group.

All events since March 2020 have been held on line: a Jointly-led Service for the Week of Prayer for Christian Unity, Study evenings during Passiontide and Holy Week meditations. The Good Friday observance became an online 'Stations of the Cross' Service of devotion. The Carol-singing event in the town centre sadly had to be abandoned in 2020.

The Parish Church building also acts as host to the Tamil-led **Bethel International Missionary Church** (Pastor Titus Pirabakaran) which would meet every Sunday afternoon – but has not done so for just on a year, due to the church not being 'Covid-free' after the Parish Church Service in the morning. Thursday evening meetings in the Church building have recently been revived with appropriate risk assessments being in place.

The one independent church congregation meeting in the Parish Centre is the **Refuge Temple Community Assembly** (Pastor Reginald Weir).

**Volunteers and safeguarding** - We continue to remain grateful for the massive contribution our volunteers make to the wellbeing of the Parish, particularly in pastorally caring for one another. Activities in church have sporadically included tasks arranging flowers, staffing / stewarding the church for Services, when the opportunity has been allowed, and leading the singing, solos being led by Andrew King, with Gill Campbell, our Organist. The Church Choir is 'champing at the bit' to return to their ministry of music-making - we look forward to the time when choirs will once again be allowed by law and church regulation to sing out!

**Safeguarding** is an important aspect of our work, ensuring the safety and wellbeing of vulnerable people and children in our midst. David Coggins remains our Safeguarding Officer, supported by the Incumbent. Where appropriate, Disclosure & Barring Service ('DBS') checks are carried out for those with designated roles where they may come into significant contact with vulnerable people. The Safeguarding procedures, based on the Diocesan model policy, is reviewed and agreed every year by the PCC.

## **Structure, Governance and management**

The method of appointment of PCC members is as set out in the statutory Church Representation Rules. The membership of the PCC usually consists of the Incumbent, the Assistant Priest licensed to the Parish, the churchwardens and members elected by the congregation on a three-year rotating basis (three places per year) and the three representatives elected to the Merton Deanery Synod. Co-options are also made to the PCC by the Council. As no APCM took place (due to Covid-19 lockdown) in 2020, those in office at that time (Churchwardens and Deanery and PCC members) remain in their roles until the APCM in 2021.

All regular worshippers and those living within the Parish boundary are encouraged to apply to join the Parish Electoral Roll – which, amongst other aspects, qualifies people to stand for PCC membership, and to vote at formal Parish Meetings. PCC members are responsible for making decisions on matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are to be spent. The full PCC met less regularly during the past year, due to Covid-19, with online 'Zoom' meetings taking place instead of gathering together. A good (if not better) average attendance was noted.

Given its wide responsibilities the PCC has a number of subcommittees dealing with aspects of parish life. The subcommittees are the Standing Committee (only convened for emergency decisions between PCC meetings) Finance Committee, Buildings Committee. All Committees and working groups report back to the full PCC and decisions are made or ratified at the full meetings.

---

## Administrative information

Mitcham, St Peter & St Paul (Southwark Diocesan Code: KL3/172X)  
is situated on Church Road, Mitcham,  
in the Deanery of Merton, in the Diocese of Southwark  
and in the London Borough of Merton.

*The Correspondence address is:*

Mitcham Parish Church	[e] <a href="mailto:mpcsspeterpaul@gmail.com">mpcsspeterpaul@gmail.com</a>
The Parish Centre	
Church Path Mitcham CR4 3BN	[t] <b>020 6848 1566</b>

*The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity registered with the Charity Commission No: 1141719.*

**PCC members serving from the APCM 2019 (some with extended terms of office due to Covid-19) to the date of this report are as follows:**

*Ex-Officio members:*

Vicar: The Reverend Fr David M B Pennells – Chair

Asst Priest: The Reverend Jackie Cockfield

Churchwardens: David Coggins (*also Parish Safeguarding Officer*)  
Prince Swaray (*Vice-Chair*)

Deanery Synod

Representatives: Maureen Banks  
Jonathan Chandler  
Mary Coggins (*also Deputy Warden*)

*Elected members:* Joyce Bellamy MBE  
Katherine Chandler (*Hon Treasurer*)  
Carole Hornsby (*also Deputy Warden*)  
Valerie Hylton  
Dean Killick  
Caroline Muller-Carpenter  
Rachel Perera  
Micheline Ravololonarisoa  
Jessie Willoughby

*Co-opted members:* Michael Carpenter  
Amir Gill  
Barbara Jones (*Hon Secretary*)

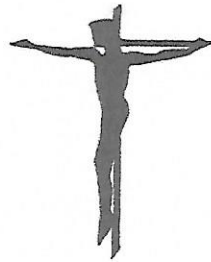
**Accounts and Annual Report of the PCC 2020/21**

**signed on their behalf by**

*David M B Pennells*

**The Reverend Fr David Pennells (PCC Chair)**

**St. PETER & St. PAUL  
MITCHAM PARISH CHURCH  
MITCHAM**



**STATEMENT OF FINANCIAL ACTIVITIES  
OF THE  
PAROCHIAL CHURCH COUNCIL**

**for the year ended 31 December, 2020**

**Contents**

Page 1	Independent Examiner's Report
Page 2	P. C. C. General Fund – Unrestricted
Page 3	Parish Centre Fund – Designated
Page 4	Church Building Fund - Designated
Page 5	Private Open Space Fund - Restricted
Page 6	Balance Sheet
Page 7	Notes to the Financial statement

Mitcham Parish Church  
Mitcham Parish Centre, Church Path,  
Mitcham, Surrey CR4 3BN,



STATEMENT OF FINANCIAL ACTIVITIES

INDEPENDENT EXAMINER'S REPORT  
TO THE PCC OF MITCHAM PARISH CHURCH.

This report on the financial statements of the PCC for the year ended 31st December 2020, which are set out on pages 2 to 7, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations'), the Charities Act 2011 (the 2011 Act) and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner.**

As the members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:-

Examine the accounts under section 145 of the 2011 Act

To follow the procedure laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act

to state whether particular matters have come to my attention

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare financial statements, which accord with the accounting records and to comply with the requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....  
Mr. K.P. Rose.  
7 Laburnum Court  
Smallfield, Surrey.

Dated 10<sup>th</sup> May 2021

## PCC GENERAL FUND (UNRESTRICTED)

	2020 £	2019 £
<b>INCOMING RESOURCES:</b>		
<b>VOLUNTARY INCOME:</b>		
PLEDGED GIVING - Gift Aided	29,817	27,472
PLEDGED GIVING - not Gift Aided	4,763	7,728
PLATE (Sunday)- Gift Aided	0	148
PLATE (Sunday) - Not Gift Aided	575	2,591
PLATE (Occ)- Gift Aided	0	31
PLATE (Occ)- Not Gift Aided	50	788
DONATIONS - Gift Aided	2,012	1,645
DONATIONS - Not Gift Aided	254	1,443
TAX RECOVERED	9,085	9,331
FEES	1,985	2,208
<b>ACTIVITIES FOR GENERATING FUNDS:</b>		
PARISH FUNDRAISING - Summer Fair	0	0
PARISH FUNDRAISING - Christmas Fair	0	1,670
PARISH FUNDRAISING - Other	0	1,635
<b>INCOME FROM INVESTMENTS:</b>		
INTEREST	33	30
<b>INCOME FROM CHURCH ACTIVITIES:</b>		
MISSION FUND RAISING	6	1,061
CHURCH HIRE	2,811	16,085
SHARED ACCESS LTD ELECTRICITY CONTRIBUTION	0	16,676
MISCELLANEOUS	5,185	102
	<b>56,576</b>	<b>90,644</b>
<b>RESOURCES EXPENDED</b>		
<b>CHURCH ACTIVITIES:</b>		
PARISH ASSESSMENT	50,000	48,500
MISSION GIVING	1,610	2,582
SALARIES - ORGANIST	1,950	3,769
SALARIES - SECRETARY	3,481	3,385
WAGES	2,817	3,306
CLERGY EXPENSES	638	759
CHURCH EXPENSES - General	3,946	5,786
CHURCH EXPENSES - Printing & Stationery	5,118	3,276
CHURCH EXPENSES - Telephone, Broadband	384	224
CHURCH EXPENSES - Light, Heat & Water	10,939	13,749
CHURCH EXPENSES - Insurance	6,282	5,643
FEES	1,518	3,045
MISCELLANEOUS	60	0
<b>FUND RAISING COSTS:</b>		
PARISH FUNDRAISING - Summer Fair	0	0
PARISH FUNDRAISING - Christmas fair	0	0
PARISH FUNDRAISING - Other	0	1,091
	<b>88,743</b>	<b>95,115</b>
<b>NET RESOURCES EXPENDED</b>	<b>-32,167</b>	<b>-4,471</b>
<b>BALANCE B/FWD 1 JANUARY</b>	<b>68,711</b>	<b>51,797</b>
<b>TRANSFER TO CHURCH BUILDING FUND</b>	<b>0</b>	<b>0</b>
<b>TRANSFER FROM PARISH CENTRE FUND</b>	<b>6,735</b>	<b>21,385</b>
<b>BALANCE C/FWD 31 DECEMBER</b>	<b>43,279</b>	<b>68,711</b>

## PARISH CENTRE FUND ( DESIGNATED)

	2020 £	2019 £
<b>INCOMING RESOURCES</b>		
<b>VOLUNTARY INCOME:</b>		
DONATIONS - Gift Aided	0	0
DONATIONS - Not Gift Aided	100	20
FUND RAISING - Gift Aided	0	0
FUND RAISING - Not Gift Aided	6	40
GRANTS		
<b>INCOME FROM CHURCH ACTIVITIES:</b>		
LETTINGS	23,694	43,372
	<b>23,800</b>	<b>43,432</b>
<b>RESOURCES EXPENDED</b>		
<b>CHURCH ACTIVITIES:</b>		
STAFFING COSTS	5,409	5,414
PARISH OFFICE EXPENSES	1,388	1,740
REPAIRS & MAINTENANCE	4,886	3,485
CAPITAL COSTS	0	2,939
LIGHT, HEATING & WATER	4,356	7,457
INSURANCE	1,026	1,012
MISCELLANEOUS	0	0
	<b>17,065</b>	<b>22,047</b>
<b>NET INCOMING RESOURCES</b>	<b>6,735</b>	<b>21,385</b>
<b>BALANCE B/FWD 1 JANUARY</b>	<b>0</b>	<b>0</b>
<b>TRANSFER TO CHURCH BUILDING FUND</b>	<b>0</b>	<b>0</b>
<b>TRANSFER TO GENERAL FUND</b>	<b>-6,735</b>	<b>-21,385</b>
<b>BALANCE C/FWD 31 DECEMBER</b>	<b>0</b>	<b>0</b>



## CHURCH BUILDING FUND (DESIGNATED)

	2020 £	2019 £
<b>INCOMING RESOURCES</b>		
<b>VOLUNTARY INCOME:</b>		
FUND RAISING - Gift Aided	0	0
FUND RAISING - Not Gift Aided	35	387
DONATIONS & BEQUESTS - Gift Aided	34	30
DONATIONS & BEQUESTS - Not Gift Aided	162	205
GRANTS	0	0
4G MOBILE MAST RENTAL	15,300	14,300
	<u>15,531</u>	<u>14,922</u>
 <b>RESOURCES EXPENDED</b>		
<b>CHURCH EXPENSES:</b>		
MAJOR WORKS	6,591	0
REPAIRS & MAINTENANCE	3,580	3,899
MISCELLANEOUS	0	0
	<u>10,171</u>	<u>3,899</u>
 <b>NET INCOMING RESOURCES</b>	<b>5,360</b>	<b>11,023</b>
<b>BALANCE B/FWD 1 JANUARY</b>	<b>96,403</b>	<b>85,380</b>
<b>TRANSFER FROM PARISH CENTRE FUND</b>	<b>0</b>	<b>0</b>
<b>TRANSFER FROM GENERAL FUND</b>	<b>0</b>	<b>0</b>
<b>BALANCE C/FWD 31 DECEMBER</b>	<u><b>101,763</b></u>	<u><b>96,403</b></u>

# PRIVATE OPEN SPACE FUND (RESTRICTED)

	2020 £	2019 £
<b>INCOMING RESOURCES:</b>		
<b>INCOME FROM CHURCH ACTIVITIES:</b>		
AMICUS HORIZON MAINTENANCE CHARGE	0	0
PCC MAINTENANCE CHARGE	0	0
	<u>0</u>	<u>0</u>
<b>RESOURCES EXPENDED:</b>		
<b>CHURCH EXPENSES:</b>		
SITE MAINTENANCE	0	0
ONE OFF MAINTENANCE	0	0
	<u>0</u>	<u>0</u>
<b>NET RESOURCES EXPENDED</b>	0	0
<b>BALANCE B/FWD 1 JANUARY</b>	3,465	3,465
<b>BALANCE C/FWD 31 DECEMBER</b>	<u>3,465</u>	<u>3,465</u>

# **BALANCE SHEET**


as at 31st December 2020

	2020 £	2019 £
<b>CURRENT ASSETS:</b>		
DEBTORS	5,669	2,464
CASH WITH Central Board of Church Finance	0	0
CASH WITH Scottish Widows 7 Day Account	52,216	52,210
CASH WITH Bank	91,461	113,905
CASH IN HAND	0	0
	<u>149,346</u>	<u>168,579</u>
<b>CURRENT LIABILITIES:</b>		
CREDITORS - amounts falling due within one year	839	0
	<u>839</u>	<u>0</u>
<b>NET CURRENT ASSETS / (LIABILITIES):</b>	<u>148507</u>	<u>168579</u>


	2020 £	2019 £
<b>PARISH FUNDS:</b>		
PCC GENERAL FUND - Unrestricted	43,279	68,711
PARISH CENTRE FUND - Designated	0	0
CHURCH BUILDING FUND - Designated	101,763	96,403
PRIVATE OPEN SPACE FUND - Restricted	3,465	3,465
	<u>148,507</u>	<u>168,579</u>

Approved by the Parochial Church Council on  
and signed on their behalf by:

19/5/2021

Signed  P.C.C. Chairman.

Vicar

Signed  P.C.C. Treasurer.

Notes on page 7 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current statement of Recommended Practice, Accounting and reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention. The financial statement includes all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**FUNDS.**

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated funds are funds set aside by the PCC for a particular project, funds so designated may be redesignated by the PCC and so designation does not prevent funds being spent on any other purpose.

Restricted funds represent donations, fundraising and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**INCOMING RESOURCES**

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resources to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due, interest is accrued. All other income is recognized when it is receivable. All income resources are accounted for gross.

**RESOURCES EXPENDED**

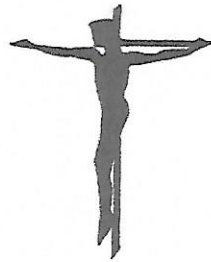
The diocesan parish share is accounted for when due. Amounts received specifically for mission are paid over immediately on receipt. All other expenditure is generally recognized when it is incurred and is accounted for gross.

**FIXED ASSETS**

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Acquisitions of fixed assets are currently written off when incurred.

**St. PETER & St. PAUL  
MITCHAM PARISH CHURCH  
MITCHAM**



**STATEMENT OF FINANCIAL ACTIVITIES  
OF THE  
PAROCHIAL CHURCH COUNCIL**

**for the year ended 31 December, 2020**

**Contents**

Page 1	Independent Examiner's Report
Page 2	P. C. C. General Fund – Unrestricted
Page 3	Parish Centre Fund – Designated
Page 4	Church Building Fund - Designated
Page 5	Private Open Space Fund - Restricted
Page 6	Balance Sheet
Page 7	Notes to the Financial statement

Mitcham Parish Church  
Mitcham Parish Centre, Church Path,  
Mitcham, Surrey CR4 3BN,



STATEMENT OF FINANCIAL ACTIVITIES

INDEPENDENT EXAMINER'S REPORT  
TO THE PCC OF MITCHAM PARISH CHURCH.

This report on the financial statements of the PCC for the year ended 31st December 2020, which are set out on pages 2 to 7, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations'), the Charities Act 2011 (the 2011 Act) and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner.**

As the members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:-

Examine the accounts under section 145 of the 2011 Act

To follow the procedure laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act

to state whether particular matters have come to my attention

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare financial statements, which accord with the accounting records and to comply with the requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....  
Mr. K.P. Rose.  
7 Laburnum Court  
Smallfield, Surrey.

Dated 10<sup>th</sup> May 2021

## PCC GENERAL FUND (UNRESTRICTED)

	2020 £	2019 £
<b>INCOMING RESOURCES:</b>		
<b>VOLUNTARY INCOME:</b>		
PLEDGED GIVING - Gift Aided	29,817	27,472
PLEDGED GIVING - not Gift Aided	4,763	7,728
PLATE (Sunday)- Gift Aided	0	148
PLATE (Sunday) - Not Gift Aided	575	2,591
PLATE (Occ)- Gift Aided	0	31
PLATE (Occ)- Not Gift Aided	50	788
DONATIONS - Gift Aided	2,012	1,645
DONATIONS - Not Gift Aided	254	1,443
TAX RECOVERED	9,085	9,331
FEES	1,985	2,208
<b>ACTIVITIES FOR GENERATING FUNDS:</b>		
PARISH FUNDRAISING - Summer Fair	0	0
PARISH FUNDRAISING - Christmas Fair	0	1,670
PARISH FUNDRAISING - Other	0	1,635
<b>INCOME FROM INVESTMENTS:</b>		
INTEREST	33	30
<b>INCOME FROM CHURCH ACTIVITIES:</b>		
MISSION FUND RAISING	6	1,061
CHURCH HIRE	2,811	16,085
SHARED ACCESS LTD ELECTRICITY CONTRIBUTION	0	16,676
MISCELLANEOUS	5,185	102
	<b>56,576</b>	<b>90,644</b>
<b>RESOURCES EXPENDED</b>		
<b>CHURCH ACTIVITIES:</b>		
PARISH ASSESSMENT	50,000	48,500
MISSION GIVING	1,610	2,582
SALARIES - ORGANIST	1,950	3,769
SALARIES - SECRETARY	3,481	3,385
WAGES	2,817	3,306
CLERGY EXPENSES	638	759
CHURCH EXPENSES - General	3,946	5,786
CHURCH EXPENSES - Printing & Stationery	5,118	3,276
CHURCH EXPENSES - Telephone, Broadband	384	224
CHURCH EXPENSES - Light, Heat & Water	10,939	13,749
CHURCH EXPENSES - Insurance	6,282	5,643
FEES	1,518	3,045
MISCELLANEOUS	60	0
<b>FUND RAISING COSTS:</b>		
PARISH FUNDRAISING - Summer Fair	0	0
PARISH FUNDRAISING - Christmas fair	0	0
PARISH FUNDRAISING - Other	0	1,091
	<b>88,743</b>	<b>95,115</b>
<b>NET RESOURCES EXPENDED</b>	<b>-32,167</b>	<b>-4,471</b>
<b>BALANCE B/FWD 1 JANUARY</b>	<b>68,711</b>	<b>51,797</b>
<b>TRANSFER TO CHURCH BUILDING FUND</b>	<b>0</b>	<b>0</b>
<b>TRANSFER FROM PARISH CENTRE FUND</b>	<b>6,735</b>	<b>21,385</b>
<b>BALANCE C/FWD 31 DECEMBER</b>	<b>43,279</b>	<b>68,711</b>

## PARISH CENTRE FUND ( DESIGNATED)

	2020 £	2019 £
<b>INCOMING RESOURCES</b>		
<b>VOLUNTARY INCOME:</b>		
DONATIONS - Gift Aided	0	0
DONATIONS - Not Gift Aided	100	20
FUND RAISING - Gift Aided	0	0
FUND RAISING - Not Gift Aided	6	40
GRANTS		
<b>INCOME FROM CHURCH ACTIVITIES:</b>		
LETTINGS	23,694	43,372
	<b>23,800</b>	<b>43,432</b>
<b>RESOURCES EXPENDED</b>		
<b>CHURCH ACTIVITIES:</b>		
STAFFING COSTS	5,409	5,414
PARISH OFFICE EXPENSES	1,388	1,740
REPAIRS & MAINTENANCE	4,886	3,485
CAPITAL COSTS	0	2,939
LIGHT, HEATING & WATER	4,356	7,457
INSURANCE	1,026	1,012
MISCELLANEOUS	0	0
	<b>17,065</b>	<b>22,047</b>
<b>NET INCOMING RESOURCES</b>	<b>6,735</b>	<b>21,385</b>
<b>BALANCE B/FWD 1 JANUARY</b>	<b>0</b>	<b>0</b>
<b>TRANSFER TO CHURCH BUILDING FUND</b>	<b>0</b>	<b>0</b>
<b>TRANSFER TO GENERAL FUND</b>	<b>-6,735</b>	<b>-21,385</b>
<b>BALANCE C/FWD 31 DECEMBER</b>	<b>0</b>	<b>0</b>



## CHURCH BUILDING FUND (DESIGNATED)

	2020 £	2019 £
<b>INCOMING RESOURCES</b>		
<b>VOLUNTARY INCOME:</b>		
FUND RAISING - Gift Aided	0	0
FUND RAISING - Not Gift Aided	35	387
DONATIONS & BEQUESTS - Gift Aided	34	30
DONATIONS & BEQUESTS - Not Gift Aided	162	205
GRANTS	0	0
4G MOBILE MAST RENTAL	15,300	14,300
	<u>15,531</u>	<u>14,922</u>
 <b>RESOURCES EXPENDED</b>		
<b>CHURCH EXPENSES:</b>		
MAJOR WORKS	6,591	0
REPAIRS & MAINTENANCE	3,580	3,899
MISCELLANEOUS	0	0
	<u>10,171</u>	<u>3,899</u>
 <b>NET INCOMING RESOURCES</b>	<b>5,360</b>	<b>11,023</b>
<b>BALANCE B/FWD 1 JANUARY</b>	<b>96,403</b>	<b>85,380</b>
<b>TRANSFER FROM PARISH CENTRE FUND</b>	<b>0</b>	<b>0</b>
<b>TRANSFER FROM GENERAL FUND</b>	<b>0</b>	<b>0</b>
<b>BALANCE C/FWD 31 DECEMBER</b>	<u><b>101,763</b></u>	<u><b>96,403</b></u>

# PRIVATE OPEN SPACE FUND (RESTRICTED)

	2020 £	2019 £
<b>INCOMING RESOURCES:</b>		
<b>INCOME FROM CHURCH ACTIVITIES:</b>		
AMICUS HORIZON MAINTENANCE CHARGE	0	0
PCC MAINTENANCE CHARGE	0	0
	<u>0</u>	<u>0</u>
<b>RESOURCES EXPENDED:</b>		
<b>CHURCH EXPENSES:</b>		
SITE MAINTENANCE	0	0
ONE OFF MAINTENANCE	0	0
	<u>0</u>	<u>0</u>
<b>NET RESOURCES EXPENDED</b>	0	0
<b>BALANCE B/FWD 1 JANUARY</b>	3,465	3,465
<b>BALANCE C/FWD 31 DECEMBER</b>	<u>3,465</u>	<u>3,465</u>

# **BALANCE SHEET**


as at 31st December 2020

	2020 £	2019 £
<b>CURRENT ASSETS:</b>		
DEBTORS	5,669	2,464
CASH WITH Central Board of Church Finance	0	0
CASH WITH Scottish Widows 7 Day Account	52,216	52,210
CASH WITH Bank	91,461	113,905
CASH IN HAND	0	0
	<u>149,346</u>	<u>168,579</u>
<b>CURRENT LIABILITIES:</b>		
CREDITORS - amounts falling due within one year	839	0
	<u>839</u>	<u>0</u>
<b>NET CURRENT ASSETS / (LIABILITIES):</b>	<u>148507</u>	<u>168579</u>

	2020 £	2019 £
<b>PARISH FUNDS:</b>		
PCC GENERAL FUND - Unrestricted	43,279	68,711
PARISH CENTRE FUND - Designated	0	0
CHURCH BUILDING FUND - Designated	101,763	96,403
PRIVATE OPEN SPACE FUND - Restricted	3,465	3,465
	<u>148,507</u>	<u>168,579</u>

Approved by the Parochial Church Council on  
and signed on their behalf by:

19/5/2021

Signed  P.C.C. Chairman.

Signed  P.C.C. Treasurer.

Notes on page 7 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current statement of Recommended Practice, Accounting and reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention. The financial statement includes all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated funds are funds set aside by the PCC for a particular project, funds so designated may be redesignated by the PCC and so designation does not prevent funds being spent on any other purpose.

Restricted funds represent donations, fundraising and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

INCOMING RESOURCES

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resources to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due, interest is accrued. All other income is recognized when it is receivable. All income resources are accounted for gross.

RESOURCES EXPENDED

The diocesan parish share is accounted for when due. Amounts received specifically for mission are paid over immediately on receipt. All other expenditure is generally recognized when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Acquisitions of fixed assets are currently written off when incurred.