# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST PAUL MITCHAM

England & Wales · Charity number 1141719

## Details

| | |
|---|---|
| Other names | MITCHAM PARISH CHURCH |
| Status | Registered |
| Legal form | Other |
| Registered | 2011-05-05 |
| Register | View on the Charity Commission register |

## Contact

| | |
|---|---|
| Address | Mitcham Parish Church<br>Church Path<br>Mitcham<br>CR4 3BN |
| Phone | 020 8648 1566 |
| Email | mpcsspeterpaul@gmail.com |
| Website | www.mitchamparishchurch.org.uk |

## Activities

**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** Provisionof regular Acts of Worship which are open to all people.

## Classification

- **How:** Other Charitable Activities
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities

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## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Merton

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2024-12-31 | £189,965 | £165,547 | - | - |
| 2023-12-31 | £140,372 | £177,019 | - | - |
| 2022-12-31 | £156,362 | £166,118 | - | - |
| 2021-12-31 | £168,829 | £189,542 | - | - |
| 2020-12-31 | £95,907 | £115,979 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| **REV David Malcolm Benedict Pennells** | Chair | 2015-02-02 |
| CAROLINE MULLER-CARPENTER | | 2018-04-02 |
| Carole Hornsby | | 2017-04-30 |
| DAVID JOHN COGGINS | | 2013-07-17 |
| Ebele Belonwu | | 2024-05-12 |
| Josephine Dixie | | 2021-06-01 |
| KATHERINE CHANDLER | | |
| Mary Coggins | | 2014-04-06 |
| Michael Ian Carpenter | | 2018-04-29 |
| REV JACKIE COCKFIELD | | |
| Rachel Perera | | 2024-05-12 |
| Thomas James Kirby | | 2024-05-12 |
| Valerie Hylton | | 2019-04-07 |

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# Accounts

**REPORT TO THE CHARITY COMMISSIONERS 2024/25**

**THE ANGLICAN DIOCESE OF SOUTHWARK**

# MITCHAM PARISH CHURCH

*Charity Commission No: 1141719*

St Peter & St Paul Church
Church Road Mitcham CR4 3BP

## Aims & Purposes

The Parochial Church Council of Mitcham, St Peter & St Paul ('the PCC') has the responsibility of cooperating with the Incumbent, the Reverend Fr David Pennells, in promoting within the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Church and the Parish Centre complex opposite the church building in Church Path, Mitcham.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church building and to become part of the parish community of Mitcham Parish Church. The PCC maintains an overview of worship and activities and makes suggestions to the Incumbent as to how our Services and activities can involve the many groups that live within the parish boundary and beyond. Our Services and worship put faith into practice through prayer and Scripture, through the seven-fold Sacraments being celebrated - principally, the Holy Eucharist – and through music and occasional offices, such as Baptisms, Holy Matrimony and Funerals. The Bishop visits periodically to administer the rite of Confirmation, whilst the important ministry of Reconciliation (Confession) and Anointing (in a healing context) and Unction ("Last Rites") are also administered as necessary or when requested.

In planning Parish activities, the Incumbent and PCC are mindful of the Charity Commission's guidance on public benefit - and the specific guidance on the advancement of religion.

In particular, we try to enable ordinary people ('the people in the pews') to live out their faith through:

- **Worship & Prayer**; learning about God and the revelation through Jesus Christ and the preaching of the Gospel.
- **Providing pastoral care** to people, especially those living or studying or working within the Parish – and beyond.
- **Missionary and Outreach work** to our local community and beyond.

To facilitate and advance this work, it is important that we maintain the fabric of the historic Parish Church building (Grade II* Listed) and the adjacent modern Parish Centre Complex.

The Parish's mission is regularly measured against the 'Five Marks of Mission' posited by the Anglican Communion. This guidance forms the basis of the current agreed Parish Statement of Mission and Inclusion Statement. The Parish supports the Aims & Objectives of Inclusive Church, which reflect our open, liberal, modern Catholic approach to our faith journey.

## Achievements and Performance 2024/25

Throughout this past year, as in most (Thank God) the Incumbent and PCC have been keen to offer a range of Worship Services on Sundays & during the week according to the time and season as appropriate. Happily, the major Festivals of the Church have been celebrated with due reverence and dignity – Advent, Christmastide, Lent & Holy Week, Eastertide, Pentecost, Trinity & Corpus Christi, our Patronal Festival, Dedication, Harvest, All Saints' & All Souls', and Armistice / Remembrance Festivals have all been marked with due Anglican ceremony.

At present there are 108 people on our Parish Electoral Roll (2025). Average Sunday attendance is about 45 - 55 people, and Tuesday morning celebrations of the Eucharist now attracting a regular attendance of about 18 - 25 people. As well as our regular Eucharistic Services each week, other events (such as the bi-monthly 'Julian Meetings' and annual 'Thy Kingdom Come' Novena of Prayer between Ascension and Pentecost) enables our worshipping community to come together to pray, to praise and to thank God for the many blessings we continue to experience.

Through the 'Occasional Offices' of the church, we thank God for the gift of life (Baptism & Thanksgiving for Birth Services) and ask that the graces of the Holy Spirit will pour out on the candidate(s). In Marriage we dedicate two people's lives together in the sight of God and the assembled congregation, and at Funerals we give thanks for a life now complete, handing the lamented soul back to God's merciful love, and seeking and offering support for those who grieve. A number of Banns of Marriage sequences have occurred this last year, as couples announce their Wedding plans. Both Adult and Child Baptisms, and numerous Funerals and Interment of Ashes have been celebrated; the first two categories taking place on site at the Church and the latter, Funerals, occasionally in church (especially for electoral roll members or parishioners) but now most often celebrated at local (or distant) Crematoria or Cemeteries, as suits the mourners and general circumstances. The Bishop of Kingston, Rt Rev Martin Gainsborough celebrated the Sacrament of Confirmation at MPC late in 2024.

**Merton Deanery Synod**

Three members of the Laity comprise the Parish representatives on the Deanery Synod, alongside the Vicar, Fr David Pennells; this provides the PCC with a link to the other churches within Merton Deanery (with boundaries co-terminus with the London Borough of Merton), with the Diocese of Southwark, ultimately linking through to the General Synod of the Church of England. Clergy also meet separately as a Deanery Chapter, holding regular meetings called by the Area Dean where issues of common concern are raised and collegiate support is offered and received. In March 2020, the Vicar was appointed as Assistant Area Dean to Merton Deanery, and continues, involving supporting churches, alongside annual local inspections.

**The Mitcham Group Ministry**

This Parish Church of St Peter & St Paul, alongside the three other Anglican Parish Churches in Mitcham (namely: St Barnabas – St Mark – St Olave) form the **Mitcham Group Ministry** in which the four Mitcham parishes seek to cooperate, work and encourage each other in their ministries to the entire geographical area.

The Incumbents meet together, when possible, to pray and share notes about shared issues together. During these times, the concept of cooperation and joint working together comes to the fore: in encouraging each other, in listening to issues / problems, and in finding ways for the ministry of the Anglican churches in this place to serve the whole local area.

As a vehicle for shared ministry, tasks are often shared - and an interchangeability of Altar / Pulpit are agreed. Joint Services of Worship are planned and instigated, and activities, both spiritual and social, are encouraged. Relying on the cooperation of each constituent member, this Group concept proves to be a great success; the Group Confirmation Service is usually held in one of the Mitcham churches by rotation – held here in November 2024).

**The Parish Church**

The present Parish Church building, a Grade II* Listed structure in Georgian Gothic Perpendicular style, has celebrated its Bicentenary in 2022 – having been built between the years of 1819 and 1822, on the exact 'footprint' of the previous mediaeval-founded structure, when it was rededicated and reopened for worship by the Bishop of London.

The PCC, in the past year or so, has seen work to restore the exterior doors and notice boards later in 2024, this portraying the church as an open and active church building. Internal works on the heating system were also undertaking, ensuring the system venting was up[ to current ecological standards.

**The Parish Centre Complex**

The Parish Centre – which comprises of the Parish Office, a second office (hired out to an independent company), an assembly hall, a grassed garden area & ancillary rooms (toilets, storerooms and kitchen) – was previously an excellent and significant source of income to the parish, principally through the letting of the Centre Hall throughout the daytime on weekdays. Sadly, this ceased post-pandemic, and a similar replacement earner has not been located. The Mitcham Community Choir meets to rehearse in the Hall one evening a week, The Attic Theatre Company run a therapeutic Singing Performance class, Irish Dancing is taught, and a Tai Chi Group meet one evening, and Children's Keyboard classes run weekly in term time.

The Parish Office - the administrative 'hub' of the Parish - is usually the locus of the part-time Parish Administrator and most parish-related administration flows through this office. The Administrator - Ms Sara Taylor - works Wednesday all day – and Thursday and Friday afternoons in the Centre. Parish Centre Hall bookings for weekend and evening sessions have started to revive following the pandemic downturn, and Children's parties at weekends are a popular booking; due to the close proximity of the Centre to Church Path and other residential premises, the Hall is not let out for late parties or any over-boisterous activities.

The Parish Centre is regularly hired out to one Christian church community for regular Services on Sunday mid-morning to early afternoons, and a youth-focused religious community group after that. The Hall can also be hired for other social and community events (such as the Choirs, MP surgeries / meetings, gatherings of local Community & Interest Groups Social Afternoons and Evenings or even Public meetings. The use of the Hall for Mothers' Union meetings and social events / International Evenings, Parish celebrations, etc., evidences its value as a parish resource, and the hall and garden are an asset for all.

Maintenance of the Parish Centre is the responsibility of the PCC Buildings' Committee. The garden feature (maintained by a regular hall-user for us) is particularly welcome when an event is very well supported; the garden acts as an 'overflow' facility to obviate overcrowding. The Hall remains in a generally fair state of repair, though the kitchen and main hall will probably need repainting in the future.

## Pastoral Care

A small number of parishioners are unable to attend church Services for various reasons, and the Incumbent is assisted by Rev'd Jackie Cockfield (who has the Bishop's permission to Officiate), keep in contact with these people by phone and visits. These regular visits enable for Holy Communion where appropriate / requested, thus encouraging these members to maintain a link with the Parish Church. The Parish Newsletter is posted out to a small number.

The clergy have been pleased to often hear of other parishioners' contact / social visits when they speak to those visited. Hospital visits are also a common feature for the clergy, who spend time at St George's / St Helier's and The Royal Marsden Hospitals. St Raphael's Hospice in North Cheam, serving the Borough of Merton is also visited - as required.

The weekly published Newsletter is sent out electronically to many email addresses (*and this is also published on Facebook & Twitter & the CoE's 'A Church Near You' Website*) This is valued as a 'link' to isolated people - who report the interest they find in 'keeping up-to-date' with Parish affairs. Parish Groups – such as The Mothers' Union, the Tuesday Morning Eucharist Church Group, the Church Choir, the Servers' Team, the Merton Citizens' Group, and the Bellringing Band, all provide interlinking and overlapping 'care networks' which provide care links and communication between individuals.

## Mission and Evangelism

A principal aim of the PCC and the congregation is to be seen as a 'serving community' in the local parish area. To this end, two specific initiatives continued to run successfully and provide a number of parishioners with an 'outward' focus to support people in our local environs.

**Active Parish membership of 'Merton Citizens'** – a community organising coalition of many different (though currently principally faith-based) community institutions – which has opened Parishioners' eyes to the issues which are important to our local community - and galvanised three principal Citizens' working groups into action to challenge service providers in the fields of mental health, housing, and refugee support & welcoming.

The sharing of coordinated action is already showing results in a Pan-South London consultation exercise (*'South London Listens'*), coordinated with local Mental Health Trusts, who now are supporting the establishment of 'Be Well Hubs' – one of which operates here at the Parish Church. Continuing discussions concerning housing & homelessness with local housing providers, including Merton Council and relevant Housing Associations are ongoing to seek to enhance the support for those in housing need. The Parish also actively supports Faith in Action – the Homelessness Project in nearby Merton High Street.

The mental-health focus continues to be promoted in Church by the monthly 'Mental Health Be Well Hub'. This is a focused discussion opportunity - led by one of our mental health champions - over coffee and refreshments - following the Parish Eucharist.

**Other contacts:** The Incumbent and PCC positively encourage engagement with local schools; Benedict, Cranmer, Cricket Green, Haslemere and Merrywood schools have all visited the church to see the interior, to take part in project work or to engage with events such as *'SingFest'* jointly arranged with Merton Music Foundation. Successful music-making sessions have again been arranged, again with Merton Music Foundation, involving a whole range of local schools, using professional musicians' guidance.

**Promotion:** The Parish Church continues to be a major player in promoting the Arts in Mitcham and an Opera Performance (Strauss's Die Fledermaus) and a solo Piano Recital by local pianist Andrew Garrido drew capacity crowds to MPC.

**Encouragement:** The Vicar has continued to serve as a Director of Croydon Almshouse Charities, which amongst other functions, managed and supported the residents of the seven Mary Tate Almshouses on Mitcham Cricket Green. The Vicar also continues as Chair of the Trustees to the Wandle Industrial Museum - which venue is situated in Lower Green West & promotes educational opportunities highlighting the industrial history of the local area.

**Local Metropolitan Policing:** The Vicar works with the South West London Basic Command Unit of the Metropolitan Police, chairing the Merton Borough Independent Advisory Group - and sitting *ex-officio* on the Merton Safer Neighbourhood Board, Hate Crime Working Group and attending Cricket Green Ward Police consultation meetings.

**Civic Involvement:** This past year the Vicar has been Chaplain to The Worshipful the Mayor of Merton on a few occasions, saying prayers to open the full Council Annual meeting. He has also led the Merton Remembrance Day observances at Mitcham War Memorial, and Holocaust Memorial Day Observance at the Civic Centre.

## Ecumenical Relationships

The PCC and Parish Church positively support the concept and activities of **Churches Together in Mitcham** (affiliated to Churches Together in England): this allows the coming-together of local Christian denominations who speak with a common voice on issues of joint concern.

The Vicar continues to Chair this organisation, and works alongside the various Priests / Ministers in the town to promote joint working of the many denominations represented. The Vicar is also a member of the Merton Council's 'Inter-Faith Forum', and the South London Inter-Faith Group. CTiM Events, such as the open-air acts of witness on Good Friday and just before Christmas being popular, alongside some meetings been held in various churches such as the Jointly-led Service for the Week of Prayer for Christian Unity, the five-week session Lent Course, visiting various constituent churches. The Group also sponsors and staffs a Christmas Day luncheon at the Vestry Hall for those who would otherwise be alone on that Day.

The Parish Church also acts as the host Church to the Tamil-led **Bethel International Missionary Church** (Pastor: Titus Pirabakaran) which meets every Sunday afternoon after the Parish Church Service has taken place in the morning.

The one regular independent church congregation meeting in the Parish Centre is the **Refuge Temple Community Assembly** (Pastor Reginald Weir). They gather from each Sunday for praise and worship.

## Volunteers

We continue to remain grateful for the massive contribution our volunteers make to the wellbeing of the Parish, particularly in pastorally caring for one another, and also in staffing church-based activities. Such activities in church have included tasks such as arranging flowers, staffing / stewarding the church for the regular Services, and leading the singing, the Choir being directed by Andrew King, who is our Organist. Refreshments are served by a welcoming team of volunteers after every Service – an important welcoming and community-building activity.

## Safeguarding

Safeguarding is an important aspect of our work, ensuring the safety and wellbeing of vulnerable people and children in our midst. Jim Kirby is our Safeguarding Officer, supported by the Incumbent. Where appropriate, Disclosure & Barring Service ('DBS') checks are carried out for those with designated roles (such as PCC members), or where they may come into significant contact with vulnerable people. The Safeguarding procedures, based on the Diocesan model policy, is reviewed and endorsed every year by the PCC.

## Structure, Governance and management

The method of appointment of PCC members is as set out in the statutory Church Representation Rules (2002) as subsequently amended. At Mitcham Parish Church the membership of the PCC usually consists of the Incumbent, the Churchwardens and members elected by the congregation on a three-year rotating basis (three places per year) and also the three representatives elected to represent the Parish to the Merton Deanery Synod. Co-options are also made to the PCC by the Council as seems appropriate.

All regular worshippers and those living within the Parish boundary are encouraged to apply to join the Parish Electoral Roll – which, amongst other aspects, qualifies people to stand for PCC membership, and to vote at formal Parish Meetings. There are 108 on the Roll.

PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are spent. The full PCC met regularly during the past year. A good average attendance was noted at meetings.

Given its wide responsibilities the PCC has a number of subcommittees dealing with aspects of parish life. The subcommittees are the Standing Committee (*only convened for emergency decisions between PCC meetings*) Finance Committee, Buildings Committee and 'Green Group' – starting to look at ecological concerns and our involvement. All Committees and working groups report back to the full PCC and decisions are made at the full meetings.

## Administrative information

Mitcham, St Peter & St Paul (Southwark Diocesan Code: KL3/172X)
is situated on Church Road, Mitcham,
in the Deanery of Merton, in the Diocese of Southwark
and in the London Borough of Merton.

*The Correspondence address is:*

| | |
|---|---|
| Mitcham Parish Church | [e] **mpcsspeterpaul@gmail.com** |
| The Parish Centre | |
| Church Path Mitcham CR4 3BN | [t] **020 6848 1566** |

***The Parish Administrator is*** **Ms Sara Taylor**

*The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020 as amended) and a charity registered with the Charity Commission No: 1141719.*

***Ex-Officio members:***

| | |
|---|---|
| Vicar: | The Reverend Fr David M B Pennells – Chair of PCC |
| PTO: | The Reverend Jackie Cockfield |
| Deanery Synod Representatives: | David Coggins |
| | Carole Hornsby (*also Deputy Warden*) |
| | Josie Dixie (*also Deputy Warden*) |

***Elected members:***

| | |
|---|---|
| Churchwardens: | Caroline Muller-Carpenter |
| | Mary Coggins |
| *Ordinary members:* | Ebele Belonwu |
| | Josephine Dixie |
| | Katherine Chandler *(Hon Treasurer)* |
| | Valerie Hylton |
| | Jim Kirby |
| | Rachel Perera |
| *Co-opted members:* | Michael Carpenter |

**Accounts and Annual Report of the PCC 2024/25**

**signed on their behalf by**

*David M B Pennells - Vicar*

**The Reverend Fr David Pennells SCP**

# St. PETER & St. PAUL
# MITCHAM PARISH CHURCH
## MITCHAM

# STATEMENT OF FINANCIAL ACTIVITIES
## OF THE
## PAROCHIAL CHURCH COUNCIL

**for the year ended 31st December 2024**

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Mitcham Parish Church
Mitcham Parish Centre, Church Path
Mitcham, Surrey, CR4 3BN



Charity Number: 1141719

**MITCHAM PARISH CHURCH**

**STATEMENT OF FINANCIAL ACTIVITIES**

**INDEPENDENT EXAMINER'S REPORT**
**TO THE PCC OF MITCHAM PARISH CHURCH**

This report on the financial statements of the PCC for the year ended 31st December 2024, which are set out on pages 2 to 6, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations'), the Charities Act 2011 ('the 2011 Act') and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility:-

to examine the accounts under section 145 of the 2011 Act;

to follow the procedure laid down in the General Directions given by the commission under section 145(5)(b) of the 2011 Act;

to state whether particular matters have come to my attention.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the next statement.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare financial statements which accord with the accounting records and to comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....S. A. Lewcock..... Dated .....24th April.....2025

Mr Simon Lewcock FCCA
Windsor Lodge, Millfield Road,
Hounslow, Middx, TW4 5PN

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2024

# PCC GENERAL FUND (UNRESTRICTED)

| | 2024 | 2023 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| PLEDGED GIVING - Gift Aided | 30,663 | 31,300 |
| PLEDGED GIVING - not Gift Aided | 5,910 | 6,124 |
| PLATE (Sunday) - Gift Aided | 23 | 217 |
| PLATE (Sunday) - not Gift Aided | 953 | 865 |
| PLATE (Occasional) - Gift Aided | 0 | 0 |
| PLATE (Occasional) - not Gift Aided | 548 | 102 |
| DONATIONS - Gift Aided | 2,940 | 1,357 |
| DONATIONS - not Gift Aided | 1,727 | 2,208 |
| TAX RECOVERED | 10,573 | 9,912 |
| FEES | 1,296 | 1,524 |
| **ACTIVITIES FOR GENERATING FUNDS:** | | |
| PARISH FUNDRAISING - Christmas Raffle | 1,090 | 1,026 |
| PARISH FUNDRAISING - Other | 1,638 | 3,844 |
| **INCOME FROM INVESTMENTS:** | | |
| INTEREST | 855 | 627 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| MISSION FUNDRAISING | 1,571 | 1,623 |
| CHURCH HIRE | 11,310 | 10,551 |
| SHARED ACCESS LTD ELECTRICITY CONTRIBUTION | 17,970 | 21,772 |
| MOBILE MAST INCOME | 14,475 | 14,475 |
| INSURANCE CLAIM | 2,224 | 0 |
| GRANT AND MISCELLANEOUS | 594 | 875 |
| | **106,360** | **108,402** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| PARISH ASSESSMENT | 44,000 | 42,000 |
| MISSION GIVING | 3,284 | 4,570 |
| SALARIES - ORGANIST | 5,389 | 4,490 |
| SALARIES - SECRETARY | 4,262 | 3,456 |
| WAGES | 4,296 | 3,616 |
| CLERGY EXPENSES | 1,374 | 1,106 |
| CHURCH EXPENSES - General | 6,757 | 5,202 |
| CHURCH EXPENSES - Printing & Stationery | 4,794 | 4,493 |
| CHURCH EXPENSES - Telephone, Broadband | 124 | 147 |
| CHURCH EXPENSES - Light, Heating & Water | 42,872 | 39,587 |
| CHURCH EXPENSES - Insurance | 7,521 | 6,731 |
| FEES | 808 | 270 |
| INDEPENDENT EXAMINER'S FEE | 200 | 200 |
| MISCELLANEOUS | 0 | 581 |
| **FUNDRAISING COSTS:** | | |
| PARISH FUNDRAISING - Christmas Raffle | 72 | 72 |
| PARISH FUNDRAISING - Other | 1,019 | 1,999 |
| | **126,772** | **118,520** |
| **NET RESOURCES EXPENDED** | -20,412 | -10,118 |
| **BALANCE B/FWD 1 JANUARY** | 39,218 | 39,921 |
| **TRANSFER TO PRIVATE OPEN SPACE FUND** | 0 | 0 |
| **TRANSFER FROM PARISH CENTRE FUND** | 15,512 | 9,415 |
| **BALANCE C/FWD 31 DECEMBER** | **34,318** | **39,218** |

# PARISH CENTRE FUND (DESIGNATED)

| | 2024 | 2023 |
|---|---|---|
| **INCOMING RESOURCES** | **£** | **£** |
| **VOLUNTARY INCOME:** | | |
| DONATIONS - Gift Aided | 0 | 0 |
| DONATIONS - not Gift Aided | 50 | 0 |
| FUNDRAISING - Gift Aided | 0 | 0 |
| FUNDRAISING - not Gift Aided | 0 | 0 |
| GRANTS | 0 | 109 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| LETTINGS | 32,270 | 25,409 |
| | **32,320** | **25,518** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| STAFFING COSTS | 6,146 | 5,194 |
| PARISH OFFICE EXPENSES | 1,067 | 1,287 |
| REPAIRS & MAINTENANCE | 5,539 | 4,356 |
| CAPITAL COSTS | 0 | 0 |
| LIGHT, HEATING & WATER | 3,349 | 4,109 |
| INSURANCE | 707 | 1,157 |
| MISCELLANEOUS | 0 | 0 |
| | **16,808** | **16,103** |
| **NET INCOMING RESOURCES** | 15,512 | 9,415 |
| **BALANCE B/FWD 1 JANUARY** | | 0 |
| **TRANSFER TO CHURCH BUILDING FUND** | | 0 |
| **TRANSFER TO PCC GENERAL FUND** | -15,512 | -9,415 |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **0** |

# CHURCH BUILDING FUND (DESIGNATED)

| | 2024 | 2023 |
|---|---|---|
| **INCOMING RESOURCES** | **£** | **£** |
| **VOLUNTARY INCOME:** | | |
| FUNDRAISING - Gift Aided | 0 | 0 |
| FUNDRAISING - not Gift Aided | 200 | 743 |
| DONATIONS & BEQUESTS - Gift Aided | 0 | 0 |
| DONATIONS & BEQUESTS - not Gift Aided | 50,113 | 531 |
| - see Funds note on page 6 | | |
| GRANTS | 972 | 5,178 |
| | **51,285** | **6,452** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| MAJOR WORKS | 0 | 37,096 |
| REPAIRS & MAINTENANCE | 21,431 | 5,300 |
| MISCELLANEOUS | 536 | 0 |
| | **21,967** | **42,396** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | 29,318 | -35,944 |
| **BALANCE B/FWD 1 JANUARY** | 42,073 | 78,017 |
| **TRANSFER TO PCC GENERAL FUND** | 0 | 0 |
| **TRANSFER TO PARISH CENTRE FUND** | 0 | 0 |
| **BALANCE C/FWD 31 DECEMBER** | **71,391** | **42,073** |

# BALANCE SHEET

**as at 31st December 2024**

| | 2024 £ | 2023 £ |
|---|---|---|
| **CURRENT ASSETS:** | | |
| DEBTORS | | |
| - Shared Access Ltd electricity Contribution | 4,141 | 5,227 |
| - Tax recovered (Gift Aid) | 2,172 | 2,105 |
| CASH WITH Scottish Widows 7 Day Account | 0 | 52,845 |
| CASH with CCLA | 50,100 | 0 |
| CASH WITH Bank | 49,496 | 21,314 |
| CASH IN HAND | 0 | 0 |
| | **105,909** | **81,491** |
| **CURRENT LIABILITIES:** | | |
| CREDITORS - amounts falling due within one year | | |
| - Independent Examiner's Fee | 200 | 200 |
| - Lettings | | |
| | **200** | **200** |
| **NET CURRENT ASSETS/ (LIABILITIES)** | **105,709** | **81,291** |

| | 2024 £ | 2023 £ |
|---|---|---|
| **PARISH FUNDS:** | | |
| PCC GENERAL FUND - Unrestricted | 34,318 | 39,218 |
| PARISH CENTRE FUND - Designated | 0 | 0 |
| CHURCH BUILDING FUND - Designated | 71,391 | 42,073 |
| | **105,709** | **81,291** |

Approved by the Parochial Church Council on 4th May 2025
and signed on their behalf by:

Signed..... PCC Chairman

Signed..... PCC Treasurer

Notes on page 6 form part of these accounts

**MITCHAM PARISH CHURCH**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2024**

## ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated funds are funds set aside by the PCC for a particular project; funds so designated may be redesignated by the PCC and so designation does not prevent funds from being spent on any other purpose. A bequest of £50,000 received during the year from a former member of the congregation has been designated to the Building Fund.

Restricted funds represent donations, fundraising and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

INCOMING RESOURCES

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognized when it is receivable. All income resources are accounted for gross.

RESOURCES EXPENDED

The diocesan Parish Share is accounted for when due. Amounts received specifically for mission are paid over immediately on receipt. All other expenditure is generally recognized when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Acquisitions of fixed assets are currently written off when incurred.

**MITCHAM PARISH CHURCH**

**STATEMENT OF FINANCIAL ACTIVITIES**

**INDEPENDENT EXAMINER'S REPORT**
**TO THE PCC OF MITCHAM PARISH CHURCH**

This report on the financial statements of the PCC for the year ended 31st December 2024, which are set out on pages 2 to 6, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations'), the Charities Act 2011 ('the 2011 Act') and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility:-

to examine the accounts under section 145 of the 2011 Act;

to follow the procedure laid down in the General Directions given by the commission under section 145(5)(b) of the 2011 Act;

to state whether particular matters have come to my attention.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the next statement.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare financial statements which accord with the accounting records and to comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed S.A. Lewcock

Mr Simon Lewcock FCCA
Windsor Lodge, Millfield Road,
Hounslow, Middx, TW4 5PN

Dated 24th April 2025

# Accounts

# 2023/24 REPORT TO THE CHARITY COMMISSIONERS

**THE ANGLICAN DIOCESE OF SOUTHWARK**

## MITCHAM PARISH CHURCH

*Charity Commission No: 1141719*

St Peter & St Paul
Church Road Mitcham CR4 3BP

## Aims & Purposes

The Parochial Church Council of Mitcham, St Peter & St Paul ('the PCC') has the responsibility of cooperating with the Incumbent, the Reverend Fr David Pennells, in promoting within the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Church and the Parish Centre complex opposite the church building in Church Path, Mitcham.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church building and to become part of the parish community of Mitcham Parish Church. The PCC maintains an overview of worship and activities and makes suggestions to the Incumbent as to how our Services and activities can involve the many groups that live within the parish boundary and beyond. Our Services and worship put faith into practice through prayer and Scripture, through the seven-fold Sacraments being celebrated - principally, the Holy Eucharist – and through music and occasional offices, such as Baptisms, Holy Matrimony and Funerals. The Bishop visits periodically to administer the rite of Confirmation, whilst the important ministry of Reconciliation (Confession) and Anointing (in a healing context) and Unction ("Last Rites") are also administered as necessary / requested.

In planning our activities, the Incumbent and PCC are mindful of the Charity Commission's guidance on public benefit - and the specific guidance on the advancement of religion. In particular, we try to enable ordinary people ('the people in the pews') to live out their faith through:

- **Worship & Prayer**; learning about God and the revelation through Jesus Christ and the preaching of the Gospel.
- **Providing pastoral care** to people, especially those living or studying or working in the Parish.
- **Missionary and Outreach work**.

To facilitate and advance this work, it is important that we maintain the fabric of the historic Parish Church building (Grade II* Listed) and the adjacent modern Parish Centre Complex.

The Parish's mission is regularly measured against the 'Five Marks of Mission' posited by the Anglican Communion. This approach forms the basis of the current agreed Parish Statement of Mission and Inclusion Statement. The Parish supports the Aims & Objectives of Inclusive Church, which reflect our open, liberal, modern Catholic approach to our faith journey.

## Achievements and Performance 2022/23

Throughout this past year, as in most (DG) the Incumbent and PCC have been keen to offer a range of Worship Services on Sundays & during the week. Happily, the major Festivals of the Church have been celebrated with due reverence and dignity – Advent, Christmastide, Lent & Holy Week, Eastertide, Pentecost, Trinity & Corpus Christi, our Patronal Festival, Dedication, Harvest, All Saints' & All Souls', and Armistice / Remembrance Festivals have all been appropriately marked with due Anglican ceremony.

At present there are 118 people on our Parish Electoral Roll (May 2024). Average Sunday attendance is about 40 - 55 people, and Tuesday morning celebrations of the Eucharist now attracting a regular attendance of about 18 - 25 people. As well as our regular Eucharistic Services each week, other events (such as the bi-monthly 'Julian Meetings' and annual 'Thy Kingdom Come' Novena of Prayer between Ascension and Pentecost) enables our worshipping community to come together to pray, to praise and to thank God for the many blessings we continue to experience.

Through the 'Occasional Offices' of the church, we thank God for the gift of life (Baptism & Thanksgiving for Birth Services) and ask that the graces of the Holy Spirit will pour out on the candidate(s) – in Marriage we dedicate two people's lives together in the sight of God and the assembled congregation, and at Funerals we give thanks for a life now complete, handing the lamented soul back to God's merciful love, and seeking and offering support for those who grieve. Two Banns of Marriage sequences have occurred, as couples announce their Wedding plans. Parish records (April 23 to April 24) also show: six Baptisms, one Marriage ceremony, and sixteen Funerals and two Interment of Ashes have been celebrated; the first two categories taking place on site at the Church and the latter, Funerals, occasionally in church (especially for electoral roll members or parishioners) but now most often celebrated at local (or distant) Crematoria or Cemeteries, as suits the mourners and general circumstances. The Bishop of Kingston is due to celebrate the Sacrament of Confirmation at MPC later in 2024.

**Merton Deanery Synod**

Three members of the Laity comprise the Parish representatives on the Deanery Synod, alongside the Vicar, Fr David Pennells & Assistant Priest of this Parish, the Reverend Jackie Cockfield; this provides the PCC with a link to the other churches within Merton Deanery (with boundaries co-terminus with the London Borough of Merton), with the Diocese of Southwark, ultimately linking through to the General Synod of the Church of England. Clergy also meet separately as a Deanery Chapter, holding regular meetings called by the Area Dean where issues of common concern are raised and collegiate support is offered and received. In March 2020, the Vicar was appointed as one of two Assistant Area Deans to Merton Deanery, and this role continues, involving support for other churches, alongside certain local inspections.

**The Mitcham Group Ministry**

This Parish Church of St Peter & St Paul, alongside the three other Anglican Parish Churches in Mitcham (namely: St Barnabas – St Mark – St Olave) form the **Mitcham Group Ministry** in which the four Mitcham parishes seek to cooperate, work and encourage each other in their ministries to the entire geographical area.

The Incumbents meet together regularly, when possible, to pray and share notes together. During these fellowship times, the concept of cooperation and joint working together comes to the fore: in encouraging each other, in listening to issues / problems, and in finding ways for the ministry of the Anglican churches in this place to serve the whole local area.

As a vehicle for shared ministry, tasks are often shared - and an interchangeability of Altar / Pulpit are agreed. Joint Services of Worship are planned and instigated, and activities, both spiritual and social, are encouraged. Relying on the cooperation of each constituent member, this Group concept proves to be a great success; the Group Confirmation Service is usually held in one of the Mitcham churches by rotation (MPC soon in November 2024).

**The Parish Church**

The present Parish Church building, a Grade II* Listed structure in Georgian Gothic Perpendicular style, has celebrated its Bicentenary in 2022 – having been built between the years of 1819 and 1822, on the exact 'footprint' of the previous mediaeval-founded structure, when it was rededicated and reopened for worship by the Bishop of London.

The PCC, in the past year or so, has seen, working with the Parish Architect, the remedial interior work after water infiltration due to faulty protection during the replacement / renovation of the South Vestry Roof, the South Aisle Roof and the Tower Roof. Plans enabled a Faculty to be granted by the Diocese, and the work, costing in the region of £130,000 started in August 2021. Bids for financial assistance have been successful to various charities: £10,000 being generously granted by Marshall's Charities - and a further £50,000 being kindly given by Viridor Credits. Fortunately, the remedial work is being predominantly covered by Insurance cover. A long catalogue of dehumidifying the voids above the ceilings and drying out of the brick & plaster walls was the prelude to scaffolding in church for a few months, before the repair / restoration work was undertaken by Arte Conservation and completed by late 2023.

We are hoping to proceed with work to restore the exterior doors and notice boards as funds allow later in 2024

**The Parish Centre Complex**

The Parish Centre – which comprises of the Parish Office, a second office (hired out to an independent company), an assembly hall, a grassed garden area & ancillary rooms (toilets, storerooms and kitchen) – was previously an excellent and significant source of income to the parish, principally through the letting of the Centre Hall throughout the daytime on weekdays to a privately-run Day Care Centre for Asian elderly people. Sadly, the Day Centre had to close due to the Pandemic, and remained so; and a replacement earner has not been located. The Mitcham Community Choir meets to rehearse in the Hall one evening a week, The attic Theatre Company run a therapeutic Performance class, Irish Dancing is taught, and a Tai Chi Group meet one evening, and a Children's Keyboard class runs weekly in term time.

The Parish Office - the administrative 'hub' of the Parish - is usually the locus of the part-time Parish Administrator and most parish-related administration flows through this office. The Administrator - Ms Sara Taylor - works Wednesday all day – and Thursday and Friday afternoons in the centre. Parish Centre Hall bookings for weekend and evening sessions have started to revive following the pandemic downturn, and Children's parties at weekends are a popular booking.

The Parish Centre is regularly hired out to one Christian church community for regular Services on Sunday mid-morning to early afternoons, and it can also be hired for other social and community events (such as the Mitcham Community Choir, MP surgeries / meetings, gatherings of local Community & Interest Groups / Mothers' Union Social Afternoons and Social Evenings. Quarterly 'Jazz Cafe evenings' in the past are being - we hope - revived.

The use of the Centre's Hall for Mothers' Union meetings and social events / International Evenings, Parish celebrations, etc. evidences its value as a parish resource, and the hall and garden are an asset for all.

Maintenance of the Parish Centre is the responsibility of the PCC Buildings' Committee. The garden feature (maintained by a regular hall-user for us) is particularly welcome when an event is very well supported; the garden acts as an 'overflow' facility to obviate overcrowding. The Hall remains in a generally fair state of repair, though the kitchen and main hall will probably need repainting in the future.

## Pastoral Care

A small number of parishioners are unable to attend church Services for various reasons, and the Incumbent and Assistant Priest, keep in contact with these people. They have regular visits for Holy Communion where appropriate / requested, so these members to maintain a link with the Parish Church. The Parish Newsletter is posted out to a small number.

The clergy have been pleased to often hear of other parishioners' contact / social visits when they speak to those visited. Hospital visits are also a common feature for the clergy, who spend time at St George's / St Helier's and The Royal Marsden Hospitals. St Raphael's Hospice in North Cheam, serving the Borough of Merton is also visited - as required.

The weekly published Newsletter is sent out electronically to many email addresses (*and this is also published on Facebook & Twitter & the CoE's 'A Church Near You' Website*) This is valued as a 'link' to isolated people - who report the interest they find in 'keeping up-to-date' with Parish affairs. Parish groups – such as The Mothers' Union, the Tuesday Morning Eucharist Church Group, the Church Choir, the Servers' Team, the Merton Citizens' Group, and the Bellringing Band, all provide interlinking and overlapping 'care networks' which provide care links and communication between individuals.

## Mission and Evangelism

A principal aim of the PCC and the congregation is to be seen as a 'serving community' in the local parish area. To this end, two specific initiatives continued to run successfully and provide a number of parishioners with an 'outward' focus to support people in our local environs.

**Active Parish membership of 'Merton Citizens'** – a community organising coalition of many different (though currently principally faith-based) community institutions – which has opened Parishioners' eyes to the issues which are important to our local community - and galvanised three principal Citizens' working groups into action to challenge service providers in the fields of mental health, housing, and refugee support & welcoming.

The sharing of coordinated action is already showing results in a Pan-South London consultation exercise (*'South London Listens'*), coordinated with local mental health Trusts, who now are supporting the establishment of 'Be Well Hubs' – one of which now operates here at the Parish Church. Continuing discussions concerning housing and homelessness issues with local housing providers, including Merton Council and relevant Housing Associations are ongoing to seek to enhance the support for those in housing need.

The mental-health focus continues to be promoted in Church by a monthly 'Mental Health Be Well Hub'-focused discussion opportunity - led by one of our mental health champions - over coffee and refreshments - following the Parish Eucharist.

**Other contacts:** The Incumbent and PCC positively encourage engagement with local schools; Benedict, Bond, Cranmer, Cricket Green, Haslemere and William Morris schools have all visited the church to see the interior, to take part in project work or to engage with events such as *'SingFest'* jointly arranged with Merton Music Foundation. Successful music-making sessions have again been arranged, again with Merton Music Foundation, involving a whole range of local schools, using professional musicians' guidance.

**Promotion:** The Parish Church continues to be a major player in the Mitcham Cricket Green Community & Heritage's annual 'Mitcham Heritage Day' in September, with the Church, Bell Tower and Graveyard open to visitors. An Opera Performance (Mozart's "The Magic Flute") and a solo Piano Recital by local pianist Andrew Garrido drew capacity crowds to MPC.

**Encouragement:** The Incumbent continues to serve as a Trustee of Croydon Almshouse Charities, which amongst other functions, currently manages and supports the seven residents of the Mary Tate Almshouses on Mitcham Cricket Green. The Vicar also continues as Chair of the Trustees to the Wandle Industrial Museum - which is situated in Lower Green West & promotes educational opportunities linked with the industrial history of the local area.

**Policing:** The Vicar works with the South West London Basic Command Unit of the Metropolitan Police, chairing the Merton Borough Independent Advisory Group - and sitting on the Merton Safer Neighbourhood Board, Hate Crime Working Group and attending Cricket Green Ward Police consultation meetings.

**Civic Involvement:** This past year the Vicar has been Chaplain to The Worshipful the Mayor of Merton, Cllr Gill Manly. Alongside saying prayers to open full Council Meetings, he has also led the people of Mitcham in their Remembrance Day observances at Mitcham War Memorial.

## Ecumenical Relationships

The PCC and Parish Church positively support the concept and activities of **Churches Together in Mitcham** (affiliated to Churches Together in England): this allows the coming-together of various local Christian denominations who speak with a common voice on issues of joint concern.

The Vicar continues to Chair this organisation, and works alongside the various Priests / Ministers in the town to promote joint working of the many denominations represented. The Vicar is also a member of the Merton Council's 'Inter-Faith Forum', and the South London Inter-Faith Group. Events, such as the open-air acts of witness on Good Friday and just before Christmas being popular, alongside some meetings been held in various churches such as the Jointly-led Service for the Week of Prayer for Christian Unity, the five-week Lent Course, visiting various constituent churches. The Group also sponsors and staffs a Christmas Day luncheon at the Vestry Hall for those who would otherwise be alone on that Day.

The Parish Church also acts as the host Church to the Tamil-led **Bethel International Missionary Church** (Pastor: Titus Pirabakaran) which meet every Sunday afternoon after the Parish Church Service in the morning.

The one regular independent church congregation meeting in the Parish Centre is the **Refuge Temple Community Assembly** (Pastor Reginald Weir). They gather from 11am to 2pm each Sunday for praise and worship.

## Volunteers and Safeguarding

We continue to remain grateful for the massive contribution our volunteers make to the wellbeing of the Parish, particularly in pastorally caring for one another, and also in staffing church-based activities. Such activities in church have included tasks such as arranging flowers, staffing / stewarding the church for the regular Services, and leading the singing, the Choir being directed by Andrew King, who now is our Organist after the retirement of Gill Campbell – who served faithfully for a number of years. Refreshments are served by a welcoming team of volunteers after every Service – an important community-building activity.

Safeguarding is an important aspect of our work, ensuring the safety and wellbeing of vulnerable people and children in our midst. Jim Kirby has now taken over as our Safeguarding Officer, supported by the Incumbent. Where appropriate, Disclosure & Barring Service ('DBS') checks are carried out for those with designated roles where they may come into significant contact with vulnerable people. The Safeguarding procedures, based on the Diocesan model policy, is reviewed and endorsed every year by the PCC.

## Structure, Governance and management

The method of appointment of PCC members is as set out in the statutory Church Representation Rules (2002) as subsequently amended. At Mitcham Parish Church the membership of the PCC usually consists of the Incumbent, the Assistant Priest licensed to the Parish, the Churchwardens and members elected by the congregation on a three-year rotating basis (three places per year) and the three representatives elected to the Merton Deanery Synod. Co-options are also made to the PCC by the Council.

All regular worshippers and those living within the Parish boundary are encouraged to apply to join the Parish Electoral Roll – which, amongst other aspects, qualifies people to stand for PCC membership, and to vote at formal Parish Meetings. There are 118 on the Roll.

PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are spent. The full PCC met regularly during the past year. A good average attendance was noted at meetings.

Given its wide responsibilities the PCC has a number of subcommittees dealing with aspects of parish life. The subcommittees are the Standing Committee (only convened for emergency decisions between PCC meetings) Finance Committee, Buildings Committee and 'Green Group' – starting to look at ecological concerns and our involvement. All Committees and working groups report back to the full PCC and decisions are made at the full meetings.

## Administrative information

Mitcham, St Peter & St Paul (Southwark Diocesan Code: KL3/172X)
is situated on Church Road, Mitcham,
in the Deanery of Merton, in the Diocese of Southwark
and in the London Borough of Merton.

*The Correspondence address is:*

| | |
|---|---|
| Mitcham Parish Church | [e] **mpcsspeterpaul@gmail.com** |
| The Parish Centre | |
| Church Path Mitcham CR4 3BN | [t] **020 6848 1566** |

***The Parish Administrator is*** **Ms Sara Taylor**

*The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity registered with the Charity Commission No: 1141719.*

***Ex-Officio members:***

| | |
|---|---|
| Vicar: | The Reverend Fr David M B Pennells – Chair |
| Asst Priest: | The Reverend Jackie Cockfield |
| Deanery Synod Representatives: | Mary Coggins (*also Deputy Warden*) |
| | Carole Hornsby (*also Deputy Warden*) |
| | Catherine Payne-Grey |

***Elected members:***

| | |
|---|---|
| Churchwardens: | Caroline Muller-Carpenter |
| | Prince Swaray (*Vice-Chair*) |
| *Ordinary members:* | Ebele Belonwu |
| | Josephine Dixie |
| | Katherine Chandler *(Hon Treasurer)* |
| | Sylvia Gilpin-Jackson |
| | Valerie Hylton |
| | Jim Kirby |
| | Rachel Perera |
| *Co-opted members:* | Michael Carpenter |
| | David Coggins (*also Parish Safeguarding Officer*) |

**Accounts and Annual Report of the PCC 2023/24**

**signed on their behalf by**

*David M B Pennells - Vicar*

**The Reverend Fr David Pennells SCP (PCC Chair)**

**MITCHAM PARISH CHURCH**

**STATEMENT OF FINANCIAL ACTIVITIES**

**INDEPENDENT EXAMINER'S REPORT**
**TO THE PCC OF MITCHAM PARISH CHURCH**

This report on the financial statements of the PCC for the year ended 31st December 2023, which are set out on pages 2 to 7, is in respect of an examination caried out in accordance with the Church Accounting Regulations 2006 ('the regulations'), the Charities Act 2011 ('the 2011 Act') and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility:-

to examine the accounts under section 145 of the 2011 Act;

to follow the procedure laid down in the General Directions given by the commission under section 145(5)(b) of the 2011 Act;

to state whether particular matters have come to my attention.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the next statement.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare financial statements which accord with the accounting records and to comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....S. A. Lewcock.....
Mr Simon Lewcock FCCA
Windsor Lodge, Millfield Road,
Hampton, Middx TW4 5PN

Dated .....02/04/2024



**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023**

## PCC GENERAL FUND (UNRESTRICTED)

| | 2023 | 2022 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| PLEDGED GIVING - Gift Aided | 31,300 | 29,443 |
| PLEDGED GIVING - not Gift Aided | 6,124 | 6,631 |
| PLATE (Sunday) - Gift Aided | 217 | 141 |
| PLATE (Sunday) - not Gift Aided | 865 | 2,218 |
| PLATE (Occasional) - Gift Aided | 0 | 0 |
| PLATE (Occasional) - not Gift Aided | 102 | 116 |
| DONATIONS - Gift Aided | 1,357 | 1,074 |
| DONATIONS - not Gift Aided | 2,208 | 6,706 |
| TAX RECOVERED | 9,912 | 9,167 |
| FEES | 1,524 | 2,389 |
| **ACTIVITIES FOR GENERATING FUNDS:** | | |
| PARISH FUNDRAISING - Christmas Raffle | 1,026 | 1,035 |
| PARISH FUNDRAISING - Other | 3,844 | 2,753 |
| **INCOME FROM INVESTMENTS:** | | |
| INTEREST | 627 | 92 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| MISSION FUNDRAISING | 1,623 | 1,298 |
| CHURCH HIRE | 10,551 | 10,820 |
| SHARED ACCESS LTD ELECTRICITY CONTRIBUTION | 21,772 | 8,179 |
| MOBILE MAST INCOME (see Funds Note on page 7) | 14,475 | 0 |
| MISCELLANEOUS | 875 | 1,400 |
| | **108,402** | **83,462** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| PARISH ASSESSMENT | 42,000 | 40,000 |
| MISSION GIVING | 4,570 | 2,532 |
| SALARIES - ORGANIST | 4,490 | 4,379 |
| SALARIES - SECRETARY | 3,456 | 5,872 |
| WAGES | 3,616 | 2,779 |
| CLERGY EXPENSES | 1,106 | 196 |
| CHURCH EXPENSES - General | 5,202 | 5,497 |
| CHURCH EXPENSES - Printing & Stationery | 4,493 | 4,069 |
| CHURCH EXPENSES - Telephone, Broadband | 147 | 295 |
| CHURCH EXPENSES - Light, Heating & Water | 39,587 | 17,254 |
| CHURCH EXPENSES - Insurance | 6,731 | 6,236 |
| FEES | 270 | 719 |
| INDEPENDENT EXAMINER'S FEE | 200 | 200 |
| MISCELLANEOUS | 581 | 0 |
| **FUNDRAISING COSTS:** | | |
| PARISH FUNDRAISING - Christmas Fair | 72 | 48 |
| PARISH FUNDRAISING - Other | 1,999 | 1,240 |
| | **118,520** | **91,316** |
| **NET RESOURCES EXPENDED** | -10,118 | -7,854 |
| **BALANCE B/FWD 1 JANUARY** | 39,921 | 38,101 |
| **TRANSFER TO PRIVATE OPEN SPACE FUND** | 0 | -229 |
| **TRANSFER FROM PARISH CENTRE FUND** | 9,415 | 9,903 |
| **BALANCE C/FWD 31 DECEMBER** | **39,218** | **39,921** |

# PARISH CENTRE FUND (DESIGNATED)

| | 2023 £ | 2022 £ |
|---|---|---|
| **INCOMING RESOURCES** | | |
| **VOLUNTARY INCOME:** | | |
| DONATIONS - Gift Aided | 0 | 10 |
| DONATIONS - not Gift Aided | 0 | 0 |
| FUNDRAISING - Gift Aided | 0 | 0 |
| FUNDRAISING - not Gift Aided | 0 | 0 |
| GRANTS | 109 | 69 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| LETTINGS | 25,409 | 27,092 |
| | **25,518** | **27,171** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| STAFFING COSTS | 5,194 | 3,145 |
| PARISH OFFICE EXPENSES | 1,287 | 1,573 |
| REPAIRS & MAINTENANCE | 4,356 | 3,513 |
| CAPITAL COSTS | 0 | 150 |
| LIGHT, HEATING & WATER | 4,109 | 7,777 |
| INSURANCE | 1,157 | 1,110 |
| MISCELLANEOUS | 0 | 0 |
| | **16,103** | **17,268** |
| **NET INCOMING RESOURCES** | 9,415 | 9,903 |
| **BALANCE B/FWD 1 JANUARY** | | 0 |
| **TRANSFER TO CHURCH BUILDING FUND** | | 0 |
| **TRANSFER TO PCC GENERAL FUND** | -9,415 | -9,903 |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **0** |



# CHURCH BUILDING FUND (DESIGNATED)

| | 2023 £ | 2022 £ |
|---|---|---|
| **INCOMING RESOURCES** | | |
| **VOLUNTARY INCOME:** | | |
| FUNDRAISING - Gift Aided | 0 | 30 |
| FUNDRAISING - not Gift Aided | 743 | 443 |
| DONATIONS & BEQUESTS - Gift Aided | 0 | 60 |
| DONATIONS & BEQUESTS - not Gift Aided | 531 | 109 |
| GRANTS | 5,178 | 30,308 |
| MOBILE MAST RENTAL (see Funds Note on page 7) | 0 | 14,779 |
| | **6,452** | **45,729** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| MAJOR WORKS | 37,096 | 48,719 |
| REPAIRS & MAINTENANCE | 5,300 | 5,221 |
| MISCELLANEOUS | 0 | 0 |
| | **42,396** | **53,940** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | -35,944 | -8,211 |
| **BALANCE B/FWD 1 JANUARY** | 78,017 | 86,228 |
| **TRANSFER TO PCC GENERAL FUND** | 0 | 0 |
| **TRANSFER TO PARISH CENTRE FUND** | 0 | 0 |
| **BALANCE C/FWD 31 DECEMBER** | **42,073** | **78,017** |

## PRIVATE OPEN SPACE FUND (RESTRICTED)

| | 2023 £ | 2022 £ |
|---|---|---|
| **INCOMING RESOURCES** | | |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| PCC MAINTENANCE CHARGE | 0 | 0 |
| MISCELLANEOUS | 0 | 0 |
| | **0** | **0** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| SITE MAINTENANCE | 0 | 0 |
| ONE OFF MAINTENANCE | 0 | 3,694 |
| | **0** | **3,694** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | 0 | -3,694 |
| **TRANSFER TO PCC GENERAL FUND** | 0 | 229 |
| **BALANCE B/FWD 1 JANUARY** | 0 | 3,465 |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **0** |



## BALANCE SHEET

**as at 31st December 2023**

| | 2023 £ | 2022 £ |
|---|---|---|
| **CURRENT ASSETS:** | | |
| DEBTORS | | |
| - Shared Access Ltd electricity Contribution | 5,227 | 0 |
| - Tax recovered (Gift Aid) | 2,105 | 2,055 |
| CASH WITH Scottish Widows 7 Day Account | 52,845 | 52,303 |
| CASH WITH Bank | 21,314 | 63,780 |
| CASH IN HAND | 0 | 0 |
| | **81,491** | **118,138** |
| **CURRENT LIABILITIES:** | | |
| CREDITORS - amounts falling due within one year | | |
| - Independent Examiner's Fee | 200 | 200 |
| - Lettings | | |
| | **200** | **200** |
| **NET CURRENT ASSETS/ (LIABILITIES)** | **81,291** | **117,938** |

| | 2023 £ | 2022 £ |
|---|---|---|
| **PARISH FUNDS:** | | |
| PCC GENERAL FUND - Unrestricted | 39,218 | 39,921 |
| PARISH CENTRE FUND - Designated | 0 | 0 |
| CHURCH BUILDING FUND - Designated | 42,073 | 78,017 |
| PRIVATE OPEN SPACE FUND - Restricted | 0 | 0 |
| | **81,291** | **117,938** |

Approved by the Parochial Church Council on Sunday 21st April 2024
and signed on their behalf by:

Signed..... PCC Chairman & Vicar

Signed..... PCC Treasurer

Notes on page 7 form part of these accounts

**MITCHAM PARISH CHURCH**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2023**

## ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### FUNDS

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated funds are funds set aside by the PCC for a particular project; funds so designated may be redesignated by the PCC and so designation does not prevent funds from being spent on any other purpose. Due to the deficit on the General Fund, PCC has decided to re-designate the Mobile Phone Mast income from the Building Fund back to the General Fund in 2023.

Restricted funds represent donations, fundraising and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

### INCOMING RESOURCES

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognized when it is receivable. All income resources are accounted for gross.

### RESOURCES EXPENDED

The diocesan Parish Share is accounted for when due. Amounts received specifically for mission are paid over immediately on receipt. All other expenditure is generally recognized when it is incurred and is accounted for gross.

### FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Acquisitions of fixed assets are currently written off when incurred.

**MITCHAM PARISH CHURCH**

**STATEMENT OF FINANCIAL ACTIVITIES**

**INDEPENDENT EXAMINER'S REPORT**
**TO THE PCC OF MITCHAM PARISH CHURCH**

This report on the financial statements of the PCC for the year ended 31st December 2023, which are set out on pages 2 to 7, is in respect of an examination caried out in accordance with the Church Accounting Regulations 2006 ('the regulations'), the Charities Act 2011 ('the 2011 Act') and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility:-

to examine the accounts under section 145 of the 2011 Act;

to follow the procedure laid down in the General Directions given by the commission under section 145(5)(b) of the 2011 Act;

to state whether particular matters have come to my attention.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the next statement.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare financial statements which accord with the accounting records and to comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

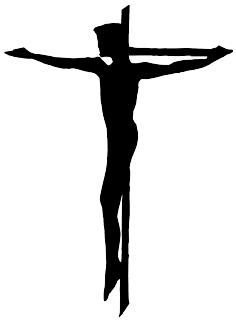
Signed.....S. R. Lewcock..... Dated .....07/04/2024

Mr Simon Lewcock FCCA
Windsor Lodge, Millfield Road,
Hounslow, Middx, TW4 5PN

# Accounts

2022/23 REPORT TO THE CHARITY COMMISSIONERS

**THE ANGLICAN DIOCESE OF SOUTHWARK**



**MITCHAM PARISH CHURCH**

St Peter & St Paul
Church Road
Mitcham CR4 3BP

## Aims & Purposes

The Parochial Church Council of Mitcham, St Peter & St Paul ('the PCC') has the responsibility of cooperating with the Incumbent, the Reverend Fr David Pennells, in promoting within the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Church and the Parish Centre complex opposite the church building in Church Path, Mitcham.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church building and to become part of the parish community of Mitcham Parish Church. The PCC maintains an overview of worship and activities and makes suggestions to the Incumbent as to how our Services and activities can involve the many groups that live within the parish boundary and beyond. Our Services and worship put faith into practice through prayer and Scripture, through the seven-fold Sacraments being celebrated - principally, the Holy Eucharist – and through music and occasional offices, such as Baptisms, Holy Matrimony and Funerals.

In planning our activities, the Incumbent and PCC are mindful of the Charity Commission's guidance on public benefit - and the specific guidance on the advancement of religion. In particular, we try to enable ordinary people ('the people in the pews') to live out their faith through:

- Worship & Prayer; learning about God and the revelation through Jesus Christ and the preaching of the Gospel.
- Providing pastoral care to people, especially those living or studying or working in the Parish.
- Missionary and Outreach work.

To facilitate and advance this work, it is important that we maintain the fabric of the historic Parish Church building (Grade II* Listed) and the adjacent modern Parish Centre Complex.

The Parish's mission is regularly measured against the 'Five Marks of Mission' posited by the Anglican Communion. This approach forms the basis of the current agreed Parish Mission Action Plan.

## Achievements and Performance 2022/23

Throughout this past year, the Incumbent and PCC have been keen to offer a range of Worship Services on Sundays & during the week. Happily, the major Festivals of the Church have been celebrated with due reverence and dignity – Advent, Christmastide, Lent & Holy Week, Eastertide, our Patronal Festival, Dedication, Harvest, All Saints' & All Souls', and Armistice / Remembrance Festivals have all been appropriately marked with due Anglican ceremony.

At present there are 120 people on our Parish Electoral Roll (May 2023). Average Sunday attendance is about 35 - 45 people, and Tuesday morning celebrations of the Eucharist now attracting a regular attendance of about 15 - 20 people. As well as our regular Eucharistic Services each week, other events (such as the monthly 'Julian Meetings' and annual 'Thy Kingdom Come' Novena of Prayer) enables our community to come together to pray and thank God for the many blessings we still experience.

Through the 'Occasional Offices' of the church, we thank God for the gift of life (Baptism & Thanksgiving Services) and ask that the graces of the Holy Spirit will pour out on the candidate – in Marriage we dedicate two people's lives together in the sight of God and the assembled congregation, and at Funerals we give thanks for a life now complete, handing them back to God's merciful love, and seeking and offering support for those who grieve. Principally due to the after-effects of Covid-19, of these, Parish records show: few Baptisms, no Marriage ceremonies, and twelve Funerals have been celebrated; the first two categories usually taking place on site at the Church and the latter, Funerals, most often now are celebrated at local (or distant) Crematoria or Cemeteries, as suits the mourners and general circumstances.

**Merton Deanery Synod**

Three members of the Laity comprise the Parish representatives on the Deanery Synod, alongside the Vicar, Fr David Pennells & Assistant Priest of this Parish, the Reverend Jackie Cockfield; this provides the PCC with a link to the other churches within Merton Deanery (with boundaries co-terminus with the London Borough of Merton), with the Diocese of Southwark, ultimately linking through to the General Synod of the Church of England. Clergy also meet separately as a Deanery Chapter, holding meetings where issues of common concern are raised and collegiate support is offered and received. In March 2020, the Vicar was appointed as one of two Assistant Area Deans to Merton Deanery, and this role continues.

**The Mitcham Group Ministry**

This Parish Church of St Peter & St Paul, alongside the three other Anglican Parish Churches in Mitcham (namely: St Barnabas – St Mark – St Olave) form the **Mitcham Group Ministry** in which the four Mitcham parishes seek to cooperate, work and encourage each other in their ministries to the entire geographical area.

The Incumbents meet together regularly every week, when possible, to pray and share notes together. During these times, the concept of working together comes to the fore: in encouraging each other, in listening to issues / problems, and in finding ways for the ministry of the Anglican churches in this place to serve the whole local area. As a vehicle for shared ministry, tasks are often shared - and an interchangeability of Altar / Pulpit are agreed. Joint Services of Worship are planned and instigated, and activities, both spiritual and social, are encouraged. Relying on

the cooperation of each constituent member, this Group concept proves to be a great success; the Group Annual Confirmation Service is usually held in one of the Mitcham churches by rotation. Due to Covid-19, no Confirmation service was held in 2021.

**The Parish Church**

The present Parish Church building, a Grade II* Listed structure in Georgian Gothic Perpendicular style, has celebrated its Bicentenary in 2022 – having been built between the years of 1819 and 1822, on the exact 'footprint' of the previous mediaeval-founded structure when it was rededicated and reopened for worship by the Bishop of London.

The PCC, in the past year or so, has seen, working with the Parish Architect, the replacement / renovation of the South Vestry Roof, the South Aisle Roof and the Tower Roof. Plans enabled a Faculty to be granted by the Diocese, and the work, costing in the region of £130,000 started in August 2021. Bids for financial assistance have been successful to various charities: £10,000 being granted by Marshall's Charities - and a further £50,000 being agreed by Viridor Credits. Prudent savings of income into our Buildings Fund in recent years have resulted in a budget showing that we could realistically go ahead with the project, which we saw coming to fruition in December 2021.

Sadly, in late 2021 the monsoon rains penetrated the inner ceiling spaces in the South Aisle and the Old Vestry – damaging war memorials in the process. A long catalogue of dehumidifying the voids above the ceilings and drying out of the brick & plaster walls has continued throughout the past year and it is hoped that repair / restoration work will be completed by late 2023.

**The Parish Centre Complex**

The Parish Centre – which comprises of the Parish Office, a second office, an assembly hall, a grassed garden area & ancillary rooms (toilets, storerooms and kitchen) – was previously an excellent source of income to the parish, principally through the letting of the Centre throughout the daytime on weekdays to a privately-run Day Care Centre for Asian elderly people. Sadly, the Day Centre had to close due to the Pandemic, and remained so; and a replacement earner has not been located. The second office room is used by the associated domiciliary care service administrators. The Mitcham Community Choir meets to rehearse in the Hall one evening a week, and a Tai Chi Group one evening; a second community / Wellbeing Choir meets midweek, and a Children's Keyboard class runs weekly in term time.

The Parish Office - the administrative 'hub' of the Parish - is usually the locus of the part-time Parish Administrator and most parish-related administration flows through this office. During Covid-19, the Administrator 'worked from home' for most of her hours, but now is restored to Wednesday – Friday office hours in the centre. Parish Centre Hall bookings for weekend and evening sessions have continued to be hit, but not so drastically, during 2022/3 principally due to people's reluctance to gather in large numbers.

The Parish Centre is regularly hired out to one Christian church community for regular Services on Sunday mid-morning to early afternoons, and it can also be hired for other social and community events (such as the Mitcham Community Choir, MP surgeries / meetings, gatherings of local Community & Interest Groups / Mothers'

Union Social Afternoons and Social Evenings. Quarterly ‘Jazz Cafe evenings’ are returning as a regular event, and attract a wide audience base.

The use of the Centre’s Hall for Mothers’ Union meetings and social events / International Evenings, etc. evidences its value as a parish resource, and the hall and garden are an asset for Parish celebrations such as the Patronal Festival celebration barbecues.

Maintenance of the Parish Centre is the responsibility of the PCC Buildings’ Committee. The garden feature (maintained by a regular hall-user for us) is particularly welcome when an event is very well supported; the garden acts as an ‘overflow’ facility to obviate overcrowding.

The Hall remains in a generally fair state of repair, though the kitchen and main hall will probably need repainting in the future. Flooring in the entrance hall and toilets were upgraded to non-slip surfaces in 2020 and this has improved the general cleanliness / hygienic ‘feel’ and appearance of the Centre. It is hoped to develop the services provided in this building; an Architect had been instructed with a brief to develop ideas, and initial consultations with the Buildings' Committee had encouraged a creative 'future vision' set of ideas to flow from PCC members. This planning and development process has been on hold, due to the PCC focussing time and resources on the Church’s roof repairs/ restoration project.

## Pastoral Care

A small number of parishioners are unable to attend church Services for various reasons, and the Incumbent and Assistant Priest, have kept in contact with these people. They have regular visits for Holy Communion where appropriate / requested, so these members to maintain a link with the Parish Church.

The clergy have been pleased to often hear of other parishioners’ contact / social visits when they speak to those visited. Hospital visits are also a common feature for the clergy, who spend time at St George’s / St Helier's and The Royal Marsden Hospitals. St Raphael's Hospice in North Cheam, serving the Borough of Merton is also visited - as required.

The weekly published Newsletter is sent out electronically to many email addresses (*and this is also published on Facebook & Twitter & the CoE’s ‘A Church Near You’*) This is valued as a ‘link’ to isolated people - who report the interest they find in ‘keeping up-to-date’ with Parish affairs. Parish groups – such as The Mothers’ Union, the Tuesday Morning Eucharist Church Group, the Church Choir, the Servers’ Team, the Merton Citizens’ Group, and the Bellringing Band, all provide interlinking and overlapping ‘care networks’ which provide care links and communication between individuals.

## Mission and Evangelism

A principal aim of the PCC and the congregation is to be seen as a ‘serving community’ in the local parish area. To this end, two specific initiatives continued to run successfully and provide a number of parishioners with an ‘outward’ focus to support people in our local environs.

**Active Parish membership of ‘Merton Citizens’** – a community organising coalition of many different (though currently principally faith-based) community institutions – which has opened Parishioners’ eyes to the issues which are important

to our local community - and galvanised four principal Citizens' working groups into action to challenge service providers in the fields of mental health, housing, and refugee support & welcoming.

The sharing of coordinated action is already showing results in a Pan-South London consultation exercise (*'South London Listens'*), coordinated with local mental health Trusts, who now are supporting the establishment of 'Be Well Hubs' – one of which is now here at the Parish Church. Continuing discussions concerning housing and homelessness issues with local housing providers, including Merton Council and relevant Housing Associations are ongoing to seek to enhance the support for those in housing need.

The mental-health focus was promoted in Church by a monthly 'mental health'-focused discussion opportunity 'Be Well Hub Meeting', led by a mental health champion - over coffee - following the Parish Eucharist.

**Other contacts:** The Incumbent and PCC positively encourage engagement with local schools; Benedict, Bond, Cranmer, Cricket Green, Haslemere and William Morris schools have all visited the church to see the interior, to take part in project work or to engage with events such as *'SingFest'* jointly arranged with Merton Music Foundation. Successful music-making sessions have again been arranged, again with Merton Music Foundation, involving a whole range of local schools, using professional musicians' guidance.

**Promotion** The Parish Church continues to be a major player in the Mitcham Cricket Green Community & Heritage's annual 'Mitcham Heritage Day' in September, with the Church, Bell Tower and Graveyard open to visitors.

**Encouragement** The Incumbent continues to serve as a Trustee of Croydon Almshouse Charities, which amongst other functions, currently manages and supports the seven residents of the Mary Tate Almshouses on Mitcham Cricket Green. The Vicar also continues as a Trustee to the Wandle Industrial Museum - which is situated in Church Road, and promotes educational opportunities associated with the industrial history of the local area.

The Vicar works with the local South West London Basic Command Unit of the Metropolitan Police, chairing the Merton Borough Independent Advisory Group - and sitting on the Merton Safer Neighbourhood Board, and attending Cricket Green Ward consultation meetings.

## Ecumenical Relationships

The PCC and Parish Church positively support the concept and activities of **Churches Together in Mitcham** (affiliated to Churches Together in England): this allows the coming-together of various local Christian denominations who speak with a common voice on issues of joint concern.

The Vicar is currently Chair of this organisation, and works alongside the various Ministers in the town to promote joint working of the many denominations represented. The Vicar is also a member of the Merton Council's 'Inter-Faith Forum', and the South London Inter-Faith Group. Events, such as the open-air acts of witness on Good Friday and before Christmas being popular, alongside some meetings been held in various churches such as the Jointly-led Service for the Week of Prayer for Christian Unity, the five-week Lent Course, visiting various constituent

churches. Te Group also sponsors and staffs a Christmas Day luncheon at the Vestry Hall for those who would otherwise be alone on that Day.

The Parish Church also acts as the host Church to the Tamil-led **Bethel International Missionary Church** (Pastor: Titus Pirabakaran) which meet every Sunday afternoon after the Parish Church Service in the morning.

The one regular independent church congregation meeting in the Parish Centre is the **Refuge Temple Community Assembly** (Pastor Reginald Weir). They gather from 11am to 2pm each Sunday for praise and worship.

## Volunteers and Safeguarding

We continue to remain grateful for the massive contribution our volunteers make to the wellbeing of the Parish, particularly in pastorally caring for one another, and also in staffing church-based activities. Such activities in church have included tasks such as arranging flowers, staffing / stewarding the church for the regular Services, and leading the singing, the Choir being directed by Andrew King, alongside Gill Campbell, our Organist. Refreshments are served after every Service –and important community building activity.

Safeguarding is an important aspect of our work, ensuring the safety and wellbeing of vulnerable people and children in our midst. David Coggins remains our Safeguarding Officer, supported by the Incumbent. Where appropriate, Disclosure & Barring Service ('DBS') checks are carried out for those with designated roles where they may come into significant contact with vulnerable people. The Safeguarding procedures, based on the Diocesan model policy, is reviewed and endorsed every year by the PCC.

## Structure, Governance and management

The method of appointment of PCC members is as set out in the statutory Church Representation Rules (2002) as subsequently amended. At Mitcham Parish Church the membership of the PCC usually consists of the Incumbent, the Assistant Priest licensed to the Parish, the churchwardens and members elected by the congregation on a three-year rotating basis (three places per year) and the three representatives elected to the Merton Deanery Synod. Co-options are also made to the PCC by the Council.

All regular worshippers and those living within the Parish boundary are encouraged to apply to join the Parish Electoral Roll – which, amongst other aspects, qualifies people to stand for PCC membership, and to vote at formal Parish Meetings.

PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are spent. The full PCC met less regularly during the past year, principally due to the Vicar's incapacity during his cancer treatment. A good average attendance was noted at meetings held.

Given its wide responsibilities the PCC has a number of subcommittees dealing with aspects of parish life. The subcommittees are the Standing Committee (only convened for emergency decisions between PCC meetings) Finance Committee, Buildings Committee. All Committees and working groups report back to the full PCC and decisions are made at the full meetings.

## Administrative information

Mitcham, St Peter & St Paul (Southwark Diocesan Code: KL3/172X)
is situated on Church Road, Mitcham,
in the Deanery of Merton, in the Diocese of Southwark
and in the London Borough of Merton.

*The Correspondence address is:*
Mitcham Parish Church
The Parish Centre
Church Path Mitcham CR4 3BN

[e] **mpcsspeterpaul@gmail.com**

[t] **020 6848 1566**

***The Parish Administrator is*** **Ms Sara Taylor**

*The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity registered with the Charity Commission No: 1141719.*

***Ex-Officio members:***

Vicar: The Reverend Fr David M B Pennells – Chair
Asst Priest: The Reverend Jackie Cockfield

***Elected members:***

Churchwardens: Caroline Muller-Carpenter
Prince Swaray (*Vice-Chair*)

Deanery Synod Representatives: Mary Coggins (*also Deputy Warden*)
Carole Hornsby (*also Deputy Warden*)
Catherine Payne-Grey

*Ordinary members:* Josephine Dixie
Katherine Chandler *(Hon Treasurer)*
Sylvia Gilpin-Jackson
Valerie Hylton
Jim Kirby
Rachel Perera

*Co-opted members:* Michael Carpenter
David Coggins (*also Parish Safeguarding Officer*)

**Accounts and Annual Report of the PCC 202/23**

**signed on their behalf by**

**David M B Pennells - Vicar**

**The Reverend Fr David Pennells (PCC Chair)**

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

# PCC GENERAL FUND (UNRESTRICTED)

| | 2022 | 2021 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| PLEDGED GIVING - Gift Aided | 29,443 | 30,431 |
| PLEDGED GIVING - not Gift Aided | 6,631 | 6,591 |
| PLATE (Sunday) - Gift Aided | 341 | 15 |
| PLATE (Sunday) - not Gift Aided | 2,018 | 1,156 |
| PLATE (Occasional) - Gift Aided | 0 | 0 |
| PLATE (Occasional) - not Gift Aided | 116 | 0 |
| DONATIONS - Gift Aided | 1,074 | 3,465 |
| DONATIONS - not Gift Aided | 6,706 | 1,413 |
| TAX RECOVERED | 9,167 | 9,710 |
| FEES | 2,389 | 2,450 |
| **ACTIVITIES FOR GENERATING FUNDS:** | | |
| PARISH FUNDRAISING - Christmas Fair | 1,035 | 0 |
| PARISH FUNDRAISING - Other | 2,753 | 2,688 |
| **INCOME FROM INVESTMENTS:** | | |
| INTEREST | 92 | 12 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| MISSION FUNDRAISING | 1,298 | 180 |
| CHURCH HIRE | 10,820 | 4,180 |
| SHARED ACCESS LTD ELECTRICITY CONTRIBUTION | 8,179 | 10,418 |
| DIOCESAN CONTRIBUTION TO UTILITY BILLS | 1,400 | 0 |
| | **83,462** | **72,709** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| PARISH ASSESSMENT | 40,000 | 50,000 |
| MISSION GIVING | 2,532 | 1,859 |
| SALARIES - ORGANIST | 4,379 | 660 |
| SALARIES - SECRETARY | 5,872 | 4,141 |
| WAGES | 2,779 | 2,722 |
| CLERGY EXPENSES | 196 | 605 |
| CHURCH EXPENSES - General | 5,497 | 4,975 |
| CHURCH EXPENSES - Printing & Stationery | 4,069 | 3,321 |
| CHURCH EXPENSES - Telephone, Broadband | 295 | 672 |
| CHURCH EXPENSES - Light, Heating & Water | 17,254 | 12,826 |
| CHURCH EXPENSES - Insurance | 6,236 | 6,039 |
| FEES | 719 | 1,269 |
| INDEPENDENT EXAMINER'S FEE | 200 | 200 |
| MISCELLANEOUS | 0 | 0 |
| **FUNDRAISING COSTS:** | | |
| PARISH FUNDRAISING - Christmas Fair | 48 | 0 |
| PARISH FUNDRAISING - Other | 1,240 | 1,185 |
| | **91,316** | **90,474** |
| **NET RESOURCES EXPENDED** | -7,854 | -17,765 |
| **BALANCE B/FWD 1 JANUARY** | 38,101 | 43,279 |
| **TRANSFER TO PRIVATE OPEN SPACE FUND** | -229 | 0 |
| **TRANSFER FROM PARISH CENTRE FUND** | 9,903 | 12,587 |
| **BALANCE C/FWD 31 DECEMBER** | **39,921** | **38,101** |

# PARISH CENTRE FUND (DESIGNATED)

| | 2022 | 2021 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| DONATIONS - Gift Aided | 10 | 0 |
| DONATIONS - not Gift Aided | 0 | 100 |
| FUNDRAISING - Gift Aided | 0 | 0 |
| FUNDRAISING - not Gift Aided | 0 | 0 |
| GRANTS | 69 | 0 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| LETTINGS | 27,092 | 31,049 |
| | **27,171** | **31,149** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| STAFFING COSTS | 3,145 | 5,501 |
| PARISH OFFICE EXPENSES | 1,573 | 1,366 |
| REPAIRS & MAINTENANCE | 3,513 | 2,695 |
| CAPITAL COSTS | 150 | 700 |
| LIGHT, HEATING & WATER | 7,777 | 7,251 |
| INSURANCE | 1,110 | 1,049 |
| MISCELLANEOUS | 0 | 0 |
| | **17,268** | **18,562** |
| **NET INCOMING RESOURCES** | 9,903 | 12,587 |
| **BALANCE B/FWD 1 JANUARY** | | 0 |
| **TRANSFER TO CHURCH BUILDING FUND** | | 0 |
| **TRANSFER TO PCC GENERAL FUND** | -9,903 | -12,587 |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **0** |

# CHURCH BUILDING FUND (DESIGNATED)

| | 2022 | 2021 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| FUNDRAISING - Gift Aided | 30 | 0 |
| FUNDRAISING - not Gift Aided | 443 | 0 |
| DONATIONS & BEQUESTS - Gift Aided | 60 | 500 |
| DONATIONS & BEQUESTS - not Gift Aided | 109 | 132 |
| GRANTS | 30,308 | 50,039 |
| 4G MOBILE MAST RENTAL | 14,779 | 14,300 |
| | **45,729** | **64,971** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| MAJOR WORKS | 48,719 | 77,682 |
| REPAIRS & MAINTENANCE | 5,221 | 2,824 |
| MISCELLANEOUS | 0 | 0 |
| | **53,940** | **80,506** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | -8,211 | -15,535 |
| **BALANCE B/FWD 1 JANUARY** | 86,228 | 101,763 |
| **TRANSFER TO PCC GENERAL FUND** | 0 | 0 |
| **TRANSFER TO PARISH CENTRE FUND** | 0 | 0 |
| **BALANCE C/FWD 31 DECEMBER** | **78,017** | **86,228** |

# PRIVATE OPEN SPACE FUND (RESTRICTED)

| | 2022 | 2021 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| PCC MAINTENANCE CHARGE | 0 | 0 |
| MISCELLANEOUS | 0 | 0 |
| | **0** | **0** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| SITE MAINTENANCE | 0 | 0 |
| ONE OFF MAINTENANCE | 3,694 | 0 |
| | **3,694** | **0** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | -3,694 | 0 |
| **TRANSFER TO PCC GENERAL FUND** | 229 | |
| **BALANCE B/FWD 1 JANUARY** | 3,465 | 3,465 |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **3,465** |

# BALANCE SHEET

**as at 31st December 2022**

| | 2022 £ | 2021 £ |
|---|---|---|
| **CURRENT ASSETS:** | | |
| DEBTORS | | |
| - Shared Access Ltd electricity Contribution | 0 | 1,440 |
| - Tax recovered (Gift Aid) | 2,055 | 2,576 |
| CASH WITH Scottish Widows 7 Day Account | 52,303 | 52,221 |
| CASH WITH Bank | 63,780 | 71,757 |
| CASH IN HAND | 0 | 0 |
| | **118,138** | **127,994** |
| **CURRENT LIABILITIES:** | | |
| CREDITORS - amounts falling due within one year | | |
| - Independent Examiner's Fee | 200 | 200 |
| - Lettings | | |
| | **200** | **200** |
| **NET CURRENT ASSETS/ (LIABILITIES)** | **117,938** | **127,794** |

| **PARISH FUNDS:** | 2022 £ | 2021 £ |
|---|---|---|
| PCC GENERAL FUND - Unrestricted | 39,921 | 38,101 |
| PARISH CENTRE FUND - Designated | 0 | 0 |
| CHURCH BUILDING FUND - Designated | 78,017 | 86,228 |
| PRIVATE OPEN SPACE FUND - Restricted | 0 | 3,465 |
| | **117,938** | **127,794** |

Approved by the Parochial Church Council on 23rd April 2023
and signed on their behalf by:

Signed..... PCC Chairman & Vicar

Signed..... PCC Treasurer

Notes on page 7 form part of these accounts

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

# PCC GENERAL FUND (UNRESTRICTED)

| | 2022 | 2021 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| PLEDGED GIVING - Gift Aided | 29,443 | 30,431 |
| PLEDGED GIVING - not Gift Aided | 6,631 | 6,591 |
| PLATE (Sunday) - Gift Aided | 341 | 15 |
| PLATE (Sunday) - not Gift Aided | 2,018 | 1,156 |
| PLATE (Occasional) - Gift Aided | 0 | 0 |
| PLATE (Occasional) - not Gift Aided | 116 | 0 |
| DONATIONS - Gift Aided | 1,074 | 3,465 |
| DONATIONS - not Gift Aided | 6,706 | 1,413 |
| TAX RECOVERED | 9,167 | 9,710 |
| FEES | 2,389 | 2,450 |
| **ACTIVITIES FOR GENERATING FUNDS:** | | |
| PARISH FUNDRAISING - Christmas Fair | 1,035 | 0 |
| PARISH FUNDRAISING - Other | 2,753 | 2,688 |
| **INCOME FROM INVESTMENTS:** | | |
| INTEREST | 92 | 12 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| MISSION FUNDRAISING | 1,298 | 180 |
| CHURCH HIRE | 10,820 | 4,180 |
| SHARED ACCESS LTD ELECTRICITY CONTRIBUTION | 8,179 | 10,418 |
| DIOCESAN CONTRIBUTION TO UTILITY BILLS | 1,400 | 0 |
| | **83,462** | **72,709** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| PARISH ASSESSMENT | 40,000 | 50,000 |
| MISSION GIVING | 2,532 | 1,859 |
| SALARIES - ORGANIST | 4,379 | 660 |
| SALARIES - SECRETARY | 5,872 | 4,141 |
| WAGES | 2,779 | 2,722 |
| CLERGY EXPENSES | 196 | 605 |
| CHURCH EXPENSES - General | 5,497 | 4,975 |
| CHURCH EXPENSES - Printing & Stationery | 4,069 | 3,321 |
| CHURCH EXPENSES - Telephone, Broadband | 295 | 672 |
| CHURCH EXPENSES - Light, Heating & Water | 17,254 | 12,826 |
| CHURCH EXPENSES - Insurance | 6,236 | 6,039 |
| FEES | 719 | 1,269 |
| INDEPENDENT EXAMINER'S FEE | 200 | 200 |
| MISCELLANEOUS | 0 | 0 |
| **FUNDRAISING COSTS:** | | |
| PARISH FUNDRAISING - Christmas Fair | 48 | 0 |
| PARISH FUNDRAISING - Other | 1,240 | 1,185 |
| | **91,316** | **90,474** |
| **NET RESOURCES EXPENDED** | -7,854 | -17,765 |
| **BALANCE B/FWD 1 JANUARY** | 38,101 | 43,279 |
| **TRANSFER TO PRIVATE OPEN SPACE FUND** | -229 | 0 |
| **TRANSFER FROM PARISH CENTRE FUND** | 9,903 | 12,587 |
| **BALANCE C/FWD 31 DECEMBER** | **39,921** | **38,101** |

# PARISH CENTRE FUND (DESIGNATED)

| | 2022 | 2021 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| DONATIONS - Gift Aided | 10 | 0 |
| DONATIONS - not Gift Aided | 0 | 100 |
| FUNDRAISING - Gift Aided | 0 | 0 |
| FUNDRAISING - not Gift Aided | 0 | 0 |
| GRANTS | 69 | 0 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| LETTINGS | 27,092 | 31,049 |
| | **27,171** | **31,149** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| STAFFING COSTS | 3,145 | 5,501 |
| PARISH OFFICE EXPENSES | 1,573 | 1,366 |
| REPAIRS & MAINTENANCE | 3,513 | 2,695 |
| CAPITAL COSTS | 150 | 700 |
| LIGHT, HEATING & WATER | 7,777 | 7,251 |
| INSURANCE | 1,110 | 1,049 |
| MISCELLANEOUS | 0 | 0 |
| | **17,268** | **18,562** |
| **NET INCOMING RESOURCES** | 9,903 | 12,587 |
| **BALANCE B/FWD 1 JANUARY** | | 0 |
| **TRANSFER TO CHURCH BUILDING FUND** | | 0 |
| **TRANSFER TO PCC GENERAL FUND** | -9,903 | -12,587 |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **0** |

# CHURCH BUILDING FUND (DESIGNATED)

| | 2022 | 2021 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| FUNDRAISING - Gift Aided | 30 | 0 |
| FUNDRAISING - not Gift Aided | 443 | 0 |
| DONATIONS & BEQUESTS - Gift Aided | 60 | 500 |
| DONATIONS & BEQUESTS - not Gift Aided | 109 | 132 |
| GRANTS | 30,308 | 50,039 |
| 4G MOBILE MAST RENTAL | 14,779 | 14,300 |
| | **45,729** | **64,971** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| MAJOR WORKS | 48,719 | 77,682 |
| REPAIRS & MAINTENANCE | 5,221 | 2,824 |
| MISCELLANEOUS | 0 | 0 |
| | **53,940** | **80,506** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | -8,211 | -15,535 |
| **BALANCE B/FWD 1 JANUARY** | 86,228 | 101,763 |
| **TRANSFER TO PCC GENERAL FUND** | 0 | 0 |
| **TRANSFER TO PARISH CENTRE FUND** | 0 | 0 |
| **BALANCE C/FWD 31 DECEMBER** | **78,017** | **86,228** |

# PRIVATE OPEN SPACE FUND (RESTRICTED)

| | 2022 | 2021 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| PCC MAINTENANCE CHARGE | 0 | 0 |
| MISCELLANEOUS | 0 | 0 |
| | **0** | **0** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| SITE MAINTENANCE | 0 | 0 |
| ONE OFF MAINTENANCE | 3,694 | 0 |
| | **3,694** | **0** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | -3,694 | 0 |
| **TRANSFER TO PCC GENERAL FUND** | 229 | |
| **BALANCE B/FWD 1 JANUARY** | 3,465 | 3,465 |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **3,465** |

# BALANCE SHEET

**as at 31st December 2022**

| | 2022 £ | 2021 £ |
|---|---|---|
| **CURRENT ASSETS:** | | |
| DEBTORS | | |
| - Shared Access Ltd electricity Contribution | 0 | 1,440 |
| - Tax recovered (Gift Aid) | 2,055 | 2,576 |
| CASH WITH Scottish Widows 7 Day Account | 52,303 | 52,221 |
| CASH WITH Bank | 63,780 | 71,757 |
| CASH IN HAND | 0 | 0 |
| | **118,138** | **127,994** |
| **CURRENT LIABILITIES:** | | |
| CREDITORS - amounts falling due within one year | | |
| - Independent Examiner's Fee | 200 | 200 |
| - Lettings | | |
| | **200** | **200** |
| **NET CURRENT ASSETS/ (LIABILITIES)** | **117,938** | **127,794** |

| **PARISH FUNDS:** | 2022 £ | 2021 £ |
|---|---|---|
| PCC GENERAL FUND - Unrestricted | 39,921 | 38,101 |
| PARISH CENTRE FUND - Designated | 0 | 0 |
| CHURCH BUILDING FUND - Designated | 78,017 | 86,228 |
| PRIVATE OPEN SPACE FUND - Restricted | 0 | 3,465 |
| | **117,938** | **127,794** |

Approved by the Parochial Church Council on 23rd April 2023
and signed on their behalf by:

Signed..... PCC Chairman & Vicar

Signed..... PCC Treasurer

Notes on page 7 form part of these accounts

# Accounts

2021/22 REPORT TO THE CHARITY COMMISSIONERS

**THE ANGLICAN DIOCESE OF SOUTHWARK**

# MITCHAM PARISH CHURCH

St Peter & St Paul
Church Road
Mitcham CR4 3BP

## Aims & Purposes

The Parochial Church Council of Mitcham, St Peter & St Paul ('the PCC') has the responsibility of cooperating with the Incumbent, the Reverend Fr David Pennells, in promoting within the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Church and the Parish Centre complex opposite the church building in Church Path, Mitcham.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church building and to become part of the parish community of Mitcham Parish Church. The PCC maintains an overview of worship and activities and makes suggestions to the Incumbent as to how our Services and activities can involve the many groups that live within the parish boundary and beyond. Our Services and worship put faith into practice through prayer and Scripture, through the seven-fold Sacraments being celebrated - principally, the Holy Eucharist – and through music and occasional offices, such as Baptisms, Holy Matrimony and Funerals.

In planning our activities, the Incumbent and PCC are mindful of the Charity Commission's guidance on public benefit - and the specific guidance on the advancement of religion. In particular, we try to enable ordinary people ('the people in the pews') to live out their faith through:

- ✠ Worship & Prayer; learning about God and the revelation through Jesus Christ and the preaching of the Gospel.
- ✠ Providing pastoral care to people, especially those living or studying or working in the Parish.
- ✠ Missionary and Outreach work.

To facilitate and advance this work, it is important that we maintain the fabric of the historic Parish Church building (Grade II* Listed) and the adjacent modern Parish Centre Complex.

The Parish's mission is regularly measured against the 'Five Marks of Mission' posited by the Anglican Communion. This approach forms the basis of the current agreed Parish Mission Action Plan.

## Achievements and Performance 2021/22

***The following report is tempered by the continuation, from mid-March 2020, of the statutory limitations introduced to address the Coronavirus crisis in the UK and across the World. The entire scope of this report is tempered by the effects of this Global Pandemic.***

Throughout this past year, the Incumbent and PCC have been keen to offer a range of Worship Services on Sundays & during the week when it has been allowed by Government and Church Regulation and Guidance. Once the reality of *'Covid-19 is here to stay'* hit home, Worship had been conducted in a limited way within the Church building and much had been made of the opportunity to 'live stream' Services via Facebook social media platform – and this opportunity has been backed up by these Services also being uploaded to a Channel on 'YouTube'. Happily, this has allowed the major Festivals of the Church to be celebrated with due reverence and dignity – but, often, 'at a distance'. Advent, Christmastide, Lent & Holy Week, Eastertide, our Patronal Festival, Dedication, Harvest, All Saints' & All Souls', and Armistice / Remembrance Festivals have all been appropriately marked with due [but sometimes limited] ceremony.

When the Church has been allowed to be open, all have been welcome to attend our Sunday and Tuesday Services – though with encouragement to sitting separated, and being encouraged to wear face coverings. A 'Track + Trace Register has also been kept, following Government Guidance, and a Q-Code locator installed for individual's use.

At present there are 112 people on our Parish Electoral Roll (May 2022). Average Sunday attendance is about 30 - 35 people, and Tuesday morning celebrations of the Eucharist now attracting a regular attendance of about 10-15 people. As well as our regular Eucharistic Services each week, other events (such as the monthly 'Julian Meetings' and annual 'Thy Kingdom Come' Novena of Prayer) enables our community to come together to pray and thank God for the many blessings we still experience.

Through the 'Occasional Offices' of the church, we thank God for the gift of life (Baptism) and ask that the graces of the Holy Spirit will pour out on the candidate – in Marriage we dedicate two people's lives together in the sight of God and the assembled congregation, and at Funerals we give thanks for a life now complete, and seek and offer support for those who grieve. Principally due to Covid-19, of these, Parish records show: few Baptisms, no Marriage ceremonies, and fourteen Funerals have been celebrated; the first two categories usually take place on site at the Church and the latter, Funerals, most often now are celebrated at local (or distant) Crematoria or Cemeteries, as suits the mourners and general circumstances.

### Merton Deanery Synod

Three members of the Laity are Parish representatives on the Deanery Synod, alongside the Vicar & Assistant Priest of this Parish, the Reverend Jackie Cockfield; this provides the PCC with a link to the other churches within Merton Deanery (with boundaries co-terminus with the London Borough of Merton), with the Diocese of Southwark, ultimately linking through to the General Synod of the Church of England. Clergy also meet separately as a Deanery Chapter, holding meetings where issues of common concern are raised and collegiate support is offered and received. In March 2020, the Vicar was appointed as one of two Assistant Area Deans to Merton Deanery.

## The Mitcham Group Ministry

This Parish Church of St Peter & St Paul, alongside the three other Anglican Parish Churches in Mitcham (namely: St Barnabas – St Mark – St Olave) form the **Mitcham Group Ministry** in which the four Mitcham parishes seek to cooperate, work and encourage each other in their ministries to the entire geographical area.

The Incumbents meet together regularly every week, when possible, to pray and share notes together. During these times, the concept of working together comes to the fore: in encouraging each other, in listening to issues / problems, and in finding ways for the ministry of the Anglican churches in this place to serve the whole local area. As a vehicle for shared ministry, tasks are often shared - and an interchangeability of Altar / Pulpit are agreed. Joint Services of Worship are planned and instigated, and activities, both spiritual and social, are encouraged. Relying on the cooperation of each constituent member, this Group concept proves to be a great success; the Group Annual Confirmation Service is usually held in one of the Mitcham churches by rotation. Due to Covid-19, no Confirmation service was held in 2021.

## The Parish Church

The Parish Church building, a Grade II* Listed structure in Georgian Perpendicular Gothic style, has celebrated its Bicentenary in 2022 – having been built on the exact site of the previous mediaeval-founded structure between the years of 1819 and 1822, when it was rededicated and reopened for worship by the Bishop of London.

The PCC, in the past year or so, has seen, working with the Parish Architect, the replacement / renovation of the South Vestry Roof, the South Aisle Roof and the Tower Roof. Plans enabled a Faculty to be granted by the Diocese, and the work, costing in the region of £130,000 started in August 2021. Bids for financial assistance have been successful to various charities: £10,000 being granted by Marshall's Charities - and a further £50,000 being agreed by Viridor Credits. Prudent savings of income into our Buildings Fund in recent years have resulted in a budget showing that we could realistically go ahead with the project, which we saw coming to fruition in December 2021. A number of Fundraising events will be staged during the coming years to rebuild the Fund.

## The Parish Centre Complex

The Parish Centre – which comprises of the Parish Office, a second office, an assembly hall, a grassed garden area & ancillary rooms (toilets, storerooms and kitchen) – was previously a source of income to the parish, principally through the letting of the Centre throughout the daytime on weekdays to a privately-run Day Care Centre for Asian elderly people; sadly, the Day Centre had to close due to the Pandemic, and a replacement earner has not been located. The second office room is used by the associated domiciliary care service administrators. The Mitcham Community Choir rehearses in the Hall one evening a week, as does a Tai Chi Group.

The Parish Office - the administrative 'hub' of the Parish - is usually the locus of the part-time Parish Administrator and most parish-related administration flows through this office. Due to Covid-19, the Administrator has 'worked from home' for most of her hours, and Parish Centre Hall bookings for weekend and evening sessions have continued to be hit during 2021 by the statutory restrictions imposed on community centres.

The Parish Centre is (when the law allows) regularly hired out to one Christian church community for regular Services on Sunday afternoons, and it can also be hired for other social and community events (such as the Mitcham Community Choir, MP surgeries / meetings, gatherings of local Community & Interest Groups / Mothers' Union Social Afternoons and Social Evenings. Quarterly 'Jazz Cafe evenings' have also featured as a regular event, and have attracted a wide audience base.

The use of the Centre's Hall for Mothers' Union meetings and social events / International Evenings, etc. evidences its value as a parish resource, and the hall and garden are an asset for Parish celebrations such as the Patronal Festival celebration barbecues. In 2021, plans are just seeing the slow 'unlocking' of the closure of the Centre for other than essential purposes.

Maintenance of the Parish Centre is the responsibility of the PCC Buildings' Committee. The garden feature (maintained by a regular hall-user for us) is particularly welcome when an event is very well supported; the garden acts as an 'overflow' facility to obviate overcrowding.

The Hall remains in a generally fair state of repair, though the kitchen and main hall will probably need repainting in the near future. Flooring in the entrance hall and toilets were upgraded to non-slip surfaces in 2020 and this has improved the general 'feel' and appearance of the Centre. It is hoped to develop the services provided in this building; an Architect had been instructed with a brief to develop ideas, and initial consultations with the Buildings' Committee had encouraged a creative 'future vision' set of ideas to flow from PCC members. This planning and development process has been placed temporarily on hold, due to Covid-19's interruption, and the PCC focussing on the Church's roof repairs/ restoration project.

## Pastoral Care

A small number of parishioners are unable to attend church Services for various reasons, and the Incumbent and Assistant Priest, have kept in contact with these people regularly during the Covid-19 'lockdown' periods. They now have resumed taking Holy Communion where appropriate / requested, so these members to maintain a link with the Parish Church.

The clergy have been pleased to often hear of other parishioners' contact / social visits when they speak to those visited. Hospital visits are also a common feature for the clergy, who (again Covid-19 allowing) spend time at St George's / St Helier's and The Royal Marsden Hospitals. St Raphael's Hospice in North Cheam, serving the Borough of Merton is also visited - as required.

The weekly published Newsletter is sent out electronically to many email addresses (*and this is also published on Facebook & Twitter*) This is valued as a valuable 'link' to isolated people - who report the interest they find in 'keeping up to date' with Parish affairs. Parish groups – such as The Mothers' Union, the Tuesday Morning Eucharist Church Group, the Church Choir, the Servers' Team, the Merton Citizens' Group, and the Bellringing Band, all provide interlinking and overlapping 'care networks' which provide care links and communication between individuals.

## Mission and Evangelism

A principal aim of the PCC and the congregation is to be seen as a 'serving community' in the local parish area. To this end, two specific initiatives continued to run successfully and provide a number of parishioners with an 'outward' focus to support people in our local environs.

**Active Parish membership of 'Merton Citizens'** – a community organising coalition of many different (though currently principally faith-based) community institutions – which has opened Parishioners' eyes to the issues which are important to our local community - and galvanised three principal Citizens' working groups into action to challenge service providers in the fields of mental health, housing, and refugee support & welcoming.

The sharing of coordinated action is already showing results in both the provision of enhanced mental health services to schoolchildren in Merton in particular, in a Pan-South London consultation exercise ('South London Listens'), coordinated with local mental health Trusts, who now are supporting the establishment of 'Be Well Hubs' – one of which will be here at the Parish Church. Continuing discussions concerning housing and homelessness issues with local housing providers, including Merton Council and relevant Housing Associations are ongoing to seek to enhance the support for those in housing need.
The mental-health focus was promoted in Church by a monthly 'mental health'-focused discussion opportunity, led by a mental health practitioner over coffee following the Parish Eucharist; this has now resumed more recently, and 'on line' resources are made available.

**Other contacts:** The Incumbent and PCC positively encourage engagement with local schools; Benedict, Bond, Cranmer, Cricket Green, Haslemere and William Morris schools have all visited the church to see the interior, to take part in project work or to engage with events such as *'SingFest'* jointly arranged with Merton Music Foundation. Successful music-making sessions have again been arranged, again with Merton Music Foundation, involving a whole range of local schools, using professional musicians' guidance.

**Promotion** The Parish Church continues to be a major player in the Mitcham Cricket Green Community & Heritage's annual 'Mitcham Heritage Day' in September, with the Church and Graveyard open to visitors. Fortunately, we were able to open the Church in September 2021 – and a significant number of people were able to visit the church.

**Encouragement** The Incumbent continues to serve as a Trustee of Croydon Almshouse Charities, which amongst other functions, manages and supports the seven residents of the Mary Tate Almshouses on Mitcham Cricket Green. He also continues as a Trustee to the Wandle Industrial Museum - which is situated in Church Road, and promotes educational opportunities associated with the industrial history of the local area. Both positions have been continued, thanks to virtual meetings of both sets of Trustees.
The Vicar also works with the local Metropolitan Police, chairing the Merton Borough Independent Advisory Group and sitting on the Merton Safer Neighbourhood Board.

## Ecumenical Relationships

The PCC and Parish Church positively support the concept and activities of **Churches Together in Mitcham** (affiliated to Churches Together in England): this allows the coming-together of various local Christian denominations who speak with a common voice on issues of joint concern. The Vicar is currently Chair of this organisation, and works alongside the various Ministers in the town to promote joint working of the many denominations represented. The Vicar is also a member of the Merton Council 's 'Inter-Faith Forum', and the South London Inter-Faith Group. Events since March 2021 have resumed; with open-air acts of witness being a popular, alongside some meetings been held on line; a Jointly-led Service for the Week of Prayer for Christian Unity, Passiontide and Holy week meditations were welcomed on line, and the Good Friday event was resumed this last year.

The Parish Church also acts as the host Church to the Tamil-led **Bethel International Missionary Church** (Pastor: Titus Pirabakaran) which meet every Sunday afternoon after the Parish Church Service in the morning. Their Thursday evenings in the Church building have now ceased.

The one independent church congregation meeting in the Parish Centre is the **Refuge Temple Community Assembly** (Pastor Reginald Weir). They gather from 11am to 2pm each Sunday for praise and worship.

## Volunteers and safeguarding

We continue to remain grateful for the massive contribution our volunteers make to the wellbeing of the Parish, particularly in pastorally caring for one another, and also in staffing church-based activities. Such activities in church have included tasks arranging flowers, staffing / stewarding the church for the regular Services, and leading the singing, the Choir being directed by Andrew King, alongside Gill Campbell, our Organist.

Safeguarding is an important aspect of our work, ensuring the safety and wellbeing of vulnerable people and children in our midst. David Coggins remains our Safeguarding Officer, supported by the Incumbent. Where appropriate, Disclosure & Barring Service ('DBS') checks are carried out for those with designated roles where they may come into significant contact with vulnerable people. The Safeguarding procedures, based on the Diocesan model policy, is reviewed and endorsed every year by the PCC.

## Structure, Governance and management

The method of appointment of PCC members is as set out in the statutory Church Representation Rules. At Mitcham Parish Church the membership of the PCC usually consists of the Incumbent, the Assistant Priest licensed to the Parish, the churchwardens and members elected by the congregation on a three-year rotating basis (three places per year) and the three representatives elected to the Merton Deanery Synod. Co-options are also made to the PCC by the Council.

All regular worshippers and those living within the Parish boundary are encouraged to apply to join the Parish Electoral Roll – which, amongst other aspects, qualifies people to stand for PCC membership, and to vote at formal Parish Meetings.

PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are to be spent. The full PCC met less regularly during the past year, principally due to Covid-19, with online meetings taking place instead of gathering together. A good average attendance was noted.

Given its wide responsibilities the PCC has a number of subcommittees dealing with aspects of parish life. The subcommittees are the Standing Committee (only convened for emergency decisions between PCC meetings) Finance Committee, Buildings Committee. All Committees and working groups report back to the full PCC and decisions are made at the full meetings.

## Administrative information

Mitcham, St Peter & St Paul (Southwark Diocesan Code: KL3/172X)
is situated on Church Road, Mitcham,
in the Deanery of Merton, in the Diocese of Southwark
and in the London Borough of Merton.

*The Correspondence address is:*
Mitcham Parish Church
The Parish Centre
Church Path Mitcham CR4 3BN

[e] **mpcsspeterpaul@gmail.com**

[t] **020 6848 1566**

***The Parish Administrator is*** **Ms Sara Taylor**

*The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity registered with the Charity Commission No: 1141719.*

*Ex-Officio members:*

| | |
|---|---|
| Vicar: | The Reverend Fr David M B Pennells – Chair |
| Asst Priest: | The Reverend Jackie Cockfield |
| Churchwardens: | Caroline Muller-Carpenter |
| | Prince Swaray (*Vice-Chair*) |
| Deanery Synod Representatives: | Mary Coggins (*also Deputy Warden*) |
| | Carole Hornsby (*also Deputy Warden*) |
| | Catherine Payne-Grey |
| *Elected members:* | Josephine Dixie |
| | Katherine Chandler *(Hon Treasurer)* |
| | Valerie Hylton |
| | Dean Killick |
| | Rachel Perera |
| *Co-opted members:* | Michael Carpenter |
| | David Coggins (*also Parish Safeguarding Officer*) |

**Accounts and Annual Report of the PCC 2021/22**

**signed on their behalf by**

**The Reverend Fr David Pennells (PCC Chair)**

# St. PETER & St. PAUL
# MITCHAM PARISH CHURCH
## MITCHAM

# STATEMENT OF FINANCIAL ACTIVITIES
## OF THE
## PAROCIAL CHURCH COUNCIL

**for the year ended 31st December 2021**

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**Mitcham Parish Church**
**Mitcham Parish Centre, Church Path**
**Mitcham, Surrey, CR4 3BN**

**MITCHAM PARISH CHURCH**

**STATEMENT OF FINANCIAL ACTIVITIES**

**INDEPENDENT EXAMINER'S REPORT**
**TO THE PCC OF MITCHAM PARISH CHURCH**

This report on the financial statements of the PCC for the year ended 31st December 2021, which are set out on pages 2 to 7, is in respect of an examination caried out in accordance with the Church Accounting Regulations 2006 ('the regulations'), the Charities Act 2011 ('the 2011 Act') and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility:-

to examine the accounts under section 145 of the 2011 Act;

to follow the procedure laid down in the General Directions given by the commission under section 145(5)(b) of the 2011 Act;

to state whether particular matters have come to my attention.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the next statement.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare financial statements which accord with the accounting records and to comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....S. A. Lewcock.....

Dated .....7th May.....2022

Mr Simon Lewcock FCCA
Windsor Lodge, Millfield Road,
Hounslow, Middx, TW4 5PN

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

# PCC GENERAL FUND (UNRESTRICTED)

| | 2021 | 2020 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| PLEDGED GIVING - Gift Aided | 30,431 | 29,817 |
| PLEDGED GIVING - not Gift Aided | 6,591 | 4,763 |
| PLATE (Sunday) - Gift Aided | 15 | 0 |
| PLATE (Sunday) - not Gift Aided | 1,156 | 575 |
| PLATE (Occasional) - Gift Aided | 0 | 0 |
| PLATE (Occasional) - not Gift Aided | 0 | 50 |
| DONATIONS - Gift Aided | 3,465 | 2,012 |
| DONATIONS - not Gift Aided | 1,413 | 254 |
| TAX RECOVERED | 9,710 | 9,085 |
| FEES | 2,450 | 1,985 |
| **ACTIVITIES FOR GENERATING FUNDS:** | | |
| PARISH FUNDRAISING - Summer Fair | 0 | 0 |
| PARISH FUNDRAISING - Christmas Fair | 0 | 0 |
| PARISH FUNDRAISING - Other | 2,688 | 0 |
| **INCOME FROM INVESTMENTS:** | | |
| INTEREST | 12 | 33 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| MISSION FUNDRAISING | 180 | 6 |
| CHURCH HIRE | 4,180 | 2,811 |
| SHARED ACCESS LTD ELECTRICITY CONTRIBUTION | 10,418 | 0 |
| MISCELLANEOUS | 0 | 5,185 |
| | **72,709** | **56,576** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| PARISH ASSESSMENT | 50,000 | 50,000 |
| MISSION GIVING | 1,859 | 1,610 |
| SALARIES - ORGANIST | 660 | 1,950 |
| SALARIES - SECRETARY | 4,141 | 3,481 |
| WAGES | 2,722 | 2,817 |
| CLERGY EXPENSES | 605 | 638 |
| CHURCH EXPENSES - General | 4,975 | 3,946 |
| CHURCH EXPENSES - Printing & Stationery | 3,321 | 5,118 |
| CHURCH EXPENSES - Telephone, Broadband | 672 | 384 |
| CHURCH EXPENSES - Light, Heating & Water | 12,826 | 10,939 |
| CHURCH EXPENSES - Insurance | 6,039 | 6,282 |
| FEES | 1,269 | 1,518 |
| INDEPENDENT EXAMINER'S FEE | 200 | 0 |
| MISCELLANEOUS | 0 | 60 |
| **FUNDRAISING COSTS:** | | |
| PARISH FUNDRAISING - Summer Fair | 0 | 0 |
| PARISH FUNDRAISING - Christmas Fair | 0 | 0 |
| PARISH FUNDRAISING - Other | 1,185 | 0 |
| | **90,474** | **88,743** |
| **NET RESOURCES EXPENDED** | -17,765 | -32,167 |
| **BALANCE B/FWD 1 JANUARY** | 43,279 | 68,711 |
| **TRANSFER TO CHURCH BUILDING FUND** | 0 | 0 |
| **TRANSFER FROM PARISH CENTRE FUND** | 12,587 | 6,735 |
| **BALANCE C/FWD 31 DECEMBER** | **38,101** | **43,279** |

# PARISH CENTRE FUND (DESIGNATED)

| | 2021 | 2020 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| DONATIONS - Gift Aided | 0 | 0 |
| DONATIONS - not Gift Aided | 100 | 100 |
| FUNDRAISING - Gift Aided | 0 | 0 |
| FUNDRAISING - not Gift Aided | 0 | 6 |
| GRANTS | 0 | |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| LETTINGS | 31,049 | 23,694 |
| | **31,149** | **23,800** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| STAFFING COSTS | 5,501 | 5,409 |
| PARISH OFFICE EXPENSES | 1,366 | 1,388 |
| REPAIRS & MAINTENANCE | 2,695 | 4,886 |
| CAPITAL COSTS | 700 | 0 |
| LIGHT, HEATING & WATER | 7,251 | 4,356 |
| INSURANCE | 1,049 | 1,026 |
| MISCELLANEOUS | 0 | 0 |
| | **18,562** | **17,065** |
| **NET INCOMING RESOURCES** | 12,587 | 6,735 |
| **BALANCE B/FWD 1 JANUARY** | | 0 |
| **TRANSFER TO CHURCH BUILDING FUND** | | 0 |
| **TRANSFER TO PCC GENERAL FUND** | -12,587 | -6,735 |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **0** |

# CHURCH BUILDING FUND (DESIGNATED)

| | 2021 | 2020 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| FUNDRAISING - Gift Aided | 0 | 0 |
| FUNDRAISING - not Gift Aided | 0 | 35 |
| DONATIONS & BEQUESTS - Gift Aided | 500 | 34 |
| DONATIONS & BEQUESTS - not Gift Aided | 132 | 162 |
| GRANTS | 50,039 | 0 |
| 4G MOBILE MAST RENTAL | 14,300 | 15,300 |
| | **64,971** | **15,531** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| MAJOR WORKS | 77,682 | 6,591 |
| REPAIRS & MAINTENANCE | 2,824 | 3,580 |
| MISCELLANEOUS | 0 | 0 |
| | **80,506** | **10,171** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | -15,535 | 5,360 |
| **BALANCE B/FWD 1 JANUARY** | 101,763 | 96,403 |
| **TRANSFER TO CHURCH BUILDING FUND** | 0 | 0 |
| **TRANSFER TO PARISH CENTRE FUND** | 0 | 0 |
| **BALANCE C/FWD 31 DECEMBER** | **86,228** | **101,763** |

# PRIVATE OPEN SPACE FUND (RESTRICTED)

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| **INCOMING RESOURCES** | | |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| PCC MAINTENANCE CHARGE | 0 | 0 |
| MISCELLANEOUS | 0 | 0 |
| | **0** | **0** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| SITE MAINTENANCE | 0 | 0 |
| ONE OFF MAINTENANCE | 0 | 0 |
| | **0** | **0** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | 0 | 0 |
| **BALANCE B/FWD 1 JANUARY** | 3,465 | 3,465 |
| **BALANCE C/FWD 31 DECEMBER** | **3,465** | **3,465** |

# BALANCE SHEET

**as at 31st December 2021**

| | 2021 £ | 2020 £ |
|---|---|---|
| **CURRENT ASSETS:** | | |
| DEBTORS | | |
| - Shared Access Ltd electricity Contribution | 1,440 | 3,721 |
| - Tax recovered (Gift Aid) | 2,576 | 1,948 |
| CASH WITH Scottish Widows 7 Day Account | 52,221 | 52,216 |
| CASH WITH Bank | 71,757 | 91,461 |
| CASH IN HAND | 0 | 0 |
| | **127,994** | **149,346** |
| **CURRENT LIABILITIES:** | | |
| CREDITORS - amounts falling due within one year | | |
| - Independent Examiner's Fee | 200 | |
| - Lettings | | 839 |
| | **200** | **839** |
| **NET CURRENT ASSETS/ (LIABILITIES)** | **127,794** | **148,507** |

| | 2021 £ | 2020 £ |
|---|---|---|
| **PARISH FUNDS:** | | |
| PCC GENERAL FUND - Unrestricted | 38,101 | 43,279 |
| PARISH CENTRE FUND - Designated | 0 | 0 |
| CHURCH BUILDING FUND - Designated | 86,228 | 101,763 |
| PRIVATE OPEN SPACE FUND - Restricted | 3,465 | 3,465 |
| | **127,794** | **148,507** |

Approved by the Parochial Church Council on 15th May 2022
and signed on their behalf by:

Signed..... PCC Chairman & Vicar

Signed..... PCC Treasurer

Notes on page 7 form part of these accounts

**MITCHAM PARISH CHURCH**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2021**

## ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated funds are funds set aside by the PCC for a particular project; funds so designated may be redesignated by the PCC and so designation does not prevent funds from being spent on any other purpose.

Restricted funds represent donations, fundraising and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

INCOMING RESOURCES

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognized when it is receivable. All income resources are accounted for gross.

RESOURCES EXPENDED

The diocesan Parish Share is accounted for when due. Amounts received specifically for mission are paid over immediately on receipt. All other expenditure is generally recognized when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Acquisitions of fixed assets are currently written off when incurred.

# St. PETER & St. PAUL
# MITCHAM PARISH CHURCH
## MITCHAM

# STATEMENT OF FINANCIAL ACTIVITIES
## OF THE
## PAROCIAL CHURCH COUNCIL

**for the year ended 31st December 2021**

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**Mitcham Parish Church**
**Mitcham Parish Centre, Church Path**
**Mitcham, Surrey, CR4 3BN**

**MITCHAM PARISH CHURCH**

**STATEMENT OF FINANCIAL ACTIVITIES**

**INDEPENDENT EXAMINER'S REPORT**
**TO THE PCC OF MITCHAM PARISH CHURCH**

This report on the financial statements of the PCC for the year ended 31st December 2021, which are set out on pages 2 to 7, is in respect of an examination caried out in accordance with the Church Accounting Regulations 2006 ('the regulations'), the Charities Act 2011 ('the 2011 Act') and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility:-

to examine the accounts under section 145 of the 2011 Act;

to follow the procedure laid down in the General Directions given by the commission under section 145(5)(b) of the 2011 Act;

to state whether particular matters have come to my attention.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the next statement.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare financial statements which accord with the accounting records and to comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....S. A. Lewcock.....

Dated .....7th May.....2022

Mr Simon Lewcock FCCA
Windsor Lodge, Millfield Road,
Hounslow, Middx, TW4 5PN

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

# PCC GENERAL FUND (UNRESTRICTED)

| | 2021 | 2020 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| PLEDGED GIVING - Gift Aided | 30,431 | 29,817 |
| PLEDGED GIVING - not Gift Aided | 6,591 | 4,763 |
| PLATE (Sunday) - Gift Aided | 15 | 0 |
| PLATE (Sunday) - not Gift Aided | 1,156 | 575 |
| PLATE (Occasional) - Gift Aided | 0 | 0 |
| PLATE (Occasional) - not Gift Aided | 0 | 50 |
| DONATIONS - Gift Aided | 3,465 | 2,012 |
| DONATIONS - not Gift Aided | 1,413 | 254 |
| TAX RECOVERED | 9,710 | 9,085 |
| FEES | 2,450 | 1,985 |
| **ACTIVITIES FOR GENERATING FUNDS:** | | |
| PARISH FUNDRAISING - Summer Fair | 0 | 0 |
| PARISH FUNDRAISING - Christmas Fair | 0 | 0 |
| PARISH FUNDRAISING - Other | 2,688 | 0 |
| **INCOME FROM INVESTMENTS:** | | |
| INTEREST | 12 | 33 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| MISSION FUNDRAISING | 180 | 6 |
| CHURCH HIRE | 4,180 | 2,811 |
| SHARED ACCESS LTD ELECTRICITY CONTRIBUTION | 10,418 | 0 |
| MISCELLANEOUS | 0 | 5,185 |
| | **72,709** | **56,576** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| PARISH ASSESSMENT | 50,000 | 50,000 |
| MISSION GIVING | 1,859 | 1,610 |
| SALARIES - ORGANIST | 660 | 1,950 |
| SALARIES - SECRETARY | 4,141 | 3,481 |
| WAGES | 2,722 | 2,817 |
| CLERGY EXPENSES | 605 | 638 |
| CHURCH EXPENSES - General | 4,975 | 3,946 |
| CHURCH EXPENSES - Printing & Stationery | 3,321 | 5,118 |
| CHURCH EXPENSES - Telephone, Broadband | 672 | 384 |
| CHURCH EXPENSES - Light, Heating & Water | 12,826 | 10,939 |
| CHURCH EXPENSES - Insurance | 6,039 | 6,282 |
| FEES | 1,269 | 1,518 |
| INDEPENDENT EXAMINER'S FEE | 200 | 0 |
| MISCELLANEOUS | 0 | 60 |
| **FUNDRAISING COSTS:** | | |
| PARISH FUNDRAISING - Summer Fair | 0 | 0 |
| PARISH FUNDRAISING - Christmas Fair | 0 | 0 |
| PARISH FUNDRAISING - Other | 1,185 | 0 |
| | **90,474** | **88,743** |
| **NET RESOURCES EXPENDED** | -17,765 | -32,167 |
| **BALANCE B/FWD 1 JANUARY** | 43,279 | 68,711 |
| **TRANSFER TO CHURCH BUILDING FUND** | 0 | 0 |
| **TRANSFER FROM PARISH CENTRE FUND** | 12,587 | 6,735 |
| **BALANCE C/FWD 31 DECEMBER** | **38,101** | **43,279** |

# PARISH CENTRE FUND (DESIGNATED)

| | 2021 | 2020 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| DONATIONS - Gift Aided | 0 | 0 |
| DONATIONS - not Gift Aided | 100 | 100 |
| FUNDRAISING - Gift Aided | 0 | 0 |
| FUNDRAISING - not Gift Aided | 0 | 6 |
| GRANTS | 0 | |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| LETTINGS | 31,049 | 23,694 |
| | **31,149** | **23,800** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| STAFFING COSTS | 5,501 | 5,409 |
| PARISH OFFICE EXPENSES | 1,366 | 1,388 |
| REPAIRS & MAINTENANCE | 2,695 | 4,886 |
| CAPITAL COSTS | 700 | 0 |
| LIGHT, HEATING & WATER | 7,251 | 4,356 |
| INSURANCE | 1,049 | 1,026 |
| MISCELLANEOUS | 0 | 0 |
| | **18,562** | **17,065** |
| **NET INCOMING RESOURCES** | 12,587 | 6,735 |
| **BALANCE B/FWD 1 JANUARY** | | 0 |
| **TRANSFER TO CHURCH BUILDING FUND** | | 0 |
| **TRANSFER TO PCC GENERAL FUND** | -12,587 | -6,735 |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **0** |

# CHURCH BUILDING FUND (DESIGNATED)

| | 2021 | 2020 |
|---|---|---|
| **INCOMING RESOURCES** | £ | £ |
| **VOLUNTARY INCOME:** | | |
| FUNDRAISING - Gift Aided | 0 | 0 |
| FUNDRAISING - not Gift Aided | 0 | 35 |
| DONATIONS & BEQUESTS - Gift Aided | 500 | 34 |
| DONATIONS & BEQUESTS - not Gift Aided | 132 | 162 |
| GRANTS | 50,039 | 0 |
| 4G MOBILE MAST RENTAL | 14,300 | 15,300 |
| | **64,971** | **15,531** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| MAJOR WORKS | 77,682 | 6,591 |
| REPAIRS & MAINTENANCE | 2,824 | 3,580 |
| MISCELLANEOUS | 0 | 0 |
| | **80,506** | **10,171** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | -15,535 | 5,360 |
| **BALANCE B/FWD 1 JANUARY** | 101,763 | 96,403 |
| **TRANSFER TO CHURCH BUILDING FUND** | 0 | 0 |
| **TRANSFER TO PARISH CENTRE FUND** | 0 | 0 |
| **BALANCE C/FWD 31 DECEMBER** | **86,228** | **101,763** |

# PRIVATE OPEN SPACE FUND (RESTRICTED)

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| **INCOMING RESOURCES** | | |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| PCC MAINTENANCE CHARGE | 0 | 0 |
| MISCELLANEOUS | 0 | 0 |
| | **0** | **0** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| SITE MAINTENANCE | 0 | 0 |
| ONE OFF MAINTENANCE | 0 | 0 |
| | **0** | **0** |
| **NET RESOURCES EXPENDED/ INCOMING RESOURCES** | 0 | 0 |
| **BALANCE B/FWD 1 JANUARY** | 3,465 | 3,465 |
| **BALANCE C/FWD 31 DECEMBER** | **3,465** | **3,465** |

# BALANCE SHEET

**as at 31st December 2021**

| | 2021 £ | 2020 £ |
|---|---|---|
| **CURRENT ASSETS:** | | |
| DEBTORS | | |
| - Shared Access Ltd electricity Contribution | 1,440 | 3,721 |
| - Tax recovered (Gift Aid) | 2,576 | 1,948 |
| CASH WITH Scottish Widows 7 Day Account | 52,221 | 52,216 |
| CASH WITH Bank | 71,757 | 91,461 |
| CASH IN HAND | 0 | 0 |
| | **127,994** | **149,346** |
| **CURRENT LIABILITIES:** | | |
| CREDITORS - amounts falling due within one year | | |
| - Independent Examiner's Fee | 200 | |
| - Lettings | | 839 |
| | **200** | **839** |
| **NET CURRENT ASSETS/ (LIABILITIES)** | **127,794** | **148,507** |

| | 2021 £ | 2020 £ |
|---|---|---|
| **PARISH FUNDS:** | | |
| PCC GENERAL FUND - Unrestricted | 38,101 | 43,279 |
| PARISH CENTRE FUND - Designated | 0 | 0 |
| CHURCH BUILDING FUND - Designated | 86,228 | 101,763 |
| PRIVATE OPEN SPACE FUND - Restricted | 3,465 | 3,465 |
| | **127,794** | **148,507** |

Approved by the Parochial Church Council on 15th May 2022
and signed on their behalf by:

Signed..... PCC Chairman & Vicar

Signed..... PCC Treasurer

Notes on page 7 form part of these accounts

**MITCHAM PARISH CHURCH**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2021**

## ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated funds are funds set aside by the PCC for a particular project; funds so designated may be redesignated by the PCC and so designation does not prevent funds from being spent on any other purpose.

Restricted funds represent donations, fundraising and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

INCOMING RESOURCES

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognized when it is receivable. All income resources are accounted for gross.

RESOURCES EXPENDED

The diocesan Parish Share is accounted for when due. Amounts received specifically for mission are paid over immediately on receipt. All other expenditure is generally recognized when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Acquisitions of fixed assets are currently written off when incurred.

# Accounts

**2020 REPORT TO THE CHARITY COMMISSIONERS**

**THE ANGLICAN DIOCESE OF SOUTHWARK**

# MITCHAM PARISH CHURCH

St Peter & St Paul
Church Road
Mitcham CR4 3BP

## Aims & Purposes

The Parochial Church Council of Mitcham, St Peter & St Paul ('the PCC') has the responsibility of cooperating with the Incumbent, the Reverend Fr David Pennells, in promoting within the ecclesiastical parish the whole mission of the Parish Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Church and the Parish Centre complex opposite the church building in Church Path, Mitcham.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church building and to become part of the parish community of Mitcham Parish Church. The PCC maintains an overview of worship and activities and makes suggestions to the Incumbent as to how the Services and activities can involve the many groups that live within the parish boundary and beyond. Our Services of worship put faith into practice through prayer and the study of Scripture, through the seven-fold Sacraments being celebrated, most principally, the Holy Eucharist – sometimes incorporating the Liturgy of Healing through the Laying-on of Hands, and also through music & 'occasional offices': such as Baptisms, Holy Matrimony and Funerals.

In planning our activities, the Incumbent and PCC are mindful of the Charity Commission's guidance on public benefit - and the specific guidance on the advancement of religion. In particular, we try to enable the laity ('the people in the pews') to live out their faith through:

- ✠ Worship & Prayer; learning about God and the revelation through Jesus Christ and the preaching of the Gospel.
- ✠ Providing pastoral care to people, especially those living or studying or working in the Parish.
- ✠ Missionary and Outreach work.

To facilitate and advance this work, it is important that we maintain the fabric of the historic Parish Church building (Grade II* Listed) and the adjacent modern Parish Centre Complex.

The Parish's mission is regularly measured against the 'Five Marks of Mission' posited by the Anglican Communion. This approach forms the basis of the current agreed Parish Mission Action Plan for both auditing of activities and guiding future developments.

## Achievements and Performance 2020 leading into 2021

***The following report is tempered by the advent, in mid-March 2020, of the substantial statutory limitations introduced to address the Coronavirus crisis in the UK and across the World. The entire scope of this report is tempered by the effects of this Global Pandemic.***

Throughout this past year, the Incumbent and PCC have been keen to offer a range of Worship Services on Sundays & during the week when it has been allowed by Government and Church Regulation and Guidance. Once the reality of *'Covid-19 is here to stay'* hit home, Worship has been conducted in a limited way within the Church building and much has been made of the opportunity to 'live stream' Services via Facebook social media platform – and this opportunity has been backed up by these Services also being uploaded to a Channel on 'YouTube'. Happily, this has allowed the major Festivals of the Church to be celebrated with due reverence and dignity – but, often, 'at a distance'. Advent, Christmastide, Lent & Holy Week, Eastertide, our Patronal Festival, Dedication, Harvest, All Saints' & All Souls', and Armistice / Remembrance Festivals have all been appropriately marked with due [but oft-times limited] ceremony.

When the Church has been allowed to be open, all have been welcome to attend our [briefer] Sunday and Tuesday Services – though sitting socially separated and being required to wear face coverings. A 'Track + Trace Register has also been kept, following Government Guidance, and a Q-Code locator installed for individual's use. At present there are 111 people on our Parish Electoral Roll (May 2021). Average Sunday attendance is about 25 people, and Tuesday morning celebrations of the Eucharist now attracting a regular attendance of about 10-15 people. As well as our regular Eucharistic Services each week, other events (such as the Annual 'Thy Kingdom Come' Novena of Prayer) enables our community to come together mostly via virtual media to pray and thank God for the many blessings we still experience.

Through the 'occasional Offices' of the church, we thank God for the gift of life (Baptism) and ask that the graces of the Holy Spirit will pour out on the candidate – in Marriage we dedicate two people's lives together in the sight of God and the assembled congregation, and at Funerals we give thanks for a life now complete, and seek and offer support for those who grieve. Principally due to Covid-19, of these, Parish records show: no Baptisms, no Marriage ceremonies, and numerous Funerals have been celebrated; the first two categories usually take place on site at the Church and the latter - Funerals, most often now are celebrated at local (or distant) Crematoria or Cemeteries, as suits the mourners and general circumstances.

**Merton Deanery Synod**

Three members of the laity are Parish representatives on the Deanery Synod, alongside the Vicar & Assistant Priest of this Parish, the Reverend Jackie Cockfield; this provides the PCC with a link to the other churches within Merton Deanery (with boundaries co-terminus with the London Borough of Merton), with the Diocese of Southwark, ultimately linking through to the General Synod of the Church of England. Clergy also meet separately as a Deanery Chapter, holding meetings where issues of common concern are raised and collegiate support is offered and received. In March 2020, the Vicar was appointed as one of two Assistant Area Deans to Merton Deanery. All Deanery business has been conducted by Zoom meetings or similar or telephone communications across the period of this report.

**The Mitcham Group Ministry**

This Parish Church of St Peter & St Paul, alongside the three other Anglican Parish Churches in Mitcham (namely: St Barnabas – St Mark – St Olave) form the **Mitcham Group Ministry** in which the four Mitcham parishes seek to cooperate, work and encourage each other in their ministries to the entire geographical area.

The Incumbents meet together regularly every week, when possible, to pray and share notes together. During these times, the concept of working together comes to the fore: in encouraging each other, in listening to issues / problems, and in finding ways for the ministry of the Anglican churches in this place to serve the whole local area. As a vehicle for shared ministry, tasks are often shared - and an interchangeability of Altar / Pulpit are agreed.

Joint Services of Worship are planned and instigated, and activities, both spiritual and social, are encouraged. Relying on the cooperation of each constituent member, this Group concept proves to be a great success; the Group Annual Confirmation Service is usually held in one of the Mitcham churches by rotation. Due to Covid-19, no Confirmation service was held in 2020.

**The Parish Church -** The Parish Church building, a Grade II* Listed structure in Georgian Perpendicular Gothic style, is approaching its Bicentenary celebrations in 2022 – having been built on the exact site of the previous mediaeval-founded structure between the years of 1819 and 1822.

The PCC, in the past year or so, has been working up plans with the Parish Architect for the replacement / renovation of the South Vestry Roof, the South Aisle Roof and the Tower Roof. Plans have been drawn up, a Faculty has been granted by the Diocese, and it is expected that the work will cost in the region of £130,000 to complete. Bids for financial assistance have been submitted to various charities (£10,000 already being granted - and a further £50,000 being sought). Prudent savings of income into our Buildings Fund in recent years have resulted in a budget showing that we can realistically go ahead with the project, which we are hoping will commence in July/August 2021. It is clear that a number of Fundraising events will also be staged during the rest of 2021 - to raise the profile of the project and to defray costs.

**The Parish Centre Complex** - The Parish Centre – which comprises of the Parish Office, a second office, an assembly hall, a grassed garden area & ancillary rooms (toilets, storerooms and kitchen) – continues to provide an income to the parish, principally through the letting of the Centre throughout the daytime on weekdays to a privately-run Day Care Centre for Asian elderly people. The second office is used by the Day Care Service administrators - who also co-ordinate Domiciliary Care Services from this location.

The Parish Office - the administrative 'hub' of the Parish - is usually the locus of the part-time Parish Administrator and most administration flows through this office. Due to Covid-19, the Administrator has 'worked from home' for most of her hours, and Parish Centre Hall bookings for weekend and evening sessions have been severely hit by the statutory restrictions imposed on community centres. This will obviously have significant repercussions on Parish income for 2020 and 2021.

The Parish Centre is (when the law allows) regularly hired out to one Christian church community for regular Services on Sunday afternoons, and it can also be hired for other social and community events (such as the Mitcham Community Choir, MP surgeries / meetings, gatherings of local Community & Interest Groups / Mothers' Union Social Afternoons and Social Evenings). Quarterly 'Jazz Cafe evenings' have also featured as a regular event, and have attracted a wide audience base. It is hoped that as unlocking from Covid progresses the Jazz café will mark a restoration or 'ordinary life' to our supporters.

The Parish Church's use of the Centre's Hall for Mothers' Union meetings and social events / International Evenings, etc. again has been hit by lockdown. It is hoped that the hall and garden will become assets for Parish celebrations such as the Patronal Festival celebration barbecues. In mid-May 2021, it is hoped to see the slow 'unlocking' of the virtual closure of the Centre for other than essential purposes.

Maintenance of the Parish Centre is the responsibility of the PCC Buildings' Committee. The garden feature is particularly welcome when an event is very well supported, and the garden acts as an 'overflow' facility to obviate overcrowding.

The Hall remains in a generally fair state of repair, though the kitchen and main hall will probably need repainting in the next future. Flooring in the entrance hall and toilets have been upgraded to non-slip surfaces and this has improved the general 'feel', cleanliness and appearance of the Centre.

It is hoped to develop the services provided in this building; an Architect has been instructed with a brief to develop ideas, and initial consultations with the Buildings' Committee have encouraged a creative 'future vision' set of ideas to flow from PCC members. The planning and development process has been placed temporarily on hold, due to the PCC focussing on the Church's roof repairs/ restoration project.

**Pastoral Care** - A small number of parishioners are unable to attend church Services for various reasons, and the Incumbent and Assistant Priest, have kept in contact with these people regularly during the Covid-19 'lockdown' periods. They would usually be taking Holy Communion where appropriate / requested, and through visits, supporting these members to maintain a link with the Parish Church. The clergy have been pleased to often hear of other parishioners' contact / social visits when they speak to those visited. Hospital visits are also a common feature for the clergy, who (again Covid-19 allowing) spend time at St George's / St Helier's and The Royal Marsden Hospitals. St Raphael's Hospice in North Cheam, serving the Borough of Merton is also visited as required/requested.

The weekly published Newsletter is sent out electronically to many email addresses (*and this is also published on a weekly basis on Facebook*) This is seen as a valuable 'link' to isolated people - who report the interest they find in 'keeping up to date' with Parish affairs and news of personalities. Parish groups – such as The Mothers' Union, the Tuesday Morning Eucharist Church Group, the Church Choir, the Servers' Team, the Merton Citizens' Group, and the Bellringing Band, all provide interlinking and overlapping 'care networks' which have shown their worth in providing vital care / contact links and communication between individuals in the dark times of isolation / shielding and social distancing.

**Mission and Evangelism** - A principal aim of the PCC and the congregation is to be seen as a 'serving community' in the local parish area. To this end, two initiatives continued to run successfully and provide a number of parishioners with an 'outward' focus to support people in our local environs.

**Active Parish membership of 'Merton Citizens'** – a community-organising coalition of many different (though currently principally faith-based) community institutions – which has opened Parishioners' eyes to the issues which are of paramount important to our local community - and galvanised three principal Citizens' working groups into action to challenge service providers in the fields of mental health, housing, refugee support and welcoming.

The sharing of coordinated action is already showing results in both the provision of enhanced mental health services to schoolchildren in Merton in particular, in a Pan-South London consultation exercise ('South London Listens'), coordinated with local Mental Health Trusts, and in continuing discussions concerning housing and homelessness issues with local housing providers, including Merton Council and relevant Housing Associations. The mental-health focus was promoted in Church by a monthly 'mental health'-focused discussion opportunity, led by a mental health practitioner over coffee following the Parish Eucharist; this, sadly, has not been possible more recently, but 'on line' resources are made available by social media.

**Other contacts:** The Incumbent and PCC positively encourage engagement with local schools; in recent years Benedict, Bond, Cranmer, Cricket Green, Haslemere and William Morris schools have all visited the church to see the interior, to take part in project work, or to engage with events such as *'SingFest'* jointly arranged with Merton Music Foundation.

During the period of this report, sadly, no schools have engaged with the Parish, due to the Coronavirus Pandemic and statutory 'lockdown' & social distancing measures.

**Promotion** The Parish Church would be presenting its regular stall at Mitcham's annual Carnival held in June (lost to Covid-19), and the Parish Church continues to be a major player in the Mitcham Cricket Green Community & Heritage's annual 'Mitcham Heritage Day' in September, with the Church and Graveyard open to visitors. Fortunately, we were able to open the Church in September 2020 – a period of time when restrictions were not so severe.

**Encouragement** The Incumbent continues as a Trustee of Croydon Almshouse Charities, which amongst other functions, manages and supports the seven residents of Mary Tate Almshouses on Mitcham Cricket Green. He also continues as Chair and Trustee to the Wandle Industrial Museum - which is situated in Church Road, and promotes educational opportunities associated with the industrial history of the entire Wandle River basin area. Both positions have been continued throughout 2020/21, thanks to virtual meetings of both sets of Trustees.

**Ecumenical Relationships** - The PCC and Parish Church positively support the concept and activities of **Churches Together in Mitcham** (affiliated to Churches Together in England): this allows the coming-together of various local Christian denominations who speak with a common voice on issues of joint concern. The Vicar is currently Chair of this organisation, and works alongside the various Ministers of other affiliated Christian congregations in the town to promote joint working of the many (principally main-stream) denominations represented. The Vicar is also a member of the Merton Council 'Inter-Faith Forum', and the South London Inter-Faith Group.

All events since March 2020 have been held on line: a Jointly-led Service for the Week of Prayer for Christian Unity, Study evenings during Passiontide and Holy Week meditations. The Good Friday observance became an online 'Stations of the Cross' Service of devotion. The Carol-singing event in the town centre sadly had to be abandoned in 2020.

The Parish Church building also acts as host to the Tamil-led **Bethel International Missionary Church** (Pastor Titus Pirabakaran) which would meet every Sunday afternoon – but has not done so for just on a year, due to the church not being 'Covid-free' after the Parish Church Service in the morning. Thursday evening meetings in the Church building have recently been revived with appropriate risk assessments being in place.

The one independent church congregation meeting in the Parish Centre is the **Refuge Temple Community Assembly** (Pastor Reginald Weir).

**Volunteers and safeguarding** - We continue to remain grateful for the massive contribution our volunteers make to the wellbeing of the Parish, particularly in pastorally caring for one another. Activities in church have sporadically included tasks arranging flowers, staffing / stewarding the church for Services, when the opportunity has been allowed, and leading the singing, solos being led by Andrew King, with Gill Campbell, our Organist. The Church Choir is 'champing at the bit' to return to their ministry of music-making - we look forward to the time when choirs will once again be allowed by law and church regulation to sing out!

**Safeguarding** is an important aspect of our work, ensuring the safety and wellbeing of vulnerable people and children in our midst. David Coggins remains our Safeguarding Officer, supported by the Incumbent. Where appropriate, Disclosure & Barring Service ('DBS') checks are carried out for those with designated roles where they may come into significant contact with vulnerable people. The Safeguarding procedures, based on the Diocesan model policy, is reviewed and agreed every year by the PCC.

## Structure, Governance and management

The method of appointment of PCC members is as set out in the statutory Church Representation Rules. The membership of the PCC usually consists of the Incumbent, the Assistant Priest licensed to the Parish, the churchwardens and members elected by the congregation on a three-year rotating basis (three places per year) and the three representatives elected to the Merton Deanery Synod. Co-options are also made to the PCC by the Council. As no APCM took place (due to Covid-19 lockdown) in 2020, those in office at that time (Churchwardens and Deanery and PCC members) remain in their roles until the APCM in 2021.

All regular worshippers and those living within the Parish boundary are encouraged to apply to join the Parish Electoral Roll – which, amongst other aspects, qualifies people to stand for PCC membership, and to vote at formal Parish Meetings. PCC members are responsible for making decisions on matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are to be spent. The full PCC met less regularly during the past year, due to Covid-19, with online 'Zoom' meetings taking place instead of gathering together. A good (if not better) average attendance was noted.

Given its wide responsibilities the PCC has a number of subcommittees dealing with aspects of parish life. The subcommittees are the Standing Committee (only convened for emergency decisions between PCC meetings) Finance Committee, Buildings Committee. All Committees and working groups report back to the full PCC and decisions are made or ratified at the full meetings.

## Administrative information

Mitcham, St Peter & St Paul (Southwark Diocesan Code: KL3/172X)
is situated on Church Road, Mitcham,
in the Deanery of Merton, in the Diocese of Southwark
and in the London Borough of Merton.

*The Correspondence address is:*

| | |
|---|---|
| Mitcham Parish Church | [e] **mpcsspeterpaul@gmail.com** |
| The Parish Centre | |
| Church Path Mitcham CR4 3BN | [t] **020 6848 1566** |

*The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity registered with the Charity Commission No: 1141719.*

**PCC members serving from the APCM 2019 (*some with extended terms of office due to Covid-19*) to the date of this report are as follows:**

*Ex-Officio members:*

| | |
|---|---|
| Vicar: | The Reverend Fr David M B Pennells – Chair |
| Asst Priest: | The Reverend Jackie Cockfield |
| Churchwardens: | David Coggins (*also Parish Safeguarding Officer*) |
| | Prince Swaray (*Vice-Chair*) |
| Deanery Synod Representatives: | Maureen Banks |
| | Jonathan Chandler |
| | Mary Coggins (*also Deputy Warden*) |
| *Elected members:* | Joyce Bellamy MBE |
| | Katherine Chandler *(Hon Treasurer)* |
| | Carole Hornsby (*also Deputy Warden*) |
| | Valerie Hylton |
| | Dean Killick |
| | Caroline Muller-Carpenter |
| | Rachel Perera |
| | Micheline Ravololonarisoa |
| | Jessie Willoughby |
| *Co-opted members:* | Michael Carpenter |
| | Amir Gill |
| | Barbara Jones *(Hon Secretary)* |

**Accounts and Annual Report of the PCC 2020/21**

**signed on their behalf by**

*David M B Pennells*

**The Reverend Fr David Pennells (PCC Chair)**

# St. PETER & St. PAUL
# MITCHAM PARISH CHURCH
## MITCHAM

# STATEMENT OF FINANCIAL ACTIVITIES
## OF THE
## PAROCHIAL CHURCH COUNCIL

**for the year ended 31 December, 2020**

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Mitcham Parish Church
Mitcham Parish Centre, Church Path,
Mitcham, Surrey CR4 3BN,

**MITCHAM PARISH CHURCH**



**STATEMENT OF FINANCIAL ACTIVITIES**

**INDEPENDENT EXAMINER'S REPORT**
**TO THE PCC OF MITCHAM PARISH CHURCH.**

This report on the financial statements of the PCC for the year ended 31st December 2020, which are set out on pages 2 to 7, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations'),the Charities Act 2011(the 2011 Act') and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner.**

As the members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the2011 Act) and that an independent examination is needed.

It is my responsibility to:-

Examine the accounts under section 145 of the 2011 Act

To follow the procedure laid down in the general Directions given by the commission under section 145(5)(b) of the 2011Act

to state whether particular matters have come to my attention

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare financial statements, which accord with the accounting records and to comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Dated 10th May 2021

Mr. K.P.Rose.
7 Laburnum Court
Smallfield, Surrey.

# PCC GENERAL FUND (UNRESTRICTED)

| | 2020 £ | 2019 £ |
|---|---|---|
| **INCOMING RESOURCES:** | | |
| **VOLUNTARY INCOME:** | | |
| PLEDGED GIVING - Gift Aided | 29,817 | 27,472 |
| PLEDGED GIVING - not Gift Aided | 4,763 | 7,728 |
| PLATE (Sunday)- Gift Aided | 0 | 148 |
| PLATE (Sunday) - Not Gift Aided | 575 | 2,591 |
| PLATE (Occ)- Gift Aided | 0 | 31 |
| PLATE (Occ)- Not Gift Aided | 50 | 788 |
| DONATIONS - Gift Aided | 2,012 | 1,645 |
| DONATIONS - Not Gift Aided | 254 | 1,443 |
| TAX RECOVERED | 9,085 | 9,331 |
| FEES | 1,985 | 2,208 |
| **ACTIVITIES FOR GENERATING FUNDS:** | | |
| PARISH FUNDRAISING - Summer Fair | 0 | 0 |
| PARISH FUNDRAISING - Christmas Fair | 0 | 1,670 |
| PARISH FUNDRAISING - Other | 0 | 1,635 |
| **INCOME FROM INVESTMENTS:** | | |
| INTEREST | 33 | 30 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| MISSION FUND RAISING | 6 | 1,061 |
| CHURCH HIRE | 2,811 | 16,085 |
| SHARED ACCESS LTD ELECTRICITY CONTRIBUTION | 0 | 16,676 |
| MISCELLANEOUS | 5,185 | 102 |
| | **56,576** | **90,644** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| PARISH ASSESSMENT | 50,000 | 48,500 |
| MISSION GIVING | 1,610 | 2,582 |
| SALARIES - ORGANIST | 1,950 | 3,769 |
| SALARIES - SECRETARY | 3,481 | 3,385 |
| WAGES | 2,817 | 3,306 |
| CLERGY EXPENSES | 638 | 759 |
| CHURCH EXPENSES - General | 3,946 | 5,786 |
| CHURCH EXPENSES - Printing & Stationery | 5,118 | 3,276 |
| CHURCH EXPENSES - Telephone, Broadband | 384 | 224 |
| CHURCH EXPENSES - Light, Heat & Water | 10,939 | 13,749 |
| CHURCH EXPENSES - Insurance | 6,282 | 5,643 |
| FEES | 1,518 | 3,045 |
| MISCELLANEOUS | 60 | 0 |
| **FUND RAISING COSTS:** | | |
| PARISH FUNDRAISING - Summer Fair | 0 | 0 |
| PARISH FUNDRAISING - Christmas fair | 0 | 0 |
| PARISH FUNDRAISING - Other | 0 | 1,091 |
| | **88,743** | **95,115** |
| **NET RESOURCES EXPENDED** | **-32,167** | **-4,471** |
| **BALANCE B/FWD 1 JANUARY** | **68,711** | **51,797** |
| **TRANSFER TO CHURCH BUILDING FUND** | **0** | **0** |
| **TRANSFER FROM PARISH CENTRE FUND** | **6,735** | **21,385** |
| **BALANCE C/FWD 31 DECEMBER** | **43,279** | **68,711** |

# PARISH CENTRE FUND ( DESIGNATED)

| | 2020 £ | 2019 £ |
|---|---|---|
| **INCOMING RESOURCES** | | |
| **VOLUNTARY INCOME:** | | |
| DONATIONS - Gift Aided | 0 | 0 |
| DONATIONS - Not Gift Aided | 100 | 20 |
| FUND RAISING - Gift Aided | 0 | 0 |
| FUND RAISING - Not Gift Aided | 6 | 40 |
| GRANTS | | |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| LETTINGS | 23,694 | 43,372 |
| | **23,800** | **43,432** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| STAFFING COSTS | 5,409 | 5,414 |
| PARISH OFFICE EXPENSES | 1,388 | 1,740 |
| REPAIRS & MAINTENANCE | 4,886 | 3,485 |
| CAPITAL COSTS | 0 | 2,939 |
| LIGHT, HEATING & WATER | 4,356 | 7,457 |
| INSURANCE | 1,026 | 1,012 |
| MISCELLANEOUS | 0 | 0 |
| | **17,065** | **22,047** |
| **NET INCOMING RESOURCES** | **6,735** | **21,385** |
| **BALANCE B/FWD 1 JANUARY** | **0** | **0** |
| **TRANSFER TO CHURCH BUILDING FUND** | **0** | **0** |
| **TRANSFER TO GENERAL FUND** | **-6,735** | **-21,385** |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **0** |

# CHURCH BUILDING FUND (DESIGNATED)

| | 2020 £ | 2019 £ |
|---|---|---|
| **INCOMING RESOURCES** | | |
| **VOLUNTARY INCOME:** | | |
| FUND RAISING - Gift Aided | 0 | 0 |
| FUND RAISING - Not Gift Aided | 35 | 387 |
| DONATIONS & BEQUESTS - Gift Aided | 34 | 30 |
| DONATIONS & BEQUESTS - Not Gift Aided | 162 | 205 |
| GRANTS | 0 | 0 |
| 4G MOBILE MAST RENTAL | 15,300 | 14,300 |
| | **15,531** | **14,922** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| MAJOR WORKS | 6,591 | 0 |
| REPAIRS & MAINTENANCE | 3,580 | 3,899 |
| MISCELLANEOUS | 0 | 0 |
| | **10,171** | **3,899** |
| **NETINCOMINGRESOURCES** | **5,360** | **11,023** |
| **BALANCE B/FWD 1 JANUARY** | **96,403** | **85,380** |
| **TRANSFER FROM PARISH CENTRE FUND** | **0** | **0** |
| **TRANSFER FROM GENERAL FUND** | **0** | **0** |
| **BALANCE C/FWD 31 DECEMBER** | **101,763** | **96,403** |

# PRIVATE OPEN SPACE FUND (RESTRICTED)

| | 2020 £ | 2019 £ |
|---|---|---|
| **INCOMING RESOURCES:** | | |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| AMICUS HORIZON MAINTENANCE CHARGE | 0 | 0 |
| PCC MAINTENANCE CHARGE | 0 | 0 |
| | 0 | 0 |
| **RESOURCES EXPENDED:** | | |
| **CHURCH EXPENSES:** | | |
| SITE MAINTENANCE | 0 | 0 |
| ONE OFF MAINTENANCE | 0 | 0 |
| | 0 | 0 |
| **NET RESOURCES EXPENDED** | 0 | 0 |
| **BALANCE B/FWD 1 JANUARY** | 3,465 | 3,465 |
| **BALANCE C/FWD 31 DECEMBER** | 3,465 | 3,465 |

MITCHAM PARISH CHURCH
FINANCIAL STATEMENT FOR THE YEAR ENDED 31ST DECEMBER 2020

# BALANCE SHEET

as at 31st December 2020

| | 2020 £ | 2019 £ |
|---|---|---|
| **CURRENT ASSETS:** | | |
| DEBTORS | 5,669 | 2,464 |
| CASH WITH Central Board of Church Finance | 0 | 0 |
| CASH WITH Scottish Widows 7 Day Account | 52,216 | 52,210 |
| CASH WITH Bank | 91,461 | 113,905 |
| CASH IN HAND | 0 | 0 |
| | **149,346** | **168,579** |
| **CURRENT LIABILITIES:** | | |
| CREDITORS - amounts falling due within one year | 839 | 0 |
| | **839** | **0** |
| **NET CURRENT ASSETS / (LIABILITIES):** | **148507** | **168579** |

| **PARISH FUNDS:** | 2020 £ | 2019 £ |
|---|---|---|
| PCC GENERAL FUND - Unrestricted | 43,279 | 68,711 |
| PARISH CENTRE FUND - Designated | 0 | 0 |
| CHURCH BUILDING FUND - Designated | 101,763 | 96,403 |
| PRIVATE OPEN SPACE FUND - Restricted | 3,465 | 3,465 |
| | **148,507** | **168,579** |

Approved by the Parochial Church Council on 19/5/2021
and signed on their behalf by:

Signed David M B Kennedy P.C.C. Chairman. Vicar

Signed ..... P.C.C.Treasurer.

Notes on page 7 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

## 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current statement of Recommended Practice, Accounting and reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention. The financial statement includes all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated funds are funds set aside by the PCC for a particular project, funds so designated may be redesignated by the PCC and so designation does not prevent funds being spent on any other purpose.

Restricted funds represent donations, fundraising and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

INCOMING RESOURCES

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resources to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due, interest is accrued. All other income is recognized when it is receivable. All income resources are accounted for gross.

RESOURCES EXPENDED

The diocesan parish share is accounted for when due. Amounts received specifically for mission are paid over immediately on receipt. All other expenditure is generally recognized when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with section10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Acquisitions of fixed assets are currently written off when incurred.

# St. PETER & St. PAUL
# MITCHAM PARISH CHURCH
## MITCHAM

# STATEMENT OF FINANCIAL ACTIVITIES
## OF THE
## PAROCHIAL CHURCH COUNCIL

**for the year ended 31 December, 2020**

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Mitcham Parish Church
Mitcham Parish Centre, Church Path,
Mitcham, Surrey CR4 3BN,

**MITCHAM PARISH CHURCH**



**STATEMENT OF FINANCIAL ACTIVITIES**

**INDEPENDENT EXAMINER'S REPORT**
**TO THE PCC OF MITCHAM PARISH CHURCH.**

This report on the financial statements of the PCC for the year ended 31st December 2020, which are set out on pages 2 to 7, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations'),the Charities Act 2011(the 2011 Act') and Accounting Standard FRS102.

**Respective responsibilities of trustees and examiner.**

As the members of the PCC you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the2011 Act) and that an independent examination is needed.

It is my responsibility to:-

Examine the accounts under section 145 of the 2011 Act

To follow the procedure laid down in the general Directions given by the commission under section 145(5)(b) of the 2011Act

to state whether particular matters have come to my attention

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare financial statements, which accord with the accounting records and to comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Dated 10th May 2021

Mr. K.P.Rose.
7 Laburnum Court
Smallfield, Surrey.

# PCC GENERAL FUND (UNRESTRICTED)

| | 2020 £ | 2019 £ |
|---|---|---|
| **INCOMING RESOURCES:** | | |
| **VOLUNTARY INCOME:** | | |
| PLEDGED GIVING - Gift Aided | 29,817 | 27,472 |
| PLEDGED GIVING - not Gift Aided | 4,763 | 7,728 |
| PLATE (Sunday)- Gift Aided | 0 | 148 |
| PLATE (Sunday) - Not Gift Aided | 575 | 2,591 |
| PLATE (Occ)- Gift Aided | 0 | 31 |
| PLATE (Occ)- Not Gift Aided | 50 | 788 |
| DONATIONS - Gift Aided | 2,012 | 1,645 |
| DONATIONS - Not Gift Aided | 254 | 1,443 |
| TAX RECOVERED | 9,085 | 9,331 |
| FEES | 1,985 | 2,208 |
| **ACTIVITIES FOR GENERATING FUNDS:** | | |
| PARISH FUNDRAISING - Summer Fair | 0 | 0 |
| PARISH FUNDRAISING - Christmas Fair | 0 | 1,670 |
| PARISH FUNDRAISING - Other | 0 | 1,635 |
| **INCOME FROM INVESTMENTS:** | | |
| INTEREST | 33 | 30 |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| MISSION FUND RAISING | 6 | 1,061 |
| CHURCH HIRE | 2,811 | 16,085 |
| SHARED ACCESS LTD ELECTRICITY CONTRIBUTION | 0 | 16,676 |
| MISCELLANEOUS | 5,185 | 102 |
| | **56,576** | **90,644** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| PARISH ASSESSMENT | 50,000 | 48,500 |
| MISSION GIVING | 1,610 | 2,582 |
| SALARIES - ORGANIST | 1,950 | 3,769 |
| SALARIES - SECRETARY | 3,481 | 3,385 |
| WAGES | 2,817 | 3,306 |
| CLERGY EXPENSES | 638 | 759 |
| CHURCH EXPENSES - General | 3,946 | 5,786 |
| CHURCH EXPENSES - Printing & Stationery | 5,118 | 3,276 |
| CHURCH EXPENSES - Telephone, Broadband | 384 | 224 |
| CHURCH EXPENSES - Light, Heat & Water | 10,939 | 13,749 |
| CHURCH EXPENSES - Insurance | 6,282 | 5,643 |
| FEES | 1,518 | 3,045 |
| MISCELLANEOUS | 60 | 0 |
| **FUND RAISING COSTS:** | | |
| PARISH FUNDRAISING - Summer Fair | 0 | 0 |
| PARISH FUNDRAISING - Christmas fair | 0 | 0 |
| PARISH FUNDRAISING - Other | 0 | 1,091 |
| | **88,743** | **95,115** |
| **NET RESOURCES EXPENDED** | **-32,167** | **-4,471** |
| **BALANCE B/FWD 1 JANUARY** | **68,711** | **51,797** |
| **TRANSFER TO CHURCH BUILDING FUND** | **0** | **0** |
| **TRANSFER FROM PARISH CENTRE FUND** | **6,735** | **21,385** |
| **BALANCE C/FWD 31 DECEMBER** | **43,279** | **68,711** |

# PARISH CENTRE FUND ( DESIGNATED)

| | 2020 £ | 2019 £ |
|---|---|---|
| **INCOMING RESOURCES** | | |
| **VOLUNTARY INCOME:** | | |
| DONATIONS - Gift Aided | 0 | 0 |
| DONATIONS - Not Gift Aided | 100 | 20 |
| FUND RAISING - Gift Aided | 0 | 0 |
| FUND RAISING - Not Gift Aided | 6 | 40 |
| GRANTS | | |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| LETTINGS | 23,694 | 43,372 |
| | **23,800** | **43,432** |
| **RESOURCES EXPENDED** | | |
| **CHURCH ACTIVITIES:** | | |
| STAFFING COSTS | 5,409 | 5,414 |
| PARISH OFFICE EXPENSES | 1,388 | 1,740 |
| REPAIRS & MAINTENANCE | 4,886 | 3,485 |
| CAPITAL COSTS | 0 | 2,939 |
| LIGHT, HEATING & WATER | 4,356 | 7,457 |
| INSURANCE | 1,026 | 1,012 |
| MISCELLANEOUS | 0 | 0 |
| | **17,065** | **22,047** |
| **NET INCOMING RESOURCES** | **6,735** | **21,385** |
| **BALANCE B/FWD 1 JANUARY** | **0** | **0** |
| **TRANSFER TO CHURCH BUILDING FUND** | **0** | **0** |
| **TRANSFER TO GENERAL FUND** | **-6,735** | **-21,385** |
| **BALANCE C/FWD 31 DECEMBER** | **0** | **0** |

# CHURCH BUILDING FUND (DESIGNATED)

| | 2020 £ | 2019 £ |
|---|---|---|
| **INCOMING RESOURCES** | | |
| **VOLUNTARY INCOME:** | | |
| FUND RAISING - Gift Aided | 0 | 0 |
| FUND RAISING - Not Gift Aided | 35 | 387 |
| DONATIONS & BEQUESTS - Gift Aided | 34 | 30 |
| DONATIONS & BEQUESTS - Not Gift Aided | 162 | 205 |
| GRANTS | 0 | 0 |
| 4G MOBILE MAST RENTAL | 15,300 | 14,300 |
| | **15,531** | **14,922** |
| **RESOURCES EXPENDED** | | |
| **CHURCH EXPENSES:** | | |
| MAJOR WORKS | 6,591 | 0 |
| REPAIRS & MAINTENANCE | 3,580 | 3,899 |
| MISCELLANEOUS | 0 | 0 |
| | **10,171** | **3,899** |
| **NETINCOMINGRESOURCES** | **5,360** | **11,023** |
| **BALANCE B/FWD 1 JANUARY** | **96,403** | **85,380** |
| **TRANSFER FROM PARISH CENTRE FUND** | **0** | **0** |
| **TRANSFER FROM GENERAL FUND** | **0** | **0** |
| **BALANCE C/FWD 31 DECEMBER** | **101,763** | **96,403** |

# PRIVATE OPEN SPACE FUND (RESTRICTED)

| | 2020 £ | 2019 £ |
|---|---|---|
| **INCOMING RESOURCES:** | | |
| **INCOME FROM CHURCH ACTIVITIES:** | | |
| AMICUS HORIZON MAINTENANCE CHARGE | 0 | 0 |
| PCC MAINTENANCE CHARGE | 0 | 0 |
| | 0 | 0 |
| **RESOURCES EXPENDED:** | | |
| **CHURCH EXPENSES:** | | |
| SITE MAINTENANCE | 0 | 0 |
| ONE OFF MAINTENANCE | 0 | 0 |
| | 0 | 0 |
| **NET RESOURCES EXPENDED** | 0 | 0 |
| **BALANCE B/FWD 1 JANUARY** | 3,465 | 3,465 |
| **BALANCE C/FWD 31 DECEMBER** | 3,465 | 3,465 |

MITCHAM PARISH CHURCH
FINANCIAL STATEMENT FOR THE YEAR ENDED 31ST DECEMBER 2020

# BALANCE SHEET

as at 31st December 2020

| | 2020 £ | 2019 £ |
|---|---|---|
| **CURRENT ASSETS:** | | |
| DEBTORS | 5,669 | 2,464 |
| CASH WITH Central Board of Church Finance | 0 | 0 |
| CASH WITH Scottish Widows 7 Day Account | 52,216 | 52,210 |
| CASH WITH Bank | 91,461 | 113,905 |
| CASH IN HAND | 0 | 0 |
| | **149,346** | **168,579** |
| **CURRENT LIABILITIES:** | | |
| CREDITORS - amounts falling due within one year | 839 | 0 |
| | **839** | **0** |
| **NET CURRENT ASSETS / (LIABILITIES):** | **148507** | **168579** |

| **PARISH FUNDS:** | 2020 £ | 2019 £ |
|---|---|---|
| PCC GENERAL FUND - Unrestricted | 43,279 | 68,711 |
| PARISH CENTRE FUND - Designated | 0 | 0 |
| CHURCH BUILDING FUND - Designated | 101,763 | 96,403 |
| PRIVATE OPEN SPACE FUND - Restricted | 3,465 | 3,465 |
| | **148,507** | **168,579** |

Approved by the Parochial Church Council on 19/5/2021
and signed on their behalf by:

Signed David M B Kennedy P.C.C. Chairman. Vicar

Signed ..... P.C.C.Treasurer.

Notes on page 7 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

## 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current statement of Recommended Practice, Accounting and reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention. The financial statement includes all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS.

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