

St Mark's Church Gillingham

'Living for Jesus, Loving Gillingham, Learning Together'

ANNUAL REPORT & ACCOUNTS of the

PAROCHIAL CHURCH COUNCIL

For the year ended 31st December 2023

PCC Chair

Revd Catharina Olsson – Gisleskog

St Mark's Parish Office,
The Old Vicarage, Vicarage Road, Gillingham ME7 5JA

Bank

HSBC Bank plc, High Street, Chatham, Kent ME4 4BQ

Independent Examiner

J R Caladine FCCA CTA FCIE
Chantry House, 22 Upperton Road, Eastbourne, East Sussex BN21 1BF

Charity no. 1141709

St Mark's Church, Gillingham **Annual Report of the Parochial Church Council** **for the year ended 31 December 2023**

Administrative information

St Mark's has charitable status as a registered place of worship under Section 3 of the Charities Act 1993. Charity Number 1141709

Church address	St Mark's Church Canterbury Street Gillingham Kent ME7 5TP	01634 570 320
Church office	St Mark's Parish Office The Old Vicarage Vicarage Road Gillingham Kent ME7 5JA	01634 570 489

Parochial Church Council (PCC)

Incumbent (Vicar) Revd Catharina Olsson – Gisleskog

Churchwardens

<i>From January 2023 – APCM 2023</i>	Dr Seun Adigun
<i>From APCM 2023 to 2024</i>	Mrs Karen Dyer
	Mr Frank Howard

Deanery Synod

From APCM 2023 to 2026	Mr Glyn Allen	<i>Treasurer St Mark's</i>
	Dr Jess Mahdavi-Gladwell	
	Mrs Sally Bloor	<i>SMIC rep</i>

Diocesan Synod	Mr Glyn Allen	<i>From Aug 2021</i>
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SMI Church nominated rep	Mr Matthew Keeler	<i>Focal Lay Minister SMI</i>
	Mrs Carolyn Facey	<i>SMIC rep</i>

Elected to PCC

<i>From APCM 2021 – 2024</i>	Mrs Vicky Allen
	Mr Paul Smith
	Mr Joel Watson (<i>resigned May 2023</i>)
<i>From APCM 2022-2024</i>	Mrs Janet Mann
	Mr Alastair Williams (<i>filled a space after APCM 2023 as Pre-school Chairman</i>)

From APCM 2022 – 2025

Mr Trevor Dyer
Mr Ed Wentzel
Promise Anga
Emmanuel Orachiri

From APCM 2023 – 2025

From APCM 2023 – 2026

Seun Adigun
Chris Blewett
Maria O'Hagan
Vicki Onitiri

Bankers

HSBC Bank plc
High Street, Chatham, Kent ME4 4BQ

Auditors

Independent Examiner
J R Caladine FCCA CTA FCIE
Chantry House, 22 Upperton Road, Eastbourne, East Sussex
BN21 1BF

Structure, Governance and Management

The Parochial Church Council is a corporate body, established by the Church of England. The PCC operates under the Parochial Church Council (Powers) Measure. The PCC is registered with the Charity Commission (no. 1141709).

PCC Members are also Charity Trustees and must ensure compliance with charity law and church (ecclesiastical) law and exercise a duty of prudence and a duty of care.

The method and appointment of PCC members is set out in the Church Representation Rules. All regular church attendees are encouraged to register on the Electoral Roll and are thereby eligible to stand for election to the PCC. In 2009 the Annual Parochial Church Meeting agreed to electing 12 members for 3-year terms of office with casual vacancies filled by those with most votes and to suspend until rescinded, the 6-year rule for the term of office of a Churchwarden.

The PCC continues to comply with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Other matters related to church and other legislation (compliance with Health and Safety and Disability Discrimination etc.) are brought to the notice of PCC members for review and action.

Committees

The Standing Committee is a statutory requirement and comprises the Vicar, Churchwardens, Treasurer, PCC Secretary and at least one, but no more than four, elected members from the PCC. This Committee meets, when required, and brings recommendations to PCC meetings on various matters, including those referred to it by the Council. It has power to take decisions on behalf of the PCC when required.

Other committees or Task Groups are formed and meet as required to consider various aspects of church life.

We also have, with formal terms of reference, Task Groups for Property, Finance, HR, Mission Links and Pre-School Management. It is our intention that all members of the PCC sit on at least one of these groups and the clergy are members of each group by right. These groups have met as and when necessary and reported back to PCC with recommendations.

St Mary's Island District Church Council operates with separate accounts and meetings under the leadership of the Vicar and the Focal Minister (lay position). Their annual reports are published and sent to the Diocese separately, but we include them together with this report in our Charity Commission submission. St Mary's Island has its own District Council Scheme (i.e. its 'constitution') approved by Bishop's Council and the Diocesan Registrar.

Objectives and Activities

The role of the PCC is:

To promote the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England and upholding the evangelical charismatic tradition of St Mark's.

To co-operate with the minister in promoting, in the parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. To accomplish this, we seek together through prayer to discern 'the will of the Lord'.

To take responsibility for the right administration of the Church and its properties and, in conjunction with the Churchwardens and Treasurer, to make financial provision for staff salaries, Parish Indicative Offer, general maintenance and running costs as well as the various charitable needs.

To make considered decisions, after discussion and prayer, on behalf of the whole Church fellowship rather than simply promoting members' individual or partisan interests. In the planning of activities, the PCC has considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

The Church's Purpose Statement is 'Living for Jesus, Loving Gillingham and Learning Together'.
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Review of the year

Church Attendance

Electoral Roll Report 2024

The Electoral Roll for St Mark's Church Gillingham on 4th May 2024 is as follows:

The number on the Electoral Roll is currently 167.

There were 148 on the Electoral Roll in May 2023.
Since then, 3 people have left or moved away and 2 have died.
24 people have applied to join.

The Electoral Roll for St Mary's Island 2024

The number on the Electoral Roll is currently 57.
This is as follows:

There were 53 in 2023.
One person has moved away, and 2 people have died.
7 people have applied to join.

Total Electoral Roll number for St Mark's Parish stands at 224 (201 for 2023).

The attendance at major events was as follows:

Easter Day Service – 169 (115 in 2022)
Christmas Day and Eve Services – 259 (124 in 2022)

In October 2023, a study was carried out on church attendance (in person) during the month. The statistics showed:

Average gross weekly attendance 99 (110 in 2022).

Additionally, a number of people viewed services and events online live and after the event on 'catch up'. The actual number who stayed connected for the entirety of an event is unknown. The PCC will continue to use the full data to focus ministry accordingly and track trends in the future.

Church Status PCC

During the year, the PCC met monthly (apart from in August and December when the Standing Committee met). The Council remain focused on proper governance of our Church, but we have also spent time on discerning where God wants us to be as a Church and shaping a longer-term strategy for the work that is needed in the church building.

The PCC held an Away Day in October, detail of which can be found in the report by the PCC Secretary.

Details of the activities are covered in the more specific report of the PCC by the PCC Secretary, Vicky Allen.

Staff and elected roles

In the church office Vicki Watson resigned and we advertised the position of part time Church Administrator. In July we were pleased to employ Siobhan Bolton to take on many of the duties that Vicki was fulfilling. Eve Martin has continued her part-time role as Administrative Assistant. We thank Katie Blewett, who has been preparing the newsletter week by week.

Sean Adigun did not stand for re-election as Churchwarden, and we were pleased to welcome Frank Howard alongside Karen Dyer to be elected as our Churchwardens. We thank Adigun and Karen for all they had undertaken during the previous year.

Buildings

The church has been subjected to a number of routine minor repairs including concerns such as missing roof tiles and blocked drains.

In accordance with Church of England requirements, the Church building was subjected to a five yearly (Quinquennial) inspection by a Diocesan approved Architect during October. The inspector's report made a number of observations requiring repairs to be undertaken.

The Old Vicarage and Vicarage Hall have undergone some minor maintenance work during the year, together with some significant repairs to the Garden House.

The PCC continued to be updated from the Buildings Project Team regarding the new church kitchen design progress and other improvements. The Faculty was applied for and tenders obtained. In November we received the Notification of Advice from the DAC which allowed us to display the Public Notice outlining the work to be undertaken, allowing people to convey any questions before the granting of the Faculty and commencement of the building work. This paved the way for the work to begin in 2024. We are grateful to Chris Gladwell who has headed up this important project.

The PCC is grateful to those who volunteer to oversee and keep our buildings in good condition.

Church Activities

As you will see from the many reports that have been submitted under Additional Reports, there are a vast array of activities that are undertaken in the life of St Mark's.

The main regular activities were:

Home Groups and Trios, Open Church, Dementia Café, Parent and Toddlers, Children's Church, Ladies Group, 'Youth group, Peace and Hope group, Pre-school, Foodbank.

We are pleased that Christine Curtis has continued her responsibilities looking after the children's work.

We have continued to broadcast our services using Facebook and YouTube during the year, to enable those people to participate, who are not able to attend in person.

A monthly Prayer meeting has run every first Wednesday of the month either in the church or the Old Vicarage. We have also run two Alpha Courses during the year. A Youth Group, for secondary youth was run during the year in collaboration with St Augustine's church, meeting monthly with a wide range of activities.

Since Bible Stream started in 2017, 65 out of 66 books of the bible have now been studied and taught. We look forward to celebrating completing the 66th book in a morning service in January 2024. We give thanks to all those who have prepared and expounded God's Word so faithfully over this time.

We are grateful to all who have enabled the many activities of St Mark's to continue. Thanks be to God that we have been able to continue to worship and serve Him in so many different ways.

SDF

Three Church Plants "change projects" were created in 2019 to run over five years with three part time salaried staff members. These who are employed by the Diocese and based at, but not limited to St Mark's, will work to grow their projects.

These staff members are:

Gospel Plant Leader – (Mayowa Oyinloye) who is responsible for the development and delivery of all music related aspects to promote the growth of the new 'gospel' congregation. Mayowa took up her position in October 2019

Community Pastor – This position is currently vacant.

Community Missioner – **Christine Curtis** took up her role in May 2020. Christine engages with a wide range of local community groups, partnerships with local schools and has set up 'Messy Church' in some locations in Gillingham.

You can read full reports on the SDF work under Additional Reports in Agenda and Additional reports document.

St Mark's Parish - St Mary's Island Church (SMIC)

St Mary's Island Church has continued to meet every week, with many different activities taking place. The full report of the activity of SMI Church is covered in a specific report within the Additional Reports document.

St Mary's Island C of E School (SMIS)

The school continues to flourish under the headship of Christine Easton and the report can be seen in the Additional Reports.

Financial Review

General Fund

For 2023 financial year, we forecast a budget deficit on PCC unrestricted General Fund of £19,195, which included transfers between Repair and Pre-school Funds. The year finished with a surplus of £7,073.

Before transfers, our total income at £149,014 was down compared to £151,829 in 2022, with expenditure up at £149,064 compared to £147,038 in 2022.

Donations (Voluntary Income) increased to £127,784 from £120,124 in 2022 being higher than budget by £7,783. Gift Aid tax recovered amounted to £23,362, including the income accrual. Income from the Parish Giving Scheme was £50,497 plus Gift Aid.

Income continued to be supplemented by rental for the Garden House of £12,789 for the year, paid by the Diocese to provide housing provision for the Medway Campus Chaplain. For expenditure, the total running costs for our buildings were lower than budget by approx. £13,123 due to lower energy costs than forecast. Youth and children, evangelism and printing costs were all lower than budget. Mission Giving from General Fund was £12,000 and based on 10% of donations received in 2023, our General Fund Away Giving in 2024 will be budgeted at £12,800.

We paid £58,918 to the Diocese as our St Mark's Parish Indicative Offer. The total Parish Offer, combined with SMI Church contribution, was £73,008 which was 1.8% lower than 2022.

The General Fund cash at bank and in hand at 31 December 2023 was £56,185. After debtors and creditors adjustment the net current asset was £56,242. This represents a 'reserve' of 33.5% of our 2024 forecast expenditure. The PCC maintained the minimum Reserve Policy for 2023 of £55,000. The Reserve Policy will be reviewed by the PCC annually. Cash reserves are also 33.5% of 2024 forecast expenditure.

Other Funds

The total year-end balance in our Designated Repair Funds was £31,653 with a total of £8,722 spent. A total for all the funds of £5,377 was transferred in during the year.

During the year £35,859 was donated to the restricted Development Fund. We paid professional fees of £5,405 and the fund now has a balance of £71,709.

The balance in the Mission Fund is £8,685 of which £8,520 is provisioned. During the year we donated a total of £2,980 from this fund plus some designated donations.

The Vicar's Discretionary Fund received £1,000 donations with £1,224 discretionary spending. The fund balance is £205.

The India Fund had no income or expenditure and has a balance of £9,707.

During the year there has been no expenditure from the HYCFM Fund (Children and Youth), leaving a balance of £1,250.

The Peace and Hope Fund had no income or expenditure and has a current balance of £782.

The Specific Donation Fund is to receive designated donations. There was no income or expenditure. The fund balance is £7,405.

The Small Funds balance is £76.

The Strategic Development Fund is for the income and expenditure management of SDF projects. SDF funding can be drawn down periodically from the Diocese of Rochester. The year-end expenditure was £6,102, with a drawdown of £7,318, giving a fund balance of £1,630. Further funds will be drawn down in 2024.

Pre-school income from all sources was £115,310 and expenditure £100,849 giving a surplus for the year of £14,461 and a net surplus of £1,961 after transfer of £12,500 to General Fund. This compares to a net deficit of £5,937 in 2022.

The balances in the Legacy Funds are as follows:

Community Development Fund (restricted). For the benefit of the congregation to help those in need - £4,940.

Legacy Development Fund (designated) earmarked towards the new kitchen - £25,000.

Legacy Fund (designated). During the year £433 was spent from this fund, leaving a balance of £9,223.

Reserve Policy

It is PCC policy to maintain a balance on free reserves (net current assets) to smooth out any fluctuations in cash flow and to meet emergencies. The PCC maintained a General Fund minimum reserve policy of £55,000 for 2023.

Total Funds held by the charity - £244,876.

Restricted Funds - £122,758

Designated Funds - £65,876

Unrestricted Funds (reserve) - £56,242 which represents 33.5% of 2024 General Fund forecast expenditure.

The Restricted Funds are earmarked for future projects and ongoing commitments. The Designated Funds are earmarked potential expenditures but can be redirected for other uses as directed by the PCC.

Risks

The PCC continually considers and reviews the risks that could materially impact on the financial viability of the charity.

The level of voluntary giving increased during 2023 and going forward we trust that the increase of new people attending church will in turn increase the overall level of giving. Some members,

however, will have additional financial burdens resulting from the high interest rates and price increases.

The cost of energy will continue to impact on the cost of running our buildings. While we have secured a competitive tariff through the Parish Buying scheme for electricity, our gas contracts are due for renewal at the beginning of next year. We are confident that these will be significantly lower than our current tariffs and indications are that prices could continue to fall.

With Mike Young established as voluntary Gift Aid Secretary, our Gift Aid claims will be processed in a timely manner. This combined with our membership of the Parish Giving Scheme, where Gift Aid claims are processed on our behalf, has removed the risk of losing Gift Aid entitlement.

The PCC reviews the financial status each month and will take actions to mitigate the risks as required. With our current level of unrestricted reserve and designated funds available, we consider the financial risk to be low.

Going concern

The trustees have considered the going concern status of the charity and conclude that there are no material uncertainties affecting the ability of the charity to continue as a going concern. This has also been considered in the context of cost-of-living challenges and the cash position at the date of signing along with future cash projections.

2024 General Fund Budget

The PCC has approved the final General Fund 2024 V1 budget, with a year-end forecast deficit of £10,718 and an assumed voluntary income of £125,000.

Summary

This year has seen a number of changes, challenges and encouragements in the life of St Mark's. The report and the additional reports are a testimony to the many activities and diversity within our church membership. We are thankful for all those who give of their time and talents to further God's Kingdom here in Gillingham, whether their contributions are written down or not. We are encouraged and excited to have seen many engage in faith and church life through our monthly prayer meetings, and our bi-annual Alpha courses. Over 50 members of St Mark's attended the New Wine summer Camp at the Detling Campsite here in Kent.

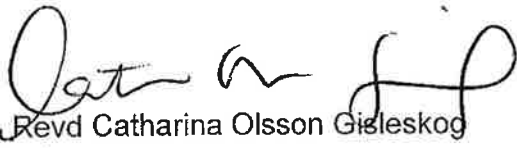
Our witness as a church community is best served by the way we welcome; we serve and care. Our congregation is committed to blessing our local community, which suffers like other deprived areas from the injustices and inequalities in society. We look forward to the completion of our new church kitchen and being able to use it for hospitality within the community as well as the church fellowship. We pray that many may be blessed through this ministry.

We still face financial challenges, particularly due to the impact of cost of living increases and are thankful for the sacrificial giving by so many that enables His work to continue here and beyond. We trust that God will continue to meet our needs as He has done in the past on many occasions.

As we glance back over the past year with thanksgiving, we thank God that we are able to freely meet and worship together without threat or fear, when so many in our world today face repression

and danger. We thank God that he sustains and cares for us and continue pray for those in need at this time. As we look forward with expectation to what God has in store for us in 2024 we pray that we may be lights in a dark world.

Signed on behalf of the Parochial Church Council by the Chair on

 13th May 2024.
Rev. Catharina Olsson Gisleskog

St Mark's Church Gillingham

End of Year Financial Statements

Year ending 2023

ST MARK'S CHURCH GILLINGHAM

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF ST MARK'S CHURCH GILLINGHAM

I report to the Parochial Church Council on my examination of the financial statements of St Mark's Church Gillingham (the Church) for the year ended 31 December 2023.

Responsibilities and basis of report

As the Parochial Church Council of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



John Caladine FCCA CTA FCIE

Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

Dated: 18 July 2024

Accounting policies

Basis of financial statements

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and prepared under FRS102 as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

Funds

The General Fund represents the funds of the PCC that are unrestricted and are available for application to the general purpose of the PCC. The Church, Old Vicarage, Vicarage Hall and Garden House Repair Funds and Legacy Funds are designated by the PCC and are unrestricted. Other Funds are restricted, including the Development Fund, Mission Fund, Vicar's Discretionary Fund, Pre-school Fund, Small Funds, Head of Youth, Children and Families Ministry Fund (HYCFM), India Fund, Peace and Hope Fund, Specific Donation Fund, Strategic Development Fund and Community Development Fund.

The Development Fund represents monies donated for capital/refurbishment work on all church properties, receives Gift Aid and other income from donors.

The Mission Fund is a fund into which donations given by church members specifically for mission work are held and distributed and any transfers from General Fund.

The Vicar's Discretionary Fund is financed primarily from voluntary donations and makes discretionary payments to those in need.

The Pre-school is self-financing, providing a Christian pre-school for the local community.

The Head of Youth, Children and Families Ministry Fund receives funding from grants towards ministry and activities of youth, children and families.

The India Fund receives voluntary donations and income from fund raising activities for India mission support.

The Peace and Hope Fund is a church community group for those with learning difficulties and their families and carers.

The Specific Donation Fund receives donations for larger expenditures and projects specified by the donor.

The Strategic Development Fund holds drawdown funds from the Diocese for Strategic Development Projects expenditures.

The Community Development Fund is to provide support to the local community.

A number of accounts can be entered collectively under the heading of Small Funds, where restricted income has been received for specific purposes.

The Repair Funds are amounts held by the Diocese of Rochester on St Mark's behalf to cover the cost of anticipated repair work on the Church, Old Vicarage, Vicarage Hall and Garden House.

The Legacy and Legacy Development Fund hold funds designated by the PCC from legacies received which are not restricted.

Incoming Resources

Voluntary income and capital resources.

Collections are recognised when received/banked by or on behalf of the PCC.
Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is received and as Income Accrual.

Other income

Rental income from letting of church property is recognised when the rental is due.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

All expenditure incurred during the year on consecrated or beneficed buildings, individual item under £1,000 of the repair of movable church furnishings acquired before 01 January 2000 is written off.

Other fixtures, fittings and office equipment

Depreciation on fixed asset properties has not been provided in these accounts as any charge is considered to be not material, on the basis that the asset has either a very long useful life; or a residual value, based on its current value, which is not materially different from its carrying value. Depreciation is provided on all other tangible fixed assets at rates calculated to write off the cost, less estimated residual value, over the expected useful lives of the assets, as follows:

Nothing at present is being written down.

St Mark's Church Gillingham

Statement of Financial Activities

For the year ended 31 December 2023

	Unrestricted £	Designated £	Restricted £	Endowment £	2023 Total funds £	2022 Total funds £
Income and endowments from:						
Donations and legacies	127,784	—	38,592	—	166,376	132,925
Income from charitable activities	15,456	—	115,195	—	130,651	125,921
Investments	10	957	383	—	1,350	189
Other income	5,764	—	7,318	—	13,082	23,037
Total income	149,014	957	161,488	—	311,459	282,072
Expenditure on:						
Expenditure on charitable activities	149,064	9,155	118,750	—	276,969	286,314
Total expenditure	149,064	9,155	118,750	—	276,969	286,314
Net income / (expenditure) resources before transfer	(50)	(8,198)	42,738	—	34,490	(4,242)
Transfers						
Gross transfers between funds - in	12,500	5,377	—	—	17,877	23,971
Gross transfers between funds - out	(5,377)	—	(12,500)	—	(17,877)	(23,971)
Other recognised gains / losses						
Net movement in funds	7,073	(2,821)	30,238	—	34,490	(4,242)
Total funds brought forward	296,669	68,697	92,520	—	457,886	462,128
Total funds carried forward	303,742	65,876	122,758	—	492,376	457,886

St Mark's Church, Gillingham

Balance Sheet

As at 31 December 2023

	2023 £	2022 £
Fixed assets		
Tangible assets	247,500	247,500
	247,500	247,500
Current assets		
Debtors	4,853	5,454
Cash at bank and in hand	241,726	205,582
	246,579	211,036
Liabilities		
Creditors: Amounts falling due in one year	1,703	650
	1,703	650
Net current assets less current liabilities	244,876	210,386
Total assets less current liabilities	492,376	457,886
Total net assets less liabilities	492,376	457,886
Represented by		
Unrestricted		
General fund	303,742	296,669
Designated		
Church Repair Fund	14,657	16,568
Garden House Repair Fund	4,923	7,752
Legacy Development Fund	25,000	25,000
Legacy Fund	9,223	9,655
Old Vicarage Repair Fund	8,475	7,033
Vicarage Hall Repair Fund	3,598	2,688
Restricted		
Community Development Fd	4,940	4,940
Peace and Hope	782	782
Strategic Development Fund	1,630	415
Specific Donation Fund	7,405	7,405
Small Funds	76	76
Vicars Discretionary Fund	205	429
Development Fund	71,709	41,255
Head of Youth, Children and Families Fund	1,250	1,250
India Fund	9,707	9,707
Mission Fund	8,685	11,854
Pre-school Fund	16,369	14,408
Funds of the church	492,376	457,886

Approved by the PCC on 13th May 2024 and signed on its behalf by Jath a

St Mark's Church, Gillingham

Analysis of income and expenditure

INCOME AND ENDOWMENTS

	Unrestricted	Designated	Restricted	Endowment	2023 Total funds	2022 Total funds
	£	£	£	£	£	£
Donations and legacies						
Gift Aid STO Offerings	40,590	—	2,715	—	43,305	68,371
Gift Aid Donations	350	—	11,600	—	11,950	2,310
Non Gift Aided Donations	1,875	—	4,880	—	6,755	7,381
Gift Aided Church Collections	4,901	—	113	—	5,014	3,338
GA Tax Recovered	23,362	—	6,536	—	29,898	27,934
VDF donations	—	—	800	—	800	—
K Barnwell Wyeclyffe	—	—	240	—	240	240
Nehemiah Mission India	—	—	180	—	180	180
Specific donations	—	—	—	—	—	30
Montmorillon Church	—	—	500	—	500	—
Gift Aid Online Giving	3,240	—	5,990	—	9,230	5,035
Non Gift Aid Online Giving	—	—	—	—	—	696
Gift Aid Card Donation	99	—	—	—	99	—
Non Gift Aid Card Donation	880	—	—	—	880	1,532
Gift Aid (GASDS) Card Donation	1,595	—	49	—	1,644	741
Gospel Night donations	395	—	—	—	395	367
Gift Aid PGS Donations	50,017	—	3,989	—	54,006	14,595
Non Gift Aid PGS Donations	480	—	—	—	480	175
Uganda mission	—	—	1,000	—	1,000	—
Total	127,784	—	38,592	—	166,376	132,925
Income from charitable activities						
Wedding Fees	105	—	—	—	105	240
Funeral Fees	292	—	—	—	292	246
Old Vicarage Lettings	2,270	—	—	—	2,270	1,570
Pre-school Fees	—	—	7,994	—	7,994	8,622
Medway Council Funding	—	—	107,201	—	107,201	103,633
Garden House rent	12,789	—	—	—	12,789	11,324
Sequestration	—	—	—	—	—	286
Total	15,456	—	115,195	—	130,651	125,921
Investments						
Bank Interest	10	957	383	—	1,350	189
Total	10	957	383	—	1,350	189
Other income						
Photocopying	53	—	—	—	53	38
Other Income	607	—	—	—	607	11,854
Staff salary reimbursement	3,339	—	—	—	3,339	4,452
Garden House reimbursement	1,765	—	—	—	1,765	1,986
SDF Drawdown	—	—	7,318	—	7,318	3,840
HMRC SSP Grant	—	—	—	—	—	867
Total	5,764	—	7,318	—	13,082	23,037
INCOME TOTAL	149,014	957	161,488	—	311,459	282,072

EXPENDITURE

Expenditure on charitable activities

K Barnwell Wyecliffe	1,000	—	—	—	1,000	1,000
T&T Barrow SIM	2,160	—	—	—	2,160	2,160
C MacFarlane (Mission India)	1,000	—	—	—	1,000	—
Offer (Parish Share)	58,918	—	—	—	58,918	60,334
Dognons France	720	—	—	—	720	720
Travel Vicar	181	—	—	—	181	—
Vicar Other expenses	1,009	—	—	—	1,009	708
Vicarage water rates	447	—	—	—	447	97
Vicarage Council Tax	2,437	—	—	—	2,437	376
Vicarage Repairs	106	—	—	—	106	214
Garden House Water rates	281	—	—	—	281	188
Garden House Council Tax	1,483	—	—	—	1,483	1,415
Garden House Repairs	508	4,102	—	—	4,610	2,257
Garden House Insurance	421	—	—	—	421	393
Church Gas	4,692	—	—	—	4,692	2,742
Church Electricity	4,822	—	—	—	4,822	2,332
Church Repairs	1,780	5,053	—	—	6,833	15,008
Church Telephone	613	—	—	—	613	352
Church Water Rates	355	—	—	—	355	173
Worship etc	8,662	—	—	—	8,662	5,629
Church Cleaning	—	—	—	—	—	1,419
Church Insurance	4,439	—	—	—	4,439	4,123
Vicarage Hall Gas	2,575	—	—	—	2,575	749
Vicarage Hall Electricity	1,689	—	—	—	1,689	800
Vicarage Hall Insurance	1,383	—	—	—	1,383	1,284
Vicarage Hall Repairs	1,357	—	—	—	1,357	6,206
Vicarage Hall Water Rates	338	—	—	—	338	504
Vicarage Hall Other Costs	433	—	—	—	433	670
VH Cleaning	2,805	—	—	—	2,805	2,529
Old Vicarage Gas	2,436	—	—	—	2,436	843
Old Vicarage Electricity	1,503	—	—	—	1,503	618
Old Vicarage Insurance	1,455	—	—	—	1,455	1,352
Old Vicarage Repairs	1,117	—	—	—	1,117	2,939
Old Vicarage Water Rates	338	—	—	—	338	504
Old Vicarage Other Costs	754	—	—	—	754	289
OV Cleaning	2,138	—	—	—	2,138	2,382
Youth & Children's Work	574	—	—	—	574	1,898
Evangelism	252	—	—	—	252	—
Office Photocopying	1,237	—	—	—	1,237	1,640
Office Telephone	929	—	—	—	929	845
Office Other Costs	465	—	—	—	465	432
Independent Examination Fees	1,380	—	—	—	1,380	650
Other Governance Costs	224	—	—	—	224	330
Bank Charges	146	—	—	—	146	150
Church Project Architects Fees	—	—	5,405	—	5,405	3,048
Pre-school Staff Costs	—	—	89,200	—	89,200	97,801
Pre-school Other Costs	—	—	11,649	—	11,649	21,279
Nehemiah Mission India	—	—	1,390	—	1,390	—
Vicar's Discretionary Giving	—	—	1,224	—	1,224	—
K Barnwell	—	—	300	—	300	300
Other Expenditure	540	—	—	—	540	220
Hyndman's Trustees	500	—	—	—	500	500
Medway Night Shelter	500	—	—	—	500	500
Tear Fund (mission)	1,200	—	—	—	1,200	1,200
Let Loose Concert	2,000	—	—	—	2,000	2,250
The Family Trust	1,200	—	200	—	1,400	1,200
Fisherman Trust giving	220	—	780	—	1,000	—
Administrator SMI	2,497	—	—	—	2,497	3,898
Reach at Gillingham Pier	—	—	—	—	—	400
Office Administrator salary	—	—	—	—	—	1,289
Operations Manager salary	5,987	—	—	—	5,987	11,702
Poverty & Hope	1,000	—	—	—	1,000	1,000
SDF Activities	—	—	6,102	—	6,102	4,574

Mike Campbell Foundation	500	—	—	—	500	500
Montmorillon Church	—	—	500	—	500	—
Digital Lead salary	—	—	—	—	—	2,307
Aruls	—	—	1,000	—	1,000	—
Ukraine Appeal	—	—	—	—	—	500
Sequestration	—	—	—	—	—	212
Administrative Assistant	6,492	—	—	—	6,492	2,380
Uganda mission	—	—	1,000	—	1,000	—
Church Administrator Salary	4,866	—	—	—	4,866	—
Total	149,064	9,155	118,750	—	276,969	286,314
EXPENDITURE TOTAL	149,064	9,155	118,750	—	276,969	286,314
GRAND TOTAL	(50)	(8,198)	42,738	—	34,490	(4,242)

Fixed Assets – Tangible Fixed Assets

	Old Vicarage £	Garden House £	Equipment £	Total £
Cost or valuation				
At 1 January 2023	160,000	87,500	—	247,500
Additions	—	—	—	—
Disposals	—	—	—	—
At 31 December 2023	160,000	87,500	—	247,500
Depreciation				
At 1 January 2023	—	—	—	—
Charge in the year	—	—	—	—
On disposals	—	—	—	—
At 31 December 2023	—	—	—	—
Net Book Values				
As at 31 December 2023	160,000	87,500	—	247,500
As at 31 December 2022	160,000	87,500	—	247,500

Debtors

	2023 £	2022 £
General Fund		
Tax Income Accrual	1,760	3,578
	<u>1,760</u>	<u>3,578</u>
Other Funds		
Dev. Fund Tax Income	3,093	-
Accrual	-	1,500
SDF Fund drawdown	-	376
Vicar's DF HSBC Bank	<u>3,093</u>	<u>1,876</u>
Total Debtors	<u>4,853</u>	<u>5,454</u>

Creditors

	2023 £	2022 £
General Fund		
Independent Examination	1,380	650
HMRC	323	-
	<u>1,703</u>	<u>650</u>
Total Creditors	<u>1,703</u>	<u>650</u>

Funds

	Balance 01 Jan 2023	Income	Expenditure	Transfers	Balance 31 Dec 2023
General Fund	296,669	149,014	149,064	7,123	303,742
Church Repair Fund	16,568	409	4,620	2,300	14,657
Garden House Repair Fd	7,752	234	4,102	1,039	4,923
Old Vicarage Repair Fd	7,033	223	-	1,219	8,475
Vicarage Hall Repair Fd	2,688	91	-	819	3,598
Legacy Fund	9,656	-	433	-	9,223
Legacy Development Fd	25,000	-	-	-	25,000
Development Fund	41,255	35,859	5,405	-	71,709
Head of Youth, Ch&Fam	1,250	-	-	-	1,250
India Fund	9,707	-	-	-	9,707
Mission Fund	11,854	2,001	5,170	-	8,685
Peace and Hope	782	-	-	-	782
Pre-School Fund	14,408	115,310	100,849	(12,500)	16,369
Small Funds	76	-	-	-	76
Specific donation Fund	7,405	-	-	-	7,405
Strategic Developmt Fd	414	7,318	6,102	-	1,630
Vicars Discretionary Fd	429	1,000	1,224	-	205
Community Develop Fd	4,940	-	-	-	4,940
	457,886	311,459	276,969	-	492,376

Analysis of Net Assets between Funds

	Unrestricted	Designated	Restricted	Agency	Total
	£	£	£	£	£
Tangible Assets	247,500	-	-	-	247,500
Debtors	1,760	-	3,093	-	4,853
Cash at Bank and in Hand	56,185	65,876	119,665	-	241,726
Creditors	(1,703)	-	-	-	(1,703)
	303,742	65,876	122,758	-	492,376

Related Party Transactions

During the financial year 2023, St Mark's Charity Trustees donated a total of £32,703 including Git Aid recovered.

During the financial year 2023, a total of £1,190 was paid to St Mark's Charity Trustees as expenses.

ST MARY'S ISLAND CHURCH
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023



Caladine

Chartered Certified Accountants

ST MARY'S ISLAND CHURCH
FOR THE YEAR ENDED 31 DECEMBER 2023

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CHURCH INFORMATION

Address

The Old Vicarage
Vicarage Road
Gillingham
Kent
ME75JA

Trustees

Catherine Olsson Gisleskog - Minister
Matt Keeler - Focal Lay Minister
Carolyn Facey - Lay Minister
Roy Facey
Andy Ward
Luke Knott
Sathish Narayanan
Nancy Narayanan
Fiona Farrin
Kathy Hurst
Nickie Forrest
Oliver Wood
Sally Bloor
Wendy Drobka
Jenny

Bankers

Barclays Bank PLC
Medway Towns Branches
Leicester
LE87 2BB

Independent Examiner

J R Caladine FCCA
Caladine Limited
Chartered Certified Accountants
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

REPORT OF THE TRUSTEES'

The Trustees have pleasure in presenting their annual report and accounts for the year ended 31 December 2023.

1 Objectives and activities

The object of the Charity is the advancement of the Christian faith in and around St Mary's Island, Chatham and the surrounding areas. A wide range of activities are undertaken by the church including Little Fishes, Messy Church and ministry to local area.

2 Public Benefit

The Trustees consider that the objectives as described above fulfil the requirements of the Charity Commission's public benefit disclosure.

3 Structure, governance and management

The Charity is a District Church Council and is part of the ecclesiastical parish of St Mark, Gillingham (Registered Charity number 1141709).

The Trustees who served during the year were:

Catherine Olsson Gisleskog - Minister
Matt Keeler - Focal Lay Minister
Carolyn Facey - Lay Minister
Roy Facey
Andy Ward
Luke Knott
Sathish Narayanan
Nancy Narayanan
Fiona Farrin
Kathy Hurst
Nickie Forrest
Oliver Wood
Sally Bloor
Wendy Drobka
Jenny

4 Financial review

Income for the year amounted to £37,861 (2022: £27,901) and expenditure £32,370 (2022: £31,645) leading to a surplus for the year of £5,491 (2022: deficit of £3,744). Total funds at the year end were £20,250 (2022: £14,759).

5 Review of activities

During the year the church continued to meet every Sunday for worship, and continued the successful work with Little Fishes and Messy Church in reaching out the local community.

Members of the also engage the wider community with a range of coffee mornings and discussions.

REPORT OF THE TRUSTEES' (CONTINUED)

6 Reserves Policy

The Charity seeks to retain reserves when possible to cover up to six months normal expenditure at around £16,000. Current reserves as at 31 December 2023 were £20,250 (2022: £14,759).

7 Risk Management

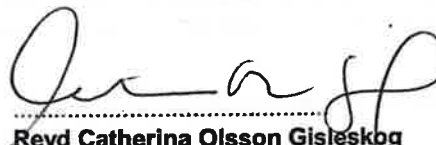
The Trustees have examined the major strategic business and operation risks which the Charity faces and confirm that systems are in place to manage and mitigate these risks.

- 8** The Charity's accountant is J R Caladine Esq of Caladine Limited, Chartered Certified Accountants of Chantry House, 22 Upperton Road, Eastbourne, East Sussex, BN21 1BF who has carried out the Independent Examination.

The Old Vicarage
Vicarage Road
Gillingham
Kent

Date: 21.10.24

On behalf of the Trustees



Revd Catherina Olsson Gisleskog
Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST MARY'S ISLAND CHURCH

I report to the Charity Trustees on my examination of the accounts of st Mary's Island Church ('the Charity') for the year ended 31 December 2023, which are set out on pages 4 to 6.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J R Caladine FCCA
Caladine Limited
Chartered Certified Accountants
Chantry House, 22 Upperton Road
Eastbourne, BN21 1BF

Date: 22 October 2024

ST MARY'S ISLAND CHURCH
FOR THE YEAR ENDED 31 DECEMBER 2023

Page 4

RECEIPTS AND PAYMENTS ACCOUNT

		<u>2023</u> £	<u>2022</u>
<u>Receipts</u>			
Planned giving	Gift Aid - bank	23,165	18,268
	Gift Aid - Envelopes Stewardship	282	249
Collections	Loose plate collections	4,601	2,811
	Messy Church & Little Fishes	3,606	3,018
	Sum Up donations	966	-
Gift Aided Recovered	Tax Recoverable on Gift Aid	5,165	3,445
Other Receipts	Deposit interest	76	14
	Sundry income	-	96
		37,861	27,901
<u>Payments</u>			
Mission and Charitable Giving	Giving to Missionary Societies	4,300	3,300
	Home Mission	6,977	5,016
Parish Share	Ministry Parish Offer	14,090	14,000
Church Running Expenses	Parish training and mission	30	50
	Church running - staffing	3,339	4,452
	Church maintenance & furniture	278	710
	Upkeep of services	1,363	1,067
	Administration	1,768	890
Hall Running Costs	Electricity		2,000
Governance costs	Independent examination fee	170	160
Other Payments	Children's work	55	-
		32,370	31,645
Net receipts/(payments)		5,491	(3,744)
Cash funds at 1st January 2023		14,759	18,503
Cash funds at 31st December 2023		20,250	14,759

ST MARY'S ISLAND CHURCH
FOR THE YEAR ENDED 31 DECEMBER 2023

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STATEMENT OF ASSETS AND LIABILITIES

Cash funds

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Deposit Account	2,444	2,368
Cash at bank and in hand	17,806	12,391
TOTAL Cash Funds	<u>20,250</u>	<u>14,759</u>

Debtors

Gift Aid Claim	<u>5,862</u>	<u>5,165</u>
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Liabilities

Hall running costs - St Mary Island School	3,000	-
Independent Examination fee	360	170
	<u>3,360</u>	<u>170</u>

Approved by the Trustees on 21.10.24 and signed on its behalf by


Revd Catherina Olsson Gisleskog
Trustee

NOTES TO THE FINANCIAL STATEMENTS

1 Accounting Policies

The Financial Statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.1 Donations

Donations are recognised when received by or on behalf of the Charity.

1.2 Expenditure

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate category.

1.3 Unrestricted funds:

The Church operates a General Fund for the day to day activities.

3 Trustee and Related Party Transactions

During the year six trustees received reimbursement of expenses totalling £3,356 related to worship activities, refreshments for meetings and expenses for outreach activities including Little Fishes and Messy Church.

There were no other related party transactions in the year.

